



Imperial City Council

Robert Amparano – Mayor
James Tucker – Mayor Pro Tem
Ida Obeso-Martinez – Council Member
Stacy Mendoza – Council Member
Katherine Burnworth – Council Member

AGENDA

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

January 17, 2024

Closed Session at 06:00 pm

Open Session at 07:00 pm

The Imperial City Council meetings, including public comments, are being livestreamed on the city's social media pages. By remaining in the room, you are giving your permission to be recorded.

1. You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
2. All documents containing an executive summary and staff recommendation associated with open session action items are made available for public inspection on the City's website, www.cityofimperial.org seventy-two (72) hours prior to the posted meeting time. Government Code section 54957.5(b)(2)(B)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact (760) 355-4373. A notification of 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28CFR 35.102-35.104 ADA title II].

6:00 P.M. CLOSED SESSION

CALL TO ORDER:

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY: The City Council welcomes public input. Members of the public may address the City Council on Closed Session items by contacting the City Clerk's Office at 760-355-3334. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2). If you are compensated to communicate with City officials, you may be required to register and/or make certain disclosures as a lobbyist. Please see the City Clerk for additional information. There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CONFERENCE WITH LEGAL COUNSEL: The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – G.C § 54956.7 (b)(1)

Title of Position: City Manager

CITY COUNCIL CONVENES TO REGULAR MEETING

7:00 P.M. REGULAR MEETING

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgency items, note abstentions or “no” votes on consent calendar items and request consent calendar items be removed from the consent calendar for discussion. The City Council may also remove items from the consent calendar prior to that portion of the agenda. For purposes of the official city record, the City Council may take care of these issues by entertaining a formal motion.

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS:

PUBLIC COMMENT: There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

Matters not appearing on the agenda: If you wish to address the City Council concerning any item within the City Council’s jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit of three (3) minutes on each person’s presentation. It is requested that longer presentations be submitted to the City Clerk’s Office in writing 48 hours before the meeting.

A. CONSENT AGENDA:

All items appearing under “Consent Agenda” will be acted upon by the City Council with one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

A-1. Approval of Claims and Warrants Report

A-2. Continuation of Emergency of Variable Frequency Drive at the Water Treatment Plant

A-3. Continuation of Emergency at Aten Road and Highway 86 Intersection

B. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

B-1. Authorization of a signee for agreements and amendments with the Department of Transportation on behalf of the City of Imperial

Staff Report: Othon Mora, Community Development Director

Recommended Action: Adopt Resolution No. 2024-03, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL AUTHORIZING THE CITY MANAGER AND/OR THE COMMUNITY DEVELOPMENT DIRECTOR TO SIGN ALL MASTER AGREEMENTS, PROGRAM SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE AGREEMENTS, FUND TRANSFER AGREEMENTS AND ANY AMENDMENTS THERETO WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE CITY OF IMPERIAL

B-2. Appointments of primary and alternate representatives to committees, commissions, and agencies by Mayor Amparano for calendar year 2024

1. Personnel Committee
2. Ad Hoc Committee
3. Friends of Imperial Parks
4. Imperial Arts District Committee
5. Airport Land Use Commission (Standy-by appointment)
6. Centinela Citizen Advisory Committee
7. California Joint Power Insurance Authority (CJPIA)
8. Imperial Valley Regional Chamber of Commerce
9. Imperial County Transportation Commission
10. Southern California Association of Governments (SCAG)
11. Imperial Local Agency Formation Commission (LAFCO)

C. REPORTS:

C-1. Department Reports

C-2. City Manager Report

C-3. Mayor and Councilmember Reports

ADJOURNMENT:

Adjournment of this regular meeting of the City Council until the next regularly scheduled meeting to be held on Wednesday, February 7, 2024 at 7:00 p.m.

AFFIDAVIT OF POSTING

I, KRISTINA M. SHIELDS, City Clerk for the City of Imperial, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing revised notice was posted at the City of Imperial City Hall bulletin board at 420 S. Imperial Avenue, Imperial, CA and on the City of Imperial's website not less than 72 hours prior to the meeting, per Government Code 54954.2.

Dated: January 12, 2024



KRISTINA M. SHIELDS
City Clerk

Check Register Report

A-1

Date: 01/10/2024
Time: 10:49 am
Page: 1

CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks								
115090	12/29/23	Printed			735	ACADEMI AWARDS & TROPHIES	7709 76587	58.46
115091	12/29/23	Printed			8324	ACCUSOURCEHR, INC	41559 76471	198.95
115092	12/29/23	Printed			1021	AGGREGATE PRODUCTS, INC.	56105 76290	1,760.27
115093	12/29/23	Printed			195	ALLIED WASTE	0467-001691856 OCT SWEEPER 76747	26,282.90
115096	12/29/23	Printed			5956	AMAZON CAPITAL SERVICES	112-8291815-9785051 76196	6,766.89
115097	12/29/23	Printed			6306	AMERICAN FIDELITY ASSURANCE	D668384 76802	5,462.94
115098	12/29/23	Printed			3012	ANTUNEZ AUTO BODY PARTS	0076 76292	486.04
115099	12/29/23	Printed			656	AQUA METRIC	INV0097908 76294	32,067.86
115100	12/29/23	Printed			7621	ASLM GAS INC	1052 76522	208.00
115101	12/29/23	Printed			7852	AURORA SERRANO	01 76226	48.00
115105	12/29/23	Printed			4400	BABCOCK LABORATORIES, INC.	CL31079-8203 76723	6,535.17
115106	12/29/23	Printed			7426	BACKFLOW PREVENTION DEVICE INS	185216 76296	1,533.85
115107	12/29/23	Printed			732	BAKER & TAYLOR BOOKS	2037952502 76136	150.35
115108	12/29/23	Printed			6370	BIG STATE INDUSTRIAL SUPPLY	1541541 76298	2,361.32
115109	12/29/23	Printed			250	BLUE SHIELD OF CALIFORNIA	233480014564 JAN. 2024 76803	47,042.71
115112	12/29/23	Printed			7158	BLUETARP FINANCIAL, INC.	G40171/5 76706	2,006.13
115113	12/29/23	Printed			7808	BOOT BARN HOLDINGS	INV00314736 J. SERVIN 75761	116.41
115114	12/29/23	Printed			674	BRENNTAG	BPI384436 76297	9,437.66
115115	12/29/23	Printed			455	CALIFORNIA STATE DISBURSEMENT	12/29/23	1,032.91
115116	12/29/23	Printed			3669	CANON	31727795 76800	1,887.24
115117	12/29/23	Printed			8250	CENGAGE LEARNING INC.	83066120 76612	2,400.00
115118	12/29/23	Printed			8249	CENTERLINE SUPPLY, INC	ORD0096608 75686	19,900.00
115119	12/29/23	Printed			529	CHARLES P. CROWLEY CO. INC	31921 76720	862.77
115120	12/29/23	Printed			8364	CHRISTOPHER BURK	9999-0710/424 ROADRUNNER	101.41
115121	12/29/23	Printed			3029	CLAIREMONT EQUIPMENT	RA9198-01 76702	6,837.32
115122	12/29/23	Printed			784	CONTROL PARTS	202306264 76700	1,943.25
115123	12/29/23	Printed			514	CORE & MAIN LP	T710918 76299	10,734.62
115124	12/29/23	Printed			859	CORRPRO COMPANIES, INC.	741119 76701	2,415.00
115126	12/29/23	Printed			6857	COUNTY MOTOR PARTS CO, INC	557492 76748	8,380.65
115127	12/29/23	Printed			6105	DELL FINANCIAL SERVICES	3038645 76034	15,231.43
115128	12/29/23	Printed			1056	DELL MARKETING L.P.	10719337876 76393	7,857.07
115129	12/29/23	Printed			1573	DEPARTMENT OF JUSTICE	701207 76497	64.00
115130	12/29/23	Printed			517	DYNAMIC CONSULTING ENGINEERS	3907121.01 76525	12,200.00
115131	12/29/23	Printed			8201	ELIZABETH LUEVANO	REFRESHMENTS-BOOK CLUB 76609	166.30
115132	12/29/23	Printed			1123	EMPIRE SOUTHWEST, LLC	EPWK0586201 76704	4,103.94
115133	12/29/23	Printed			6250	ENVIRONMENTAL WATER SOLUTIONS,	5580924 76703	19,747.80
115134	12/29/23	Printed			019	FERGUSON ENTERPRISES, LLC	3163685 76729	159.89
115135	12/29/23	Printed			1480	FILTER SERVICE & SUPPLY	00019758 76715	420.00
115136	12/29/23	Printed			314	FRANCHISE TAX BOARD	12/29/23	1,357.18
115137	12/29/23	Printed			8368	GALCO INDUSTRIAL ELECTRONICS	4320289 76730	4,685.38
115139	12/29/23	Printed			4456	GRAFFIK SCREEN PRINTING	1856 76577	935.27
115140	12/29/23	Printed			710	GRAINGER	9899920566 76711	1,552.05
115141	12/29/23	Printed			7720	GREEN RUBBER-KENNEDY AG	1-102988 76709	681.36
115142	12/29/23	Printed			6388	HARRINGTON INDUSTRIAL PLASTICS	004N7220 76288	268.36
115143	12/29/23	Printed			264	HINDERLITER, DE LLAMAS &	SIN034176 76804	1,256.01
115144	12/29/23	Printed			3039	HOLTVILLE TRIBUNE	0101377 76521	2,760.00

Check Register Report

Date: 01/10/2024
Time: 10:49 am
Page: 2

CITY OF IMPERIAL

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Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks								
115146	12/29/23	Printed			2096	HOME DEPOT CREDIT SERVICES	1059 00002 35333 76712	2,915.11
115147	12/29/23	Printed			4637	IMPERIAL COUNTY PUBLIC HEALTH	23784 76731	1,170.00
115148	12/29/23	Printed			8021	IMPERIAL COUNTY SHERIFF'S	EFL003074 HERNANDEZ 12/29/23	1,003.68
115149	12/29/23	Printed			8189	IMPERIAL DIESEL REPAIR LLC	795 76732	369.87
115150	12/29/23	Printed			028	IMPERIAL IRRIGATION DISTRICT	DECEMBER 29, 2023	107.03
115151	12/29/23	Printed			221	IMPERIAL PRINTERS	23-3870 76770	158.47
115153	12/29/23	Printed			3187	IMPERIAL TRUSS & LUMBER CO.	B63544 76733	18,751.87
115154	12/29/23	Printed			2099	IMPERIAL VALLEY OCCUPATIONAL M	3377 76499	1,484.00
115155	12/29/23	Printed			1555	IMPERIAL VALLEY PRESS	288454 76230	1,128.72
115156	12/29/23	Printed			1587	JADE SECURITY SYSTEMS, INC.	0207108 JAN. 2024 76619	59.99
115157	12/29/23	Printed			7119	JEREMY SCHAFER	REIMB. TRACTOR SUPPLY 76771	70.35
115158	12/29/23	Printed			008	JIM REITER'S LOCKSMITH & SAFE	274935 76583	472.39
115159	12/29/23	Printed			5355	JISELA SOLORZANO	REIMBURSEMENT-DESSERTS 76287	91.20
115160	12/29/23	Printed			642	JORDAN CENTRAL IMPLEMENT CO.	P15360 76716	348.19
115161	12/29/23	Printed			8363	JOSEPH SETH VOGEL	9988-0290/2589 LA BRUCHERIE	99.91
115162	12/29/23	Printed			868	K-C WELDING & RENTALS, INC.	184370 76856	1,501.60
115163	12/29/23	Printed			2901	KIMBALL MIDWEST	101683588 76289	3,404.46
115164	12/29/23	Printed			1647	LA BRUCHERIE IRRIGATION SUPPLY	275562C 76593	1,084.37
115165	12/29/23	Printed			5230	LABOR COMPLIANCE CONSULTANTS	2532 76719	3,600.00
115166	12/29/23	Printed			6596	LC ENGINEERING CONSULTANTS INC	2036 73664	1,020.00
115167	12/29/23	Printed			6596	LC ENGINEERING CONSULTANTS INC	2146 75712	4,720.00
115169	12/29/23	Printed			1996	LEE TIRE CO.	393575 76718	2,889.14
115170	12/29/23	Printed			101	LINCOLN LIFE	12/29/23	567.00
115171	12/29/23	Printed			260	MALLORY SAFETY AND SUPPLY LLC	5784529 76322	1,111.79
115172	12/29/23	Printed			8369	MARCUS DE LA TORRE	9319-0142/2439 OHARE	79.44
115173	12/29/23	Printed			1888	MARK COON	9625-0133/642 BREWER #112	90.93
115174	12/29/23	Printed			7254	MICHAEL LANKFORD	REIMBURSEMENT-DRY ICE 76286	42.10
115175	12/29/23	Printed			1190	MISSIONSQUARE - 304257	12/29/23	416.40
115176	12/29/23	Printed			8314	MOTION INDUSTRIES, INC	AZ54-00791416 76726	1,342.56
115177	12/29/23	Printed			2702	NEW READERS PRESS	22348 76150	1,204.54
115178	12/29/23	Printed			2510	NTU TECHNOLOGIES, INC.	12591 76722	20,567.00
115179	12/29/23	Printed			219	PADRE USA	28128 76772	153.81
115180	12/29/23	Printed			2782	PRINCIPAL LIFE INSURANCE COMP	1044724-10001 JAN. 2024 76805	6,020.81
115181	12/29/23	Printed			8365	PROQUEST LLC	70822902 76611	1,750.00
115182	12/29/23	Printed			694	REXEL OF AMERICA, LLC	S138026000.001 76671	1,215.25
115183	12/29/23	Printed			7678	RUDY ARREOLA	401175 REIMB. DOT EXAM 76493	80.00
115184	12/29/23	Printed			957	SC FUELS	2534006-IN 76745	5,792.67
115185	12/29/23	Printed			1239	SHERWIN-WILLIAMS	5032-4 76746	999.12
115186	12/29/23	Printed			6406	SHINE REAL ESTATE	9826-0023/516 QUAIL	160.52
115187	12/29/23	Printed			8370	SIEMENS INDUSTRY, INC	5608897290 76721	2,211.03
115188	12/29/23	Printed			3262	SIMNSA HEALTH PLAN	125041 JANUARY 2024 76801	14,957.32
115189	12/29/23	Printed			5257	SKM ENGINEERING LLC	26662 75134	7,233.75
115190	12/29/23	Printed			6648	SMARTCOVER SYSTEMS	28213 76273	23,535.00
115191	12/29/23	Printed			135	SOCALGAS	420 S IMPERIAL 11/9-12/9/23	64.71
115192	12/29/23	Printed			7991	STORWISE-IMPERIAL	4561 76584	217.00
115193	12/29/23	Printed			7189	SUMMIT SAFETY LLC	446213A 76579	553.06

Check Register Report

Date: 01/10/2024
Time: 10:49 am
Page: 3

CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks								
115194	12/29/23	Printed			8366	SUMMIT SUPPLY CORPORATION	85220 76145	1,681.09
115195	12/29/23	Printed			068	SUNBELT RENTALS, INC.	146652679-0001 76679	124.30
115196	12/29/23	Printed			1265	SUPERIOR READY MIX CONCRETE LP	387354 76743	815.69
115197	12/29/23	Printed			1385	SWRCB ACCOUNTING OFFICE	WD-0234294 76735	22,497.00
115198	12/29/23	Printed			4473	TRACTOR SUPPLY CO	200184000 76714	606.16
115199	12/29/23	Printed			058	TROJAN UV	200/8501 76741	53,726.76
115200	12/29/23	Printed			7708	TUCKER MINI STORAGE	JANUARY 2024 76585	125.00
115201	12/29/23	Printed			5837	U.S. BANK	AM 10/26/23 76708	1,326.02
115202	12/29/23	Printed			944	UNITED WAY OF IMPERIAL COUNTY	12/29/23	6.00
115203	12/29/23	Printed			6313	US AIR CONDITIONING	6528619 76740	171.40
115204	12/29/23	Printed			1100	USA BLUEBOOK	INV00212707 76739	3,067.26
115205	12/29/23	Printed			5674	WAGEWORKS, INC	INV5998339 DEC 2023 76900	114.00
115206	12/29/23	Printed			1715	WAXIE SANITARY SUPPLY	82177359 76738	1,277.12
115207	12/29/23	Printed			1568	WEBB AND ASSOCIATES	ARIV0001881 76737	13,775.28
115208	12/29/23	Printed			7695	WINNCOM TECHNOLOGIES CORP	STDINV0231466 76658	2,125.18
115209	12/29/23	Printed			355	WYMORE, INC.	1232741 76736	215.36
Total Checks: 108						Checks Total (excluding void checks):		510,934.90
Total Payments: 108						Bank Total (excluding void checks):		510,934.90
Total Payments: 108						Grand Total (excluding void checks):		510,934.90

DATE SUBMITTED 01/10/2024
 SUBMITTED BY Public Services
 DATE ACTION REQUIRED 01/17/2024

COUNCIL ACTION ()
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: **DISCUSSION/ACTION:**
 Continue
 Emergency of VFD at WTP
 1. DISCUSS, APPROVE/DISAPPROVE: CONTINUATION OF EMERGENCY OF VFD AT THE WATER TREATMENT PLANT

DEPARTMENT INVOLVED: Public Services – WTP

BACKGROUND/SUMMARY:

On Thursday, December 21, 2023, it was determined a Variable Frequency Drive (VFD) has failed at the WTP that provide function to one of the three finished water pumps. This pump is critical to the treatment process that allows sufficient pressure to deliver water through our GAC filtration system in our treatment process.

An emergency was declared by the City Manager that same day.

The City is working diligently with our Vendors to complete replacement and correct issue.

FISCAL IMPACT: Unknown

FINANCE
INITIALS

VHM

STAFF RECOMMENDATION: Declare Emergency

DEPT. INITIALS

[Signature]

MANAGER'S RECOMMENDATION:

approve

CITY
MANAGER'S
INITIALS

VHM

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:

DATE SUBMITTED 1/10/24
 SUBMITTED BY Public Services
 DATE ACTION REQUIRED 01/17/24

COUNCIL ACTION ()
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: Continue Emergency at Aten Rd & HWY 86 Intersection	DISCUSSION/ACTION: 1. DISCUSS, APPROVE/DISAPPROVE CONTINUATION OF EMERGENCY AT ATEN RD & HWY 86 INTERSECTION
DEPARTMENT INVOLVED: Public Services - Streets	
BACKGROUND/SUMMARY: On June 1 st , 2023 around 6:40 A.M., a Signal Pole on the Northwest corner of Aten Rd & Hwy 86 was knocked down by a Commercial Truck. The pole and supporting equipment were damaged beyond repair causing the intersection to be placed on red-flash, causing traffic back up and potential safety hazards to life & property. City manager has authorized purchase of a mobile signal that is hoped to provide temporary service by the end of the week. The City is working diligently with Bear Electric. All replacement and integration have been completed and are awaiting final invoicing and final documentation.	
FISCAL IMPACT: \$32K to date TBD	FINANCE INITIALS _____
STAFF RECOMMENDATION: Approve Continuance	DEPT. INITIALS <u></u>
MANAGER'S RECOMMENDATION: Approve	CITY MANAGER'S INITIALS <u></u>
MOTION: SECONDED: AYES: NAYES: ABSENT: APPROVED () DISAPPROVED () REFERRED TO: REJECTED () DEFERRED ()	

**Agenda Item
No.**

B-1

DATE SUBMITTED 01/10/2024
COMMUNITY
DEVELOPMENT
SUBMITTED BY DIRECTOR
DATE ACTION REQUIRED 01/17/2024

COUNCIL ACTION (x)
PUBLIC HEARING ()
REQUIRED
RESOLUTION ()
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION:

APPROVAL OF RESOLUTION 2024-03 AUTHORIZING THE CITY MANAGER AND/OR THE COMMUNITY DEVELOPMENT DIRECTOR TO BE SIGNEE FOR AGREEMENT(S) AND ANY AMENDMENTS THERETO WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE CITY OF IMPERIAL

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT

BACKGROUND/SUMMARY:

The City of Imperial is eligible to receive Federal and/or State funding for certain Transportation Projects, through the California Department of Transportation. Caltrans is requesting a fully executed resolution delegating signee(s) for the below referenced agreement(s) on behalf of the City of Imperial.

- Master Agreements
- Program Supplement Agreements
- Fund Exchange Agreements
- Fund Transfer Agreements

This resolution authorizes the City Manager and/or the Community Development Director to execute the above referenced documents with the California Department of Transportation.

Please refer to Exhibit A – Resolution No. 2024-03 attached herewith for details.

FISCAL IMPACT:
NO FISCAL IMPACT

ADMIN
SERVICES
SIGN INITIALS

DA

STAFF RECOMMENDATION:

Staff recommends the approval of Resolution 2024-03 authorizing the City Manager and/or the Community Development Director to execute said agreements with the California Department of Transportation).

DEPT. INITIALS

OM

MANAGER'S RECOMMENDATION:

approve

CITY
MANAGER'S
INITIALS

AM

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ()
DISAPPROVED ()

REJECTED ()
DEFERRED ()

REFERRED TO:

EXHIBIT A

RESOLUTION NO. 2024-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL AUTHORIZING THE CITY MANAGER AND/OR THE COMMUNITY DEVELOPMENT DIRECTOR TO SIGN ALL MASTER AGREEMENTS, PROGRAM SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE AGREEMENTS, FUND TRANSFER AGREEMENTS AND ANY AMENDMENTS THERETO WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE CITY OF IMPERIAL.

WHEREAS, the City of Imperial is eligible to receive Federal and/or State funding for certain Transportation Projects, through the California Department of Transportation and

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds could be claimed and

WHEREAS, the City of Imperial wishes to delegate authorization to execute these agreements and any amendments thereto to the City Manager and/or the Community Development Director to be authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Imperial hereby agrees to authorize the City Manager and/or the Community Development Director, to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation on behalf of the City of Imperial.

THE FOREGOING RESOLUTION was passed and adopted by the City Council of the City of Imperial on _____, 2024.

AYES:
NOES:
ABSTAIN:
ABSENT:

Signed: _____
Robert Amparano, Mayor

ATTEST:

Signed: _____
Kristina Shields, City Clerk

RESOLUTION NO. 2024-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL AUTHORIZING THE CITY MANAGER AND/OR THE COMMUNITY DEVELOPMENT DIRECTOR TO SIGN ALL MASTER AGREEMENTS, PROGRAM SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE AGREEMENTS, FUND TRANSFER AGREEMENTS AND ANY AMENDMENTS THERETO WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE CITY OF IMPERIAL.

WHEREAS, the City of Imperial is eligible to receive Federal and/or State funding for certain Transportation Projects, through the California Department of Transportation and

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds could be claimed and

WHEREAS, the City of Imperial wishes to delegate authorization to execute these agreements and any amendments thereto to the City Manager and/or the Community Development Director to be authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Imperial hereby agrees to authorize the City Manager and/or the Community Development Director, to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation on behalf of the City of Imperial.

THE FOREGOING RESOLUTION was passed and adopted by the City Council of the City of Imperial on January 17, 2024.

ROBERT AMPARANO,
Mayor

ATTEST:

KRISTINA M. SHIELDS,
City Clerk

CERTIFICATION

I, Kristina M. Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing resolution was duly adopted at a meeting of the City Council of said City at its meeting held on the 17th day of January, 2024 by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, this 17th day of January 2024.

KRISTINA M. SHIELDS,
City Clerk

Agenda Item No. B-2

DATE SUBMITTED _____
 SUBMITTED BY City Manager's Office
 DATE ACTION REQUIRED 1/17/24

COUNCIL ACTION ☒
 PUBLIC HEARING REQUIRED ☐
 RESOLUTION ☐
 ORDINANCE 1ST READING ☐
 ORDINANCE 2ND READING ☐
 CITY CLERK'S INITIALS ☐

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: Appointment of Primary and Alternate Representatives to Committees, Commissions, and Agencies by Mayor Amparano for Calendar Year 2024	
DEPARTMENT INVOLVED: City Manager's Office	
BACKGROUND/SUMMARY: Whereas the City of Imperial City Council has reorganized for the calendar year 2024. As such, the Mayor of Imperial, Robert Amparano, is requested to make appointments to various Internal, Local, Regional, and State committees, commissions, and agencies. Attached you will find a table identifying the various boards and commissions requiring appointments as well as a summary describing the various boards and commissions and who is currently appointed to them.	
FISCAL IMPACT: N/A	FINANCE INITIALS <u>JAM</u>
STAFF RECOMMENDATION: It is staff's recommendation that the Mayor appoint primary and alternate representatives to the various boards and commissions presented to further collaborate with regional and state agencies for the betterment of the City of Imperial.	DEPT. INITIALS <u>JMG</u>
MANAGER'S RECOMMENDATION: <u>mayor appointments</u>	CITY MANAGER'S INITIALS <u>RAM</u>
MOTION:	
SECONDED: AYES: NAYES: ABSENT: APPROVED ☐ DISAPPROVED ☐ REFERRED TO: REJECTED ☐ DEFERRED ☐	

IMPERIAL CITY COUNCIL APPOINTMENTS

City Appointments
Personnel Committee
Ad Hoc Committee
Friends of Imperial Parks
Imperial Arts District Committee

Regional Committees
Airport Land Use Commission (stand-by appointment)
Centinela Advisory Committee
California Joint Power Insurance Authority Board of Directors CJPIA
Imperial Valley Regional Chamber of Commerce IVRCC
Imperial County Transportation Commission ICTC
Southern California Association of Governments SCAG
Imperial Local Agency Formation Commission LAFCO (Alternate Seat)

Imperial City Council Appointments Summary

Below you will find a summary explanation of the annual appointments made by the Mayor to internal committees and regional Boards and Commissions. The Mayor can appoint him or herself as one of the two primary members for any of the below committees. The second primary and alternate are preferred to be an elected member of the City Council. If an alternate of the City Council is not available, a member of the Planning Commission or Management Staff can serve in the capacity. Please note, requests for appointments to commissions or committees may arise throughout the year. Those appointments will be added to the list for Council's consideration following the reorganization.

City of Imperial Liaisons

Personnel Committee – 2 Primary & 1 Alternate

The Personnel Committee operates in accordance with the policies and procedures set forth by the City's Collective Bargaining Units and the Unrepresented. The Personnel Committee serves as the final review board in discipline proceedings. A Personnel Committee shall consist of less than a quorum (2 members) of the elected body.

Meetings occur on an as needed basis.

CURRENT APPOINTMENTS: BURNWORTH & OBESO-MARTINEZ

AD Hoc Committee – 2 Primary & 1 Alternate

The Ad Hoc Committee is comprised of less than a quorum (2 members) of the City Council and will provide support and participation as needed on specific items facing the City. Historically, the Ad Hoc has consisted of the Mayor and Mayor Pro Tem. It is recommended that one alternate of the City Council be appointed in the event the Mayor and/or Mayor Pro Tem are unable to participate on a specific issue, or should a conflict of interest for one arise.

Meetings occur on an as needed basis.

CURRENT APPOINTMENTS: BURNWORTH & AMPARANO

Friends of Imperial Parks – 1 Primary & 1 Alternate

In 2021 the City of Imperial established a non-profit 501©3 Friends of Imperial Parks. In an effort to align to organizations initiatives with the City Council's priorities, it is requested that one member, and one alternate, of the City Council be appointed to a non-voting seat of the Board of Directors.

Meetings occur on the Third Tuesday of each month at 5:30 PM.

CURRENT APPOINTMENT: OBESO–MARTINEZ & MENDOZA

Imperial Arts District Committee – 1 Primary & 1 Alternate

In 2015, the Imperial City Council voted to establish an Arts District in Downtown Imperial. The boundaries of the District include Imperial Avenue between 6th and 10th Street, and Barioni Blvd. between G and M Streets. In 2021, the City established the Imperial Arts District Advisory Committee consisting of representatives from several businesses located within the boundaries, two members of the City Council (1 primary and 1 alternate), and two members of the Planning Commission. The Advisory Committee is responsible for identifying standards and the selection of art initiatives within their specific jurisdiction.

Meetings occur quarterly, but may be more frequent depending on current initiatives.

CURRENT APPOINTMENTS: BURNWORTH & TUCKER

Regional Liaisons Appointments

Airport Advisory Committee – 1 Primary & 1 Alternate

The Airport Advisory Committee purpose is to serve in an advisory to enhance the airport and provide opportunities for involvement by individuals with aviation and business knowledge and experience.

Meetings occur on an as needed basis.

CURRENT APPOINTMENTS: NONE

Airport Land Use Commission – 1 Primary & 1 Alternate

The Airport Land Use Commission (ALUC) is empowered to review and make determinations for the use of land within an airport's "sphere of influence", assure safety of air navigation, promote air commerce, and conduct public hearings regarding any proposed development within their responsibility.

Meetings occur on the third Wednesday of each month at 6:00 PM.

CURRENT APPOINTMENT: NONE

Centinela Citizen Advisory Committee – 1 Primary & 1 Alternate

The Centinela State Prison has a Citizen's Advisory Committee that is made up on community members throughout the region. These members are appointed by the local jurisdiction governing bodies. The goal of the advisory group is to strengthen the institutions local partnerships and gather feedback on policies and legislation that may affect local government. It is preferred that a representative with a law enforcement background be appointed as the primary or alternate

Meetings occur on an as needed basis

CURRENT APPOINTMENTS: TUCKER & CAPT. SHEFFIELD

California Joint Powers Authority Board of Directors – 1 Primary & 1 Alternate

The Board of Directors, the governing body of the California JP IA, consists of one elected official appointed by each of 123 member agencies, including 98 cities, 18 joint powers authorities, and seven special districts. The Board of Directors role is to review the annual reports, strategic plan and ensure objectives of the authority are met.

It is expected that the representative appointed by the City Council attend up to two annual board meetings each calendar year.

CURRENT APPOINTMENT: BURNWORTH & CITY MANAGER MORITA

Imperial Valley Regional Chamber of Commerce – 1 Primary & 1 Alternate

The Imperial Valley Regional Chamber of Commerce will be dedicated to serving Imperial Valley businesses and promoting community prosperity through advocacy, economic development, connectivity, and business education. A primary and alternate representative as asked to be appointed as a non-voting member to the IVRCC Board of Directors.

CURRENT APPOINTMENTS: MENDOZA & OBESO-MARTINEZ

Imperial County Transportation Commission – 1 Primary & 1 Alternate

The ICTC Board is currently composed of ten voting members and one non-voting member consisting of two members of the Imperial County Board of Supervisors; one member from each incorporated city (seven) within Imperial County who shall be the mayor of the city or a member of its city council; one member of the Board of Directors of the Imperial Irrigation District; and, one non-voting member appointed by the Governor representing the California Department of Transportation (Caltrans).

Monthly Commission meetings provide the public forum for discussion and collaborative decision-making on significant issues of regional transportation and mobility.

Meetings are regularly held on the fourth Wednesday of each month at the County Board Chambers, 940 W. Main St. in El Centro at 6 p.m.

CURRENT APPOINTMENTS: AMPARANO & MENDOZA

Southern California Association of Governments (SCAG) – 1 Primary & 1 Alternate

The SCAG region encompasses six counties (Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura) and 191 cities in an area covering more than 38,000 square miles. The agency develops long-range regional transportation plans including sustainable communities strategy and growth forecast components, regional transportation improvement programs, regional housing needs allocations and a portion of the South Coast Air Quality management plans. In 1992, SCAG expanded its governing body, the Executive Committee, to a 70-member Regional Council to help accommodate new responsibilities mandated by the federal and state governments, as well as to provide more broad-based representation of

Southern California's cities and counties. With its expanded membership structure, SCAG created regional districts to provide for more diverse representation. The districts were formed with the intent to serve equal populations and communities of interest. Currently, the Regional Council consists of 86 members.

CURRENT APPOINTMENTS: AMPARANO & MENDOZA