

**AGENDA
CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
JUNE 17, 2020
5:30 PM CLOSED SESSION
7:00 PM OPEN SESSION**

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE
GOVERNOR'S EXECUTIVE ORDER N-29-20**

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Imperial Public Health Office Order for the control of COVID-19 restricting group events and gatherings and maintaining physical distancing. Additional information regarding COVID-19 is available on the City's website at www.cityofimperial.org

1. If you choose to attend the Council meeting in person, you will be required to maintain appropriate physical distance, i.e. maintain a 6-foot distance between yourself and other individuals. Please note seating is limited.
2. You are strongly encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
3. Email public comments to cityclerk@cityofimperial.org by 4:30 pm on Wednesday, June 17, 2020. Comments received by 4:30 pm will be read into the record.

TELECONFERENCE NOTICE

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 and to the extent applicable Government Code Section 54953(b), this City Council Meeting may include teleconference participation by the City Council Members and City staff. Consistent with Executive Order N-29-20 teleconference locations utilized by City Council Members shall not be accessible to the public and are not subject to special posting requirements.

The City of Imperial thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

The Imperial City Council meetings, including public comments, are being Livestreamed on the City's social media pages. By remaining in the room you are giving your permission to be recorded.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BUILDING & SAFETY DIRECTOR, (760) 355-1152. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CITY COUNCIL CONVENES TO CLOSED SESSION AT 5:30 PM

This is a **CLOSED SESSION** in which the **COUNCIL** discusses matters in closed as opposed to open session. Only those matters authorized by the Brown Act as permissible **CLOSED SESSION** subjects will be discussed. They are as follows:

- A-1. SUBJECT: PUBLIC EMPLOYEE APPOINTMENT 54957 (b) (1)**
TITLE: City Manager

E. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

E-1. SUBJECT: DISCUSSION/ACTION: EMERGENCY AT WASTEWATER TREATMENT PLANT – MANHOLES.

1. SUSPEND THE EMERGENCY.

E-2. SUBJECT: DISCUSSION/ACTION: WATER TREATMENT PLANT – PLATE SETTLER REPLACEMENT PROJECT – BID NO. 2020-04

1. AWARD BID TO SPIESS CONSTRUCTION CO. INC. IN THE AMOUNT OF \$839,800.00.

E-3. SUBJECT: DISCUSSION/ACTION: CITY CONFLICT OF INTEREST CODE – BIENNIAL REVIEW.

1. PROVIDE DIRECTION TO REVIEW THE CONFLICT OF INTEREST CODE.

E-4. SUBJECT: DISCUSSION/ACTION: FISCAL YEAR 2018-2019 AUDITS.

1. ACCEPTANCE OF FY 18-19 SINGLE AUDIT REPORT FOR FILING.
2. ACCEPTANCE OF FY 18-19 TRANSPORTATION DEVELOPMENT ACT (TDA) AUDIT FOR FILING.

E-5. SUBJECT: DISCUSSION/ACTION: MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021.

1. PRESENTATION/OVERVIEW OF MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021.
2. APPROVAL OF RESOLUTION NO. 2020-32, ADOPTING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021.

E-6. SUBJECT: DISCUSSION/ACTION: EMPLOYMENT AGREEMENT – CITY MANAGER.

1. APPROVE EMPLOYMENT AGREEMENT BY AND BETWEEN THE CITY OF IMPERIAL AND DENNIS H. MORITA.

E-7. SUBJECT: DISCUSSION/ACTION: UPDATE OF COVID-19 PANDEMIC.

F. REPORTS:

F-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

F-2. SUBJECT: CITY MANAGER REPORT

F-3. SUBJECT: DEPARTMENT REPORTS.

ADJOURN CITY COUNCIL MEETING UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, JULY 1, 2020 AT 7:00 P.M.

NOTE: Any documents produced by the City and distributed to a majority of the City Council/Agency Board regarding any item on this agenda will be made available at the front counter at City Hall, located at 420 S. Imperial Avenue, during normal business hours.

Check Register Report

Date: 06/12/2020
Time: 3:32 pm
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CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks							
93411	05/21/2020	Printed		7060	AHNESTY VALDEZ		76.87
93412	05/21/2020	Printed		023	AIRWAVE COMMUNICATIONS		67.50
93417	05/21/2020	Printed		1264	ARMANDO LOPEZ		6.81
93428	05/21/2020	Printed		251	CALIFORNIA JPIA		792,147.00
93432	05/21/2020	Printed		7054	CHOCTAW NATION OF OKLAHOMA		17.50
93433	05/21/2020	Printed		7055	CHRISHAVNA MORRIS		44.60
93435	05/21/2020	Printed		6222	CODE EXXPERTS, LLC		778.36
93437	05/21/2020	Printed		132	COSTCO WHOLESALE		254.71
93445	05/21/2020	Printed		7057	DIANA SALGADO		52.79
93446	05/21/2020	Printed		2019	DRISCOLLS		573.73
93452	05/21/2020	Printed		4989	GEMINI GROUP LLC		2,006.00
93453	05/21/2020	Printed		513	GIBSON & SCHAEFER, INC.		406.47
93455	05/21/2020	Printed		7056	HARIS BASIT		71.94
93462	05/21/2020	Printed		102	IMPERIAL POLICE OFFICERS ASSN.		650.00
93469	05/21/2020	Printed		320	INTERNAL REVENUE SERVICE		150.00
93470	05/21/2020	Printed		1587	JADE SECURITY SYSTEMS, INC.		59.99
93471	05/21/2020	Printed		7058	JAYAR WALKER		87.51
93472	05/21/2020	Printed		6046	JNE POLYGRAPH		375.00
93476	05/21/2020	Printed		7061	KATHERINE RUANE		135.93
93482	05/21/2020	Printed		7050	MR. TACOS INC		45.00
93485	05/21/2020	Printed		084	PITNEY BOWES PURCHASE POWER		400.00
93500	05/21/2020	Printed		104	TEAMSTERS, LOCAL 542		1,844.00
93517	05/21/2020	Printed		1827	WILKINSON REAL ESTATE		161.17
93518	05/21/2020	Printed		487	XPRESS LUBE		57.43
93519	05/21/2020	Printed		132	COSTCO WHOLESALE		48.68
93602	06/04/2020	Printed		7065	2K TOWER SERVICES LLC		2,700.00
93603	06/04/2020	Printed		5666	360 BUSINESS PRODUCTS		164.52
93604	06/04/2020	Printed		1599	ACE UNIFORMS & ACCESSORIES		318.66
93605	06/04/2020	Printed		1642	ACME SAFETY & SUPPLY CORP		1,167.93
93606	06/04/2020	Printed		1738	ADRIANA RAMIREZ		115.07
93607	06/04/2020	Printed		5201	AIRMEDCARE NETWORK		4,709.00
93608	06/04/2020	Printed		023	AIRWAVE COMMUNICATIONS		2,448.22
93609	06/04/2020	Printed		4597	ALISA BUSH		105.81
93610	06/04/2020	Printed		195	ALLIED WASTE		11,442.44
93611	06/04/2020	Printed		5956	AMAZON CAPITAL SERVICES		739.45
93612	06/04/2020	Printed		656	AQUA METRIC		9,631.37
93613	06/04/2020	Printed		2081	ARAMARK UNIFORM SERVICE		3,161.19
93614	06/04/2020	Printed		1009	ARCTIC AIR		850.00
93615	06/04/2020	Printed		2173	ATEN EXPRESS INC		192.00
93617	06/04/2020	Printed		4400	BABCOCK LABORATORIES, INC.		3,949.00
93618	06/04/2020	Printed		1255	BOB MURRAY & ASSOCIATES		3,142.72
93619	06/04/2020	Printed		674	BRENNTAG		18,348.45
93620	06/04/2020	Printed		6286	BURKE, WILLIAMS & SORENSEN, LL		7,076.10
93621	06/04/2020	Printed		455	CALIFORNIA STATE DISBURSEMENT		618.46
93622	06/04/2020	Printed		7068	CARLOS LOPEZ		79.94
93623	06/04/2020	Printed		7070	CLARA OBESO		130.76
93624	06/04/2020	Printed		514	CORE & MAIN LP		24,828.16
93625	06/04/2020	Printed		132	COSTCO WHOLESALE		928.11
93627	06/04/2020	Printed		6857	COUNTY MOTOR PARTS CO, INC		931.22
93628	06/04/2020	Printed		3403	DANIELS TIRE CORPORATE ADMIN		453.84
93629	06/04/2020	Printed		1302	DAVID TURCH & ASSOCIATES		5,000.00

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks							
93630	06/04/2020	Printed		1623	DENNIS H. MORITA APC		24,062.50
93631	06/04/2020	Printed		569	DESERT VETERINARY GROUP		180.00
93632	06/04/2020	Printed		2815	DEVELOPMENT MANAGEMENT GROUP		6,000.00
93633	06/04/2020	Printed		2665	DISCOUNT TIRE		447.93
93634	06/04/2020	Printed		6642	EDD		100.00
93635	06/04/2020	Printed		6426	EFR ENVIRONMENTAL		8,850.00
93636	06/04/2020	Printed		019	FERGUSON ENTERPRISES, INC.		578.31
93637	06/04/2020	Printed		117	HAAKER EQUIPMENT COMPANY		165.75
93638	06/04/2020	Printed		2181	HARRIS COMPUTER SYSTEMS		70.05
93639	06/04/2020	Printed		026	ICMA-RC		1,890.19
93640	06/04/2020	Printed		028	IMPERIAL IRRIGATION DISTRICT		50,003.21
93641	06/04/2020	Printed		102	IMPERIAL POLICE OFFICERS ASSN.		650.00
93642	06/04/2020	Printed		221	IMPERIAL PRINTERS		80.81
93643	06/04/2020	Printed		122	IMPERIAL STORES		488.08
93645	06/04/2020	Printed		3187	IMPERIAL TRUSS & LUMBER CO.		694.12
93646	06/04/2020	Printed		2099	IMPERIAL VALLEY OCCUPATIONAL M		287.40
93647	06/04/2020	Printed		350	IMPERIAL VALLEY PAINT CENTER		326.83
93648	06/04/2020	Printed		1555	IMPERIAL VALLEY PRESS		1,737.97
93649	06/04/2020	Printed		5033	INFO SEND INC.		3,423.05
93650	06/04/2020	Printed		4685	INNOVATIVE PLAYGROUNDS		1,565.12
93651	06/04/2020	Printed		320	INTERNAL REVENUE SERVICE		150.00
93652	06/04/2020	Printed		7071	JAY KYOO CHOI		200.00
93653	06/04/2020	Printed		7067	JEANNETTE QUIROZ		22.15
93654	06/04/2020	Printed		6365	JOHN DEERE FINANCIAL		37.60
93655	06/04/2020	Printed		7066	JORGE VASQUEZ		104.83
93656	06/04/2020	Printed		601	JT TOWING & AUTO REPAIR		85.00
93657	06/04/2020	Printed		868	K-C WELDING & RENTALS, INC.		744.74
93658	06/04/2020	Printed		2901	KIMBALL MIDWEST		1,012.94
93659	06/04/2020	Printed		035	KISCO SALES, INC.		103.79
93660	06/04/2020	Printed		1647	LA BRUCHERIE IRRIGATION SUPPLY		204.36
93661	06/04/2020	Printed		427	LEAGUE OF CA CITIES		7,105.00
93662	06/04/2020	Printed		1996	LEE TIRE CO.		384.47
93663	06/04/2020	Printed		7072	LILIA CORONEL		96.39
93664	06/04/2020	Printed		101	LINCOLN LIFE		1,226.00
93665	06/04/2020	Printed		401	LOWE'S		336.26
93666	06/04/2020	Printed		260	MALLORY SAFETY AND SUPPLY LLC		867.74
93667	06/04/2020	Printed		7074	MARINA ALCOFF		68.91
93668	06/04/2020	Printed		4481	O'REILLY		100.13
93669	06/04/2020	Printed		079	ONE SOURCE DISTRIBUTORS		10,753.06
93670	06/04/2020	Printed		7073	OPTIM LLC		9,731.11
93671	06/04/2020	Printed		4562	PET WASTE ELIMINATOR		211.56
93672	06/04/2020	Printed		133	RAIN FOR RENT		18.27
93673	06/04/2020	Printed		694	REXEL OF AMERICA, LLC		1,037.78
93674	06/04/2020	Printed		7064	RINCON CONSULTANTS, INC.		8,600.18
93675	06/04/2020	Printed		7069	ROBERTO LORETO		116.37
93676	06/04/2020	Printed		7075	ROBERTO MEZA		54.40
93677	06/04/2020	Printed		2564	ROGERS & ROGERS CHRYSLER JEEP		197.71
93678	06/04/2020	Printed		6233	RYAN HERCO PRODUCTS CORP		136.92
93679	06/04/2020	Printed		1105	SCHOLASTIC TEACHER STORE		686.94
93680	06/04/2020	Printed		979	SELLERS PETROLEUM		2,338.07
93681	06/04/2020	Printed		1239	SHERWIN-WILLIAMS		33.91
93682	06/04/2020	Printed		135	SOCALGAS		43.07

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Date: 06/12/2020
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CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks							
93683	06/04/2020	Printed		6790	SOUTHWEST EQUIPMENT & SUPPLY		1,431.62
93684	06/04/2020	Printed		091	STAPLES CREDIT PLAN		377.11
93685	06/04/2020	Printed		1265	SUPERIOR READY MIX CONCRETE LP		4,005.47
93686	06/04/2020	Printed		1425	THE REINALT-THOMAS CORPORATION		82.94
93687	06/04/2020	Printed		7076	TREVOR HOLT		150.37
93688	06/04/2020	Printed		275	UNDERGROUND SERVICE ALERT OF		125.28
93689	06/04/2020	Printed		944	UNITED WAY OF IMPERIAL COUNTY		6.00
93690	06/04/2020	Printed		1100	USA BLUEBOOK		377.25
93691	06/04/2020	Printed		1715	WAXIE SANITARY SUPPLY		471.54
93692	06/04/2020	Printed		1154	WELLS FARGO BANK		2,500.00
93693	06/04/2020	Printed		1827	WILKINSON REAL ESTATE		12.63
93694	06/04/2020	Printed		487	XPRESS LUBE		407.24

Total Checks: 115

Checks Total (excluding void checks): 1,062,109.84

Total Payments: 115

Bank Total (excluding void checks): 1,062,109.84

Total Payments: 115

Grand Total (excluding void checks): 1,062,109.84

**MINUTES
SPECIAL MEETING
CITY COUNCIL
CITY OF IMPERIAL
APRIL 28, 2020**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20**

TELECONFERENCE NOTICE

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A. CITY COUNCIL CONVENED IN OPEN SESSION

MAYOR PECHTL called the meeting to order at 5:06 PM.

COUNCIL MEMBERS PRESENT: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

OTHERS PRESENT: CITY ATTORNEY MORITA, ASSISTANT CITY MANAGER
BROWN, CITY CLERK JACKSON, AND POLICE SGT.
SHEFFIELD.

B. PUBLIC APPEARANCES:

None.

C. CITY COUNCIL CONVENED TO CLOSED SESSION at 5:08 pm.

**C-1. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED
LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9
(one potential case)

D. CITY COUNCIL ADJOURNED CLOSED SESSION

E. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION.

There was no reportable action taken.

**CITY COUNCIL MEETING ADJOURNED AT 5:47 PM UNTIL FRIDAY, MAY 1, 2020 AT
5:00 PM.**

**MINUTES
SPECIAL MEETING
CITY COUNCIL
CITY OF IMPERIAL
MAY 6, 2020
5:30 PM**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20**

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 and to the extent applicable Government Code Section 54953(b), this City Council Meeting included teleconference participation by the City Council Members and City staff. Consistent with Executive Order N-29-20 teleconference locations utilized by City Council Members were not be accessible to the public.

A. CITY COUNCIL CONVENED TO OPEN SESSION AT 5:30 P.M.

COUNCIL MEMBERS PRESENT: AMPARANO, DALE, EUGENIO, TUCKER (REMOTE),
AND PECHTL

OTHER OFFICIALS PRESENT: CITY ATTORNEY MORITA, ASSISTANT CITY
MANAGER BROWN, CITY CLERK JACKSON

B. PUBLIC APPEARANCES:

None.

C. CITY COUNCIL CONVENED TO CLOSED SESSION

**C-1. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED
LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 One Case (No. 18-2)

**C-2. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED
LITIGATION (Section 54956.9 (c)) One potential case**

C-3. SUBJECT: PUBLIC EMPLOYEE APPOINTMENT 54957 (b) (1)

TITLE: City Manager

D. CITY COUNCIL ADJOURNED SPECIAL MEETING.

**SPECIAL MEETING OF THE CITY COUNCIL
CITY OF IMPERIAL
MAY 6, 2020**

CCMIN/5-06-2020SPECIAL

MINUTES
CITY COUNCIL
CITY OF IMPERIAL
MAY 6, 2020

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20**

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 and to the extent applicable Government Code Section 54953(b), this City Council Meeting included teleconference participation by the City Council Members and City staff. Consistent with Executive Order N-29-20 teleconference locations utilized by City Council Members were not be accessible to the public.

A. CITY COUNCIL CONVENED TO CLOSED SESSION

**A-1. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED
LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 One Case (No. 18-2)

**A-2. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED
LITIGATION (Section 54956.9 (c))**

One Potential Case

A-3. SUBJECT: PUBLIC EMPLOYEE APPOINTMENT (54957 (b) (1))
TITLE: City Manager

CITY COUNCIL ADJOURNED CLOSED SESSION

B. CITY COUNCIL CONVENED TO OPEN SESSION AT 7:18 PM

**COUNCIL MEMBERS PRESENT: AMPARANO, DALE, EUGENIO, TUCKER
(REMOTE), AND PECHTL**

**OTHER OFFICIALS PRESENT: CITY ATTORNEY MORITA, ASSISTANT CITY
MANAGER BROWN, PUBLIC SERVICES DIRECTOR
LOPER*, FIRE CHIEF ESTRADA*, POLICE CHIEF
BARRA*, PARKS SUPERINTENDENT LOPEZ*,
COMMUNITY SERVICES DIRECTOR HALLER*, IT
DIRECTR ESTRADA, CITY CLERK JACKSON, AND SGT
SHEFFIELD*.**

*denotes remote participation.

Council member DALE led the Pledge of Allegiance.

ADJUSTMENTS TO THIS AGENDA

City Clerk Jackson requested that minutes be tabled.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

There was no reportable action taken.

C. PUBLIC APPEARANCES:

C-1. Matters not appearing on the agenda.

Susan Paradis, Imperial Chamber of Commerce CEO, would like clarification on the type of businesses that are allowed to open and feels that Chambers of Commerce should be able to open in order to assist the business community.

C-2. Matters appearing on the agenda.

None.

D. CONSENT AGENDA:

D-1. Approval of claims/warrants report.

D-2. Approval of Treasurers' Report for month of March 2020.

D-3. Approval of minutes for regular meetings of April 1, 2020 and April 15, 2020 and special meeting of March 24, 2020. (item tabled).

D-4. Approval of MOU between the City of San Diego Police Department Internet Crimes Against Children Task Force and Imperial Police Department for the period January 1, 2020 to December 31, 2025.

Motion by AMPARANO, second by DALE to approve items D-1, D-2, and D-4.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E. PUBLIC HEARINGS:

MAYOR PECHTL passed the gavel the Mayor Pro-tem EUGENIO for this item as he offered comments at the Planning Commission meeting.

E-1. SUBJECT: APPEAL OF PLANNING COMMISSION DECISION DENYING A TIME EXTENSION, AMENDMENTS TO CONDITIONS OF APPROVAL AND REVOCATION OF CUP 19-06 LOCATED AT 2475 CLARK ROAD, IMPERIAL, CA AS REQUESTED BY JUSTO FELIX.

The Public Hearing is a continuance from the April 15, 2020 meeting.

Ralph Cordova, attorney for Justo Felix provided a history/timeline of the project addressing issues with non-compliance of the conditions of approval as required. Stated that Mr. Felix is working with a local contractor to complete the work and feels that the work can be done in 6-7 weeks. Mr. Cordova asked that the following be made a part of the record:

E-mail letter from Ralph Cordova to Dennis Morita dated May 6, 2020; Letter to J. Carlos Fox, Esq from Dennis Morita dated March 25, 2020; and initial study dated April 2016 for Mitigated Negative Declaration.

Community Development Director MORA presented the staff report to Council that includes the violations of the Conditional Use Permit that led to the Planning Commission revoking the CUP and denial of Mr. Felix's request for time extension to comply.

Cory Van Driessche, Imperial resident addressed the Council of concerns with Mr. Felix operating outside of hours specified in the permit. Mr. Van Driessche provided documentation both written and videos. Mr. Van Driessche informed the Council that signatures from residents in the area of the business were collected in 2017 in opposition to the business at this location. Other concerns raised were the school bus stop to the east of the business and traffic.

Gabriel Lemus, truck driver for Mr. Felix for approximately 7 years spoke and was under the impression that he is losing his job because of noise issues. Mr. Lemus is not aware of non-compliance with CUP requirements.

Justo Felix, Owner of business spoke to council via his daughter Paulette Felix acting as translator. Stated he worked with Jesus Villegas, the city's project manager to assist with the process of obtaining water and sewer services to the property. An easement was granted to the city for infrastructure improvements. Mr. Felix stated that he has never had a fine or ticket from the police or sheriff departments or any vandalism of the property and has been supporter of Imperial schools and events. Mr. Felix requested the opportunity to comply with the CUP by obtaining an extension of an additional 3 months.

Darrell Pechtl speaking for the record, that at the time of the project approval he was a member of the Planning Commission. All elements for approval were outlined in 2015 even though the CUP was not issued until 2019. Mr. Felix needs to answer for non-compliance.

Hearing closed at 9:10 pm

Council discussion was held addressing citizen complaints brought forward and improvements not completed as required by the CUP.

1. DECISION ON APPELLANT'S REQUEST TO OVERTURN PLANNING COMMISSION DECISION AND ADOPT RESOLUTION GRANTING OR DENYING APPEAL.

Motion by DALE, second by TUCKER to deny appellants request for time extension.

AYES: AMPARANO, DALE, TUCKER, AND EUGENIO

NOES: NONE

ABSTAIN: PECHTL

ABSENT: NONE MOTION CARRIED 4-0

Motion by AMPARANO, second by DALE to deny amendments to conditions of approval.

AYES: AMPARANO, DALE, TUCKER, AND EUGENIO

NOES: NONE

ABSTAIN: PECHTL

ABSENT: NONE MOTION CARRIED 4-0

Motion by TUCKER, second by DALE to uphold the Planning Commission decision.

AYES: AMPARANO, DALE, TUCKER, AND EUGENIO

NOES: NONE

ABSTAIN: PECHTL

ABSENT: NONE

MOTION CARRIED 4-0

Motion by AMPARANO, second by TUCKER to approve Resolution No. 2020-17, Resolution of the City Council Denying an Appeal and Upholding the Planning Commission Decision for Denying a Time Extension Request and Amendments to Conditions of Approval for CUP 19-06 - Justo Felix Trucking Facility and Revocation of the Existing Conditional Use Permit Located at 2475 Clark Road, Imperial, CA.

AYES: AMPARANO, DALE, TUCKER, EUGENIO

NOES: NONE

ABSTAIN: PECHTL

ABSENT: NONE

MOTION CARRIED 4-0

Mayor Pechtl returned to chair the remainder of the meeting.

F. ACTION ITEMS:

F-1. SUBJECT: IMPERIAL HIGH SCHOOL SENIOR CLASS OF 2020.

1. APPROVE DONATION OF STAFF TIME TO HANG DOWNTOWN BANNERS TO HONOR IMPERIAL HIGH SCHOOL SENIOR CLASS OF 2020.

Motion by AMPARANO, second by DALE to approve staff time to hang the banners.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

F-2. SUBJECT: CONSTRUCTION OF STORM DRAIN SYSTEM AND ASPHALT RUBBER COMPOSITE LAYER OVERLAY ALONG 11TH STREET FROM NORTH "D" STREET TO OLD SR-86 (BID NO. 2019-10).

1. APPROVE CONTRACT WITH GRANITE CONSTRUCTION FOR ASPHALT REPAIRS AT INTERSECTION OF "F" & 11TH STREETS IN THE AMOUNT OF \$48,901.00. (BROKEN WATER LINE)

Motion by DALE, second by AMPARANO to approve the contract with Granite Construction for asphalt repairs.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

F-3. SUBJECT: SALE OF PROPERTY LOCATED AT THE NORTHWEST CORNER OF HIGHWAY 86 AND 15TH STREET – APN 063-040-035 AND 063-040-036.

1. APPROVE RESOLUTION NO. 2020-16, AUTHORIZING CITY MANAGER TO ENTER INTO APPROPRIATE AGREEMENTS TO EFFECTUATE PREVIOUSLY APPROVED SALE, ACKNOWLEDGING FINAL SALE PRICE AND TRANSACTION TIMING.

Motion by AMPARANO, second by DALE to approve Resolution No. 2020-16.

AYES: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

G. REPORTS:

G-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

AMPARANO commented on traffic issues at the intersection of Barioni and "P" Streets. There is nothing there to slow west bound traffic upon entering the city.

EUGENIO thanked county officials for their presentation this evening.

PECHTL reminded everyone about a special meeting on Thursday, May 7, 2020 to address the city's plan going forward to allow businesses to operate.

G-2. SUBJECT: CITY MANAGER REPORT

MORITA informed the Council the League of California Cities is requesting cities to submit letters to Governor Newsom addressing the projected 7 billion dollar shortfall to cities state-wide over the next two years due to COVID-19.

G-3. SUBJECT: DEPARTMENT REPORTS.

PARKS SUPERINTENDENT LOPEZ reported on the Sky Ranch block wall project currently underway.

CHIEF BARRA recognized Mike Lankford for his work to keep city hall clean and patrol units disinfected.

CITY COUNCIL MEETING ADJOURNED AT 9:31 PM UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, MAY 20, 2020, AT 7:00 P.M.

**MINUTES
SPECIAL MEETING
CITY COUNCIL
CITY OF IMPERIAL
MAY 7, 2020**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20**

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 and to the extent applicable Government Code Section 54953(b), this City Council Meeting included teleconference participation by the City Council Members and City staff. Consistent with Executive Order N-29-20 teleconference locations utilized by City Council Members were not be accessible to the public.

A. CITY COUNCIL CONVENE IN OPEN SESSION.

MAYOR PECHTL called the meeting to order at 5:03 PM.

COUNCIL MEMBERS PRESENT: AMPARANO, DALE, EUGENIO (IN AT 5:13), TUCKER*,
AND PECHTL.

OTHER OFFICIALS PRESENT: CITY ATTORNEY MORITA, ASSISTANT CITY MANAGER BROWN, PUBLIC SERVICES DIRECTOR LOPER*, FIRE CHIEF ESTRADA*, POLICE CHIEF BARRA*, COMMUNITY SERVICES DIRECTOR HALLER*, PARKS SUPERINTENDENT LOPEZ*, IT DIRECTOR ESTRADA, COMMUNITY DEVELOPMENT DIRECTOR MORA*, CITY CLERK JACKSON, AND SGT, SHEFFIELD

*denotes remote participation.

B. PUBLIC APPEARANCES:

None.

C. CITY COUNCIL CONVENED TO CLOSED SESSION at 5:05 pm.

**C-1. SUBJECT: THREAT TO PUBLIC SERVICES OR FACILITIES
(G.C. Section 54957 (a)).**

Council met with City Attorney, Chief of Police and city staff regarding matters posing a threat to essential public services, the public's right of access to those services, and security of public buildings and services.

D. CITY COUNCIL ADJOURNED CLOSED SESSION.

E. CITY COUNCIL RE-CONVENED TO OPEN SESSION AT 6:41 pm

E-1. SUBJECT: CITY OF IMPERIAL ROADMAP TO RECOVERY.

- 1. ACTION APPROVING PLAN TO RE-OPEN BUSINESSES WITHIN THE CITY OF IMPERIAL.**

There was no action taken.

This meeting was adjourned to May 13, 2020 at 5:00 pm.

**MINUTES
SPECIAL MEETING
CITY COUNCIL
CITY OF IMPERIAL
MAY 18, 2020**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20**

A. CITY COUNCIL CONVENEED IN OPEN SESSION

MAYOR PECHTL called the meeting to order at 1:30 pm

COUNCIL MEMBERS PRESENT: AMPARANO, DALE, EUGENIO, TUCKER, AND PECHTL

B. PUBLIC APPEARANCES:

None.

C. CITY COUNCIL CONVENEED TO CLOSED SESSION at 1:40 pm.

C-1. SUBJECT: PUBLIC EMPLOYEE APPOINTMENT 54957 (b) (1)

TITLE: City Manager

D. CITY COUNCIL ADJOURNEED SPECIAL MEETING AT 6:00 PM.

June 5, 2020



The Honorable Gavin Newsom
Governor, State of California
1303 10th Street, Suite 1173
Sacramento, CA 95814

VIA email: externalaffairs@gov.ca.gov

RE: Support of advancing California Roadmap to expanded stage 2

Dear Governor Newsom:

On behalf of businesses in Imperial County, please accept this letter as our endorsement of the Imperial County Board of Supervisors' letter to you on June 3 requesting that our state advance the California Roadmap to Pandemic Resilience Expanded Stage 2 (Stage 2B) and allow counties to determine when it is safe for each of them to reopen businesses.

By way of introduction, the Imperial Valley Business Recovery Task Force is a coalition of businesses, chambers of commerce, economic development agencies and other stakeholders, that was formed in March to assist in mitigating the disastrous impact that COVID-19 has inflicted on our local economy.

As you know, Imperial County is a unique border community, and our geographic location makes it extremely difficult to meet current reopening guidelines. Not only does Imperial County border Mexicali, Mexico, a Baja California city of more than 1 million residents, but we also border the state of Arizona -- a state that has opened up all businesses. We are virtually in a no-win situation for our small county to meet the Roadmap to Resilience metric guidelines or qualify for variances as set forth by the state of California.

The situation exacerbates the severe economic impact of this pandemic in our already economically fragile region. Imperial County was called the "Capital of the Great Recession" a decade ago. Once again, we find ourselves situated at the center of an economic and health disaster in the making, much of it due to factors beyond our control. State resources are needed to get us through this health crisis; however, our county's unique geographic position is a good example of why a one-size-fits-all state guideline for emerging out of the pandemic can be unjust.

We recognize that our COVID-19 data, as of the date of this letter, does not reflect acceptable epidemiological stability or vulnerable population PPE inventory levels. Even in light of this, we are confident local officials are better equipped to evaluate the current situation and determine when our county merits reopening.

As a local coalition, we are committed to:

1. Educating our business community about their personal and corporate responsibilities to keep their employees and consumers safe, and
2. Educating the public about their responsibility to follow safety guidelines outlined by health officials.

Our message has been that every individual and business must be accountable to follow COVID-19 health guidelines.

We are confident our solid partnership with Imperial County leadership will help pave the way for a successful move to the California's Pandemic Resilience Roadmap Expanded Stage 2, when appropriate.

Sincerely,



[CITY & COUNTY LOGOS]

May 7, 2020

Secretary Jared Blumenfeld
California Environmental Protection Agency (CalEPA)
P.O. Box 2815
Sacramento, CA, 95812

Acting Director Ken DaRosa
California Department of Resources Recycling and Recovery (CalRecycle)
P.O. Box 4025
Sacramento, CA 95812

RE: Local Government Regulatory Relief in Response to COVID-19 Pandemic

Dear Secretary Blumenfeld and Acting Director DaRosa,

The undersigned represent local governments in the San Diego and Imperial Counties who are writing to request CalRecycle take immediate action to create temporary relief from specific waste reduction and recycling requirements.

While devoting resources to fight COVID-19, government agencies are now concerned with the ability to meet specific statutory obligations during and after the COVID-19 pandemic. Unprecedented budget impacts are already being felt including increased expenses, decreased revenues, and new and evolving demand for services. We anticipate that recovery from these impacts will have a negative fiscal effect on our agencies long after the COVID-19 emergency is past.

The daily changing situation makes it difficult to predict what the impacts will be on local jurisdictions in the coming weeks and months. Therefore, we ask for patience, flexibility, and most of all collaboration as we work together to prioritize and adjust to these evolving circumstances.

Equally important are the economic impacts that many of our local businesses are experiencing and will continue to experience as they try to recover from lost sales and higher costs to operate within new health guidelines. This is relevant as some impending waste reduction requirements will greatly increase costs to their operations and as we forge forward to economic recovery, elected officials might not support any new programs that negatively affect the business community. Without support of elected officials, it would be difficult if not impossible to enact new waste diversion programs that will require businesses to absorb increased operational costs.

Therefore, we seek regulatory relief for the following actions in the short term in response to the unprecedented COVID-19 pandemic to allow local governments and associated industries to continue to focus on serving the public and maintaining public health:

- **Temporary relief from the imposition of penalties or issuance of compliance orders for failure to meet AB 939 solid waste diversion requirements.** We request for CalRecycle to provide clear guidance on jurisdiction COVID-19-related response measures that will be automatically acceptable, rather than requiring every jurisdiction to develop a specific rationale, while preserving the opportunity to submit other requests for review in accordance with individual jurisdiction situations.
- **Temporary relief from penalties for failure to meet mandatory commercial recycling and organic waste recycling mandates pursuant to AB 341 (Chesbro, 2012) and AB 1826 (Chesbro, 2014).** We request delay in implementation of any new major regulations until at least six months after the COVID-19 emergency is deemed over by the State of California, **including delaying implementation of new organics diversion mandates pursuant to SB 1383 (Lara, 2016)** for a period of time commensurate with the duration of the COVID-19 emergency;
- **Extend time frames, for at least 60 days, for the submission of reports to CalRecycle,** including the suspension of any penalties that would normally apply for late submissions and continue extending grant and loan application periods and terms/timeframes to allow additional time to apply and complete the scope of services;
- **Increase flexibility for solid waste haulers and facilities, including, but not limited to:** 1) Allowing facility operating hours to be extended to facilitate the safe processing of material; 2) Allowing facilities to safely store more recyclable material on-site for longer periods of time than currently authorized; and 3) Waiving daily tonnage, vehicle, and other limits as necessary to ensure material can move safely through the collection, processing, and disposal system

In the spirit of cooperation, we urge CalEPA and CalRecycle to work with the undersigned government agencies and to take swift action on these short-term requests. Local governments are committed to furthering the state's waste and greenhouse gas reduction goals but need temporary flexibility and regulatory relief.

Our organizations are available to meet with you and your staff on our request and illustrate the challenges we are facing due to COVID-19. We appreciate your time and attention to this important issue, and we look forward to continuing our work together as we strive to meet California's environmental goals during and after this difficult and uncertain time.

Sincerely,

[SIGNATURES & TITLES]

cc:

Zoe Heller, Deputy Director of Policy Development, CalRecycle

Matt Henigan, Deputy Director: Materials Management and Local Assistance, CalRecycle

Christine Hironaka, Deputy Cabinet Secretary, Office of Governor Gavin Newsom

Melissa Immel, Deputy Legislative Secretary & Chief of Legislative Operations, Office of Governor Gavin Newsom

Caroline Godkin, Deputy Secretary for Environmental Policy and Emergency Response, California Environmental Protection Agency

DATE SUBMITTED

06-09-2020

SUBMITTED BY

Public Services Dir.

DATE ACTION REQUIRED

06-17-2020**Agenda Item No**E - 1

CITY COUNCIL ACTION (X)

PUBLIC HEARING REQUIRED ()

RESOLUTION ()

ORDINANCE 1ST READING ()ORDINANCE 2ND READING ()CITY CLERK'S INITIALS ()**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: STATUS OF EMERGENCY OF THE SINKHOLES – MANHOLE REPAIRS AT THE WASTEWATER TREATMENT PLANT.

1. SUSPEND THE EMERGENCY FOR THE REPAIRS TO THE SINKHOLES – MANHOLES.

DEPARTMENT INVOLVED: Public Services

BACKGROUND/SUMMARY:

During the evening of May 20, 2020 it was discovered that sinkholes had formed at the WWTP influent pumping station and associated manholes were broken. Council declared an emergency on June 3, 2020 authorizing necessary repairs without formal bidding process.

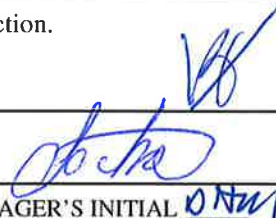
A & R Construction has performed the necessary work to repair the sinkholes and affected manholes. This work was completed on June 8, 2020.

Staff is requesting council suspend the emergency. The cost of repairs are unknown at this time as invoicing as not yet been received. Staff will provide additional information at the meeting.

FISCAL IMPACT: Unknown Staff is awaiting invoice from A & R Construction.

STAFF RECOMMENDATION: City Council suspend the emergency.

MANAGER'S RECOMMENDATION:

MANAGER'S INITIAL **MOTION:**

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

DATE SUBMITTED 06/10/2020
 SUBMITTED BY Public Services
 DATE ACTION REQUIRED 06/17/2020

COUNCIL ACTION ☒
 PUBLIC HEARING REQUIRED ☐
 RESOLUTION ☐
 ORDINANCE 1ST READING ☐
 ORDINANCE 2ND READING ☐
 CITY CLERK'S INITIALS JS

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: BID DISCUSSION/ACTION: 2020-04 Plate Settler 1. Discuss, Accept/Reject BID 2020-04 for Plate Settler Replacement Project	
DEPARTMENT INVOLVED: Public Services – Water	
BACKGROUND/SUMMARY: The City had advertised a BID for the Water Treatment Plant Plate Settler Replacement Project. The City received 1 proposal: • Spiess Construction Co. \$ 839,800.00	
FISCAL IMPACT: \$ 839,800.00 Water Bond	FINANCE INITIALS <u>JS</u>
STAFF RECOMMENDATION: Accept	DEPT. INITIALS <u>JS</u>
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u>JS</u>
MOTION: SECONDED: AYES: NAYES: ABSENT: APPROVED ☐ DISAPPROVED ☐ REFERRED TO: REJECTED ☐ DEFERRED ☐	



Corporate Headquarters

3788 McCray Street
Riverside, CA 92506
951.686.1070

Palm Desert Office

36-951 Cook Street #103
Palm Desert, CA 92211
760.568.5005

Murrieta Office

41391 Kalmia Street #320
Murrieta, CA 92562
951.686.1070

June 9, 2020

Mr. Jackie Loper
City of Imperial
420 South Imperial
Imperial, California 92251

RE: Bid Review for the Water Treatment Plant – Plate Settler Replacement Project –
Bid No. 2020-04

Dear Mr. Loper:

We have reviewed the one (1) bid proposal received on June 4, 2020 for the above referenced project. The bid proposal of \$839,800.00 was received from Spiess Construction Co, Inc. (Spiess) of Orcutt, California.

Based upon Webb's review of Spiess' proposal, it was found to comply with the requirements and intent of the specifications. Our routine check of the contractor license, using the California Contractors State License Board's website, indicated that Spiess' license is in good standing.

A review of the Certified Data Sheet submitted by Spiess in their proposal included plate settlers and sludge collection equipment acceptable for the work. In speaking with Spiess regarding the project schedule, they indicated that it was bid accordingly to have the project completed within the two hundred (200) calendar day timeframe indicated in the specifications.

Based upon our review and evaluation of the bid proposal and the engineer's estimate of \$715,000, Webb recommends that the City award the contract for the referenced project to Spiess in the amount of \$839,800.00.

Should you have any questions or require additional information, please contact our office.

Sincerely,
ALBERT A. WEBB ASSOCIATES

A handwritten signature in black ink, appearing to read "Shane Bloomfield".

Shane Bloomfield, PE
Senior Engineer



www.webbassociates.com

DATE SUBMITTED

06-12-2020

SUBMITTED BY

City Clerk

DATE ACTION REQUIRED

06-17-2020**Agenda Item No**E-3

CITY COUNCIL ACTION (X)

PUBLIC HEARING REQUIRED ()

RESOLUTION ()

ORDINANCE 1ST READING ()ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS

**IMPERIAL CITY COUNCIL
AGENDA ITEM****SUBJECT: DISCUSSION/ACTION: CITY CONFLICT OF INTEREST CODE –
BIENNIAL REVIEW.**

1. PROVIDE DIRECTION TO REVIEW THE CONFLICT OF INTEREST CODE.

DEPARTMENT INVOLVED: City Attorney, City Clerk, Human Resources

BACKGROUND/SUMMARY:

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if changes are needed. Once the determination has been made, a notice must be submitted to the code reviewing body no later than October 1st of even numbered year.

This code designates individual positions that make or participate in the making of government decisions and are required to file the Fair Political Practices Commission Form 700 (Statement of Economic Interest) disclosing financial interests they may have within the City of Imperial.

The City Council is the code reviewing body for the City of Imperial. Therefore, the City Council must, no later than July 1, 2020 direct review of its code and, no later than October 1, 2020 receive a notice that an amendment is or is not required. If an amendment is required, it must be completed prior to December 31, 2020.

FISCAL IMPACT: No financial impact from this action.

STAFF RECOMMENDATION: Direct staff to review the Conflict of Interest Code and submit a notice to the City Council prior to October 1, 2020.

MANAGER'S RECOMMENDATION: .

*direct staff to proceed*MANAGER'S INITIAL *DM***MOTION:**

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:

DATE SUBMITTED

June 10, 2020

SUBMITTED BY

Laura Gutierrez

DATE ACTION REQUIRED

June 17, 2020

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS 

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: **DISCUSSION/ACTION: ACCEPTANCE OF FISCAL YEAR 2018-2019 AUDITS.**

1. Acceptance of the FY 2018-2019 Single Audit for filing
2. Acceptance of the FY 2018-2019 TDA Audit for filing

DEPARTMENT INVOLVED: **ADMINISTRATIVE SERVICES DEPARTMENT**

BACKGROUND/SUMMARY:

The City's Single and TDA Audits for Fiscal Year 2018-2019 was recently completed by Moss, Levy & Hartzheim, LLP. The audits are forwarded for City Council review and acceptance for filing. Once accepted, this report will be submitted to the State as required by law.

FISCAL IMPACT:

F.O. INITIALS 

STAFF RECOMMENDATION:

Council accept the audits as submitted and direct staff to file and submit to State of California as required.

MANAGER'S RECOMMENDATION:

accept

MANAGER'S INITIALS



MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

CITY OF IMPERIAL, CALIFORNIA

SINGLE AUDIT REPORT

June 30, 2019

City of Imperial

Single Audit Report

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MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

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ALEXANDER C HOM, CPA
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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Mayor and Members of the City Council
of the City of Imperial
Imperial, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Imperial (City), as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 18, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify deficiencies in internal control (Finding 2019-1 through 2019-4) that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Moss, Levy & Hartzheim, LLP
Culver City, California
May 18, 2020



MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY UNIFORM GUIDANCE**

To the Honorable Mayor and Members of the City Council
of the City of Imperial
Imperial, California

Report on Compliance for Each Major Federal Program

We have audited the City of Imperial's (City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the fiscal year ended June 30, 2019. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Each Major Federal Program

In our opinion, the City, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the fiscal year ended June 30, 2019.

Report on Internal Control Over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Schedule of Expenditures of Federal Awards Required by Uniform Guidance

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Imperial as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated May 18, 2020, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements taken as a whole.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Moss, Levy & Hartzheim

Moss, Levy & Hartzheim, LLP
Culver City, California
May 18, 2020

City of Imperial

Schedule of Expenditures of Federal Awards For the Fiscal Year Ended June 30, 2019

Federal Grantor/Pass-Through Grantor Program Title	Federal CFDA Number	Agency or Pass-Through Entity ID Number	Federal Expenditures	Expenditures to Subrecipients
U.S. Department of Housing and Urban Development:				
<i>Passed through Programs From:</i>				
<i>State of California Department of Housing and Community Development:</i>				
Community Development Block Grant	14.218	15-CDBG-10577-1-1	\$ 1,141,917	* \$ -
Total U.S. Department of Housing and Urban Development			<u>1,141,917</u>	<u></u>
U.S. Department of Transportation:				
<i>Passed through Programs From:</i>				
<i>California Department of Transportation:</i>				
Highway Planning and Construction	20.205	HSIP-5134 (013)	852,300	
Highway Planning and Construction	20.205	CML-5134 (017)	4,526	
Highway Planning and Construction	20.205	STPL-5134 (018)	6,982	
Highway Planning and Construction	20.205	RSTP-5134 (019)	4,095	
Federal Transit Formula Grants	20.507	FTA-0248 (00)	<u>1,706,105</u>	<u>*</u>
Total U.S. Department of Transportation			<u>2,574,008</u>	<u></u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u>\$ 3,715,925</u>	<u>\$ -</u>

* Denotes major program

See accompanying notes to the schedule of expenditures of federal awards

City of Imperial

Notes to the Schedule of Expenditures of Federal Awards For the Fiscal Year Ended June 30, 2019

1. REPORTING ENTITY

The financial reporting entity consists of (a) the primary government, City of Imperial (City), and other organizations for which the primary government is not accountable, but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

Funds received under the various grant programs have been recorded within special revenue and capital projects funds of the City. The City utilizes the modified accrual method of accounting for the special revenue, and capital projects funds. The accompanying Schedule of Expenditures of Federal Awards (Schedule) has been prepared accordingly.

Schedule of Expenditures of Federal Awards

The accompanying Schedule presents the activity of all federal financial assistance programs of the City. Federal financial assistance received directly from federal agencies as well as federal financial assistance passed through the State of California is included in the Schedule.

The Schedule was prepared from only the accounts of various grant programs and, therefore, does not present the financial position or results of operations of the City.

The City has not elected to use the ten percent de minimis cost rate as covered in Section 200.414 Indirect (F&A) costs of the Uniform Guidance.

3. PROGRAM DESCRIPTIONS

U. S. Department of Housing and Urban Development

Community Development Block Grant/Entitlement Grant

The Community Development Block Grant/Entitlement Grant provides funding for communities to undertake a wide range of community-based activities directed toward neighborhood revitalization, economic development, and community services, facilities, and improvements. Entitlement communities develop their programs and set their funding priorities in conformance with the statutory standards, program regulations, and other federal requirements. Specific activities that can be carried out with Community Development Block Grant (CDBG) funds include acquisition of real property; relocation; clearance and demolition; rehabilitation of residential and nonresidential structures; provision of public facilities and improvements, such as water and sewer facilities (which require reviews by the State single point of contact or a Regional Planning Agency in accordance with Executive Order 12372), streets, and neighborhood centers.

City of Imperial

Notes to the Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2019

3. PROGRAM DESCRIPTIONS (CONTINUED)

U. S. Department of Transportation

Highway Planning and Construction

The objective of the Highway Planning and Construction cluster is to: (1) assist states in the planning and development of an integrated, interconnected transportation system important to interstate commerce and travel by constructing and rehabilitating the national highway system, including interstate highways and most other public roads; (2) provide aid for the repair of roads following disasters; (3) foster safe highway design and replace or rehabilitate structurally deficient or functionally obsolete bridges; and (4) provide for other special purposes.

Federal Transit Formula Grants

The objective of the Urbanized Area Formula Program is to assist in financing the planning, acquisition, construction, preventive maintenance, and improvement of facilities and equipment in public transportation services.

CITY OF IMPERIAL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Fiscal Year Ended June 30, 2019

Section I – Summary of Auditor’s Results

Financial Statements

Type of auditor’s report issued

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

_____ Yes X No

Significant deficiency(ies) identified not considered
to be material weaknesses?

 X Yes _____ None reported

Noncompliance material to financial statements noted?

_____ Yes X No

Federal Awards

Internal control over major programs:

Material weakness(es) identified?

_____ Yes X No

Significant deficiency(ies) identified not considered
to be material weaknesses?

_____ Yes X None reported

Type of auditor’s report issued on compliance for
major programs:

Unmodified

Any audit findings disclosed that are required to be
reported in accordance with Uniform Guidance,
Section 510 (a)

_____ Yes X No

Identification of major program:

CFDA Number

Name of Federal Program or Cluster

 14.218
 20.507

Community Development Block Grants
Federal Transit Formula Grants

Dollar threshold used to distinguish between Type A
and Type B programs:

\$ 750,000

Auditee qualified as low-risk auditee:

_____ Yes X No

CITY OF IMPERIAL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Fiscal Year Ended June 30, 2019

Section II – Findings – Financial Statement Audit

Significant Deficiencies

2019-1 Finding – Impact fee studies not updated in a timely manner

During our review of compliance, it was noted that the City's development impact fee studies from the fiscal year ended 2010 were not updated in a timely manner. California Government Code title 7, chapter 5, section 66001 requires that on the 5th year of the initial established of a development impact fee and every 5 years after, the City needs to 1)identify the purposes that the fees were put towards during the 5 year period 2)demonstrate the relationship between the fees and the purpose for which it was charged 3)identify the status and future status of current projects and/or new projects 4)update the estimated time of completion for projects.

Effect:

The City is not in compliance with California Government Code by not updating the impact fees in a timely manner.

Recommendation:

We recommend that the City ensure the impact fees studies be updated in a timely manner.

Management Response:

2019-2 Finding – Credit card statements missing receipts:

During our test of employee credit card, we noted that 2 out of 2 credit card statements tested had missing credit card receipts.

Effect:

When an employee credit card is paid without all appropriate receipts attached, it is difficult to determine if all charges were appropriate and allowable.

Recommendation:

We recommend that the City ensure employee credit cards are only paid when all receipts have been obtained.

Management Response:

2019-3 Finding – City does not have an adopted Appropriation Limit:

The California Constitution Article XIII B requires that all California cities pass an appropriation limit (GANN Limit) for each fiscal year. City did not establish an appropriation limit in the initial year of adoption (1979) and has not adopted an appropriation in any subsequent year.

Effect:

By not passing an appropriation limit, the City is not in compliance with the California Constitution.

Recommendation:

We recommend that the City pass an appropriation limit based on the requirements of the California Constitution.

Management Response:

CITY OF IMPERIAL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Fiscal Year Ended June 30, 2019

Section II – Findings – Financial Statement Audit (Continued)

Significant Deficiencies (Continued)

2019-4 Finding – Fixed asset schedule does not include adequate detail:

During our review of fixed assets, it was noted that the fixed assets schedule does not offer adequate detail as to the name, identifying numbers, vin number, or other information that is needed to be able to positively identify City assets.

Effect:

By not maintain adequate documentation for fixed assets, there is a greater chance of error going undetected or misappropriations going undetected that can lead to material misstatements.

Recommendation:

We recommend that the City perform a thorough fixed asset inventory and obtain and maintain a proper set of fixed asset records.

Management Response:

CITY OF IMPERIAL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Fiscal Year Ended June 30, 2019

Section III – Findings and Questioned Costs – Major Federal Award Programs Audit

None reported in the current year.

CITY OF IMPERIAL
STATUS OF PRIOR YEAR'S FINDINGS
For the Fiscal Year Ended June 30, 2019

Section IV – Prior Year Findings – Financial Statement Audit

Significant Deficiencies

2018-1 Finding – Impact fee studies not updated in a timely manner

During our review of compliance, it was noted that the City's development impact fee studies from the fiscal year ended 2010 were not updated in a timely manner. California Government Code title 7, chapter 5, section 66001 requires that on the 5th year of the initial established of a development impact fee and every 5 years after, the City needs to 1)identify the purposes that the fees were put towards during the 5 year period 2)demonstrate the relationship between the fees and the purpose for which it was charged 3)identify the status and future status of current projects and/or new projects 4)update the estimated time of completion for projects.

Effect:

The City is not in compliance with California Government Code by not updating the impact fees in a timely manner.

Recommendation:

We recommend that the City ensure the impact fees studies be updated in a timely manner.

Current Status:

Not implemented, See Finding 2019-1.

2018-2 Finding – Lack of control in the Human Resources and Payroll Departments:

During our review of internal controls, we noted a lack of controls in the Human Resources and Payroll Department. Specifically, payroll changes were being made by the payroll department prior to approval and documentation of approval by the HR department. In one case, we could not find an authorized payroll adjustment form for a salary increase already entered by the payroll department. In another case, required payroll changes were not made in a timely manner, requiring retroactive adjustments after the fact.

Effect:

A lack of control in the payroll and HR departments increases the risk that errors and irregularities may occur and go undetected. It could adversely affect the City's ability to initiate authorize, record or process report financial data reliably, which could lead to a misappropriation of funds.

Recommendation:

We recommend that the City ensure that wage changes and other personnel related changes should be approved and processed by the HR department prior to input and that all wage and payroll changes be made in a timely manner

Current Status:

Implemented.

CITY OF IMPERIAL
STATUS OF PRIOR YEAR'S FINDINGS
For the Fiscal Year Ended June 30, 2019

Section IV – Prior Year Findings – Financial Statement Audit (Continued)

Significant Deficiencies (Continued)

2018-3 Finding – Credit card statements missing receipts:

During our test of employee credit card, we noted that 2 out of 2 credit card statements tested had missing credit card receipts.

Effect:

When an employee credit card is paid without all appropriate receipts attached, it is difficult to determine if all charges were appropriate and allowable.

Recommendation:

We recommend that the City ensure employee credit cards are only paid when all receipts have been obtained.

Current Status:

Not implemented, See Finding 2019-2.

2018-4 Finding – City does not have an adopted Appropriation Limit:

The California Constitution Article XIII B requires that all California cities pass an appropriation limit (GANN Limit) for each fiscal year. City did not establish an appropriation limit in the initial year of adoption (1979) and has not adopted an appropriation in any subsequent year.

Effect:

By not passing an appropriation limit, the City is not in compliance with the California Constitution.

Recommendation:

We recommend that the City pass an appropriation limit based on the requirements of the California Constitution.

Current Status:

Not implemented, See Finding 2019-3.

2018-5 Finding – Fixed asset schedule does not include adequate detail:

During our review of fixed assets, it was noted that the fixed assets schedule does not offer adequate detail as to the name, identifying numbers, vin number, or other information that is needed to be able to positively identify City assets.

Effect:

By not maintain adequate documentation for fixed assets, there is a greater chance of error going undetected or misappropriations going undetected that can lead to material misstatements.

Recommendation:

We recommend that the City perform a thorough fixed asset inventory and obtain and maintain a proper set of fixed asset records.

Current Status:

Not implemented, See Finding 2019-4.

CITY OF IMPERIAL
STATUS OF PRIOR YEAR'S FINDINGS
For the Fiscal Year Ended June 30, 2019

Section IV – Prior Year Findings – Major Federal Award Programs Audit

None reported in the prior year.

CITY OF IMPERIAL
TRANSPORTATION DEVELOPMENT ACT FUNDS
FINANCIAL STATEMENTS

June 30, 2019

CITY OF IMPERIAL
TRANSPORTATION DEVELOPMENT ACT FUNDS

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CITY OF IMPERIAL
LOCAL TRANSPORTATION FUND – NON-TRANSIT
June 30, 2019



MOSS, LEVY & HARTZHEIM LLP

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INDEPENDENT AUDITOR'S REPORT

City of Imperial
Imperial, California

Report on the Financial Statement

We have audited the financial statements of the Local Transportation Fund Non-Transit of the City of Imperial, California (City) as of and for the fiscal year ended June 30, 2019, which collectively comprise the Local Transportation Fund Non-Transit financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Our audit was also conducted for the purpose of determining compliance with the Transportation Development Act Section 99400 (a), the California Code of Regulations, and the rules and regulations of the Imperial Valley Association of Governments. In our audit, we performed, to the extent applicable, the tasks contained in Section 6664 of Title 21 of the California Code of Regulations.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Local Transportation Fund Non-Transit as of June 30, 2019, and the changes in financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. In addition, the funds allocated and received by the Local Transportation Fund Non-Transit were expended and accounted for in conformance with the applicable laws, rules, and regulations of the Transportation Development Act, the California Code of Regulations, and the allocation instructions of the Imperial Valley Association of Governments.

Emphasis of Matter

The financial statements present only the Local Transportation Fund Non-Transit of the City of Imperial and do not purport to, and do not, present fairly the financial position of the City of Imperial as of June 30, 2019, the changes in its financial position, or, where applicable, its cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Moss, Levy & Hartzheim

Moss, Levy & Hartzheim, LLP
Culver City, California
May 18, 2020

CITY OF IMPERIAL
LOCAL TRANSPORTATION FUNDS – NON-TRANSIT
BALANCE SHEET
June 30, 2019

	Local Streets and Roads Fund Article 8(a)	Bus Benches and Shelters Fund Article 8(e)	Pedestrians and Bicycles Fund Article 3	Totals
<u>ASSETS</u>				
Cash and investments	\$ 386,002	\$ 31,597	\$ 18,119	\$ 435,718
Interest receivable	534			534
TOTAL ASSETS	<u>\$ 386,536</u>	<u>\$ 31,597</u>	<u>\$ 18,119</u>	<u>\$ 436,252</u>
<u>LIABILITIES AND FUND EQUITY</u>				
<u>LIABILITIES</u>				
Accounts payable	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES				
<u>FUND EQUITY</u>				
Fund balances - restricted for transportation	386,536	31,597	18,119	436,252
TOTAL FUND EQUITY	<u>386,536</u>	<u>31,597</u>	<u>18,119</u>	<u>436,252</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 386,536</u>	<u>\$ 31,597</u>	<u>\$ 18,119</u>	<u>\$ 436,252</u>

See accompanying notes to financial statements

CITY OF IMPERIAL
 LOCAL TRANSPORTATION FUNDS – NON-TRANSIT
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
 For the Fiscal Year Ended June 30, 2019

	Local Streets and Roads Fund Article 8(a)	Bus Benches and Shelters Fund Article 8(e)	Pedestrians and Bicycles Fund Article 3	Totals
<u>REVENUES</u>				
Use of money and property	\$ 2,059	\$ 108	\$ -	\$ 2,167
Intergovernmental - TDA/LTF		7,982	21,603	29,585
TOTAL REVENUES	2,059	8,090	21,603	31,752
<u>EXPENDITURES</u>				
Transportation			17,795	17,795
TOTAL EXPENDITURES	-	-	17,795	17,795
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	2,059	8,090	3,808	13,957
Fund balances, July 1, 2018	384,477	23,507	14,311	422,295
Fund balances, June 30, 2019	\$ 386,536	\$ 31,597	\$ 18,119	\$ 436,252

See accompanying notes to financial statements

CITY OF IMPERIAL
 LOCAL TRANSPORTATION FUND – NON-TRANSIT
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL – ARTICLE 8 (a)
 For the Fiscal Year Ended June 30, 2019

	Final Budget	Actual	Variance Positive (Negative)
<u>REVENUES</u>			
Use of money and property	\$ 200	\$ 2,059	\$ 1,859
TOTAL REVENUES	200	2,059	1,859
<u>EXPENDITURES</u>			
Transportation	400,000		400,000
TOTAL EXPENDITURES	400,000		400,000
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(399,800)	2,059	401,859
Fund balance, July 1, 2018	384,477	384,477	
Fund balance, June 30, 2019	\$ (15,323)	\$ 386,536	\$ 401,859

See accompanying notes to financial statements

CITY OF IMPERIAL
 LOCAL TRANSPORTATION FUND – NON-TRANSIT
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL – ARTICLE 8 (e)
 For the Fiscal Year Ended June 30, 2019

	Final Budget	Actual	Variance Positive (Negative)
<u>REVENUES</u>			
Use of money and property	\$ -	\$ 108	\$ 108
Intergovernmental - TDA/LTF	<u>7,803</u>	<u>7,982</u>	<u>179</u>
TOTAL REVENUES	<u>7,803</u>	<u>8,090</u>	<u>287</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	7,803	8,090	287
Fund balance, July 1, 2018	<u>23,507</u>	<u>23,507</u>	
Fund balance, June 30, 2019	<u>\$ 31,310</u>	<u>\$ 31,597</u>	<u>\$ 287</u>

See accompanying notes to financial statements

CITY OF IMPERIAL
 LOCAL TRANSPORTATION FUND – NON-TRANSIT
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL – ARTICLE 3
 For the Fiscal Year Ended June 30, 2019

	Final Budget	Actual	Variance Positive (Negative)
<u>REVENUES</u>			
Intergovernmental - TDA/LTF	\$ 20,717	\$ 21,603	\$ 886
TOTAL REVENUES	<u>20,717</u>	<u>21,603</u>	<u>886</u>
<u>EXPENDITURES</u>			
Transportation	<u>21,000</u>	<u>17,795</u>	<u>3,205</u>
TOTAL EXPENDITURES	<u>21,000</u>	<u>17,795</u>	<u>3,205</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(283)	3,808	4,091
Fund balance, July 1, 2018	<u>(329)</u>	<u>14,311</u>	<u>14,640</u>
Fund balance, June 30, 2019	<u>\$ (612)</u>	<u>\$ 18,119</u>	<u>\$ 18,731</u>

See accompanying notes to financial statements

CITY OF IMPERIAL
LOCAL TRANSPORTATION FUNDS – NON-TRANSIT
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity

The Local Transportation Funds-Non-Transit are special revenue funds of the City of Imperial (City) and the financial statements of the funds are included in the basic financial statements of the City.

Basis of Accounting

The Local Transportation Funds-Non-Transit are accounted for using the modified accrual basis of accounting whereby revenues are recognized when they become both measurable and available to finance expenditures of the current period and expenditures are generally recognized when the related fund liabilities are incurred.

NOTE 2 INTERGOVERNMENTAL ALLOCATIONS – TDA/LTF

The City was allocated the following funds:

<u>Article</u>	<u>Fund</u>	<u>Section</u>		
8(e)	LTF	99233.3	\$	7,982
3	LTF	99234		<u>21,603</u>
			\$	<u>29,585</u>

NOTE 3 INTERNAL ACCOUNTING CONTROL

As part of our audit, a study was performed of the City's system of internal accounting control to the extent we considered necessary to evaluate the system as required by auditing standards generally accepted in the United States of America. Under these standards, the purpose of such evaluation is to establish a basis for reliance on the system of internal accounting control in determining the nature, timing, and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements. No material weaknesses in internal control were discovered.

CITY OF IMPERIAL
LOCAL TRANSPORTATION FUND

June 30, 2019



MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

City of Imperial
Imperial, California

Report on the Financial Statement

We have audited the financial statements of the Local Transportation Fund of the City of Imperial, California (City) as of and for the fiscal year ended June 30, 2019, which collectively comprise the Local Transportation Fund financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Our audit was also conducted for the purpose of determining compliance with the Transportation Development Act Section 99400 (c), the California Code of Regulations, and the rules and regulations of the Imperial Valley Association of Governments. In our audit, we performed, to the extent applicable, the tasks contained in Section 6664 of Title 21 of the California Code of Regulations.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Local Transportation Fund, as of June 30, 2019, and the respective changes in financial position and cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. In addition, the funds allocated and received by the Local Transportation Fund were expended and accounted for in conformance with the applicable laws, rules, and regulations of the Transportation Development Act, the California Code of Regulations, and the allocation instructions of the Imperial Valley Association of Governments.

Emphasis of Matter

The financial statements present only the Local Transportation Fund of the City of Imperial and do not purport to, and do not, present fairly the financial position of the City of Imperial as of June 30, 2019, the changes in its financial position, or, where applicable, its cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Moss, Levy & Hartzheim

Moss, Levy & Hartzheim, LLP
Culver City, California
May 18, 2020

CITY OF IMPERIAL
LOCAL TRANSPORTATION FUND
STATEMENT OF NET POSITION
June 30, 2019

ASSETS

Cash and cash equivalents	<u>\$ 14,607</u>
TOTAL ASSETS	<u>14,607</u>

NET POSITION

Restricted for transportation	<u>14,607</u>
<u>NET POSITION</u>	<u>\$ 14,607</u>

See accompanying notes to financial statements

CITY OF IMPERIAL
LOCAL TRANSPORTATION FUND
STATEMENT OF REVENUES, EXPENSES,
AND CHANGES IN NET POSITION
For the Fiscal Year Ended June 30, 2019

OPERATING REVENUES:

Fares and other fees	\$ -
TOTAL OPERATING REVENUES	
CHANGE IN NET POSITION	
NET POSITION AT BEGINNING OF FISCAL YEAR	14,607
NET POSITION AT END OF FISCAL YEAR	\$ 14,607

See accompanying notes to financial statements

CITY OF IMPERIAL
LOCAL TRANSPORTATION FUND
STATEMENT OF CASH FLOWS
For the Fiscal Year Ended June 30, 2019

CASH FLOWS FROM OPERATING ACTIVITIES:

Cash received from users	\$ -
Cash payments to suppliers and contractors	<u> </u>

NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u> </u>
--	-----------------------------

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

CASH AND CASH EQUIVALENTS, BEGINNING OF THE FISCAL YEAR	<u>14,607</u>
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CASH AND CASH EQUIVALENTS, END OF THE FISCAL YEAR	<u>\$ 14,607</u>
---	------------------

RECONCILIATION TO STATEMENT OF NET POSITION:

Cash and investments	<u>\$ 14,607</u>
----------------------	------------------

RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH
PROVIDED (USED) BY OPERATING ACTIVITIES:

Operating income (loss)	<u>\$ -</u>
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NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>\$ -</u>
--	-------------

See accompanying notes to financial statements

CITY OF IMPERIAL
LOCAL TRANSPORTATION FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity

The Local Transportation Fund is an enterprise fund of the City of Imperial (City) and the financial statements of the fund are included in the basic financial statements of the City.

Basis of Accounting

The Local Transportation Fund is accounted for using the accrual basis of accounting, whereby revenues are recognized when earned and expenses are recognized when incurred.

Amounts Due from Other Governments

Generally, amounts due from other governments are recorded as revenues when received. However, when the expense of the fund is the prime factor for determining eligibility for grants, revenue is accrued when the expenses have been incurred on an approved grant.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Local Transportation Fund considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

NOTE 2 INTERGOVERNMENTAL EXPENSE

The City used to provide a demand response transportation service for the general public within the city limits of Imperial, California. Transit services have ceased as of the fiscal year ended June 30, 2017.

NOTE 3 INTERNAL ACCOUNTING CONTROL

As part of our audit, a study was performed of the City's system of internal accounting control to the extent considered necessary to evaluate the system as required by auditing standards generally accepted in the United States of America. Under these standards, the purpose of such evaluation is to establish a basis for reliance on the system of internal accounting control in determining the nature, timing, and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements. No material weaknesses in internal control were discovered.

NOTE 4 FARE REVENUE RATIOS 2018-2019

The Local Transportation Fund has ceased transit operations as of the fiscal year ended June 30, 2017 and the fare revenue ratio requirement does not apply for the fiscal year end June 30, 2019.

CITY OF IMPERIAL
LOCAL TRANSPORTATION FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 5 CAPITAL RESERVES

Pursuant to Section 6634, a transit claimant is precluded from receiving monies from the Local Transportation Fund and the State Transit Assistance Fund in an amount which exceeds the claimant's capital and operating costs less the required fare, local support, and the amount received during the fiscal year from a City or County to which the operator has provided service beyond its boundaries. Net excess at June 30, 2019 and 2018 were:

	Operating Funds	
	2019	2018
TDA unearned excess revenue	\$ 14,607	\$ 14,607
Net TDA excess unearned revenue	\$ 14,607	\$ 14,607

Funds which have been drawn down by the City of Imperial cannot be held in their own account for more than three years minus the time such monies remain reserved in the LTF. The City is in compliance with the California Code of Regulations (CCR) section 6634.

NOTE 6 CESSATION OF TRANSIT OPERATIONS

The Local Transportation Fund has ceased transit operations as of the fiscal year ended June 30, 2017. Excess funds have been returned to the funding source.

CITY OF IMPERIAL
LOCAL TRANSPORTATION FUND
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Fiscal Year Ended June 30, 2019

No Findings Noted

CITY OF IMPERIAL
LOCAL TRANSPORTATION FUND
SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS
For the Fiscal Year Ended June 30, 2019

No Findings Noted

DATE SUBMITTED

6/11/2020

SUBMITTED BY

City Manager's
Office

DATE ACTION REQUIRED

6/17/2020

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS 76

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021

1. PRESENTATION/OVERVIEW OF MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021
2. APPROVAL OF RESOLUTION NO. 2020-**32** TO ADOPT MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021

DEPARTMENT INVOLVED: CITY MANAGER'S OFFICE

BACKGROUND/SUMMARY:

The City of Imperial has completed our review and projections for the upcoming fiscal year municipal budget. Attached you will find the breakdown of revenues and expenditures expected for the 2020-2021 fiscal year.

FISCAL IMPACT:

General Fund: Revenues: **\$10,149,367** / Expenditures**\$10,199,595 (-\$50,228 to be taken from cash reserves)**

Remaining Cash Reserve: \$ 1.5 million

ADMIN
SERVICES
SIGN INITIALS

STAFF RECOMMENDATION: It is the Assistant City Manager's recommendation to approve the budget as presented. Due to the impacts of COVID, staff has eliminated all non-essential expenditures.

DEPT. INITIALS

MANAGER'S RECOMMENDATION: It is the City Manager's recommendation to approve the budget presented before you.

CITY
MANAGER'S
INITIALS

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()
 DISAPPROVED ()

REJECTED ()
 DEFERRED ()

REFERRED TO:

RESOLUTION 2020 -32

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF IMPERIAL,
CALIFORNIA ADOPTING THE MUNICIPAL BUDGET FOR
FISCAL YEAR 2020-2021**

WHEREAS, a proposed budget having been presented to and considered by the City Council during its regular meeting on June 17, 2020.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Budget for fiscal year 2020/2021 as presented during its regular meeting on June 17, 2020 is hereby approved.
2. The City Manager may approve line item budget transfers not to exceed \$10,000.00. Any budget amendments exceeding \$10,000.00 must be approved by the City Council.

APPROVED AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF IMPERIAL THIS 17TH DAY OF JUNE 2020.

Darrell Pechtl, Mayor

City of Imperial

ATTEST:

Debra Jackson, City Clerk

City of Imperial

(01)GENERAL FUND		2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
							(UNDER)	
	TOTAL GENERAL FUND REVENUES			10,149,367	10,312,690	10,347,367	34,677	10,290,853
							(OVER)	
	TOTAL CITY COUNCIL EXPENSES			38,755	44,315	39,104	5,211	60,556
	TOTAL CITY TREASURER EXPENSES			170	343	336	7	338
	TOTAL CITY CLERK EXPENSES	1.0	1.0	118,668	101,869	88,218	13,651	103,775
	TOTAL CITY ATTORNEY EXPENSES			160,000	120,000	230,000	(110,000)	85,002
	TOTAL CITY MANAGER EXPENSES	3.0	3.0	366,768	394,435	426,766	(32,331)	370,224
	TOTAL ADMINISTRATIVE SERVICES EXPENSES	6.0	5.0	2,091,302	2,140,794	2,076,993	63,801	2,439,609
	TOTAL INFORMATION TECHNOLOGY EXPENSES	2.0	1.0	295,627	435,931	407,794	28,137	264,479
	TOTAL POLICE EXPENSES	23.0	22.0	3,115,642	3,090,740	2,971,428	119,312	2,647,846
	TOTAL FIRE SERVICES EXPENSES	-	-	1,079,791	1,048,341	1,048,341	0	901,050
	TOTAL PUBLIC SERVICES EXPENSES	13.0	13.0	1,087,345	1,147,456	1,039,699	107,757	632,595
	TOTAL COMMUNITY DEVELOPMENT EXPENSES	7.0	7.0	714,225	709,457	686,830	22,627	533,379
	TOTAL COMMUNITY SERVICES EXPENSES	4.0	3.0	592,335	689,864	667,676	22,188	817,015
	TOTAL PARKS EXPENSES	5.0	4.0	538,967	511,816	451,266	60,550	442,132
	TOTAL COVID-19	-	-	0	0	142,287	(142,287)	0
	TOTAL GENERAL FUND EXPENDITURES			10,199,595	10,435,361	10,276,738	158,623	9,298,000
TOTAL SUMMARY		2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2019 -2020 ACTUALS
		*FTE	*FTE					
	REVENUE VS EXPENDITURE DIFFERENCE:	64.0	59.0	(50,228)	(122,671)	70,629		992,853
	<i>PROPOSED ENDING CASH BALANCES:</i>			1,530,023		1,580,251		1,509,622

Line #	Account No.	Account Name	REVENUES	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2019 -2020 ACTUALS
1	01 000 4110	PROPERTY TAXES - SECURED		1,305,846	1,548,893	1,367,465	(181,428)	1,326,766
2	01 000 4111	PROPERTY TAXES - UNSECURED		146,546	149,350	140,000	(9,350)	123,784
3	01 000 4112	PROPERTY TRANSFER TAX		40,000	40,000	60,721	20,721	58,158
4	01 000 4113	AIRCRAFT TAX		57,889	41,000	50,000	9,000	40,236
5	01 000 4120	SALES TAX		1,943,000	2,204,964	2,147,498	(57,466)	2,257,348
6	01 000 4121	CANNABIS BUSINESS TAX		250,000	0	200,000	200,000	0
7	01 000 4130	FRANCHISES		250,000	265,000	259,216	(5,784)	319,974
8	01 000 4135	CFD ADMINISTRATIVE FEE		100,000	100,000	100,000	0	100,000
9	01 000 4140	TRANSIENT OCCUPANCY TAX		20,000	26,000	26,000	0	25,309
10		TOTAL TAXES		4,113,281	4,375,207	4,350,900	(24,307)	4,251,575
11								
12	01 000 4210	BUSINESS LICENSE		55,000	55,000	68,500	13,500	58,044
13	01 000 4220	TAXI CAB LICENSE		0	400	0	(400)	0
14	01 000 4230	ANIMAL LICENSE		15,712	16,000	12,800	(3,200)	19,640
15	01 000 4240	BUILDING PERMITS		385,000	385,000	450,000	65,000	632,964
16		TOTAL LICENSE & PERMITS		455,712	456,400	531,300	74,900	710,648
17								
18	01 000 4310	VEHICLE CODE FINES		0	0	0	0	366
19	01 000 4311	LOCAL COURT FINES		4,167	5,000	7,500	2,500	5,209
20	01 000 4330	UTILITY PENALTIES		125,000	100,000	125,000	25,000	113,421
21	01 000 4333	CODE ENFORCEMENT FINES		5,000	10,000	5,100	(4,900)	3,882
22	01 000 4335	LICENSE PENALTIES		1,500	1,600	4,300	2,700	1,726
23		TOTAL FINES & PENALTIES		135,667	116,600	141,900	25,300	124,604
24								
25	01 000 4410	MOTOR VEHICLE IN LIEU		1,757,357	1,637,565	1,684,721	47,156	1,582,067
26	01 000 4430	HOMEOWNERS EXEMPTION		5,780	5,800	9,824	4,024	11,710
27	01 000 4431	HOUSING AUTHORITY IN LIEU		2,100	2,300	2,121	(179)	2,341
28	01 000 4469	SCHOOL RESOURCE OFFICER		88,200	85,951	58,386	(27,565)	89,827
29	01 000 4473	HIDTA SALARY		85,400	42,000	105,000	63,000	82,801
30	01 000 4480	STONEGARDEN		116,208	87,665	64,667	(22,998)	35,944
31	01 000 4482	CALEMA/FEMA		142,287	0	0	0	0
32	01 000 4483	DHE DETAIL		0	0	16,000	16,000	0
33	01 000 4485	HOMELAND SECURITY		0	0	3,500	3,500	0
34		TOTAL INTERGOVERNMENTAL		2,197,332	1,861,281	1,944,219	82,938	1,804,690
35								
36	01 000 4508	CFD SERVICES FEE		100,000	100,000	100,000	0	100,000
37	01 000 4509	FIRE FEES		55,000	55,000	67,000	12,000	81,818
38	01 000 4510	PLANNING / ZONING / SUBDIVISION FEES		35,000	35,000	35,000	0	61,893

39	01	000	4521	ENGINEERING / PLAN CHECK / ENCROACHMENT FEES	170,000	170,000	191,000	21,000	267,556
40	01	000	4522	SEISMIC FEES	3,500	3,500	4,600	1,100	6,876
41	01	000	4523	CBSC	1,600	1,600	8,310	6,710	20,624
42	01	000	4524	RUBBISH COLLECTION FEES	1,124,880	1,124,880	1,189,692	64,812	1,198,033
43	01	000	4525	RUBBISH COLLECTION FEES AB 939	115,000	115,000	109,150	(5,850)	127,708
44	01	000	4526	RECYCLING	5,000	5,000	6,270	1,270	5,723
45	01	000	4533	POOL REVENUE	20,000	35,000	21,340	(13,660)	20,026
46	01	000	4534	FACILITY RENTAL FEES	1,500	3,000	2,380	(620)	4,289
47	01	000	4535	ADMINISTRATIVE SERVICES	7,500	27,500	11,500	(16,000)	33,422
48	01	000	4536	RECREATION PROGRAMS	15,000	30,000	17,100	(12,900)	8,639
49	01	000	4538	WORTHINGTON SQUARE PROGRAMS	0	3,000	8,967	5,967	5,122
50	01	000	4540	LIBRARY FEES	5,000	9,000	7,000	(2,000)	10,864
51				TOTAL CHARGES FOR SERVICES	1,658,980	1,717,480	1,779,309	61,829	1,952,593
52									
53	01	000	4610	INTEREST EARNED	6,500	6,500	12,000	5,500	12,346
54				TOTAL USE OF MONEY&PROPERTY	6,500	6,500	12,000	5,500	12,346
55									
56	01	000	4700	FARMER'S MARKET	37,000	37,000	43,380	6,380	57,039
57	01	000	4701	SPONSORSHIP (COMMUNITY SERVICES)	25,000	30,000	29,000	(1,000)	18,853
58	01	000	4705	SPONSORSHIP - PARADE & RALLY	0	0	0	0	8,350
59	01	000	4710	SALE OF MAPS, PUBS & COPIES	500	500	1,000	500	751
60	01	000	4711	SALES OF SURPLUS PROPERTY	500	500	2,521	2,021	15,126
61	01	000	4720	POLICE - DUI	250	800	0	(800)	10
62	01	000	4721	POLICE - OTHER	16,548	25,000	22,000	(3,000)	20,685
63	01	000	4724	POST REIMBURSEMENT	16,000	25,975	17,389	(8,586)	3,167
64	01	000	4727	POLICE DETAILS	1,000	5,000	2,800	(2,200)	26,888
65	01	000	4730	5% YOUTH PROGRAMS AND EDUCATION (CANNABIS)	44,000	0	44,000	44,000	0
66	01	000	4735	5% PUBLIC SAFETY (CANNABIS)	74,000	0	74,000	74,000	0
67	01	000	4740	INSURANCE DIVIDENDS	800	800	950	150	1,223
68	01	000	4741	W/C INSURANCE CLAIMS	0	0	400	400	9,028
69	01	000	4742	INSURANCE CLAIMS	0	0	14,764	14,764	0
70	01	000	4790	NOT OTHERWISE CLASSIFIED	2,500	5,000	3,000	(2,000)	23,981
71				TOTAL OTHER REVENUE	218,098	130,575	255,204	124,629	185,101
72									
73	01	000	4910	OPERATING TRANSFERS IN (Special Revenues)	1,363,797	1,648,647	1,332,535	(316,112)	1,249,296
74				TOTAL OTHER RECEIPTS	1,363,797	1,648,647	1,332,535	(316,112)	1,249,296
75									
76				TOTAL GENERAL FUND REVENUES	10,149,367	10,312,690	10,347,367	34,677	10,290,853

FUND	OPERATING TRANSFER IN	20-21 Proposed	19-20 Adopted	19-20 Actual
03	TRAFFIC CONGESTION RELIEF <i>FOR STREETS</i>	30,000	30,000	30,000
04	TRAFFIC SAFETY <i>FOR STREETS</i>	5,000	3,500	3,500
05	GAS TAX <i>FOR STREETS</i>	212,081	258,731	258,731
06	LOCAL TRANS <i>FOR PROJECT ADMINISTRATION</i>	5,000	5,000	5,000
08	MEAS D <i>FOR equipment</i>	242,186	251,500	0
08	MEAS D <i>FOR STREET STAFFING</i>	268,248	317,900	317,900
08	MEAS D FOR COMMUNITY DEVELOPMENT 20% (350)	58,641	104,491	104,491
08	MEAS D FOR COMMUNITY DEVELOPMENT 25% (310)	48,843	0	0
09	PROP 172 <i>FOR LT POLICE OFFICER</i>	85,000	96,528	96,916
16	HOUSING REHAB <i>FOR LOAN ADMINISTRATION</i>	5,000	5,000	5,000
16	HOUSING REHAB <i>FOR HOUSING ELEMENT</i>	10,000	15,000	0
18	RLA <i>FOR LOAN ADMINISTRATION</i>	5,000	5,000	5,000
18	RLA <i>FOR HOUSING ELEMENT</i>	10,000	10,000	0
21	WILDFLOWER <i>FOR LIGHTING</i>	3,500	3,500	3,500
21	WILDFLOWER <i>FOR COMM SERV ADMIN</i>	3,600	3,600	3,600
21	WILDFLOWER LANDSCAPE (EQUIPMENT)	8,800		
23	PASEO <i>FOR LIGHTING</i>	3,500	3,500	3,500
23	PASEO <i>FOR COMM SERV ADMIN</i>	11,400	11,400	11,400
23	PASEO LANDSCAPE (EQUIPMENT)	8,800		
31	COPS 2017 Personnel Salaries and Benefits	0	37,137	37,137
35	SKYRANCH <i>FOR COMM SERV ADMIN</i>	27,375	27,375	27,375
39	LITERACY <i>FOR LITERACY COORDINATOR</i>	39,969	15,955	15,955
41	COPS 2018 <i>FOR FOR GRANT ADMINISTRATION</i>	0	500	500
XX	COPS 2019 <i>FOR FOR GRANT ADMINISTRATION</i>	500	0	0
48	GENERAL LOAN <i>FOR LOAN ADMINISTRATION</i>	5,000	5,000	5,000
50	WATER <i>FOR IT</i> (5442)	8,177	109,985	109,985
50	WATER FOR CODE ENFORCEMENT (15%)	0	0	0
55	WASTEWATER <i>FOR IT</i> (5442)	8,177	38,045	38,045
68	PARK IMPACT FEES <i>FOR PARKS MASTER PLAN</i>	0	40,000	0
94	Successor Agency Admin Funds	250,000	250,000	250,000
		<u>1,363,797</u>	<u>1,648,647</u>	<u>1,332,535</u>

(01) GENERAL FUND - CITY COUNCIL

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		CITY COUNCIL EXPENSES:							
2	01 100 5102	SALARIES - SEASONAL/TEMPORARY			21,600	21,600	21,600	0	21,600
3		Robert Amparano	4,320	4,320					
4		Geoff Dale	4,320	4,320					
5		Karin Eugenio	4,320	4,320					
6		Darrell Pechtl	4,320	4,320					
7		James Tucker	4,320	4,320					
8	01 100 5112	FICA			1,650	1,650	1,650	0	1,652
9	01 100 5114	UNEMPLOYMENT INSURANCE			1,295	1,405	908	497	1,069
10		TOTAL SALARIES & BENEFITS			24,545	24,655	24,158	497	24,321
11									
12	01 100 5250	PUBLICATION / DUES			150	200	0	200	170
13		ICSC	0	50					
14		MISC/OTHER	150	150					
15	01 100 5260	TELEPHONE			3,300	4,800	5,246	(446)	8,490
16		Verizon - 5 Devices w/Hotspot	3,300	4,800					
17	01 100 5265	TRAINING / EDUCATION			3,300	2,800	0	2,800	3,925
18		(4) League of CA Cities - Annual Conference (October)	2,300	2,300					
19		New Councilmember(s) training (January)	1,000	500					
20	01 100 5270	TRAVEL & MEETINGS			7,060	11,560	8,000	3,560	21,744
21		(4) League of CA Cities - Annual Conference (October)	4,000	4,000					
22		Washington D.C Winter/Spring	0	4,000					
23		SCAG	600	600					
24		LCC Division (4 local meetings)	360	360					
25		JPIA Annual Board Meeting	600	600					
26		New Councilmember(s) training (January)	1,500	2,000					
27	01 100 5301	OFFICE SUPPLIES			100	100	200	(100)	224
28		Business Cards	100	100					
29	01 100 5310	SAFETY/EQUIPMENT/CLOTHING			100	0	0	0	378
30		Staff Shirt(s) new members only	100	0					
31	01 100 5330	SPECIAL DEPARTMENTAL SUPPLIES			200	200	1,500	(1,300)	1,304
32		Awards & Trophies	200	200					
33		TOTAL OPERATING & ADMINISTRATIVE			14,210	19,660	14,946	4,714	36,235
34									
35		TOTAL CITY COUNCIL EXPENSES:			38,755	44,315	39,104	5,211	60,556

(01) GENERAL FUND - CITY TREASURER

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		CITY TREASURER EXPENSES:							
2	01 105 5102	SALARIES - SEASONAL/TEMPORARY			150	300	300	0	300
3		Stacy Cox, Treasurer	150	300					
4	01 105 5112	FICA			11	23	23	0	23
5	01 105 5114	UNEMPLOYMENT INSURANCE			9	20	13	7	15
6		TOTAL SALARIES & BENEFITS			170	343	336	7	338
7									
8		TOTAL CITY TREASURER EXPENSES:			170	343	336	7	338

1 - City Treasurer

(01) GENERAL FUND - CITY CLERK DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		CITY CLERK EXPENSES:							
2	01 110 5101	SALARIES-REGULAR	1.0	1.0	67,000	64,656	61,933	2,723	71,072
3		City Clerk (80%)	67,000	64,656					
4	01 110 5112	FICA			5,272	5,245	4,882	363	5,453
5	01 110 5114	UNEMPLOYMENT INS			336	364	209	155	343
6	01 110 5115	HEALTH INSURANCE			6,720	6,720	6,779	(59)	3,427
7	01 110 5120	VEHICLE ALLOWANCE			1,920	1,920	1,920	0	2,400
8	01 110 5123	WELLNESS PROGRAM			0	384	0	384	0
9	01 110 5124	EDUCATION INCENTIVE			0	1,600	0	1,600	0
10	01 110 5155	HEALTH ALLOWANCE			0	0	0	0	1,375
11		TOTAL SALARIES & BENEFITS			81,248	80,889	75,723	5,166	84,070
12									
13	01 110 5210	CONTRACT SERVICE			5,000	5,000	0	5,000	0
14		Consultant for Records Assessment - Phase II	5,000	5,000					
15	01 110 5250	PUBLICATION / DUES			1,500	3,500	6,100	(2,600)	4,227
16		Updates-Government Code, Election Code, Public Contract	1,000	3,000					
17		IIMC	300	300					
18		CCAC	200	200					
19	01 110 5260	TELEPHONE			480	480	895	(415)	1,610
20		Verizon - 1 Device	480	480					
21	01 110 5265	TRAINING / EDUCATION			1,200	1,700	500	1,200	1,675
22		League of CA Cities - Annual Conference	200	700					
23		City Clerks Association of California	500	500					
24		IIMC Annual	0	500					
25		New Law & Election Seminar (League of CA Cities)	500	500					
26		Will decide on which of the above will be reduced	0	-500					
27	01 110 5270	TRAVEL & MEETINGS			2,040	3,100	2,000	1,100	3,201
28		League of CA Cities - Annual Conference	150	1,000					
29		City Clerks Association of California	900	900					
30		IIMC Annual	0	1,200					
31		New Law & Election Seminar (League of CA Cities)	800	800					
32		CCAC Division (2 local meetings)	100	100					
33		LCC Division (3 local meetings)	90	100					
34		Will decide on which of the above will be reduced	0	-1,000					
35	01 110 5301	OFFICE SUPPLIES			2,200	2,700	1,000	1,700	1,961
36		Memory Cards for recording of meetings	200	200					
37		Materials for Proclamation/presentations	200	200					
38		Permanent Minute Books	800	800					

39		Pens, Pencils, Ink, Paper, Notepads	1,000	1,500					
40	01 110 5330	SPECIAL DEPT SUPPLIES			25,000	4,500	2,000	2,500	7,031
41		Municipal Election 2020	25,000	4,500					
42		TOTAL OPERATING & ADMINISTRATIVE			37,420	20,980	12,495	8,485	19,705
43									
44		TOTAL CITY CLERK EXPENSES:			118,668	101,869	88,218	13,651	103,775

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL CITY CLERK EXPENSES	1.0	1.0	118,668	101,869	88,218	13,651	103,775

1 - City Clerk

(01) GENERAL FUND - CITY ATTORNEY CONTRACT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		CITY ATTORNEY EXPENSES:							
2	01 120 5210	CONTRACT SERVICE			160,000	120,000	230,000	(110,000)	85,002
3		Dennis Morita	110,000	120,000					
4		Additional as needed	50,000						
5		TOTAL OPERATING & ADMINISTRATIVE			160,000	120,000	230,000	(110,000)	85,002
6									
7		TOTAL CITY ATTORNEY EXPENSES:			160,000	120,000	230,000	(110,000)	85,002

(01) GENERAL FUND - CITY MANAGER DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		CITY MANAGER EXPENSES:							
2	01 130 5101	SALARIES-REGULAR	3.0	3.0	185,397	179,398	145,175	34,223	153,230
3		City Manager (60%)	105,000	110,213					
4		Assistant City Manager (60%)	59,093	45,769					
5		Administrative Assistant (60%)	21,304	23,416					
6	01 130 5103	OVERTIME			0	0	200	(200)	80
7	01 130 5108	SPECIALTY PAY			0	1,560	0	1,560	0
8		Bilingual Pay	0	1,560					
9	01 130 5111	RETIREMENT			14,427	12,808	9,610	3,198	10,052
10	01 130 5112	FICA			14,572	14,368	8,385	5,983	10,451
11	01 130 5114	UNEMPLOYMENT INS			756	819	478	341	654
12	01 130 5115	HEALTH INSURANCE			15,120	15,120	11,154	3,966	8,658
13	01 130 5120	VEHICLE ALLOWANCE			3,600	3,600	1,950	1,650	3,600
14	01 130 5123	WELLNESS PROGRAM			288	864	80	784	360
15	01 130 5124	EDUCATION INCENTIVE			1,200	2,400	1,540	860	0
16		TOTAL SALARIES & BENEFITS			235,360	230,937	178,572	52,365	187,085
17									
18	01 130 5210	CONTRACT SERVICE			0	0	90,000	(90,000)	0
19		City Manager Recruitment	0	17,500					
20		Interim City Manager	0	26,000					
21	01 130 5250	PUBLICATION / DUES			2,075	2,135	2,706	(571)	2,204
22		ICSC	90	0					
23		ICMA	1,500	1,500					
24		CCMF	400	400					
25		Municipal Manager's Association	85	85					
26	01 130 5260	TELEPHONE			1,320	960	3,200	(2,240)	2,847
27		Verizon - (2) Devices w/Hotspot	1,320	960					
28	01 130 5265	TRAINING / EDUCATION			1,875	2,815	350	2,465	4,612
29		(1) League of CA Cities - Annual Conference	575	1,150					
30		(2) League of CA Cities - City Manager's Conference	1,200	600					
31		CCMF Annual Dinner	100	100					
32		National Information Officers Association	0	665					
33		National Seminar Training	0	300					
34	01 130 5270	TRAVEL & MEETINGS			4,550	15,100	13,500	1,600	26,162
35		(1) League of CA Cities - Annual Conference	1,000	2,000					
36		(2) League of CA Cities - City Manager's Conference	2,700	1,350					
37		National Information Officers Association	0	2,000					
38		(2) Washington D.C Winter/Spring	0	8,000					

39		Management Meetings - Food & Beverage	0	200					
40		National Seminar Training	0	700					
41		Misc/Other (Mileage Reimbursement, etc.)	850	850					
42	01 130 5301	OFFICE SUPPLIES			1,000	1,600	1,000	600	2,557
43		Equipment - Pens, Pencils, Ink, Paper, Notepads	900	1,500					
44		Materials - Business Cards, etc.	100	100					
45	01 130 5330	SPECIAL DEPT SUPPLIES			0	300	4,500	(4,200)	0
46		Leadeship & Development Training Supplies	0	300					
47		TOTAL OPERATING & ADMINISTRATIVE			10,820	22,910	115,256	(92,346)	38,382
48									
49		TOTAL CITY MANAGER EXPENSES:			246,180	253,847	293,828	(39,981)	225,467

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		MARKETING & DEVELOPMENT EXPENSES:							
2	01 131 5201	ADVERTISING (INCL LEGAL)	200	200	200	200	50	150	18
3	01 131 5210	CONTRACT SERVICE			110,388	125,388	117,888	7,500	128,388
4		Chamber of Commerce	0	10,000					
5		David Turch & Associates	60,000	60,000					
6		Development Management Group	48,000	48,000					
7		Hotel Conference	0	5,000					
8		ArchiveSocial	2,388	2,388					
9	01 131 5330	SPECIAL DEPT SUPPLIES			10,000	15,000	15,000	0	16,351
10		State of the City Address	10,000	15,000					
11		TOTAL OPERATING & ADMINISTRATIVE			120,588	140,588	132,938	7,650	144,757
12									
13		TOTAL MARKETING & DEVELOPMENT EXPENSES:			120,588	140,588	132,938	7,650	144,757

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL CITY MANAGER EXPENSES	3.0	3.0	366,768	394,435	426,766	(32,331)	370,224

1 - City Manager
1 - Assistant City Manager
1 - Administrative Assistant

(01) GENERAL FUND - ADMINISTRATIVE SERVICES DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	FINANCIAL SERVICES								
2	01 140 5101	SALARIES-REGULAR	5.0	4.0	107,919	99,436	108,941	(9,505)	91,113
3		Administrative Services Director (40%)	54,113	47,039					
4		Accounting Technician (50%)	25,865	27,236					
5		Accounting Assistant III (25%)	14,482	15,179					
6		Accounting Assistant II (25%)	9,553	9,982					
7		Administrative Assistant (1/3)	3,906	0					
8	01 140 5103	OVERTIME			5,000	5,000	0	5,000	0
9	01 140 5105	CERTIFICATE PAY			0	0	0	0	500
10	01 140 5108	SPECIALTY PAY			988	1,365	0	1,365	0
11		Bilingual Pay	988	1,365					
12	01 140 5111	RETIREMENT			9,230	7,964	7,680	284	6,659
13	01 140 5112	FICA			8,799	8,359	8,055	304	6,646
14	01 140 5114	UNEMPLOYMENT INSURANCE			623	638	404	234	519
15	01 140 5115	HEALTH INSURANCE			12,460	11,760	10,418	1,342	9,402
16	01 140 5123	WELLNESS PROGRAM			317	672	525	147	363
17	01 140 5124	EDUCATION INCENTIVE			800	2,800	0	2,800	0
18		TOTAL SALARIES & BENEFITS			146,136	137,994	136,023	1,971	115,202
19									
20	01 140 5250	PUBLICATION / DUES			560	760	350	410	179
21		Notary Public	200	200					
22		CSMFO	110	110					
23		GFOA	250	250					
24		Finance Publications	0	200					
25	01 140 5260	TELEPHONE			540	480	480	0	1,456
26		Verizon - (1) Device	540	480					
27	01 140 5265	TRAINING / EDUCATION			400	3,525	400	3,125	2,259
28		CalPERS (Anaheim / Sept 30 - Oct 2) ONLINE	0	450					
29		Municipal Finance Institue (League of CA Cities)	400	575					
30		League of CA Cities Municipal Finance (Dec) Garden Grove	0	400					
31		3 FundBalance Webinars	0	250					
32		JPIA Management Academy (Basics of Effective Supervision)	0	400					
33		GFOA Annual Conference	0	350					
34		Sensus Conference (Water Funded)	0	800					
35		Customer Service Conference	0	300					
36	01 140 5270	TRAVEL & MEETINGS			1,000	6,450	2,000	4,450	2,932
37		CalPERS (Anaheim / Sept 30 - Oct 2) ONLINE	0	950					

38		Municipal Finance Institute (League of CA Cities)	1,000	1,000					
39		League of CA Cities Municipal Finance (Dec) Garden Grove	0	800					
40		LCC Division (3 local meetings)	0	100					
41		JPIA Management Academy (Basics of Effective Supervision)	0	800					
42		GFOA Annual Conference	0	1,000					
43		Sensus Conference (Water Funded)	0	1,000					
44		Customer Service Conference	0	800					
45	01 140 5301	OFFICE SUPPLIES			1,650	2,000	1,800	200	568
46		Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	1,300	1,500					
47		Binders, Misc materials needed	350	500					
48	01 140 5310	SAFETY / EQUIPMENT / CLOTHING			0	0	0	0	0
49		Staff Shirts	0	0					
50	01 140 5330	SPECIAL DEPT SUPPLIES			250	300	300	0	0
51		Budget and Presentaion Materials	250	300					
52		TOTAL OPERATING & ADMINISTRATIVE			4,400	13,515	5,330	8,185	7,394
53									
54		TOTAL FINANCIAL SERVICES EXPENSES:			150,536	151,509	141,353	10,156	122,596

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		ACCOUNTING & REPORTING EXPENSES:							
2	01 141 5210	CONTRACT SERVICE			59,558	55,000	55,000	0	91,244
3		Moss, Levy, Hartzeim	44,558	40,000					
4		HDL	15,000	15,000					
5	01 141 5213	STATE MANDATED FEE			250	250	250	0	125
6		Business License Fee Pass through Cost	250	250					
7		TOTAL OPERATING & ADMINISTRATIVE			59,808	55,250	55,250	0	91,369
8									
9		TOTAL ACCOUNTING & REPORTING EXPENSES:			59,808	55,250	55,250	0	91,369

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		HUMAN RESOURCES MANAGEMENT EXPENSES:							
2	01 150 5101	SALARIES-REGULAR	1.0	1.0	54,875	39,475	54,695	(15,220)	63,432
3		Human Resources Manager (60%)	54,875	39,475					
4	01 150 5105	CERTIFICATE PAY			0	0	0	0	150
5	01 150 5108	SPECIALTY PAY			0	780	0	780	0
6		Bilingual Pay	0	780					
7	01 150 5111	RETIREMENT			4,825	3,350	3,921	(571)	3,290
8	01 150 5112	FICA			4,198	3,194	4,108	(914)	3,204
9	01 150 5114	UNEMPLOYMENT INSURANCE			252	273	147	126	0
10	01 150 5115	HEALTH INSURANCE			5,040	5,040	3,225	1,815	2,028
11	01 150 5123	WELLNESS PROGRAM			0	288	0	288	172
12	01 150 5124	EDUCATION INCENTIVE			0	1,200	0	1,200	0
13		TOTAL SALARIES & BENEFITS			69,190	53,600	66,096	(12,496)	72,276
14									
15	01 150 5210	CONTRACT SERVICE			500	1,350	6,500	(5,150)	17,380
16		Cobra Administrator - Wageworks	0	600					
17		Fingerprinting (New Hires)	500	750					
18	01 150 5250	PUBLICATION / DUES			600	600	700	(100)	385
19		SHRM	200	200					
20		Cal Chamber (Compliance Posters)	400	400					
21	01 150 5260	TELEPHONE			540	480	520	(40)	975
22		Verizon - 1 Device	540	480					
23	01 150 5262	TESTING SERVICES			9,700	6,875	10,500	(3,625)	5,913
24		Exams CPS (Bilingual and New Hire Testing)	1,500	1,500					
25		PreEmployment Testing - New Hires	7,000	4,175					
26		Random Testing Program	1,200	1,200					
27	01 150 5265	TRAINING / EDUCATION			1,000	2,450	625	1,825	2,493
28		CalPERS (Anaheim / Sept 30 - Oct 2) ONLINE	0	950					
29		JPIA - HR Academy	0	500					
30		Misc/Other	1,000	1,000					
31	01 150 5270	TRAVEL & MEETINGS			500	3,950	2,500	1,450	643
32		CalPERS (Anaheim / Sept 30 - Oct 2)	0	950					
33		JPIA - HR Academy	0	1,000					
34		Misc/Other	500	2,000					
35	01 150 5301	OFFICE SUPPLIES			750	1,750	1,000	750	567
36		Pens, Pencils, Copier Ink, Paper, Notepads	500	1,500					
37		New Hire Packets	250	250					
38	01 150 5330	SPECIAL DEPT SUPPLIES			5,000	10,000	9,000	1,000	11,344

39		Annual Employee Appreciation Event	5,000	10,000					
40		TOTAL OPERATING & ADMINISTRATIVE			18,590	27,455	31,345	(3,890)	39,700
41									
42		TOTAL HUMAN RESOURCES MGMT EXPENSES:			87,780	81,055	97,441	(16,386)	111,976

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		<u>RISK MANAGEMENT EXPENSES:</u>							
2	01 151 5113	WORKER'S COMPENSATION			163,499	150,000	170,820	(20,820)	145,000
3		JPIA Worker's Compensation Insurance	163,499	150,000					
4	01 151 5210	CONTRACT SERVICE			10,000	18,000	0	18,000	0
5		Property Valuations (60%)	10,000	18,000					
6	01 151 5230	LIABILITY INSURANCE			310,060	372,700	324,060	48,640	592,316
7		General Liability (50%)	274,060	315,100					
8		All Risk Property (50%)	35,000	56,000					
9		Pollution Liability (50%)	1,000	1,600					
10	01 151 5270	TRAVEL & MEETINGS			600	1,100	0	1,100	0
11		JPIA Risk Management Forum	600	1,100					
12	01 151 5330	SPECIAL DEPT SUPPLIES			250	500	250	250	0
13		Misc Risk Management Supplies as Needed	250	500					
14		TOTAL OPERATING & ADMINISTRATIVE			484,409	542,300	495,130	47,170	737,316
15									
16		TOTAL RISK MANAGEMENT EXPENSES:			484,409	542,300	495,130	47,170	737,316

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		<u>GENERAL ADMINISTRATIVE EXPENDITURES:</u>							
2	01 190 5201	ADVERTISING (INCL LEGAL)			7,000	10,000	8,000	2,000	9,192
3		Legal Ads / Advertising	7,000	10,000					
4	01 190 5210	CONTRACT SERVICE			48,000	48,500	48,500	0	45,033
5		Shred-It	1,500	1,500					
6		County of Imperial - City Share for Collection of Taxes	45,000	45,000					
7		Imperial Printers	1,500	2,000					
8	01 190 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			500	800	400	400	48
9		Vehicle - Highlander	500	800					

10	01	190	5242	VEHICLE FUEL			300	300	300	0	176
11				Vehicle - Highlander	300	300					
12	01	190	5250	PUBLICATION / DUES			8,050	8,900	8,900	0	8,642
13				League of CA Cities	7,500	7,000					
14				IVEDC	0	1,000					
15				Costco	200	200					
16				IV Press	0	200					
17				Allied Insurance (Bonds)	350	500					
18	01	190	5260	TELEPHONE			15,000	8,000	15,000	(7,000)	21,929
19	01	190	5270	TRAVEL & MEETINGS			0	0	100	(100)	53
20	01	190	5280	UTILITIES - ELECTRIC	30,000	35,000	30,000	35,000	30,000	5,000	29,605
21	01	190	5281	UTILITIES - GAS			400	400	400	0	291
22	01	190	5301	OFFICE SUPPLIES			6,300	7,500	7,500	0	7,408
23				Pens, Pencils, Copier Ink, Paper, Notepads	6,300	7,500					
24	01	190	5303	BANK CHARGES			10,000	10,000	10,000	0	9,817
25	01	190	5305	POSTAGE/FREIGHT			9,000	9,000	12,000	(3,000)	10,224
26	01	190	5330	SPECIAL DEPT SUPPLIES			3,300	500	1,200	(700)	2,303
27				Christmas Tree	2,000	0					
28				Flags - City Hall, Library, Memorial	800	0					
29				Misc supplies not available in current supply room	500	500					
30	01	190	5522	COMMITMENT FEES			0	0	0	0	0
31				Tax Sharing Agreement - Volkswagen	0	0					
32	01	190	5540	PROPERTY TAXES			1,600	1,600	1,600	0	1,597
33				TOTAL OPERATING & ADMINISTRATIVE			139,450	140,500	143,900	(3,400)	146,318
34											
35	01	190	5442	EQUIPMENT - OTHER			8,000	8,000	7,500	500	4,373
36				City Hall Copier and Postage Lease	8,000	8,000					
37	01	190	5990	CONTINGENCY APPROPRIATION			0	0	0	0	0
38				TOTAL CAPITAL			8,000	8,000	7,500	500	4,373
39											
40				TOTAL GENERAL ADMIN EXPENSES:			147,450	148,500	151,400	(2,900)	150,691

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		SANITATION EXPENSES:							
2	01 330 5210	CONTRACT SERVICE			1,124,880	1,124,880	1,099,880	25,000	1,192,471
3		Republic Services Contract	1,124,880	1,124,880					
4	01 330 5216	RECYCLING/LITTER REDUCTION			300	300	200	100	0
5	01 330 5217	RECYCLING TASK FORCE			35,339	34,000	35,339	(1,339)	32,876
6		IV Task Force	35,339	34,000					
7	01 330 5301	OFFICE SUPPLIES			800	3,000	1,000	2,000	314
8		Supplies Needed for Utility Billing	800	3,000					
9		TOTAL OPERATING & ADMINISTRATIVE			1,161,319	1,162,180	1,136,419	25,761	1,225,661
10									
11		TOTAL SANITATION EXPENSES:			1,161,319	1,162,180	1,136,419	25,761	1,225,661

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL FINANCIAL SERVS EXPENSES	6.0	5.0	2,091,302	2,140,794	2,076,993	63,801	2,439,609

1 - Administrative Services Director
 1 - Human Resources Manager
 1 - Accounting Technician
 1 - Accounting Assistant III
 1 - Accounting Assistant II
 1 - Administrative Assistant (shared 1/3 ASD, 1/3 IT, 1/3 Parks)

(01) GENERAL FUND - INFORMATION TECHNOLOGY

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	INFORMATION TECHNOLOGY EXPENSES:								
2	01 143 5101	SALARIES-REGULAR	2.0	1.0	74,926	58,904	56,420	2,484	51,253
3		IT Director (40%)	56,817	58,904					
4		IT Technician (40%)	14,203	0					
5		1/3 Administrative Support	3,906	0					
6	01 143 5111	RETIREMENT			5,793	4,170	3,830	340	3,501
7	01 143 5112	FICA			5,747	4,582	4,185	397	3,941
8	01 143 5114	UNEMPLOYMENT INS			371	182	104	78	142
9	01 143 5115	HEALTH INSURANCE			7,420	3,360	3,640	(280)	3,640
10	01 143 5123	WELLNESS PROGRAM			192	192	320	(128)	270
11	01 143 5124	EDUCATION INCENTIVE			0	800	0	800	0
12		TOTAL SALARIES & BENEFITS			94,449	72,190	68,499	3,691	62,747
13									
14	01 143 5210	CONTRACT SERVICE			19,250	18,800	18,800	0	13,503
15		IT Contract	19,250	18,800					
16	01 143 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			1,000	1,000	500	500	1,103
17		Vehicle - Pontiac	1,000	1,000					
18	01 143 5242	VEHICLE FUEL			500	500	300	200	323
19		Vehicle - Pontiac	500	500					
20	01 143 5250	PUBLICATION / DUES			101,828	208,495	208,495	0	131,060
21		IT Software & Licensing	101,828	140,440					
22		Sensus Analytics Customer Portal	0	34,975					
23		Impresa (In-Hance upgrade)	0	33,080					
24	01 143 5260	TELEPHONE			1,080	960	2,300	(1,340)	790
25		Verizon - 2 Devices	1,080	960					
26	01 143 5265	TRAINING / EDUCATION			1,000	5,000	4,200	800	0
27		Dell EMC Microsoft Spaces Direct (Online)	0	4,000					
28		MISAC - Annual Conference	0	1,000					
29		Online Training	1,000	0					
30	01 143 5270	TRAVEL & MEETINGS			0	1,000	100	900	0
31		MISAC - Monterey, CA	0	1,000					
32	01 143 5282	FIBER OPTIC			16,538	16,538	15,750	788	15,750
33		(3) Demarcation Points	16,538	16,538					
34	01 143 5301	OFFICE SUPPLIES			1,500	1,500	1,000	500	1,277
35		Pens, Pencils, Copier Ink, Paper, Notepads	1,500	1,500					
36	01 143 5310	SAFETY / EQUIPMENT / CLOTHING			300	250	250	0	0
37		Safety Shoes / equipment	300	250					
38	01 143 5330	SPECIAL DEPARTMENTAL SUPPLIES			20,000	80,000	50,000	30,000	25,576

39		Misc IT Supplies that may be needed	20,000	25,000					
40		Sensus Wireless Network Improvement	0	55,000					
41		TOTAL OPERATING & ADMINISTRATIVE			162,996	334,043	301,695	32,348	189,382
42									
43	01 143 5442	EQUIPMENT - OTHER			38,182	29,698	37,600	(7,902)	12,350
44		Dell Workstations Agreement (2/5)	10,926	4,767					
45		Dell SD2 Server Payment (2/3)	27,256	24,931					
46		TOTAL CAPITAL			38,182	29,698	37,600	(7,902)	12,350
47									
48		TOTAL INFORMATION TECHNOLOGY EXPENSES:			295,627	435,931	407,794	28,137	264,479

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL INFORMATION TECH EXPENSES	2.0	1.0	295,627	435,931	407,794	28,137	264,479

1 - IT Director
1 - IT Technician
1 - 1/3 Administrative Assistant

5250 Descriptions for Department

City Clerk's Office	801
City Council	930.48
City Manager's Office	2,139.94
Community Development	4,527.00
Community Services	1,911.00
DoIT	32,400.41
Finance	10,197.24
Human Recourses	3,872.54
Library	7,302.74
Parks	3,892.00
Police	38,853.80
Total	106,828.15

(01) GENERAL FUND - POLICE DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		POLICE MANAGEMENT EXPENSES:							
2	01 210 5101	SALARIES-REGULAR	5.0	5.0	497,022	511,237	505,770	5,467	454,007
3		Police Chief	128,188	135,097					
4		Captain	116,730	118,073					
5		(3) Sergeant	243,464	256,162					
6		Holiday Work Pay	8,640	1,905					
7	01 210 5103	OVERTIME			8,000	8,000	43,000	(35,000)	46,054
8	01 210 5104	COURT TIME / STANDBY TIME			6,756	8,070	5,130	2,940	7,429
9		Court	1,500	1,500					
10		Detective	5,256	6,570					
11	01 210 5105	P.O.S.T. CERTIFICATE PAY			29,775	38,200	29,700	8,500	27,155
12	01 210 5107	SHIFT DIFFERENTIAL			7,800	7,800	4,700	3,100	3,450
13	01 210 5108	SPECIALTY PAY			0	0	0	0	405
14	01 210 5111	RETIREMENT			93,989	91,565	85,000	6,565	73,124
15	01 210 5112	FICA			42,332	44,806	43,125	1,681	39,764
16	01 210 5114	UNEMPLOYMENT INSURANCE			2,100	2,275	1,284	991	1,724
17	01 210 5115	HEALTH INSURANCE			42,000	42,000	44,350	(2,350)	41,249
18	01 210 5123	WELLNESS PROGRAM			0	2,400	0	2,400	113
19	01 210 5124	EDUCATION INCENTIVE			4,000	10,000	500	9,500	0
20		TOTAL SALARIES & BENEFITS			733,774	766,353	762,559	3,794	694,474
21									
22	01 210 5210	CONTRACT SERVICE	0	0	0	0	0	0	0
23	01 210 5250	PUBLICATION / DUES			0	1,262	1,262	0	1,488
24		CalChiefs: Chief, Capt	0	1,262					
25	01 210 5265	TRAINING / EDUCATION			495	2,530	2,818	(288)	3,235
26		Perishable Skills - Arrest & Control	0	494					
27		Perishable Skills - FOS/Driving SIM	0	957					
28		National Information Officers Association	0	665					
29		Tactical Rifle Training	0	414					
30		Taser Instructor Update	495						
31	01 210 5266	TRAINING - POST		0	725	0	0	0	1,778
32		Field Training Officer (FTO) Update	167						
33		Perishable Skills - Arrest & Control	252						
34		Perishable Skills - FOS/Driving SIM	306						
35	01 210 5270	TRAVEL & MEETINGS			388	6,123	6,123	0	8,157
36		Perishable Skills - Arrest & Control	0	1,960					
37		Perishable Skills - FOS/Driving SIM	0	1,568					
38		National Information Officers Association	0	2,000					

39		Tactical Rifle Training	0	595					
40		Taser Instructor Update	388						
41	01 210 5271	TRAVEL & MEETINGS - POST		0	3,191	0	0	0	7,134
42		Perishable Skills - Arrest & Control	1,233						
43		Perishable Skills - FOS/Driving SIM	1,233						
44		Field Training Officer (FTO) Update	725						
45	01 210 5310	SAFETY/EQUIPMENT/CLOTHING			6,000	6,000	6,000	0	6,076
46		(5) Uniform Allowance	6,000	6,000					
47	01 210 5330	SPECIAL DEPARTMENTAL SUPPLIES			74,000	0	25,000	(25,000)	872
48		5% Cannabis CUP	74,000	0					
49		TOTAL OPERATING & ADMINISTRATIVE			84,799	15,915	41,203	(25,288)	28,740
50									
51		TOTAL POLICE MANAGEMENT EXPENSES:			818,573	782,268	803,762	(21,494)	723,214

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		POLICE FIELD SERVICES EXPENSES:							
2	01 211 5101	SALARIES-REGULAR	14.0	13.0	968,754	934,049	865,141	68,908	747,688
3		(5) Corporal	394,286	398,132					
4		(6) Police Officer	368,303	391,291					
5		(3) Limited Term Police Officer (SRO, Prop 172, HIDTA)	168,725	141,350					
6		Holiday Work Pay	37,440	3,276					
7	01 211 5102	SALARIES - SEASONAL/TEMPORARY			0	0	0	0	0
8	01 211 5103	OVERTIME			80,000	75,000	161,000	(86,000)	134,403
9	01 211 5104	COURT TIME / STANDBY TIME			27,860	26,692	23,275	3,417	25,069
10		Court	4,500	4,500					
11		Detective	23,360	22,192					
12	01 211 5105	P.O.S.T. CERTIFICATE PAY			40,525	69,808	47,830	21,978	37,067
13	01 211 5107	SHIFT DIFFERENTIAL			15,600	15,600	17,040	(1,440)	13,450
14	01 211 5108	SPECIALTY PAY			22,198	28,718	10,618	18,100	8,889
15		Field Training Officer (FTO)	1,500	1,000					
16		(2) K-9	7,800	7,200					
17		Range Master	1,000	1,000					
18		School Resource Officer (SRO)	2,798	2,618					
19		Bilingual Pay	9,100	16,900					
20	01 211 5111	RETIREMENT			178,159	169,116	137,150	31,966	114,535
21	01 211 5112	FICA			88,506	90,431	91,320	(889)	77,858
22	01 211 5114	UNEMPLOYMENT INSURANCE			5,880	5,915	5,146	769	5,043
23	01 211 5115	HEALTH INSURANCE			117,600	109,200	94,000	15,200	93,048
24	01 211 5123	WELLNESS PROGRAM			0	6,240	0	6,240	238

25	01 211 5124	EDUCATION INCENTIVE			2,000	26,000	0	26,000	0
26		TOTAL SALARIES & BENEFITS			1,547,082	1,556,769	1,452,520	104,249	1,257,288
27									
28	01 211 5221	FEE REFUNDS		0	0	0	0	0	20
29	01 211 5241	MAINTENANCE OF VEHICLES & EQUIPMENT	34,350	34,350	34,350	34,350	34,350	0	45,595
30	01 211 5242	VEHICLE FUEL	40,000	40,000	40,000	40,000	42,457	(2,457)	44,533
31	01 211 5262	TESTING SERVICES	6,000	6,000	6,000	6,000	3,000	3,000	4,614
32	01 211 5265	TRAINING / EDUCATION			0	4,416	2,000	2,416	1,445
33		Supervisory School	0	831					
34		Perishable Skills - Arrest & Control	0	494					
35		Perishable Skills - FOS/Driving SIM	0	1,435					
36		Tactical Rifle Training	0	1,656					
37	01 211 5266	TRAINING - POST		0	2,695	0	0	0	719
38		Perishable Skills - Arrest & Control	840						
39		Perishable Skills - FOS/Driving SIM	1,020						
40		Field Training Officer (FTO) Update	835						
41	01 211 5270	TRAVEL & MEETINGS			0	6,691	1,000	5,691	3,153
42		Perishable Skills - Arrest & Control	0	1,960					
43		Perishable Skills - FOS/Driving SIM	0	2,353					
44		Tactical Rifle Training	0	2,378					
45	01 211 5271	TRAVEL & MEETINGS - POST		0	9,388	0	396	(396)	3,123
46		Perishable Skills - Arrest & Control	2,883						
47		Perishable Skills - FOS/Driving SIM	2,883						
48		Field Training Officer (FTO) Update	3,622						
49	01 211 5301	OFFICE SUPPLIES	2,500	2,500	2,500	2,500	2,500	0	1,707
50	01 211 5310	SAFETY/EQUIPMENT/CLOTHING			16,800	15,600	15,600	0	13,069
51		(14) Uniform Allowance	16,800	15,600					
52	01 211 5321	ARMORY/SUPPLIES			3,000	3,000	3,000	0	1,159
53		Misc Armory Supplies	3,000	3,000					
54	01 211 5330	SPECIAL DEPT SUPPLIES			0	0	0	0	1,578
55		TOTAL OPERATING & ADMINISTRATIVE			114,733	112,557	104,303	8,254	120,715
56									
57	01 211 5442	EQUIPMENT - OTHER			1,800	1,800	1,800	0	1,024
58		Copier Lease	1,800	1,800					
59		TOTAL CAPITAL			1,800	1,800	1,800	0	1,024
60									
61		TOTAL POLICE FIELD SERVICES EXPENSES:			1,663,615	1,671,126	1,558,623	112,503	1,379,027

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		POLICE COMMUNICATIONS EXPENSES:							
2	01 213 5210	CONTRACT SERVICE			326,550	314,500	314,500	0	250,777
3		Dispatch	253,050	241,000					
4		RCS	18,500	18,500					
5		IVECA	55,000	55,000					
6	01 213 5260	TELEPHONE			18,041	17,760	18,041	(281)	11,775
7		Verizon - 26 devices plus 11 MDT's	18,041	17,760					
8	01 213 5280	UTILITIES - ELECTRIC	1000	1000	1,000	1,000	1,000	0	567
9		TOTAL OPERATING & ADMINISTRATIVE			345,591	333,260	333,541	(281)	263,119
10									
11		TOTAL POLICE COMMUNICATIONS EXPENSES:			345,591	333,260	333,541	(281)	263,119

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		POLICE SPECIAL PROGRAMS EXPENSES:							
2	01 214 5330	SPECIAL DEPARTMENTAL SUPPLIES			1,000	1,000	1,000	0	1,500
3		Kinder Tour, Community Outreach	1,000	1,000					
4		TOTAL OPERATING & ADMINISTRATIVE			1,000	1,000	1,000	0	1,500
5									
6		TOTAL POLICE SPECIAL PROGRAMS EXPENSES:			1,000	1,000	1,000	0	1,500

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		POLICE SUPPORT SERVICES EXPENSES:							
2	01 215 5101	SALARIES-REGULAR	3.0	3.0	145,600	153,437	148,200	5,237	122,210
3		Senior Records Clerk	55,890	58,896					
4		Police Services Technician	43,763	46,123					
5		Limited Term Records Clerk	45,947	48,418					
6	01 215 5103	OVERTIME			1,000	1,000	500	500	97
7	01 215 5104	COURT TIME / STANDBY TIME / TRAVEL			0	0	0	0	205
8	01 215 5108	SPECIALTY PAY			1,950	3,900	0	3,900	0
9		Bilingual Pay	1,950	3,900					
10	01 215 5111	RETIREMENT			12,511	12,694	11,300	1,394	8,989

11	01 215 5112	FICA			11,364	12,682	11,450	1,232	9,283
12	01 215 5114	UNEMPLOYMENT INS			1,260	1,365	803	562	1,300
13	01 215 5115	HEALTH INSURANCE			25,200	25,200	24,600	600	21,408
14	01 215 5123	WELLNESS PROGRAM			0	1,440	0	1,440	0
15	01 215 5124	EDUCATION INCENTIVE			0	6,000	0	6,000	0
16		TOTAL SALARIES & BENEFITS			198,885	217,718	196,853	20,865	163,492
17									
18	01 215 5250	PUBLICATION / DUES	0	0	0	0	0	0	45
19	01 215 5265	TRAINING / EDUCATION			0	495	495	0	570
20		Evidence Training	0	495					
21	01 215 5270	TRAVEL & MEETINGS			0	810	810	0	1,463
22		Evidence Training	0	810					
23	01 215 5301	OFFICE SUPPLIES			800	800	800	0	486
24		Pens, Pencils, Notepads, Toner	800	800					
25	01 215 5330	SPECIAL DEPARTMENTAL SUPPLIES	0	0	0	0	0	0	500
26		TOTAL OPERATING & ADMINISTRATIVE			800	2,105	2,105	0	3,064
27									
28		TOTAL POLICE SUPPORT SERVICES EXPENSES:			199,685	219,823	198,958	20,865	166,556

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		POLICE K-9 SERVICES EXPENSES:							
2	01 216 5210	CONTRACT SERVICE			600	600	600	0	464
3		Desert Veterinary Group	600	600					
4	01 216 5250	PUBLICATION / DUES	0	0	0	0	0	0	100
5	01 216 5265	TRAINING / EDUCATION			9,600	0	0	0	13,695
6		(2) Annual Certification	9,600	0					
7	01 216 5270	TRAVEL & MEETINGS			1,200	0	28	(28)	8,920
8		(2) Annual Certification	1,200	0					
9	01 216 5330	SPECIAL DEPARTMENTAL SUPPLIES			1,300	500	1,375	(875)	17,643
10		Dog Food	1,300	500					
11		TOTAL OPERATING & ADMINISTRATIVE			12,700	1,100	2,003	(903)	40,822
12									
13		TOTAL POLICE K-9 SERVICES EXPENSES:			12,700	1,100	2,003	(903)	40,822

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		ANIMAL CONTROL EXPENSES:							
2	01 230 5101	SALARIES-REGULAR	1.0	1.0	46,384	48,601	46,550	2,051	44,803
3		Animal Control Officer (General Maintenance Worker I)	46,384	48,601					
4	01 230 5103	OVERTIME			500	1,000	1,000	0	1,093
5	01 230 5108	SPECIALTY PAY			0	1,300	0	1,300	0
6		Bilingual Pay	0	1,300					
7	01 230 5111	RETIREMENT			4,079	4,194	3,800	394	3,446
8	01 230 5112	FICA			3,587	4,083	3,600	483	3,511
9	01 230 5114	UNEMPLOYMENT INS			420	455	251	204	338
10	01 230 5115	HEALTH INSURANCE			8,400	8,400	8,527	(127)	9,100
11	01 230 5123	WELLNESS PROGRAM			0	480	0	480	0
12	01 230 5124	EDUCATION INCENTIVE			0	2,000	0	2,000	0
13		TOTAL SALARIES & BENEFITS			63,370	70,513	63,728	6,785	62,291
14									
15	01 230 5210	CONTRACT SERVICE			7,668	9,000	5,000	4,000	7,668
16		IV Humane Society	7,168	8,500					
17		Desert Veterinary Group	500	500					
18	01 230 5241	MAINTENANCE OF VEHICLES & EQUIPMENT	750	750	750	750	750	0	313
19	01 230 5242	VEHICLE FUEL	2,090	1,300	2,090	1,300	2,090	(790)	1,291
20	01 230 5265	TRAINING / EDUCATION	0	0	0	0	0	0	0
21	01 230 5270	TRAVEL & MEETINGS	0	0	0	0	0	0	0
22	01 230 5301	OFFICE SUPPLIES	300	300	300	300	300	0	75
23	01 230 5310	SAFETY/EQUIPMENT/CLOTHING	300	300	300	300	300	0	298
24	01 230 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	1,373	(1,373)	1,672
25		TOTAL OPERATING & ADMINISTRATIVE			11,108	11,650	9,813	1,837	11,317
26									
27		TOTAL ANIMAL CONTROL EXPENSES:			74,478	82,163	73,541	8,622	73,608

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL POLICE EXPENSES	23.0	22.0	3,115,642	3,090,740	2,971,428	119,312	2,647,846

1 - Police Chief
 1 - Captain
 3 - Sergeant
 5 - Corporal
 6 - Police Officer
 3 - Limited Term Police Officer (SRO, PROP 172, HIDTA)
 1-Senior Records Clerk
 1-Records Clerk
 1-Police Services Technician
 1-Animal Control Officer (General Maintenance Worker)

(01) GENERAL FUND - FIRE CONTRACT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		FIRE SERVICES EXPENSES:							
2	01 220 5210	CONTRACT SERVICE			1,079,791	1,048,341	1,048,341	0	901,050
3		Imperial County Fire Department	1,079,791	1,048,341					
4	01 220 5270	TRAVEL & MEETINGS			0	0	0	0	0
5		TOTAL OPERATING & ADMINISTRATIVE			1,079,791	1,048,341	1,048,341	0	901,050
6									
7		TOTAL FIRE SERVICES EXPENSES:			1,079,791	1,048,341	1,048,341	0	901,050

Contract:

Imperial County Fire

(01) GENERAL FUND - PUBLIC SERVICES DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		PUBLIC SERVICES MANAGEMENT EXPENSES:							
2	01 300 5101	SALARIES-REGULAR	3.0	3.0	60,219	56,628	67,523	(10,895)	59,043
3		Public Services Director (5%)	6,764	6,486					
4		Public Service Manager (10%)	11,116	11,978					
5		Public Service Foreman (50%)	42,339	38,164					
6	01 300 5108	SPECIALTY PAY 5%			0	0	0	0	40
7	01 300 5111	RETIREMENT			5,294	4,683	4,822	(139)	3,724
8	01 300 5112	FICA			4,607	4,456	4,939	(483)	4,174
9	01 300 5114	UNEMPLOYMENT INSURANCE			273	296	160	136	177
10	01 300 5115	HEALTH INSURANCE			5,460	5,460	3,610	1,850	3,017
11	01 300 5123	WELLNESS PROGRAM			0	317	0	317	0
12	01 300 5124	EDUCATION INCENTIVE			0	1,320	0	1,320	0
13		TOTAL SALARIES & BENEFITS			75,853	73,160	81,054	(9,531)	70,175
14									
15		TOTAL PUBLIC SERVICES MGMT EXPENSES:			75,853	73,160	81,054	(9,531)	70,175

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		STREET MAINTENANCE EXPENSES:							
2	01 320 5101	SALARIES-REGULAR	4.0	4.0	125,266	133,927	111,060	22,867	128,600
3		(2) General Maintenance Worker II (100%)	70,117	75,761					
4		(2) General Maintenance Worker II (60%)	46,688	49,169					
5		General Maintenance Worker II (10%)	3,461	3,803					
6		General Maintenance Worker III (10%)	5,000	5,194					
7	01 320 5103	OVERTIME			10,000	10,000	3,000	7,000	10,230
8	01 320 5104	COURT TIME / STANDBY TIME			13,870	13,870	7,690	6,180	7,843
9	01 320 5110	UNIFORM ALLOWANCE			7,000	7,000	8,500	(1,500)	6,993
10	01 320 5111	RETIREMENT			9,738	9,964	7,900	2,064	8,822
11	01 320 5112	FICA			11,430	12,721	9,360	3,361	11,150
12	01 320 5114	UNEMPLOYMENT INSURANCE			1,428	1,547	1,080	467	1,377
13	01 320 5115	HEALTH INSURANCE			28,560	28,560	27,975	585	27,935
14	01 320 5123	WELLNESS PROGRAM			274	1,642	853	789	189

15	01 320 5124	EDUCATION INCENTIVE			0	6,840	0	6,840	0
16		TOTAL SALARIES & BENEFITS			207,566	226,071	177,418	48,653	203,139
17									
18	01 320 5210	CONTRACT SERVICE			25,250	28,500	28,500	0	955
19		City of El Centro - Signal Contract	17,000	20,000					
20		Weed Abatement	8,250	8,500					
21	01 320 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			54,000	58,500	55,000	3,500	33,390
22		(5) Vehicles	19,000	20,000					
23		multiple equipment	35,000	38,500					
24	01 320 5242	VEHICLE FUEL	18,000	26,000	18,000	26,000	18,000	8,000	13,144
25	01 320 5250	PUBLICATION / DUES			6,200	6,500	5,300	1,200	4,317
26		International Municipal Signal	1,200	1,500					
27		Department of Toxic Substances	5,000	5,000					
28	01 320 5252	RENT OF EQUIPMENT / PROPERTY			0	1,500	0	1,500	542
29		Equipment not in inventory	0	1,500					
30	01 320 5260	TELEPHONE			2,160	2,700	5,200	(2,500)	3,004
31		Verizon - 4 Devices	2,160	2,700					
32	01 320 5265	TRAINING / EDUCATION			1,500	10,000	5,500	4,500	476
33		(2) ISMA Traffic Control & Signal Light Cont'd Education	1,500	5,000					
34		(2) ISMA Traffic Control & Signal Light	0	5,000					
35	01 320 5270	TRAVEL & MEETINGS			800	5,000	500	4,500	1,272
36		(2) ISMA Traffic Control & Signal Light	800	5,000					
37	01 320 5280	UTILITIES - ELECTRIC	115,000	120,000	115,000	120,000	115,000	5,000	125,114
38	01 320 5310	SAFETY/EQUIPMENT/CLOTHING	5,000	5,100	5,000	5,100	5,100	0	3,687
39	01 320 5320	SMALL TOOLS			4,000	5,100	5,200	(100)	3,551
40		Various small tools as needed	4,000	5,100					
41	01 320 5330	SPECIAL DEPT SUPPLIES			55,000	49,000	165,818	(116,818)	38,485
42		Asphalt, Street Signs, Markers, Paint, Reflective	55,000	49,000					
43		Glass Beads, Posts, Base, Gravel, Bott Dots,							
44		Stencils, Fuel Oil, etc							
45		TOTAL OPERATING & ADMINISTRATIVE			286,910	317,900	409,118	(91,218)	227,937
46									
47	01 320 5442	EQUIPMENT - OTHER			242,186	251,500	80,000	171,500	2,435
48		Cameras	12,500	12,500					
49		Loop Detector	24,000	24,000					
50		Thermoplastic Stripping Machine	0	33,000					
51		24" Planer	0	26,000					
52		16' Dump Trailer	0	16,000					
53		Traffic Signal Replacement Parts	40,000	50,000					
54		Roadway Lighting	24,000	90,000					
55		Skid steer grader w / ww/ st	111,686	0					
56		Bucket truck w/ ww/ pk/ b&g/ it \$180,000	0	0					
57		2 ton asphalt hot box	30,000	0					

58		TOTAL CAPITAL			242,186	251,500	80,000	171,500	2,435
59									
60		TOTAL STREET MAINTENANCE EXPENSES:			736,662	795,471	666,536	128,935	433,511

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		STORM DRAINS EXPENSES:							
2	01 325 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			6,000	8,000	4,400	3,600	11,412
3		Pump Maintenance and Repairs	6,000	8,000					
4	01 325 5242	VEHICLE FUEL	1,400	1,200	1,400	1,200	1,400	(200)	0
5	01 325 5250	PUBLICATION / DUES			9,500	9,500	9,500	0	12
6		SWRCB	9,500	9,500					
7	01 325 5252	RENT OF EQUIPMENT / PROPERTY			0	500	500	0	0
8		Equipment not in inventory	0	500					
9	01 325 5265	TRAINING / EDUCATION			0	3,000	0	3,000	824
10		MS4 Storm Drain Inpections	0	1,650					
11		Qualified Stormwater Pollution Practitioner (QSP)	0	500					
12		Stormwater Inspector	0	850					
13	01 325 5270	TRAVEL & MEETINGS			0	2,500	0	2,500	674
14		MS4 Storm Drain Inpections	0	2,000					
15		Stormwater Inspector	0	500					
16	01 325 5280	UTILITIES - ELECTRIC	700	800	700	800	1,000	(200)	691
17	01 325 5310	SAFETY / EQUIPMENT / CLOTHING	250	250	250	250	250	0	117
18	01 325 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	0	0	0
19		TOTAL OPERATING & ADMINISTRATIVE			17,850	25,750	17,050	8,700	13,730
20									
21	01 325 5430	IMPROVEMENTS OTHER THAN BUILDINGS		0	0	0	0	0	0
22	01 325 5990	CONTINGENCY APPROPRIATION		0	0	0	0	0	0
23		TOTAL CAPITAL			0	0	0	0	0
24									
25		TOTAL STORM DRAINS EXPENSES:			17,850	25,750	17,050	8,700	13,730

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		SHOP MAINTENANCE EXPENSES:							
2	01 340 5101	SALARIES-REGULAR	2.0	2.0	59,230	62,983	60,400	2,583	0
3		(2)General Maintenance Worker III/I (70%)	59,230	62,983					
4	01 340 5103	OVERTIME			0	0	0	0	0
5	01 340 5111	RETIREMENT			4,951	5,024	4,550	474	0
6	01 340 5112	FICA			4,557	5,084	4,605	479	0
7	01 340 5114	UNEMPLOYMENT INSURANCE			588	637	600	37	0
8	01 340 5115	HEALTH INSURANCE			11,760	11,760	12,900	(1,140)	0
9	01 340 5123	WELLNESS PROGRAM			336	672	0	672	0
10	01 340 5124	EDUCATION INCENTIVE			0	2,800	0	2,800	0
11		TOTAL SALARIES & BENEFITS			81,422	88,960	83,055	5,905	0
12									
13	01 340 5210	CONTRACT SERVICE			4,500	5,000	5,000	0	0
14		Hoist Certs	4,500	5,000					
15	01 340 5240	M & O IMPROVEMENTS	1,350	1,500	1,350	1,500	1,500	0	0
16	01 340 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			24,500	0	13,710	(13,710)	0
17		Vehicle Maintenance	12,500	3,000					
18		Vehicle AC Freon	12,000	0					
19	01 340 5250	PUBLICATION / DUES			0	5,000	0	5,000	0
20		IC Permit	0	5,000					
21	01 340 5252	RENT OF EQUIPMENT / PROPERTY			450	500	560	(60)	0
22		Rent of Special Equip not available to Public Services Dept	450	500					
23	01 340 5260	TELEPHONE			540	0	0	0	0
24		Verizon - 1 Device	540	0					
25	01 340 5302	CUSTODIAL SUPPLIES	0	250	0	250	250	0	0
26	01 340 5310	SAFETY/EQUIPMENT/CLOTHING	500	500	500	500	700	(200)	0
27	01 340 5320	SMALL TOOLS	4,000	5,000	4,000	5,000	3,900	1,100	0
28	01 340 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	500	500	0	0
29		Misc Items Needed for Building Maintenance	0	500					
30		TOTAL OPERATING & ADMINISTRATIVE			35,840	18,250	26,120	(7,870)	0
31									
32		TOTAL SHOP MAINTENANCE EXPENSES:			117,262	107,210	109,175	(1,965)	0

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		BUILDINGS & GROUNDS EXPENSES:							
2	01 345 5101	SALARIES-REGULAR	4.0	4.0	72,974	79,365	58,980	20,385	40,748
3		(2)General Maintenance Worker II/III (40%)	32,897	31,941					
4		Maintenance Electrician (40%)	24,419	32,282					
5		Building Service Worker (40%)	15,658	15,142					
6	01 345 5103	OVERTIME			0	0	200	(200)	403
7	01 345 5111	RETIREMENT			5,643	5,739	4,190	1,549	3,024
8	01 345 5112	FICA			5,597	6,375	4,600	1,775	3,146
9	01 345 5114	UNEMPLOYMENT INSURANCE			672	728	512	216	301
10	01 345 5115	HEALTH INSURANCE			13,440	13,440	12,590	850	7,379
11	01 345 5123	WELLNESS PROGRAM			192	768	0	768	0
12	01 345 5124	EDUCATION INCENTIVE			0	3,200	0	3,200	0
13		TOTAL SALARIES & BENEFITS			98,518	109,615	81,072	28,543	55,001
14									
15	01 345 5210	CONTRACT SERVICE			2,500	3,000	40,000	(37,000)	1,185
16		Cleaning Contract of carpets for City Hall and Library	2,500	3,000					
17	01 345 5240	M & O IMPROVEMENTS			3,750	3,750	8,500	(4,750)	4,265
18		Pestmasters	3,750	3,750					
19	01 345 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			13,000	18,000	23,000	(5,000)	22,465
20		A/C Maintenance, Building Maintenance	13,000	18,000					
21	01 345 5250	PUBLICATION / DUES			250	200	162	38	60
22		Terminix Annual	250	200					
23	01 345 5252	RENT OF EQUIPMENT / PROPERTY			0	500	100	400	0
24		Rent of Special Equip not available to Public Services Dept	0	500					
25	01 345 5302	CUSTODIAL SUPPLIES			6,500	4,000	7,000	(3,000)	5,137
26		Custodial supplies for all City Hall and Library	6,500	4,000					
27	01 345 5310	SAFETY/EQUIPMENT/CLOTHING	300	300	300	300	450	(150)	278
28	01 345 5320	SMALL TOOLS			400	500	600	(100)	216
29		Snake and misc tools as needed	400	500					
30	01 345 5330	SPECIAL DEPARTMENTAL SUPPLIES			4,500	6,000	5,000	1,000	4,552
31		Misc Items Needed for Building Maintenance	4,500	6,000					
32		TOTAL OPERATING & ADMINISTRATIVE			31,200	36,250	84,812	(48,562)	38,158
33									
34	01 345 5442	EQUIPMENT - OTHER			10,000	0	0	0	0
35		AC Replacement	10,000	0					
36	01 345 5990	CONTINGENCY APPROPRIATION		0	0	0	0	0	22,020
37		TOTAL CAPITAL			10,000	0	0	0	22,020
38									
39		TOTAL BUILDINGS & GROUNDS EXPENSES:			139,718	145,865	165,884	(20,019)	115,179

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL PUBLIC SERVS EXPENSES	13.0	13.0	1,087,345	1,147,456	1,039,699	106,120	632,595

1 - Public Services Director
 1 - Public Services Manager
 1 - Public Services Foreman
 8 - General Maintenance Worker I, II, III
 1-Maintenance Electrician
 1-Building Service Worker

(01) GENERAL FUND - COMMUNITY DEVELOPMENT DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		ENGINEERING EXPENSES:							
2	01 310 5101	SALARIES-REGULAR	2.0	2.0	152,548	102,671	95,286	7,385	112,430
3		Project Manager (80%)	84,698	102,671					
4		Administrative Analyst	67,850	69,161					
5	01 310 5105	CERTIFICATE PAY			0	1,300	0	1,300	50
6	01 310 5111	RETIREMENT			13,556	8,547	7,679	868	8,255
7	01 310 5112	FICA			11,792	8,124	7,350	774	8,633
8	01 310 5114	UNEMPLOYMENT INSURANCE			756	410	233	177	483
9	01 310 5115	HEALTH INSURANCE			15,120	7,560	7,020	540	11,410
10	01 310 5123	WELLNESS PROGRAM			0	432	0	432	0
11	01 310 5124	EDUCATION INCENTIVE			1,600	1,800	0	1,800	0
12		TOTAL SALARIES & BENEFITS			195,372	130,844	117,568	11,044	141,261
13									
14	01 310 5210	CONTRACT SERVICE			3,500	3,500	3,500	0	1,107
15		DDE, Dynamic Consulting, & Vexer	3,500	3,500					
16	01 310 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			500	800	1,100	(300)	1,369
17		Vehicle - Silverado	500	800					
18	01 310 5242	VEHICLE FUEL			1,500	1,000	1,500	(500)	1,284
19		Vehicle - Silverado	1,500	1,000					
20	01 310 5250	PUBLICATION / DUES			280	500	255	245	315
21		ASCE Annual Membership	280	500					
22	01 310 5260	TELEPHONE			540	0	0	0	0
23		Verizon - (1) Devices	540	0					
24	01 310 5265	TRAINING / EDUCATION			0	0	0	0	0
25		PE Civil Engineering Online	0	0					
26	01 310 5270	TRAVEL & MEETINGS	0	0	0	0	0	0	0
27	01 310 5301	OFFICE SUPPLIES			500	500	500	0	559
28		Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	500	500					
29	01 310 5310	SAFETY/EQUIPMENT/CLOTHING			300	300	280	20	246
30		Boots, Safety Equipment (1)	300	300					
31	01 310 5330	SPECIAL DEPT SUPPLIES	0	0	0	0	0	0	0
32		TOTAL OPERATING & ADMINISTRATIVE			7,120	6,600	7,135	(535)	4,880
33									
34		TOTAL ENGINEERING EXPENSES:			202,492	137,444	124,703	10,509	146,141

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		COMMUNITY DEVELOPMENT EXPENSES:							
2	01 350 5101	SALARIES-REGULAR	3.0	3.0	221,541	282,341	277,100	5,241	156,587
3		Community Development Director	100,942	101,046					
4		Planner	78,853	73,253					
5		Planning Technician (90%)	41,746	38,881					
6	01 350 5102	SALARIES - SEASONAL/TEMPORARY			4,500	4,500	2,200	2,300	2,700
7		5 - Planning Commissioner's	4,500	4,500					
8	01 350 5103	OVERTIME			500	500	300	200	0
9	01 350 5105	CERTIFICATE PAY			1,300	0	650	(650)	650
10	01 350 5108	SPECIALTY PAY			1,170	1,040	0	1,040	0
11		Bilingual Pay	1,170	1,040					
12	01 350 5111	RETIREMENT			18,862	22,712	21,770	942	11,697
13	01 350 5112	FICA			17,659	22,781	21,290	1,491	12,142
14	01 350 5114	UNEMPLOYMENT INSURANCE			1,488	2,022	1,146	876	931
15	01 350 5115	HEALTH INSURANCE			24,360	31,920	31,200	720	16,850
16	01 350 5123	WELLNESS PROGRAM			1,824	1,824	726	1,098	788
17	01 350 5124	EDUCATION INCENTIVE			0	7,600	0	7,600	0
18		TOTAL SALARIES & BENEFITS			293,204	377,240	356,382	20,858	202,345
19									
20	01 350 5210	CONTRACT SERVICE			45,000	0	24,500	(24,500)	314
21		Housing Element (Due 2021)	25,000	25,000					
22		Service Area Plan	20,000	0					
23	01 350 5221	FEE REFUNDS			0	0	2,000	(2,000)	18,166
24	01 350 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			500	500	400	100	355
25		Vehicle - Honda	500	500					
26	01 350 5242	VEHICLE FUEL			250	250	200	50	177
27		Vehicle - Honda	250	250					
28	01 350 5250	PUBLICATION / DUES			880	350	702	(352)	490
29		CA Statue Publications	300	300					
30		ICSO - Community Development Director	50	50					
31		APA Membership	530						
32	01 350 5260	TELEPHONE			3,780	2,400	4,200	(1,800)	3,686
33		Verizon - (7) Devices	3,780	2,400					
34	01 350 5265	TRAINING / EDUCATION			1,110	5,555	3,370	2,185	2,138
35		AICP Exam Workshops	360	360					
36		CEQA Practice (Online)	0	1,895					
37		APA Conference	0	2,000					
38		ICSC Western Division Conference	90	90					
39		ICSC Recon Las Vegas	660	660					

40		CALTRANS (San Diego)	0	550					
41	01 350 5270	TRAVEL & MEETINGS			1,600	4,700	2,885	1,815	4,771
42		ICSC ReCon (Las Vegas)	800	850					
43		ICSC Western Division Conference	800	1,000					
44		APA Conference (Washington DC)	0	2,000					
45		CALTRANS (San Diego)	0	850					
46	01 350 5301	OFFICE SUPPLIES			1,500	1,500	1,700	(200)	1,938
47		Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	1,500	1,500					
48	01 350 5310	SAFETY/EQUIPMENT/CLOTHING			350	350	275	75	485
49		Boots, Safety Equipment	350	350					
50	01 350 5330	SPECIAL DEPT SUPPLIES	0	0	0	0	480	(480)	524
51		TOTAL OPERATING & ADMINISTRATIVE			54,970	15,605	40,712	(25,107)	33,044
52									
53	01 350 5442	EQUIPMENT - OTHER			1,800	1,800	2,000	(200)	1,189
54		Copier Lease	1,800	1,800					
55		TOTAL CAPITAL			1,800	1,800	2,000	(200)	1,189
56									
57		TOTAL COMMUNITY DEVELOPMENT EXPENSES:			349,974	394,645	399,094	(4,449)	236,578

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		BUILDING & SAFETY EXPENSES:							
2	01 360 5101	SALARIES-REGULAR	2.0	2.0	108,809	114,289	108,880	5,409	96,631
3		Building Inspector	66,914	70,521					
4		Code Enforcement Officer (90%)	41,895	43,768					
5	01 360 5105	CERTIFICATE PAY			650	1,300	650	650	600
6	01 360 5108	SPECIALTY PAY			2,470	2,340	0	2,340	0
7		Bilingual Pay	2,470	2,340					
8	01 360 5111	RETIREMENT			8,654	8,486	7,680	806	6,619
9	01 360 5112	FICA			8,563	9,363	8,500	863	7,166
10	01 360 5114	UNEMPLOYMENT INSURANCE			798	865	493	372	632
11	01 360 5115	HEALTH INSURANCE			15,960	15,960	14,730	1,230	13,129
12	01 360 5123	WELLNESS PROGRAM			0	865	0	865	0
13	01 360 5124	EDUCATION INCENTIVE			0	3,600	0	3,600	0
14		TOTAL SALARIES & BENEFITS			145,904	157,068	140,933	16,135	124,777
15									
16	01 360 5210	CONTRACT SERVICE	0	0	0	0	0	0	0
17	01 360 5213	STATE MANDATED FEE	5,400	5,400	5,400	5,400	7,000	(1,600)	13,847
18	01 360 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			1,200	1,500	2,900	(1,400)	3,767
19		(2) Vehicles - Toyota Tacoma, F-350	1,200	1,500					

20	01 360 5242	VEHICLE FUEL			1,500	1,500	2,300	(800)	2,568
21		(2) Vehicles - Toyota Tacoma, F-350	1,500	1,500					
22	01 360 5250	PUBLICATION / DUES			1,400	1,650	1,400	250	215
23		ICC	550	300					
24		California Building Officials	350	350					
25		Building Codes	500	1,000					
26	01 360 5260	TELEPHONE			1,080	0	0	0	0
27		Verizon - (2) Devices	1,080	0					
28	01 360 5265	TRAINING / EDUCATION			1,325	4,350	3,400	950	1,827
29		Building Officials Leadership Academy (Sacramento)	0	2,500					
30		CalBO/ICC (Newport)	800	800					
31		CACEO Academy (Fresno)	525	1,050					
32	01 360 5270	TRAVEL & MEETINGS			2,000	4,800	3,900	900	2,483
33		Building Officials Leadership Academy (Sacramento)	0	1,500					
34		CalBO/ICC (Newport)	800	800					
35		CACEO Academy (Fresno)	1,200	2,500					
36	01 360 5301	OFFICE SUPPLIES			1,050	500	650	(150)	813
37		Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	500	500					
38		CE Citations	550						
39	01 360 5310	SAFETY/EQUIPMENT/CLOTHING			900	600	550	50	363
40		Boots, Safety Equipment	600	600					
41		CE Uniforms / Badge / Citations	300						
42	01 360 5330	SPECIAL DEPT SUPPLIES	0	0	0	0	0	0	0
43		TOTAL OPERATING & ADMINISTRATIVE			15,855	20,300	22,100	(1,800)	25,883
44									
45		TOTAL BUILDING & SAFETY EXPENSES:			161,759	177,368	163,033	14,335	150,660

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL COMM DEV EXPENSES	7.0	7.0	714,225	709,457	686,830	20,395	533,379

1 - Community Development Director
 1 - Planner
 1 - Project Manager
 1 - Building Inspector
 1 - Administrative Analyst
 1 - Code Enforcement
 1 - Planning Technician
 5-Planning Commissioners

(01) GENERAL FUND - COMMUNITY SERVICES DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		LIBRARY SERVICES EXPENSES:							
2	01 410 5101	SALARIES-REGULAR	2.0	1.0	68,474	60,079	50,600	9,479	58,739
3		Administrative Assistant	35,506	60,079					
4		Library Technician	32,968	0					
5	01 410 5102	SALARIES - SEASONAL/TEMPORARY			77,378	67,575	63,250	4,325	64,876
6		3 - Library Assistant II/I	42,630	54,182					
7		1 - Literacy Coordinator	15,090	13,393					
8		1 - Limited Term Library Assistant I	6,599	0					
9		1 - Limited Term Literacy Coordinator	13,059	0					
10	01 410 5103	OVERTIME			0	0	200	(200)	0
11	01 410 5105	CERTIFICATE PAY			0	0	0	0	100
12	01 410 5108	SPECIALTY PAY 5%			0	0	0	0	173
13		Bilingual Pay	0	0					
14	01 410 5111	RETIREMENT			7,910	7,227	5,350	1,877	5,982
15	01 410 5112	FICA			11,158	9,955	8,750	1,205	9,471
16	01 410 5114	UNEMPLOYMENT INSURANCE			3,336	2,730	1,490	1,240	2,654
17	01 410 5115	HEALTH INSURANCE			16,800	8,400	6,295	2,105	9,800
18	01 410 5123	WELLNESS PROGRAM			0	480	0	480	0
19	01 410 5124	EDUCATION INCENTIVE			0	2,000	0	2,000	0
20		TOTAL SALARIES & BENEFITS			185,056	158,446	135,935	22,511	151,795
21									
22	01 410 5210	CONTRACT SERVICE			3,850	3,500	1,520	1,980	5,201
23		Jade Security (Fire Alarm)	720	720					
24		Movie Licensing	450	450					
25		Biblioteca (3M) Security Gates	2,330	2,330					
26		Fire Service Corp Annual Test	350						
27	01 410 5221	FEE REFUND	0	0	0	0	0	0	0
28	01 410 5222	LITERACY SERVICES			18,000	18,000	2,000	16,000	3,458
29		CA Library Literacy Services Funding Match	18,000	18,000					
30	01 410 5250	PUBLICATION / DUES			2,177	2,650	2,787	(137)	2,375
31		SERRA Cooperative	387	365					
32		Desert Valley Media Library Assoc.	60	60					
33		Imperial Valley Press	175	175					
34		San Diego Union	780	575					
35		EBSCO	460	460					
36		California Library Association Organization Membership	165	165					
37		American Library Association Organization Membership	0	410					
38		Association for Rural & Small Libraries Membership	150	150					

39		Pro Literacy Membership	0	250					
40		Collaborative Summer Library Program Membership	0	40					
41	01 410 5260	TELEPHONE			0	0	0	0	0
42		Verizon--1 Device	0						
43	01 410 5265	TRAINING / EDUCATION			500	1,550	1,000	550	414
44		SERRA System Meeting	500	500					
45		CLA Annual Conference (CSL Grant) Library Tech / Lit Coordinator	0	250					
46		JPIA Management Academy (Basics of Effective Supervision)	0	400					
47		Online Trainings for all staff	0	400					
48		Association for Rural & Small Libraries Conference (Grant) Lib Tech	0	400					
49	01 410 5270	TRAVEL & MEETINGS			0	2,000	1,800	200	1,971
50		SERRA System Meeting	0	300					
51		CLA Annual Conference - Lib Tech & Lit Coordinator	0	1,300					
52		JPIA Management Academy (Basics of Effective Supervision)	0	400					
53		Association for Rural & Small Libraries Conference (Grant) Lib Tech	0	400					
54	01 410 5280	UTILITIES - ELECTRIC	11,000	11,000	11,000	11,000	11,000	0	13,369
55	01 410 5301	OFFICE SUPPLIES			2,000	1,500	1,500	0	1,934
56		Pens, Pencils, Ink, Paper, Notepads	0	1,500					
57		Printer Toner(s)	700						
58		Envelopes, Business Cards, Stamp Refill	200						
59		File Folders, Binders, Dividers, Tape, Batteries, Desk Calendar	750						
60		Notepads, Pens, White-out, Sticky Notes, Sharpies, Highlighters	350						
61	01 410 5310	SAFETY / EQUIPMENT / CLOTHING			200	500	500	0	478
62		Staff Aprons	200	500					
63	01 410 5330	SPECIAL DEPT SUPPLIES			6,500	9,500	9,600	(100)	4,343
64		Library Programs	0	2,000					
65		Binding Materials for Repairs and Processing (Zip Books)	0	2,000					
66		Outdoor Book Return	0	5,000					
67		Label Maker	0	500					
68		Catalog & Process: RFID Tags, Barcodes, Spine & Classification Ref Labels	1,000						
69		Circulation Supplies: Book Pockets, Date Due Slips	100						
70		Book Repair Supplies: Bond, Glue, Mending Tape, etc.	300						
71		Patron Application Cards, Reminder Postcards	250						
72		Patron Library Cards	1,000						
73		Summer Reading Program	1,000						
74		1,000 Books Before Kindergarten Program Materials	500						
75		Story Time Programming Materials	1,000						
76		Promotional Materials: ALA Celebrations, Bookmarks, Stickers, Book Bag	1,000						
77		Mens Restroom Partition	250						
78		Women's Restroom Mirror	100						
79		COVID --Hand Sanitizer Stations at Front & Back Entrances, Community	0						
80		2 Circulation Desk Staff Chairs	0						
81		TOTAL OPERATING & ADMINISTRATIVE			44,227	50,200	31,707	18,493	33,543

82									
83	01 410 5442	EQUIPMENT - OTHER			1,800	2,400	2,400	0	979
84		Copier Lease	1,800	2,400					
85	01 410 5444	LIBRARY BOOKS	7,000	8,500	7,000	8,500	8,500	0	7,123
86		TOTAL CAPITAL			8,800	10,900	10,900	0	8,102
87									
88		TOTAL LIBRARY SERVICES EXPENSES:			238,083	219,546	178,542	41,004	193,440

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		COMMUNITY SERVICES MANAGEMENT EXPENSES:							
2	01 415 5101	SALARIES-REGULAR	1.0	1.0	119,704	129,297	119,707	9,590	113,652
3		Community Services Director	119,704	129,297					
4	01 415 5108	SPECIALTY PAY			0	0	0	0	0
5	01 415 5111	RETIREMENT			10,527	10,528	9,690	838	8,340
6	01 415 5112	FICA			9,157	10,081	9,000	1,081	8,457
7	01 415 5114	UNEMPLOYMENT INSURANCE			420	455	248	207	335
8	01 415 5115	HEALTH INSURANCE			8,400	8,400	5,450	2,950	4,964
9	01 415 5123	WELLNESS PROGRAM			0	480	0	480	0
10	01 415 5124	EDUCATION INCENTIVE			0	2,000	0	2,000	0
11		TOTAL SALARIES & BENEFITS			148,208	161,241	144,095	17,146	135,748
12									
13	01 415 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			500	500	0	500	461
14		Vehicle - Toyota Highlander	500	500					
15	01 415 5242	VEHICLE FUEL			400	800	300	500	392
16		Vehicle - Toyota Highlander	400	800					
17	01 415 5250	PUBLICATION / DUES			1,260	1,850	1,870	(20)	1,634
18		NRPA	175	600					
19		CPRS	200	500					
20		IFEA Personal Membership	235	250					
21		ALA Personal Membership	335	335					
22		CLA Personal Membership	165	165					
23		Association of Rural & Small Libraries	150						
24	01 415 5260	TELEPHONE			540	3,840	3,840	0	4,119
25		Verizon - 1 Device	540	3,840					
26	01 415 5265	TRAINING / EDUCATION			275	1,250	1,685	(435)	1,510
27		IFEA Certified Festival & Event Executive Core Classes	0	250					
28		International Festivals & Events Association Conference (Scholarship)	0	695					
29		Public Library Association Annual Conference	0	305					
30		CLA Conference & CSL Library Director Forum	275						

18	01 421 5210	CONTRACT SERVICE			3,000	3,000	2,610	390	2,728
19		Programs Contract Instructors	3,000	3,000					
20	01 421 5221	FEE REFUNDS			0	0	0	0	1,285
21	01 421 5250	PUBLICATION / DUES			320	300	358	(58)	364
22		CPRS Individual Membership	200	300					
23		Canva Pro	120						
24	01 421 5252	RENT OF EQUIPMENT / PROPERTY			0	41,000	41,039	(39)	104,302
25		Worthington Square	0	38,500					
26		IUSD Facilities (Summer Only)	0	2,500					
27	01 421 5260	TELEPHONE			540	0	0	0	0
28		Verizon - 1 Device	540	0					
29	01 421 5265	TRAINING / EDUCATION			350	895	670	225	624
30		California Parks & Recreation Society Conference	0	200					
31		International Festivals & Events Association Conference	0	345					
32		Summer Staff Training Workshop	350	350					
33	01 421 5270	TRAVEL & MEETINGS			0	2,300	2,561	(261)	1,166
34		California Parks & Recreation Society Conference	0	1,000					
35		International Festivals & Events Association Conference	0	1,300					
36	01 421 5280	UTILITIES - ELECTRIC	0	6,000	0	6,000	3,700	2,300	1,307
37	01 421 5301	OFFICE SUPPLIES			400	500	500	0	2,682
38		Pens, Pencils, Ink, Paper, Notepads	400	500					
39	01 421 5310	SAFETY/EQUIPMENT/CLOTHING			400	500	500	0	641
40		Rec Leader Uniforms	400	500					
41	01 421 5330	SPECIAL DEPT SUPPLIES			49,000	6,500	4,550	1,950	14,650
42		Materials & Supplies needed for programs	5,000	6,500					
43		Furnishings	0	1,000					
44		3% Cannabis CUP (Youth Programs & Education)	44,000	0					
45		TOTAL OPERATING & ADMINISTRATIVE			54,010	60,995	56,488	4,507	129,749
46									
47		TOTAL RECREATIONAL PROGRAMS EXPENSES:			117,436	155,929	151,539	4,390	233,505

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		POOL PROGRAMS EXPENSES:							
2	01 431 5102	SALARIES - SEASONAL/TEMPORARY			8,000	25,000	23,000	2,000	33,000
3		(12) Lifeguard	8,000	25,000					
4	01 431 5103	OVERTIME			0	0	80	(80)	0
5	01 431 5112	FICA			612	1,913	1,700	213	2,525
6	01 431 5114	UNEMPLOYMENT INSURANCE			360	1,950	1,044	906	1,677
7		TOTAL SALARIES & BENEFITS			8,972	28,863	25,824	3,039	37,202

8									
9	01 431 5210	CONTRACT SERVICES	0	0	0	0	474	(474)	0
10	01 431 5221	FEE REFUNDS	0	0	0	0	55	(55)	1,043
11	01 431 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			0	3,500	1,800	1,700	3,840
12		IUSD pool maintenance	0	3,500					
13	01 431 5250	PUBLICATION / DUES			1,200	2,400	96	2,304	1,756
14		Red Cross Provider Fee	200	400					
15		Red Cross Certification	1,000	2,000					
16	01 431 5270	TRAVEL & MEETINGS			200	400	0	400	0
17		Lifeguard & WSI Summer Workshop	200	400					
18	01 431 5310	SAFETY/EQUIPMENT/CLOTHING			875	1,500	518	982	780
19		Lifeguard Uniforms, whistles, etc.	375	750					
20		Replace worn equipment	250	500					
21		Re-stock first aid kit	250	250					
22	01 431 5330	SPECIAL DEPARTMENTAL SUPPLIES			1,500	3,000	231	2,769	1,487
23		Snack bar supplies	750	1,500					
24		LTS Supplies	500	1,000					
25		General Supplies	250	500					
26		TOTAL OPERATING & ADMINISTRATIVE			3,775	10,800	3,174	7,626	8,906
27									
28		TOTAL POOL PROGRAMS EXPENSES:			12,747	39,663	28,998	10,665	46,108

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		SPECIAL EVENTS EXPENSES:							
2	01 450 5101	SALARIES - FULL TIME			0	0	1,000	(1,000)	0
3	01 450 5102	SALARIES - SEASONAL/TEMPORARY			5,000	5,000	7,400	(2,400)	3,434
4		Extra Temp Help	5,000	5,000					
5	01 450 5103	OVERTIME			10,000	15,000	24,500	(9,500)	39,970
6	01 450 5111	RETIREMENT			0	0	166	(166)	45
7	01 450 5112	FICA			1,148	1,530	2,331	(801)	3,250
8	01 450 5114	UNEMPLOYMENT INSURANCE			900	975	172	803	444
9	01 450 5115	HEALTH INSURANCE			0	0	205	(205)	2,179
10		TOTAL SALARIES & BENEFITS			17,048	22,505	35,774	(13,269)	49,322
11									
12	01 450 5201	ADVERTISING (INCL LEGAL)			400	3,500	2,500	1,000	1,578
13		Social Media	400	900					
14		Imperial Valley Magazine	0	1,600					
15		Banners	0	1,000					
16		IV Press	0						

17		KXO Radio	0						
18	01 450 5210	CONTRACT SERVICE			15,000	27,500	36,600	(9,100)	38,226
19		Music Entertainment Contracts	10,000	24,000					
20		(2) Sound & Lighting Contract	2,300	3,200					
21		Parade of Lights Santa Claus	300	300					
22		Parade of Lights Sound	1,800						
23		Parade of Lights Los Vigilantes	600						
24		Parade of Lights Ice Skate Rink or Snow Feature	0						
25		TTCO Mechanical Bull	0						
26	01 450 5212	PROGRAMS - EVENTS			30,500	33,200	37,933	(4,733)	38,929
27		Pies to Resale	2,000	4,000					
28		Bread to Resale	600	1,200					
29		TTCO Contest Prizes & Trophies	2,000	2,000					
30		Tri-tip Payback (70% Sales \$20,000)	14,000	14,000					
31		Tri-tip Cash Prizes	10,000	10,000					
32		Tickets & Presentation Checks	500	500					
33		Sponsor & Judge Appreciation	500	500					
34		Event Supplies	500	1,000					
35		Parade of Lights Awards	400						
36		Dia Contest Prizes	0						
37	01 450 5221	FEE REFUNDS			0	0	35	(35)	244
38	01 450 5242	VEHICLE FUEL	400		400	500	0	500	0
39	01 450 5250	PUBLICATION / DUES			1,638	2,300	1,650	650	3,330
40		ICPHD Food Permit	825	1,650					
41		BMI	450	350					
42		ASCAP	363	300					
43	01 450 5252	RENT OF EQUIPMENT / PROPERTY			6,150	5,540	7,823	(2,283)	10,344
44		Light Towers (\$500*2)	2,150	2,000					
45		Portable Restrooms (\$885*2)	2,200	3,540					
46		Extra Hand Wash Stations	500						
47		Tent Rental for Band and TTCO Judges	800						
48		Generator Rental	500						
49	01 450 5270	TRAVEL & MEETINGS	200		200	100	70	30	101
50	01 450 5301	OFFICE SUPPLIES	250	500	250	500	452	48	22
51	01 450 5310	SAFETY/EQUIPMENT/CLOTHING			300	300	342	(42)	470
52		Staff safety uniforms - New Health Standards	300	300					
53	01 450 5330	SPECIAL DEPARTMENTAL SUPPLIES			200	3,300	5,270	(1,970)	1,268
54		Operational Supplies	0	300					
55		Other Public Services Supplies	200	500					
56		Christmas Tree	0	2,500					
57		TOTAL OPERATING & ADMINISTRATIVE			55,038	76,740	92,675	(15,935)	94,512
58									
59		TOTAL SPECIAL EVENTS EXPENSES:			72,086	99,245	128,449	(29,204)	143,834

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		PARADE & RALLY EXPENSES:							
2	01 499 5101	SALARIES - FULL TIME			0	0	86	(86)	0
3	01 499 5102	SALARIES - SEASONAL/TEMPORARY			0	0	471	(471)	0
4	01 499 5103	OVERTIME			0	0	14,043	(14,043)	0
5	01 499 5111	RETIREMENT			0	0	50	(50)	0
6	01 499 5112	FICA			0	0	1,087	(1,087)	0
7	01 499 5114	UNEMPLOYMENT INSURANCE			0	0	36	(36)	0
8	01 499 5115	HEALTH INSURANCE			0	0	2,383	(2,383)	0
9		TOTAL SALARIES & BENEFITS			0	0	18,156	(18,156)	0
10									
11	01 499 5210	CONTRACT SERVICE			0	0	0	0	35,000
12	01 499 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	422	(422)	16,903
13		TOTAL OPERATING & ADMINISTRATIVE			0	0	422	(422)	51,903
14									
15		TOTAL PARADE & RALLY EXPENSES:			0	0	18,578	(18,578)	51,903

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL COMM SERVS EXPENSES	4.0	3.0	592,335	689,864	667,676	22,188	817,015

1 - Community Services Director
1 - Program Specialist
1 - Library Technician
1 - Administrative Assistant

Part-time

3 - Library Assistant I/II

Limited-Term / Part-time

1 - Library Assistant I
2 - Literacy Coordinator(s)

Temporary

16 - Recreation Leader(s)
12 - Lifeguard(s)

(01) GENERAL FUND - PARKS DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		PARKS MAINTENANCE EXPENSES:							
2	01 420 5101	SALARIES-REGULAR	5.0	4.0	262,580	189,366	177,010	12,356	141,011
3		Parks Director	96,075	63,083					
4		General Maintenance II	49,962	52,391					
5		(3) General Maintenance I	104,707	73,892					
5		1/3 Administrative Support	11,836	0					
6	01 420 5103	OVERTIME			8,000	8,000	10,000	(2,000)	12,374
7	01 420 5104	COURT TIME / STANDBY TIME			9,855	9,855	7,050	2,805	6,987
8	01 420 5108	SPECIALTY PAY			433	1,300	1,640	(340)	0
9		Bilingual Pay	433	1,300					
10	01 420 5110	UNIFORM ALLOWANCE			2,500	5,400	5,280	120	5,808
11	01 420 5111	RETIREMENT			21,888	15,244	13,725	1,519	10,249
12	01 420 5112	FICA			21,486	16,711	14,780	1,931	12,213
13	01 420 5114	UNEMPLOYMENT INSURANCE			2,240	1,820	1,116	704	1,365
14	01 420 5115	HEALTH INSURANCE			44,800	33,600	38,710	(5,110)	30,960
15	01 420 5123	WELLNESS PROGRAM			0	1,920	0	1,920	0
16	01 420 5124	EDUCATION INCENTIVE			0	8,000	0	8,000	0
17		TOTAL SALARIES & BENEFITS			373,782	291,216	269,311	21,905	220,967
18									
19	01 420 5210	CONTRACT SERVICE			5,500	105,700	65,700	40,000	72,100
20		Parks Master Plan	0	40,000					
21		Backflow Repairs & Replacement	5,500	6,000					
22		Current Executive Landscape	0	55,800					
23		Transit Park	0	3,900					
24	01 420 5221	FEE REFUNDS			0	0	620	(620)	60
25	01 420 5240	M & O IMPROVEMENTS			5,400	6,000	5,500	500	5,610
26		Pestmasters Services	5,400	6,000					
27	01 420 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			50,000	50,000	60,000	(10,000)	38,206
28		4 - vehicles	10,000	10,000					
29		various equipment (mower, chainsaw, weed eater, etc)	3,000	2,000					
30		Splash Pad Maintenance and Repairs	8,000	5,000					
31		Engineered Wood Fiber	6,000	8,000					
32		Replace/Repair broken playground features	8,000	8,000					
33		Replace 8 Picnic Benches at Evans, Freddie, Joshua, Sunset	0	8,000					
34		Replace Trash Receptacles at Irving, Eager, Freddie, CH, Joshua, Sunset	5,000	8,000					
35		Replace Bench at Joshua	0	1,000					
36		Maintenance to Restroom Buildings	7,000						
37		Maintenance to Irrigation Systems	3,000						

38	01 420 5242	VEHICLE FUEL			10,000	10,000	7,500	2,500	7,795
39		4 - vehicles	10,000	10,000					
40	01 420 5250	PUBLICATION / DUES			975	800	700	100	862
41		ICPHD Permit for Splash Pad	500	500					
42		CPRS Personal Membership	300	300					
43		NRPA Membership	175						
44	01 420 5252	RENT OF EQUIPMENT / PROPERTY			800	800	450	350	505
45		Equipment not available from Public Works	800	800					
46	01 420 5260	TELEPHONE			2,160	0	0	0	0
47		Verizon - 5 Devices	2,160	0					
48	01 420 5263	CHEMICALS			500	500	300	200	304
49		for Splash Pad	500	500					
50	01 420 5265	TRAINING / EDUCATION			400	1,450	535	915	985
51		NRPA Online Courses	0	500					
52		California Parks & Recreation Society Conference	0	550					
53		JPIA Management Academy	400	400					
54	01 420 5270	TRAVEL & MEETINGS			400	2,000	1,350	650	698
55		JPIA Trainings	0	500					
56		California Parks & Recreation Society Conference	0	1,000					
57		JPIA Management Academy	400	500					
58	01 420 5280	UTILITIES - ELECTRIC			25,000	25,000	20,000	5,000	30,919
59		IID for all City Parks	25,000	25,000					
60	01 420 5301	OFFICE SUPPLIES			500	300	400	(100)	0
61		Pens, Pencils, Ink, Paper, Notepads	500	300					
62	01 420 5302	CUSTODIAL SUPPLIES			7,000	7,000	6,000	1,000	4,208
63		General Fund Parks supplies	3,500	3,500					
64		Pet Waste Supplies	1,500	1,500					
65		Graffiti Removal Supplies	1,000	1,000					
66		Vandalism Repairs	1,000	1,000					
67	01 420 5310	SAFETY/EQUIPMENT/CLOTHING			3,500	1,800	1,500	300	1,175
68		Safety shoes and clothing	3,500	1,800					
69	01 420 5320	SMALL TOOLS			4,050	4,050	4,050	0	1,475
70		Various tools as needed	2,000	1,500					
71		Dewalt Air Compressor	0	500					
72		Honda Generator	0	2,050					
73		Dewalt Rotary Hammer Drill	250						
74		14" Chainsaw	400						
75		Hedge Trimmer Attachment	300						
76		2 ton Floor Jack	300						
77		Heavy Duty Battery Charger	300						
78		Weed Eater / Brush Cutter	500	2,050					
79	01 420 5330	SPECIAL DEPT SUPPLIES			4,000	5,200	7,350	(2,150)	694
80		Downtown Tree Lights	1,500	1,500					

81		Downtown Banner Flags	1,000	1,200					
82		Downtown Trees	500	500					
83		Flags—City Hall, Library, Memorial	0	1,000					
84		Office Furnishings	1,000	1,000					
85	01 420 5350	WATER PURCHASES	1,000	0	1,000	0	1,000	(1,000)	0
86		TOTAL OPERATING & ADMINISTRATIVE			121,185	220,600	181,955	38,645	165,596
87									
88	01 420 5442	EQUIPMENT - OTHER			44,000	0	0	0	55,569
89		Utility Truck to replace nonoperational vehicle	31,000						
90		Utility Dump Trailer (Landscape Maintenance)	10,000						
91		Wood Chipper (Landscape Maintenance)	3,000						
92		TOTAL CAPITAL			44,000	0	0	0	55,569
93									
94		TOTAL PARKS MAINTENANCE EXPENSES:			538,967	511,816	451,266	60,550	442,132

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL PARKS MAINTENANCE EXPENSES	5.0	4.0	538,967	511,816	451,266	60,550	442,132

1 - Parks Supervisor

1 - General Maintenance Worker II

3 - General Maintenance Worker I

(01) GENERAL FUND - COVID-19

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		COVID-19 EXPENSES:							
2	01 999 5101	SALARIES - FULL TIME			0	0	41,476	(41,476)	0
3	01 999 5103	OVERTIME			0	0	7,606	(7,606)	0
4	01 999 5111	RETIREMENT			0	0	580	(580)	0
5	01 999 5112	FICA			0	0	3,736	(3,736)	0
6	01 999 5114	UNEMPLOYMENT INSURANCE			0	0	25	(25)	0
7	01 999 5115	HEALTH INSURANCE			0	0	4,899	(4,899)	0
8		TOTAL SALARIES & BENEFITS			0	0	58,322	(58,322)	0
9									
10	01 999 5210	CONTRACT SERVICE			0	0	40,000	(40,000)	0
11	01 999 5221	FEE REFUNDS			0	0	2,555	(2,555)	0
12	01 999 5241	MAINTENANCE OF EQUIPMENT			0	0	8,210	(8,210)	0
13	01 999 5262	TESTING SERVICES			0	0	2,500	(2,500)	0
14	01 999 5270	TRAVEL & MEETINGS			0	0	2,300	(2,300)	0
15	01 999 5301	OFFICE SUPPLIES			0	0	6,000	(6,000)	0
16	01 999 5302	CUSTODIAL SUPPLIES			0	0	2,000	(2,000)	0
17	01 999 5310	SAFETY/EQUIPMENT/CLOTHING			0	0	12,000	(12,000)	0
18	01 999 5320	SMALL TOOLS			0	0	250	(250)	0
19	01 999 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	8,150	(8,150)	0
20		TOTAL OPERATING & ADMINISTRATIVE			0	0	83,965	(83,965)	0
21									
22		TOTAL COVID-19 EXPENSES:			0	0	142,287	(142,287)	0

	2020-2021 ADOPTED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL COVID-19 EXPENSES	0.0	0.0	0	0	142,287	(142,287)	0