

REGULAR
APRIL 5, 2023



Imperial City Council

Katherine Burnworth- Mayor
Robert Amparano-Mayor Pro Tem
Ida Obeso-Martinez-Council Member
Stacy Mendoza- Council Member
James Tucker-Council Member

AGENDA

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

April 5, 2023

Closed Session at 5:30 pm

Open Session at 7:00 pm

The Imperial City Council meetings, including public comments, are being livestreamed on the city's social media pages. By remaining in the room, you are giving your permission to be recorded.

1. You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
2. If you are unable to participate in-person, and wish to address the City Council on matters within their jurisdiction, please email public comments to cityclerk@cityofimperial.org.
3. All documents containing an executive summary and staff recommendation associated with open session action items are made available for public inspection on the City's website, www.cityofimperial.org seventy-two (72) hours prior to the posted meeting time.
Government Code section 54957.5(b)(2)(B)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact (760) 355-4373. A notification of 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28CFR 35.102-35.104 ADA title II].

A. City Council Convenes to Closed Session at 5:30 pm

A-1. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to § 54956.9(b): Three (3) Potential Cases

A-2. Conference with Real Property Negotiators (§ 54956.8)

Property: APN 064-230-015000
Agency Negotiator: City Manager
Negotiating Parties: County of Imperial
Under Negotiation: Instructions to Agency Negotiator Regarding Lease, Price and Terms

B. City Council Convenes to Open Session at 7:00 pm

Roll Call

Pledge of Allegiance

Adjustments to the Agenda

Action Taken in Closed Session

C. Public Appearances:

C-1. Matters not appearing on the agenda: If you wish to address the Council concerning any item within the Council's jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the Council in writing.

D. Special Presentations

D-1. Employee Introductions

D-2. Autism Awareness Month

D-3. Donate Life Month

E. Consent Agenda:

All items appearing under "Consent Agenda" will be acted upon by the City Council in one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

E-1. Approval of Claims and Warrants Report.

E-2. Continuation of Emergency Action as Declared by Resolution 2023-06 for sink hole repairs at Anthony Redondo Memorial Park

F. Action Items: (Discussion/Action– Approve-Disapprove)

F-1. Subject: California Department of Resources, Recycling, and Recovery (Cal Recycle)

1. Approval of Resolution No. 2023-10 Authorizing Submittal Of Application For California Department Of Resources Recycling And Recovery (Calrecycle) Payment Programs And Related Authorizations, and Granting Authorization to City Manager, or designee, to execute all documents necessary to implement and secure payment, including but not limited to, applications, agreements, and amendments.

F-2. Subject: Purchase of Equipment for Parks & Recreation Department

1. Authorization to Purchase Haulotte Articulating Tow Behind Lift For Parks And Rec. Department Not To Exceed \$50,000.00.

F-3. Subject: Adoption of Vehicle Use Policy

1. Approval and Adoption of Vehicle Use Policy Governing All City Employees Involved in the Use and Operation of Vehicles in the Course of City Business

F-4. Subject: Energy Sustainability Business Case Study

1. Authorization to Submit Letter of Interest to Schneider Electric for Business Case Study Involving Energy Sustainability and Regional Park Evaluation.

G. Reports

- G-1. Department Reports**
- G-2. City Manager Report**
- G-3. Mayor and Councilmember Reports**

H. Adjournment

- H-1. Subject:** Adjournment of this Regular Meeting of the City Council is Until the
Next Regularly Scheduled Meeting, Wednesday, April 19, 2023, at 7:00 pm.

Check Register Report

E-1

Date: 03/28/2023

Time: 8:03 am

Page: 1

CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks								
109997	03/13/23	Printed			8082	ALEX GREEN		96.59
109998	03/13/23	Printed			2357	ALL VALLEY FENCE AND MATERIALS		1,987.99
109999	03/13/23	Printed			5956	AMAZON CAPITAL SERVICES		239.81
110000	03/13/23	Printed			7158	BLUETARP FINANCIAL, INC.		248.81
110001	03/13/23	Printed			8078	CHRISTIAN VASQUEZ		27.93
110002	03/13/23	Printed			8077	CHRISTOPHER URIBE		72.72
110003	03/13/23	Printed			6222	CODE EXXPERTS, LLC		869.00
110004	03/13/23	Printed			1302	DAVID TURCH & ASSOCIATES		5,000.00
110005	03/13/23	Printed			8075	DEXTER THOMAS		950.00
110006	03/13/23	Printed			8075	DEXTER THOMAS		950.00
110007	03/13/23	Printed			8081	GUADALUPE FLORES		154.21
110008	03/13/23	Printed			2096	HOME DEPOT CREDIT SERVICES		437.35
110009	03/13/23	Printed			120	IMPERIAL COUNTY FIRE DEPT.		70,560.94
110010	03/13/23	Printed			028	IMPERIAL IRRIGATION DISTRICT		28,280.51
110011	03/13/23	Printed			3187	IMPERIAL TRUSS & LUMBER CO.		165.95
110012	03/13/23	Printed			1587	JADE SECURITY SYSTEMS, INC.		59.99
110013	03/13/23	Printed			642	JORDAN CENTRAL IMPLEMENT CO.		170.28
110014	03/13/23	Printed			8080	JUNGGU CHUN		138.03
110015	03/13/23	Printed			868	K-C WELDING & RENTALS, INC.		471.89
110016	03/13/23	Printed			1647	LA BRUCHERIE IRRIGATION SUPPLY		2,934.18
110017	03/13/23	Printed			1716	LANTELLIGENCE INC.		2,743.48
110018	03/13/23	Printed			1996	LEE TIRE CO.		445.65
110019	03/13/23	Printed			7173	LINEAGE BARBERSHOP		154.82
110020	03/13/23	Printed			8076	MATTHEW CANALEZ		28.76
110021	03/13/23	Printed			8079	NIRMAL KAUR		25.00
110022	03/13/23	Printed			219	PADRE USA		850.82
110023	03/13/23	Printed			4508	PROMOTIONAL VIP GROUP		927.50
110024	03/13/23	Printed			4508	PROMOTIONAL VIP GROUP		927.50
110025	03/13/23	Printed			979	SELLERS PETROLEUM		11,854.08
110026	03/13/23	Printed			2365	SPARKLETTS		237.40
110027	03/13/23	Printed			091	STAPLES CREDIT PLAN		54.30
110028	03/13/23	Printed			7668	STATE WATER RESOURCES CONTROL		121,919.75
110032	03/13/23	Printed			5837	U.S. BANK		17,574.54
110033	03/13/23	Printed			2008	UNITED PARCEL SERVICE		22.02
110034	03/13/23	Printed			611	VERIZON WIRELESS		7,127.58
110035	03/13/23	Printed			8028	VICTERRA, INC.		111.73
110036	03/13/23	Printed			487	XPRESS LUBE		233.80
110148	03/24/23	Printed			391	A & R CONSTRUCTION		65,596.46
110149	03/24/23	Printed			5201	AIR MED CARE NETWORK		83.00
110150	03/24/23	Printed			023	AIRWAVE COMMUNICATIONS		312.48
110151	03/24/23	Printed			4207	ALEXIS BROWN		131.00
110152	03/24/23	Printed			4207	ALEXIS BROWN		374.85
110153	03/24/23	Printed			2357	ALL VALLEY FENCE AND MATERIALS		8,580.13
110154	03/24/23	Printed			195	ALLIED WASTE		13,918.05
110156	03/24/23	Printed			5956	AMAZON CAPITAL SERVICES		904.95
110157	03/24/23	Printed			6306	AMERICAN FIDELITY ASSURANCE		5,050.14
110158	03/24/23	Printed			4647	ANGELICA ANGLIN		82.47
110159	03/24/23	Printed			7621	ASLM GAS INC		32.00
110160	03/24/23	Printed			1066	AT & T		4,290.65

Check Register Report

Date: 03/28/2023

Time: 8:03 am

Page: 2

CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks								
110161	03/24/23	Printed			1851	AT&T LONG DISTANCE		122.59
110164	03/24/23	Printed			4400	BABCOCK LABORATORIES, INC.		4,484.38
110165	03/24/23	Printed			250	BLUE SHIELD OF CALIFORNIA		34,291.43
110166	03/24/23	Printed			7158	BLUETARP FINANCIAL, INC.		260.74
110167	03/24/23	Printed			674	BRENNTAG		2,081.14
110168	03/24/23	Printed			455	CALIFORNIA STATE DISBURSEMENT		1,000.60
110169	03/24/23	Printed			3669	CANON		1,616.17
110170	03/24/23	Printed			2968	CARLOS NEON SIGNS		472.50
110171	03/24/23	Printed			8084	CARLOS PRADO		164.63
110172	03/24/23	Printed			8093	CARLOS TEJADA		50.12
110173	03/24/23	Printed			2738	CARROT - TOP INDUSTRIES INC.		662.67
110174	03/24/23	Printed			265	CITY CLERKS ASSOCIATION		750.00
110175	03/24/23	Printed			7803	CIVICPLUS, LLC		3,240.00
110176	03/24/23	Printed			3029	CLAIREMONT EQUIPMENT		3,016.14
110177	03/24/23	Printed			784	CONTROL PARTS		1,483.89
110178	03/24/23	Printed			8094	COPSPLUS		982.80
110179	03/24/23	Printed			1069	CPS HR CONSULTING		1,910.00
110180	03/24/23	Printed			1056	DELL MARKETING L.P.		5,510.50
110181	03/24/23	Printed			7257	DENNIS MORITA		355.50
110182	03/24/23	Printed			1573	DEPARTMENT OF JUSTICE		132.00
110183	03/24/23	Printed			314	FRANCHISE TAX BOARD		886.57
110184	03/24/23	Printed			6327	GALLS, LLC		304.38
110185	03/24/23	Printed			570	GAMETIME		127,513.10
110186	03/24/23	Printed			7384	GREAT WESTERN RECREATION, LLC		215.50
110187	03/24/23	Printed			264	HINDERLITER, DE LLAMAS &		5,671.10
110188	03/24/23	Printed			2096	HOME DEPOT CREDIT SERVICES		34.55
110189	03/24/23	Printed			8085	HUOT SIM		51.46
110190	03/24/23	Printed			202	IMPERIAL COUNTY TREASURER		29,974.13
110191	03/24/23	Printed			028	IMPERIAL IRRIGATION DISTRICT		11,620.62
110192	03/24/23	Printed			4264	IMPERIAL IRRIGATION DISTRICT		7,228.00
110193	03/24/23	Printed			102	IMPERIAL POLICE OFFICERS ASSN.		3,475.00
110194	03/24/23	Printed			221	IMPERIAL PRINTERS		660.36
110195	03/24/23	Printed			3075	IMPERIAL STEEL		762.71
110196	03/24/23	Printed			3187	IMPERIAL TRUSS & LUMBER CO.		2,138.52
110197	03/24/23	Printed			5033	INFO SEND INC.		1,870.91
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110199	03/24/23	Printed			7685	JAMES MAIGA		300.00
110200	03/24/23	Printed			7119	JEREMY SCHAFFER		207.41
110201	03/24/23	Printed			7559	JESUS GALLARDO		125.56
110202	03/24/23	Printed			008	JIM REITER'S LOCKSMITH & SAFE		351.43
110203	03/24/23	Printed			868	K-C WELDING & RENTALS, INC.		173.14
110204	03/24/23	Printed			8090	KATHERINE BURNWORTH		355.50
110205	03/24/23	Printed			7983	KRISTEN SMITH		96.00
110206	03/24/23	Printed			1647	LA BRUCHERIE IRRIGATION SUPPLY		238.48
110207	03/24/23	Printed			3283	LANDSCAPE ROCK SUPPLY		37.71
110208	03/24/23	Printed			1996	LEE TIRE CO.		2,512.20
110209	03/24/23	Printed			101	LINCOLN LIFE		858.67
110210	03/24/23	Printed			8083	LYNDELL DALE		150.88

Check Register Report

Date: 03/28/2023

Time: 8:03 am

Page: 3

CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks								
110211	03/24/23	Printed			1190	MISSIONSQUARE - 304257		500.00
110212	03/24/23	Printed			2295	NEW BORDER TACTICAL, INC		50.00
110213	03/24/23	Printed			2295	NEW BORDER TACTICAL, INC		46.76
110214	03/24/23	Printed			2295	NEW BORDER TACTICAL, INC		96.94
110215	03/24/23	Printed			3444	OTHON MORA		281.40
110216	03/24/23	Printed			219	PADRE USA		294.72
110217	03/24/23	Printed			8088	PATSY BRUNT		135.49
110218	03/24/23	Printed			8089	PAUL MARCINKOWSKI		500.00
110219	03/24/23	Printed			4562	PET WASTE ELIMINATOR		172.40
110220	03/24/23	Printed			896	POLICE AND FIRE PSYCHOLOGY		1,350.00
110221	03/24/23	Printed			8091	POOL & ELECTRICAL PRODUCTS,		6,201.93
110222	03/24/23	Printed			3897	QT SANITATION		2,350.00
110223	03/24/23	Printed			8086	REYMUNDO DE LA ROSA		95.47
110224	03/24/23	Printed			5637	ROBERT AMPARANO		355.50
110225	03/24/23	Printed			7622	ROBERT MARTINEZ		245.67
110226	03/24/23	Printed			1637	ROMEO'S CAR WASH		66.00
110227	03/24/23	Printed			6851	SERGIO M. PEREZ		1,250.00
110228	03/24/23	Printed			6851	SERGIO M. PEREZ		1,250.00
110229	03/24/23	Printed			3262	SIMNSA HEALTH PLAN		11,687.55
110230	03/24/23	Printed			8087	SOULESS INDUSTRIES		540.00
110231	03/24/23	Printed			091	STAPLES CREDIT PLAN		1,078.71
110232	03/24/23	Printed			7623	STERICYCLE, INC.		86.92
110233	03/24/23	Printed			7991	STORWISE-IMPERIAL		200.00
110234	03/24/23	Printed			7189	SUMMIT SAFETY LLC		443.48
110235	03/24/23	Printed			6416	SUN DATA SUPPLY		59.32
110236	03/24/23	Printed			8092	TANIA SOLIS		112.22
110237	03/24/23	Printed			104	TEAMSTERS, LOCAL 542		1,072.50
110238	03/24/23	Printed			7443	TEXAS LIFE INSURANCE COMPANY		1,004.22
110239	03/24/23	Printed			1425	THE REINALT-THOMAS CORPORATION		109.18
110240	03/24/23	Printed			7708	TUCKER MINI STORAGE		125.00
110241	03/24/23	Printed			5837	U.S. BANK		2,313.85
110242	03/24/23	Printed			2008	UNITED PARCEL SERVICE		649.29
110243	03/24/23	Printed			944	UNITED WAY OF IMPERIAL COUNTY		6.00
110244	03/24/23	Printed			611	VERIZON WIRELESS		1,019.73
110245	03/24/23	Printed			487	XPRESS LUBE		89.62
110246	03/24/23	Printed			8064	ENTERPRISE FLEET MANAGEMENT,		5,926.25

Total Checks: 133

Checks Total (excluding void checks):

680,878.90

Total Payments: 133

Bank Total (excluding void checks):

680,878.90

Total Payments: 133

Grand Total (excluding void checks):

680,878.90

DATE SUBMITTED 03/29/2023
 SUBMITTED BY Public Services
 DATE ACTION REQUIRED 04/05/2023

COUNCIL ACTION ()
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: Continue Emergency of Sink Hole at Anthony Redondo Memorial Park	DISCUSSION/ACTION: 1. Continue Emergency Action of Resolution No. 2023-06
DEPARTMENT INVOLVED: Public Services and Parks Department	
BACKGROUND/SUMMARY: On Monday, January 30th, Public Services responded to a reported sinkhole near a storm drain diverter box at the Sky Ranch Park (Boley Field and Sandalwood Glenn). The Parks department had confirmed they had filled it twice before. Upon inspection, the sinkhole seemed to be 4' in depth and 5' in diameter. Upon further investigation, the sink hole has measured to 14' in depth and 8' in diameter. The surrounding banks have and continued to cave in causing a public safety issue. Public Services has since blocked off the area and has determined the cause to be a result of collapsing lines in the City's storm drain system, in that area. We are currently working with local construction company to resolve and make needed repairs to correct the issue.	
FISCAL IMPACT: Unknown at this time	FINANCE INITIALS 
STAFF RECOMMENDATION: Approve to Continue	DEPT. INITIALS 
MANAGER'S RECOMMENDATION: 	CITY MANAGER'S INITIALS 
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED () DISAPPROVED () REJECTED () DEFERRED () REFERRED TO:

DATE SUBMITTED

3/29/2023

SUBMITTED BY

COMMUNITY
DEVELOPMENT
DIRECTOR

DATE ACTION REQUIRED

4/05/2023

COUNCIL ACTION (X)

PUBLIC HEARING REQUIRED ()

RESOLUTION (X)

ORDINANCE 1ST READING ()

ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT:

DISCUSSION/ACTION: RESOLUTION NO. 2023-10 AUTHORIZING THE CITY MANAGER OR HIS/HER DESIGNEE TO EXECUTE ALL NECESSARY AGREEMENTS AND OTHER GRANT-RELATED DOCUMENTS THEREOF TO THE CALRECYCLE.

1. Approve Resolution No. 2023-10 authorizing the City Manager or his/her designee to execute all necessary agreements and other grant-related documents thereof to the CalRecycle

DEPARTMENT
INVOLVED:

COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

The California Department of Resources, Recycling, and Recovery (CalRecycle) offers funding and grant opportunities to jurisdictions throughout the state in furtherance of the statewide goals of reducing, reusing, and recycling solid waste generated and the preservation of landfill capacity in order to protect public health, safety, and the environment. CalRecycle's requirements for grant applications require that the City Council adopt a resolution in the attached form. The resolution stipulates the established procedures developed by CalRecycle, which include a declaration of certain authorizations related to administering CalRecycle grants. These include authorizing the City to submit applications to CalRecycle, allowing the City Manager or his designee to execute all documents related to the application and grant, and the establishment of authorization periods of the adopted resolution.

FISCAL IMPACT: N/A

ADMIN
SERVICES
SIGN INITIALS



STAFF RECOMMENDATION: Staff recommends approval of Resolution No. 2023-10 authorizing the City Manager or his/her designee to execute all necessary agreements and other grant-related documents thereof to the CalRecycle.

DEPT. INITIALS



CITY MANAGER'S RECOMMENDATION:

CITY
MANAGER'S
INITIALS



MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

RESOLUTION NO. 2023-10

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL,
CALIFORNIA, AUTHORIZING SUBMITTAL OF APPLICATION FOR
CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND
RECOVERY (CALRECYCLE) PAYMENT PROGRAMS AND RELATED
AUTHORIZATIONS**

WHEREAS, Public Resources Code sections 48000 et seq., 14581, and 42023.1(g), authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant and payment programs in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the payment programs; and administration of the application, awarding, and management of the grant programs; and

WHEREAS, CalRecycle's procedures for administering payment and grant programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment and grant program.

NOW, THEREFORE, BE IT RESOLVED that the City Manager, or his/her designee, is hereby authorized as Signature Authority to execute all documents necessary to implement and secure payment, including but not limited to, applications, agreements, and amendments; and

BE IT FURTHER RESOLVED that this authorization is effective until rescinded by the Signature Authority or this Governing Body.

The City Attorney is authorized to make minor typographical changes to this Resolution that does not change the substance of this Resolution;

PASSED, ADOPTED AND APPROVED by the City Council of the City of Imperial, this 5th day of April, 2023.

Katherine Burnworth
Mayor

ATTEST:

Kristina Shields
City Clerk

DATE SUBMITTED 03/29/23
 SUBMITTED BY PARKS AND REC
 DATE ACTION REQUIRED 4/5/23

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: PURCHASE OF HAULOTTE ARTICULATING TOW BEHIND LIFT FOR PARKS AND REC. DEPARTMENT IN THE AMOUNT NOT TO EXCEED \$50,000.

1. APPROVAL TO PURCHASE HAULOTTE ARTICULATING TOW BEHIND LIFT IN THE AMOUNT NOT TO EXCEED \$50,000.

DEPARTMENT INVOLVED: PARKS AND RECREATION

BACKGROUND/SUMMARY:

Staff had budgeted \$50,000 in Municipal Budget approved 22-23 for a Compact size front end tractor. The Department has determined that the need for an articulating lift is greater and we're requesting City Council's approval to proceed. The Department would also request that the City Manager's office be allowed to approve quotes at His or Her discretion based on product availability not to exceed budgeted amount.

Please see attached equipment description:

FISCAL IMPACT: NOT THE EXCEED \$50,000

Community Facilities District Funds (CFD)/Landscape District Funds (LD) / General Funds

FINANCE
INITIALS _____

STAFF RECOMMENDATION: It is the Department's recommendation for City Council to approve the purchase of new 55' articulating lift

DEPT. INITIALS 

MANAGER'S RECOMMENDATION:

CITY
MANAGER'S
INITIALS _____

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

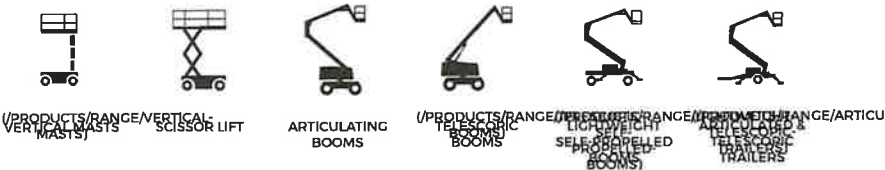
DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

Homepage (/) > Our products (/products) > Articulated & telescopic trailers 5533 A



Articulated & telescopic trailers

5533 A



- Can be towed by a standard half-ton pickup truck - No commercial driver's license needed
- Hydraulic outriggers and automatic leveling allow operation in under 30 seconds
- Exceptional productivity
- Superior combination of industry leading capacity and outreach
- Air / water lines and 110V GFI protected power to the platform

COMPARE



TECHNICAL DATA

Working height	61 ft 3 in
Platform height	55 ft 3 in
Horizontal outreach (from centerline)	33 ft 5 in
Horizontal outreach (from edge of footpad)	27 ft 4 in
Up and over height	23 ft 1 in

Lift capacity	500 lb
Length - stowed	23 ft 8 in
Width stowed	5 ft 7 in
Height stowed	6 ft 9 in
Platform size	4 ft 1 in x 2 ft 9 in
Turntable rotation	350° non-continuous
Jib - length	4 ft 3 in
Jib - Vertical Motion	150° (+ 70 / - 80)
Tow speed rating	65 mph
Leveling capability	12.5 °
Tire size	ST 225 / 75 R15
Power source	4 x 6 V 245 amp-hr
Tongue weight (no options)	335 lb
Weight (no options)	4,800 lb
Widest Point	14 ft 8 in
Widest Point	15 ft

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STANDARD EQUIPMENT

MAIN OPTIONS

Documentation

Download 5533 A datasheet

(<https://www.calameo.com/read/004524014c38a19c7635f>)

()

Haulotte Offer North America

(<https://www.calameo.com/read/004524014ac5c5defb7c6>)

HAULOTTE SERVICES & WARRANTIES

SPARE PARTS (/SERVICE/SPARE-PARTS)

MANUALS & DOCUMENTATION (/SERVICE/MANUALSREGISTRATIONDOCUMENTATION)

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DATE SUBMITTED 03/29/2023
 SUBMITTED BY Human Resources
 DATE ACTION REQUIRED 04/05/2023

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: 1. APPROVAL AND ADOPTION OF THE CITY OF IMPERIAL VEHICLE USE POLICY	
DEPARTMENT INVOLVED: Human Resources Department	
BACKGROUND/SUMMARY: The City of Imperial staff is requesting the Council's consideration in the adoption of the Vehicle Use Policy. The purpose of this policy is to address the use of City-owned and privately-owned vehicles operated in the course of City business. Use of City-owned vehicles shall be relied upon as the primary means of vehicle usage, as it provides the greatest control over operating costs, usage, maintenance, inspection, and insurance. The policy provisions apply to all vehicle operators driving in the course of City business.	
FISCAL IMPACT: NOT TO EXCEED There is no fiscal impact associated with this action.	FINANCE INITIALS
STAFF RECOMMENDATION: Recommendation to approve and adopt the Vehicle Use Policy.	DEPT. INITIALS
MANAGER'S RECOMMENDATION: Approve Staff Recommendation	CITY MANAGER'S INITIALS
MOTION: SECONDED: AYES: NAYES: ABSENT: APPROVED () DISAPPROVED () REFERRED TO: REJECTED () DEFERRED ()	

POLICY NAME: Vehicle Use Policy	AUTHORITY: City of Imperial
APPLICATION: All Employees Involved in the Use and Operation of Vehicles During the Course of City Business	DATE APPROVED: Pending CC Approval CC Agenda Item – April 5, 2023

Additional Resources:

A. Training:

- a. 3 Keys to Safe Driving: Prepare, Anticipate, & Defend
- b. Distracted Driving
- c. Driving Defensively
- d. Driving: Heavy Trucks
- e. Safe Driving

B. Other Resources:

- a. Vehicle Inspection Checklists
- b. Vehicle Use Documents
 - i. Witness Card Form
 - ii. Information Exchange Form
 - iii. Driver's Report of Accident



CITY OF IMPERIAL

VEHICLE USE POLICY

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CITY OF IMPERIAL

VEHICLE USE POLICY

I. PURPOSE

The purpose of this policy is to address the use of City-owned and privately-owned vehicles operated in the course of City business. Use of City-owned vehicles shall be relied upon as the primary means of vehicle usage, as it provides the greatest control over operating costs, usage, maintenance, inspection, and insurance.

The policy provisions apply to all vehicle operators driving in the course of City business. Note: Commercial motor vehicle operators have additional licensing requirements that extend beyond the provisions of this policy and are not intended to be addressed herein.

II. DEFINITIONS

- A. **Accident Kit:** A packet usually kept in the vehicle's glove compartment to include, for example, a driver's report of accident or incident, information exchange cards, and witness cards, to complete after an accident.
- B. **City Business:** Activities requiring the use of a vehicle and authorized by the City. In the use of privately-owned vehicles, City business also means the vehicle operator is being reimbursed for mileage expenses according to Internal Revenue Service guidelines.
- C. **City-owned Vehicle:** A vehicle owned by the City and assigned on a shared, designated, or permanent basis.
- D. **Hired Vehicle:** A vehicle rented from a licensed car rental company approved to use in the course of conducting City business.
- E. **Non-Preventable Accident:** The vehicle operator did everything reasonably possible to prevent the accident.
- F. **Preventable Accident:** The vehicle operator failed to do everything reasonably possible to prevent the accident.
- G. **Privately-Owned Vehicle:** A non-City-owned vehicle used by a vehicle operator, whether owned by the vehicle operator or not. Unless otherwise noted herein, for purposes of this policy, a hired vehicle is considered a privately-owned vehicle.
- H. **Vehicle Operator:** An employee who is operating a City-owned vehicle or a privately-owned vehicle on City business. A vehicle operator may also be a City official or approved volunteer.



CITY OF IMPERIAL

VEHICLE USE POLICY

III. GENERAL GUIDELINES

- A. City shall maintain a list of employees required to drive City-owned or privately-owned vehicles on City business. City shall be responsible for overseeing the implementation of driver training programs and ensuring that all vehicle operators attend required training.
- B. The Human Resources Department shall coordinate driver training programs, maintain attendance records, and shall ensure that evidence of insurance and driver's license information are maintained in each vehicle operator's file.
- C. The Human Resources Department shall review all accidents to determine whether an accident was preventable or non-preventable and, if appropriate, make disciplinary recommendations.
- D. City uses the Embark Safety Connect Program to receive prompt and consistent updates to the driving record for each vehicle operator. The Human Resources Department shall receive and record DMV pull notice reports and notify supervisors when necessary.
- E. Supervisors shall routinely monitor each employee while performing job-related driving responsibilities; review history of driving performance as part of employee performance evaluations; and report accidents as outlined in section XI.
- F. Vehicle operators shall promptly provide insurance and driver's license information when notified their duties include driving a City-owned or privately-owned vehicle. Vehicle operators shall comply with the requirements of this policy. Failure to comply may result in suspension of driving privileges and/or disciplinary action, up to and including termination.
- G. Vehicle operators shall obey all federal, state, and local laws while operating any vehicles on official City business.
- H. Vehicle operators driving on official City business shall ensure that all passengers in the vehicle use seat belts before starting the engine.
- I. Vehicle operators are solely responsible for citations and fines, including but not limited to parking, toll fines, and driving, incurred whether in a City-owned or privately-owned vehicle.
- J. When transporting cargo, materials, or tools, the vehicle operator is responsible for securing such items.



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VEHICLE USE POLICY

- K. No person shall be allowed to ride on running boards, fenders, hoods, tailgates, beds, or other locations on a vehicle not designed or approved by the vehicle manufacturer for passenger seating. An exception to this shall be vehicles designed and equipped for passengers outside the cab area.
- L. When the vehicle operator is determined to be involved in a preventable accident, the Director, in coordination with the Human Resources Department, shall recommend disciplinary action and driver's training course, if applicable, subject to review and approval by the supervisor.
- M. Alcoholic beverages and drugs shall not be transported or placed in any City-owned vehicle at any time or privately-owned vehicle while conducting official City business.
- N. Any vehicle operator driving a City-owned vehicle, regardless of frequency, is responsible for the proper care and operation of that vehicle while under the vehicle operator's control.
- O. Before operating the vehicle, at least for the vehicle's initial use of the day, the vehicle operator shall check to make certain that all vehicle safety equipment including headlights, turn signals, brake lights, and windshield washers are functioning properly.
- P. Any vehicle damage to a City-owned vehicle beyond normal wear and tear or that includes defects affecting the safe operation of the vehicle must be documented and reported to the vehicle operator's supervisor as soon as possible but no later than one business day.
- Q. No vehicle operator shall operate a City-owned vehicle found to be in an unsafe condition.
- R. Vehicle operators shall remain alert and practice safe driving by taking breaks as needed during long periods of driving.

IV. VEHICLE TYPES AND USE

A. Use of City-owned Vehicles

- 1. City-owned vehicles are categorized and restricted based upon type and use:
 - a) Vehicles kept overnight at City facilities assigned for use on a shared or designated basis for daily City business. Personal use is expressly prohibited.



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VEHICLE USE POLICY

- b) No vehicles shall be assigned to employees on a permanent basis, or used for daily commuting to and from the City.
 - c) Vehicles for emergency or on-call use, authorized for use to and from work to respond on a 24-hour basis. Employees authorized to operate emergency or on-call vehicles may make reasonable, but limited, stops before and after work shifts for traveling to and from work.
- 2. Under no circumstances shall family members or friends be transported in City-owned vehicles. This shall also apply to vehicle operators authorized to commute to and from the City or for emergency on-call use.
 - 3. Employees who are permanently assigned a City-owned vehicle or assigned department use of a vehicle are responsible for ensuring that only those persons with a valid driver's license and on official City business are allowed the use of the City-owned vehicle.

B. Use of Privately-Owned Vehicles

Use of privately-owned vehicles is discouraged and employees should utilize City-owned vehicles whenever feasible. However, a vehicle operator's privately-owned vehicle may be more efficient for use if a City-owned vehicle is not available. Under those circumstances, the following will apply:

- 1. A vehicle operator may use their privately-owned vehicle for City business when authorized. The vehicle operator will obtain an accident kit from the Human Resources Department to be kept with the privately-owned vehicle while conducting City business.
- 2. Vehicle operators are responsible for maintaining their vehicle in a safe operable condition and maintaining accurate maintenance records.
- 3. Vehicle operators who use their privately-owned vehicles on City business should notify their insurance company of such use and shall comply with the insurance requirements outlined below.
- 4. Vehicle operators using a privately-owned vehicle shall maintain accurate records of the purpose and extent of travel and submit reimbursement claims per the City's reimbursement policy. The mileage allowance is intended to cover the vehicle operator's cost of operating and insuring the vehicle on City business. The vehicle operator is responsible for all operating expenses of the privately-owned vehicle, including but not limited to, gasoline, oil, maintenance, wear and tear, depreciation, and insurance.
- 5. If a vehicle operator is responsible for an accident while driving their privately-owned vehicle, the vehicle operator is responsible for paying any



CITY OF IMPERIAL

VEHICLE USE POLICY

auto insurance deductible required by their insurance company and any increase in their personal automobile insurance premium.

6. Except as otherwise required by law, the City does not cover nor is liable for any comprehensive or collision physical damage to a vehicle operator's privately-owned vehicle nor any insurance deductible.
7. Vehicle operators are responsible for notifying their supervisor, the Department of Motor Vehicles, if applicable, and insurance company in case of an accident.

C. Use of Hired Vehicles

1. The City must approve a vehicle operator's use of a rental vehicle for City business.
2. The provisions above for the use of privately-owned vehicles shall be complied with for use of hired vehicles, if applicable.
3. Hired vehicles are not eligible for mileage reimbursement.
4. Optional loss damage coverage should be purchased from the rental company at the time of rental. The vehicle operator must confirm with their supervisor the applicable coverage for the rental if the optional coverage is being declined and, i.e., the vehicle operator's personal auto liability coverage or the City's coverage.

V. DRIVER'S LICENSE

- A. Vehicle operators authorized to use City-owned or privately-owned vehicles on City business must possess a valid California driver's license and provide proof of licensing upon hire.
- B. For new hires and any other vehicle operators with an out-of-state license, the vehicle operator must obtain a valid California driver's license and provide proof thereof within 10 days of establishing residency in California. Failure to provide proof of a valid California driver's license within the established timeframe may result in suspension of driving privileges until such time as proof has been submitted and/or disciplinary action up to and including termination of employment.
- C. Vehicle operators must maintain a driver's license in good standing for the class of vehicle to be driven.



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VEHICLE USE POLICY

- D. A vehicle operator who experiences a change in their driver's license status, for example, their driver's license is suspended or revoked for any reason, must notify their supervisor no later than the first workday following the change in their driver's license status. Such vehicle operators shall not operate any City-owned or privately-owned vehicles on City business.

VI. REVIEW OF DRIVING RECORD

- A. City shall enroll vehicle operators that operate City-owned or privately-owned vehicles on City business in the Embark Safety Connect Program. When a vehicle operator has received a violation, the DMV assigns points according to the type of violation.
- B. For applicants, City shall conduct a pre-employment review of the applicant's driving record post job offer, including requiring a DMV motor vehicle report demonstrating applicant's acceptable driving record.
- C. In compliance with Vehicle Code Section 1808.47, information received from the Embark Safety Connect Program shall be used solely for the intended purpose and kept in locked storage. Under no circumstances shall addresses or other information be given to a third party.
- D. City has the discretion to suspend a vehicle operator's driving privileges, and/or take disciplinary action up to and including termination of employment, in accordance with City rules and policies.
- E. Vehicle operators involved in a preventable collision or demonstrating questionable driving capabilities who are not terminated from employment shall be required to attend remedial training in defensive driving.
- F. Vehicle operators involved in preventable accidents or have a disqualifying action taken against their driver's license shall be subject to disciplinary action, the severity determined by factors such as the nature of the offense and the employee's past driving and disciplinary action records.
- G. Vehicle operators convicted of driving while under the influence of drugs or alcohol (DUI) or refusing to submit to a lawful roadside sobriety test are subject to suspension of City driving privileges and/or disciplinary action up to and including termination of employment.
- H. Intentional abuse, moving violations, reckless operation, or negligent actions while operating any vehicle may result in the suspension of a vehicle operator's driving privileges and/or disciplinary action up to and including termination of employment.



CITY OF IMPERIAL

VEHICLE USE POLICY

- I. Temporary or permanent suspension of City driving privileges for employees whose position requires operation of a vehicle may be considered a loss of the ability to perform an essential job function.
 - a. If an employee has City driving privileges suspended for a non-medical reason, the City may, at its sole discretion, attempt to arrange for the employee to perform the essential functions of the job. In the absence of this, the employee may be terminated in accordance with relevant City procedures.
 - b. If an employee has City driving privileges suspended for a medical reason, the City will comply with applicable obligations under the Fair Employment and Housing Act and/or Americans with Disabilities Act for employees with disabilities. If such accommodation is not reasonable or effective or creates undue hardship for the City or coworkers, loss of City driving privileges shall be considered grounds for transfer or cause for demotion to a position that does not require operation of a vehicle, at a pay rate commensurate with that new position. If no such position is open, the employee may be terminated in accordance with relevant City procedures.

VII. INSURANCE REQUIREMENTS

Use of privately-owned vehicles is discouraged and employees should utilize City-owned vehicles whenever feasible. However, if use of a privately-owned vehicle is approved to conduct City business, proof of automobile liability insurance is required prior to authorization can be approved for City business and shall be provided to the Finance and Human Resources Department on an annual basis or upon semi-annual renewal dates for regular use or when submitting a travel reimbursement request for mileage for occasional use. Lack of providing proof of coverage may result in suspension of driving privileges and/or disciplinary action.

- A. Vehicle operators are authorized to use privately-owned vehicles on City business shall maintain coverage in an amount not less than \$100,000 per person/\$300,000 per occurrence and property damage coverage in an amount not less than \$25,000 per occurrence.
- B. California Insurance Code §11580.9 states that where two or more policies affording valid and collectible liability insurance apply to the same motor vehicle in an occurrence out of which a liability loss shall arise, it shall be conclusively presumed that the insurance afforded by that policy in which the motor vehicle is described or rated as an owned vehicle is primary and the insurance afforded by any other policy shall be excess.



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- C. If insurance coverage is canceled, terminated, lapsed, or curtailed for any reason, the vehicle operator must notify the immediate supervisor and the vehicle shall not be used for City service.
- D. With the exception of sworn police and fire employees, should a vehicle operator using a privately-owned vehicle on City business be involved in an accident resulting in injury or property damage, the vehicle operator's own insurance carrier shall respond to defend the vehicle operator.
- E. Sworn police and fire employees operating their privately-owned vehicles at the request or direction of the City in the performance of their duties must report the accident to their private automobile insurer, but the City shall be considered the owner of the vehicle for the purpose of liability and defense of the claim. If it is later determined that the City did not direct or request the employee to use their private vehicle when the loss occurred, the City and employee will provide notice to the insurance company so the City can be reimbursed.

VIII. DRIVER TRAINING

- A. Employees who drive City-owned vehicles or privately-owned vehicles on City business shall complete a defensive driver training course upon hire and periodically during employment, as set forth below.
- B. New employees shall complete a defensive driver training at the first available course date after the commencement of employment.
- C. Employees who change assignments to include new duties requiring driving a City-owned vehicle, or driving a privately-owned vehicle on City business, are required to complete a defensive driver training at the first available course date after commencement of the new assignment.
- D. After completing training as new hires, employees required to participate in defensive driver training shall repeat training at least once every three years.

IX. USE OF ELECTRONIC DEVICES

The California Vehicle Code requires the use of a hands-free device while using cell phones during the operation of a motor vehicle; this is also a safe driving practice. Vehicle operators are prohibited from operating laptop computers, navigational devices, and any other device that may cause vehicle operator distraction while operating a vehicle in the course of conducting City business.

X. ACCIDENT REPORTING REQUIREMENTS



CITY OF IMPERIAL

VEHICLE USE POLICY

Any accident involving a City-owned, rented, leased, or privately-owned vehicle used in the performance of City business shall be reported as follows:

- A. Vehicle operator shall summon medical care for any injured parties.
- B. Vehicle operator shall notify appropriate law enforcement agencies.
- C. Vehicle operator shall collect information about the other parties involved by completing an accident report. An accident report should be housed in the City-owned vehicle's glove box. For other vehicles, the vehicle operator should obtain the accident report form and house it in the respective vehicle prior to vehicle usage.
- D. Vehicle operator shall notify their supervisor. The supervisor shall be responsible for initiating the departmental investigation of the accident, completing all required City reports and recommend action to the Human Resources Department. In the event of serious bodily injury, an incident report form shall be completed by the supervisor and submitted to the City's coverage provider, California JPIA.
- E. For privately-owned vehicles, the vehicle operator must report the accident to the DMV if more than \$1,000 in property damage or anyone was injured (no matter how slight) or killed. The report must be filed by the vehicle operator, whether the vehicle operator caused the accident or not and even if the accident occurred on private property. The report must be made on the California Traffic Accident Report, form SR 1, and must be made within ten days of the accident. If the report is not filed with the DMV, the vehicle operator's driving privilege will be suspended.

XI. ACKNOWLEDGEMENT

Upon receipt of this policy, employees shall sign a form acknowledging that the employee is aware of this policy, including the legal issues arising out of the use of the employee's privately-owned vehicle on City business.



CITY OF IMPERIAL VEHICLE USE POLICY

REFERENCES

- Vehicle Code Sections: [464](#)
[1808.47](#)
[12810](#)
[16056](#)
[27315](#)
- Insurance Code Section [11580.9](#)



CITY OF IMPERIAL VEHICLE USE POLICY

Appendix A

Employee Acknowledgement of Vehicle Usage Policy

This is to acknowledge that I have received a copy of the City of Imperial Vehicle Usage Policy and that I have read the policy and understand my rights and obligations under the Policy.

I understand that this Policy represents only current policies, procedures, rights, and obligations and does not create a contract of employment. Regardless of what the Policy states or provides, the City retains the right to add, change or delete provisions of the Policy and all other working terms and conditions without obtaining another person's consent or agreement unless otherwise required by law.

My signature below further signifies that I have read this Policy and that I accept and will abide by all of its provisions.

PRINT FULL NAME _____

SIGNED _____

DATE _____

(RETAIN IN EMPLOYEE PERSONNEL FILE)



CITY OF IMPERIAL

VEHICLE USE POLICY

Appendix B

Common California Vehicle Code Violations Used in Negligent Operator Counts

Violation Points Assessment

Violation points are assigned to Vehicle Code (VC) sections and any other code section, or city or county ordinance, involving the safe operation of a motor vehicle. Any violation occurring as a pedestrian or a bicyclist has no points assigned. City may suspend and place on probation, or revoke, the driving privilege of a negligent operator.

Per Vehicle Code section 12810.5a, a Class C negligent operator has:

- 4 or more points in 12 months,
- 6 points in 24 months, or
- 8 points in 36 months

A minor, under 18 years of age, may receive a 30-day restriction for 2 points in 12 months, or be suspended for 3 points in 12 months ([12814.6 VC](#)).

DATE SUBMITTED 3/31/23

SUBMITTED BY CMO

DATE ACTION REQUIRED 4/5/23

COUNCIL ACTION (x)

PUBLIC HEARING REQUIRED ()

RESOLUTION ()

ORDINANCE 1ST READING ()

ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: Energy Sustainability Business Case Study 1. Authorization to Submit Letter of Interest to Schneider Electric for Business Case Study Involving Energy Sustainability and Regional Park Evaluation.	
DEPARTMENT INVOLVED: City Manager's Office	
BACKGROUND/SUMMARY: City of Imperial has worked with Schnieder Electric to conduct a preliminary analysis of the City's current facilities. The City is interested in further evaluating the current state of their Buildings, Facilities and Grounds with the purpose of identifying tangible opportunities for Energy Sustainability Study for Capital Projects; specifically a regional park and the LED retrofit of current park ballfield lighting. Attached you will find a letter to authorize Schneider Electric to proceed with a Business Case analysis at no financial obligation to the City.	
FISCAL IMPACT: NONE	ADMIN SERVICES SIGN INITIALS _____
STAFF RECOMMENDATION: It is staff's recommendation for the City Council to authorize the City Manager to submit a letter of interest to Schneider Electric to begin the business case and feasibility study.	DEPT. INITIALS <u>CB</u>
MANAGER'S RECOMMENDATION: City Manager agrees with Staff's recommendation and requests Council authorization to begin the study as proposed.	CITY MANAGER's INITIALS <u>DTM</u>
MOTION: SECONDED: AYES: NAYES: ABSENT: APPROVED () DISAPPROVED () REFERRED TO: REJECTED () DEFERRED ()	

City of Imperial
BUSINESS CASE ANALYSIS - LETTER OF INTEREST

City of Imperial is interested in evaluating the current state of their Buildings, Facilities and Grounds with the purpose of identifying tangible opportunities for *enabling* the goals, mission and direction of the organization. This letter is to authorize Schneider Electric to proceed with a Business Case analysis at no financial obligation to the customer.

SECTION 1:

Customer agrees to provide the following:

- A) Reasonable access to all City Buildings and Facilities including Grounds for Schneider Electric's Certified Energy Managers, Energy Engineers and MEP Engineers for the purpose of surveying types of equipment, systems and operating characteristics;
- B) Necessary utility data, as requested;
- C) Access to personnel to discuss operating requirements; and
- D) Opportunities for City of Imperial Administration to meet with Schneider Electric twice during this period for the review of the Business Case analysis.

SECTION 2:

Schneider Electric will provide the customer with the following:

- A) Identification of both energy efficiency opportunities and systems integration as well as a cost/benefit analysis
- B) A current state of operations analysis including potential cost savings projections;
- C) Identification of potential solutions opportunities/scopes of work for advancing organizational goals;
- D) A financial analysis/overview for savings and overall economic development;
- E) A PR/Communications plan for addressing public awareness and community engagement opportunities.

City of Imperial

**Schneider Electric Buildings Americas,
Inc.**

By _____ By _____
(Signature)

(Signature)

Print Name _____ Print Name _____

Print Name _____

Title	Title
-------	-------

Title

Date _____ Date _____

Date _____



Energy & Sustainability towards Capital Improvement and Infrastructure Program

City of Imperial, CA
March 20, 2023



Presented by: Brian Colby, Program Manager - Brian.Colby@se.com

Life Is On





Background

Executive Leadership, Stakeholder Workshop – January 30th

- Utilized existing regional Climate Action Plan / Sustainability Goals
- Identified future project initiatives and resources needed
- Outlined funding opportunities that directly contribute to initiatives
- Analyzed Utility and Water Data for early findings

Business Case Evaluation – March 20th - Zero Cost to the City

- Detailed evaluation of the current state of City's Buildings, Facilities, Parks and Grounds.
- Identification of potential solutions for advancing Citizen and City Initiatives (Sports Park and City Hall)
- Energy and Utility analysis to uncover the value of a new revenue stream
- Management of applicable grants, rebates and incentives that align with selected projects
- Report and deliverable that equates to 30% shovel ready project with scope, price, savings and funding options



Energy & Sustainability Profile

Schneider Energy Services

○ Design Build – Turnkey Provider

- Project Design/Development
- Engineering
- Pre – Construction / Permitting
- Installation / Commissioning
- Site & Project Management
- Performance, Warranty, Training and Support

○ Strategic Goal

- E-1.5 Require major renovations to incorporate energy efficiency measures
- E-2.4 Supply municipal facilities with on-site renewable electricity
- E-2.6 Establish or join program to increase grid-supply renewable and zero-carbon electricity
- T-3.2 Install public electric vehicle charging stations

Regional Public Sector Clients

- City of Palmdale
- City of Sierra Vista
- City of El Centro
- Valley Sanitation District (Indio)
- Central Union HSD
- Naval Base Coronado
- MCAS Miramar
- Los Angeles County



Sample of Schneider California Public Sector Clients

“

*“Schneider Electric is a trusted partner that demonstrated **they knew our city’s unique needs and the best approach to meet our efficiency and infrastructure goals.** We **are incredibly grateful for this grant** that will enable us to reach new levels of **wastewater innovation without burdening our local taxpayers.**”*

- Marcela Piedra, El Centro City Manager

”





Funding and Financing Opportunities

Utility Savings

- Electricity, water, and gas savings
- Utility bill and telecommunication audit & optimization

Maintenance & Operations Savings

- Less M&O time and money spent addressing needs
- Reduced Maintenance Time and Cost
- Remote management of systems and facilities to make changes effectively

Revenue Generation

- Economic Development and Sports Tourism
- Direct, Indirect, and Induced Economic Impact
- EV Charging

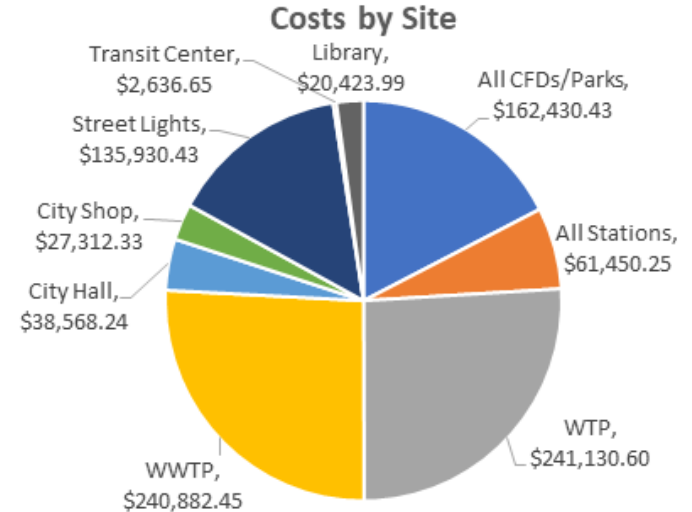
Federal, State, and Local Grants

- Dedicated grant management team
- Multiple unique grants identified that is screened and prequalified specifically for City of Imperial
- State Incentive Programs – Utility Rebate Opportunities
- EV Infrastructure - Charging and Fueling Infrastructure Grants
- Energy and Efficiency - Grants for Energy Efficiency and Renewable Energy
- Resiliency and Microgrids - Program Upgrading your Electric Grid and Ensuring Reliability and Resiliency, Energy Improvement in Rural and Remote Areas
- Water Wastewater - Clean Water State Revolving Fund, WaterSMART Grants



Preliminary Analysis of Utilities

Site	Electric Usage (kWh)	Water Usage (CCF)	Electric Costs	Water Costs	Total Costs
WTP	1578019.75	0.00	\$ 241,130.60	\$ -	\$ 241,130.60
WWTP	1646845.59	0.00	\$ 240,882.45	\$ -	\$ 240,882.45
Street Lights	638089.44	0.00	\$ 135,930.43	\$ -	\$ 135,930.43
City Hall	243311.20	235.02	\$ 36,697.86	\$ 1,870.38	\$ 38,568.24
Sky Ranch	0.00	8633.47	\$ -	\$ 38,451.37	\$ 38,451.37
Lift Station 1	205956.68	0.00	\$ 31,662.41	\$ -	\$ 31,662.41
Paseo Del Sol	0.00	7139.40	\$ -	\$ 31,075.40	\$ 31,075.40
City Shop	167730.68	186.89	\$ 26,159.71	\$ 1,152.61	\$ 27,312.33
Library	109974.12	680.69	\$ 16,615.66	\$ 3,808.32	\$ 20,423.99
Lift Station 2	130650.00	0.00	\$ 19,970.93	\$ -	\$ 19,970.93
Savanah Ranch	0.00	4297.02	\$ -	\$ 19,209.90	\$ 19,209.90
Freddie White Park	32973.31	2880.14	\$ 5,270.96	\$ 12,563.97	\$ 17,834.92
Irving Park	26195.90	1709.72	\$ 4,185.41	\$ 7,463.82	\$ 11,649.23
Sunset	0.00	2119.93	\$ -	\$ 10,169.02	\$ 10,169.02
Joshua Tree Park	42250.67	0.00	\$ 6,788.33	\$ -	\$ 6,788.33
Victoria Ranch	0.00	1300.77	\$ -	\$ 6,522.77	\$ 6,522.77
Lift Station 3	33710.00	0.00	\$ 5,266.50	\$ -	\$ 5,266.50
Wildflower North	0.00	792.25	\$ -	\$ 5,048.94	\$ 5,048.94
Evans Park	0.00	1049.27	\$ -	\$ 4,782.40	\$ 4,782.40
Station1	28519.70	0.00	\$ 4,550.40	\$ -	\$ 4,550.40
Monterey Park	0.00	953.73	\$ -	\$ 4,307.44	\$ 4,307.44
Downtown	0.00	497.17	\$ -	\$ 3,063.23	\$ 3,063.23
Transit Center	0.00	520.76	\$ -	\$ 2,636.65	\$ 2,636.65
Cambria Park	0.00	303.53	\$ -	\$ 1,626.17	\$ 1,626.17
Springfield	0.00	291.14	\$ -	\$ 1,378.95	\$ 1,378.95
Sandalwood Glen	0.00	0.00	\$ -	\$ 522.36	\$ 522.36
Total	4884227.04	33590.90	\$ 775,111.66	\$ 155,653.69	\$ 930,765.36





City Hall Relocation Assessment

Additional Analysis

- Feasibility study on relocating City Hall to 450 W. Aten Rd and repurposing existing City Hall buildings





Regional Sports Park

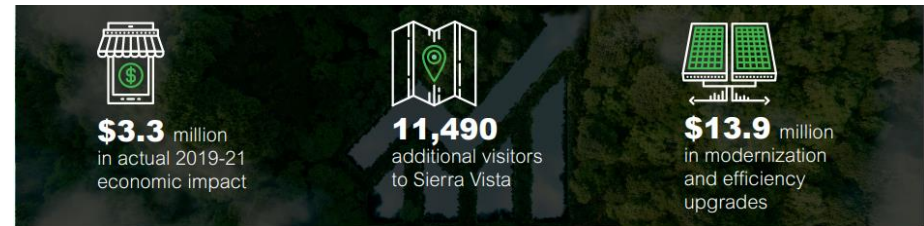
Additional Analysis

- Host City Leadership field trip to Sierra Vista
- Site Analysis and feasibility
- Identify additional funding Sources
- Economic Development Opportunities



“After interviewing several ESCOs, we chose Schneider Electric as our partner because we felt that no-one came anywhere close to better understanding our true needs and priorities as a City. They were able to address so much more than just saving energy, and truly captured our vision and passion for the community. The incredible Schneider team has not only become an extension of our staff but are treated like family in Sierra Vista.”

Victoria Yarbrough
Assistant City Manager





Summary and Next Steps

- Continue energy/water savings opportunities and develop cost benefit analysis
- Further develop Regional Sports Park assessment and City Hall relocation feasibility
- Identify and coordinate qualified Federal, State and Local Grant and Incentive programs and collaborate on submission
- Deliver 50% Check-in report in late April
- Deliver Final Business Case report in early May
- Present findings to City and identify next actions



QUESTIONS



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