

**AGENDA
CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
AUGUST 18, 2021
CLOSED SESSION 6:30 PM
OPEN SESSION 7:00 PM**

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE
GOVERNOR'S EXECUTIVE ORDER N-29-20**

1. You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
2. Email public comments to cityclerk@cityofimperial.org by 5:00 pm on Wednesday, August 18, 2021. Comments received by 5:00 pm will be read into the record during the regular meeting.

TELECONFERENCE NOTICE

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 and to the extent applicable Government Code Section 54953(b), this City Council Meeting may include teleconference participation by the City Council Members and City staff. Consistent with Executive Order N-29-20 teleconference locations utilized by City Council Members shall not be accessible to the public and are not subject to special posting requirements.

The Imperial City Council meetings, including public comments, are being Livestreamed on the City's social media pages. By remaining in the room, you are giving your permission to be recorded.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT (760) 355-4373. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CITY COUNCIL CONVENES TO CLOSED SESSION AT 6:30 PM.

This is a **CLOSED SESSION** in which the **COUNCIL** discusses matters in closed as opposed to open session. Only those matters authorized by the Brown Act as permissible **CLOSED SESSION** subjects will be discussed. They are as follows:

- A-1. SUBJECT: CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION.**
(Initiation of litigation pursuant to paragraph (4) of subdivision (D) of Section 54956.9. Three (3) potential cases.

B. CITY COUNCIL RE-CONVENES TO OPEN SESSION AT 7:00 P.M.

ROLL CALL

PLEDGE OF ALLEGIANCE

ADJUSTMENTS TO THIS AGENDA

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

C. PUBLIC APPEARANCES:

C-1. Matters not appearing on the agenda. If you wish to address the COUNCIL concerning any item within the COUNCIL'S jurisdiction, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the Council in writing.

C-2. Matters appearing on the agenda. If you wish to address the COUNCIL concerning any item appearing on the agenda, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes.

D. SPECIAL PRESENTATIONS:

D-1. 2021 STATE OF THE CITY ADDRESS

E. CONSENT AGENDA:

All items appearing under "Consent Agenda" will be acted upon by the City Council by one motion without discussion. Should any Council member or other person request that any item be considered separately that item will then be taken up at the time as determined by the MAYOR

E-1. Approval of claims/warrants report.

E-2. Continuation of emergency action for repairs to Booster Pump Station located at 201 B Street in Imperial, CA as declared by Resolution 2021-51.

E-3. Approval of Minutes for July 07, 2021, July 21, 2021 and August 4, 2021.

E-4. Authorization to reject claim submitted by Ruben Garcia as recommended by Carl Warren & Co.

F. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

F-1. SUBJECT: DISCUSSION/ACTION: IMPERIAL PUBLIC LIBRARY.

1. AUTHORIZATION TO PURCHASE FURNISHINGS FOR THE IMPERIAL PUBLIC LIBRARY.

F-2. SUBJECT: DISCUSSION/ACTION: RESOLUTION OF THE CITY COUNCIL RELATING TO BILLING FOR WATER, SEWER, SOLID WASTE AND STATE AB 939.

1. APPROVAL OF RESOLUTION NO. 2021-52 ADOPTING PROCEDURES AND FEES RELATING TO UTILITY BILLING DUE DATES, DELINQUENCY CHARGES, AND DISCONTINUANCE OF SERVICE FOR NON-PAYMENT.

F-3. SUBJECT: DISCUSSION/ACTION: 2ND STREET REHABILITATION AND RECONSTRUCTION FROM OLD SR-86 TO "P" STREET – STBGL 5134(024).

1. AUTHORIZATION TO SEEK BIDS FOR THE REMOVAL AND REPLACEMENT OF FOUR (4) SANITARY SEWER MANHOLES ALONG 2ND STREET, BETWEEN SR 86 AND "P" STREET.

**F-4. SUBJECT: DISCUSSION/ACTION: PAVEMENT IMPROVEMENT AT THE
WASTEWATER TREATMENT PLANT.**

1. APPROVAL OF CHANGE ORDER TO ADD PAVEMENT EAST OF INFLUENT PUMP STATION NOT TO EXCEED THE AMOUNT OF \$21,000.00.

**F-5. SUBJECT: DISCUSSION/ACTION: AMENDMENT/SCOPE CHANGE TO SR 86
IMPROVEMENT PROJECT.**

1. APPROVAL OF FIRST AMENDMENT TO AGREEMENT BETWEEN CHEN RYAN ASSOCIATES, INC. (DBA CR ASSOCIATES) AND THE CITY OF IMPERIAL RELATING TO EXPANDING THE PROJECT SCOPE FOR THE SR 86 IMPROVEMENT PROJECT CONTINGENT ON FUNDING.

G. REPORTS:

G-1. SUBJECT: DEPARTMENT REPORTS.

G-2. SUBJECT: CITY MANAGER REPORT.

G-3. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

ADJOURN CITY COUNCIL MEETING UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, SEPTEMBER 1, 2021 AT 7:00 P.M.

NOTE: Any documents produced by the City and distributed to a majority of the City Council/Agency Board regarding any item on this agenda will be made available at the front counter at City Hall, located at 420 S. Imperial Avenue, during normal business hours.

Check Register Report

Date: 08/13/2021

Time: 2:10 pm

Page: 1

CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks								
100244	08/12/21	Printed			1599	ACE UNIFORMS & ACCESSORIES		1,692.83
100245	08/12/21	Printed			5201	AIR MED CARE NETWORK		195.00
100246	08/12/21	Printed			023	AIRWAVE COMMUNICATIONS		67.50
100247	08/12/21	Printed			7462	AKEIM GUIDEN		43.09
100248	08/12/21	Printed			3078	ALBERT RUBIO		289.98
100249	08/12/21	Printed			1119	ALBERT VALENZUELA		359.51
100250	08/12/21	Printed			195	ALLIED WASTE		121,912.13
100251	08/12/21	Printed			5956	AMAZON CAPITAL SERVICES		3,487.35
100252	08/12/21	Printed			6306	AMERICAN FIDELITY ASSURANCE		6,774.18
100253	08/12/21	Printed			7463	AMOR PROHIBIDO BAND, LLC		2,000.00
100254	08/12/21	Printed			7192	ANDREW LEE		169.84
100255	08/12/21	Printed			2081	ARAMARK UNIFORM SERVICE		2,218.17
100256	08/12/21	Printed			6287	ARCHIVE SOCIAL		2,388.00
100257	08/12/21	Printed			1009	ARCTIC AIR		400.00
100258	08/12/21	Printed			1700	ASCAP		367.00
100259	08/12/21	Printed			6933	AT&T		44.63
100260	08/12/21	Printed			1851	AT&T LONG DISTANCE		29.31
100262	08/12/21	Printed			4400	BABCOCK LABORATORIES, INC.		6,349.00
100264	08/12/21	Printed			7158	BLUETARP FINANCIAL, INC.		1,529.14
100265	08/12/21	Printed			7417	BRENDA VALDIVIA		93.55
100266	08/12/21	Printed			674	BRENNTAG		11,258.17
100267	08/12/21	Printed			455	CALIFORNIA STATE DISBURSEMENT		618.46
100268	08/12/21	Printed			7465	CARMEN GANDARA		64.83
100269	08/12/21	Printed			7469	CESAR VASQUEZ		42.11
100270	08/12/21	Printed			3029	CLAIREMONT EQUIPMENT		1,024.97
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100272	08/12/21	Printed			6857	COUNTY MOTOR PARTS CO, INC		1,984.50
100273	08/12/21	Printed			3135	COUNTY OF SAN DIEGO, RCS		1,824.00
100274	08/12/21	Printed			1603	CPRS		570.00
100275	08/12/21	Printed			1302	DAVID TURCH & ASSOCIATES		5,000.00
100276	08/12/21	Printed			7464	DEBORAH GONZALEZ		227.71
100277	08/12/21	Printed			569	DESERT VETERINARY GROUP		45.00
100278	08/12/21	Printed			4063	DLT SOLUTIONS		2,636.20
100279	08/12/21	Printed			7256	DONALD EUHUS		33.47
100280	08/12/21	Printed			517	DYNAMIC CONSULTING ENGINEERS		6,230.00
100281	08/12/21	Printed			2229	EDGAR SELF		266.00
100282	08/12/21	Printed			207	EL CENTRO MOTORS		359.24
100283	08/12/21	Printed			6250	ENVIRONMENTAL WATER SOLUTIONS,		787.56
100284	08/12/21	Printed			7376	FIRST LOAN		100.00
100285	08/12/21	Printed			5134	FORENSIC DRUG TESTING SERVICES		55.00
100286	08/12/21	Printed			5225	FRANCES A FINK		220.50
100287	08/12/21	Printed			1349	HDL COREN & CONE		1,875.00
100288	08/12/21	Printed			2096	HOME DEPOT CREDIT SERVICES		4,522.35
100289	08/12/21	Printed			7342	HYLAN WEST, INC.		55,356.39
100290	08/12/21	Printed			1190	ICMA RC		19,640.40
100291	08/12/21	Printed			1190	ICMA RC		915.00

Check Register Report

Date: 08/13/2021

Time: 2:10 pm

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CITY OF IMPERIAL

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100295	08/12/21	Printed			1403	IMPERIAL COUNTY SHERIFF'S OFFI		788.05
100296	08/12/21	Printed			028	IMPERIAL IRRIGATION DISTRICT		66,170.85
100297	08/12/21	Printed			4264	IMPERIAL IRRIGATION DISTRICT		8,184.00
100298	08/12/21	Printed			102	IMPERIAL POLICE OFFICERS ASSN.		925.00
100299	08/12/21	Printed			221	IMPERIAL PRINTERS		46.33
100300	08/12/21	Printed			3187	IMPERIAL TRUSS & LUMBER CO.		29.08
100301	08/12/21	Printed			2099	IMPERIAL VALLEY OCCUPATIONAL M		1,155.00
100302	08/12/21	Printed			1555	IMPERIAL VALLEY PRESS		929.79
100303	08/12/21	Printed			320	INTERNAL REVENUE SERVICE		150.00
100304	08/12/21	Printed			7122	ITERIS INC		5,387.50
100305	08/12/21	Printed			1195	IVROP		56.00
100306	08/12/21	Printed			191	JACKIE LOPER		266.00
100307	08/12/21	Printed			7402	JACOB'S AIR CONDITIONING		1,020.00
100308	08/12/21	Printed			7466	JAY SHAW		30.81
100309	08/12/21	Printed			7119	JEREMY SCHAFER		726.00
100310	08/12/21	Printed			7461	JESSICA LARA		158.09
100311	08/12/21	Printed			5784	JESSICA ORTEGA		95.00
100312	08/12/21	Printed			6365	JOHN DEERE FINANCIAL		47.85
100313	08/12/21	Printed			7471	JORGE CABANILLAS		75.02
100316	08/12/21	Printed			868	K-C WELDING & RENTALS, INC.		8,851.44
100317	08/12/21	Printed			2901	KIMBALL MIDWEST		1,900.03
100318	08/12/21	Printed			1647	LA BRUCHERIE IRRIGATION SUPPLY		1,296.36
100319	08/12/21	Printed			5230	LABOR COMPLIANCE CONSULTANTS		1,400.00
100320	08/12/21	Printed			1716	LANTELLIGENCE INC.		1,192.79
100321	08/12/21	Printed			7300	LAW OFFICE OF		8,000.00
100322	08/12/21	Printed			6596	LC ENGINEERING CONSULTANTS INC		2,530.00
100323	08/12/21	Printed			1996	LEE TIRE CO.		1,155.17
100324	08/12/21	Printed			788	LIEBERT CASSIDY WHITMORE		5,545.50
100325	08/12/21	Printed			101	LINCOLN LIFE		1,017.67
100326	08/12/21	Printed			2689	MAX SHEFFIELD		289.98
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100328	08/12/21	Printed			2295	NEW BORDER TACTICAL, INC		769.71
100329	08/12/21	Printed			2295	NEW BORDER TACTICAL, INC		136.97
100330	08/12/21	Printed			2295			89.47
100331	08/12/21	Printed			6307	RENE LOPEZ		25.00
100332	08/12/21	Printed			694	REXEL OF AMERICA, LLC		368.17
100333	08/12/21	Printed			1637	ROMEO'S CAR WASH		242.00
100334	08/12/21	Printed			7470	ROSAURA LOPEZ		185.46
100335	08/12/21	Printed			979	SELLERS PETROLEUM		11,119.31
100336	08/12/21	Printed			1239	SHERWIN-WILLIAMS		333.34

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BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks								
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100339	08/12/21	Printed			4569	SIERRA MATERIAL TESTING		3,820.00
100340	08/12/21	Printed			6790	SOUTHWEST EQUIPMENT & SUPPLY		861.71
100341	08/12/21	Printed			2365	SPARKLETTS		309.80
100342	08/12/21	Printed			091	STAPLES CREDIT PLAN		488.41
100343	08/12/21	Printed			3570	SWANK MOVIE LICENSING USA		435.00
100344	08/12/21	Printed			095	TERMINIX OF IMPERIAL VALLEY		121.00
100345	08/12/21	Printed			4374	THE BIRCH 34 PROJECT, LLC		86.74
100346	08/12/21	Printed			7435	TRENCH SHORING COMPANY		5,042.00
100357	08/12/21	Printed			5837	U.S. BANK		31,368.01
100358	08/12/21	Printed			5564	U.S. SAWS, INC		3,907.67
100359	08/12/21	Printed			7468	UC REGENTS		600.00
100360	08/12/21	Printed			275	UNDERGROUND SERVICE ALERT OF		409.64
100361	08/12/21	Printed			2008	UNITED PARCEL SERVICE		43.11
100362	08/12/21	Printed			944	UNITED WAY OF IMPERIAL COUNTY		6.00
100363	08/12/21	Printed			931	URBAN FUTURES INCORPORATED		11,900.00
100364	08/12/21	Printed			1100	USA BLUEBOOK		904.94
100365	08/12/21	Printed			7467	V & V MANUFACTURING, INC.		1,363.79
100367	08/12/21	Printed			615	VALLEY PEST SERVICES, INC		1,322.00
100368	08/12/21	Printed			611	VERIZON WIRELESS		4,120.74
100369	08/12/21	Printed			6900	W.M. LYLES CO.		291,829.55
100370	08/12/21	Printed			5639	WAGEWORKS, INC		50.00
100371	08/12/21	Printed			5674	WAGEWORKS, INC		106.40
100372	08/12/21	Printed			1132	WELLS FARGO BANK MN, N.A.		1,467,648.50
100373	08/12/21	Printed			1968	WESTAIR GASES & EQUIPMENT		240.76
100374	08/12/21	Printed			487	XPRESS LUBE		58.22

Total Checks: 116

Checks Total (excluding void checks): 2,423,132.43

Total Payments: 116

Bank Total (excluding void checks): 2,423,132.43

Total Payments: 116

Grand Total (excluding void checks): 2,423,132.43

RESOLUTION NO. 2021-51

RESOLUTION DECLARING AN EMERGENCY, AUTHORIZING THE CITY MANAGER TO TAKE SUCH ACTION AS MAY BE NECESSARY IN RESPONSE THERETO AND RATIFYING ACTION TAKEN TO DATE

WHEREAS, the City of Imperial ("City") operates a water treatment plant and pumping facility ("Facility") which consists of approximately sixty-three (63) miles of distribution piping;

WHEREAS, the Facility supplies water to the residents and businesses of the City, as well as supplying water for fire suppression purposes; and

WHEREAS, during the summer months, particularly the month of August, the City has experiences high volumes of water use; and

WHEREAS, due to the amount of distribution piping, booster pumps are a necessary part of the Facility's overall infrastructure, as booster pumps ensure that water from the Facility reaches all areas of the infrastructure at adequate and effective levels of pressure; and

WHEREAS, one of the booster pumps at the Facility ("Booster Pump") has been compromised and its chassis is in need of repair. Without this repair the Booster Pump will not function properly causing water to be supplied at inadequate and ineffective levels of pressure; and

WHEREAS, a significant impact of inadequate and ineffective water pressure is the negative effect on fire suppression services and the ability of fire services to combat fires within the City, significantly endangering the public health and safety; and

WHEREAS, in order to safeguard the public health and safety and to protect property, it is necessary to take immediate action to repair the Booster Pump; and

WHEREAS, the above described conditions constitute an emergency under applicable law and such emergency would not reasonably permit delays associated with a competitive solicitation for bids and the actions authorized herein are necessary to respond to the emergency; and

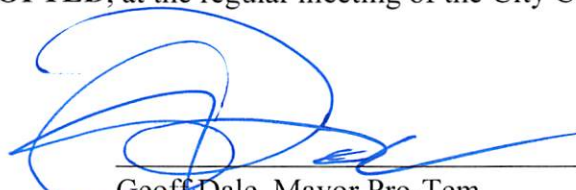
WHEREAS, the City Council wishes to delegate authority to the City Manager to take such action as may be necessary to complete the repair the Booster Pump and associated repairs, ratify actions already taken and otherwise address the emergency as described herein.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The above-referenced recitals are true and correct and are incorporated herein.

2. The City Council declares that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, and property, and hereby delegates to the City Manager the authority to take such immediate action as may be necessary to safeguard life, health, and property in connection with repairing the Booster Pump and associated repairs, in accordance with Public Contracts Code sections 20168 and 22050 and without otherwise complying with bid requirements required by law.
3. The City Council authorizes action set forth herein and further ratifies action authorized by the City Manager taken to date to address the aforementioned issue on the basis that the emergency described herein will not permit a delay resulting from a competitive solicitation of bids and the action is necessary to respond to the emergency.

APPROVED, PASSED, AND ADOPTED, at the regular meeting of the City Council this 4th day of August, 2021.



Geoff Dale, Mayor Pro-Tem

ATTEST:



City Clerk

**MINUTES
CITY COUNCIL
CITY OF IMPERIAL
JULY 7, 2021**

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20

A. CITY COUNCIL CONVENED TO CLOSED SESSION

- A-1. SUBJECT: CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION.**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9
Two potential cases
- A-2. SUBJECT: EMPLOYEE PERFORMANCE EVALUATION (54954.5(e))**
Title: City Manager
- A-3. SUBJECT: CONFERENCE WITH LABOR NEGOTIATOR (54957.6)**
Agency Negotiators: City Manager
Employee Organization Management, Supervisory, Professional, Confidential, and Police
Captain/Unrepresented
- A-4. SUBJECT: CONFERENCE WITH LABOR NEGOTIATOR (54957.6)**
Agency Negotiators: City Manager
Employee Organization: Imperial Police Officers Association
- A-5. SUBJECT: CONFERENCE WITH LABOR NEGOTIATOR (54957.6)**
Agency Negotiators: City Manager
Employee Organization: Teamsters Local No. 542

CITY COUNCIL ADJOURNED CLOSED SESSION

B. CITY COUNCIL RE-CONVENES TO OPEN SESSION

Council members present: Amparano, Burnworth, Dale, Tucker, Eugenio

Other officials present: City Manager Morita, City Clerk Jackson, Assistant City Manager Brown, City Attorney Holbrook, Public Services Director Loper, Fire Chief Estrada, Police Chief Barra, Parks Director Lopez, Administrative Services Director Gutierrez, Community Development Director Mora, Community Services Director Haller, and IT Director Estrada

Mayor Eugenio called the meeting to order at 7:05 PM and the Pledge of Allegiance was led by Kris Haugh, NAF Public Affairs.

ADJUSTMENTS TO THIS AGENDA:

Motion by TUCKER, second by BURNWORTH to move items G-5 and G-6 to the Consent Agenda.
Motion carried 5-0.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

City Attorney Holbrook announced that no reportable action was taken.

C. PUBLIC APPEARANCES:

C-1. Matters not appearing on the agenda.

An email was received from Imperial resident Linda Cooke regarding the use of illegal fireworks in the city.

C-2. Matters appearing on the agenda.

None.

D. SPECIAL PRESENTATIONS:

D-1. 9/11 Stair Climb Committee.

Fire fighter Matt Zinn was present to inform all about the upcoming 9/11 Stair Climb.

D-2. Recognition of service to outgoing Planning Commissioner Kristopher Haugh.

A plaque was presented to Mr. Haugh thanking him for his service to the city as a member of the Planning Commission.

D-3. Parks and Recreation month.

A presentation was made by Parks Director Lopez and Community Services Director Haller.

E. CONSENT AGENDA:

E-1. Approval of claims/warrants report.

E-2. Continue emergency action for repairs at the Aten Blvd. and Cross Rd. intersection as declared by Resolution 2021-07.

E-3. Approval of Memorandum of Understanding between Imperial Police Department and Imperial County District Attorney's Office Victim Witness Assistance Program.

E-4. Approval of Resolution No. 2021-26, Determining and Levying the Special Taxes for City of Imperial Community Facilities District No. 2004-1 (Victoria Ranch).

E-5. Approval of Resolution No. 2021-27, Determining and Levying the Special Taxes for City of Imperial Community Facilities District No. 2004-2 (Mayfield).

E-6. Approval of Resolution No. 2021-28, Determining and Levying the Special Taxes for City of Imperial Community Facilities District No. 2004-3 (Bratton).

E-7. Approval of Resolution No. 2021-29, Determining and Levying the Special Taxes for City of Imperial Community Facilities District No. 2005-1 (Springfield).

E-8. Approval of Resolution No. 2021-30, Determining and Levying the Special Taxes for City of Imperial Community Facilities District No. 2006-1 (Monterrey Park).

E-9. Approval of Resolution No. 2021-31, Determining and Levying the Special Taxes for City of Imperial Community Facilities District No. 2006-2 (Savanna Ranch).

G-5. Approval of purchase of equipment for IT Department – Utility vehicle.

G-6. Approval of purchase of commercial riding mower -Parks Department.

Motion by AMPARANO, second by BURNWORTH to approve the Consent Agenda withholding warrant 99283 for separate action.

MOTION CARRIED 5-0

Motion by AMPARANO, second by TUCKER to approve warrant 99283 payable to Rove Engineering.
MOTION CARRIED 4-0-1 (Eugenio abstain)

F. PUBLIC HEARINGS:

Scott Koppel, Koppel & Gruber Public Finance was present via Go to Meeting for items F-1, F-2, and F-3.

**F-1. SUBJECT: PUBLIC HEARING : IMPERIAL LIGHTING MAINTENANCE
DISTRICT NO. 1 (WILDFLOWER NO. 8/PASEO DEL SOL
SUBDIVISIONS).**

The Public Hearing was opened at 7:39 PM

There being no comments received from members of the public, the hearing was closed at 7:40 PM and the following action taken:

1. Approval of Resolution No. 2021-32, Approving the Engineer's Report.

Motion by DALE, second by AMPARANO to approve Resolution No. 2021-32.
MOTION CARRIED 5-0

2. Approval of Resolution No. 2021-33. Ordering the levying and collection of annual assessments.

Motion by AMPARANO, second by TUCKER to approve Resolution No. 2021-33.
MOTION CARRIED 5-0

**F-2. SUBJECT: PUBLIC HEARING : IMPERIAL LANDSCAPE MAINTENANCE
DISTRICT NO. 1 (WILDFLOWER NO. 8/PASEO DEL SOL
SUBDIVISIONS).**

The Public Hearing was opened at 7:42 PM

There being no comments received from members of the public, the hearing was closed at 7:43 PM and the following action taken:

1. Approval of Resolution No. 2021-34, Approving the engineer's report.

Motion by AMPARANO, second by TUCKER to approve Resolution No. 2021-34.
MOTION CARRIED 5-0

2. Approval of Resolution No. 2021-35. Ordering the levy and collection of annual assessments.

Motion by DALE, second by BURNWORTH to approve Resolution No. 2021-35.
MOTION CARRIED 5-0.

**F-3. SUBJECT: PUBLIC HEARING: IMPERIAL LANDSCAPE MAINTENANCE
DISTRICT NO. 2 (SKY RANCH SUBDIVISION, ZONE 2005-03).**

The Public Hearing was opened at 7:44 PM

There being no comments received from members of the public, the hearing was closed at 7:45 PM and the following action taken:

1. Approval of Resolution No. 2021-36, Approving the engineer's report.

Motion by TUCKER, second by DALE to approve Resolution No. 2021-36.
MOTION CARRIED 5-0

2. Approval of Resolution No. 2021-37, Ordering the levy and collection of annual assessments.

Motion by TUCKER, second by DALE to approve Resolution No. 2021-37.
MOTION CARRIED 5-0

F-4. SUBJECT: PUBLIC HEARING: ACTION ZONE CHANGE AND GENERAL PLAN AMENDMENT FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO OS (OPEN SPACE) ON THE FOLLOWING ASSESSOR PARCEL NUMBER: 063-250-011 AND ADOPTION OF NEGATIVE DECLARATION.

The Public Hearing was opened at 7:46 PM

Staff informed the council that the project would be funded by Prop 68 funds and the city is in partnership with the Imperial Unified School District to develop new recreational facilities at the site of the current swimming pool site and vacant land.

There being no comments received from members of the public, the hearing was closed at 7:51 PM and the following action taken:

1. Introduction/1st reading by title only of Ordinance No. 812, Approving the zone change and general plan amendment from R-1 (single-family residential) to OS (open space).

Motion by TUCKER, second by DALE hold the first reading by title only of Ordinance No. 812.
MOTION CARRIED 5-0

2. Adoption of Resolution No. 2021-38, for the adoption of a mitigated negative declaration.

Motion by DALE. Second by BURNWORTH to approve Resolution No. 2021-38.
MOTION CARRIED 5-0

G. ACTION ITEMS:

G-1. SUBJECT: APPOINTMENT OF MEMBERS TO THE CITY OF IMPERIAL PLANNING COMMISSION.

1. Approve appointment recommended by Council member Robert Amparano.

Motion by AMPARANO, second by BURNWORTH to appoint Ruben Rivera to the Planning Commission.

MOTION CARRIED 5-0

2. Approve appointment recommended by Council member Katie Burnworth.

Motion by BURNWORTH, second by TUCKE to appoint Alice Abatti to the Planning Commission.

MOTION CARRIED 5-0.

G-2. SUBJECT: PREPARATION OF 2020 URBAN WATER MANAGEMENT PLAN IN ACCORDANCE WITH CALIFORNIA WATER CODE. (RFP P04-2021).

1. Award of contract to West and Associates.

Motion by DALE, second by BURNWORTH to award the contract to West and Associates.

MOTION CARRIED 5-0.

G-3. SUBJECT: 2020 OVERLAY IMPROVEMENTS PROJECT AT THE INTERSECTION OF ATEN BOULEVARD AND CLARK ROAD (BID 2020-09).

1. Approval of balancing change order.

Motion by TUCKER, second by DALE. To approve the balancing change order.

MOTION CARRIED 5-0

2. Acceptance of work completed.

Motion by DALE, second by TUCKER to accept the project as completed.

MOTION CARRIED 5-0

3. Authorize City Clerk to file Notice of Completion with the Imperial County Clerk Recorders' Office.

Motion by TUCKER, second by DALE to authorize the City Clerk to file the Notice of Completion.

MOTION CARRIED 5-0

G-4. SUBJECT: AGREEMENT FOR POLICE SERVICES SCHOOL RESOURCE OFFICER FOR 2021-2022 SCHOOL YEAR.

1. Approval of agreement between City of Imperial and Imperial Unified School District for police services School Resource Officer for 2021-2022 school year.

Motion by BURNOWTH, second by TUCKER to approve the agreement with IUSD.

MOTION CARRIED 5-0

G-5. SUBJECT: PURCHASE OF EQUIPMENT FOR DEPARTMENT OF INFORMATION TECHNOLOGY-UTILITY VEHICLE.

1. Authorization of the expenditure of funds for the purchase of a utility vehicle as allocated in the 2021-2022 municipal budget.

MOVED TO CONSENT AGENDA.

G-6. SUBJECT: PURCHASE OF COMMERCIAL RIDING MOWER- PARKS DEPARTMENT.

1. Approve purchase of John Deere commercial mower in the amount of \$16,585.50.

MOVED TO CONSENT AGENDA.

G-7. SUBJECT: PURCHASE OF 4 NEW SERVICE TRUCKS FOR PARKS DEPARTMENT.

1. Approve purchase of 4 new 2021 F350 work trucks in the amount not to exceed \$200,000.00

Motion by DALE, second by TUCKER to approve the purchase of service trucks.
MOTION CARRIED 5-0

G-8. SUBJECT: TRAFFIC CONCERNS AT THE INTERSECTION OF 4TH STREET AND "G" STREET.

Council member Dale and Mayor Eugenio left the meeting due to conflict with the item.

1. Select and approve appropriate mitigation measure to address traffic concerns at the intersection of 4th and "G" Street.

No action taken. Will be brought back at a later date.

Dale and Eugenio returned to the meeting.

G-9. SUBJECT: TEAMSTERS LOCAL UNION #542.

1. Adoption of Resolution No. 2021-39, Approving the Memorandum of Understanding between Teamsters Local #542 and City of Imperial for a term of two fiscal years (2021-2023).

Motion by DALE, second by BURNWORTH to approve Resolution No. 2021-39.
MOTION CARRIED 5-0

G-10. SUBJECT: IMPERIAL POLICE OFFICERS ASSOCIATION.

1. Adoption of Resolution No. 2021-40, Approving the Memorandum of Understanding between Imperial Police Officers Association and City of Imperial for a term of two fiscal years (2021-2023).

Motion by DALE, second by BURNWORTH to approve Resolution No. 2021-40.
MOTION CARRIED 5-0

G-11. SUBJECT: CITY CLERK COMPENSATION AND BENEFITS.

1. Adoption of Resolution No. 2021-41, Establishing compensation and benefits for the City Clerk through July 31, 2021.

Motion by DALE, second by TUCKER to approve Resolution No. 2021-41.
MOTION CARRIED 5-0

G-12. SUBJECT: SPECIAL MUNICIPAL ELECTION FOR QUESTION RELATING TO CITY CLERK.

1. Discussion only: Next steps regarding elected office of the City Clerk.
2. Adoption of Resolution No. 2021-42, Calling for the holding of a special municipal election on Tuesday, November 2, 2021 for the submission to the Imperial voters of a question relating to the City Clerk.
3. Adoption of Resolution No. 2021-43, Requesting Board of Supervisors of the County of Imperial to consolidate a special municipal election be held on November 2, 2021 pursuant to §10403 of the elections code.
4. Adoption of Resolution No. 2021-44, Setting priorities for filing a written argument(s) regarding a city measure and directing the city attorney to prepare an impartial analysis.
5. Adoption of Resolution No. 2021-45, Providing for the filing of rebuttal arguments for city measures submitted at municipal elections.

DISCUSSION ONLY. ITEM TO BE BROUGHT BACK AFTER THE FIRST OF THE YEAR.

G-13. SUBJECT: DISCUSSION: HEALTH BENEFITS FOR ELECTED OFFICIALS.

1. Discussion relating to the City of Imperial providing health benefits for the City Council.

Council was informed that the city's current plan requires that eligibility is based on a minimum number of hours be worked for coverage.

G-14. SUBJECT: ARTS DISTRICT ADVISORY COMMITTEE.

1. Appointment of one (1) primary representative and one (1) alternate to participate on the City of Imperial Arts District Advisory Committee.

Motion by DALE, second by TUCKER to appoint BURNWORTH to the committee.
MOTION CARRIED 4-1 (Dale)

G-15. SUBJECT: AIRPORT LAND USE COMMISSION REPRESENTATIVE.

1. Nomination of Planning Commissioner Mark Hammerness to the County Airport Land Use Commission.

Motion by BURNWORTH, second by AMPARANO to nominate Planning Commissioner Mark Hammerness as the city representative on the ALUC.
MOTION CARRIED 5-0

G-16. SUBJECT: CALIFORNIA JPIA BOARD OF DIRECTORS ANNUAL MEETING – OCTOBER 6, 2021.

1. Appointment of delegate and alternate delegate to the California JPIA Board of Directors.

Motion by AMARANO, second by BURNWORTH to appoint Mayor Eugenio as the delegate and ACM Brown as the alternate.
MOTION CARRIED 5-0

**G-17. SUBJECT: LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE –
SEPTEMBER 23-24, 2021.**

1. Appoint a voting delegate and alternate(s) for the annual business meeting on Friday, September 24, 2021.

Motion by BURNWORTH, second by TUCKER to appoint council member Amparano as voting delegate and Council member Burnworth as the alternate.
MOTION CARRIED 5-0

H. REPORTS:

H-1. SUBJECT: DEPARTMENT REPORTS.

Haller reminded the Council of the upcoming ribbon cutting and city's 116th birthday activities to be held at the library on July 12th.

Chief Barra reported on the number of calls over the July 4th weekend for use of illegal fireworks in the city.

H-2. SUBJECT: CITY MANAGER REPORT.

Morita thanked Mr. Haugh for serving as a member of the Planning Commission.

Brown reported on CDBG application for funds to be used for assistance with payment of utility bills.

H-3. SUBJECT: MAYOR AND COUNCIL MEMBER REPORT.

Several members commented on the illegal fireworks activity and stated they would like to re-visit the city's ordinance.

**CITY COUNCIL MEETING ADJOPURNED AT 9:25 PM UNTIL THE NEXT REGULARLY
SCHEDULED MEETING, WEDNESDAY, JULY 21, 2021 AT 7:00 P.M.**

**MINUTES
CITY COUNCIL
CITY OF IMPERIAL
JULY 21, 2021**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20**

A. CITY COUNCIL CONVENED TO CLOSED SESSION AT 6:30 PM.

- A-1. SUBJECT: CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION.**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9
Two potential cases
- A-2. SUBJECT: CONFERENCE WITH LABOR NEGOTIATOR (54957.6)**
Agency Negotiators: City Manager
Employee Organization Management, Supervisory, Professional, Confidential, and Police
Captain/Unrepresented
- A-3. SUBJECT: EMPLOYEE PERFORMANCE EVALUATION (54954.5(e))**
Title: City Manager

CITY COUNCIL ADJOURNED CLOSED SESSION

B. CITY COUNCIL RE-CONVENED TO OPEN SESSION

Mayor Eugenio called the meeting to order at 7:07 PM.

Council members present: Amparano, Burnworth, Dale, Tucker, and Eugenio

Other officials present: City Manager Morita, Assistant City Manager Brown, City Clerk Jackson, Public Services Director Loper, Chief Barra, Parks Director Lopez, Administrative Services Director Gutierrez, Community Services Director Mora, IT Director Estrada, and Police Captain Sheffield

The Pledge of Allegiance was led by City Clerk Jackson.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

City Attorney Holbrook announced that no reportable action was taken in Closed session.

C. PUBLIC APPEARANCES:

C-1. Matters not appearing on the agenda.

Sgt. Shaffer reported on the fundraising efforts for the owners of the Danny Boy daycare who lost their business and home to a fire. The business has found a new location for the daycare and it is requested that additional donations be made for supplies and toys.

C-2. Matters appearing on the agenda.

None.

D. CONSENT AGENDA:

- D-1.** Approval of claims/warrants report.
- D-2.** Continue emergency action for repairs at the Aten Blvd. and Cross Rd. intersection as declared by Resolution 2021-07.
- D-3.** Approval of minutes for regular and special City Council meetings of May 19, 2021, June 2, 2021, and June 16, 2021.
- D-4.** Approval of agreement between City of Imperial and Code Exxperts for website development services for the term of one (1) year in the amount of \$20,298.94.
- D-5.** Authorize partial reconveyance to Morningside Ventures LLC for lots 355-363 and 391-399 per FM 27/86 – Mayfield Subdivision Unit 3C.
- D-6.** Approve purchase of maintenance parts and service for Alum Pump – Water Treatment Plant from CPC Systems in the amount of \$12,990.34 + 15% factory increase after July 9, 2021.
- D-7.** Approve purchase of signal system upgrade from Western Systems Solutions in the amount of \$118,292.29 – Streets.
- D-8.** Approval to reject bids and authorize re-bid of the Imperial Apartment Rehabilitation Project.
- D-9.** Approval of 1st amendment to employment agreement between City Manager and City of Imperial.
- D-10.** Approval of 1st amendment to employment agreement between Police Chief and City of Imperial.
- D-11.** Approval of Resolution No. 2021-46, Establishing benefits for unrepresentative employees of the City of Imperial.
- D-12.** Ratification of Parks Director job description.
- D-13.** Ratification of Financial Analyst job description.
- D-14.** Establishment of Records Clerk job description and range classification.

Motion by BURNWORTH, second by TUCKER to approve the consent agenda withholding items D-5 and D-7 for separate action.
 MOTIONN CARRIED 5-0

E. ACTION ITEMS:

E-1. SUBJECT: RENAMING OF SKY RANCH PARK TO “DEPUTY ANTHONY REDONDO MEMORIAL PARK”.

ICSO Deputy Curiel and ICSO Deputy Miramontes were present along with Deputy Redondo’s mother and step -father.

1. Approval of Resolution No. 2021-47, Rename Sky Ranch Park as “Deputy Anthony Redondo Memorial Park”.

Motion by AMPARANO, second by TUCKER to approve Resolution No. 2021-47.
 MOTION CARRIED 5-0

E-2. SUBJECT: ZONE CHANGE AND GENERAL PLAN AMENDMENT FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO OS (OPEN SPACE) ON THE FOLLOWING ASSESOR PARCEL NUMBER: 063-250-011 AND ADOPTION OF NEGATIVE DECLARATION.

1. Adoption/2nd reading by title only of Ordinance No. 812, Approving the Zone Change and General Plan Amendment from R-1 (Single-family Residential) to OS (Open Space).

Motion by AMPARANO, second by DALE to adopt Ordinance No. 812 waiving 2nd reading.
 MOTION CARRIED 5-0

2. Adoption of Resolution No. 2021-48, reaffirming the adoption of a Mitigated Negative Declaration and General Plan Amendment.

Motion by AMPARANO, second by DALE to adopt Resolution No. 2021-48.
MOTION CARRIED 5-0

E-3. SUBJECT: APPOINTMENT OF CITY CLERK AND ESTABLISHMENT OF COMPENSATION.

1. Appointment of City Manager as Interim City Clerk.

Motion by DALE, second by AMPARANO to appoint City Manager Morita as interim City Clerk.
MOTION CARRIED 5-0

2. Adoption of Resolution No. 2021-49, Amending compensation for the position of City Clerk.

Motion by DALE, second by AMPARANO to adopt Resolution No. 2021-49.
MOTION CARRIED 5-0

E-4. SUBJECT: OPPOSITION OF SB 262.

1. Support/Oppose SB 262- Zero Bail Legislation.

Motion by DBURNWORTH, second by DALE to oppose SB 262.
MOTION CARRIED 5-0

D-5. SUBJECT: AUTHORIZE PARTIAL RECONVEYANCE TO MORNINGSIDE VENTURES LLC.

1. Authorize partial reconveyance to Morningside Ventures LLC for lots 355-363 and 391-399 per FM 27/86 – Mayfield Subdivision Unit 3C.

Motion by AMPARANO, second by TUCKER to authorize the partial reconveyance as requested.
MOTION CARRIED 5-0

D-7. SUBJECT: SIGNAL SYSTEM UPGRADE.

Approve purchase of signal system upgrade from Western Systems Solutions in the amount of \$118,292.29 – Streets.

Motion by AMPARANO, second by BURNWORTH to approve the purchase.
MOTION CARRIED 5-0

F. REPORTS:

No reports made.

MAYOR EUGENIO and Council presented retiring City Clerk Jackson with a clock in appreciation and recognition of her 27 years of service as City Clerk.

CITY COUNCIL MEETING ADJOURNED AT 7:50 UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, AUGUST 4, 2021 AT 7:00 P.M.

**Minutes
CITY COUNCIL
CITY OF IMPERIAL
AUGUST 4, 2021**

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S
EXECUTIVE ORDER N-29-20**

Mayor Pro Tem Dale Called Meeting to Order at 6:00 PM and Convened to Closed Session.

A. CITY COUNCIL CONVENES TO CLOSED SESSION AT 6:15 PM.

COUNCILMEMBERS PRESENT:

PHYSICAL ATTENDANCE: AMPARANO, BURNWORTH, TUCKER AND MAYOR PRO TEM DALE

*VIRTUAL ATTENDANCE: MAYOR EUGENIO

CITY STAFF PRESENT:

PHYSICAL ATTENDANCE: HOLBROOK, MORITA, MORA, AND CHIEF BARRA

*VIRTUAL ATTENDANCE: BROWN

CITY COUNCIL ADJOURNS CLOSED SESSION

B. CITY COUNCIL RE-CONVENES TO OPEN SESSION AT 7:00 P.M.

Mayor Pro Tem Dale Called to Order at 7:00 PM.

CITY COUNCIL MEMBERS PRESENT:

PHYSICAL ATTENDANCE: AMPARANO, BURNWORTH, TUCKER AND MAYOR PRO TEM DALE

*VIRTUAL ATTENDANCE: MAYOR EUGENIO

CITY STAFF PRESENT

PHYSICAL ATTENDANCE: HOLBROOK, MORITA, GUTIERREZ, MORA, HALLER, CHIEF ESTRADA, JR.,
ESTRADA, LOPEZ, CHIEF BARRA, AND LOPER

*VIRTUAL ATTENDANCE: BROWN

The Pledge of Allegiance was led by MORA.

ADJUSTMENTS TO THE AGENDA

MORITA stated that there are several adjustments to the agenda. ADJUSTMENTS are as follows:

ADJUSTMENT/ACTION# 1:

Pull Item D-1 & D-2, E-3 from the Consent Agenda, and F-5 from Action Agenda, Move Item E-4 on
Consent to Action Calendar (F6).

MOTION BY: AMPARANO, SECOND BY TUCKER to pull items D-1, D-2 for Special Presentations.
Pull Item E-3 from the consent agenda, pull item F-5 from the action agenda, and move item E-4 from
Consent to the Action Agenda as F6

ROLL CALL VOTE:

MAYOR EUGENIO

YES

COUNCILMEMBER AMPARANO

YES

CC MINUTES/08-04-2021

COUNCILMEMBER BURNWORTH	YES
COUNCILMEMBER TUCKER	YES
MAYOR PRO TEM DALE	YES

MOTION CARRIED: 5-0

ADJUSTMENT/ACTION #2:

Additional Item to Action Calendar: F7: Resolution to Declare an Emergency to Repair Booster Pump

MOTION BY AMPARANO, SECOND BY TUCKER to add the Resolution to Declare and Emergency to repair a booster pump as item F7 to the action calendar.

ROLL CALL VOTE:

MAYOR EUGENIO	YES
COUNCILMEMBER AMPARANO	YES
COUNCILMEMBER BURNWORTH	YES
COUNCILMEMBER TUCKER	YES
MAYOR PRO TEM DALE	YES

MOTION CARRIED: 5-0

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

Attorney Holbrook stated there was no reportable action for the record.

C. PUBLIC APPEARANCES:

There were no public appearances, nor comments submitted to the City Clerk for matters on or off the City Council Agenda.

D. SPECIAL PRESENTATIONS:

~~D-1. Recognition of Service for outgoing Planning Commissioner Andie Guillen.~~

~~D-2. Calexico Neighborhood House.~~

PULLED FROM THE AGENDA

E. CONSENT AGENDA:

All items appearing under "Consent Agenda" will be acted upon by the City Council by one motion without discussion. Should any Council member or other person request that any item be considered separately that item will then be taken up at the time as determined by the MAYOR

E-1. Approval of claims/warrants report.

E-2. Suspend emergency action for repairs at the Aten Blvd. and Cross Rd. intersection as declared by Resolution 2021-07.

~~**E-3.** Approval of Minutes for July 07, 2021 and July 21, 2021. *Pulled from the Agenda~~

~~**E-4.** Accept the Barioni blvd. Waterline Improvement Project as completed by the Hylan West and authorize the filing of Notice of Completion. *Move to F6 as a Discussion/Action~~

- E-5.** Approve purchase of equipment parts for booster station maintenance from Core and Main in the amount of \$45,117.00.
- E-6.** Authorization to declare the Imperial Police Department's vehicles as surplus and authorize the sale and/or salvage of vehicles.
- E-7.** Establishment of General Maintenance Technician Job Description and Range Classification.
- E-8.** Establishment of Park Maintenance Crew Leader Job Description and Range Classification.
- E-9.** Authorization for the City Manager, and/or designee, to enter into an agreement with Imperial County for an all-jurisdiction master tax sharing update, not to exceed \$20,000.00.

MOTION BY BURNWORTH, SECOND BY AMPARANO to approve the consent agenda as amended.

ROLL CALL VOTE:

MAYOR EUGENIO	YES
COUNCILMEMBER AMPARANO	YES
COUNCILMEMBER BURNWORTH	YES
COUNCILMEMBER TUCKER	YES
MAYOR PRO TEM DALE	YES

MOTION CARRIED: 5-0 APPROVED

F. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

F-1. SUBJECT: DISCUSSION/ACTION: MAYFIELD RANCH SUBDIVISION UNIT NO. 3C.

DISCUSSION:

MORA presented the item. AMPARANO questioned who would be responsible for the maintenance of the drain and expressed concern regarding the type of equipment needed to do so. MORA explained that if the City causes a block in the pipeline that the City would be responsible. MORITA explained the warranty associated with the project.

ACTION:

MOTION BY TUCKER, SECOND BY BURNWORTH to authorize and submit an encroachment permit application to the Imperial Irrigation District for the Installation of a drainage connection to IID McCall Drain 5A.

ROLL CALL VOTE:

COUNCILMEMBER TUCKER	YES
COUNCILMEMBER BURNWORTH	YES
COUNCILMEMBER AMPARANO	YES
MAYOR EUGENIO	YES
MAYOR PRO TEM DALE	YES

MOTION CARRIED: 5-0

**F-2. SUBJECT: DISCUSSION/ACTION: CLASS I AND CLASS II BIKE FACILITY
ALONG THE NORTH SIDE OF ATEN BLVD FROM DOGWOOD ROAD
TO PUERTO VALLARTA AVENUE – CML 5134(023) / BID NO. 2020-08.**

DISCUSSION:

MORA presented both actionable items. MORA explained that the funding source for the project was coming from LTA Measure D Funds. DALE asked for clarification if the action needed to be taken in one motion, or two separate motions? MORA stated that two actions were necessary. No further discussion was had on this item. DALE called for motion.

ACTION #1:

MOTION BY TUCKER, AND SECOND BY BURNWORTH to authorize payment of \$56,782 to the Imperial Irrigation District (IID) for the Installation of thirteen (13) street lights and transformers along Aten Road and Puerto Vallarta Ave and Legakes Avenue.

ROLL CALL VOTE:

COUNCILMEMBER BURNWORTH	YES
COUNCILMEMBER TUCKER	YES
MAYOR EUGENIO	YES
COUNCILMEMBER AMPARANO	YES
MAYOR PRO TEM DALE	YES

MOTION CARRIED: 5-0

ACTION #2

MOTION BY TUCKER, SECOND BY BURNWORTH to authorize payment of \$60,920.27 to Imperial Irrigation District (IID) to energize nine new street lights along Aten Boulevard between Dogwood Road and Legakes Avenue.

ROLL CALL VOTE:

MAYOR EUGENIO	YES
COUNCILMEMBER AMPARANO	YES
COUNCILMEMBER BURNWORTH	YES
COUNCILMEMBER TUCKER	YES
MAYOR PRO TEM DALE	YES

MOTION CARRIED: 5-0

**F-3. SUBJECT: DISCUSSION/ACTION: 2ND STREET REHABILITATION AND
RECONSTRUCTION FROM OLD SR-86 TO “P” STREET – STBGL
5134(024).**

DISCUSSION:

MORA presented a summary of the 2nd Street Rehabilitation Project stating amenities and infrastructure to be constructed. The project cost is estimated to \$1,841,000.00 out of STBGL funds. DALE opened the floor for discussion. No Council discussion on this item. DALE called for a motion.

ACTION:

MOTION BY TUCKER AND SECONDED BY BURNWORTH to authorize City Staff to seek bids for the construction of the 2nd Street rehabilitation and reconstruction from SR-86 to “P” Street.

ROLL CALL VOTE:

COUNCILMEMBER TUCKER	YES
COUNCILMEMBER AMPARANO	YES
COUNCILMEMBER BURNWORTH	YES
MAYOR EUGENIO	YES
MAYOR PRO TEM DALE	YES

MOTION CARRIED: 5-0

F-4. SUBJECT: DISCUSSION/ACTION: ALLOCATION OF ADDITIONAL FUNDING FOR FY 2020-2021 CITIZENS OPTION FOR PUBLIC SAFETY (COPS) FUNDING.

DISCUSSION:

SGT RUBIO presented both actionable items. RUBIO reviewed Council’s previous action to accept COPS 20-21 funding on March 17, 2021 by way of Resolution NO. 2021-06 in the amount of \$51,786.00. The Imperial Police Department has since been made aware of additional funding in the amount of \$38,445.00. IPD intends to use the monies to purchase and outfitting of two (used) police service vehicles in the amount of \$35, 937.00. RUBIO referenced attached documents. Three quotes were obtained from local dealerships. El Centro motors was the lowest bid and has agreed to do a dealer trade to Volkswagen which allows tax revenues on the purchase to stay in Imperial. DALE asked what type of vehicles will be purchased. RUBIO stated the IPD would be purchasing 2018 Ford Fusions, the vehicles are in great condition. DALE opened the floor for Council discussion. AMPARANO asked if these would be fully outfitted police vehicles(?). RUBIO stated these would be unmarked units assigned to the detectives. AMPARANO made the motion.

ACTION #1:

MOTION BY AMPARANO, SECOND BY BURNWORTH to approve Resolution No. 2021-50 accepting additional State COPS Program Funding for Fiscal Year 2020-2021.

ROLL CALL VOTE:

COUNCILMEMBER AMPARANO YES
COUNCILMEMBER BURNWORTH YES
COUNCILMEMBER TUCKER YES

MAYOR EUGENIO YES
MAYOR PRO TEM DALE YES

MOTIONED CARRIED: 5-0

ACTION #2:

MOTION BY AMPARANO AND SECONDED BY BURNWORTH to approve the purchase of two (used) vehicles for Police Services in the amount of \$35,937.20.

ROLL CALL VOTE:

MAYOR EUGENIO	YES
COUNCILMEMBER TUCKER	YES
COUNCILMEMBER AMPARANO	YES
COUNCILMEMBER BURNWORTH	YES
MAYOR PRO TEM DALE	YES

MOTION CARRIED: 5-0

~~F-5. SUBJECT: COVID-19 UPDATE.~~

PULLED FROM THE AGENDA

F-6 SUBJECT: DISCUSSION/ACTION: EMERGENCY REPAIR AT BOOSTER STATION

DISCUSSION:

LOPER presented the item. Public Services is requesting emergency repair of the Variable Frequency Drive (VFD) Unit at the Water Treatment Plant located at 201 South B Street. DALE asked the cost on the motor itself. LOPER stated that the motor can exceed \$47,000.00, the pump is another \$60,000.00, the VFD is \$32,000.00. To replace the entire mechanism, you are looking at (around) \$150,000.00. DALE asked what generally goes out? LOPER stated this is the second drive that the station has had go out. Normally it is routine maintenance and replacement components. This will be the third motor to go out this (calendar) year. DALE expressed that we may consider having one on space if that would be advantageous to the City, but needs to consider cost.

ACTION

MOTION BY BURNWORTH, SECOND BY AMPARANO to approve Resolution No. 2021-51 declaring an emergency at the Booster Pump Station and authorizing the City Manager to take necessary action in response to said emergency, and ratifying any action taken to date.

ROLL CALL VOTE:

MAYOR EUGENIO	YES
COUNCILMEMBER BURNWORTH	YES

COUNCILMEMBER TUCKER	YES
COUNCILMEMBER AMPARANO	YES
MAYOR PRO TEM DALE	YES

MOTION CARRIES: 5-0

**F-7. SUBJECT: DISCUSSION/ACTION: BARIONI BLVD WATERLINE
IMPROVEMENT PROJECT**

DISCUSSION:

AMPARANO requested that we move this item to consent. AMPARANO'S concerns were regarding the length of warranty for the work performed. LOPER responded and advised that we are about half way through the warranty period. There are still some outstanding bills on the project and it will be over budget, but there are (about) five months left of our warranty period.

ACTION:

MOTION BY AMPARANO, SECOND BY TUCKER to accept the Barioni Boulevard Waterline Improvement Project as completed by Hylan West and Authorize the City Clerk to File the notice of completion.

ROLL CALL VOTE:

COUNCILMEMBER AMPARANO	YES
COUNCILMEMBER BURNWORTH	YES
COUNCILMEMBER TUCKER	YES
MAYOR EUGENIO	YES
MAYOR PRO TEM DALE	YES

MOTION CARRIED: 5-0

F. REPORTS:

F-1. SUBJECT: DEPARTMENT REPORTS.

ESTRADA, DoIT introduced the two new (hires) Information Technology Technician's; Erik Quero and Luis Anguiano.

F-2. SUBJECT: CITY MANAGER REPORT.

MORITA reported on the ongoing transition for the City Clerk's Office.

BROWN reported on the CDBG Public Assistance Program and Imperial Market Days line up.

F-3. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

AMPARANO recognized Public Services staff for their hard work cleaning up SR 86. They work very hard and continue to make the City look nice. AMPARANO asked CHIEF BARRA when we will be

bringing the Explorer Program back. BARRA replied that Administration is focusing on our department first and competing our staff. We'll then bring the explorer program back.

TUCKER

No Report

BURNWORTH

No Report

MAYOR EUGENIO reported on her enthusiasm for the Aten Bike Path completion and the Mural Campaign.

MAYOR PRO TEM DALE reported on his attendance and involvement with the newly formed Arts District Advisory Committee. Recognized Coachella Valley for their successful placement of murals. DALE recognized how good Imperial's Downtown looks right now and that he has been approached by many community members complimenting the City, and that they have relatives that come back to visit regularly now because of their experience here. DALE recognized how well the Aten Bike Path Project turned out. DALE looks forward to the County completing the project. DALE thanked Mayor Eugenio for allowing him to preside over the meeting in her (physical) absence.

ADJOURNMENT OF THE CITY COUNCIL MEETING AT 7:36 PM UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, AUGUST 18, 2021 AT 7:00 P.M.

NOTE: Any documents produced by the City and distributed to a majority of the City Council/Agency Board regarding any item on this agenda will be made available at the front counter at City Hall, located at 420 S. Imperial Avenue, during normal business hours.



A  **VENBROOK** Company

8/3/2021

TO: City of Imperial

ATTENTION: Debra Jackson

RE: Claim	: Ruben Garcia V. City of Imperial
Claimant	: Ruben Garcia
Member	: City of Imperial
Date Rec'd by Mbr	: 5/4/2021
Date of Event	: 4/21/2021
CW File Number	: 3012332 JBV

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

- CLAIM REJECTION: *Send a standard rejection letter to the claimant*

Please include a proof of mailing with your rejection notice to the claimant. Please provide us with a copy of the Notice of Rejection and copy of Proof of Mailing. If you have any questions feel free to contact the assigned adjuster or the undersigned claims specialist.

Very Truly Yours,

CARL WARREN & COMPANY

Janice Baluyut

Janice Baluyut
Claims Examiner

**Agenda Item
No.**

F-1

DATE SUBMITTED 8/11/2021

SUBMITTED BY Ember Haller

DATE ACTION REQUIRED 8/18/2021

COUNCIL ACTION (X)
PUBLIC HEARING ()
REQUIRED
RESOLUTION ()
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS ab

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: AUTHORIZATION TO PURCHASE FURNISHINGS
FOR THE IMPERIAL PUBLIC LIBRARY

1. AUTHORIZATION TO PURCHASE MOBILE SHELVING UNITS AND
CONNECTOR BENCHES FOR THE CHILDREN'S AREA

DEPARTMENT INVOLVED: COMMUNITY SERVICES

BACKGROUND/SUMMARY:

The 2021-22 Budget includes \$25,702 in funding through the Cannabis CUP for Youth Programs and Education to purchase library shelving and benches for the children's area and MakerSpace equipment. The department requests authorization to purchase the six mobile shelving units and two connector benches for the children's area in the amount of \$21,135.04. The shelving is the second of three phases for the library youth space. The third phase of the project will be presented for authorization to purchase as additional funds become available.

Please see attached documentation for more information.

FISCAL IMPACT:

Not to exceed \$21,136.00

FINANCE
INITIALS

Dep

STAFF RECOMMENDATION:

The department requests Council to authorize the purchase of mobile shelving units and connector benches not to exceed \$21,136.00 for the children's section at the Imperial Public Library.

DEPT. INITIALS

[Signature]

MANAGER'S RECOMMENDATION:

approve

CITY
MANAGER'S
INITIALS

atm

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

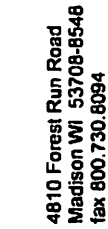
SQUARE
CONNECTOR
BENCHES, 18"H

LIBRACRAFT
CURVED MOBILE
SHELVING, 60"H

COLORSCAPE™ MOBILE SINGLE
FACE SHELVING, 60"H

EXISTING EARLY LITERACY AREA

LIBRARY SECTION	AGE SERVED	AMMENITY	Phase 1-2020	Phase 2-2021	Phase 3-2022
Children's Area	5 - 8	Libracraft Curved 60" Mobile Shelving and benches			\$8,809.19
		Libracraft 60" Mobile Shelving w/ benches		\$17,741.52	
		Libracraft 60" Wall Shelving & Rectangle Soft Seats			
		Tables & Seating			
		ColorScape Children's Display			
Tween Area	9 - 12	Palette 29" Lounge Nook Desk w/ Backrest Bench & Stools			
		Curved 48" Shelving w/ Bench & Ottomans			\$12,288.22
Teen Area	13 - 18	Lounge Seating			
		Counter Table w/ Stools			
		Computer Station w/ Stools			
		Shelving w/ End Panels			
Study Room 1	9-18	MakerSpace/Green Screen Equipment & Supplies		\$4,567.20	
SubTotal				\$22,308.72	\$21,097.41
Estimated Shipping & Tax				\$3,393.52	\$4,494.43
TOTAL ESTIMATE				\$25,702.24	\$25,591.84



200

PROJECT ID: D-00000
DATE ID: 7/1/00
VOLUME: 1

STATION ID:
TODAY: 7/1/00
TIME DATE: 8:10

PROJECT NAME: IMPROVED ROAD TO BANGALORE
PROJECT CONTACT: ENGINEER SALES
CONTACT PHONE: 703-261-2111
CONTACT FAX: 703-261-2110
PROJECT URL: <http://www.impact.org>

[illegible][illegible]

DATE SUBMITTED 8/13/2021
 SUBMITTED BY ASD
 DATE ACTION REQUIRED 8/18/2021

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION (X)
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS AMB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: **DISCUSSION/ACTION: RESOLUTION OF THE CITY COUNCIL RELATING TO BILLING FOR WATER, SEWER, SOLID WASTE AND STATE AB 939**

1. APPROVAL OF RESOLUTION NO. 2021-52 ADOPTING PROCEDURES AND FEES RELATING TO UTILITY BILLING DUE DATES, DELINQUENCY CHARGES, AND DISCONTINUANCE OF SERVICE FOR NON-PAYMENT.

DEPARTMENT INVOLVED: Administrative Services Department

BACKGROUND/SUMMARY:

The attached resolution is intended to supersede prior Resolution No. 2016-21 on the subjects of billing procedures and fees assessed for Water, Sewer, Solid Waste, and State AB 939. Please review the attached resolution for more information.

FISCAL IMPACT: N/A

ADMIN SERV
INITIALS SEP

STAFF RECOMMENDATION: It is staff's recommendation for the City Council to Adopt Resolution No. 2021-52 to replace Resolution No. 2016-21 relating to utility billing procedures and fees for the City of Imperial.

DEPT. INITIALS _____

MANAGER'S RECOMMENDATION: City Manager agrees with Staff's recommendation.

CITY
MANAGER'S
INITIALS DAM

MOTION:

SECONDED:
 AYES:
 NAYES:
 ABSENT:

APPROVED () REJECTED ()
 DISAPPROVED () DEFERRED ()
 REFERRED TO:

RESOLUTION NO. 2021- 52

RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF IMPERIAL RELATING TO BILLING
FOR WATER, SEWER, SOLID WASTE AND STATE AB 939

WHEREAS, section 23-5 of the Imperial City Code authorizes the City Council to adopt a resolution relating to matters such as due dates, delinquency charges, and discontinuance of service for non-payment; and

WHEREAS, it is the intent of this resolution to supersede prior Resolution No. 2016-21 on these subjects to the extent inconsistent with the terms set forth herein.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Billing Date and Due Date: All charges for City of Imperial ("City") services (water, sewer, solid waste, state AB939) will be billed on or near the 1st working day of each month for the previous month's services ("Billing Date") and are due on the 15th day of each month ("Due Date"). The customer is responsible for the bill even if the customer does not receive the bill.
2. Delinquent Date and Penalty: The bill becomes delinquent if not paid by close of business on the last working day of the month following the Due Date specified on the bill ("Delinquent Date"). If a bill becomes delinquent, the following penalties will be assessed: 1) a basic penalty of ten percent (10%) of each month's charges for the first month delinquent; and 2) a penalty of one-half of one percent (0.5%) per month for nonpayment of the charges and basic penalty.
3. Discontinuance of Service: Water service may be discontinued in accordance with the City's Residential Water Disconnection Policy adopted March 3, 2020, and as may be amended.
4. Re-Connection Fee: Restoration of water service after disconnection for non-payment as set forth in Section 3 shall require full payment of any and all existing charges and penalties, plus one of the following service fees:
 - a. A re-connection fee of \$45.00; or
 - b. An after-hours re-connection fee of \$120.00
5. All New Accounts: All applications for water service require a Social Security Number, Federal Identification Number, Valid Driver's License, or Department of Motor Vehicle Identification Card. Owners must provide proof of ownership.

Realtors must provide proof of listing. Tenants must provide a signed rental/lease agreement or a signed Application for Service Authorization Form.

6. *Owner / Property Manager / Realtor / Tenant Account:* An owner may authorize an account to be established in the name of the property manager / realtor / tenant. The owner shall guarantee payment of all bills. All previous charges on account must be paid in full before water is turned on in the new property manager's / realtor's / tenant's name.
7. *Account Deposit:* A deposit of \$200.00 is required. Account balance must be paid in full prior to closing of account. Deposit will be applied to the closing bill. If customer is moving to a new location in Imperial, the remaining balance from deposit will be credited to new location account. Otherwise, if customer is moving out of Imperial, a refund will be mailed to address provided. In the case the deposit on account does not cover the final closed account balance, remaining charges will be transferred to new location account.
8. *Utility Billing Landlord Services Continuation Agreement:* Where an owner authorizes an account to be in the name of another party, the owner shall sign an application for water services as required by this resolution. At the time such account is established, or thereafter upon approval by the City, the owner may sign a continuation agreement. Such agreement will provide for the continuation of service upon termination of same by the authorized third party. Among other things, the agreement will provide that the services will continue in the name of the owner for a period of time not to exceed thirty (30) days, unless extended with the express written consent of the City. In this circumstance the owner will not be required to post the deposit normally required of new accounts.
9. *Returned Checks:* A fee of \$25.00 will be charged for the first returned check and \$35.00 for each additional check returned from the bank for any reason for which the bank refused payment. The check is to be replaced in cash or by money order within five (5) days of receiving notice. If the City receives three (3) returned checks within a twelve (12) month period, the City will no longer accept personal/business checks for any City service from that same party for the next twelve (12) month period.
10. *Closed Account:* An account without payment activity for two (2) consecutive months is subject to termination without further notice. The account holder and/or authorized signer is responsible for any and all charges accrued.
11. *Collections:* At the discretion of the City, any balance remaining on a closed account after thirty (30) days will be forwarded to a collection agency or may be submitted to the County for a lien on the property without further notice.

12. Acceptance of Loose Coins and Rolled Coins for Payment of Utility Bill: The City will not accept more than Five Dollars (\$5.00) in unrolled coins as payment. If over Five Dollars (\$5.00), coins must be rolled in coin sleeves. Any payment made in coin to the City will also need to have the customer's name and account number on each roll before the rolls can be accepted.
13. Online Payments Made through City Portal: Customer payments made after 4:00 pm will be posted the following working day.
14. Drop Box Payments: Payments dropped off after 4:00 pm in Payment Drop Boxes outside of City Hall will be posted the following working day.

PASSED AND ADOPTED at a regular meeting of the City Council held on the ____ day of _____, 2021.

Karin Eugenio, Mayor

ATTEST:

City Clerk

DATE SUBMITTED 8/11/2021
 SUBMITTED BY COMMUNITY DEVELOPMENT DIRECTOR
 DATE ACTION REQUIRED 8/18/2021

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS OB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:
 2ND STREET REHABILITATION & RECONSTRUCTION
 FROM OLD SR-86 TO "P" STREET - STBGL 5134(024)
 1. AUTHORIZATION TO SEEK BIDS FOR THE REMOVAL AND REPLACEMENT OF FOUR (4) SANITARY SEWER MANHOLES ALONG 2ND ST BETWEEN OLD SR-86 TO "P" ST.

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

On December 26, 2018, the Imperial County Transportation Commission (ICTC) called out for project under the Surface Transportation Block Grant (STBG) Program for Fiscal Years 2019/2020, 2020/2021 and 2021/2022. County of Imperial and all cities in the Imperial Valley were instructed to submit project listings based on the locally adopted criteria by ICTC Technical Advisory Committee.

Based on ICTC Technical Advisory Committee's evaluation and ranking of projects, the City of Imperial secured an allocation to receive funds up to \$1,841,000, for the rehabilitation & reconstruction of 2nd Street between Old SR-86 and "P" St which will consist of PCC Curb & Gutters, PCC driveways, PCC Sidewalks, ADA Ramps, Asphalt Paving, Thermoplastic Striping, Fire Hydrants, Catch Basins and Storm Drain Sewer Pipeline.

In anticipation of starting said rehabilitation & reconstruction project, it is recommended the removal and replacement of four (4) sanitary sewer manholes due to their adverse conditions associated to its lengthy time of service and internal deterioration generated by the typical presence of hydrogen sulfide gas, the main cause of corrosion in manholes.

The cost estimate to remove and replace these sanitary sewer structures is \$14,000 each. Therefore, the approximate amount to complete this task is \$56,000.

The street intersections of the manholes along 2nd Street that are being proposed for replacement are "L", "M", "N" and "P" streets.

See attached Exhibit "C".

FISCAL IMPACT:

\$56,000 _____ Enterprise Funds

ADMIN SERVICES SIGN INITIALS DP

STAFF RECOMMENDATION:

1. Authorize to seek bids for the removal and replacement of four (4) sanitary sewer manholes along 2nd St between Old SR-86 and "P" St.

DEPT. INITIALS OM

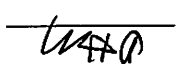
MANAGER'S RECOMMENDATION: 	
CITY MANAGER'S INITIALS 	MOTION: SECONDED: AYES: NAYES: ABSENT: APPROVED: DISAPPROVED: REFERRED TO: REJECTED DEFERRED

EXHIBIT "C"

Photo Report – Sanitary Sewer Manholes Proposed to be Replaced



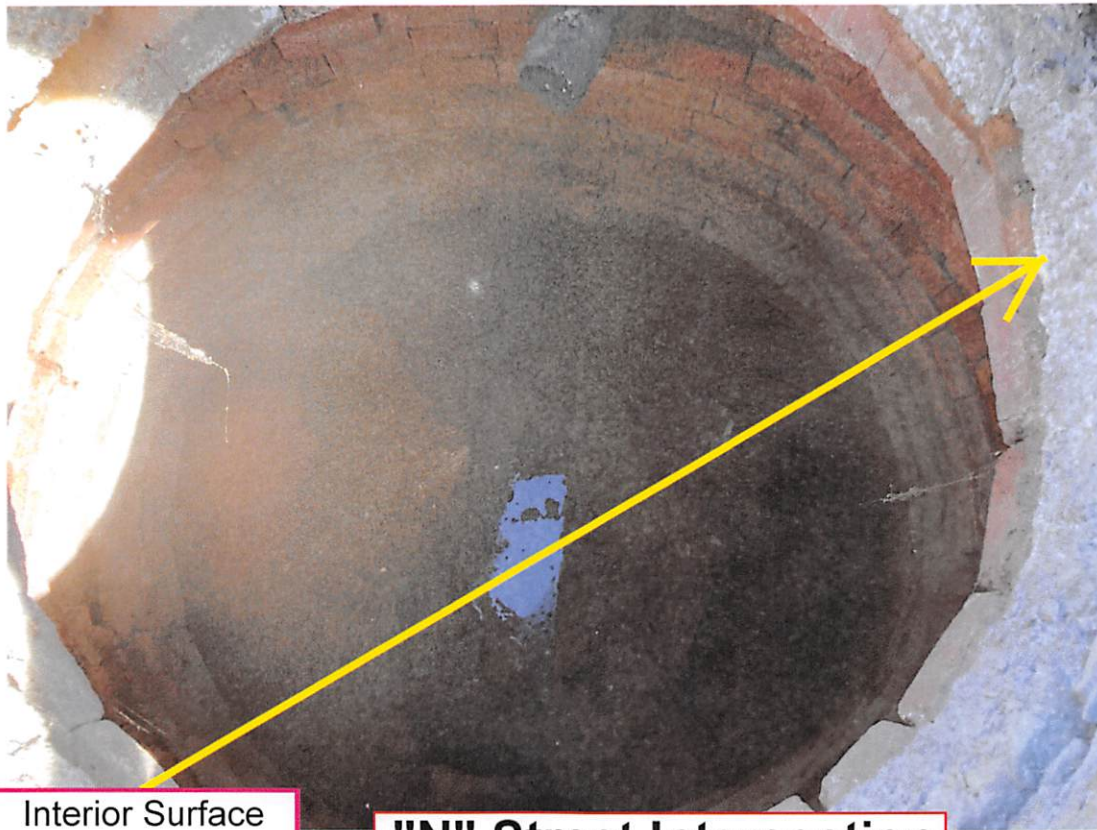
EXHIBIT "C"

Photo Report – Sanitary Sewer Manholes Proposed to be Replaced



EXHIBIT "C"

Photo Report – Sanitary Sewer Manholes Proposed to be Replaced



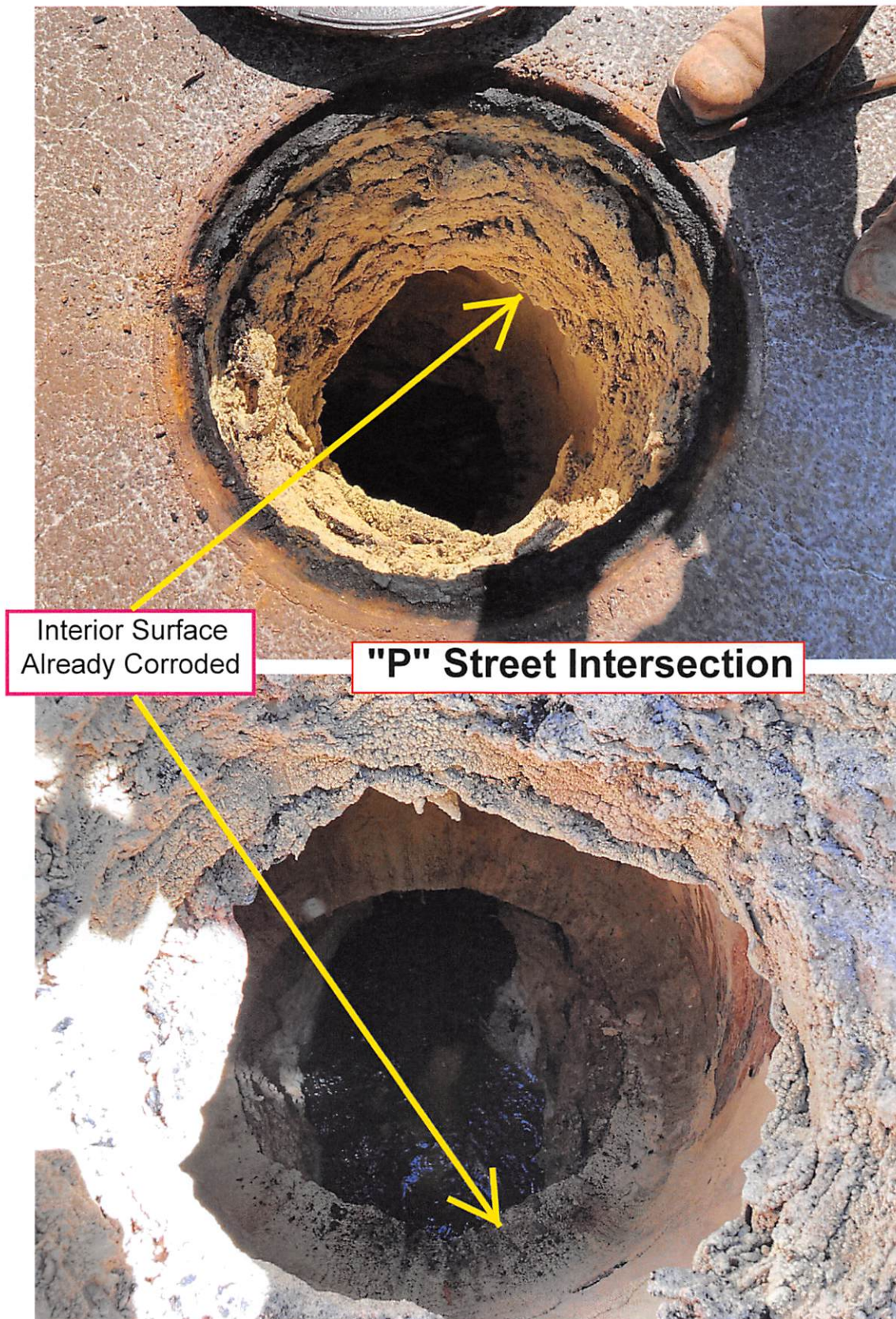
Interior Surface
Already Corroded

"N" Street Intersection



EXHIBIT "C"

Photo Report – Sanitary Sewer Manholes Proposed to be Replaced



DATE SUBMITTED 08/11/21
 SUBMITTED BY Public Services
 DATE ACTION REQUIRED 08/18/21

COUNCIL ACTION ()
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: **DISCUSSION/ACTION:**
 WWTP Paving

1. Discuss, Approve/Disapprove pavement improvement at WWTP

DEPARTMENT INVOLVED: Public Services – Wastewater Treatment Plant

BACKGROUND/SUMMARY:

The pavement east of the Influent Pump Station has been further damaged by construction activities. Rather than patch paving/replacing the damaged pavement, W.M. Lyles proposes to excavate, compact to 95% RC and fine grade the area highlighted in the attached Civil Drawing, along with providing a \$21,000 credit by contract deductive Change Order.

WML has acquired the attached quote for the labor and material required for the 6" base course & 4" section of AC paving of the highlighted area from SLA Paving.

FISCAL IMPACT:

\$32,561.07 - \$21,000 = \$11,561.00 (WW Bond)

FINANCE
INITIALS



STAFF RECOMMENDATION: Approve

DEPT. INITIALS



MANAGER'S RECOMMENDATION:

approve

CITY
MANAGER'S
INITIALS



MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

W. M. LYLES CO.
CONTRACTOR
Since 1945

Progress Through Performance®

California Contractor's License No. 422390

Southern Division - **Temecula Office**
42142 Roick Drive
Temecula, CA 92590
Telephone (951) 973-7393
Fax (951) 698-3031

www.wmlyles.com
An Equal Opportunity Employer

Date: August 11, 2021

Owner: City of Imperial

Attn: Jackie Loper

Project: City of Imperial WWTP Upgrades Project

Subject: Proposal for the Repair of the Roadway East of the Imperial WWTP Influent Pump Station

Mr. Loper,

As discussed, the pavement east of the Influent Pump Station, while in a lesser state of disrepair when WML mobilized, has been further damaged by construction activities. We believe the following proposal is a fair and reasonable solution to the repair of the affected area.

Rather than patch paving/replacing the damaged pavement, WML proposes to excavate, compact to 95% RC and fine grade the area highlighted in the attached Civil Drawing, along with providing a \$21,000 credit by contract deductive Change Order. The City of Imperial would then contract with a local AC paving contractor of their choice to provide labor and material for the class II base course and pavement for the affected area.

In anticipation of a mutual agreement, WML has acquired the attached quote for the labor and material required for the 6" base course & 4" section of AC paving of the highlighted area from SLA Paving as a reference.

Please advise if this proposal is acceptable to the City.

Sincerely,

Jeff Tholen

Jeff Tholen
Project Engineer
W. M. Lyles Co.

PNT	NORTHING	EASTING	ELEVATION	DESCRIPTION
15	572.16	770.00	936.12	FOO A/ECTION BASIN CORNER
16	666.33	782.02	935.00	FOO GIRT TRAP CORNER
17	664.33	811.02	933.00	FOO GIRT TRAP CORNER
18	541.22	850.22	936.00	GENERATOR PAD CORNER
19	525.22	850.22	936.00	GENERATOR PAD CORNER

* POINT NOT LOCATED ON SHEET.



-

ALBERT A. WEBB ASSOCIATES
CIVIL ENGINEERS
 3128 MCKAY STREET
 NEWTON, MA 02459
 TEL (617) 552-1070
 FAX (617) 552-1256

AQUA ENGINEERING

WASTEWATER TREATMENT PLANT UPGRADE
CIVIL
OVERALL SITE PLAN

CITY OF IMPERIAL

1 02/21/750 SA DCM JRL

REV. DATE REVISIONS CHECKED BY

SLA Paving Inc.

CA License 919453, SB (Micro) Certification ID 2004743
360 Ritter Ct, Imperial, CA 92251 - (760) 701-9011 office - (760) 332-0335 fax
slapaving.com

Date:	06/24/21	Plans Drawn By:	N/A
Submitted To:	Jeff Tholen – W.M. Lyles Co.	Plans Dated:	N/A
From:	Seth Hoehl (760) 412-0134	Quote Number:	6777
Project:	Paving @ Imperial WWTP	Job Location:	Imperial, CA

Proposal

We propose to furnish and install all labor, material and equipment to perform the following items of work, subject to the terms and conditions stated hereon.

Item	Description	Amount
1	5,437 SF Import, install, and compact 6" of Class II base	\$10,169.76
2	5,437 SF Import, install, and compact 4" of hot mix asphalt	<u>\$22,391.31</u>
TOTAL:		\$32,561.07

*Non-prevailing wage rates

*Approved mix designs to be used

*Asphalt to be installed in two lifts

Terms and Conditions

1. This proposal shall be considered withdrawn if not accepted within (30) thirty days. Payments due at time services are rendered.
2. Unless expressly provided above, this quotation does not include: (a) permits, including any required fees or bonds; (b) engineering, testing or staking; (c) bond premiums; prevailing wages; adjusting or lifting utilities to grade.
3. Unless expressly included in above listing of work to be done, unusual site conditions such as buried trash, concrete, abandoned utilities, mud, over optimum moisture content; unstable, pumping sub grade etc that were not apparent on the surface, shall be deemed cause for additional compensation, and cessation of work until agreement for same has been reached.
4. If the work provided herein is not commenced within two months of acceptance, SLA Paving Inc. may elect not to be bound to perform.
5. If suit is commenced to enforce any provision hereof or for damages for breach hereof, the accepting party will pay, in addition, reasonable attorneys' fees and costs, expenses of preparing and prosecuting such suit.
6. One week written notice to commence this work provided herein will be given.
7. SLA Paving Inc. is to perform according to lines and grades established by owner or his engineer, and assumes no responsibility for engineering, or drainage.
8. In the event of rescission of this agreement by the accepting party prior to the commencement of work, SLA Paving Inc. will be paid as liquidated damages. On the account of extreme difficulty of ascertainment of actual damages, the sum will be equal to 20% of the total contract price. In the event of rescission following commencement of work, SLA Paving Inc. will be paid for work done and materials supplied, a percentage of the total contract price in proportion as the amount of such work and materials relates to the total job and also will be paid 20% of a sum computed by subtracting from the total contract price the sum owing for completed work and materials.
9. Owner assumes all responsibility and shall notify SLA Paving Inc. in writing of the location and depth of all underground utilities.
10. This agreement expresses the entire agreement between the parties. Changes shall be in writing signed by both parties.
11. The above quantities are approximate. Payment will be based on the field measurement at the completion of the project.
12. Proposal is based on plans identified above.

Acceptance of Proposal

Name and Title

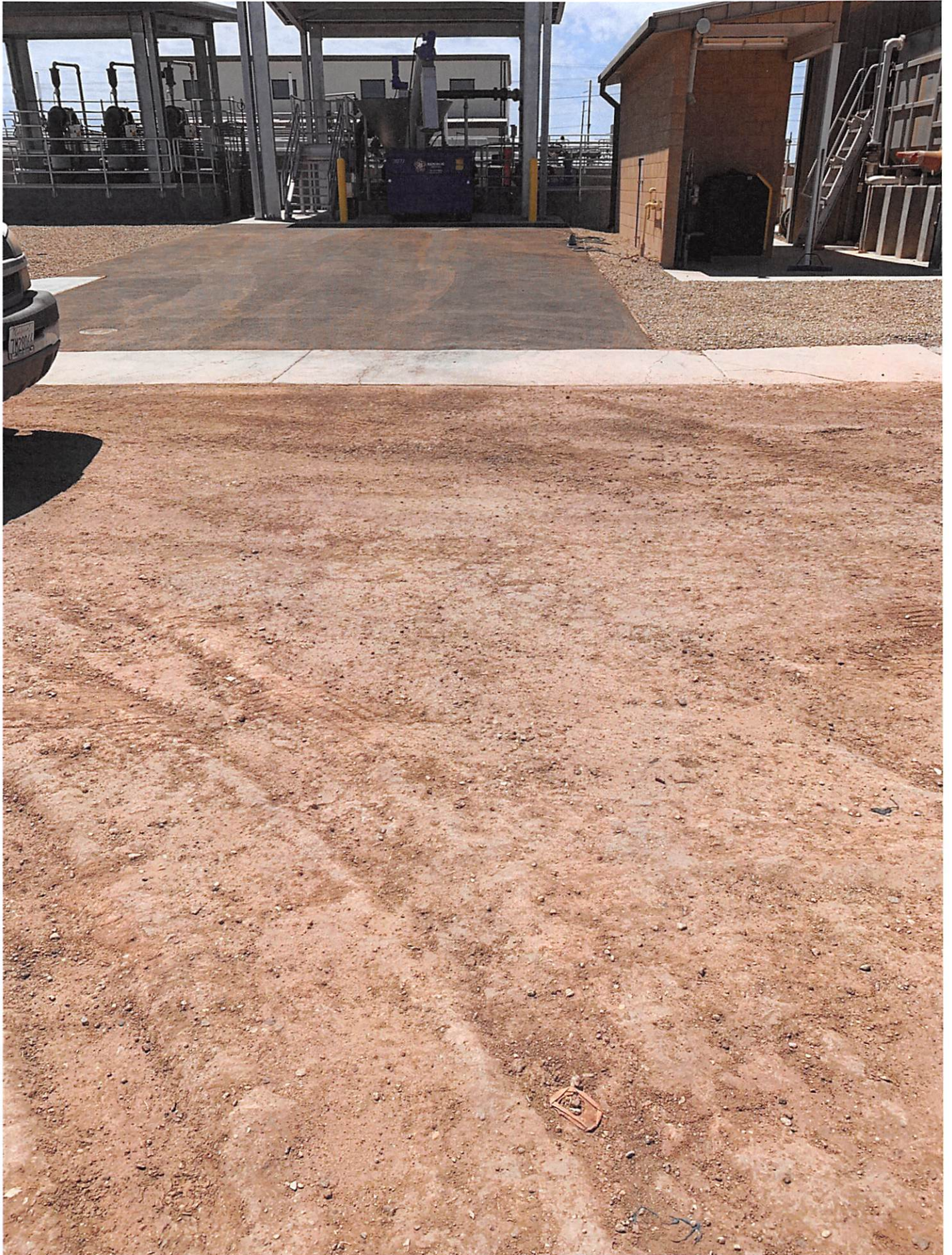
Company Name

Date

Signature







DATE SUBMITTED 8/13/2021
 SUBMITTED BY ACM
 DATE ACTION REQUIRED 8/18/2021

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS AB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: AMENDMENT/SCOPE CHANGE TO SR 86
IMPROVEMENT PROJECT

1. APPROVAL OF FIRST AMENDMENT TO THE AGREEMENT BETWEEN TO CHEN RYAN ASSOCIATIONS, INC. (DBA CR ASSOCIATES) AND THE CITY OF IMPERIAL RELATING TO EXPANDING THE PROJECT SCOPE FOR THE SR 86 IMPROVEMENT PROJECT CONTINGENT ON FUNDING

DEPARTMENT INVOLVED: CITY MANAGER'S OFFICE AND COMMUNITY DEVELOPMENT

BACKGROUND/SUMMARY:

The City of Imperial is requesting authorization from the City Council to amend/broaden the scope of work to the agreement with CR Associates Inc for the SR 86 Improvement Project. The City of Imperial has received notice that we will receive \$3,000,000.00 in Community Project Funds from Congressman Vargas as part of the Transportation and Infrastructure INVEST in American Act (H.R. 3684). Additionally, Senator's Feinstein and Padilla have allocated \$1,000,000.00 each towards the project within the same bill. Pending final approval and the President's signature, the City will be increasing the project funding to \$5,000,000.00. We are requesting authorization to amend the contract, contingent on this funding to avoid any delays in the project timeline. Attached you'll find the scope letter and summary of additional work.

FISCAL IMPACT: \$5,000,000.00 in Community Project Funds – Pending Award

ADMIN SERV
INITIALS

DE

STAFF RECOMMENDATION: It is staff's recommendation to approve the amendment to the scope change contingent on funding.

DEPT. INITIALS

AB

MANAGER'S RECOMMENDATION: City Manager agrees with staff's recommendation.

CITY
MANAGER
INITIALS

AM

MOTION:

SECONDED:
 AYES:
 NAYES:
 ABSENT:

APPROVED () REJECTED ()
 DISAPPROVED () DEFERRED ()

REFERRED TO:



August 14, 2021

City of Imperial
420 South Imperial Avenue
Imperial, CA 92251

Dear Ms. Brown,

Thank for the opportunity to work with the City of Imperial on the SR 86 project. We are excited to develop a transformative design solution and vision blueprint for the City that will guide future mobility.

The contract executed June 2021 assumed a project area of SR 86 between Treshill Road and Ralph Road. This scope further assumed that the drainage channel would remain and the environmental process would only include environmental clearance up to a mitigated negative declaration with respect to CEQA and a categorical exclusion for NEPA. However, at this time the following scope augmentations have been identified for the SR 86 corridor.

Below is a summary of the changes identified by CRA in agreement with the City of Imperial.

1. SR 86 although vacated from Caltrans as a state route. SR 86 is currently identified as a part of the National Highway System. As a result, it is **fully subject to NEPA, FHWA, and Caltrans oversight.**
2. Funding will no longer be sourced directly from the City of Imperial but rather will be from the Department of Transportation and will be overseen by Caltrans. As a result, **Caltrans protocols are required.**
3. The approach for SR 86 will now assume that there will be roadway improvements beyond the originally assumed scope. Additionally, the drainage channel will be undergrounded where feasible. **Construction documents and CEQA EIR and NEPA process will be required.**
4. **As part of the AHSC grant, 2.74 miles of Class 2 bike lanes, 0.77 miles of new sidewalks, 3 intersection traffic calming improvements, miscellaneous supporting amenities, and 0.1 miles of landscaping** will be included for construction drawings and environmental processing.
5. Vision Blueprint - The SR 86 corridor will expand to include the **additional areas of J Street and Imperial Avenue.** This will be the project extents for the SR 86 Vision Blueprint.
6. **Optional Task - Mobility Plan** – CRA will conduct a **city-wide planning study** based on current land use planning and planned infrastructure.

The current tasks include seven primary tasks. Below we have highlighted how the task areas have been augmented.

Task 1 – Background and Information Gathering

Survey area and traffic counts have been increased to cover the expanded project area and provide data needed for the City-wide mobility plan. Additionally, the corresponding areas will be included in an overall existing conditions analysis and corresponding fieldwork (Drone footage is not a possibility due to proximity to the airport).

Task 2 – Design and SR 86 Vision Blueprint

The SR 86 Vision Blueprint will increase to include J Street and Imperial Avenue. The remaining tasks will remain the same.

Task 3 – Traffic Flow and Infrastructure / Task 4 – Pedestrian Accessibility

SR 86, J Street, and Imperial Avenue will be analyzed for bicycle, transit, and pedestrian connectivity. Additionally, multi-modal counts will be ordered at strategic locations to address safe routes to schools and parks that connect to SR 86.

Task 5 – Environmental

A CEQA EIR and NEPA process will be completed.

Task 6 – Construction Bid Documentation

Construction documents will be developed for the expanded project limits.

Task 7 – Meetings and Coordination

Expanded outreach will include one additional public workshop, six additional stakeholder meetings, three pop-up events, and two additional public hearings. This task includes on-going project coordination extending to Feb 2023.

Sincerely,

Jenny An, RA, CPF, LCI, LEED Green

CR Associates

SR 86

Task Description	Original Submittal Total Costs	Current Submittal Total Costs
Task 1 - Background and Information Gathering	\$ 143,230.00	\$ 366,960.00
Task 2 - Design SR-86 Vision Blueprint	\$ 82,540.00	\$ 320,870.00
Task 3 - Traffic Flow and Infrastructure /Task 4 - Pedestrian Accessibility	\$ 37,125.00	\$ 163,960.00
Task 5 - Environmental	\$ 74,820.00	\$ 344,160.00
Task 6 - Construction & Bid Documents	\$ 447,940.00	\$ 3,137,250.00
Task 7 - Meetings & Coordination	\$ 49,340.00	\$ 572,875.00
Expenses	\$ 15,000.00	\$ 93,900.00
Total	\$ 849,995.00	\$ 4,999,975.00

Before

3.5 miles Class 1 and beautification along SR 86

Avoid Channel

MND / ND

End date Dec 2021

After

Expanded project area

Channel is undergrounded where feasible

CEQA EIR / NEPA Process

Expanded Mobility Analysis

Expanded SR 86 Vision Blueprint

Expanded Outreach

End date Feb 2023