AGENDA
CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
OCTOBER 21, 2020
7:00 PM

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Imperial Public Health Office Order for the control of COVID-19 restricting group events and gatherings and maintaining physical distancing. Additional information regarding COVID-19 is available on the City's website at www.cityofimperial.org

1. If you choose to attend the Council meeting in person, you will be required to maintain appropriate physical distance, i.e. maintain a 6-foot distance between yourself and other individuals. Please note seating is limited.
2. You are strongly encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
3. Email public comments to cityclerk@cityofimperial.org by 5:00 pm on Wednesday, October 21, 2020. Comments received by 5:00 pm will be read into the record.

TELECONFERENCE NOTICE

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 and to the extent applicable Government Code Section 54953(b), this City Council Meeting may include teleconference participation by the City Council Members and City staff. Consistent with Executive Order N-29-20 teleconference locations utilized by City Council Members shall not be accessible to the public and are not subject to special posting requirements.

The City of Imperial thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

The Imperial City Council meetings, including public comments, are being Livestreamed on the City's social media pages. By remaining in the room, you are giving your permission to be recorded.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BUILDING & SAFETY DIRECTOR, (760) 355-1152. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CITY COUNCIL CONVENES TO OPEN SESSION AT 7:00 P.M.

ROLL CALL
PLEDGE OF ALLEGIANCE
ADJUSTMENTS TO THIS AGENDA

B. PUBLIC APPEARANCES:

B-1. Matters not appearing on the agenda. If you wish to address the COUNCIL concerning any item within the COUNCIL'S jurisdiction, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the Council in writing.

B-2. Matters appearing on the agenda. If you wish to address the COUNCIL concerning any item appearing on the agenda, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes.

C. CONSENT AGENDA:

All items appearing under "Consent Agenda" will be acted upon by the City Council by one motion without discussion. Should any Council member or other person request that any item be considered separately that item will then be taken up at the time as determined by the **MAYOR**

C-1. Approval of claims/warrants report.
C-2. Approval of Treasurers' Report for month of September 2020.
C-3. Approval of minutes for meetings of August 21, 2020 and September 2, 2020.
C-4. Continue emergency action for removal of a cluster of eucalyptus trees located along the north side of Neckel Road. (East of Hwy. 86).

D. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

D-1. SUBJECT: DISCUSSION/ACTION: MOU BETWEEN THE IMPERIAL POLICE DEPARTMENT AND THE DRUG ENFORCEMENT ADMINISTRATION.

1. APPROVAL OF MOU BETWEEN CITY OF IMPERIAL POLICE DEPARTMENT AND DRUG ENFORCEMENT ADMINISTRATION FOR FICSAL YEAR 2021

D-2. SUBJECT: DISCUSSION/ACTION: FACILITY USE AGREEMENT FOR IMPERIAL VALLEY UNITED SOCCER ASSOCIATION (IVUSA).

1. APPROVAL OF FACILITY USE AGREEMENT FOR IVUSA.

D-3. SUBJECT: DISCUSSION/ACTION: FACILITY USE AGREEMENT FOR TIGER FOOTBALL CLUB.

1. APPROVAL OF FACILITY USE AGREEMENT FOR TIGER FOOTBALL CLUB.

D-4. SUBJECT: DISCUSSION/ACTION: HOUSING ELEMENT PREPARATION 6TH CYCLE.

1. AWARD CONTRACT TO HOWES, WEILER, LANDY CONSULTING SERVICES IN THE AMOUNT OF $68,150.

D-5. SUBJECT: DISCUSSION/ACTION: LA BRUCHERIE ROAD WIDENING PROJECT FROM ATEN BLVD. TO TRESHILL RD.

1. REQUESTING ADDITIONAL FUNDING IN THE AMOUNT OF $33,500. TO MATCH THE 25 PERCENT INDIRECT PIPELINE FUND OF ELIGIBLE PIPELINE COSTS OF IID'S APPROVED COST ESTIMATE FOR DESIGN AND CONSTRUCTION TO PIPELINE A PORTION OF DAHLIA CANAL LOCATED BETWEEN ATEN BLVD. TO TRESHILL RD.

D-6. <u>SUBJECT:</u> DISCUSSION/ACTION: UPDATE OF COVID-19 PANDEMIC.

<u>E. REPORTS:</u>

E-1. <u>SUBJECT:</u> MAYOR AND COUNCIL MEMBER REPORTS.
E-2. <u>SUBJECT:</u> CITY MANAGER REPORT.
E-3. <u>SUBJECT:</u> DEPARTMENT REPORTS.

ADJOURN CITY COUNCIL MEETING UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, NOVEMBER 4, 2020 AT 7:00 P.M.

NOTE: Any documents produced by the City and distributed to a majority of the City Council/Agency Board regarding any item on this agenda will be made available at the front counter at City Hall, located at 420 S. Imperial Avenue, during normal business hours.

C-1

Check Register Report

Date: 10/16/2020
Time: 3:25pm
Page: 1

CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks							
95310	10/06/2020	Printed		1599	ACE UNIFORMS & ACCESSORIES		117.43
95311	10/06/2020	Printed		1642	ACME SAFETY & SUPPLY CORP		75.78
95312	10/06/2020	Printed		1618	ADLERHORST INTERNATIONAL LLC		800.00
95313	10/06/2020	Printed		5201	AIR MED CARE NETWORK		118.00
95314	10/06/2020	Printed		023	AIRWAVE COMMUNICATIONS		779.19
95315	10/06/2020	Printed		7195	ALEX ABATTI, JR		835.00
95316	10/06/2020	Printed		2357	ALL VALLEY FENCE		90.51
95317	10/06/2020	Printed		5956	AMAZON CAPITAL SERVICES		1,341.87
95318	10/06/2020	Printed		5287	ANDREA STIFF-RIOS		39.00
95319	10/06/2020	Printed		7192	ANDREW LEE		120.03
95320	10/06/2020	Printed		656	AQUA METRIC		14,875.00
95321	10/06/2020	Printed		656	AQUA METRIC		6,450.26
95322	10/06/2020	Printed		656	AQUA METRIC		4,749.25
95323	10/06/2020	Printed		2081	ARAMARK UNIFORM SERVICE		2,799.35
95324	10/06/2020	Printed		3576	ARMANDO VILLASENOR		222.75
95325	10/06/2020	Printed		6933	AT&T		42.83
95326	10/06/2020	Printed		1851	AT&T LONG DISTANCE		455.34
95327	10/06/2020	Printed		2173	ATEN EXPRESS INC		350.00
95328	10/06/2020	Printed		5835	ATS		25,794.08
95329	10/06/2020	Printed		5994	AUTOZONE INC.		16.15
95330	10/06/2020	Printed		7197	AXON ENTERPRISE, INC		56,404.77
95331	10/06/2020	Printed		4400	BABCOCK LABORATORIES, INC		418.00
95332	10/06/2020	Printed		6069	BAKER DISTRIBUTING COMPANY LLC		75.87
95333	10/06/2020	Printed		7196	BIO-TOX LABORATORIES		407.00
95335	10/06/2020	Printed		7158	BLUETARP FINANCIAL, INC.		527.49
95336	10/06/2020	Printed		674	BRENNTAG		3,868.65
95337	10/06/2020	Printed		2430	CALIFORNIA BUILDING STANDARDS		416.70
95338	10/06/2020	Printed		455	CALIFORNIA STATE DISBURSEMENT		618.46
95339	10/06/2020	Printed		514	CORE & MAIN LP		7,157.56
95340	10/06/2020	Printed		132	COSTCO WHOLESALE		27.04
95344	10/06/2020	Printed		6857	COUNTY MOTOR PARTS CO, INC		3,499.34
95345	10/06/2020	Printed		3135	COUNTY OF SAN DIEGO, RCS		1,482.00
95346	10/06/2020	Printed		1069	CPS HR CONSULTING		728.20
95347	10/06/2020	Printed		3403	DANIELS TIRE CORPORATE ADMIN		10,663.46
95348	10/06/2020	Printed		1302	DAVID TURCH & ASSOCIATES		5,000.00
95349	10/06/2020	Printed		1573	DEPARTMENT OF JUSTICE		203.00
95350	10/06/2020	Printed		569	DESERT VETERINARY GROUP		154.74
95351	10/06/2020	Printed		4049	DIVISION OF THE STATE		18.00
95352	10/06/2020	Printed		6642	EDD		100.00
95353	10/06/2020	Printed		226	EL CENTRO REGIONAL		39.00
95354	10/06/2020	Printed		1123	EMPIRE SOUTHWEST		1,138.55
95355	10/06/2020	Printed		019	FERGUSON ENTERPRISES, INC		140.79
95356	10/06/2020	Printed		314	FRANCHISE TAX BOARD		1,202.39
95357	10/06/2020	Printed		7132	FRESNO FIRST BANK		80,718.10
95358	10/06/2020	Printed		7190	GEORGE CONTRERAS		48.37
95359	10/06/2020	Printed		4894	GRANITE DATA SOLUTIONS		6,414.00
95360	10/06/2020	Printed		6618	GUADALUPE MENDEZ		97.62
95361	10/06/2020	Printed		264	HINDERLITER, DE LLAMAS &		1,548.80
95362	10/06/2020	Printed		2096	HOME DEPOT CREDIT SERVICES		602.90
95363	10/06/2020	Printed		1190	ICMA RC		1,640.19
95364	10/06/2020	Printed		120	IMPERIAL COUNTY FIRE DEPT.		59,598.45

Check Register Report

CITY OF IMPERIAL BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks							
95365	10/06/2020	Printed		1403	IMPERIAL COUNTY SHERIFF'S OFFI		54.00
95366	10/06/2020	Printed		1403	IMPERIAL COUNTY SHERIFF'S OFFI		54.00
95367	10/06/2020	Printed		1403	IMPERIAL COUNTY SHERIFF'S OFFI		54.00
95368	10/06/2020	Printed		1403	IMPERIAL COUNTY SHERIFF'S OFFI		22.00
95369	10/06/2020	Printed		028	IMPERIAL IRRIGATION DISTRICT		58,966.96
95370	10/06/2020	Printed		102	IMPERIAL POLICE OFFICERS ASSN		825.00
95371	10/06/2020	Printed		3187	IMPERIAL TRUSS & LUMBER CO.		515.38
95372	10/06/2020	Printed		350	IMPERIAL VALLEY PAINT CENTER		1,880.90
95373	10/06/2020	Printed		320	INTERNAL REVENUE SERVICE		150.00
95374	10/06/2020	Printed		7122	ITERIS INC		5,155.84
95375	10/06/2020	Printed		2372	JERRY TUCKER		500.00
95376	10/06/2020	Printed		008	JIM REITER'S LOCKSMITH & SAFE		305.00
95377	10/06/2020	Printed		6365	JOHN DEERE FINANCIAL		511.70
95378	10/06/2020	Printed		500	JONES BROTHERS GLASS CO		28.15
95379	10/06/2020	Printed		642	JORDAN CENTRAL IMPLEMENT CO.		195.23
95380	10/06/2020	Printed		601	JT TOWING & AUTO REPAIR		125.00
95381	10/06/2020	Printed		868	K-C WELDING & RENTALS, INC		581.13
95382	10/06/2020	Printed		7191	KEVIN BEAL		91.89
95383	10/06/2020	Printed		2901	KIMBALL MIDWEST		170.67
95384	10/06/2020	Printed		035	KISCO SALES, INC.		32.43
95385	10/06/2020	Printed		1647	LA BRUCHERIE IRRIGATION SUPPLY		203.80
95386	10/06/2020	Printed		1996	LEE TIRE CO		15.00
95387	10/06/2020	Printed		6985	LESLIE AGUIRRE		27.04
95388	10/06/2020	Printed		101	LINCOLN LIFE		826.00
95389	10/06/2020	Printed		401	LOWE'S		360.21
95390	10/06/2020	Printed		7193	MATTHEW JOHNSON		144.97
95391	10/06/2020	Printed		2689	MAX SHEFFIELD		104.30
95392	10/06/2020	Printed		5100	MC CAIN		1,178.79
95393	10/06/2020	Printed		6640	MENDE'S GROOM ROOM		40.00
95394	10/06/2020	Printed		1638	MMASC (MUNICIPAL MANAGEMENT		90.00
95395	10/06/2020	Printed		2295	NEW BORDER TACTICAL, INC		1,071.44
95396	10/06/2020	Printed		219	PADRE USA		289.37
95397	10/06/2020	Printed		896	POLICE AND FIRE PSYCHOLOGY		1,650.00
95398	10/06/2020	Printed		1518	PROFORCE LAW ENFORCEMENT		4,881.94
95399	10/06/2020	Printed		133	RAIN FOR RENT		116.41
95400	10/06/2020	Printed		4570	RELIANCE FOUNDRY CO LTD		7,308.50
95401	10/06/2020	Printed		694	REXEL OF AMERICA, LLC		698.11
95402	10/06/2020	Printed		7194	ROBERT ROBBINS		67.00
95403	10/06/2020	Printed		5773	ROBERTO MARTINEZ		101.79
95404	10/06/2020	Printed		1637	ROMEO'S CAR WASH		176.00
95405	10/06/2020	Printed		6233	RYAN HERCO PRODUCTS CORP		7,357.86
95406	10/06/2020	Printed		957	SC FUELS		2,585.89
95407	10/06/2020	Printed		1239	SHERWIN-WILLIAMS		6.13
95408	10/06/2020	Printed		5706	SHI INTERNATIONAL CORP		2,618.47
95409	10/06/2020	Printed		5257	SKMINC		1,428.17
95410	10/06/2020	Printed		135	SOCALGAS		58.56
95411	10/06/2020	Printed		3162	SPEARS HAWAIIAN SHAVED ICE -		560.00
95412	10/06/2020	Printed		091	STAPLES CREDIT PLAN		400.50

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Date:	10/16/2020
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CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks							
95413	10/06/2020	Printed		6416	SUN DATA SUPPLY		18.3 88
95414	10/06/2020	Printed		1265	SUPERIOR READY MIX CONCRETE LP		150.03
95415	10/06/2020	Printed		7198	SYMBOLARTS, LLC		1,727.07
95416	10/06/2020	Printed		5855	THE DESERT REVIEW		450.00
95417	10/06/2020	Printed		275	UNDERGROUND SERVICE ALERT OF		120.33
95418	10/06/2020	Printed		2008	UNITED PARCEL SERVICE		59.92
95419	10/06/2020	Printed		944	UNITED WAY OF IMPERIAL COUNTY		6.00
95420	10/06/2020	Printed		1100	USA BLUEBOOK		1,803.59
95421	10/06/2020	Printed		611	VERIZON WIRELESS		3,271.24
95422	10/06/2020	Printed		6900	W.M. LYLES CO		1,533,643.93
95423	10/06/2020	Printed		5674	WAGEWORKS, INC		98.80
95424	10/06/2020	Printed		1715	WAXIE SANITARY SUPPLY		998.14
95425	10/06/2020	Printed		1568	WEBB AND ASSOCIATES		98,344.32
95426	10/06/2020	Printed		487	XPRESS LUBE		85.38
				Total Checks: 113		**Checks** Total **(excluding void checks):**	**2,050,559.42**
				Total **Payments: 113**		**Bank Total (excluding void checks):**	**2,050,559.42**
				Total Payments: 113		**Grand Total (excluding void checks):**	**2,050,559.42**

City of Imperial

Treasurer's Report

For the Month Ending

September 30, 2020

CITY OF IMPERIAL
FUND BALANCE REVENUES
September 30, 2020

GENERAL FUND

CASH IN BANK *	720,006.91
ENDING FUND BALANCE:	$720,006.91

IMPACT FEE FUNDS

FIRE	*130,902.88*
POLICE	*867,535.34*
ADMINISTRATIVE	*818,804.91*
LIBRARY	*615,947.38*
PARKS	*995,039.68*
CIRCULATION	*635,477.81*
ENDING IMPACT FEE'S BALANCE:	*$4,063,708.00*

POLICE REVENUE FUNDS

PROPOSITION 172	5,710.57
COPS GRANT AB 2017	68,741.46
COPS GRANT AB 2018	-64,655.48
ASSET FORFEITURE	436.38
POLICE TECHNOLOGY GRANT	-112,075.41
ENDING FUNDS BALANCE:	-$101,842.48

STREET REVENUE FUNDS

TRAFFIC CONGESTION RELIEF	24,982.40
TRAFFIC SAFETY	8,205.69
STATE GAS TAX	594,687.72
LOCAL TRANSPORTATION	442,630.25
DIAL-A-RIDE	14,607.39
LTA MEASURE D	3,589,923.96
ENDING FUNDS BALANCE:	$4,675,037.41

RESTRICTED REVENUE FUNDS

HOME - FTHB	65,793.41
CDBG - HOUSING REHAB	33,836.68
GENERAL LOAN ACCOUNT	506,246.52
ECONOMIC DEVELOPMENT	50.08
RLA FUND	56,260.59
WILDFLOWER LIGHTING	11,249.24
WILDFLOWER LANDSCAPE	167,273.22
PASEO LIGHTING	7,071.30
PASEO LANDSCAPE	220,424.86
SKY RANCH DISTRICT	605,918.50
JOSHUA TREE IMPROVEMENT	31,287.20
PROP 1B BOND	-164,418.69
LIBRARY LITERACY	112,591.33
LIBRARY DONATIONS	3,445.03
ZIP BOOKS	-31.23
COMMUNITY SERVICES GRANT	7,149.06
EARLY LEARNING GRANT	65,743.00
SB1	-575,820.63
STPL	-615,000.92
AUSTIN/WORTHINGTON	95,750.00
EDA	602,085.49
CARES - CORNAVIRUS RELIEF FUND	44,293.00
ENDING FUNDS BALANCE:	1,281,197.04

WATER FUND

CASH IN BANK	3,825,608.64
WATER CAPACITY	3,961,587.16
WATER BOND	-153,942.10
ENDING FUND BALANCE:	$7,633,253.70

WASTEWATER FUND

CASH IN BANK	7,763,996.48
WASTEWATER CAPACITY	3,213,779.59
WASTEWATER BOND	-1,651,448.03
ENDING FUND BALANCE:	$9,326,328.04

SUCCESSOR AGENCY

SUCCESSOR AGENCY	2,225,297.14
REDEVELOPMENT FUND	123,888.08
REDEV. LOW/MODERATE HOUSING	522,493.44
ENDING FUND BALANCE:	$2,871,678.66

CFD FUND

CFD'S	48,427.36
ENDING FUND BALANCE:	$48,427.36

ENDING GENERAL FUND BALANCE:	720,006.91	
ENDING IMPACT FUNDS:	4,063,708.00	
ENDING POLICE REVENUE:	-101,842.48	
ENDING STREET REVENUE:	4,675,037.41	
RESTRICTED REVENUES:	$1,281,197.04	
CFD REVENUES:	$48,427.36	
GENERAL & RESTRICTED FUNDS TOTAL:	$10,686,534.24	
WATER FUND BALANCE:	$7,633,253.70	
WASTEWATER FUND BALANCE:	$9,326,328.04	
ALL FUNDS TOTAL BALANCE:	*$27,646,115.98*	
SUCCESSOR AGENCY TO THE CITY OF IMPERIAL REDEVELOPMENT AGENCY FUNDS:	*$2,871,678.66*	$30,517,794.64

CITY OF IMPERIAL
BANK RECONCILIATION
September 30, 2020

BANK BALANCE

BANK OF AMERICA	3,053,169.24
LOCAL AGENCY INVESTMENT FUND	6,442,883.11
SUN COMMUNITY FEDERAL CREDIT UNION	102,380.36
UNION BANK OF CALIFORNIA - GENERAL ACCOUNT	13,237,102.68
WELLS FARGO BANK	5,967,965.77
SUB-TOTAL:	*$28,803,501.16*

MONTHLY CASH BALANCE

OUTSTANDING GENERAL CHECKS	-55,410.38
OUTSTANDING PAYROLL CHECKS	-3,600.75
DEPOSIT IN TRANSIT (UNION BANK OF CALIFORNIA - GENERAL ACCOUNT)	1,454,245.91
UNION BANK OF CALIFORNIA - VOIDED CHECKS	0.00
DEPOSIT IN TRANSIT (BANK OF AMERICA)	0.00
DEPOSIT IN TRANSIT (WELLS FARGO BANK)	10,009.62
DEPOSIT IN TRANSIT (LAIF)	0.00
SUB-TOTAL:	*$1,405,244.40*
	$30,208,745.56

OTHER REVENUES

UNION BANK OF CALIFORNIA - LOW / MODERATE HOUSING	309,049.08

END OF MONTH CASH BALANCE:	**$30,517,794.64**

CITY OF IMPERIAL
RESTICTED REVENUES (Bonds, CFD's, Deferred Compensation, etc)
Cash W/Fiscal Agents
September 30, 2020

Fund 01 - Cash on Hand	450.00
Fund 08 - LTA - Bond 2012	855,445.35
Fund 49 - Dog Park Account	625.00
Fund 50 - 2005 Bonds	137,031.91
2012 Bonds	1,072,076.51
Fund 55 - 2012 Bonds	819,824.70
2019 Bonds	14,524,611.35
Fund 60 - Lincoln Financial Group	387,498.60
ICMA	290,465.21
Fund 89 - CFD's	*2,486,835.36*
TOTAL CASH W/ FISCAL AGENTS:	$20,574,863.99

GRAND TOTAL ALL FUNDS COMBINED: $ 51,092,658.63

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Revenues							
Dept: 000							
4110 PROPERTY TAXES - SECURED	1,305,846.00	1,305,846.00	9,485.58	-100.00	0.00	1,296,360.42	0.7
4111 PROPERTY TAXES - UNSECURED	146,546.00	146,546.00	85.10	0.00	0.00	146,460.90	0.1
4112 PROPERTY TRANSFER TAX	40,000.00	40,000.00	23,855.85	6,597.76	0.00	16,144.15	59.6
4113 AIRCRAFT TAX	57,889.00	57,889.00	640.71	0.00	0.00	57,248.29	1.1
4120 SALES TAX	1,943,000.00	1,943,000.00	698,118.37	238,131.99	0.00	1,244,881.63	35.9
4121 CANNABIS BUSINESS TAX	250,000.00	250,000.00	69,455.65	37,212.60	0.00	180,544.35	27.8
4130 FRANCHISES	250,000.00	250,000.00	85,099.44	18,369.69	0.00	164,900.56	34.0
4135 CFD ADMINISTRATIVE FEE	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
4140 TRANSIENT OCCUPANCY TAX	20,000.00	20,000.00	15,155.53	9,719.70	0.00	4,844.47	75.8
4210 BUSINESS LICENSES	55,000.00	55,000.00	2,626.87	905.11	0.00	52,373.13	4.8
4230 ANIMAL LICENSES	15,712.00	15,712.00	1,350.00	290.00	0.00	14,362.00	8.6
4240 BUILDING (WORK) PERMITS	385,000.00	385,000.00	103,491.67	60,494.35	0.00	281,508.33	26.9
4311 LOCAL COURT FINES	4,167.00	4,167.00	2,280.36	1,250.06	0.00	1,886.64	54.7
4330 UTILITY PENALTIES	125,000.00	125,000.00	25,369.53	10,333.87	0.00	99,630.47	20.3
4333 CODE ENFORCEMENT FINES	5,000.00	5,000.00	1,041.22	25.00	0.00	3,958.78	20.8
4335 LICENSE PENALTIES	1,500.00	1,500.00	152.55	30.05	0.00	1,347.45	10.2
4410 MOTOR VEHICLE IN LIEU	1,757,357.00	1,757,357.00	0.00	0.00	0.00	1,757,357.00	0.0
4430 HOMEOWNERS EXEMPTION	5,780.00	5,780.00	0.00	0.00	0.00	5,780.00	0.0
4431 HOUSING AUTHORITY IN LIEU	2,100.00	2,100.00	0.00	0.00	0.00	2,100.00	0.0
4469 SCHOOL RESOURCE OFFICER	88,200.00	88,200.00	26,408.58	8,913.44	0.00	61,791.42	29.9
4473 HIDTA	85,400.00	85,400.00	57,912.76	27,237.76	0.00	27,487.24	67.8
4480 STONEGARDEN	116,208.00	116,208.00	32,727.56	0.00	0.00	83,480.44	28.2
4482 CALEMA /FEMA	142,287.00	142,287.00	0.00	0.00	0.00	142,287.00	0.0
4508 CFD SERVICE FEE	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
4509 FIRE INSPECTION & MISC FEES	55,000.00	55,000.00	10,062.00	7,851.00	0.00	44,938.00	18.3
4510 ZONING/SUBDIVISION FEES	35,000.00	35,000.00	3,692.20	754.20	0.00	31,307.80	10.5
4521 PLAN CK/ENG/ENCROACHMENT FEES	170,000.00	170,000.00	44,310.51	29,509.11	0.00	125,689.49	26.1
4522 SEISMIC FEES	3,500.00	3,500.00	1,191.72	652.79	0.00	2,308.28	34.0
4523 CBSC	1,600.00	1,600.00	448.50	273.00	0.00	1,151.50	28.0
4524 RUBBISH COLLECTION FEES	1,124,880.00	1,124,880.00	359,167.88	118,268.09	0.00	765,712.12	31.9
4525 RUBBISH COLLECTION FEES AB939	115,000.00	115,000.00	37,189.44	13,801.44	0.00	77,810.56	32.3
4526 RECYCLING	5,000.00	5,000.00	1,577.76	1,079.09	0.00	3,422.24	31.6
4533 POOL REVENUES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
4534 RECREATION / RENTAL FEES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
4535 ADMINISTRATIVE SERVICES	7,500.00	7,500.00	2,356.64	2,269.85	0.00	5,143.36	31.4
4536 RECREATION PROGRAMS	15,000.00	15,000.00	150.00	0.00	0.00	14,850.00	1.0
4540 LIBRARY FEES	5,000.00	5,000.00	325.50	267.80	0.00	4,674.50	6.5
4610 INTEREST EARNED	6,500.00	6,500.00	670.79	226.03	0.00	5,829.21	10.3
4700 FARMER'S MARKET	37,000.00	37,000.00	0.00	0.00	0.00	37,000.00	0.0
4701 SPONSORSHIP (RECREATION)	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
4710 SALE OF MAPS, PUBS & COPIES	500.00	500.00	1.00	0.00	0.00	499.00	0.2
4711 SALE OF SURPLUS PROPERTY	500.00	500.00	0.00	0.00	0.00	500.00	0.0
4720 POLICE - DUI	250.00	250.00	0.00	0.00	0.00	250.00	0.0
4721 POLICE - OTHER	16,548.00	16,548.00	4,351.00	1,701.00	0.00	12,197.00	26.3
4724 POST REIMBURSEMENT	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	0.0
4727 POLICE DETAILS	1,000.00	1,000.00	329.56	0.00	0.00	670.44	33.0
4734 3% Youth Programs (Cannabis)	44,000.00	44,000.00	15,197.78	6,983.57	0.00	28,802.22	34.5
4735 5% Public Safety (Cannabis)	74,000.00	74,000.00	25,329.62	11,639.28	0.00	48,670.38	34.2
4740 INSURANCE DIVIDENDS	800.00	800.00	318.64	0.00	0.00	481.36	39.8
4790 NOT OTHERWISE CLASSIFIED	2,500.00	2,500.00	559.51	459.51	0.00	1,940.49	22.4
4910 OPERATING TRANSFERS IN	1,363,797.00	1,363,797.00	0.00	0.00	0.00	1,363,797.00	0.0
Dept: 000	10,149,367.00	10,149,367.00	1,662,487.38	615,147.14	0.00	8,486,879.62	16.4
Revenues	10,149,367.00	10,149,367.00	1,662,487.38	615,147.14	0.00	8,486,879.62	16.4
Expenditures							
Dept: 100 CITY COUNCIL							
5102 SALARIES - PART TIME	21,600.00	21,600.00	5,400.00	1,800.00	0.00	16,200.00	25.0
5112 FICA	1,650.00	1,650.00	413.10	137.70	0.00	1,236.90	25.0
5114 UNEMPLOYMENT INS.	1,295.00	1,295.00	199.80	66.60	0.00	1,095.20	15.4

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 100 CITY COUNCIL							
5250 PUBLICATION/DUES	150.00	150.00	0.00	0.00	0.00	150.00	0.0
5260 TELEPHONE	3,300.00	3,300.00	802.90	394.30	0.00	2,497.10	24.3
5265 TRAINING/EDUCATION	3,300.00	3,300.00	0.00	0.00	0.00	3,300.00	0.0
5270 TRAVEL & MEETINGS	7,060.00	7,060.00	19.50	19.50	0.00	7,040.50	0.3
5301 OFFICE SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	200.00	200.00	0.00	0.00	0.00	200.00	0.0
CITY COUNCIL	38,755.00	38,755.00	6,835.30	2,418.10	0.00	31,919.70	17.6
Dept: 105 CITY TREASURER							
5102 SALARIES - PART TIME	150.00	150.00	75.00	25.00	0.00	75.00	50.0
5112 FICA	11.00	11.00	5.73	1.91	0.00	5.27	52.1
5114 UNEMPLOYMENT INS.	9.00	9.00	2.79	0.93	0.00	6.21	31.0
CITY TREASURER	170.00	170.00	83.52	27.84	0.00	86.48	49.1
Dept: 110 CITY CLERK							
5101 SALARIES - FULL TIME	67,000.00	67,000.00	15,307.74	4,373.64	0.00	51,692.26	22.8
5112 FICA	5,272.00	5,272.00	1,197.73	343.48	0.00	4,074.27	22.7
5114 UNEMPLOYMENT INS.	336.00	336.00	0.00	0.00	0.00	336.00	0.0
5115 HEALTH INSURANCE	6,720.00	6,720.00	1,680.00	560.00	0.00	5,040.00	25.0
5120 VEHICLE ALLOWANCE	1,920.00	1,920.00	480.00	160.00	0.00	1,440.00	25.0
5210 CONTRACT SERVICE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5250 PUBLICATION/DUES	1,500.00	1,500.00	474.96	0.00	0.00	1,025.04	31.7
5260 TELEPHONE	480.00	480.00	160.58	78.86	0.00	319.42	33.5
5265 TRAINING/EDUCATION	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
5270 TRAVEL & MEETINGS	2,040.00	2,040.00	0.00	0.00	0.00	2,040.00	0.0
5301 OFFICE SUPPLIES	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	25,000.00	25,000.00	5.39	0.00	0.00	24,994.61	0.0
CITY CLERK	118,668.00	118,668.00	19,306.40	5,515.98	0.00	99,361.60	16.3
Dept: 120 CITY ATTORNEY							
5210 CONTRACT SERVICE	160,000.00	160,000.00	4,317.50	3,387.50	0.00	155,682.50	2.7
CITY ATTORNEY	160,000.00	160,000.00	4,317.50	3,387.50	0.00	155,682.50	2.7
Dept: 130 CITY MANAGER							
5101 SALARIES - FULL TIME	173,396.00	173,396.00	42,846.01	13,623.77	0.00	130,549.99	24.7
5111 RETIREMENT	13,499.00	13,499.00	3,225.09	1,034.46	0.00	10,273.91	23.9
5112 FICA	13,654.00	13,654.00	3,322.89	1,060.73	0.00	10,331.11	24.3
5114 UNEMPLOYMENT INS.	756.00	756.00	154.30	0.00	0.00	601.70	20.4
5115 HEALTH INSURANCE	15,120.00	15,120.00	2,345.04	1,072.52	0.00	12,774.96	15.5
5120 VEHICLE ALLOWANCE	3,600.00	3,600.00	750.00	300.00	0.00	2,850.00	20.8
5123 WELLNESS PROGRAM	288.00	288.00	0.00	0.00	0.00	288.00	0.0
5124 EDUCATION INCENTIVE	1,200.00	1,200.00	1,540.00	1,540.00	0.00	-340.00	128.3
5250 PUBLICATION/DUES	2,075.00	2,075.00	91.99	91.99	0.00	1,983.01	4.4
5260 TELEPHONE	1,320.00	1,320.00	302.05	-1.12	0.00	1,017.95	22.9
5265 TRAINING/EDUCATION	1,875.00	1,875.00	0.00	0.00	0.00	1,875.00	0.0
5270 TRAVEL & MEETINGS	4,550.00	4,550.00	0.00	0.00	0.00	4,550.00	0.0
5301 OFFICE SUPPLIES	1,000.00	1,000.00	256.18	55.33	0.00	743.82	25.6
CITY MANAGER	232,333.00	232,333.00	54,833.55	18,777.68	0.00	177,499.45	23.6
Dept: 131 MARKETING & DEVELOPMENT							
5201 ADVERTISING (INCL LEGAL)	200.00	200.00	9.95	0.00	0.00	190.05	5.0
5210 CONTRACT SERVICE	110,388.00	110,388.00	28,388.00	5,000.00	0.00	82,000.00	25.7
5330 SPECIAL DEPARTMENTAL SUPPLIES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
MARKETING & DEVELOPMENT	120,588.00	120,588.00	28,397.95	5,000.00	0.00	92,190.05	23.5
Dept: 140 ADMIN/FINANCIAL SERVICES							
5101 SALARIES - FULL TIME	107,918.00	107,918.00	39,241.57	8,457.46	0.00	68,676.43	36.4
5103 OVERTIME	5,000.00	5,000.00	50.54	50.54	0.00	4,949.46	1.0
5108 SPECIALTY PAY 5%	988.00	988.00	1,666.66	1,666.66	0.00	-678.66	168.7

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 140 ADMIN/FINANCIAL SERVICES							
5111 RETIREMENT	9,230.00	9,230.00	2,388.35	707.52	0.00	6,841.65	25.9
5112 FICA	8,799.00	8,799.00	3,069.03	756.74	0.00	5,729.97	34.9
5114 UNEMPLOYMENT INS.	623.00	623.00	0.00	0.00	0.00	623.00	0.0
5115 HEALTH INSURANCE	12,460.00	12,460.00	2,477.39	905.77	0.00	9,982.61	19.9
5123 WELLNESS PROGRAM	317.00	317.00	0.00	0.00	0.00	317.00	0.0
5124 EDUCATION INCENTIVE	800.00	800.00	0.00	0.00	0.00	800.00	0.0
5250 PUBLICATION/DUES	560.00	560.00	655.41	586.41	0.00	-95.41	117.0
5260 TELEPHONE	540.00	540.00	84.56	40.85	0.00	455.44	15.7
5265 TRAINING/EDUCATION	400.00	400.00	50.00	50.00	0.00	350.00	12.5
5270 TRAVEL & MEETINGS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5301 OFFICE SUPPLIES	1,650.00	1,650.00	324.27	233.51	0.00	1,325.73	19.7
5330 SPECIAL DEPARTMENTAL SUPPLIES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
ADMIN/FINANCIAL SERVICES	150,535.00	150,535.00	50,007.78	13,455.46	0.00	100,527.22	33.2
Dept: 141 ACCOUNTING AND REPORTING							
5210 CONTRACT SERVICE	59,558.00	59,558.00	3,423.80	1,548.80	0.00	56,134.20	5.7
5213 STATE MANDATED FEE	250.00	250.00	0.00	0.00	0.00	250.00	0.0
ACCOUNTING AND REPORTING	59,808.00	59,808.00	3,423.80	1,548.80	0.00	56,384.20	5.7
Dept: 143 INFORMATION TECHNOLOGY SERVICE							
5101 SALARIES - FULL TIME	74,927.00	74,927.00	17,225.54	6,025.24	0.00	57,701.46	23.0
5108 SPECIALTY PAY 5%	0.00	0.00	166.66	166.66	0.00	-166.66	0.0
5111 RETIREMENT	5,793.00	5,793.00	1,298.03	464.69	0.00	4,494.97	22.4
5112 FICA	5,747.00	5,747.00	1,325.70	472.01	0.00	4,421.30	23.1
5114 UNEMPLOYMENT INS.	371.00	371.00	0.00	0.00	0.00	371.00	0.0
5115 HEALTH INSURANCE	7,420.00	7,420.00	1,117.82	519.32	0.00	6,302.18	15.1
5123 WELLNESS PROGRAM	192.00	192.00	0.00	0.00	0.00	192.00	0.0
5210 CONTRACT SERVICE	19,250.00	19,250.00	20,978.30	1,591.32	0.00	-1,728.30	109.0
5241 MAINTENANCE OF EQUIPMENT	1,000.00	1,000.00	8.00	0.00	0.00	992.00	0.8
5242 VEHICLE FUEL	500.00	500.00	41.06	7.62	0.00	458.94	8.2
5250 PUBLICATION/DUES	101,828.00	101,828.00	50,746.77	20,015.88	0.00	51,081.23	49.8
5260 TELEPHONE	1,080.00	1,080.00	160.58	78.86	0.00	919.42	14.9
5265 TRAINING/EDUCATION	1,000.00	1,000.00	72.26	0.00	0.00	927.74	7.2
5282 FIBER OPTIC	16,538.00	16,538.00	0.00	0.00	0.00	16,538.00	0.0
5301 OFFICE SUPPLIES	1,500.00	1,500.00	1,440.81	1,373.55	0.00	59.19	96.1
5310 SAFETY/EQUIPMENT/CLOTHING	300.00	300.00	0.00	0.00	0.00	300.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	20,000.00	20,000.00	14,954.97	8,668.60	0.00	5,045.03	74.8
5442 EQUIPMENT - OTHER	38,182.00	38,182.00	23,344.66	0.00	0.00	14,837.34	61.1
INFORMATION TECHNOLOGY SERVICE	295,628.00	295,628.00	132,881.16	39,383.75	0.00	162,746.84	44.9
Dept: 150 HUMAN RESOURCES MANAGEMENT							
5101 SALARIES - FULL TIME	54,875.00	54,875.00	17,939.76	7,386.96	0.00	36,935.24	32.7
5111 RETIREMENT	4,825.00	4,825.00	1,299.20	371.20	0.00	3,525.80	26.9
5112 FICA	4,198.00	4,198.00	1,349.19	557.37	0.00	2,848.81	32.1
5114 UNEMPLOYMENT INS.	252.00	252.00	0.00	0.00	0.00	252.00	0.0
5115 HEALTH INSURANCE	5,040.00	5,040.00	681.27	227.09	0.00	4,358.73	13.5
5210 CONTRACT SERVICE	500.00	500.00	3,035.00	0.00	0.00	-2,535.00	607.0
5250 PUBLICATION/DUES	600.00	600.00	0.00	0.00	0.00	600.00	0.0
5260 TELEPHONE	540.00	540.00	84.56	40.85	0.00	455.44	15.7
5262 TESTING SERVICES	9,700.00	9,700.00	3,012.00	1,201.20	0.00	6,688.00	31.1
5265 TRAINING/EDUCATION	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5270 TRAVEL & MEETINGS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5301 OFFICE SUPPLIES	750.00	750.00	382.90	29.08	0.00	367.10	51.1
5330 SPECIAL DEPARTMENTAL SUPPLIES	5,000.00	5,000.00	1,536.60	1,536.60	0.00	3,463.40	30.7
HUMAN RESOURCES MANAGEMENT	87,780.00	87,780.00	29,320.48	11,350.35	0.00	58,459.52	33.4
Dept: 151 EMPLOYEE BENEFITS							
5113 WORKER'S COMP	163,499.00	163,499.00	0.00	0.00	0.00	163,499.00	0.0
5210 CONTRACT SERVICE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
5230 GENERAL LIABILITY INSURANCE	310,060.00	310,060.00	50,604.80	0.00	0.00	259,455.20	16.3

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept 151 EMPLOYEE BENEFITS							
5270 TRAVEL & MEETINGS	600.00	600.00	0.00	0.00	0.00	600.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
EMPLOYEE BENEFITS	484,409.00	484,409.00	50,604.80	0.00	0.00	433,804.20	10.4
Dept 190 GENERAL SERVICES							
5201 ADVERTISING (INCL LEGAL)	7,000.00	7,000.00	4,194.46	2,870.00	0.00	2,805.54	59.9
5210 CONTRACT SERVICE	48,000.00	48,000.00	17,330.58	71.70	0.00	30,669.42	36.1
5241 MAINTENANCE OF EQUIPMENT	500.00	500.00	56.38	10.00	0.00	443.62	11.3
5242 VEHICLE FUEL	300.00	300.00	0.00	0.00	0.00	300.00	0.0
5250 PUBLICATION/DUES	8,050.00	8,050.00	180.00	0.00	0.00	7,870.00	2.2
5260 TELEPHONE	15,000.00	15,000.00	3,534.08	1,268.94	0.00	11,465.92	23.6
5280 UTILITIES - ELECTRIC	30,000.00	30,000.00	8,846.01	4,342.00	0.00	21,153.99	29.5
5281 UTILITIES - GAS	400.00	400.00	71.98	48.09	0.00	328.02	18.0
5301 OFFICE SUPPLIES	6,300.00	6,300.00	457.88	233.49	0.00	5,842.12	7.3
5303 BANK CHARGES	10,000.00	10,000.00	1,746.61	422.88	0.00	8,253.39	17.5
5305 POSTAGE/FREIGHT	9,000.00	9,000.00	2,888.86	642.92	0.00	6,111.14	32.1
5330 SPECIAL DEPARTMENTAL SUPPLIES	3,300.00	3,300.00	268.55	159.69	0.00	3,031.45	8.1
5442 EQUIPMENT - OTHER	8,000.00	8,000.00	1,308.27	589.06	0.00	6,691.73	16.4
5540 PROPERTY TAXES	1,600.00	1,600.00	1,423.64	0.00	0.00	176.36	89.0
GENERAL SERVICES	147,450.00	147,450.00	42,307.30	10,658.77	0.00	105,142.70	28.7
Dept 210 POLICE MANAGEMENT SERVICES							
5101 SALARIES - FULL TIME	497,022.00	497,022.00	140,141.83	38,408.56	0.00	356,880.17	28.2
5103 OVERTIME	8,000.00	8,000.00	11,242.44	4,051.55	0.00	-3,242.44	140.5
5104 COURT/TRAVEL/STANDBY	6,756.00	6,756.00	1,863.84	870.40	0.00	4,892.16	27.6
5105 CERTIFICATE PAY	29,775.00	29,775.00	8,014.44	2,289.84	0.00	21,760.56	26.9
5107 SHIFT DIFFERENTIAL	7,800.00	7,800.00	900.00	250.00	0.00	6,900.00	11.5
5108 SPECIALTY PAY 5%	0.00	0.00	2,003.48	2,000.00	0.00	-2,003.48	0.0
5111 RETIREMENT	93,989.00	93,989.00	24,069.84	7,144.06	0.00	69,919.16	25.6
5112 FICA	42,332.00	42,332.00	12,032.27	3,485.42	0.00	30,299.73	28.4
5114 UNEMPLOYMENT INS.	2,100.00	2,100.00	0.00	0.00	0.00	2,100.00	0.0
5115 HEALTH INSURANCE	42,000.00	42,000.00	9,467.78	3,181.07	0.00	32,532.22	22.5
5124 EDUCATION INCENTIVE	4,000.00	4,000.00	1,946.99	0.00	0.00	2,053.01	48.7
5250 PUBLICATION/DUES	0.00	0.00	598.00	0.00	0.00	-598.00	0.0
5265 TRAINING/EDUCATION	495.00	495.00	0.00	0.00	0.00	495.00	0.0
5266 TRAINING - POST	725.00	725.00	0.00	0.00	0.00	725.00	0.0
5270 TRAVEL & MEETINGS	388.00	388.00	0.00	0.00	0.00	388.00	0.0
5271 TRAVEL & MEETINGS - POST	3,191.00	3,191.00	0.00	0.00	0.00	3,191.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	6,000.00	6,000.00	2,061.11	0.00	0.00	3,938.89	34.4
5330 SPECIAL DEPARTMENTAL SUPPLIES	74,000.00	74,000.00	0.00	0.00	0.00	74,000.00	0.0
POLICE MANAGEMENT SERVICES	818,573.00	818,573.00	214,342.02	61,680.90	0.00	604,230.98	26.2
Dept 211 POLICE FIELD SERVICES							
5101 SALARIES - FULL TIME	968,754.00	968,754.00	196,316.98	60,933.16	0.00	772,437.02	20.3
5103 OVERTIME	80,000.00	80,000.00	46,098.36	12,491.80	0.00	33,901.64	57.6
5104 COURT/TRAVEL/STANDBY	27,860.00	27,860.00	7,162.60	2,466.64	0.00	20,697.40	25.7
5105 CERTIFICATE PAY	40,525.00	40,525.00	11,914.64	3,563.68	0.00	28,610.36	29.4
5107 SHIFT DIFFERENTIAL	15,600.00	15,600.00	4,800.00	1,200.00	0.00	10,800.00	30.8
5108 SPECIALTY PAY 5%	22,198.00	22,198.00	6,137.80	3,858.24	0.00	16,060.20	27.7
5111 RETIREMENT	178,159.00	178,159.00	35,247.16	11,019.09	0.00	142,911.84	19.8
5112 FICA	88,506.00	88,506.00	22,234.78	6,926.13	0.00	66,271.22	25.1
5114 UNEMPLOYMENT INS.	5,880.00	5,880.00	260.83	172.32	0.00	5,619.17	4.4
5115 HEALTH INSURANCE	117,600.00	117,600.00	19,307.60	6,757.85	0.00	98,292.40	16.4
5123 WELLNESS PROGRAM	0.00	0.00	339.90	0.00	0.00	-339.90	0.0
5124 EDUCATION INCENTIVE	2,000.00	2,000.00	1,500.00	1,500.00	0.00	500.00	75.0
5241 MAINTENANCE OF EQUIPMENT	34,350.00	34,350.00	31,576.58	7,543.25	0.00	2,773.42	91.9
5242 VEHICLE FUEL	40,000.00	40,000.00	9,683.02	3,156.08	0.00	30,316.98	24.2
5262 TESTING SERVICES	6,000.00	6,000.00	961.00	922.00	0.00	5,039.00	16.0
5265 TRAINING/EDUCATION	0.00	0.00	39.00	39.00	0.00	-39.00	0.0
5266 TRAINING - POST	2,695.00	2,695.00	0.00	0.00	0.00	2,695.00	0.0
5271 TRAVEL & MEETINGS - POST	9,388.00	9,388.00	0.00	0.00	0.00	9,388.00	0.0

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 211 POLICE FIELD SERVICES							
5301 OFFICE SUPPLIES	2,500.00	2,500.00	398.92	0.00	0.00	2,101.08	16.0
5310 SAFETY/EQUIPMENT/CLOTHING	16,800.00	16,800.00	6,498.13	651.16	0.00	10,301.87	38.7
5321 ARMORY/SUPPLIES	3,000.00	3,000.00	359.43	0.00	0.00	2,640.57	12.0
5442 EQUIPMENT - OTHER	3,600.00	3,600.00	880.60	219.40	0.00	2,719.40	24.5
POLICE FIELD SERVICES	1,665,415.00	1,665,415.00	401,717.33	123,419.80	0.00	1,263,697.67	24.1
Dept: 213 COMMUNICATIONS							
5210 CONTRACT SERVICE	326,550.00	326,550.00	76,909.00	1,482.00	0.00	249,641.00	23.6
5260 TELEPHONE	18,041.00	18,041.00	4,419.61	1,720.22	0.00	13,621.39	24.5
5280 UTILITIES - ELECTRIC	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
COMMUNICATIONS	345,591.00	345,591.00	81,328.61	3,202.22	0.00	264,262.39	23.5
Dept: 214 POLICE SPECIAL PROGRAM SERVICE							
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
POLICE SPECIAL PROGRAM SERVICE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Dept: 215 POLICE RECORDS							
5101 SALARIES - FULL TIME	145,600.00	145,600.00	26,887.44	7,303.44	0.00	118,712.56	18.5
5103 OVERTIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5108 SPECIALTY PAY 5%	1,950.00	1,950.00	1,000.00	1,000.00	0.00	950.00	51.3
5111 RETIREMENT	12,511.00	12,511.00	2,368.92	646.67	0.00	10,142.08	18.9
5112 FICA	11,364.00	11,364.00	2,098.96	624.38	0.00	9,265.04	18.5
5114 UNEMPLOYMENT INS.	1,260.00	1,260.00	0.00	0.00	0.00	1,260.00	0.0
5115 HEALTH INSURANCE	25,200.00	25,200.00	3,042.53	955.21	0.00	22,157.47	12.1
5301 OFFICE SUPPLIES	800.00	800.00	103.61	0.00	0.00	696.39	13.0
POLICE RECORDS	199,685.00	199,685.00	35,501.46	10,529.70	0.00	164,183.54	17.8
Dept: 216 K-9 SERVICES							
5210 CONTRACT SERVICE	600.00	600.00	181.00	71.00	0.00	419.00	30.2
5265 TRAINING/EDUCATION	9,600.00	9,600.00	4,620.00	0.00	0.00	4,980.00	48.1
5270 TRAVEL & MEETINGS	1,200.00	1,200.00	330.00	0.00	0.00	870.00	27.5
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,300.00	1,300.00	347.11	232.92	0.00	952.89	26.7
K-9 SERVICES	12,700.00	12,700.00	5,478.11	303.92	0.00	7,221.89	43.1
Dept: 220 FIRE							
5210 CONTRACT SERVICE	1,079,791.00	1,079,791.00	201,989.72	134,246.79	0.00	877,801.28	18.7
FIRE	1,079,791.00	1,079,791.00	201,989.72	134,246.79	0.00	877,801.28	18.7
Dept: 230 ANIMAL CONTROL							
5101 SALARIES - FULL TIME	46,384.00	46,384.00	12,488.00	3,568.00	0.00	33,896.00	26.9
5103 OVERTIME	500.00	500.00	785.35	229.29	0.00	-285.35	157.1
5111 RETIREMENT	4,079.00	4,079.00	1,098.16	313.76	0.00	2,980.84	26.9
5112 FICA	3,587.00	3,587.00	1,003.50	286.29	0.00	2,583.50	28.0
5114 UNEMPLOYMENT INS.	420.00	420.00	5.82	5.82	0.00	414.18	1.4
5115 HEALTH INSURANCE	8,400.00	8,400.00	2,190.28	722.22	0.00	6,209.72	26.1
5210 CONTRACT SERVICE	7,668.00	7,668.00	785.00	0.00	0.00	6,883.00	10.2
5241 MAINTENANCE OF EQUIPMENT	750.00	750.00	630.55	0.00	0.00	119.45	84.1
5242 VEHICLE FUEL	2,090.00	2,090.00	872.46	274.93	0.00	1,217.54	41.7
5301 OFFICE SUPPLIES	300.00	300.00	0.00	0.00	0.00	300.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	300.00	300.00	236.99	0.00	0.00	63.01	79.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	445.97	344.77	0.00	-445.97	0.0
ANIMAL CONTROL	74,478.00	74,478.00	20,542.08	5,745.08	0.00	53,935.92	27.6
Dept: 300 PUBLIC SERVICES MANAGEMENT							
5101 SALARIES - FULL TIME	60,220.00	60,220.00	22,752.68	4,632.16	0.00	37,467.32	37.8
5111 RETIREMENT	5,294.00	5,294.00	1,425.76	407.36	0.00	3,868.24	26.9
5112 FICA	4,607.00	4,607.00	1,639.73	321.00	0.00	2,967.27	35.6
5114 UNEMPLOYMENT INS.	273.00	273.00	0.00	0.00	0.00	273.00	0.0
5115 HEALTH INSURANCE	5,460.00	5,460.00	783.42	261.14	0.00	4,676.58	14.3

For the Period: 7/1/2020 to 9/30/2020

Fund: 01 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
PUBLIC SERVICES MANAGEMENT	75,854.00	75,854.00	26,601.59	5,621.66	0.00	49,252.41	35.1
Dept: 310 ENGINEERING							
5101 SALARIES - FULL TIME	152,548.00	152,548.00	25,653.60	7,329.60	0.00	126,894.40	16.8
5108 SPECIALTY PAY 5%	0.00	0.00	1,000.00	1,000.00	0.00	-1,000.00	0.0
5111 RETIREMENT	13,556.00	13,556.00	2,258.16	646.76	0.00	11,297.84	16.7
5112 FICA	11,792.00	11,792.00	2,038.79	637.04	0.00	9,753.21	17.3
5114 UNEMPLOYMENT INS.	756.00	756.00	0.00	0.00	0.00	756.00	0.0
5115 HEALTH INSURANCE	15,120.00	15,120.00	1,625.69	545.69	0.00	13,494.31	10.8
5124 EDUCATION INCENTIVE	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	0.0
5210 CONTRACT SERVICE	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
5241 MAINTENANCE OF EQUIPMENT	500.00	500.00	69.59	0.00	0.00	430.41	13.9
5242 VEHICLE FUEL	1,500.00	1,500.00	298.77	99.05	0.00	1,201.23	19.9
5250 PUBLICATION/DUES	280.00	280.00	0.00	0.00	0.00	280.00	0.0
5260 TELEPHONE	540.00	540.00	84.56	40.85	0.00	455.44	15.7
5301 OFFICE SUPPLIES	500.00	500.00	238.59	238.59	0.00	261.41	47.7
5310 SAFETY/EQUIPMENT/CLOTHING	300.00	300.00	246.75	0.00	0.00	53.25	82.3
ENGINEERING	202,492.00	202,492.00	33,514.50	10,537.58	0.00	168,977.50	16.6
Dept: 320 STREET MAINTENANCE							
5101 SALARIES - FULL TIME	125,267.00	125,267.00	31,642.24	9,874.88	0.00	93,624.76	25.3
5103 OVERTIME	10,000.00	10,000.00	1,129.78	371.88	0.00	8,870.22	11.3
5104 COURT/TRAVEL/STANDBY	13,870.00	13,870.00	2,135.59	560.12	0.00	11,734.41	15.4
5110 UNIFORM ALLOWANCE	7,000.00	7,000.00	1,823.22	906.30	0.00	5,176.78	26.0
5111 RETIREMENT	9,738.00	9,738.00	2,386.14	749.13	0.00	7,351.86	24.5
5112 FICA	11,430.00	11,430.00	2,636.91	817.59	0.00	8,793.09	23.1
5114 UNEMPLOYMENT INS.	1,428.00	1,428.00	0.43	0.00	0.00	1,427.57	0.0
5115 HEALTH INSURANCE	28,560.00	28,560.00	6,224.16	2,176.87	0.00	22,335.84	21.8
5123 WELLNESS PROGRAM	274.00	274.00	0.00	0.00	0.00	274.00	0.0
5210 CONTRACT SERVICE	25,250.00	25,250.00	0.00	0.00	0.00	25,250.00	0.0
5241 MAINTENANCE OF EQUIPMENT	54,000.00	54,000.00	23,974.34	3,728.16	0.00	30,025.66	44.4
5242 VEHICLE FUEL	18,000.00	18,000.00	4,470.45	1,831.64	0.00	13,529.55	24.8
5250 PUBLICATION/DUES	6,200.00	6,200.00	0.00	0.00	0.00	6,200.00	0.0
5252 RENT OF EQUIPMENT / PROPERTY	0.00	0.00	281.82	0.00	0.00	-281.82	0.0
5260 TELEPHONE	2,160.00	2,160.00	327.87	164.78	0.00	1,832.13	15.2
5265 TRAINING/EDUCATION	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
5270 TRAVEL & MEETINGS	800.00	800.00	0.00	0.00	0.00	800.00	0.0
5280 UTILITIES - ELECTRIC	115,000.00	115,000.00	32,494.27	11,909.90	0.00	82,505.73	28.3
5310 SAFETY/EQUIPMENT/CLOTHING	5,000.00	5,000.00	854.50	0.00	0.00	4,145.50	17.1
5320 SMALL TOOLS	4,000.00	4,000.00	746.70	746.70	0.00	3,253.30	18.7
5330 SPECIAL DEPARTMENTAL SUPPLIES	55,000.00	55,000.00	38,815.12	14,811.18	0.00	16,184.88	70.6
5442 EQUIPMENT - OTHER	242,186.00	242,186.00	15,570.57	0.00	0.00	226,615.43	6.4
STREET MAINTENANCE	736,663.00	736,663.00	165,514.11	48,649.13	0.00	571,148.89	22.5
Dept: 325 STORM DRAINS							
5103 OVERTIME	0.00	0.00	124.62	0.00	0.00	-124.62	0.0
5112 FICA	0.00	0.00	9.54	0.00	0.00	-9.54	0.0
5115 HEALTH INSURANCE	0.00	0.00	21.50	0.00	0.00	-21.50	0.0
5241 MAINTENANCE OF EQUIPMENT	6,000.00	6,000.00	1,033.29	36.31	0.00	4,966.71	17.2
5242 VEHICLE FUEL	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	0.0
5250 PUBLICATION/DUES	9,500.00	9,500.00	0.00	0.00	0.00	9,500.00	0.0
5280 UTILITIES - ELECTRIC	700.00	700.00	106.53	49.17	0.00	593.47	15.2
5310 SAFETY/EQUIPMENT/CLOTHING	250.00	250.00	0.00	0.00	0.00	250.00	0.0
STORM DRAINS	17,850.00	17,850.00	1,295.48	85.48	0.00	16,554.52	7.3
Dept: 330 SANITATION							
5210 CONTRACT SERVICE	1,124,880.00	1,124,880.00	225,697.78	111,785.81	0.00	899,182.22	20.1
5216 RECYCLING/LITTER REDUCTION	300.00	300.00	0.00	0.00	0.00	300.00	0.0
5217 RECYCLING TASK FORCE	35,339.00	35,339.00	32,324.52	0.00	0.00	3,014.48	91.5
5301 OFFICE SUPPLIES	800.00	800.00	0.00	0.00	0.00	800.00	0.0

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
SANITATION	1,161,319.00	1,161,319.00	258,022.30	111,785.81	0.00	903,296.70	22.2
Dept: 340 SHOP							
5101 SALARIES - FULL TIME	59,231.00	59,231.00	14,215.68	4,556.16	0.00	45,015.32	24.0
5111 RETIREMENT	4,951.00	4,951.00	1,166.95	380.88	0.00	3,784.05	23.6
5112 FICA	4,557.00	4,557.00	1,074.41	344.11	0.00	3,482.59	23.6
5114 UNEMPLOYMENT INS.	588.00	588.00	2.98	0.00	0.00	585.02	0.5
5115 HEALTH INSURANCE	11,760.00	11,760.00	2,709.35	852.96	0.00	9,050.65	23.0
5123 WELLNESS PROGRAM	336.00	336.00	0.00	0.00	0.00	336.00	0.0
5210 CONTRACT SERVICE	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
5240 M & O IMPROVEMENTS	1,350.00	1,350.00	0.00	0.00	0.00	1,350.00	0.0
5241 MAINTENANCE OF EQUIPMENT	24,500.00	24,500.00	3,023.10	682.36	0.00	21,476.90	12.3
5242 VEHICLE FUEL	0.00	0.00	365.54	242.53	0.00	-365.54	0.0
5252 RENT OF EQUIPMENT / PROPERTY	450.00	450.00	0.00	0.00	0.00	450.00	0.0
5260 TELEPHONE	540.00	540.00	83.28	52.68	0.00	456.72	15.4
5310 SAFETY/EQUIPMENT/CLOTHING	500.00	500.00	420.00	7.54	0.00	80.00	84.0
5320 SMALL TOOLS	4,000.00	4,000.00	109.46	0.00	0.00	3,890.54	2.7
SHOP	117,263.00	117,263.00	23,170.75	7,119.22	0.00	94,092.25	19.8
Dept: 345 BUILDINGS & GROUNDS							
5101 SALARIES - FULL TIME	72,975.00	72,975.00	17,125.76	4,347.52	0.00	55,849.24	23.5
5103 OVERTIME	0.00	0.00	89.01	0.00	0.00	-89.01	0.0
5111 RETIREMENT	5,643.00	5,643.00	1,289.25	336.16	0.00	4,353.75	22.8
5112 FICA	5,597.00	5,597.00	1,285.68	320.40	0.00	4,311.32	23.0
5114 UNEMPLOYMENT INS.	672.00	672.00	0.00	0.00	0.00	672.00	0.0
5115 HEALTH INSURANCE	13,440.00	13,440.00	2,398.12	811.69	0.00	11,041.88	17.8
5123 WELLNESS PROGRAM	192.00	192.00	0.00	0.00	0.00	192.00	0.0
5210 CONTRACT SERVICE	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
5240 M & O IMPROVEMENTS	3,750.00	3,750.00	713.16	538.16	0.00	3,036.84	19.0
5241 MAINTENANCE OF EQUIPMENT	13,000.00	13,000.00	5,503.16	807.08	0.00	7,496.84	42.3
5242 VEHICLE FUEL	0.00	0.00	417.66	191.41	0.00	-417.66	0.0
5250 PUBLICATION/DUES	250.00	250.00	121.00	0.00	0.00	129.00	48.4
5260 TELEPHONE	0.00	0.00	127.70	64.94	0.00	-127.70	0.0
5302 CUSTODIAL SUPPLIES	6,500.00	6,500.00	1,198.86	998.14	0.00	5,301.14	18.4
5310 SAFETY/EQUIPMENT/CLOTHING	300.00	300.00	406.41	106.44	0.00	-106.41	135.5
5320 SMALL TOOLS	400.00	400.00	0.00	0.00	0.00	400.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
5442 EQUIPMENT - OTHER	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
BUILDINGS & GROUNDS	139,719.00	139,719.00	30,675.77	8,521.94	0.00	109,043.23	22.0
Dept: 350 COMMUNITY DEVELOPMENT							
5101 SALARIES - FULL TIME	221,541.00	221,541.00	77,547.38	21,488.88	0.00	143,993.62	35.0
5102 SALARIES - PART TIME	4,500.00	4,500.00	400.00	0.00	0.00	4,100.00	8.9
5103 OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5105 CERTIFICATE PAY	1,300.00	1,300.00	175.00	50.00	0.00	1,125.00	13.5
5108 SPECIALTY PAY 5%	1,170.00	1,170.00	0.00	0.00	0.00	1,170.00	0.0
5111 RETIREMENT	18,862.00	18,862.00	6,392.06	1,829.73	0.00	12,469.94	33.9
5112 FICA	17,659.00	17,659.00	5,844.60	1,603.91	0.00	11,814.40	33.1
5114 UNEMPLOYMENT INS.	1,488.00	1,488.00	14.80	0.00	0.00	1,473.20	1.0
5115 HEALTH INSURANCE	24,360.00	24,360.00	6,799.27	2,260.54	0.00	17,560.73	27.9
5123 WELLNESS PROGRAM	1,824.00	1,824.00	0.00	0.00	0.00	1,824.00	0.0
5210 CONTRACT SERVICE	45,000.00	45,000.00	124.00	0.00	0.00	44,876.00	0.3
5221 FEE REFUNDS	0.00	0.00	500.00	500.00	0.00	-500.00	0.0
5241 MAINTENANCE OF EQUIPMENT	500.00	500.00	5.56	0.00	0.00	494.44	1.1
5242 VEHICLE FUEL	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5250 PUBLICATION/DUES	880.00	880.00	0.00	0.00	0.00	880.00	0.0
5260 TELEPHONE	3,780.00	3,780.00	231.57	-74.40	0.00	3,548.43	6.1
5265 TRAINING/EDUCATION	1,110.00	1,110.00	0.00	0.00	0.00	1,110.00	0.0
5270 TRAVEL & MEETINGS	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	0.0
5301 OFFICE SUPPLIES	1,500.00	1,500.00	95.67	95.67	0.00	1,404.33	6.4
5310 SAFETY/EQUIPMENT/CLOTHING	350.00	350.00	250.00	0.00	0.00	100.00	71.4

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 350 COMMUNITY DEVELOPMENT							
5442 EQUIPMENT - OTHER	1,800.00	1,800.00	688.20	109.70	0.00	1,111.80	38.2
COMMUNITY DEVELOPMENT	349,974.00	349,974.00	99,068.11	27,864.03	0.00	250,905.89	28.3
Dept: 360 BUILDING & SAFETY							
5101 SALARIES - FULL TIME	108,809.00	108,809.00	29,294.72	8,369.92	0.00	79,514.28	26.9
5105 CERTIFICATE PAY	650.00	650.00	100.00	0.00	0.00	550.00	15.4
5108 SPECIALTY PAY 5%	2,470.00	2,470.00	2,000.00	2,000.00	0.00	470.00	81.0
5111 RETIREMENT	8,654.00	8,654.00	2,215.66	652.94	0.00	6,438.34	25.6
5112 FICA	8,563.00	8,563.00	2,401.69	793.29	0.00	6,161.31	28.0
5114 UNEMPLOYMENT INS.	798.00	798.00	0.00	0.00	0.00	798.00	0.0
5115 HEALTH INSURANCE	15,960.00	15,960.00	3,072.42	1,024.77	0.00	12,887.58	19.3
5213 STATE MANDATED FEE	5,400.00	5,400.00	2,982.17	0.00	0.00	2,417.83	55.2
5241 MAINTENANCE OF EQUIPMENT	1,200.00	1,200.00	180.65	180.65	0.00	1,019.35	15.1
5242 VEHICLE FUEL	1,500.00	1,500.00	639.35	176.68	0.00	860.65	42.6
5250 PUBLICATION/DUES	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	0.0
5260 TELEPHONE	1,080.00	1,080.00	179.12	86.70	0.00	900.88	16.6
5265 TRAINING/EDUCATION	1,325.00	1,325.00	0.00	0.00	0.00	1,325.00	0.0
5270 TRAVEL & MEETINGS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
5301 OFFICE SUPPLIES	1,050.00	1,050.00	260.13	260.13	0.00	789.87	24.8
5310 SAFETY/EQUIPMENT/CLOTHING	900.00	900.00	492.43	250.00	0.00	407.57	54.7
BUILDING & SAFETY	161,759.00	161,759.00	43,818.34	13,795.08	0.00	117,940.66	27.1
Dept: 410 LIBRARY SERVICES							
5101 SALARIES - FULL TIME	68,474.00	68,474.00	18,435.24	5,267.20	0.00	50,038.76	26.9
5102 SALARIES - PART TIME	77,378.00	77,378.00	11,193.30	2,821.74	0.00	66,184.70	14.5
5103 OVERTIME	0.00	0.00	338.89	37.56	0.00	-338.89	0.0
5108 SPECIALTY PAY 5%	0.00	0.00	500.00	500.00	0.00	-500.00	0.0
5111 RETIREMENT	7,910.00	7,910.00	2,369.49	657.33	0.00	5,540.51	30.0
5112 FICA	11,158.00	11,158.00	2,306.98	652.02	0.00	8,851.02	20.7
5114 UNEMPLOYMENT INS.	3,336.00	3,336.00	11.90	0.00	0.00	3,324.10	0.4
5115 HEALTH INSURANCE	16,800.00	16,800.00	2,100.00	700.00	0.00	14,700.00	12.5
5210 CONTRACT SERVICE	3,850.00	3,850.00	179.97	59.99	0.00	3,670.03	4.7
5222 LITERACY SERVICES	18,000.00	18,000.00	35.99	35.99	0.00	17,964.01	0.2
5250 PUBLICATION/DUES	2,177.00	2,177.00	0.00	0.00	0.00	2,177.00	0.0
5265 TRAINING/EDUCATION	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5280 UTILITIES - ELECTRIC	11,000.00	11,000.00	4,000.81	1,853.89	0.00	6,999.19	36.4
5301 OFFICE SUPPLIES	2,000.00	2,000.00	119.18	119.18	0.00	1,880.82	6.0
5310 SAFETY/EQUIPMENT/CLOTHING	200.00	200.00	0.00	0.00	0.00	200.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	6,500.00	6,500.00	328.58	48.24	0.00	6,171.42	5.1
5442 EQUIPMENT - OTHER	1,800.00	1,800.00	803.68	109.70	0.00	996.32	44.6
5444 LIBRARY BOOKS	7,000.00	7,000.00	1,694.38	54.54	0.00	5,305.62	24.2
LIBRARY SERVICES	238,083.00	238,083.00	44,418.39	12,917.38	0.00	193,664.61	18.7
Dept: 415 COMMUNITY SERVICES MANAGEMENT							
5101 SALARIES - FULL TIME	119,704.00	119,704.00	32,228.00	9,208.00	0.00	87,476.00	26.9
5111 RETIREMENT	10,527.00	10,527.00	2,834.16	809.76	0.00	7,692.84	26.9
5112 FICA	9,157.00	9,157.00	2,416.69	688.16	0.00	6,740.31	26.4
5114 UNEMPLOYMENT INS.	420.00	420.00	0.00	0.00	0.00	420.00	0.0
5115 HEALTH INSURANCE	8,400.00	8,400.00	1,150.05	383.35	0.00	7,249.95	13.7
5241 MAINTENANCE OF EQUIPMENT	500.00	500.00	922.36	922.36	0.00	-422.36	184.5
5242 VEHICLE FUEL	400.00	400.00	44.78	44.78	0.00	355.22	11.2
5250 PUBLICATION/DUES	1,260.00	1,260.00	1,091.00	0.00	0.00	169.00	86.6
5260 TELEPHONE	540.00	540.00	84.56	40.85	0.00	455.44	15.7
5265 TRAINING/EDUCATION	275.00	275.00	0.00	0.00	0.00	275.00	0.0
5270 TRAVEL & MEETINGS	400.00	400.00	245.00	0.00	0.00	155.00	61.3
5301 OFFICE SUPPLIES	400.00	400.00	71.37	0.00	0.00	328.63	17.8
5442 EQUIPMENT - OTHER	0.00	0.00	109.70	0.00	0.00	-109.70	0.0
COMMUNITY SERVICES MANAGEMENT	151,983.00	151,983.00	41,197.67	12,097.26	0.00	110,785.33	27.1
Dept: 420 PARKS MAINTENANCE SERVICES							

For the Period: 7/1/2020 to 9/30/2020

Fund: 01 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 420 PARKS MAINTENANCE SERVICES							
5101 SALARIES - FULL TIME	245,358.00	245,358.00	55,290.27	18,582.92	0.00	190,067.73	22.5
5103 OVERTIME	8,000.00	8,000.00	424.33	348.50	0.00	7,575.67	5.3
5104 COURT/TRAVEL/STANDBY	9,855.00	9,855.00	1,709.77	408.38	0.00	8,145.23	17.3
5108 SPECIALTY PAY 5%	433.00	433.00	431.88	166.68	0.00	1.12	99.7
5110 UNIFORM ALLOWANCE	2,500.00	2,500.00	639.11	391.66	0.00	1,860.89	25.6
5111 RETIREMENT	20,373.00	20,373.00	4,609.97	1,566.87	0.00	15,763.03	22.6
5112 FICA	20,169.00	20,169.00	4,249.20	1,457.33	0.00	15,919.80	21.1
5114 UNEMPLOYMENT INS.	2,240.00	2,240.00	107.74	107.74	0.00	2,132.26	4.8
5115 HEALTH INSURANCE	44,800.00	44,800.00	8,754.86	3,126.86	0.00	36,045.14	19.5
5210 CONTRACT SERVICE	5,500.00	5,500.00	9,950.00	4,975.00	0.00	-4,450.00	180.9
5240 M & O IMPROVEMENTS	5,400.00	5,400.00	1,350.00	900.00	0.00	4,050.00	25.0
5241 MAINTENANCE OF EQUIPMENT	50,000.00	50,000.00	3,788.37	2,114.42	0.00	46,211.63	7.6
5242 VEHICLE FUEL	10,000.00	10,000.00	1,501.17	554.15	0.00	8,498.83	15.0
5250 PUBLICATION/DUES	975.00	975.00	0.00	0.00	0.00	975.00	0.0
5252 RENT OF EQUIPMENT / PROPERTY	800.00	800.00	287.88	0.00	0.00	512.12	36.0
5260 TELEPHONE	2,160.00	2,160.00	338.24	163.40	0.00	1,821.76	15.7
5263 CHEMICALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5265 TRAINING/EDUCATION	400.00	400.00	0.00	0.00	0.00	400.00	0.0
5270 TRAVEL & MEETINGS	400.00	400.00	0.00	0.00	0.00	400.00	0.0
5280 UTILITIES - ELECTRIC	25,000.00	25,000.00	2,622.48	1,479.72	0.00	22,377.52	10.5
5301 OFFICE SUPPLIES	500.00	500.00	192.04	139.05	0.00	307.96	38.4
5302 CUSTODIAL SUPPLIES	7,000.00	7,000.00	830.21	657.81	0.00	6,169.79	11.9
5310 SAFETY/EQUIPMENT/CLOTHING	3,500.00	3,500.00	1,013.53	48.08	0.00	2,486.47	29.0
5320 SMALL TOOLS	4,050.00	4,050.00	1,426.33	264.73	0.00	2,623.67	35.2
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
5350 WATER PURCHASES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5442 EQUIPMENT - OTHER	44,000.00	44,000.00	38,125.75	0.00	0.00	5,874.25	86.6
PARKS MAINTENANCE SERVICES	518,913.00	518,913.00	137,643.13	37,453.30	0.00	381,269.87	26.5
Dept: 421 RECREATIONAL PROGRAMS							
5101 SALARIES - FULL TIME	41,101.00	41,101.00	5,810.00	237.60	0.00	35,291.00	14.1
5102 SALARIES - PART TIME	5,000.00	5,000.00	97.50	0.00	0.00	4,902.50	2.0
5103 OVERTIME	0.00	0.00	74.93	15.65	0.00	-74.93	0.0
5108 SPECIALTY PAY 5%	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00	0.0
5111 RETIREMENT	3,279.00	3,279.00	407.25	0.00	0.00	2,871.75	12.4
5112 FICA	3,626.00	3,626.00	456.31	19.37	0.00	3,169.69	12.6
5114 UNEMPLOYMENT INS.	720.00	720.00	3.61	0.00	0.00	716.39	0.5
5115 HEALTH INSURANCE	8,400.00	8,400.00	1,050.00	0.00	0.00	7,350.00	12.5
5210 CONTRACT SERVICE	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
5250 PUBLICATION/DUES	320.00	320.00	25.90	12.95	0.00	294.10	8.1
5260 TELEPHONE	540.00	540.00	84.56	40.85	0.00	455.44	15.7
5265 TRAINING/EDUCATION	350.00	350.00	75.00	75.00	0.00	275.00	21.4
5270 TRAVEL & MEETINGS	0.00	0.00	7.50	0.00	0.00	-7.50	0.0
5301 OFFICE SUPPLIES	400.00	400.00	0.00	0.00	0.00	400.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	400.00	400.00	0.00	0.00	0.00	400.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	49,000.00	49,000.00	672.37	29.19	0.00	48,327.63	1.4
RECREATIONAL PROGRAMS	117,436.00	117,436.00	8,764.93	430.61	0.00	108,671.07	7.5
Dept: 431 POOL PROGRAMS							
5102 SALARIES - PART TIME	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
5112 FICA	612.00	612.00	0.00	0.00	0.00	612.00	0.0
5114 UNEMPLOYMENT INS.	360.00	360.00	0.00	0.00	0.00	360.00	0.0
5250 PUBLICATION/DUES	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
5270 TRAVEL & MEETINGS	200.00	200.00	0.00	0.00	0.00	200.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	875.00	875.00	0.00	0.00	0.00	875.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
POOL PROGRAMS	12,747.00	12,747.00	0.00	0.00	0.00	12,747.00	0.0
Dept: 450 SPECIAL EVENTS							
5102 SALARIES - PART TIME	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5103 OVERTIME	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 450 SPECIAL EVENTS							
5112 FICA	1,148.00	1,148.00	0.00	0.00	0.00	1,148.00	0.0
5114 UNEMPLOYMENT INS.	900.00	900.00	0.00	0.00	0.00	900.00	0.0
5201 ADVERTISING (INCL LEGAL)	400.00	400.00	720.00	0.00	0.00	-320.00	180.0
5210 CONTRACT SERVICE	15,000.00	15,000.00	-1,125.00	0.00	0.00	16,125.00	-7.5
5212 MARKET SUPPLIES	30,500.00	30,500.00	0.00	0.00	0.00	30,500.00	0.0
5241 MAINTENANCE OF EQUIPMENT	0.00	0.00	112.69	13.70	0.00	-112.69	0.0
5242 VEHICLE FUEL	400.00	400.00	0.00	0.00	0.00	400.00	0.0
5250 PUBLICATION/DUES	1,638.00	1,638.00	0.00	0.00	0.00	1,638.00	0.0
5252 RENT OF EQUIPMENT / PROPERTY	6,150.00	6,150.00	0.00	0.00	0.00	6,150.00	0.0
5270 TRAVEL & MEETINGS	200.00	200.00	0.00	0.00	0.00	200.00	0.0
5301 OFFICE SUPPLIES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	300.00	300.00	0.00	0.00	0.00	300.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	200.00	200.00	0.00	0.00	0.00	200.00	0.0
SPECIAL EVENTS	72,086.00	72,086.00	-292.31	13.70	0.00	72,378.31	-0.4
Dept: 999 COVID-19							
5101 SALARIES - FULL TIME	0.00	0.00	14,551.44	1,270.56	0.00	-14,551.44	0.0
5102 SALARIES - PART TIME	0.00	0.00	965.25	965.25	0.00	-965.25	0.0
5103 OVERTIME	0.00	0.00	4,640.19	254.07	0.00	-4,640.19	0.0
5111 RETIREMENT	0.00	0.00	1,397.70	98.73	0.00	-1,397.70	0.0
5112 FICA	0.00	0.00	1,494.83	188.34	0.00	-1,494.83	0.0
5114 UNEMPLOYMENT INS.	0.00	0.00	35.71	35.71	0.00	-35.71	0.0
5115 HEALTH INSURANCE	0.00	0.00	3,916.27	487.04	0.00	-3,916.27	0.0
5210 CONTRACT SERVICE	0.00	0.00	5,717.71	967.71	0.00	-5,717.71	0.0
5221 FEE REFUNDS	0.00	0.00	30.00	0.00	0.00	-30.00	0.0
5241 MAINTENANCE OF EQUIPMENT	0.00	0.00	5,957.26	2,669.99	0.00	-5,957.26	0.0
5250 PUBLICATION/DUES	0.00	0.00	14.99	0.00	0.00	-14.99	0.0
5270 TRAVEL & MEETINGS	0.00	0.00	318.40	0.00	0.00	-318.40	0.0
5301 OFFICE SUPPLIES	0.00	0.00	423.36	143.53	0.00	-423.36	0.0
5302 CUSTODIAL SUPPLIES	0.00	0.00	54.08	54.08	0.00	-54.08	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	0.00	0.00	8,880.79	5,789.37	0.00	-8,880.79	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	5,706.81	3,830.52	0.00	-5,706.81	0.0
COVID-19	0.00	0.00	54,104.79	16,754.90	0.00	-54,104.79	0.0
Expenditures	10,167,498.00	10,167,498.00	2,350,736.42	764,299.72	0.00	7,816,761.58	23.1
Fund: 04 - TRAFFIC SAFETY							
Revenues							
Dept: 000							
4310 VEHICLE CODE FINES	0.00	0.00	1,146.00	9.24	0.00	-1,146.00	0.0
Dept: 000	0.00	0.00	1,146.00	9.24	0.00	-1,146.00	0.0
Revenues	0.00	0.00	1,146.00	9.24	0.00	-1,146.00	0.0
Fund: 05 - STATE GAS TAX							
Revenues							
Dept: 000							
4419 STATE GAS TAX - 2103	0.00	0.00	39,221.41	26,735.64	0.00	-39,221.41	0.0
4420 STATE GAS TAX - 2105	0.00	0.00	26,211.58	17,968.41	0.00	-26,211.58	0.0
4421 STATE GAS TAX - 2106	0.00	0.00	16,126.94	11,033.16	0.00	-16,126.94	0.0
4422 STATE GAS TAX - 2107	0.00	0.00	36,106.29	24,798.53	0.00	-36,106.29	0.0
4423 STATE GAS TAX - 2107.5	0.00	0.00	4,000.00	0.00	0.00	-4,000.00	0.0
Dept: 000	0.00	0.00	121,666.22	80,535.74	0.00	-121,666.22	0.0
Revenues	0.00	0.00	121,666.22	80,535.74	0.00	-121,666.22	0.0
Fund: 06 - LOCAL TRANSPORTATION							

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 06 - LOCAL TRANSPORTATION							
Expenditures							
Dept: 320 STREET MAINTENANCE							
5210 CONTRACT SERVICE	0.00	0.00	2,285.53	2,285.53	0.00	-2,285.53	0.0
STREET MAINTENANCE	0.00	0.00	2,285.53	2,285.53	0.00	-2,285.53	0.0
Dept: 321 BICYCLE/PEDESTRIAN WAYS							
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	279.87	0.00	0.00	-279.87	0.0
BICYCLE/PEDESTRIAN WAYS	0.00	0.00	279.87	0.00	0.00	-279.87	0.0
Expenditures	0.00	0.00	2,565.40	2,285.53	0.00	-2,565.40	0.0
Fund: 08 - LTA MEASURE D							
Expenditures							
Dept: 320 STREET MAINTENANCE							
5201 ADVERTISING (INCL LEGAL)	0.00	0.00	1,440.00	0.00	0.00	-1,440.00	0.0
5210 CONTRACT SERVICE	0.00	0.00	219,616.07	89,212.49	0.00	-219,616.07	0.0
5241 MAINTENANCE OF EQUIPMENT	0.00	0.00	5,656.88	5,656.88	0.00	-5,656.88	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	24,517.65	24,517.65	0.00	-24,517.65	0.0
STREET MAINTENANCE	0.00	0.00	251,230.60	119,387.02	0.00	-251,230.60	0.0
Expenditures	0.00	0.00	251,230.60	119,387.02	0.00	-251,230.60	0.0
Fund: 09 - PROP 172							
Revenues							
Dept: 000							
4460 STATE GRANT - PROP 172	0.00	0.00	21,829.87	0.00	0.00	-21,829.87	0.0
Dept: 000	0.00	0.00	21,829.87	0.00	0.00	-21,829.87	0.0
Revenues	0.00	0.00	21,829.87	0.00	0.00	-21,829.87	0.0
Fund: 15 - HOME							
Revenues							
Dept: 000							
4454 FTHB PROGRAM	0.00	0.00	19,360.00	19,360.00	0.00	-19,360.00	0.0
4610 INTEREST EARNED	0.00	0.00	6,976.56	6,976.56	0.00	-6,976.56	0.0
Dept: 000	0.00	0.00	26,336.56	26,336.56	0.00	-26,336.56	0.0
Revenues	0.00	0.00	26,336.56	26,336.56	0.00	-26,336.56	0.0
Fund: 16 - HOUSING REHAB							
Revenues							
Dept: 000							
4451 STBG 1703 GRANT	0.00	0.00	822.48	200.00	0.00	-822.48	0.0
4462 STBG 6717 GRANT	0.00	0.00	109.82	26.85	0.00	-109.82	0.0
4475 PROGRAM INCOME	0.00	0.00	46.25	0.00	0.00	-46.25	0.0
4610 INTEREST EARNED	0.00	0.00	161.45	53.15	0.00	-161.45	0.0
Dept: 000	0.00	0.00	1,140.00	280.00	0.00	-1,140.00	0.0
Revenues	0.00	0.00	1,140.00	280.00	0.00	-1,140.00	0.0
Expenditures							
Dept: 190 GENERAL SERVICES							
5201 ADVERTISING (INCL LEGAL)	0.00	0.00	231.49	231.49	0.00	-231.49	0.0
GENERAL SERVICES	0.00	0.00	231.49	231.49	0.00	-231.49	0.0

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 16 - HOUSING REHAB							
Expenditures	0.00	0.00	231.49	231.49	0.00	-231.49	0.0
Fund: 18 - RLA - Fund							
Revenues							
Dept: 000							
4475 PROGRAM INCOME	0.00	0.00	8,669.86	2,832.93	0.00	-8,669.86	0.0
4610 INTEREST EARNED	0.00	0.00	508.24	137.36	0.00	-508.24	0.0
Dept: 000	0.00	0.00	9,178.10	2,970.29	0.00	-9,178.10	0.0
Revenues	0.00	0.00	9,178.10	2,970.29	0.00	-9,178.10	0.0
Fund: 21 - WILDFLOWER#8-LANDSCAPE/LIGHTNG							
Revenues							
Dept: 000							
4546 LANDSCAPING	0.00	0.00	14,980.68	0.00	0.00	-14,980.68	0.0
4547 LIGHTING	0.00	0.00	2,996.76	0.00	0.00	-2,996.76	0.0
Dept: 000	0.00	0.00	17,977.44	0.00	0.00	-17,977.44	0.0
Revenues	0.00	0.00	17,977.44	0.00	0.00	-17,977.44	0.0
Expenditures							
Dept: 500 LANDSCAPE							
5210 CONTRACT SERVICE	0.00	0.00	1,000.00	500.00	0.00	-1,000.00	0.0
LANDSCAPE	0.00	0.00	1,000.00	500.00	0.00	-1,000.00	0.0
Expenditures	0.00	0.00	1,000.00	500.00	0.00	-1,000.00	0.0
Fund: 23 - PASEO DEL SOL-LANDSCAPE/LIGHT							
Revenues							
Dept: 000							
4546 LANDSCAPING	0.00	0.00	17,489.64	0.00	0.00	-17,489.64	0.0
4547 LIGHTING	0.00	0.00	3,497.74	0.00	0.00	-3,497.74	0.0
Dept: 000	0.00	0.00	20,987.38	0.00	0.00	-20,987.38	0.0
Revenues	0.00	0.00	20,987.38	0.00	0.00	-20,987.38	0.0
Fund: 25 - DONATIONS - LIBRARY							
Expenditures							
Dept: 410 LIBRARY SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	88.19	88.19	0.00	-88.19	0.0
LIBRARY SERVICES	0.00	0.00	88.19	88.19	0.00	-88.19	0.0
Expenditures	0.00	0.00	88.19	88.19	0.00	-88.19	0.0
Fund: 31 - COPS 2017							
Revenues							
Dept: 000							
4790 NOT OTHERWISE CLASSIFIED	0.00	0.00	16,195.03	0.00	0.00	-16,195.03	0.0
Dept: 000	0.00	0.00	16,195.03	0.00	0.00	-16,195.03	0.0
Revenues	0.00	0.00	16,195.03	0.00	0.00	-16,195.03	0.0
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							
5210 CONTRACT SERVICE	0.00	0.00	14,909.56	14,909.56	0.00	-14,909.56	0.0
5262 TESTING SERVICES	0.00	0.00	578.00	578.00	0.00	-578.00	0.0

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 31 - COPS 2017							
Expenditures							
POLICE MANAGEMENT SERVICES	0.00	0.00	15,487.56	15,487.56	0.00	-15,487.56	0.0
Expenditures	0.00	0.00	15,487.56	15,487.56	0.00	-15,487.56	0.0
Fund: 35 - SKY RANCH DISTRICT							
Revenues							
Dept: 000							
4546 LANDSCAPING	0.00	0.00	74,970.00	0.00	0.00	-74,970.00	0.0
Dept: 000	0.00	0.00	74,970.00	0.00	0.00	-74,970.00	0.0
Revenues	0.00	0.00	74,970.00	0.00	0.00	-74,970.00	0.0
Expenditures							
Dept: 420 PARKS MAINTENANCE SERVICES							
5103 OVERTIME	0.00	0.00	232.14	0.00	0.00	-232.14	0.0
5112 FICA	0.00	0.00	17.42	0.00	0.00	-17.42	0.0
5240 M & O IMPROVEMENTS	0.00	0.00	675.00	450.00	0.00	-675.00	0.0
5241 MAINTENANCE OF EQUIPMENT	0.00	0.00	1,364.26	511.61	0.00	-1,364.26	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	268.81	0.00	0.00	-268.81	0.0
PARKS MAINTENANCE SERVICES	0.00	0.00	2,557.63	961.61	0.00	-2,557.63	0.0
Dept: 500 LANDSCAPE							
5210 CONTRACT SERVICE	0.00	0.00	46,590.50	7,050.00	0.00	-46,590.50	0.0
5350 WATER PURCHASES	0.00	0.00	387.14	0.00	0.00	-387.14	0.0
LANDSCAPE	0.00	0.00	46,977.64	7,050.00	0.00	-46,977.64	0.0
Expenditures	0.00	0.00	49,535.27	8,011.61	0.00	-49,535.27	0.0
Fund: 39 - LIBRARY LITERACY STATE							
Expenditures							
Dept: 410 LIBRARY SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	10,175.70	554.83	0.00	-10,175.70	0.0
LIBRARY SERVICES	0.00	0.00	10,175.70	554.83	0.00	-10,175.70	0.0
Expenditures	0.00	0.00	10,175.70	554.83	0.00	-10,175.70	0.0
Fund: 41 - COPS 2018							
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	2,909.25	0.00	0.00	-2,909.25	0.0
5440 EQUIPMENT - AUTOMOTIVE	0.00	0.00	142,536.53	0.00	0.00	-142,536.53	0.0
5442 EQUIPMENT - OTHER	0.00	0.00	74,929.34	0.00	0.00	-74,929.34	0.0
POLICE MANAGEMENT SERVICES	0.00	0.00	220,375.12	0.00	0.00	-220,375.12	0.0
Expenditures	0.00	0.00	220,375.12	0.00	0.00	-220,375.12	0.0
Fund: 42 - LIBRARY STATE GRANT							
Expenditures							
Dept: 410 LIBRARY SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	11.08	0.00	0.00	-11.08	0.0
LIBRARY SERVICES	0.00	0.00	11.08	0.00	0.00	-11.08	0.0
Expenditures	0.00	0.00	11.08	0.00	0.00	-11.08	0.0
Fund: 47 - COMMUNITY SERVICES GRANTS							

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 47 - COMMUNITY SERVICES GRANTS							
Revenues							
Dept: 000							
4730 LIBRARY - OTHER	0.00	0.00	6,000.00	0.00	0.00	-6,000.00	0.0
Dept: 000	0.00	0.00	6,000.00	0.00	0.00	-6,000.00	0.0
Revenues	0.00	0.00	6,000.00	0.00	0.00	-6,000.00	0.0
Expenditures							
Dept: 410 LIBRARY SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	3,745.96	2,419.21	0.00	-3,745.96	0.0
LIBRARY SERVICES	0.00	0.00	3,745.96	2,419.21	0.00	-3,745.96	0.0
Expenditures	0.00	0.00	3,745.96	2,419.21	0.00	-3,745.96	0.0
Fund: 48 - GENERAL LOAN ACCOUNT							
Revenues							
Dept: 000							
4475 PROGRAM INCOME	0.00	0.00	2,179.54	722.59	0.00	-2,179.54	0.0
4610 INTEREST EARNED	0.00	0.00	427.61	146.46	0.00	-427.61	0.0
Dept: 000	0.00	0.00	2,607.15	869.05	0.00	-2,607.15	0.0
Revenues	0.00	0.00	2,607.15	869.05	0.00	-2,607.15	0.0
Fund: 50 - WATER							
Revenues							
Dept: 000							
4551 WATER SERVICE CHARGES	0.00	0.00	1,768,576.48	576,386.88	0.00	-1,768,576.48	0.0
4552 WATER CONNECTION FEES	0.00	0.00	13,100.00	12,220.00	0.00	-13,100.00	0.0
4554 WATER TURN ON FEES	0.00	0.00	200.00	0.00	0.00	-200.00	0.0
4555 WATER NOC	0.00	0.00	1,076.00	1,076.00	0.00	-1,076.00	0.0
4790 NOT OTHERWISE CLASSIFIED	0.00	0.00	195.00	75.00	0.00	-195.00	0.0
Dept: 000	0.00	0.00	1,783,147.48	589,757.88	0.00	-1,783,147.48	0.0
Revenues	0.00	0.00	1,783,147.48	589,757.88	0.00	-1,783,147.48	0.0
Expenditures							
Dept: 510 WATER OPERATIONS							
5101 SALARIES - FULL TIME	0.00	0.00	219,002.06	65,158.65	0.00	-219,002.06	0.0
5103 OVERTIME	0.00	0.00	6,621.46	1,961.29	0.00	-6,621.46	0.0
5104 COURT/TRAVEL/STANDBY	0.00	0.00	6,447.58	1,862.56	0.00	-6,447.58	0.0
5105 CERTIFICATE PAY	0.00	0.00	2,200.00	600.00	0.00	-2,200.00	0.0
5110 UNIFORM ALLOWANCE	0.00	0.00	937.37	393.01	0.00	-937.37	0.0
5111 RETIREMENT	0.00	0.00	17,623.94	5,217.98	0.00	-17,623.94	0.0
5112 FICA	0.00	0.00	17,177.68	5,071.11	0.00	-17,177.68	0.0
5114 UNEMPLOYMENT INS.	0.00	0.00	51.87	0.00	0.00	-51.87	0.0
5115 HEALTH INSURANCE	0.00	0.00	23,221.43	8,107.02	0.00	-23,221.43	0.0
5120 VEHICLE ALLOWANCE	0.00	0.00	310.00	120.00	0.00	-310.00	0.0
5210 CONTRACT SERVICE	0.00	0.00	983.11	325.45	0.00	-983.11	0.0
5230 GENERAL LIABILITY INSURANCE	0.00	0.00	37,953.60	0.00	0.00	-37,953.60	0.0
5240 M & O IMPROVEMENTS	0.00	0.00	135.00	90.00	0.00	-135.00	0.0
5241 MAINTENANCE OF EQUIPMENT	0.00	0.00	144,362.44	6,881.66	42.54	-144,404.98	0.0
5242 VEHICLE FUEL	0.00	0.00	6,799.04	2,889.17	0.00	-6,799.04	0.0
5250 PUBLICATION/DUES	0.00	0.00	6,715.72	5,739.65	0.00	-6,715.72	0.0
5252 RENT OF EQUIPMENT / PROPERTY	0.00	0.00	9,513.75	9,513.75	0.00	-9,513.75	0.0
5260 TELEPHONE	0.00	0.00	2,925.84	1,130.72	0.00	-2,925.84	0.0
5262 TESTING SERVICES	0.00	0.00	6,630.00	1,498.00	0.00	-6,630.00	0.0
5263 CHEMICALS	0.00	0.00	86,260.72	49,590.54	0.00	-86,260.72	0.0
5280 UTILITIES - ELECTRIC	0.00	0.00	44,353.57	21,270.07	0.00	-44,353.57	0.0
5301 OFFICE SUPPLIES	0.00	0.00	444.82	355.26	0.00	-444.82	0.0

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 50 - WATER							
Expenditures							
Dept: 510 WATER OPERATIONS							
5302 CUSTODIAL SUPPLIES	0.00	0.00	475.06	0.00	0.00	-475.06	0.0
5303 BANK CHARGES	0.00	0.00	1,746.59	422.89	0.00	-1,746.59	0.0
5305 POSTAGE/FREIGHT	0.00	0.00	1,977.47	614.15	0.00	-1,977.47	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	0.00	0.00	3,647.32	1,136.85	0.00	-3,647.32	0.0
5320 SMALL TOOLS	0.00	0.00	762.11	440.42	0.00	-762.11	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	3,356.62	3,167.32	0.00	-3,356.62	0.0
5350 WATER PURCHASES	0.00	0.00	24,288.00	8,184.00	0.00	-24,288.00	0.0
5442 EQUIPMENT - OTHER	0.00	0.00	47.49	47.49	0.00	-47.49	0.0
5520 DEBT SERVICE	0.00	0.00	1,199,831.25	1,199,831.25	0.00	-1,199,831.25	0.0
WATER OPERATIONS	0.00	0.00	1,876,802.91	1,401,620.26	42.54	-1,876,845.45	0.0
Dept: 515 WATER CONSERVATION							
5101 SALARIES - FULL TIME	0.00	0.00	5,637.97	1,582.13	0.00	-5,637.97	0.0
5111 RETIREMENT	0.00	0.00	467.06	130.58	0.00	-467.06	0.0
5112 FICA	0.00	0.00	422.36	118.12	0.00	-422.36	0.0
5115 HEALTH INSURANCE	0.00	0.00	293.05	74.06	0.00	-293.05	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	1,101.96	1,101.96	0.00	-1,101.96	0.0
WATER CONSERVATION	0.00	0.00	7,922.40	3,006.85	0.00	-7,922.40	0.0
Dept: 555 COLLECTIONS & DISTRIBUTION							
5101 SALARIES - FULL TIME	0.00	0.00	20,788.00	7,048.80	0.00	-20,788.00	0.0
5111 RETIREMENT	0.00	0.00	1,576.80	545.05	0.00	-1,576.80	0.0
5112 FICA	0.00	0.00	1,558.85	527.27	0.00	-1,558.85	0.0
5115 HEALTH INSURANCE	0.00	0.00	2,954.76	1,313.27	0.00	-2,954.76	0.0
5241 MAINTENANCE OF EQUIPMENT	0.00	0.00	50,228.99	36,422.24	0.00	-50,228.99	0.0
5242 VEHICLE FUEL	0.00	0.00	319.57	128.36	0.00	-319.57	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	0.00	0.00	560.07	0.00	0.00	-560.07	0.0
COLLECTIONS & DISTRIBUTION	0.00	0.00	77,987.04	45,984.99	0.00	-77,987.04	0.0
Expenditures	0.00	0.00	1,962,712.35	1,450,612.10	42.54	-1,962,754.89	0.0
Fund: 51 - WATER CAPACITY							
Revenues							
Dept: 000							
4553 WATER CAPACITY FEES	0.00	0.00	56,451.39	4,427.56	0.00	-56,451.39	0.0
Dept: 000	0.00	0.00	56,451.39	4,427.56	0.00	-56,451.39	0.0
Revenues	0.00	0.00	56,451.39	4,427.56	0.00	-56,451.39	0.0
Fund: 52 - WATER BOND 2019							
Expenditures							
Dept: 510 WATER OPERATIONS							
5201 ADVERTISING (INCL LEGAL)	0.00	0.00	1,008.00	0.00	0.00	-1,008.00	0.0
5210 CONTRACT SERVICE	0.00	0.00	100,496.53	45,351.11	0.00	-100,496.53	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	74,813.64	74,813.64	0.00	-74,813.64	0.0
WATER OPERATIONS	0.00	0.00	176,318.17	120,164.75	0.00	-176,318.17	0.0
Expenditures	0.00	0.00	176,318.17	120,164.75	0.00	-176,318.17	0.0
Fund: 55 - WASTEWATER							
Revenues							
Dept: 000							
4561 SEWER SERVICE CHARGES	0.00	0.00	1,355,094.99	454,415.60	0.00	-1,355,094.99	0.0
4742 INSURANCE CLAIMS	0.00	0.00	42,500.00	0.00	0.00	-42,500.00	0.0
Dept: 000	0.00	0.00	1,397,594.99	454,415.60	0.00	-1,397,594.99	0.0

For the Period: 7/1/2020 to 9/30/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 55 - WASTEWATER							
Revenues	0.00	0.00	1,397,594.99	454,415.60	0.00	-1,397,594.99	0.0
Expenditures							
Dept: 520 WASTEWATER OPERATIONS							
5101 SALARIES - FULL TIME	0.00	0.00	189,657.65	55,953.54	0.00	-189,657.65	0.0
5103 OVERTIME	0.00	0.00	3,367.44	488.50	0.00	-3,367.44	0.0
5104 COURT/TRAVEL/STANDBY	0.00	0.00	4,986.22	1,464.52	0.00	-4,986.22	0.0
5105 CERTIFICATE PAY	0.00	0.00	600.00	200.00	0.00	-600.00	0.0
5110 UNIFORM ALLOWANCE	0.00	0.00	1,169.06	517.58	0.00	-1,169.06	0.0
5111 RETIREMENT	0.00	0.00	14,673.58	4,349.25	0.00	-14,673.58	0.0
5112 FICA	0.00	0.00	14,838.28	4,328.91	0.00	-14,838.28	0.0
5114 UNEMPLOYMENT INS.	0.00	0.00	51.85	0.00	0.00	-51.85	0.0
5115 HEALTH INSURANCE	0.00	0.00	15,661.02	5,435.93	0.00	-15,661.02	0.0
5120 VEHICLE ALLOWANCE	0.00	0.00	310.00	120.00	0.00	-310.00	0.0
5210 CONTRACT SERVICE	0.00	0.00	1,689.92	575.45	0.00	-1,689.92	0.0
5230 GENERAL LIABILITY INSURANCE	0.00	0.00	37,953.60	0.00	0.00	-37,953.60	0.0
5240 M & O IMPROVEMENTS	0.00	0.00	306.00	204.00	0.00	-306.00	0.0
5241 MAINTENANCE OF EQUIPMENT	0.00	0.00	135,526.55	11,529.24	0.00	-135,526.55	0.0
5242 VEHICLE FUEL	0.00	0.00	5,546.23	2,294.41	0.00	-5,546.23	0.0
5250 PUBLICATION/DUES	0.00	0.00	4,939.18	4,185.85	0.00	-4,939.18	0.0
5260 TELEPHONE	0.00	0.00	2,739.60	1,143.75	0.00	-2,739.60	0.0
5262 TESTING SERVICES	0.00	0.00	2,439.00	661.00	0.00	-2,439.00	0.0
5280 UTILITIES - ELECTRIC	0.00	0.00	44,293.75	20,257.44	0.00	-44,293.75	0.0
5281 UTILITIES - GAS	0.00	0.00	90.86	61.28	0.00	-90.86	0.0
5301 OFFICE SUPPLIES	0.00	0.00	218.83	171.24	0.00	-218.83	0.0
5303 BANK CHARGES	0.00	0.00	1,746.59	422.89	0.00	-1,746.59	0.0
5305 POSTAGE/FREIGHT	0.00	0.00	1,975.99	614.15	0.00	-1,975.99	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	0.00	0.00	2,069.96	75.00	0.00	-2,069.96	0.0
5320 SMALL TOOLS	0.00	0.00	701.50	379.81	0.00	-701.50	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	1,611.53	1,422.02	0.00	-1,611.53	0.0
5442 EQUIPMENT - OTHER	0.00	0.00	47.49	47.49	0.00	-47.49	0.0
5520 DEBT SERVICE	0.00	0.00	1,084,136.48	1,084,136.48	0.00	-1,084,136.48	0.0
WASTEWATER OPERATIONS	0.00	0.00	1,573,348.16	1,201,039.73	0.00	-1,573,348.16	0.0
Dept: 555 COLLECTIONS & DISTRIBUTION							
5101 SALARIES - FULL TIME	0.00	0.00	6,690.40	2,349.60	0.00	-6,690.40	0.0
5111 RETIREMENT	0.00	0.00	508.48	181.65	0.00	-508.48	0.0
5112 FICA	0.00	0.00	501.47	175.78	0.00	-501.47	0.0
5115 HEALTH INSURANCE	0.00	0.00	1,054.92	437.76	0.00	-1,054.92	0.0
5241 MAINTENANCE OF EQUIPMENT	0.00	0.00	6,038.29	2,718.00	0.00	-6,038.29	0.0
5242 VEHICLE FUEL	0.00	0.00	106.52	42.79	0.00	-106.52	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	0.00	0.00	186.69	0.00	0.00	-186.69	0.0
COLLECTIONS & DISTRIBUTION	0.00	0.00	15,086.77	5,905.58	0.00	-15,086.77	0.0
Expenditures	0.00	0.00	1,588,434.93	1,206,945.31	0.00	-1,588,434.93	0.0
Fund: 56 - WASTEWATER CAPACITY							
Revenues							
Dept: 000							
4563 SEWER CAPACITY FEES	0.00	0.00	45,198.09	1,844.82	0.00	-45,198.09	0.0
Dept: 000	0.00	0.00	45,198.09	1,844.82	0.00	-45,198.09	0.0
Revenues	0.00	0.00	45,198.09	1,844.82	0.00	-45,198.09	0.0
Fund: 57 - WASTEWATER BOND 2019							
Revenues							
Dept: 000							
4472 BOND PROCEEDS	0.00	0.00	6,591,373.67	0.00	0.00	-6,591,373.67	0.0

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 57 - WASTEWATER BOND 2019							
Revenues							
Dept: 000	0.00	0.00	6,591,373.67	0.00	0.00	-6,591,373.67	0.0
Revenues	0.00	0.00	6,591,373.67	0.00	0.00	-6,591,373.67	0.0
Expenditures							
Dept: 520 WASTEWATER OPERATIONS							
5210 CONTRACT SERVICE	0.00	0.00	182,763.10	54,393.21	0.00	-182,763.10	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	2,748,520.77	0.00	0.00	-2,748,520.77	0.0
WASTEWATER OPERATIONS	0.00	0.00	2,931,283.87	54,393.21	0.00	-2,931,283.87	0.0
Expenditures	0.00	0.00	2,931,283.87	54,393.21	0.00	-2,931,283.87	0.0
Fund: 64 - FIRE IMPACT FEES							
Revenues							
Dept: 000							
4250 IMPACT FEES - FIRE	0.00	0.00	3,605.94	116.32	0.00	-3,605.94	0.0
Dept: 000	0.00	0.00	3,605.94	116.32	0.00	-3,605.94	0.0
Revenues	0.00	0.00	3,605.94	116.32	0.00	-3,605.94	0.0
Fund: 65 - POLICE IMPACT FEES							
Revenues							
Dept: 000							
4251 IMPACT FEES - POLICE	0.00	0.00	7,673.99	242.17	0.00	-7,673.99	0.0
Dept: 000	0.00	0.00	7,673.99	242.17	0.00	-7,673.99	0.0
Revenues	0.00	0.00	7,673.99	242.17	0.00	-7,673.99	0.0
Fund: 66 - ADMINISTRATIVE IMPACT FEES							
Revenues							
Dept: 000							
4254 IMPACT FEES - ADMIN	0.00	0.00	8,046.00	253.91	0.00	-8,046.00	0.0
Dept: 000	0.00	0.00	8,046.00	253.91	0.00	-8,046.00	0.0
Revenues	0.00	0.00	8,046.00	253.91	0.00	-8,046.00	0.0
Fund: 67 - LIBRARY IMPACT FEES							
Revenues							
Dept: 000							
4255 IMPACT FEES - LIBRARY	0.00	0.00	5,270.40	263.52	0.00	-5,270.40	0.0
Dept: 000	0.00	0.00	5,270.40	263.52	0.00	-5,270.40	0.0
Revenues	0.00	0.00	5,270.40	263.52	0.00	-5,270.40	0.0
Fund: 68 - PARK IMPACT FEES							
Revenues							
Dept: 000							
4256 IMPACT FEES - PARKS	0.00	0.00	30,098.40	1,504.92	0.00	-30,098.40	0.0
Dept: 000	0.00	0.00	30,098.40	1,504.92	0.00	-30,098.40	0.0
Revenues	0.00	0.00	30,098.40	1,504.92	0.00	-30,098.40	0.0
Fund: 69 - CIRCULATION IMPACT FEES							
Revenues							

REVENUE/EXPENDITURE REPORT

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 69 - CIRCULATION IMPACT FEES							
Revenues							
Dept: 000							
4257 IMPACT FEES-CIRCULATION	0.00	0.00	16,755.04	514.76	0.00	-16,755.04	0.0
Dept: 000	0.00	0.00	16,755.04	514.76	0.00	-16,755.04	0.0
Revenues	0.00	0.00	16,755.04	514.76	0.00	-16,755.04	0.0
Fund: 81 - SB1 ROAD & REHABILITATION							
Revenues							
Dept: 000							
4459 OTHER FED GRANTS	0.00	0.00	82,741.36	30,032.37	0.00	-82,741.36	0.0
Dept: 000	0.00	0.00	82,741.36	30,032.37	0.00	-82,741.36	0.0
Revenues	0.00	0.00	82,741.36	30,032.37	0.00	-82,741.36	0.0
Expenditures							
Dept: 320 STREET MAINTENANCE							
5210 CONTRACT SERVICE	0.00	0.00	1,505.00	270.00	0.00	-1,505.00	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	758,609.04	0.00	0.00	-758,609.04	0.0
STREET MAINTENANCE	0.00	0.00	760,114.04	270.00	0.00	-760,114.04	0.0
Expenditures	0.00	0.00	760,114.04	270.00	0.00	-760,114.04	0.0
Fund: 82 - CARES (CORONAVIRUS RELIEF FUND							
Revenues							
Dept: 000							
4471 STATE GRANT	0.00	0.00	122,898.00	40,966.00	0.00	-122,898.00	0.0
Dept: 000	0.00	0.00	122,898.00	40,966.00	0.00	-122,898.00	0.0
Revenues	0.00	0.00	122,898.00	40,966.00	0.00	-122,898.00	0.0
Expenditures							
Dept: 999 COVID-19							
5214 BUSINESS ASSISTANCE	0.00	0.00	78,605.00	78,605.00	0.00	-78,605.00	0.0
COVID-19	0.00	0.00	78,605.00	78,605.00	0.00	-78,605.00	0.0
Expenditures	0.00	0.00	78,605.00	78,605.00	0.00	-78,605.00	0.0
Fund: 84 - EARLY LEARNING GRANT							
Revenues							
Dept: 000							
4459 OTHER FED GRANTS	0.00	0.00	67,968.00	0.00	0.00	-67,968.00	0.0
Dept: 000	0.00	0.00	67,968.00	0.00	0.00	-67,968.00	0.0
Revenues	0.00	0.00	67,968.00	0.00	0.00	-67,968.00	0.0
Expenditures							
Dept: 410 LIBRARY SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	2,225.00	2,225.00	0.00	-2,225.00	0.0
LIBRARY SERVICES	0.00	0.00	2,225.00	2,225.00	0.00	-2,225.00	0.0
Expenditures	0.00	0.00	2,225.00	2,225.00	0.00	-2,225.00	0.0
Fund: 95 - SUCCESSOR RDA HOUSING FUND							
Revenues							
Dept: 000							

For the Period: 7/1/2020 to 9/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 95 - SUCCESSOR RDA HOUSING FUND							
Revenues							
Dept: 000							
4610 INTEREST EARNED	0.00	0.00	39.38	12.84	0.00	-39.38	0.0
Dept: 000	0.00	0.00	39.38	12.84	0.00	-39.38	0.0
Revenues	0.00	0.00	39.38	12.84	0.00	-39.38	0.0
Expenditures							
Dept: 905 LOW TO MODERATE HOUSING FUND							
5303 BANK CHARGES	0.00	0.00	17.46	17.46	0.00	-17.46	0.0
LOW TO MODERATE HOUSING FUND	0.00	0.00	17.46	17.46	0.00	-17.46	0.0
Expenditures	0.00	0.00	17.46	17.46	0.00	-17.46	0.0
Grand Total Net Effect:	-18,131.00	-18,131.00	1,796,489.65	-1,975,997.30	42.54	-1,814,578.11	

Agenda Item No. C-4

DATE SUBMITTED	10/14/2020	COUNCIL ACTION	(X)
SUBMITTED BY	COMMUNITY DEVELOPMENT DIRECTOR	PUBLIC HEARING REQUIRED	( )
		RESOLUTION	( )
		ORDINANCE 1ST READING	( )
DATE ACTION REQUIRED	10/21/2020	ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	SG

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

CONTINUATION OF EMERGENCY ACTIONS TO REMOVE OF A CLUSTER OF EUCALYPTUS TREES LOCATED ALONG THE NORTH SIDE OF NECKEL ROAD.

1. AUTHORIZING TO CONTINUE THE EMERGENCY ACTION PER RESOLUTION 2020-59 FOR THE REMOVAL OF A CLUSTER OF EUCALYPTUS TREES LOCATED ALONG THE NORTH SIDE OF NECKEL ROAD.

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

A cluster of Eucalyptus trees located at the north side of Neckel Road and Rodeo Drive intersection are dead or dying and the continued deterioration in the condition of the trees is resulting in tree debris falling onto Neckel Road and if such deterioration is allowed to continue unabated, the amount, size and frequency of the debris falling on Neckel Road could increase. Said falling tree debris would potentially expose persons and property to injury and damage.

On September 16, 2020 City Council adopted Resolution 2020-59 authorizing the city manager to take such action as may be necessary in response to said emergency.

During the week of September 28th, "Utility Tree Service, Inc." trimmed the highest and more hazardous branches of said trees. The removal of said trees is still a work in progress.

Currently, the Public Services Department is obtaining quotes from skilled local tree removal contractors to complete this task.

FISCAL IMPACT: Unknown at the time of agenda preparation.	ADMIN SERVICES SIGN INITIALS: VJ
STAFF RECOMMENDATION: Staff recommends authorizing to continue emergency action.	DEPT. INITIALS: OM
MANAGER'S RECOMMENDATION: approve	CITY MANAGER's INITIALS: DHM

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ( ) REJECTED ( )
DISAPPROVED ( ) DEFERRED ( )

REFERRED TO:

Agenda Item No. D-1

DATE SUBMITTED	10/14/20	COUNCIL ACTION	(X)
SUBMITTED BY	Sgt. Max Sheffield	PUBLIC HEARING REQUIRED	( )
DATE ACTION REQUIRED	10/21/20	RESOLUTION	( )
		ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

1. The Imperial Police Department requests approval of the new FY 2021 MOU between the Imperial Police Department and the Drug Enforcement Administration.

DEPARTMENT INVOLVED:
Police

BACKGROUND/SUMMARY:

This is a MOU between the City of Imperial, and the DEA regarding placing an officer from the Imperial Police Department on the DEA Task Force, otherwise known as the San Diego Integrated Narcotic Task Force.

FISCAL IMPACT:

NONE

FINANCE INITIALS

STAFF RECOMMENDATION:

Staff recommends approval of the MOU.

DEPT. INITIALS MS

MANAGER'S RECOMMENDATION: approve

CITY MANAGER's INITIALS

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ( ) DISAPPROVED ( ) REJECTED ( ) DEFERRED ( )

REFERRED TO:

SAN DIEGO COUNTY INTEGRATED NARCOTIC TASK FORCE
4560 Viewridge Avenue
San Diego, California 92123

AUG 25 2020

Leonard J. Barra
Chief of Police
Imperial Police Department
484 S. Imperial, Avenue
Imperial, CA 92251

Dear Chief Barra:

I am writing to renew our Cooperative Agreement for the operation of the Narcotic Task Force (NTF) for Fiscal Year (FY) 2021. The Agreement is enclosed for your review and signature. After your review, please sign and date the Agreement and return by September 25, 2020. A copy of the Agreement will be sent to you after it is signed by Special Agent in Charge John W. Callery.

Effective October 1, 2020, the maximum amount of the overtime reimbursement will be $19,180.25 per officer. We receive funds on a quarterly basis and state and local departments must not exceed the quarterly amounts received. If some of the first quarter's allocation is not used, it can rollover to the second quarter, however, you cannot exceed the total allocation for the second quarter plus any rollover amount from the first quarter. Remaining funds can rollover from one quarter to the next, but departments must remain within that quarter's budget, plus any rollover from a previous quarter. Invoices must be submitted at least quarterly within 10 business days of the end of the invoiced period. Our fiscal year begins October 1, 2020 and ends September 30, 2021.

I am enclosing a sample of how your invoices for overtime must be prepared in order to expedite payment. Please have a member of your staff contact Supervisory Budget Analyst Jayshree Patel at (571) 324-6720 should they have any questions regarding the invoice or rollover allocation.

I would like to thank you for your continued support in our joint endeavor. If you have any questions or concerns regarding this Cooperative Agreement or any aspect of NTF operations, please feel free to contact me at (571) 324-6870.

Sincerely,

Scott R. Pagel

Scott Pagel
Asst. Special Agent in Charge

Enclosures: a/s

ITEMIZED (INSERT DEPARTMENT NAME) OVERTIME

Compensation in the amounts indicated below for each listed person is claimed for the period __________________________ through ________________________, in accordance with the Task Force Agreement dated October 1, 2020.

Personnel	Requested OT Reimbursement	Year-To-Date OT Payments

Total Personnel:
Total Reimbursement Due for: (Insert Month)
Year-To-Date Total:

PROGRAM-FUNDED STATE AND LOCAL TASK FORCE AGREEMENT
San Diego Integrated Narcotic Task Force (NTF)

This agreement is made this first day of October, 2020, between the United States Department of Justice, Drug Enforcement Administration (hereinafter "DEA"), and the Imperial Police Department ORI# CA0130600 (hereinafter "IPD"). The DEA is authorized to enter into this cooperative agreement concerning the use and abuse of controlled substances under the provisions of 21 U.S.C. § 873.

WHEREAS there is evidence that trafficking in narcotics and dangerous drugs exists in the Counties of San Diego and Imperial, CA areas and that such illegal activity has a substantial and detrimental effect on the health and general welfare of the people of the Counties of San Diego and Imperial, the parties hereto agree to the following:

1. The San Diego Integrated Narcotic Task Force (herinafter "NTF") will perform the activities and duties described below:

    a. disrupt the illicit drug traffic in the Counties of San Diego and Imperial areas by immobilizing targeted violators and trafficking organizations;

    b. gather and report intelligence data relating to trafficking in narcotics and dangerous drugs; and

    c. conduct undercover operations where appropriate and engage in other traditional methods of investigation in order that the Task Force's activities will result in effective prosecution before the courts of the United States and the State of California.

2. To accomplish the objectives of the NTF, the IPD agrees to detail one (1) experienced officer(s) to the NTF for a period of not less than two years. During this period of assignment, the IPD officer(s) will be under the direct supervision and control of DEA supervisory personnel assigned to the Task Force.

3. The IPD officer(s) assigned to the Task Force shall adhere to DEA policies and procedures. Failure to adhere to DEA policies and procedures shall be grounds for dismissal from the Task Force.

4. The IPD officer(s) assigned to the Task Force shall be deputized as Task Force Officer(s) of DEA pursuant to 21 U.S.C. Section 878.

5. To accomplish the objectives of the NTF, DEA will assign thirty-five (35) Special Agents

to the Task Force. DEA will also, subject to the availability of annually appropriated funds or any continuing resolution thereof, provide necessary funds and assigned to the Task Force. This support will include: office space, office supplies, travel funds, funds for thepurchase of evidence and information, investigative equipment, training, and other support items.

6. During the period of assignment to the Task Force, the IPD will remain responsible for establishing the salary and benefits, including overtime, of the officer(s) assigned to the Task Force, and for making all payments due them. DEA will, subject to availability of funds, reimburse the IPD for overtime payment. Annual overtime for each state or local law enforcement officer is capped at the equivalent of 25% of a GS-12, Step 1, of the general pay scale for the Rest of United States. Reimbursement for all types of qualified expenses shall be contingent upon availability of funds and the submission of a proper request for reimbursement which shall be submitted **monthly or quarterly** on a fiscal year basis, and which provides the names of the investigators who incurred overtime for DEA during the invoiced period, the number of overtime hours incurred, the hourly regular and overtime rates in effect for each investigator, and the total cost for the invoiced period. Invoices must be submitted at least quarterly within 10 business days of the end of the invoiced period. **Note: Task Force Officer's overtime "shall not include any costs for benefits, such as retirement, FICA, and other expenses."**

7. In no event will the IPD charge any indirect cost rate to DEA for the administration or implementation of this agreement.

8. The IPD shall maintain on a current basis complete and accurate records and accounts of all obligations and expenditures of funds under this agreement in accordance with generally accepted accounting principles and instructions provided by DEA to facilitate on-site inspection and auditing of such records and accounts.

9. The IPD shall permit and have readily available for examination and auditing by DEA, the United States Department of Justice, the Comptroller General of the United States, and any of their duly authorized agents and representatives, any and all records, documents, accounts, invoices, receipts or expenditures relating to this agreement. The IPD shall maintain all such reports and records until all audits and examinations are completed and resolved, or for a period of six (6) years after termination of this agreement, whichever is sooner.

10. The IPD shall comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, as amended, and all requirements imposed by or pursuant to the regulations of the United States Department of Justice implementing those laws, 28 C.F.R. Part 42, Subparts C, F, G, H and I.

11. The IPD agrees that an authorized officer or employee will execute and return to DEA the attached OJP Form 4061/6, Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements. The IPD acknowledges that this agreement will not take effect and no Federal funds will be

awarded to the IPD by DEA until the completed certification is received.

12. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole in part with Federal money, the IPD shall clearly state (1) the percentage of the total cost of the program or project which will be financed with Federal money and (2) the dollar amount of Federal funds for the project or program.

13. The term of this agreement shall be effective from the date in paragraph number one until September 30, 2021. This agreement may be terminated by either party on thirty days' advance written notice. Billing for all outstanding obligations must be received by DEA within 90 days of the date of termination of this agreement. DEA will be responsible only for obligations incurred by IPD during the term of this agreement.

For the Drug Enforcement Administration:

________________________________ Date: ________________
Name: John W. Callery
Title: Special Agent in Charge

For the Imperial Police Department:

________________________________ Date: ________________
Name: Leonard J. Barra
Title: Chief of Police

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this from. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Department and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriate funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Prt 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510-

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The dangers of drugs abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug- free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site (s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, country, state, zip code)

Check ☐ if there are workplace on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in condition any activity with the grant; and

B. If convinced of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Imperial Police Department
484 S. Imperial Avenue
Imperial, CA 92251

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

Leonard J. Barra, Chief of Police

5. Signature

6. Date

Agenda Item No. D-2

DATE SUBMITTED	10/14/20	COUNCIL ACTION	(X)
SUBMITTED BY	PARKS	PUBLIC HEARING REQUIRED	( )
DATE ACTION REQUIRED	10/21/20	RESOLUTION	( )
		ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	( )

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: FACILITY USE AGREEMENT FOR IMPERIAL VALLEY UNITED SOCCER ASSOCIATION (IVUSA)

1. APPROVAL OF FACILITY USE AGREEMENT FOR IVUSA

DEPARTMENT INVOLVED: PARKS

BACKGROUND/SUMMARY:

The Imperial Valley United Soccer Association (IVUSA) is an organized sports program serving youth ages 4 through 14. IVUSA is a member of Cal South which is a Youth and Adult State Soccer Association for Southern California. IVUSA is requesting use of Joshua Park Basin for conditioning purposes only in accordance with Covid19 health and safety guidelines set for youth sports activities. If council approves they will begin use October 22, 2020 through January 12, 2021 Monday-Thursday 4pm-7:30pm. Lighting will be required and will be adjusted by staff as needed.

Reservation fees do not apply: Please see attached Facility Use Agreement and highlighted fee section

FISCAL IMPACT: Not to exceed $3,000	FINANCE INITIALS
STAFF RECOMMENDATION: It is recommended to approve the Facility Use Agreement for Imperial Valley United Soccer Association to utilize Joshua Basin.	DEPT. INITIALS
MANAGER'S RECOMMENDATION: approve	CITY MANAGER'S INITIALS

MOTION:

SECONDED:	APPROVED	( )	REJECTED	( )
AYES:	DISAPPROVED	( )	DEFERRED	( )
NAYES:				
ABSENT:	REFERRED TO:			

CITY OF IMPERIAL
DEPARTMENT OF PARKS AND RECREATION
PARK AMENITIES RESERVATION APPLICATION

APPLICATION: **FEE:**

A. **Park Reservations:**
Includes all picnic, parties, outings or gatherings sponsored by an organization or individuals

Gazebo Reservation Fees are Non-Refundable	$20
Gazebo - Non-Residents Reservation Fees are Non-Refundable	$40
Utility Fees:	
Electrical Outlet to access Power Eager Gazebo by Playground, Evans Park and Joshua Tree Park	$10
Faucet Quick Connect Eager Gazebo by Splash Pad, Sky Ranch Park and Savanna Ranch Park	$10
Deposits:	
Cleaning Deposit Refundable if park facilities are cleaned to the satisfaction of the Parks Supervisor Cleaning deposit may be held, but is not limited, for the following: All trash not left securely in trash receptacles All tape and decorations not removed Vehicles in park Alcohol, cigarettes in park Unauthorized use of water Unauthorized use of power Unreturned or damaged equipment	$100
Key Deposit Refundable when keys are returned–keys may not be duplicated	$20

B. **Adult Leagues/Miscellaneous Groups:**
(Lighting, field use, bases, key to restrooms

Fee per 7 consecutive days	$500
Fee per 3 consecutive days	$250
Fee per 1 day	$150
Seasonal - Limited use (1 day/week) (i.e., dog training classes for full year)	$150
Deposits:	
Cleaning Deposit (refundable if fields and surrounding areas are cleaned to the satisfaction of the Parks Supervisor)	$100
Key Deposit (refundable when keys are returned–keys may not be duplicated)	$20

C. **Non-resident usage fee is double.**

D. **Splash-pad and playground equipment <u>may not</u> be reserved.**

Imperial Unified School District and Imperial Youth Organizations/Leagues are excluded from the aforementioned fees. However, reservations for utilization of any facilities operated by the City of Imperial should be made.

CITY OF IMPERIAL
FACILITY USE AGREEMENT FOR
IMPERIAL VALLEY UNITED SOCCER ASSOCIATION

THIS AGREEMENT, made and entered into this 90 day of Oct 12th, 2020, by and between the City of Imperial, a municipal corporation duly organized and existing under the laws of the State of California (hereinafter referred to as "AGENCY" and Imperial Valley United Soccer Association, (hereinafter referred to as "ORGANIZATION").

RECITALS:

A. It Is the AGENCY's desire to serve the public interest of the community by facilitating a program of organized youth sports; and

B. ORGANIZATION has been duly chartered for the 2020 Cal South Youth Soccer season by California State Soccer Association South. The goal and purpose of the ORGANIZATION is to provide a IVUSA League season in accordance with the terms of its charter.

C. In consideration of the mutual covenants and conditions contained herein, the parties do hereby agree as follows:

I. TERM OF AGREEMENT

The AGENCY grants ORGANIZATION the right to use Joshua Tree Retention Basin(hereinafter " Subject Facility"), for a period of time, commencing Oct 12th ,2020 and terminating ~~[illegible]~~ January 12th, 2020.

II. USE OF FACILITY

The ORGANZATION shall have the non-exclusive right to use the Subject Facility. ORGANIZATION's right to use the Subject Facility will begin on the above stated date and upon submission of the following to the Agency:

A. Facility Use Form.

B. Complete list of names, addresses and telephone numbers of the current Board of Directors or other responsible persons of the ORGANIZATION.

C. 501(c)(3) designation from the IRS or a nonprofit designation from the California Franchise Tax Board and/or the California Secretary of State.

D. Master calendar of events.

E. One copy of the Certificate of Insurance listing the AGENCY as an additional insured and a copy of all applicable endorsements.

F. Signed acknowledgement of receipt of Covid19 health and safety guidelines set forth by the state of California.

The above requested documents must be submitted at least two weeks prior to use. If the documents are not submitted, the AGENCY may withhold use of the Subject Facility.

III. RESPONSIBILITY FOR ACTIVITIES

The ORGANIZATION shall provide the personnel necessary to supervise and conduct the activities as set forth in this Agreement at the Subject Facility, and shall furnish and supply any and all equipment and material, which may be necessary for such activities conducted at the Subject Facility. Athletic Field Lining and Marking - Permanent marking of athletic fields must be done with prior written approval of the AGENCY. Any user failing to comply with established guidelines and notification is subject to invoicing for all damages occurring to fields and termination of this Agreement.

IV. RESPONSIBILITY FOR SAID LEAGUES

A. ORGANIZATION agrees to observe all rules and regulations as set forth in this Agreement.

B. Modifications to Park Fields and Facilities - The removal, alteration, painting or addition to any facility or grounds, and construction of any kind to existing structures must be approved by AGENCY. This will include any proposed changes altering design or appearance of the existing landscape of demised premises. No trees, shrubs, or ground covers shall be planted, trimmed or removed without written consent from the AGENCY. Any requests to modify or improve park fields and facilities shall be submitted for approval to the Parks Department, at least sixty (60) days prior to the date of any proposed changes.

C. ORGANIZATION agrees to erect no fences or advertising matter of any kind on AGENCY grounds without prior approval by the Parks Department (or applicable department).

D. Closure of Fields - Fields may be scheduled for closure and rehabilitation to allow for recovery due to heavy usage. The dates and times of closure to be determined by the Parks Departments.

E. There will be no use of AGENCY athletic fields when facilities are unplayable due to rain or other conditions. Any user failing to comply with a decision to postpone use is subject to invoicing for all damages occurring to the field and termination of this Agreement and the ability to use the Subject Facility.

F. NO altering of sprinklers without authorization.

G. Any damages to the Subject Facility or appurtenant AGENCY facilities caused by ORGANIZATION or its use of the Subject Facility, will be the ORGANIZATION's responsibility to replace or repair. In the event ORGANIZATION fails or refuses to replace or repair damage, AGENCY may cause such replacement and/or repair to be undertaken and ORGANIZATION agrees to reimburse AGENCY for the costs incurred to do so.

H. All locks must be standard agency locks and must not be replaced by any other lock.

I. All leagues are responsible for cleaning areas used, including daily trash produced by league or ORGANIZATION.

J. Leagues are responsible for controlling their players and parents while using the Subject Facility.

K. Any violation of this Agreement by ORGANIZATION and/or any league run by ORGANIZATION using the Subject Facility shall lose their privilege and use of the Subject Facility.

V. LEGAL RESPONSIBILITIES

The ORGANIZATION shall keep itself informed of Agency, State and Federal Laws, ordinances and regulations, which in any manner affect the performance of its activities pursuant to this Agreement. The ORGANIZATION shall at all times observe and comply with all such laws, ordinances and regulations. Neither the AGENCY, nor its officers, volunteers, attorneys, agents or employees shall be liable at law or in equity as a result of the ORGANIZATION's failure to comply with this section.

VI. USE OF PREMISES

A. The Subject Facility shall be used only for those athletic events as set forth in Paragraph 2 above. ORGANIZATION shall not permit the Subject Facility or any part thereof to be used for:

1. The conduct of any offensive, noisy or dangerous activity.
2. The creation or maintenance of a public nuisance.

3. Anything which fails to comply with public regulations or rules of any public authority at any time, applicable to the Subject Facility.

4. Any purpose or in any manner which will obstruct, interfere with or infringe upon the rights of the residents of adjoining properties.

VII. EXCLUSIVE RIGHT

This Agreement does not give the ORGANIZATION any right to the exclusive use of the Subject Facility, restrooms, or any other public facility. ORGANIZATION agrees that the rights herein granted shall not be assigned to or transferable to any persons, teams, or leagues.

VIII. MAINTENANCE

B. ORGANIZATION shall be responsible for all damages or injury to property or equipment caused by the ORGANIZATION, its agents, employees, volunteers, participants and/or any other individual at the Subject Facility during ORGANIZATION's use of the Subject Facility.

C. All maintenance such as field preparation, lining of the fields; marking of the fields, and set up of temporary equipment will be performed by ORGANIZATION.

D. ORGANIZATION is responsible for the facility being free of trash and/or debris caused by group usage upon conclusion of each day's use.

E. ORGANIZATION is required to report any damage to persons or property or acts of vandalism to the AGENCY immediately.

IX. INSPECTION

F. ORGANIZATION shall inspect the Subject Facility prior to each use by ORGANIZATION to ensure that it is free from any defects and/or hazards that may pose a danger to participants, spectators and/or any other person who is at the Subject Facility as part of the ORGANIZATION's use of the Subject Facility. ORGANIZATION shall immediately notify AGENCY of any defect or hazard identified so that the AGENCY has sufficient time to warn of the defect or hazard and/or remediate the defect or hazard prior to ORGANIZATION's use of the Subject Facility. ORGANIZATION agrees that should it fail to conduct any such inspection and/or fail to timely notify AGENCY of any defect or hazard identified, ORGANIZATION shall be solely responsible for any damage or injury, whether to persons or property, arising from the defect or hazard.

B. AGENCY shall have the right to enter the Subject Facility utilized hereunder as needed. However, AGENCY's exercise of the right to enter shall not create any duty on the party of the AGENCY to inspect the Subject Facility for defects or hazards under Section A herein.

X. IMPROVEMENTS

The removal, alteration, or addition to any facility or grounds and construction of any kind to existing structures must be approved and performed by the AGENCY. This shall include any proposed changes that would alter the design or appearance of the existing landscape of the Subject Facility. No trees, shrub, or ground covers shall be planted, trimmed or removed without written consent from the AGENCY.

Furthermore, all requests for removal, alternation, or addition to any facility or grounds or for construction and painting of any kind to existing structures must be submitted to the AGENCY for consideration and review at least sixty (60) days prior to the date any proposed change(s) is needed.

Assistance by the ORGANIZATION, its agents, employees, or its participants with any such removal, alteration, addition, painting or construction shall be solely at the discretion and with prior written consent of the AGENCY.

Nothing in this section shall be interpreted as prohibiting the normal maintenance of the facility by the ORGANIZATION as specified in section

XI. TITLE TO IMPROVEMENTS

All alterations and additions to the Subject Facility or surrounding grounds and all construction of any kind to existing structures of the Subject Facility shall become the property of the AGENCY. Nothing contained in this paragraph shall authorize the ORGANIZATION to make or place any alterations, changes or improvements on the Subject Facility without the prior written consent of the AGENCY.

XII. SIGNS

Except as specifically set forth herein, no signs shall be erected on the Subject Facility unless written approval is obtained from the AGENCY. Such a request for approval shall be directed to the Parks Director. Sponsor recognition signs may be installed at locations approved by AGENCY. All signs shall be removed upon termination of the 2020-21 league season.

XIII. TERMINATION OF THIS AGREEMENT

ORGANIZATION or AGENCY may, at any time, terminate this Agreement by serving on the other party such written termination at least fifteen (15) days In advance of the effective date of such termination.

XIV. NOTICE

A. All notices respecting this Agreement shall be served by certified mail, postage prepaid, addressed as follows:

B. To AGENCY:

City of Imperial
420 S. Imperial Ave.
Imperial, CA 92251
Attention: Parks Superintendent

C. To ORGANIZATION:

Imperial Valley United Soccer Association
677 Flying Cloud Drive West
Attention: I.V. United Soccer Association

Notice shall be deemed to have been served seventy-two (72) hours after the same has been deposited in the United States Postal Service.

XV. ATTORNEYS FEES

Should any litigation or other legal action be commenced between the parties hereto to interpret or enforce the provisions of this Agreement, in addition to any other relief to which the party may be entitled in law or equity, the prevailing party in such litigation or legal action shall be entitled to recover costs of suit and reasonable attorney's fees.

XVI. GOVERNING LAW

This Agreement will be governed by and constructed In accordance with the laws of the State of California.

XVII. ASSIGNMENT

Neither this Agreement nor any duties, rights or obligations under this Agreement may be assigned by ORGANIZATION, either voluntarily or by operation of law without the express written consent of the AGENCY.

XVIII. INSURANCE

ORGANIZATION shall maintain insurance in conformance with the requirements set forth in Exhibit A. ORGANIZATION will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, ORGANIZATION agrees to amend, supplement or endorse the existing coverage to do so.

ORGANIZATION acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to ORGANIZATION in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to AGENCY.

XIV. INDEMNIFICATION

ORGANIZATION shall indemnify, defend, and hold harmless AGENCY, its Board or City Council, members of boards and commissions, its officers, agents, employees and volunteers from and against any and all liability, claims, allegations, expenses, including defense costs and legal fees, and claims for damages whatsoever, including, but not limited to, those arising from breach of contract, bodily injury, economic loss, death, personal injury, property damage, loss of use, or property loss. The ORGANIZATION's obligation to indemnify, defend and hold harmless includes, but is not limited to, any liability or expense, including defense costs and legal fees, arising from the negligent acts or omissions, or willful misconduct of ORGANIZATION, its officers, employees, agents, participants, representative or vendors. It is further agreed, ORGANIZATION's obligations to indemnify, defend and hold harmless will apply even in the event of concurrent active or passive negligence on the part of AGENCY, its Board or City Council, or its officers, agents employees, and volunteers except for liability resulting from the sole negligence or willful misconduct of AGENCY, its officers, employees or agents relating to ORGANIZATION's use of the Subject Facility under this Agreement. In the event the AGENCY, its officers, employees, agents and/or volunteers are made a party to any action, lawsuit, or other adversarial proceeding arising from the performance of the services encompassed by this Agreement, and upon demand by AGENCY, ORGANIZATION shall have an immediate duty to defend the AGENCY at ORGANIZATION's cost or at AGENCY's option, to reimburse AGENCY for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters.

XX. INDEPENDENT CONTRACTOR

Volunteer administrators, volunteer coaches, parents, contractors, employees and/or officers and directors of the ORGANIZATION shall not be deemed to be employees or agents of the AGENCY as a result of the performance of this Agreement.

XXI. ENTIRE AGREEMENT OF THE PARTIES

This Agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the use of the Subject Facility by ORGANIZATION and contains all of the covenants and conditions between the parties with respect to the use of the Subject Facility. Each party to this

Agreement acknowledges that no representations, inducements, promises or agreement, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement has been made by the parties. Modification of this Agreement can only be made in writing, signed by both parties to this Agreement.

ORGANIZATION: Imperial Valley United Soccer Association

By: Cathy Huerta

AGENCY: City of Imperial
A Municipal Corporation

____
Dennis H. Morita, City Manager

ATTEST:

____
Debra Jackson, City Clerk

EXHIBIT A

INSURANCE REQUIREMENTS

ORGANIZATION shall provide the following types and amounts of insurance:

General liability insurance. Organization shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. Organization shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Vendor arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

Umbrella or excess liability insurance. [Optional depending on limits required]. Organization shall obtain and maintain an umbrella or excess liability insurance policy with limits that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason;
- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall "follow form" to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

Workers' compensation insurance. Organization shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

Organization shall submit to Agency, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of Agency, its officers, agents, employees and volunteers.

Other provisions or requirements

Proof of insurance. Organization shall provide certificates of insurance to Agency as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by Agency's Risk Manager prior to commencement of event. Current certification of insurance shall be kept on file with Agency at all times during the term of this contract. Agency reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. Organization shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the event hereunder by Organization, his agents, representatives, employees or volunteers.

Primary/noncontributing. Coverage provided by Organization shall be primary and any insurance or self-insurance procured or maintained by Agency shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of Agency before the Agency's own insurance or self-insurance shall be called upon to protect it as a named insured.

Agency's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, Agency has the right but not the duty to obtain the insurance it deems necessary and any premium paid by Agency will be promptly reimbursed by Organization. In the alternative, Agency may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the Agency's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against Agency, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Vendor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Organization hereby waives its own right of recovery against Agency, and shall require similar written express waivers and insurance clauses from each of its sub-organizations.

Enforcement of contract provisions (non estoppel). Organization acknowledges and agrees that any actual or alleged failure on the part of the Agency to inform Organization of non-compliance with any requirement imposes no additional obligations on the Agency nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Organization maintains higher limits than the minimums shown above, the Agency requires and shall be entitled to coverage for the higher limits maintained by the Organization. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Agency.

Notice of cancellation. Organization agrees to oblige its insurance agent or broker and insurers to provide to Agency with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that Agency and its officers, officials, employees, agents and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to AGENCY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that (Organization's/sub-organization's) insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. Organization agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Organization, provide the same minimum insurance coverage and endorsements required of Organization. Organization agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Organization agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to Agency for review.

Agency's right to revise specifications. The Agency reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Organization ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Organization, the Agency and Organization may renegotiate Organization's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by Agency. Agency reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by Agency.

Timely notice of claims. Organization shall give Agency prompt and timely notice of claims made or suits instituted that arise out of or result from Organization's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. Organization shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

COVID-19 INTERIM GUIDANCE:

Youth Sports

Release date: **August 3, 2020**

All guidance should be implemented only with local health officer approval following their review of local epidemiological data including cases per 100,000 population rate

CALIFORNIA ALL
Your Actions Save Lives
covid19.ca.gov

Consistent with the July 20, 2020 announcement of the California Interscholastic Federation, this document provides guidance for all youth sports programs—including school-based, club, and recreational programs—to support a safe environment for players, coaches and trainers, families, spectators, event/program/facility managers, workers, and volunteers. For further guidance related to school settings, please see this updated guidance for schools and school-based programs.

NOTE: The risk of transmitting the COVID-19 virus depends on several factors germane to sports, including:

- Number of people in a location
- Type of location (indoor versus outdoor)
- Distance between people
- Length of time at a location
- Physical contact between people
- Touching of shared objects
- Use of face coverings
- Mixing of people from locations with different levels of community transmission

As general guidance, smaller groups are safer than larger; outdoor locations are safer than indoor; sports that can ensure distance of six feet or more are safer than close contact; and shorter duration is safer than longer. Leagues, coaches, parents, and athletes need to consider all these factors as they plan to return to play.

- Outdoor and indoor sporting events, assemblies, and other activities that require close contact or that would promote congregating are not permitted at this time. For example, tournaments, events, or competitions, regardless of whether teams are from the same school or from different schools, counties, or states are not permitted at this time.
- Youth sports and physical education are permitted only when the following can be maintained: (1) physical distancing of at least six feet; and (2) a stable cohort, such as a class, that limits the risks of transmission (see CDC Guidance on Schools and Cohorting). Activities should take place outside to the maximum extent practicable.
- For sports that cannot be conducted with sufficient distancing or cohorting, only physical conditioning and training is permitted and ONLY where physical distancing can be maintained. Conditioning and training should focus on individual skill-building (*e.g.*, running drills and body weight resistance training) and should take place outside, where practicable. Indoor physical conditioning and training is allowed only in counties where gyms and fitness centers are allowed to operate indoors.

- Avoid equipment sharing, and if unavoidable, clean and disinfect shared equipment between use by different people to reduce the risk of COVID-19 spread.
- Consistent with guidance for gyms and fitness facilities, cloth face coverings must be worn during indoor physical conditioning and training or physical education classes (except when showering). Activities that require heavy exertion should be conducted outside in a physically distanced manner without face coverings. Activities conducted inside should be those that do not require heavy exertion and can be done with a face covering. Players should take a break from exercise if any difficulty in breathing is noted and should change their mask or face covering if it becomes wet and sticks to the player's face and obstructs breathing. Masks that restrict airflow under heavy exertion (such as N-95 masks) are not advised for exercise.
- Youth sports programs and schools should provide information to parents or guardians regarding this and related guidance, along with the safety measures that will be in place in these settings with which parents or guardians must comply.

Include a copy of this signed acknowledgement that you have received and read Covid19 guidelines as it pertains to youth sports set forth by the State of California with your field use agreement.

______________________________ Date:

By: Debra Jackson, City Clerk

ACKNOWLEDGEMENT OF RECEIPT

Receipt of the Covid19 guidelines for youth sports is hereby acknowledged by

Cathy Huerta Date 10/7/2020

Organization's Name

By ____________________ Title IVUSA President

Type or Print Name & Signature

Agenda Item No. D-3

DATE SUBMITTED	10/14/20	COUNCIL ACTION	(X)
SUBMITTED BY	PARKS	PUBLIC HEARING REQUIRED	( )
DATE ACTION REQUIRED	10/21/20	RESOLUTION	( )
		ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	( )

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: FACILITY USE AGREEMENT FOR TIGER FOOTBALL CLUB

1. APPROVAL OF FACILITY USE AGREEMENT FOR TIGER FOOTBALL CLUB

DEPARTMENT INVOLVED: PARKS

BACKGROUND/SUMMARY:

On October 7, 2020 Tiger Football Club submitted a application and facility use agreement for there football program that has approximately 100 participants. Tiger football club is requesting use of City of Imperial parks and fields for conditioning purposes only following COVID19 guidance set for youth sports activities. If council approves they would be using Joshua park baseball field and Sky ranch park, starting October 22,2020-December 20,2020, Mondays and Wednesdays 6:30-7:30pm. Joshua will require scheduled lighting and adjustments as needed.

All reservation fees are applicable, please see attached facility use agreement

FISCAL IMPACT: N/A	FINANCE INITIALS
STAFF RECOMMENDATION: It is the department's recommendation for City Council to approve Tiger Football Club's facility use agreement.	DEPT. INITIALS
MANAGER'S RECOMMENDATION: approve	CITY MANAGER's INITIALS

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ( ) DISAPPROVED ( ) REJECTED ( ) DEFERRED ( )

REFERRED TO:

CITY OF IMPERIAL
DEPARTMENT OF PARKS AND RECREATION
PARK AMENITIES RESERVATION APPLICATION

APPLICATION: **FEE:**

A. **Park Reservations:**
Includes all picnic, parties, outings or gatherings sponsored by an organization or individuals

Gazebo Reservation Fees are Non-Refundable	**$20**
Gazebo - Non-Residents Reservation Fees are Non-Refundable	**$40**
Utility Fees:	
Electrical Outlet to access Power Eager Gazebo by Playground, Evans Park and Joshua Tree Park	**$10**
Faucet Quick Connect Eager Gazebo by Splash Pad, Sky Ranch Park and Savanna Ranch Park	**$10**
Deposits:	
Cleaning Deposit Refundable if park facilities are cleaned to the satisfaction of the Parks Supervisor Cleaning deposit may be held, but is not limited, for the following: All trash not left securely in trash receptacles All tape and decorations not removed Vehicles in park Alcohol, cigarettes in park Unauthorized use of water Unauthorized use of power Unreturned or damaged equipment	**$100**
Key Deposit Refundable when keys are returned–keys may not be duplicated	**$20**

B. **Adult Leagues/Miscellaneous Groups:**
(Lighting, field use, bases, key to restrooms

Fee per 7 consecutive days	**$500**
Fee per 3 consecutive days	**$250**
Fee per 1 day	**$150**
Seasonal - Limited use (1 day/week) (i.e., dog training classes for full year)	**$150**
Deposits:	
Cleaning Deposit (refundable if fields and surrounding areas are cleaned to the satisfaction of the Parks Supervisor)	**$100**
Key Deposit (refundable when keys are returned–keys may not be duplicated)	**$20**

C. **Non-resident usage fee is double.**

D. **Splash-pad and playground equipment <u>may not</u> be reserved.**

Imperial Unified School District and Imperial Youth Organizations/Leagues are excluded from the aforementioned fees. However, reservations for utilization of any facilities operated by the City of Imperial should be made.

CITY OF IMPERIAL
FACILITY USE AGREEMENT FOR
TIGERS FOOTBALL CLUB

THIS AGREEMENT, made and entered into this 21ST day of October, 2020, by and between the City of Imperial, a municipal corporation duly organized and existing under the laws of the State of California (hereinafter referred to as "AGENCY" and, Tigers Football Club (hereinafter referred to as "ORGANIZATION").

RECITALS:

A. It Is the AGENCY's desire to serve the public interest of the community by facilitating a program of organized youth sports.

B. ORGANIZATION has been duly chartered for the 2020 Tigers Football Program. The goal and purpose of the ORGANIZATION is to provide a athletic program that serves the members of it's program.

C. In consideration of the mutual covenants and conditions contained herein, the parties do hereby agree as follows:

I. <u>TERM OF AGREEMENT</u>

The AGENCY grants ORGANIZATION the right to use Joshua Tree Retention Basin and Sky Ranch Park (hereinafter "Subject Facility"), for a period of time, commencing October 21,2020 and terminating December 20, 2020.

II. <u>USE OF FACILITY</u>

The ORGANZATION shall have the non-exclusive right to use the Subject Facility. ORGANIZATION's right to use the Subject Facility will begin on the above stated date and upon submission of the following to the Agency:

A. Facility Use Form.

B. Complete list of names, addresses and telephone numbers of the current Board of Directors or other responsible persons of the ORGANIZATION.

C. Master calendar of events.

D. Signed acknowledgement of receipt of Covid19 health and safety guidelines set forth by the state of California.

E. One copy of the Certificate of Insurance listing the AGENCY as an additional insured and a copy of all applicable endorsements.

The above requested documents must be submitted at least two weeks prior to use. If the documents are not submitted, the AGENCY may withhold use of the Subject Facility.

III. RESPONSIBILITY FOR ACTIVITIES

The ORGANIZATION shall provide the personnel necessary to supervise and conduct the activities as set forth in this Agreement at the Subject Facility, and shall furnish and supply any and all equipment and material, which may be necessary for such activities conducted at the Subject Facility. Athletic Field Lining and Marking - Permanent marking of athletic fields must be done with prior written approval of the AGENCY. Any user failing to comply with established guidelines and notification is subject to invoicing for all damages occurring to fields and termination of this Agreement.

IV. RESPONSIBILITY FOR SAID LEAGUES

A. ORGANIZATION agrees to observe all rules and regulations as set forth in this Agreement.

B. Modifications to Park Fields and Facilities - The removal, alteration, painting or addition to any facility or grounds, and construction of any kind to existing structures must be approved by AGENCY. This will include any proposed changes altering design or appearance of the existing landscape of demised premises. No trees, shrubs, or ground covers shall be planted, trimmed or removed without written consent from the AGENCY. Any requests to modify or improve park fields and facilities shall be submitted for approval to the Parks Department, at least sixty (60) days prior to the date of any proposed changes.

C. ORGANIZATION agrees to erect no fences or advertising matter of any kind on AGENCY grounds without prior approval by the Parks Department (or applicable department).

D. Closure of Fields - Fields may be scheduled for closure and rehabilitation to allow for recovery due to heavy usage. The dates and times of closure to be determined by the Parks Departments.

E. There will be no use of AGENCY athletic fields when facilities are unplayable due to rain or other conditions. Any user failing to comply with a decision to postpone use is subject to invoicing for all damages occurring to the field and termination of this Agreement and the ability to use the Subject Facility.

F. NO altering of sprinklers without authorization.

G. Any damages to the Subject Facility or appurtenant AGENCY facilities caused by ORGANIZATION or its use of the Subject Facility, will be the ORGANIZATION's responsibility to replace or repair. In the event ORGANIZATION fails or refuses to replace or repair damage, AGENCY may cause such replacement and/or repair to be undertaken and ORGANIZATION agrees to reimburse AGENCY for the costs incurred to do so.

H. All locks must be standard agency locks and must not be replaced by any other lock.

I. All leagues are responsible for cleaning areas used, including daily trash produced by league or ORGANIZATION.

J. Leagues are responsible for controlling their players and parents while using the Subject Facility.

K. Any violation of this Agreement by ORGANIZATION and/or any league run by ORGANIZATION using the Subject Facility shall lose their privilege and use of the Subject Facility.

V. LEGAL RESPONSIBILITIES

The ORGANIZATION shall keep itself informed of Agency, State and Federal Laws, ordinances and regulations, which in any manner affect the performance of its activities pursuant to this Agreement. The ORGANIZATION shall at all times observe and comply with all such laws, ordinances and regulations. Neither the AGENCY, nor its officers, volunteers, attorneys, agents or employees shall be liable at law or in equity as a result of the ORGANIZATION's failure to comply with this section.

VI. USE OF PREMISES

A. The Subject Facility shall be used only for those athletic events as set forth in Paragraph 2 above. ORGANIZATION shall not permit the Subject Facility or any part thereof to be used for:

1. The conduct of any offensive, noisy or dangerous activity.
2. The creation or maintenance of a public nuisance.
3. Anything which fails to comply with public regulations or rules of any public authority at any time, applicable to the Subject Facility.

4. Any purpose or in any manner which will obstruct, interfere with or infringe upon the rights of the residents of adjoining properties.

VII. EXCLUSIVE RIGHT

This Agreement does not give the ORGANIZATION any right to the exclusive use of the Subject Facility, restrooms, or any other public facility. ORGANIZATION agrees that the rights herein granted shall not be assigned to or transferable to any persons, teams, or leagues.

VIII. MAINTENANCE

B. ORGANIZATION shall be responsible for all damages or injury to property or equipment caused by the ORGANIZATION, its agents, employees, volunteers, participants and/or any other individual at the Subject Facility during ORGANIZATION's use of the Subject Facility.

C. All maintenance such as field preparation, lining of the fields; marking of the fields, and set up of temporary equipment will be performed by ORGANIZATION.

D. ORGANIZATION is responsible for the facility being free of trash and/or debris caused by group usage upon conclusion of each day's use.

E. ORGANIZATION is required to report any damage to persons or property or acts of vandalism to the AGENCY immediately.

IX. INSPECTION

F. ORGANIZATION shall inspect the Subject Facility prior to each use by ORGANIZATION to ensure that it is free from any defects and/or hazards that may pose a danger to participants, spectators and/or any other person who is at the Subject Facility as part of the ORGANIZATION's use of the Subject Facility. ORGANIZATION shall immediately notify AGENCY of any defect or hazard identified so that the AGENCY has sufficient time to warn of the defect or hazard and/or remediate the defect or hazard prior to ORGANIZATION's use of the Subject Facility. ORGANIZATION agrees that should it fail to conduct any such inspection and/or fail to timely notify AGENCY of any defect or hazard identified, ORGANIZATION shall be solely responsible for any damage or injury, whether to persons or property, arising from the defect or hazard.

B. AGENCY shall have the right to enter the Subject Facility utilized hereunder as needed. However, AGENCY's exercise of the right to enter shall not create any duty on the party of the AGENCY to inspect the Subject Facility for defects or hazards under Section A herein.

X. IMPROVEMENTS

The removal, alteration, or addition to any facility or grounds and construction of any kind to existing structures must be approved and performed by the AGENCY. This shall include any proposed changes that would alter the design or appearance of the existing landscape of the Subject Facility. No trees, shrub, or ground covers shall be planted, trimmed or removed without written consent from the AGENCY.

Furthermore, all requests for removal, alternation, or addition to any facility or grounds or for construction and painting of any kind to existing structures must be submitted to the AGENCY for consideration and review at least sixty (60) days prior to the date any proposed change(s) is needed.

Assistance by the ORGANIZATION, its agents, employees, or its participants with any such removal, alteration, addition, painting or construction shall be solely at the discretion and with prior written consent of the AGENCY.

Nothing in this section shall be interpreted as prohibiting the normal maintenance of the facility by the ORGANIZATION as specified in section

XI. TITLE TO IMPROVEMENTS

All alterations and additions to the Subject Facility or surrounding grounds and all construction of any kind to existing structures of the Subject Facility shall become the property of the AGENCY. Nothing contained in this paragraph shall authorize the ORGANIZATION to make or place any alterations, changes or improvements on the Subject Facility without the prior written consent of the AGENCY.

XII. SIGNS

Except as specifically set forth herein, no signs shall be erected on the Subject Facility unless written approval is obtained from the AGENCY. Such a request for approval shall be directed to the Parks Director. Sponsor recognition signs may be installed at locations approved by AGENCY. All signs shall be removed upon termination of the 2020 league season.

XIII. TERMINATION OF THIS AGREEMENT

ORGANIZATION or AGENCY may, at any time, terminate this Agreement by serving on the other party such written termination at least fifteen (15) days In advance of the effective date of such termination.

XIV. NOTICE

A. All notices respecting this Agreement shall be served by certified mail, postage prepaid, addressed as follows:

B. To AGENCY:

City of Imperial
420 S. Imperial Ave.
Imperial, CA 92251
Attention: Parks Superintendent

C. To ORGANIZATION:

Tigers Football Club
687 Diamond St.
Imperial, CA 92251

Notice shall be deemed to have been served seventy-two (72) hours after the same has been deposited in the United States Postal Service.

XV. ATTORNEYS FEES

Should any litigation or other legal action be commenced between the parties hereto to interpret or enforce the provisions of this Agreement, in addition to any other relief to which the party may be entitled in law or equity, the prevailing party in such litigation or legal action shall be entitled to recover costs of suit and reasonable attorney's fees.

XVI. GOVERNING LAW

This Agreement will be governed by and constructed In accordance with the laws of the State of California.

XVII. ASSIGNMENT

Neither this Agreement nor any duties, rights or obligations under this Agreement may be assigned by ORGANIZATION, either voluntarily or by operation of law without the express written consent of the AGENCY.

XVIII. INSURANCE

ORGANIZATION shall maintain insurance in conformance with the requirements set forth in Exhibit A. ORGANIZATION will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, ORGANIZATION agrees to amend, supplement or endorse the existing coverage to do so.

ORGANIZATION acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to ORGANIZATION in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to AGENCY.

XIV. INDEMNIFICATION

ORGANIZATION shall indemnify, defend, and hold harmless AGENCY, its Board or City Council, members of boards and commissions, its officers, agents, employees and volunteers from and against any and all liability, claims, allegations, expenses, including defense costs and legal fees, and claims for damages whatsoever, including, but not limited to, those arising from breach of contract, bodily injury, economic loss, death, personal injury, property damage, loss of use, or property loss. The ORGANIZATION's obligation to indemnify, defend and hold harmless includes, but is not limited to, any liability or expense, including defense costs and legal fees, arising from the negligent acts or omissions, or willful misconduct of ORGANIZATION, its officers, employees, agents, participants, representative or vendors. It is further agreed, ORGANIZATION's obligations to indemnify, defend and hold harmless will apply even in the event of concurrent active or passive negligence on the part of AGENCY, its Board or City Council, or its officers, agents employees, and volunteers except for liability resulting from the sole negligence or willful misconduct of AGENCY, its officers, employees or agents relating to ORGANIZATION's use of the Subject Facility under this Agreement. In the event the AGENCY, its officers, employees, agents and/or volunteers are made a party to any action, lawsuit, or other adversarial proceeding arising from the performance of the services encompassed by this Agreement, and upon demand by AGENCY, ORGANIZATION shall have an immediate duty to defend the AGENCY at ORGANIZATION's cost or at AGENCY's option, to reimburse AGENCY for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters.

XX. INDEPENDENT CONTRACTOR

Volunteer administrators, volunteer coaches, parents, contractors, employees and/or officers and directors of the ORGANIZATION shall not be deemed to be employees or agents of the AGENCY as a result of the performance of this Agreement.

XXI. ENTIRE AGREEMENT OF THE PARTIES

This Agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the use of the Subject Facility by ORGANIZATION and contains all of the covenants and conditions between the parties with respect to the use of the Subject Facility. Each party to this

Agreement acknowledges that no representations, inducements, promises or agreement, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement has been made by the parties. Modification of this Agreement can only be made in writing, signed by both parties to this Agreement.

ORGANIZATION: Tigers Football Club

By:__________________________

AGENCY: City of Imperial
A Municipal Corporation

____
Dennis H. Morita, City Manager

ATTEST:

____
Debra Jackson, City Clerk

EXHIBIT A

INSURANCE REQUIREMENTS

ORGANIZATION shall provide the following types and amounts of insurance:

General liability insurance. Organization shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. Organization shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Vendor arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

Umbrella or excess liability insurance. [Optional depending on limits required]. Organization shall obtain and maintain an umbrella or excess liability insurance policy with limits that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason;
- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall "follow form" to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

Workers' compensation insurance. Organization shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

Organization shall submit to Agency, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of Agency, its officers, agents, employees and volunteers.

Other provisions or requirements

Proof of insurance. Organization shall provide certificates of insurance to Agency as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by Agency's Risk Manager prior to commencement of event. Current certification of insurance shall be kept on file with Agency at all times during the term of this contract. Agency reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. Organization shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the event hereunder by Organization, his agents, representatives, employees or volunteers.

Primary/noncontributing. Coverage provided by Organization shall be primary and any insurance or self-insurance procured or maintained by Agency shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of Agency before the Agency's own insurance or self-insurance shall be called upon to protect it as a named insured.

Agency's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, Agency has the right but not the duty to obtain the insurance it deems necessary and any premium paid by Agency will be promptly reimbursed by Organization. In the alternative, Agency may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the Agency's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against Agency, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Vendor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Organization hereby waives its own right of recovery against Agency, and shall require similar written express waivers and insurance clauses from each of its sub-organizations.

Enforcement of contract provisions (non estoppel). Organization acknowledges and agrees that any actual or alleged failure on the part of the Agency to inform Organization of non-compliance with any requirement imposes no additional obligations on the Agency nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Organization maintains higher limits than the minimums shown above, the Agency requires and shall be entitled to coverage for the higher limits maintained by the Organization. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Agency.

Notice of cancellation. Organization agrees to oblige its insurance agent or broker and insurers to provide to Agency with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that Agency and its officers, officials, employees, agents and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to AGENCY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that (Organization's/sub-organization's) insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. Organization agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Organization, provide the same minimum insurance coverage and endorsements required of Organization. Organization agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Organization agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to Agency for review.

Agency's right to revise specifications. The Agency reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Organization ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Organization, the Agency and Organization may renegotiate Organization's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by Agency. Agency reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by Agency.

Timely notice of claims. Organization shall give Agency prompt and timely notice of claims made or suits instituted that arise out of or result from Organization's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. Organization shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

COVID-19 INTERIM GUIDANCE:

Youth Sports

Release date: **August 3, 2020**

All guidance should be implemented only with local health officer approval following their review of local epidemiological data including cases per 100,000 population rate

CALIFORNIA ALL
Your Actions Save Lives
covid19.ca.gov

Consistent with the July 20, 2020 announcement of the California Interscholastic Federation, this document provides guidance for all youth sports programs—including school-based, club, and recreational programs—to support a safe environment for players, coaches and trainers, families, spectators, event/program/facility managers, workers, and volunteers. For further guidance related to school settings, please see this updated guidance for schools and school-based programs.

NOTE: The risk of transmitting the COVID-19 virus depends on several factors germane to sports, including:

- Number of people in a location
- Type of location (indoor versus outdoor)
- Distance between people
- Length of time at a location
- Physical contact between people
- Touching of shared objects
- Use of face coverings
- Mixing of people from locations with different levels of community transmission

As general guidance, smaller groups are safer than larger; outdoor locations are safer than indoor; sports that can ensure distance of six feet or more are safer than close contact; and shorter duration is safer than longer. Leagues, coaches, parents, and athletes need to consider all these factors as they plan to return to play.

- Outdoor and indoor sporting events, assemblies, and other activities that require close contact or that would promote congregating are not permitted at this time. For example, tournaments, events, or competitions, regardless of whether teams are from the same school or from different schools, counties, or states are not permitted at this time.
- Youth sports and physical education are permitted only when the following can be maintained: (1) physical distancing of at least six feet; and (2) a stable cohort, such as a class, that limits the risks of transmission (see CDC Guidance on Schools and Cohorting). Activities should take place outside to the maximum extent practicable.
- For sports that cannot be conducted with sufficient distancing or cohorting, only physical conditioning and training is permitted and ONLY where physical distancing can be maintained. Conditioning and training should focus on individual skill-building (*e.g.*, running drills and body weight resistance training) and should take place outside, where practicable. Indoor physical conditioning and training is allowed only in counties where gyms and fitness centers are allowed to operate indoors.

- Avoid equipment sharing, and if unavoidable, clean and disinfect shared equipment between use by different people to reduce the risk of COVID-19 spread.
- Consistent with guidance for gyms and fitness facilities, cloth face coverings must be worn during indoor physical conditioning and training or physical education classes (except when showering). Activities that require heavy exertion should be conducted outside in a physically distanced manner without face coverings. Activities conducted inside should be those that do not require heavy exertion and can be done with a face covering. Players should take a break from exercise if any difficulty in breathing is noted and should change their mask or face covering if it becomes wet and sticks to the player's face and obstructs breathing. Masks that restrict airflow under heavy exertion (such as N-95 masks) are not advised for exercise.
- Youth sports programs and schools should provide information to parents or guardians regarding this and related guidance, along with the safety measures that will be in place in these settings with which parents or guardians must comply.

Include a copy of this signed acknowledgement that you have received and read Covid19 guidelines as it pertains to youth sports set forth by the State of California with your field use agreement.

____ Date:
By: Debra Jackson, City Clerk

ACKNOWLEDGEMENT OF RECEIPT
Receipt of the Covid19 guidelines for youth sports is hereby acknowledged by

TIGER Football club Date 10-12-20
Organization's Name

By Victor Lopez [signature] Title Club Pres.
Type or Print Name & Signature

Agenda Item No. D-4

DATE SUBMITTED	10/14/2020	COUNCIL ACTION	(X)
SUBMITTED BY	COMMUNITY DEVELOPMENT DIRECTOR	PUBLIC HEARING REQUIRED	( )
		RESOLUTION	( )
		ORDINANCE 1ST READING	( )
DATE ACTION REQUIRED	10/21/2020	ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	(X)

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: HOUSING ELEMENT PREPARATION 6TH CYCLE

1. Award Contract HWL (HOWES/WEILER/LANDY) Consulting Services

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT

BACKGROUND/SUMMARY:

Since 1969, California has required that all local governments (cities and counties) adequately plan to meet the housing needs of everyone in the community. California's housing-element law acknowledges that, in order for the private market to adequately address the housing needs and demand of Californians, local governments must adopt plans and regulatory systems that provide opportunities for (and do not unduly constrain), housing development. As a result, housing policy in California rests largely on the effective implementation of local general plans and, in particular, local housing elements. Staff released an RFP for Housing Element Preparation Services for the 6th Cycle update. The 6th cycle RHNA covers the housing element planning period of October 2021 through October 2029. The Consultant would be tasked with the entire preparation and implementation process. The City received two proposals from HWL Consulting and Rincon Consulting. Staff is recommending the contract be awarded to HWL Consulting in the amount of $68,150.

FISCAL IMPACT: • LEAP GRANT-$65,000 • HOUSING FUNDS-$3,150	ADMIN SERVICES SIGN INITIALS
STAFF RECOMMENDATION: City of Imperial staff requests Councils approval to award the Housing Element Preparation Services to HWL (Howes/Weiler/Landy) Consulting.	DEPT. INITIALS OM
MANAGER'S RECOMMENDATION: approve	CITY MANAGER's INITIALS

MOTION:		
SECONDED:	APPROVED ( )	REJECTED ( )
AYES:	DISAPPROVED ( )	DEFERRED ( )
NAYES:		
ABSENT:	REFERRED TO:	

Community Development Department

6th Cycle Housing Element Preparation Consulting Services Scoring Summary Table	
Project Title:	6th Cycle Housing Element Preparation Services
Date:	October 14, 2020

Company	Proposal Cost
Rincon	$111,520
HWL	$65,150

Agenda Item No. D-5

DATE SUBMITTED	10/14/2020	COUNCIL ACTION	(X)
SUBMITTED BY	COMMUNITY DEVELOPMENT DIRECTOR	PUBLIC HEARING REQUIRED	( )
		RESOLUTION	( )
DATE ACTION REQUIRED	10/21/2020	ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	( )

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

LABRUCHERIE RD WIDENING PROJECT FROM ATEN BLVD TO TRESHILL RD

1. REQUESTING ADDITIONAL FUNDING IN THE AMOUNT OF $33,500 TO MATCH THE 25 PERCENT INDIRECT PIPELINE FUND OF ELIGIBLE PIPELINE COSTS OF IID'S APPROVED COST ESTIMATE FOR DESIGN AND CONSTRUCTION TO PIPELINE A PORTION OF DAHLIA CANAL LOCATED BETWEEN ATEN BLVD TO TRESHILL RD.

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

On December 18, 2019, City Council approved the authorization to submit an application to IID to complete detailed design and construction to pipeline above-referenced portion of Dahlia Canal in the amount of $550,00 from LTA Measure D and Circulation Funds (see Attachment #1). Said amount was based on IID's preliminary cost estimate for this project.

IID's Water Engineering Section recently finalized the design of this pipeline project which is a component for the La Brucherie Road Widening Project. In the letter submitted to the City by IID dated October 8, 2020, the approved cost estimate exceeded the original proposed cost estimate by $33,500.00 (for a detailed account see Attachment #2).

FISCAL IMPACT:

Pipeline Dahlia Canal – Additional $33,500 from LTA Measure D and Circulation Funds.

ADMIN SERVICES SIGN INITIALS

STAFF RECOMMENDATION:

Approval of additional funds in the amount of $33,500 match the required 25 percent of the total cost to complete Dahlia Canal pipeline project with a revised cost estimate of $2,332,100.

DEPT. INITIALS OM

MANAGER'S RECOMMENDATION: approve

CITY MANAGER's INITIALS DHM

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ( )
DISAPPROVED ( )
REJECTED ( )
DEFERRED ( )

REFERRED TO:

Agenda Item No. F-6

DATE SUBMITTED	12/11/2019	COUNCIL ACTION	(X)
SUBMITTED BY	COMMUNITY DEVELOPMENT DIRECTOR	PUBLIC HEARING REQUIRED	( )
		RESOLUTION	( )
DATE ACTION REQUIRED	12/18/2019	ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	( )

IMPERIAL CITY COUNCIL
AGENDA ITEM

Attachment #1

SUBJECT: DISCUSSION/ACTION:

LABRUCHERIE RD WIDENING PROJECT FROM ATEN BLVD TO TRESHILL RD

1. AUTHORIZATION TO SEEK BIDS FOR THE CONSTRUCTION OF THE WIDENING PROJECT.
2. AUTHORIZATION TO SUBMIT APPLICATION TO IID TO COMPLETE DETAILED DESIGN AND CONSTRUCTION TO PIPELINE A PORTION OF DAHLIA CANAL IN THE AMOUNT OF $550,000.

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

The City of Imperial has secured Surface Transportation Block Grant (STBG) funding for the widening a segment of LaBrucherie Road between Aten Boulevard & Treshill Road. LTA Measure D funds will be used to leverage the federal funds for the construction of the project. Said segment of LaBrucherie Road currently has a two-lane cross-section configuration which capacity is not enough to properly handle the travelers between Imperial and El Centro. This widening project will not only provide a full four-lane cross-section configuration, but also will allow to accommodate concrete curb & gutter, sidewalk and bike paths to improve safety, increase mobility and offer additional route options for our community. For details see Exhibits 1 & 2 attached herewith.

In addition, the City has worked with IID to include in their Indirect Pipeline Program Fund a project for undergrounding a portion of approximately 2,600 feet long of Dahlia Canal located within the above-referenced segment of LaBrucherie Road. Working in collaboration with IID's Water Department has already given immediate results due to the inclusion of this project was approved by their Board of Directors last December 3rd. This project falls under IID's local public entity project category with a 75 percent indirect pipeline fund of eligible pipelining costs. Therefore the City will be responsible to match 25 percent of these costs and pay 100 percent of the ineligible costs, which typically include import/export of soils, backfill compaction, power line and other utility and encroachment relocation work, as well as street repairs. IID's preliminary high-level cost estimate to complete said undergrounding construction is approximately $1.9 million. Also, City has to pay costs associated with the preparation of construction plans and encroachment permit. For details see Exhibits 3 & 4 attached herewith.

FISCAL IMPACT:

1. Widening Project – $2,401,750

   $1,841,000 from STBG funds

   $ 560,750 from Measure "D" funds

2. Pipeline Dahlia Canal - $550,000 from LTA Measure "D" and Circulation funds

ADMIN SERVICES SIGN INITIALS ________

<table>
<tr><td>STAFF RECOMMENDATION:
1. Authorization to seek bids for Widening Project.
2. Authorization to Pipeline Dahlia Canal.</td><td>DEPT. INITIALS OM</td></tr>
<tr><td>MANAGER'S RECOMMENDATION:</td><td>CITY MANAGER's INITIALS aB</td></tr>
<tr><td colspan="2">MOTION:

SECONDED: APPROVED ( ) REJECTED ( )
AYES: DISAPPROVED ( ) DEFERRED ( )
NAYES:
ABSENT: REFERRED TO:</td></tr>
</table>

EXHIBIT 1

CITY OF IMPERIAL

LA BRUCHERIE WIDENING PROJECT FROM ATEN BLVD. TO TRESHILL RD.

PRELIMINARY 60% SUBMITTAL

GENERAL NOTES

[illegible]

SHEET INDEX

SHEET NUMBER	DESCRIPTION
1	TITLE SHEET
2	TOPO AND DEMOLITION PLAN
3	PLAN & PROFILE
4	PLAN & PROFILE
5	PLAN & PROFILE
6	STRIPING & SIGNAGE PLAN
7	TRAFFIC SIGNAL PLAN
8	EROSION CONTROL PLAN
9	SPECIFICATION
10	DETAILS
11	DETAILS & CROSS SECTIONS

LEGEND

[illegible]

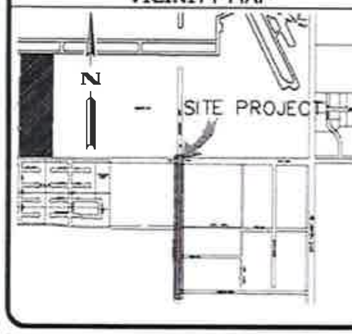
BENCHMARK:

[illegible]

ABBREVIATIONS

[illegible]

VICINITY MAP



CITY COUNCIL

MAYOR

MAYOR PRO-TEM

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY STAFF

CITY MANAGER

CITY CLERK

PUBLIC WORKS SUPERVISOR

WATERWORKS SUPERVISOR

FIRE CHIEF

POLICE CHIEF

CITY TREASURER

CITY ATTORNEY

CITY ENGINEER

PROJECT DESCRIPTION

THE PROJECT CONSIST WIDENING THE ROADWAY FROM TWO (2) LANES TO FOUR (4) FULL LANES ; THE RELOCATION OF UTILITIES, THE RELOCATION OF TRAFFIC SIGNAL AT ATEN ROAD TO ACCOMMODATE FOUR LANES, SIDEWALK, CURB AND GUTTER, UPGRADING EXISTING TRAFFIC SIGNAL HARDWARE BY INSTALLING NEW PEDESTRIAN COUNTDOWN SIGNAL HEADS, ACCESSIBLE PEDESTRIAN SIGNAL (APS) PUSH BUTTONS, ASPHALT ROAD RESURFACING PLANS, AND ADA COMPLIANT CURB RAMPS AND CROSSWALK STRIPING.

DECLARATION OF RESPONSIBLE CHARGE

I HEREBY DECLARE THAT I AM THE ENGINEER OF THE WORK OF THIS PROJECT, THAT I HAVE EXERCISED RESPONSIBLE CHARGE OVER THE DESIGN OF THE PROJECT AS DEFINED IN SECTION OF 6703 OF THE BUSINESS AND PROFESSIONS CODE AND THAT THE DESIGN IS CONSISTENT WITH CURRENT STANDARDS.

I UNDERSTAND THAT THE CHECK OF THE PROJECT DRAWINGS AND SPECIFICATIONS BY THE COUNTY OF IMPERIAL IS CONFINED TO REVIEW ONLY AND DOES NOT RELIEVE ME, AS ENGINEER OF WORK, OF MY RESPONSIBILITY FOR PROJECT DESIGN.

CARLOS CORRALES
LC ENGINEERING CONSULTANTS INC.
EL CENTRO, CALIFORNIA 92243

BY: ______________________
CARLOS CORRALES
R.C.E. No. 30432

DATE: ______________________
EXPIRATION DATE: 12/31/20

UNDERGROUND SERVICE ALERT
CALL: TOLL FREE 811
TWO WORKING DAYS BEFORE YOU DIG

REVISIONS

APPROVED BY ACTING CITY ENGINEER
CITY OF IMPERIAL, CA.
BY: ______________ DATE: ______
R.C.E. NO.: ______

ENGINEER OF RECORD
PLANS PREPARED UNDER THE SUPERVISION OF
BY: ______________ DATE: ______
CARLOS CORRALES
R.C.E. NO.: 30432

SEAL

LC ENGINEERING CONSULTANTS INC.

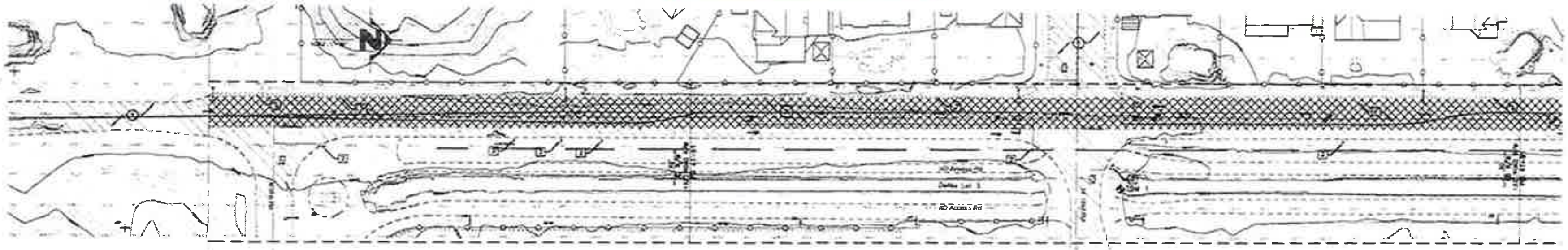
DATE: SEP 29, 2015 BENCHMARK: SEE SHEET NO. 1

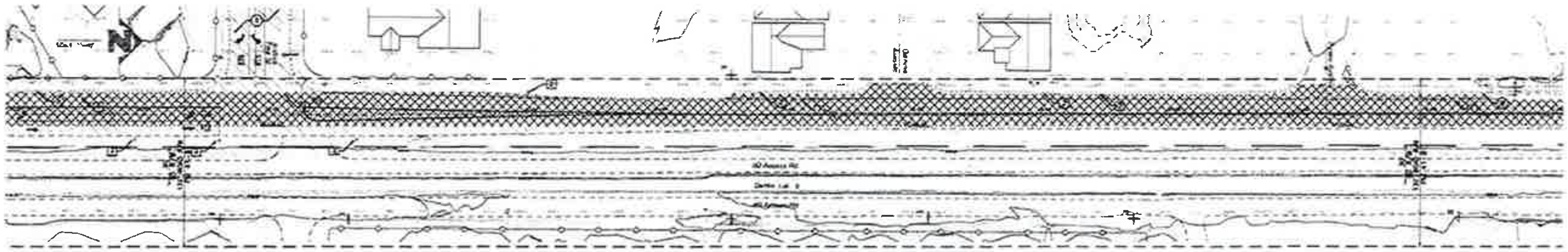
CITY OF IMPERIAL
IMPROVEMENT PLANS
TITLE SHEET
LA BRUCHERIE WIDENING PROJECT FROM ATEN BLVD. TO TRESHILL RD.

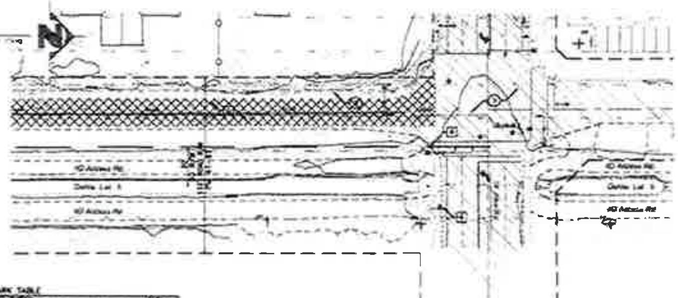
SHEET 1 of 11 SHEETS

JOB NO. C19033-00

EXHIBIT 1







EXISTING NOTES:

1. EXISTING A.C. PAVEMENT TO REMAIN
2. EXISTING CURB AND GUTTER TO REMAIN

DEMOLITION NOTES:

1. GRIND ASPHALT 2 INCHES AND DISPOSE OF MATERIAL
2. RELOCATE EXISTING STREET SIGN
3. EXISTING MANHOLE FRAME/COVER TO BE LOWERED 0.30' BEFORE PAVING, AFTER PAVING ADJUST MANHOLE FRAME/COVER TO 3/8" BELOW GRADE AND INSTALL A PCC CONCRETE RING ONE FOOT WIDE AND ONE FOOT DEEP AROUND THE MANHOLE FRAME/COVER.
4. EXISTING PCC RAMP, CURB & GUTTER AND SIDEWALK TO BE REMOVED AND DISPOSED OFF.

BENCHMARK TABLE

UNDERGROUND SERVICE ALERT
CALL: TOLL FREE
811
TWO WORKING DAYS BEFORE YOU DIG

REVISIONS

APPROVED BY ACTING CITY ENGINEER
CITY OF IMPERIAL, CA
BY: ______ DATE: ______
R.C.E. NO.: ______

ENGINEER OF RECORD
PLANS PREPARED UNDER THE SUPERVISION OF
BY: ______ DATE: ______
CARLOS CORRALES
R.C.E. NO.: 55432

SEAL

LC ENGINEERING CONSULTANTS INC.

DATE: SEP 06, 2016 BENCHMARK: SEE SHEET NO. 1

CITY OF IMPERIAL
IMPROVEMENT PLANS
TOPO & DEMOLITION PLAN
LA BRUCHERIE WIDENING PROJECT
FROM ATEN BLVD TO TRESKILL RD

SHEET 2 OF 11 SHEETS

C19033-00

EXHIBIT 1

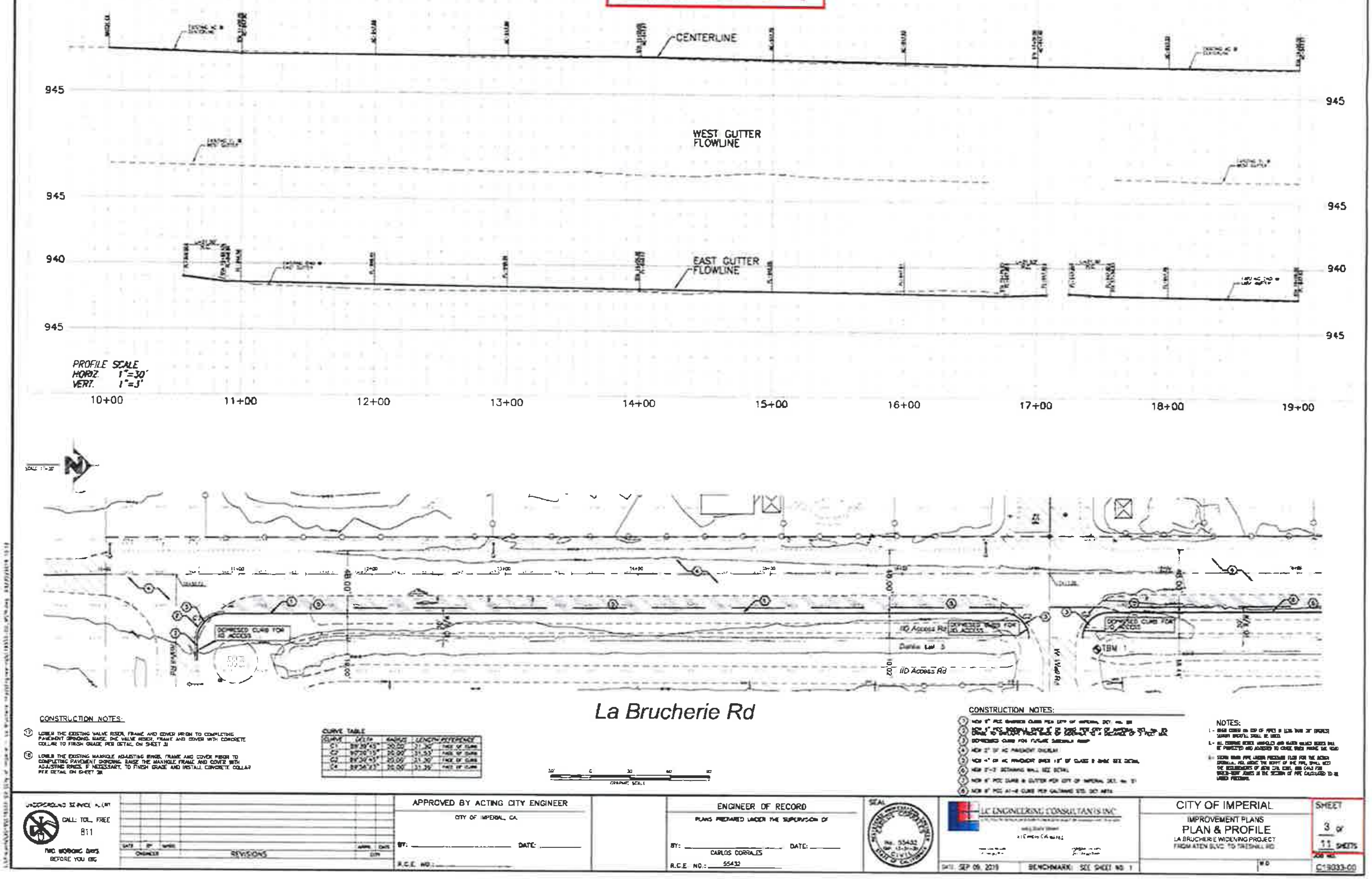
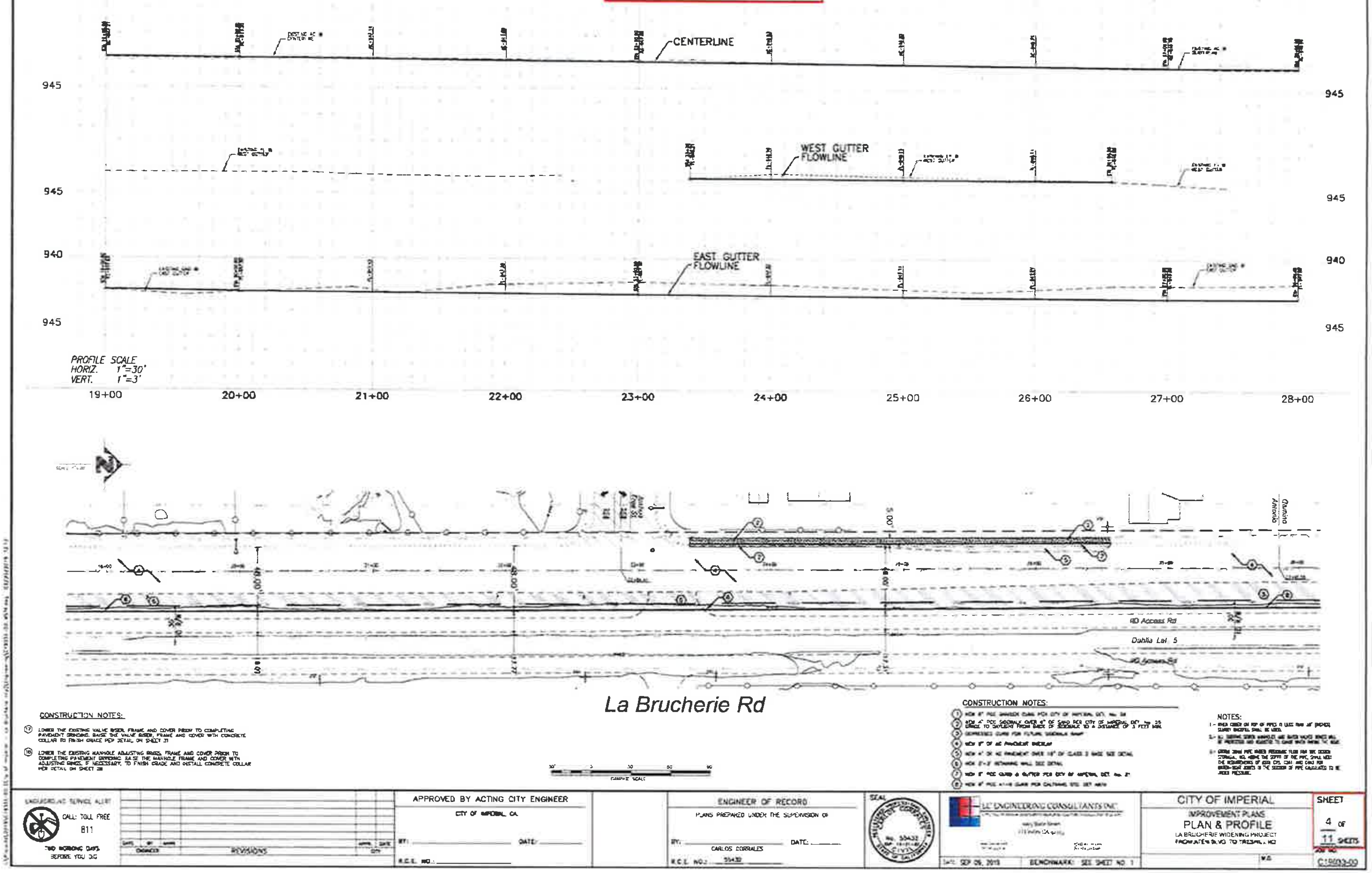
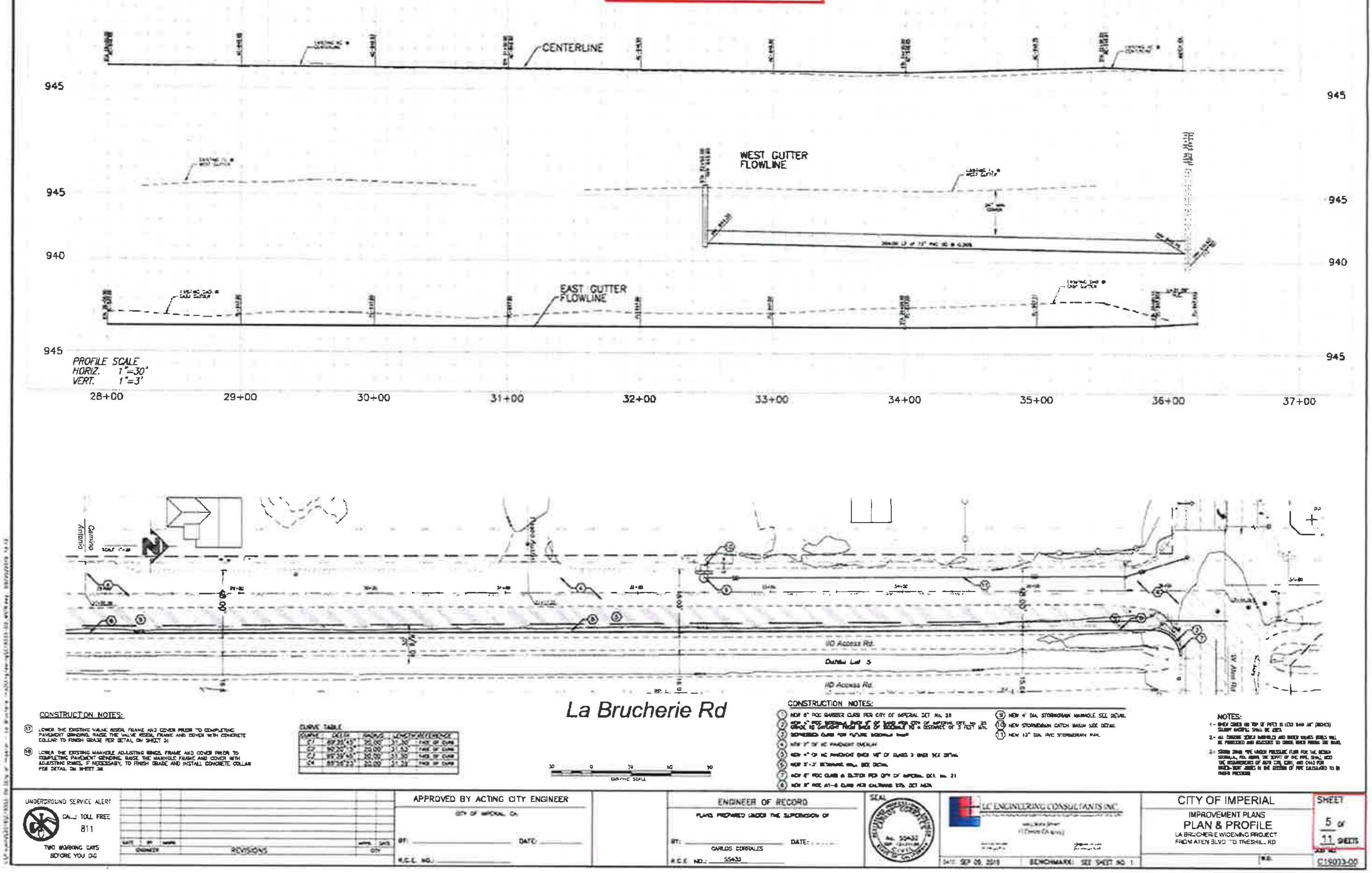

CENTERLINE
WEST GUTTER FLOWLINE
EAST GUTTER FLOWLINE
945
940
PROFILE SCALE
HORIZ. 1"=30'
VERT. 1"=3'
10+00
11+00
12+00
13+00
14+00
15+00
16+00
17+00
18+00
19+00
48.00'
10.00'
IID Access Rd
W. Wall Rd
TBM 1
La Brucherie Rd
CONSTRUCTION NOTES:
CURVE TABLE
CONSTRUCTION NOTES:
NOTES:
CALL: TOLL FREE
811
TWO WORKING DAYS BEFORE YOU DIG
REVISIONS
APPROVED BY ACTING CITY ENGINEER
CITY OF IMPERIAL, CA
BY:
DATE:
R.C.E. NO.:
ENGINEER OF RECORD
PLANS PREPARED UNDER THE SUPERVISION OF
CARLOS CORRALES
R.C.E. NO.: 55432
SEAL
LC ENGINEERING CONSULTANTS INC
DATE: SEP 09, 2019
BENCHMARK: SEE SHEET NO. 1
CITY OF IMPERIAL
IMPROVEMENT PLANS
PLAN & PROFILE
LA BRUCHERIE WIDENING PROJECT
FROM ATEN BLVD. TO TRESHILL RD
SHEET
3 OF
11 SHEETS
C19033-00

EXHIBIT 1



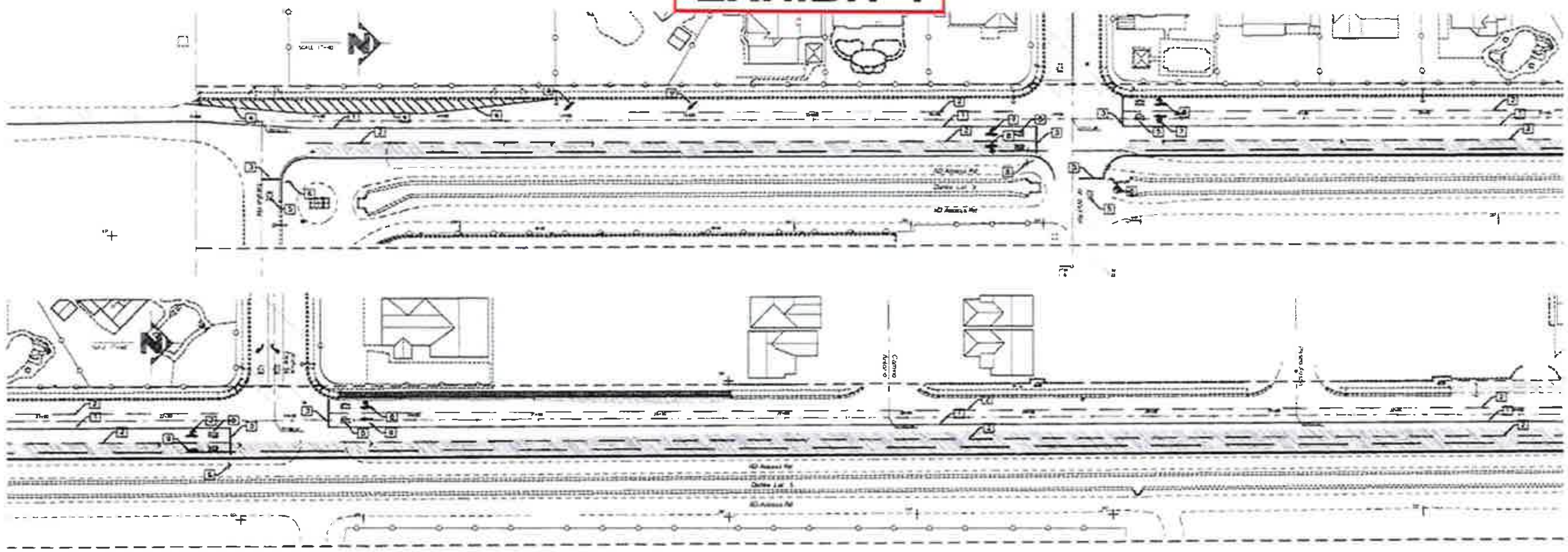
CENTERLINE
WEST GUTTER FLOWLINE
EAST GUTTER FLOWLINE
945
940
PROFILE SCALE
HORIZ. 1"=30'
VERT. 1"=3'
19+00
20+00
21+00
22+00
23+00
24+00
25+00
26+00
27+00
28+00
5.00'
48.00'
Camino Antonio
Dahlia Lat. 5
La Brucherie Rd
CONSTRUCTION NOTES:
NOTES:
UNDERGROUND SERVICE ALERT
CALL: TOLL FREE
811
TWO WORKING DAYS BEFORE YOU DIG
REVISIONS
APPROVED BY ACTING CITY ENGINEER
CITY OF IMPERIAL, CA
BY:
DATE:
R.C.E. NO.:
ENGINEER OF RECORD
PLANS PREPARED UNDER THE SUPERVISION OF
CARLOS CORRALES
R.C.E. NO.: 55432
SEAL
LC ENGINEERING CONSULTANTS INC.
DATE: SEP 09, 2015
BENCHMARK: SEE SHEET NO. 1
CITY OF IMPERIAL
IMPROVEMENT PLANS
PLAN & PROFILE
LA BRUCHERIE WIDENING PROJECT
SHEET
4 OF 11 SHEETS
C15003-00

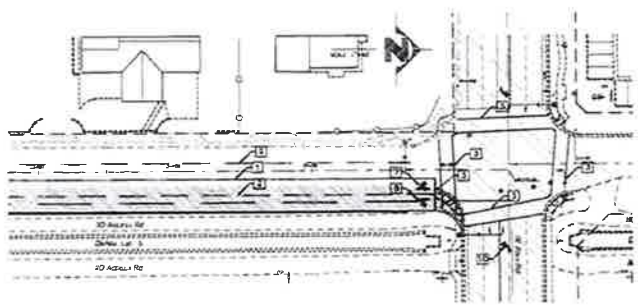
EXHIBIT 1



CENTERLINE
WEST GUTTER FLOWLINE
EAST GUTTER FLOWLINE
945
940
PROFILE SCALE
HORIZ. 1"=30'
VERT. 1"=3'
28+00
29+00
30+00
31+00
32+00
33+00
34+00
35+00
36+00
37+00
Camino Antonio
IID Access Rd.
IID Access Rd.
W Aten Rd
18.00'
La Brucherie Rd
CONSTRUCTION NOTES:
CURVE TABLE
CONSTRUCTION NOTES:
NOTES:
UNDERGROUND SERVICE ALERT
CALL TOLL FREE
811
TWO WORKING DAYS BEFORE YOU DIG
REVISIONS
APPROVED BY ACTING CITY ENGINEER
CITY OF IMPERIAL, CA
DATE:
R.C.E. NO.
ENGINEER OF RECORD
PLANS PREPARED UNDER THE SUPERVISION OF
CARLOS CORRALES
55432
SEAL
LC ENGINEERING CONSULTANTS INC.
BENCHMARK: SEE SHEET NO. 1
CITY OF IMPERIAL
IMPROVEMENT PLANS
PLAN & PROFILE
LA BRUCHERIE WIDENING PROJECT
FROM ATEN BLVD TO TRESHIL RD
SHEET
5 of
11 SHEETS
C19033-00

EXHIBIT 1





LEGEND:

EXISTING STRIPING

PROPOSED STRIPING

STRIPING & SIGNAGE NOTES:

1. PAINT "NO PASSING ZONES – ONE DIRECTION" 4" YELLOW LINE PER CALTRANS STANDARD PLAN A20A DETAIL 19.
2. PAINT 4" WHITE LANELINE PER CALTRANS STANDARD PLAN A20A DETAIL 8.
3. INSTALL 12" WHITE STOP BAR LINE OR CROSSWALK LINE PER CALTRANS STANDARD PLAN A24E.
4. PAINT 8" WHITE DELINEATOR/STRIPING LINES
5. INSTALL STOP LEGEND PER CALTRANS STANDARD PLAN A24D.
6. INSTALL STOP AND STREET NAME SIGN
7. INSTALL TYPE VII "LEFT" ARROW PER CALTRANS STD. PLAN A24A.
8. INSTALL TYPE VI "RIGHT" ARROW PER CALTRANS STD. PLAN A24A.
9. INSTALL TYPE I 10'–0" ARROW PER CALTRANS STD. PLAN A24A.
10. INSTALL TYPE IV "LEFT" ARROW PER CALTRANS STD. PLAN A24A.

NOTES:

1. THE CONTRACTOR IS RESPONSIBLE FOR TRAFFIC CONTROL DURING THE INSTALLATION REMOVAL OR MODIFICATION OF ALL SIGNING AND STRIPING SHOWN ON THESE PLANS.

2. THE APPLICATION OF THE TRAFFIC CONTROL DEVICES AND THEIR PLACEMENT SHALL CONFORM TO THE CURRENT CALIFORNIA "MANUAL OF TRAFFIC CONTROLS FOR CONSTRUCTION AND MAINTENANCE WORK ZONES."

3. IN ADDITION TO THE GUIDELINES PROVIDED BY THE ABOVE REFERENCED MANUAL OF TRAFFIC CONTROLS FOR THE SELECTION OF THE MOST APPROPRIATE DEVICES AND THEIR PLACEMENT, THE TRAFFIC CONTROL DETAIL DESCRIBED IN SHEET NO. T-9 THROUGH T-17 OF THE CALIFORNIA STANDARD PLANS 2015 EDITION SHALL BE USED IN SITUATION REQUIRING LANE CLOSURES OR DETOURING THE PATH OF VEHICLES IN VARIOUS STAGES OF CONSTRUCTION.

4. CHANNELIZATION TYPE SHALL CONFORM TO CALTRANS TRAFFIC MANUAL SECTION 5-71, FIGURE 6-49, CONSISTENT WITH FIELD CONDITIONS DURING CONSTRUCTION.

5. CONTRACTOR SHALL REMOVE AND SALVAGE ALL EXISTING CONFLICTING SIGNS, PAVEMENT MARKERS AND HYDROBLAST ALL CONFLICTING EXISTING STRIPING AND PAVEMENT MARKINGS.

6. ALL MARKINGS AND STRIPING SHALL BE PAINTED AND WITH EMBEDDED GLASS BEADS PER CALTRANS 2015 EDITION STD. SPECS. SEC. 84-2.02D

UNDERGROUND SERVICE ALERT
CALL TOLL FREE
811
TWO WORKING DAYS BEFORE YOU DIG

REVISIONS

APPROVED BY ACTING CITY ENGINEER
CITY OF IMPERIAL, CA
BY: ______ DATE: ______
R.C.E. NO.: ______

ENGINEER OF RECORD
PLANS PREPARED UNDER THE SUPERVISION OF
BY: ______ DATE: ______
CARLOS CORRALES
R.C.E. NO.: 55432

SEAL

LC ENGINEERING CONSULTANTS INC.

DATE: SEP 09, 2019
BENCHMARK: SEE SHEET NO. 1

CITY OF IMPERIAL
IMPROVEMENT PLANS
STRIPING & SIGNAGE PLAN

SHEET 6 OF 11 SHEETS

C19033-00

EXHIBIT 1

POLE & EQUIPMENT SCHEDULE

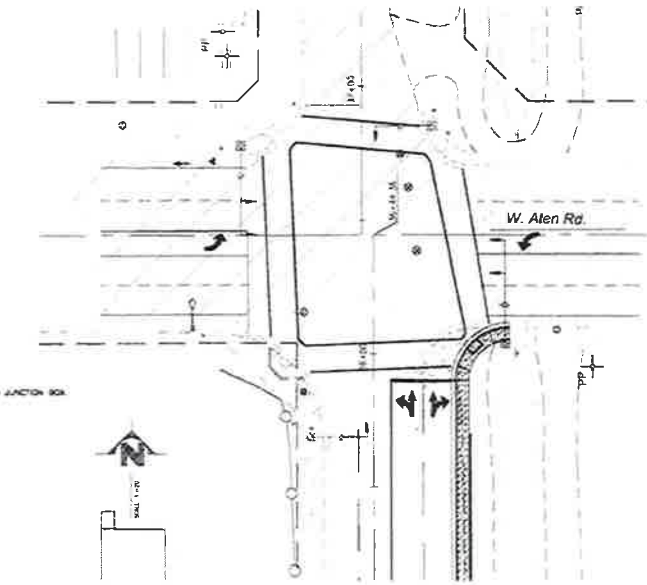
TRAFFIC SIGNAL CONTROLLER: CABINET	TYPE	CONTROLLER	AUX CONTROL	REMARKS	LOCATION
ⓐ		MODEL 170 TRAFFIC CONTROLLER		EXISTING CABINET & CONTROLLER TO REMAIN	

POLE NO	TYPE	MAST ARM SIG.	MAST ARM LUM.	SIGNAL MTG. MAST	SIGNAL MTG. POLE	SPECIAL REQUIREMENTS	REMARKS	LOCATION
Ⓐ	16-2-80(E)	20 (E)	---	MAS-4(E)	SV-1-1(E) SV-2-T	---	RELOCATE EXISTING POLE MODIFY AS SHOWN SEE DETAIL "A"	STA. 52+26 62.52 LEFT POLE BASE ELEV-847.70
Ⓑ	26-4-80(E)	45 (E)	15(E)	MAS-4, MAS(E)	SV-2-T(E)	---	RELOCATE EXISTING POLE OPTICOM	STA. 51+54.55 47.52 LEFT POLE BASE ELEV-847.00
Ⓒ	18-3-80	30'	---	MAS MAS	SV-2-T	"ATEN ROAD" R.S.N.S.	R88 & R88A SIGN ON POLE	STA. 51+57.33 41.70' RIGHT POLE BASE ELEV-845.00
Ⓓ	24A-3-80	35'	15'	MAS MAS	SV-2-T	"CROSS ROAD" R.S.N.S.	R34 SIGN ON SIGNAL MAST R88 & R88A SIGN ON POLE 250W HPS LUM OPTICOM	STA. 52+39.71 35.00 RIGHT POLE BASE ELEV-848.00

(E) DENOTES EXISTING
R.S.N.S. REFLECTORIZED STREET NAME SIGN
NEW MODEL 500 OPTICAL DETECTOR

CONDUIT AND CONDUCTOR SCHEDULE

AWG	CIRCUIT	PHASE	1	2	3	4	5
	CONDUIT SIZE IN INCHES		3"	3"	3"	3-3"	3"
	IMSA CABLE	No. OF CABLES	1	2	1	4	4
	IMSA CABLE	No. OF CONDUCTORS	12	24	12	48	48
	CIRCUIT	PHASE	NUMBER OF WIRES				
#12	SIGNAL	Ø1		3		3	3
	SIGNAL	Ø2			3	3	3
	SIGNAL	Ø3			3	3	3
	SIGNAL	Ø4	3	3		3	3
	SIGNAL	Ø5	3	3	3	3	3
	SIGNAL	Ø6		3		3	3
	SIGNAL	Ø7	3	3		3	3
	SIGNAL	Ø8				3	3
	PED SIGNAL	Ø2					
	PED SIGNAL	Ø4					
	PED SIGNAL	Ø6					
	PED SIGNAL	Ø8					
	PED P.B.	Ø2					
	PED P.B.	Ø4					
	PED P.B.	Ø6					
	PED P.B.	Ø8					
	PED P.B.	COMMON					
	SIGNAL COMMON *						
	SPARES						
	LIGHTING						
DLC	DET. LOOP	Ø1	2	2		2	2
	DET. LOOP	Ø2				3	3
	DET. LOOP	Ø3		2		2	2
	DET. LOOP	Ø4			3	3	3
	DET. LOOP	Ø5				2	2
	DET. LOOP	Ø6	3	3		3	3
	DET. LOOP	Ø7			2	2	2
	DET. LOOP	Ø8		3		3	3
	TOTAL DETECTOR LEAD-IN CABLE		5	10	5	20	20
#10	LIGHTING	240V		2	2	4	4
	STREET NAME SIGNS						
	FLASHER						



CONSTRUCTION NOTES:

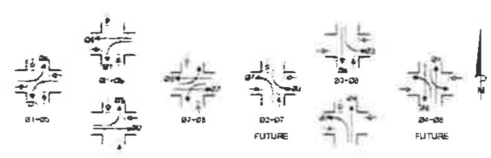
1. RELOCATE EXISTING TRAFFIC SIGNAL & MODIFY AS SHOWN
2. RELOCATE EXISTING TRAFFIC SIGNAL
3. REMOVE & SALVAGE EXISTING TRAFFIC SIGNAL
4. REMOVE & SALVAGE EXISTING WOB SIGN
5. INSTALL TRAFFIC PULL BOX OVER EXISTING CONDUIT. ADD 1 DLC TO JUNCTION BOX

LEGEND:

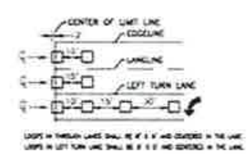
- EXISTING LOOP DETECTOR
- PROPOSED LOOP DETECTOR
- EXISTING TRAFFIC PULL BOX
- PROPOSED TRAFFIC PULL BOX
- EXISTING CONDUIT
- PROPOSED CONDUIT

GENERAL SIGNAL NOTES

1. ALL MATERIAL AND INSTALLATION SHALL CONFORM TO THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) STANDARD SPECIFICATIONS, LATEST EDITION AND STANDARD PLANS, LATEST EDITION.
2. THE LOCATION OF UTILITIES SHOWN ON THE PLANS IS APPROXIMATE. ALL INVOLVED UTILITIES MAY NOT BE SHOWN ON THE PLANS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING ALL UTILITIES FOR EXACT LOCATION PRIOR TO ANY CONSTRUCTION ACTIVITY.
3. CONTRACTOR TO COORDINATE WITH CITY OF IMPERIAL TRAFFIC OPERATIONS SUPERVISOR.
4. SEE STRIPING PLAN TO VERIFY ACTUAL LANE DIMENSIONS AND STOP BAR LOCATIONS.
5. OBTAIN APPROVAL FOR EXACT EQUIPMENT AND UNIT LOCATIONS PRIOR TO FINAL PLACEMENT. PERFORM PRELIMINARY STRIPING LAYOUT PRIOR TO LOOP DETECTOR LAYOUT.
6. ALL SIGNAL HEADS AND BACKPLATES SHALL BE METAL.
7. ALL LENSES SHALL BE 12" GLASS.
8. LUMINAIRES SHALL BE 250 WATT, 240 VOLT, HPS.
9. ALL EXISTING SIGNALS, CONDUITS, PULLBOXES AND FOUNDATIONS (NOT BEING RELOCATED) SHALL BE REMOVED AND DISPOSED OF AS DIRECTED BY THE ENGINEER.
10. POLE BASE ELEVATION SHALL BE APPROXIMATELY THE SAME ELEVATION AS THE TOP OF CURB OR AT SIDEWALK GRADE.



PHASE DIAGRAM



LOOP INSTALLATION DETAIL

GRAPHIC SCALE 20' 0 20 40 60

UNDERGROUND SERVICE ALERT CALL: TOLL FREE 811 TWO WORKING DAYS BEFORE YOU DIG

DATE	BY	MARK	REVISIONS	APPR	DATE
	ENGINEER			CITY	

APPROVED BY ACTING CITY ENGINEER
CITY OF IMPERIAL, CA.
BY: ______ DATE: ______
R.C.E. NO.: ______

ENGINEER OF RECORD
PLANS PREPARED UNDER THE SUPERVISION OF
BY: ______ DATE: ______
CARLOS CORRALES
R.C.E. NO.: 55432

SEAL

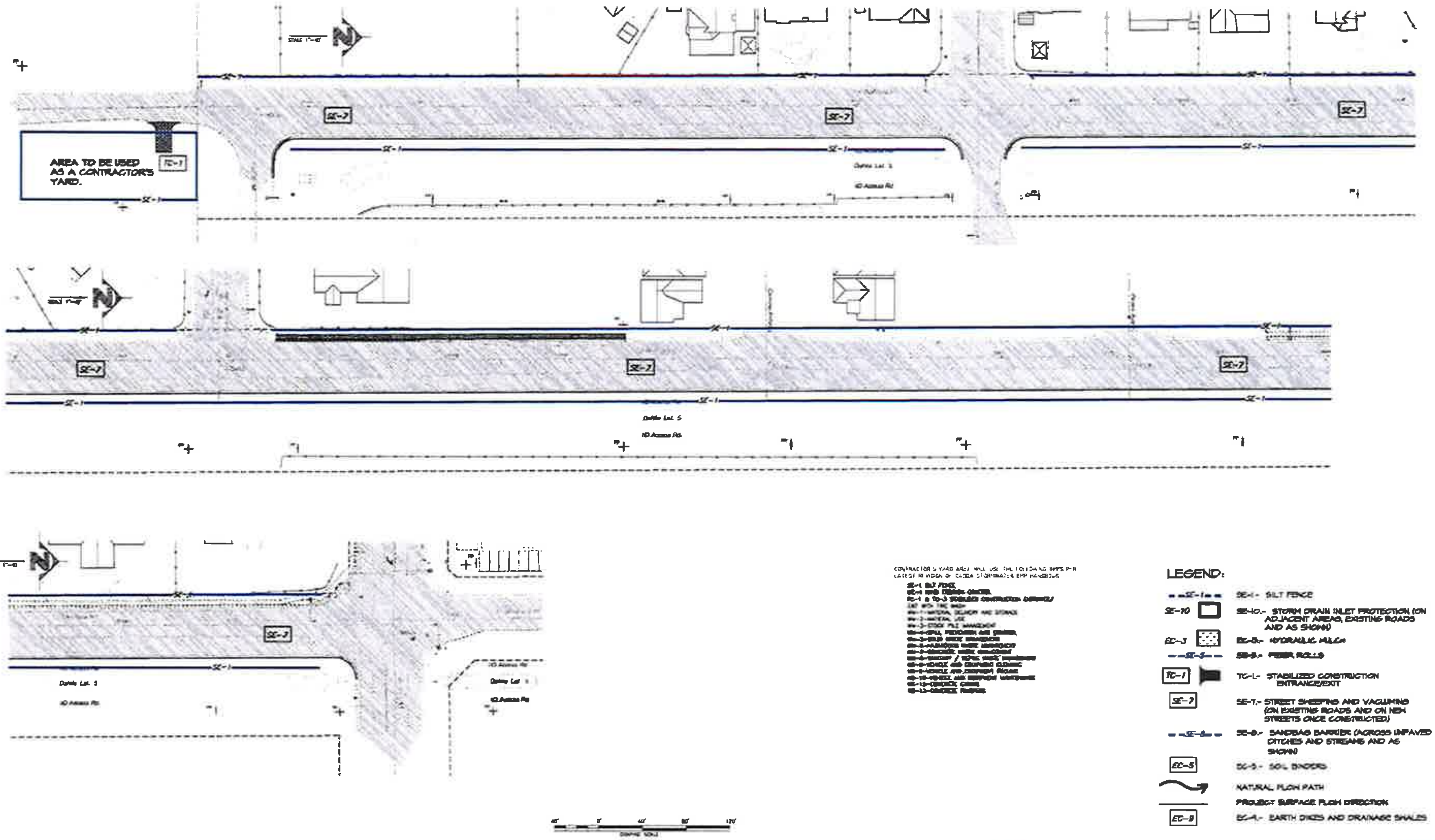
LC ENGINEERING CONSULTANTS INC

DATE: SEP 06, 2019 BENCHMARK: SEE SHEET NO. 1

CITY OF IMPERIAL
IMPROVEMENT PLANS
TRAFFIC SIGNAL PLAN
LA BRUCHERIE WIDENING PROJECT FROM ATEN BLVD TO TREPHILL RD

SHEET 7 OF 11 SHEETS
W.O.
C19033-00

EXHIBIT 1



UNDERGROUND SERVICE ALERT	APPROVED BY ACTING CITY ENGINEER	ENGINEER OF RECORD	SEAL	LC ENGINEERING CONSULTANTS INC	CITY OF IMPERIAL	SHEET
CALL: TOLL FREE 811 TWO WORKING DAYS BEFORE YOU DIG	CITY OF IMPERIAL, CA BY: ______ DATE: ______ R.C.E. NO.: ______	PLANS PREPARED UNDER THE SUPERVISION OF BY: CARLOS CORRALES DATE: ______ R.C.E. NO.: 35432	No. 35432 CIVIL	El Centro CA DATE: SEP 09, 2019 BENCHMARK: SEE SHEET NO. 1	IMPROVEMENT PLANS EROSION CONTROL PLAN LA BRUCHERIE WIDENING PROJECT FROM ATEN BLVD TO TRESHILL RD	8 OF 11 SHEETS C19033-00

REVISIONS

EXHIBIT 1

IMPROVEMENT GENERAL NOTES

(FOR PROPOSED IMPROVEMENTS IN CITY OF IMPERIAL ROAD RIGHT OF WAY)

1. CITY ENCROACHMENT PERMIT CONDITIONS AND PROVISIONS SHALL TAKE PRECEDENCE OVER THE APPROVED PLANS AND SPECIFICATIONS FOR ANY CONFLICTS.
2. THE STRUCTURAL SECTION SHALL BE IN ACCORDANCE WITH IMPERIAL CITY STANDARDS (OR COUNTY OF IMPERIAL IF IN COUNTY OF IMPERIAL ROW) AND AS APPROVED BY THE PUBLIC WORKS DIRECTOR (OR COUNTY OF IMPERIAL).
3. APPROVAL OF THESE IMPROVEMENT PLANS AS SHOWN DOES NOT CONSTITUTE APPROVAL OF ANY CONSTRUCTION OUTSIDE THE PROJECT BOUNDARY.
4. ALL UNDERGROUND UTILITIES WITHIN THE STREET RIGHT-OF-WAY SHALL BE CONSTRUCTED, CONNECTED AND TESTED PRIOR TO CONSTRUCTION OF BERM, CURB, CROSS-GUTTER AND PAVING.
5. [illegible]
6. [illegible]
7. UTILITIES COORDINATION
   NO LESS THAN 3 WORKING DAYS PRIOR TO ANY EXCAVATION OR TRENCHING, EACH CONTRACTOR DOING SUCH WORK SHALL CONTACT THE FOLLOWING AGENCIES SO THAT EXISTING UNDERGROUND UTILITIES MAY BE LOCATED. THE AGENCY MAY REQUIRE AN INSPECTOR TO BE PRESENT.
   1. [illegible] (442) [illegible]
   2. [illegible] (760) [illegible]
   3. [illegible] (760) [illegible]
   4. [illegible]
   5. THE GAS CO. [illegible]
   6. [illegible] CABLE (760) [illegible]
   7. CITY OF IMPERIAL (760) [illegible]

   EXISTING UNDERGROUND UTILITIES
   [illegible]

[illegible]

SPECIAL NOTES:

[illegible]

STEET IMPROVEMENT GENERAL NOTES

(FOR PROPOSED IMPROVEMENTS IN COUNTY ROAD RIGHT OF WAY)

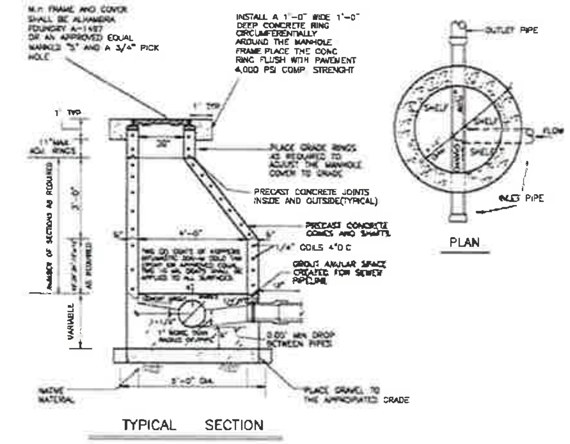
[illegible]

UNDERGROUND SERVICE ALERT CALL: TOLL FREE 811 TWO WORKING DAYS BEFORE YOU DIG	REVISIONS	APPROVED BY ACTING CITY ENGINEER CITY OF IMPERIAL, CA BY: DATE: R.C.E. NO.:	ENGINEER OF RECORD PLANS PREPARED UNDER THE SUPERVISION OF BY: CARLOS CORRALES DATE: R.C.E. NO.: 55432	LC ENGINEERING CONSULTANTS INC. DATE: SEP 09, 2019 BENCHMARK: SEE SHEET NO. 1

CITY OF IMPERIAL
IMPROVEMENT PLANS
SPECIFICATIONS
[illegible]
FROM ATEN BLVD TO [illegible]

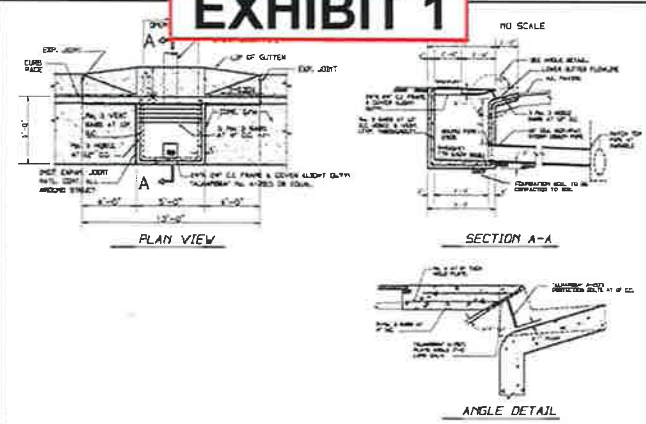
SHEET 9 OF 11 SHEETS
C19033-00

EXHIBIT 1

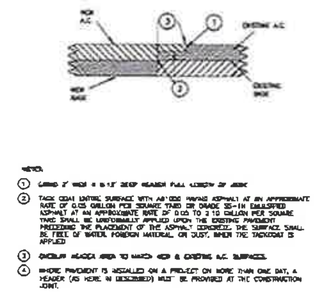


STORMDRAIN MANHOLE DETAIL

CITY OF IMPERIAL STD DWG No 56 NO SCALE

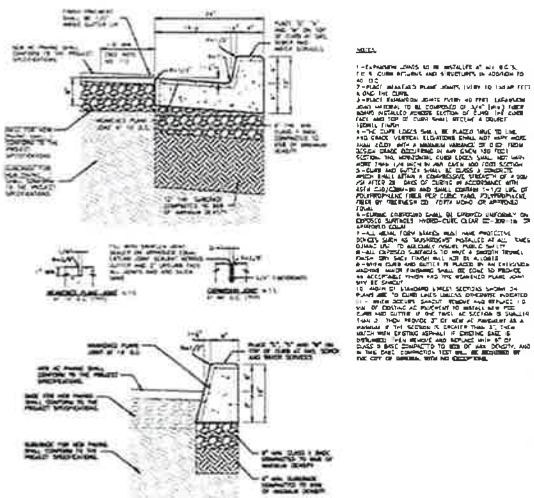


STORM DRAIN CATCH BASIN



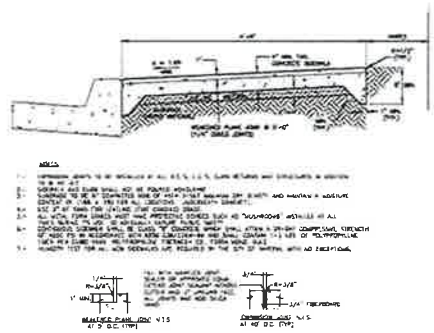
NEW CONSTRUCTION PAVEMENT EXTENSION JOINT DETAIL

IMPERIAL COUNTY STD DET No. 453 NO SCALE



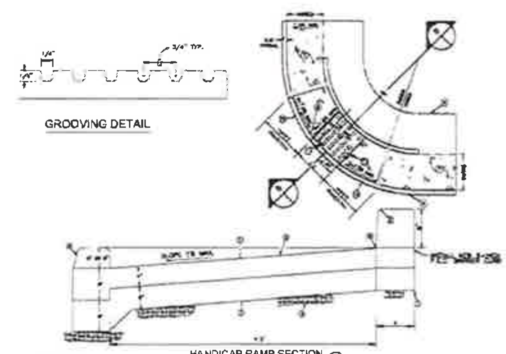
PCC BARRIER CURB/CURB & GUTTER DET

CITY OF IMPERIAL STD DWG NO 26 & 21 - REV 02/25/15 NO SCALE



PCC SIDEWALK DETAIL

CITY OF IMPERIAL STD DWG NO 25 - REV 02/18/15 NO SCALE



KEYNOTES

HANDICAP RAMP DETAIL

NO SCALE

UNDERGROUND SERVICE ALERT
CALL: TOLL FREE 811
TWO WORKING DAYS BEFORE YOU DIG

REVISIONS

APPROVED BY ACTING CITY ENGINEER
CITY OF IMPERIAL, CA
BY: ______ DATE: ______
R.C.E. NO.: ______

ENGINEER OF RECORD
PLANS PREPARED UNDER THE SUPERVISION OF
BY: CARLOS CORRALES DATE: ______
R.C.E. NO.: 55432

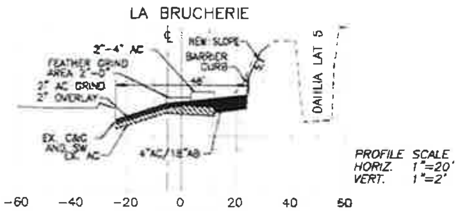
LC ENGINEERING CONSULTANTS INC

DATE: SEP 29, 2015 BENCHMARK: SEE SHEET NO. 1

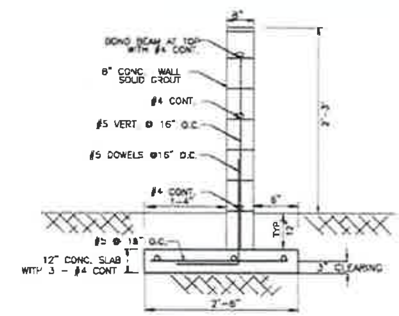
CITY OF IMPERIAL
IMPROVEMENT PLANS
DETAILS & CROSS-SECTIONS

SHEET 10 OF 11 SHEETS
C19033-00

EXHIBIT 1

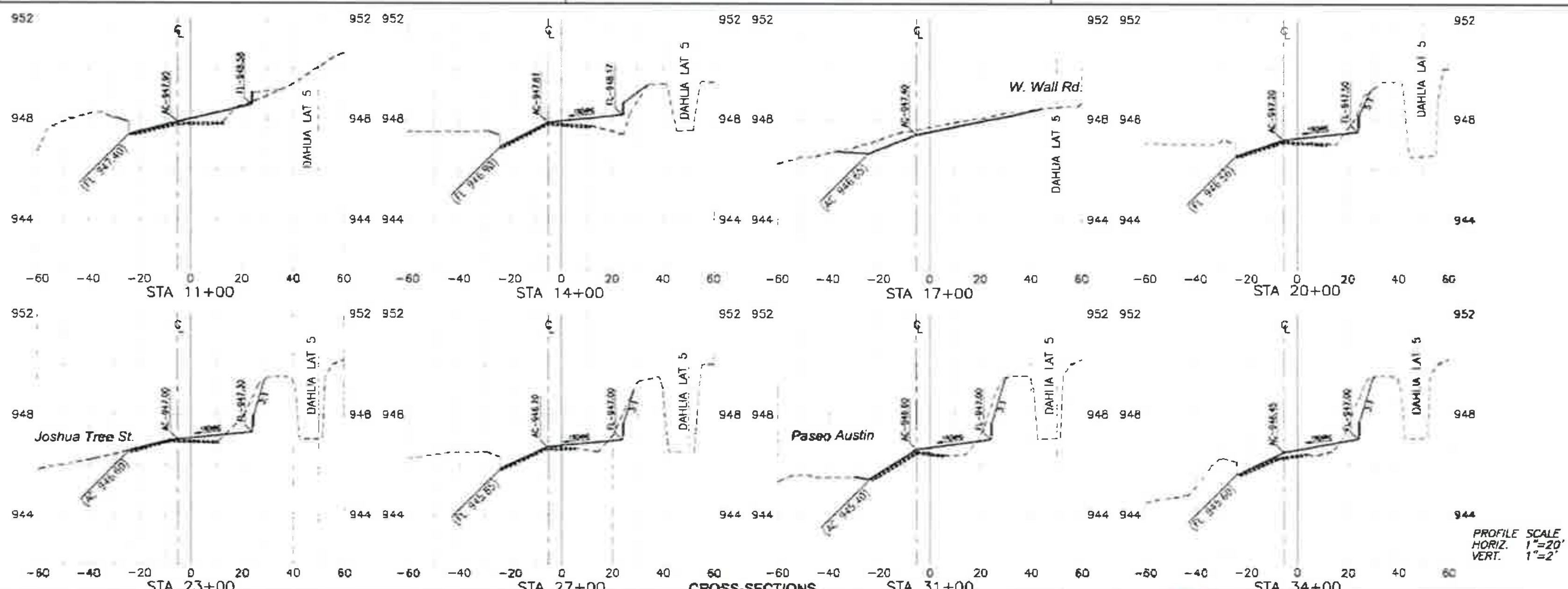


TYP. SECTION (48')
STA 20+00



RETAINING WALL DETAIL

NO SCALE



CROSS-SECTIONS

UNDERGROUND SERVICE ALERT
CALL: TOLL FREE 811
TWO WORKING DAYS BEFORE YOU DIG

REVISIONS

APPROVED BY ACTING CITY ENGINEER
CITY OF IMPERIAL, CA
BY: __________ DATE: __________
R.C.E. NO.: __________

ENGINEER OF RECORD
PLANS PREPARED UNDER THE SUPERVISION OF
BY: CARLOS CORRALES DATE: __________
R.C.E. NO.: 55432

SEAL

LC ENGINEERING CONSULTANTS INC.
El Centro CA

DATE: SEP 09, 2019 | BENCHMARK: SEE SHEET NO. 1

CITY OF IMPERIAL
IMPROVEMENT PLANS
DETAILS & CROSS-SECTIONS
LA BRUCHERIE WIDENING PROJECT FROM ATEN BLVD TO TREEHILL RD

SHEET 11 OF 11 SHEETS
C19033-00

Exhibit 2

CITY OF IMPERIAL

LaBRUCHERIE RD WIDENING PROJECT

FROM ATEN BLVD TO TRESHILL ROAD

March 1, 2019

Item No.	DESCRIPTION	Est. Qty.	Unit	Unit Cost	Total Cost
1	Mobilization, Bonds, General Liability Insurance, Workman's Compensation Insurance, Vehicle Insurance, Taxes, Permits, project signs and Miscellaneous Fees	1	L.S.	$ 15,000.00	$ 15,000.00
2	Implement Storm Water Pollution Prevention Plan (SWPPP), Dust Control Program	1	L.S.	$ 8,000.00	$ 8,000.00
3	Traffic Control	1	L.S.	$ 12,000.00	$ 12,000.00
4	Retaining Wall	2500	L.F.	$ 400.00	$ 1,000,000.00
5	Curb & Gutter	2,500	L.F.	$ 40.00	$ 100,000.00
6	4.5' PCC Sidewalk	11,250	S.F.	$ 12.00	$ 135,000.00
7	12" Subgrade Prep	2,800	C.Y.	$ 10.00	$ 28,000.00
7	Furnish, grade and compact Aggregate Class II Base	4,000	TON	$ 100.00	$ 400,000.00
9	Installation of 4" AC Pavement	2,000	TON	$ 200.00	$ 400,000.00
10	Overlay Existing Asphalt	62,500	S.F.	$ 3.50	$ 218,750.00
9	Striping	1	L.S.	$ 13,000.00	$ 13,000.00
10	Street Lights	8	EACH	$ 9,000.00	$ 72,000.00
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
				TOTAL =	$ 2,401,750.00

IID

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Exhibit 3

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Since 1911

December 3, 2019 **BOARD AGENDA MEMORANDUM** **Action**

SUBJECT	IID Proposed 2020 Budget
DEPARTMENT	Executive/Energy/Water/Finance
PRESENTER	Department managers

Background

The proposed operating, capital and staffing budget plans for Energy, Water and Support services were reviewed with the board in public as workshop items during the month of October (October 8, 2019 in El Centro; October 15, 2019 in La Quinta).

There are no anticipated rate increases in 2020.

The 2020 proposed budget includes staffing of 1,418 positions and the departmental details can be found on pages H-13 and H-14.

The draft budget includes new borrowings of $8 million for electric capital projects, $16.6 million for the water system as well as new borrowing of $16.9 million for support services capital.

This was an informational item before the board on November 5, 2019 and November 19, 2019.

Financial Impact

Proposed 2020 operating and capital budgets of $558,060,900 for Energy Department and $263,251,700 for Water Department, which include the Support Services operating and capital budgets.

Recommendation

Staff recommends the adoption of the attached resolution approving the 2020 IID proposed budget and staffing plan for the Water, Energy, and Support Services departments.

Exhibit 3

Additional City Pipeline Projects & Equipment

Project Name & Equipment

- Dahlia Canal Pipeline (City of Imperial)
- North Date Canal Pipeline (City of El Centro)
- Pear 9th Street Pipeline (City of Holtville)
- AAC Hoist Upgrade, 5 Gates
- Dozer, Short-Reach Excavator, Long-Reach Excavator, Water Truck, Dump Truck

✓ Additional City Pipeline $4.3 million
✓ Additional Automation $0.5 million
✓ Additional Equipment $1.5 million

IID

Exhibit 4

IID

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Since 1911

September 11, 2019

Mr. Stefan T. Chatwin, City Manager
City of Imperial
420 South Imperial Avenue
Imperial, CA 92251

Dear Mr. Chatwin:

Subject: **City of Imperial Request for IID Indirect Pipeline Program Fund Inclusion - Dahlia Canal Pipeline, La Brucherie Road, Imperial**

This letter is in response to your letter (copy attached) received by email on July 9, 2019 requesting the Dahlia Canal Pipeline project from Treshill Road to Aten Road be placed on the IID's indirect pipeline program fund. The Dahlia Canal in this portion is approximately 2,600 feet long, concrete lined canal several feet above the existing adjacent two-lane La Brucherie Road.

The pipelining request will allow the city to provide full four-lane widening of La Brucherie Road to accommodate sidewalk and bike paths for improved safety, mobility and a healthier community.

It is also understood that long-term interim road improvements are proposed along La Brucherie Road which will require an IID encroachment permit and that both Imperial and IID staff are currently engaged in that separate process.

1. The IID's pipeline indirect fund was established by IID Board resolution in 1990 under an agreement with the MWD to address indirect costs of a 1988 water conservation program. These indirect costs related to the conservation of water included lateral canal pipelining as well as other measures. Subsequent amendments to the original resolution was made and Resolution No. 14-2002 (copy attached) is currently being followed with respect to the indirect pipeline fund. The indirect fund outlines the eligibility of projects and the process by which pipelining projects may be funded, including conformance to IID Regulation No. 51 (copy attached).

2. The Dahlia Canal pipelining proposed is within a developed area and the city is the requesting entity. Under the IID's Regulation No. 51 the pipelining falls under the local public entity project category with a 75 percent indirect pipeline fund of eligible pipelining costs.

Exhibit 4

The city would therefore have to match 25 percent of these costs and pay 100 percent of the ineligible pipelining costs as outlined in Regulation 51. Typical non-eligible project costs may include import/export of soils, backfill compaction, power line and other utility and encroachment relocation work, and any street repairs.

3. A high-level budget cost to pipeline the Dahlia Canal along the portion from Treshill Road to Aten Road with a 60 inch RGRCP in 2019 dollars is approximately $1.9 million. A more detailed cost estimate would be provided once actual detailed design is started. A detailed cost estimate would itemize eligible and non-eligible project costs so that the city's share can be determined and payment by the city can be deposited with IID.

4. As requested in your letter, staff is in the process of placing the Dahlia Canal onto the list of projects to be pipelined using the IID's indirect pipeline program fund. IID staff will prepare the documentation needed and present to the IID Board in an upcoming public meeting, tentatively prior to January 2020.

5. The current list of indirect pipeline fund projects have been prioritized by IID Board and the Dahlia Canal pipeline priority would be after the remaining projects are constructed. At this time there are several projects ahead of this one. It may be at least ten years before this project could be ready for funding availability. You will be notified when this item is scheduled for the IID Board of Directors.

If you have any questions, please do not hesitate to contact Claudia Beltran, Engineer, at (760) 339-9003 or by email at cbeltran@iid.com.

Sincerely,

Ismael Gomez, P.E.,
Assistant Manager, Chief Engineer
Engineering Services

FF: cm
cc: Cindy Matejovsky, IID Water Finance Controller
Othon Mora, City of Imperial Community Development Director
Manuel Ortiz, Engineer Principal, Water
Juan Maturino, Engineer Assistant, Water

IID

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Attachment #2

www.iid.com

Since 1911

January 7, 2020

Ms. Alexis Brown
Assistant City Manager
City of Imperial
420 South Imperial Avenue
Imperial, CA 92251

Dear Mr. Chatwin:

Subject: City of Imperial Dahlia Canal from Treshill Road to Aten Road; Pipeline Indirect Funds

This letter is in response to the city of Imperial's request to pipeline a portion of the Dahlia Canal from Treshill Road to Aten Road. The proposed pipeline will accommodate the city's planned transportation and safety improvements in the area. The project site is located in the city of Imperial, within Section 25, T.15.S, R.13.E., SBM.

The city of Imperial and the IID will be partnering for this project. The IID indirect pipeline fund would provide 75 percent of eligible pipelining expenses. The city of Imperial would provide the remaining 25 percent of eligible pipelining expenses and 100 percent of non-eligible expenses such as: relocation of other utilities, importation of additional dirt if there is a shortage on site, etc. The project has been included in the 2020 Water Department budget with an estimated cost of $1,900,000.

Following are some key points and issues that should be addressed during the project development:

1. IID design is anticipated to start in early-2020. A construction date has not been planned but will be scheduled prior to the design being completed.

2. The project shall comply with IID Regulation No. 51. There are non-eligible project costs, such as: import/export of soils, backfill compaction, power line and other utility and encroachment relocation work, and any street repairs that are the sole responsibility of the city. These costs will not be included in the 75/25 percent of IID/city participation cost sharing.

3. Once design is completed, a detailed cost estimate will itemize eligible and non-eligible project costs so that the city's share can be determined and payment by the city can be deposited with IID.

4. The work will be performed by IID in accordance with the Developer Project Guide which can be found on the following IID website:

http://www.iid.com/home/ShowDocument?id=2328

If the city is ready to proceed with pipelining of the Dahlia Canal between Treshill Road and Aten Road now, please send the design deposit in the amount of $75,000 with a copy of this letter and terms and conditions form, the design phase payment form, customer service project agreement form and other pertinent information to:

Imperial Irrigation District
Water Department - Engineering Services
Attention: Ismael Gomez
333 East Barioni Boulevard
Imperial, CA 92251

Upon receipt of the required submittals, IID will proceed with design plans and a refined opinion of costs for the construction phase will be provided after design is complete. A response to this deposit request is appreciated within 45 days.

If you have any questions, please contact Mr. Tony Sandoval, Program Management Specialist at (760) 790-7200 or by email at jasandoval@iid.com.

Sincerely,

Ismael Gomez, P.E.
Assistant Manager/Chief Civil Engineer
Engineering Services

Attachments
TS:cm

Cc: Carmen McPhetrige, Project Manager, Senior, Water
Manuel Ortiz, Principal Engineer, Water
Juan Maturino, Engineer, Assistant Water
Henry Dollente, General Superintendent, Water
Othon Mora, Community Development Director, City of Imperial

October 8, 2020

Mr. Dennis Morita
City Manager
City of Imperial
420 South Imperial Avenue
Imperial, California 92251

Dear Mr. Morita:

Subject: Dahlia Canal Pipeline from Treshill Road to Aten Boulevard; Request for Construction Deposit, IID Project No. 2.00167

The Imperial Irrigation District Water Engineering Section finalized the design of the proposed Dahlia Canal pipeline required for the city of Imperial's La Brucherie Road widening project. The project is located in the southern part of the city of Imperial along the east side of La Brucherie Road between Treshill Road and Aten Boulevard, in Section 25, T.15. S., R. 13 E., S.B.M. The proposed project scope includes the removal of approximately 2,500 lineal feet of existing concrete lining, the installation of an underground 60-inch diameter ADS pipe and required appurtenances within the existing IID's right-of-way.

On July 9, 2019, the city of Imperial requested IID's partnership in the pipelining of the Dahlia Canal from Treshill Road to Aten Boulevard. The IID will be financially responsible for 75 percent of eligible project costs and the city will be responsible for the remaining 25 percent of eligible project costs and 100 percent of ineligible costs.

The estimated total project cost of the canal pipeline is $2,332,100. The city is 100 percent responsible for the cost of IID Energy work during construction and for the repairs of Wall Road after construction. Additionally, the city is responsible for any required repairs to the existing water line located along the west bank of the proposed canal pipeline pursuant to the conditions of IID encroachment permit number 2835. Prior to construction, it is the city's responsibility to cut and plug the existing water lines that run east to west at stations 180+77 and 184+29, located on the west side of La Brucherie Road and reconnect the lines after the canal pipeline construction is complete.

The IID is ready to proceed with the construction phase of the canal pipeline project. This phase will occur during two outages, November 30, 2020, through December 4, 2020, and February 1, 2021, through February 5, 2021, contingent on IID board approval and receipt of the construction deposit from the City of Imperial.

The following table summarizes the estimated project costs, share of cost and deposits received:

Description	Estimated Project costs	City of Imperial	IID
Eligible Costs			
Design, and Construction	$2,231,450	$557,850	$1,673,600
Ineligible Costs			
IID Energy Construction Support	$44,550	$44,550	$0
Wall Road Crossing Repair	$56,100	$56,100	$0
Estimated Total Project Cost	**$2,332,100**	**$658,500**	**$1,673,600**
Design Deposit Provided		**-$ 75,000**	
Construction Deposit -		**$583,500**	

IID previously received a design deposit of $75,000. In order to proceed with construction of the Dahlia Canal pipeline project from Treshill Road to Aten Boulevard, please send the construction deposit in the amount of **$583,500**, payable to Imperial Irrigation District, with a copy of this letter, and the completed attached forms (Project Construction Phase Payment form, and Terms and Conditions form) to:

Imperial Irrigation District
Water Department
Attention: Engineering Services Section
333 E. Barioni Blvd.
P.O. Box 937
Imperial, CA 92251

Upon receipt of the required deposit and submittals, IID will proceed with the scheduling and the construction of the project. In the event the deposit and the other documents are not received within 30 days of the date of this letter, the project will be closed, and the city will be billed or refunded accordingly as outlined in IID's policies.

If you have any questions, please do not hesitate to contact Carmen McPhetrige, project manager, senior, at (760) 791-2064 or by e-mail at ccmcphetrige@iid.com.

Sincerely,

Ismael Gomez, P.E.
Assistant Manager/Chief Civil Engineer
Engineering Services

CM:cm
Attachments

cc: Othon Mora, City of Imperial Community Development Director
Henry Dollente, General Superintendent, Water Department
Carmen McPhetrige, Project Manager, Sr. Water Department
Manuel Ortiz, Principal Engineer, Water Department
Juan Maturino, Engineer, Water Department