



Imperial City Council

Robert Amparano – Mayor
James Tucker – Mayor Pro Tem
Ida Obeso-Martinez – Council Member
Stacy Mendoza – Council Member
Katherine Burnworth – Council Member

AGENDA

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

February 7, 2024

Closed Session at 05:00 pm

Open Session at 07:00 pm

The Imperial City Council meetings, including public comments, are being livestreamed on the city's social media pages. By remaining in the room, you are giving your permission to be recorded.

1. You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
2. All documents containing an executive summary and staff recommendation associated with open session action items are made available for public inspection on the City's website, www.cityofimperial.org seventy-two (72) hours prior to the posted meeting time. Government Code section 54957.5(b)(2)(B)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact (760) 355-4373. A notification of 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28CFR 35.102-35.104 ADA title II].

5:00 P.M. CLOSED SESSION

CALL TO ORDER

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY: The City Council welcomes public input. Members of the public may address the City Council on Closed Session items by contacting the City Clerk's Office at 760-355-3334. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2). If you are compensated to communicate with City officials, you may be required to register and/or make certain disclosures as a lobbyist. Please see the City Clerk for additional information. There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CONFERENCE WITH LEGAL COUNSEL: The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – G.C § 54956.8

Property Address: Old Post Office
(APN# 064-055-005)
Agency Negotiator: Dennis H. Morita, City Manager
Negotiating Parties: AT & T
Under Negotiation: Instructions to Negotiator Regarding Price & Terms

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – G.C § 54956.7 (b)(1)

Title of Position: City Manager

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation - G.C §54956.9 (d)(2) Number of Cases: 1

D. CONFERENCE WITH LEGAL COUNSEL – LITIGATION

(Gov. Code section 54956.9(d)(2).)

City of Imperial vs. PCG Mayfield, LP, Imperial County Superior Court Case No. ECU 000568

CITY COUNCIL CONVENES TO REGULAR MEETING

7:00 P.M. REGULAR MEETING

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgency items, note abstentions or “no” votes on consent calendar items and request consent calendar items be removed from the consent calendar for discussion. The City Council may also remove items from the consent calendar prior to that portion of the agenda. For purposes of the official city record, the City Council may take care of these issues by entertaining a formal motion.

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS

PUBLIC COMMENT: There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

Matters not appearing on the agenda: If you wish to address the City Council concerning any item within the City Council’s jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit of three (3) minutes on each person’s presentation. It is requested that longer presentations be submitted to the City Clerk’s Office in writing 48 hours before the meeting.

A. CONSENT AGENDA: All items appearing under “Consent Agenda” will be acted upon by the City Council with one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

- A-1. Approval of Claims and Warrants Report
- A-2. Approve Regular City Council Meeting Minutes of November 15, 2023, City Council Meeting Minutes for December 20, 2023 and Regular City Council Meeting Minutes for January 17, 2024
- A-3. Continuation of Emergency of Variable Frequency Drive at the Water Treatment Plant
- A-4. Cease of Emergency at Aten Road and Highway 86 Intersection

B. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

- B-1. Appointment of two (2) unscheduled vacancies on the Library Board of Trustees.

Staff Report: Dennis H. Morita, City Manager

Recommended Action: Staff recommends appointment of two Library Board of Trustees to fill unscheduled vacancies.

- B-2. Authorization to solicit bids for the Townsite Improvement Project at 7th, 10th and 14th Street.

Staff Report: Othon Mora, Community Development Director

Staff Recommendation: Authorize staff to solicit bids for the Townsite Improvement Project.

- B-3. Approve and adopt Resolution No. 2024-04 authorizing a declaration of emergency at the Wastewater Treatment Plant for force main clean out failure in the vicinity of Aten Road and Legakes Avenue.

Staff Report: Public Services – Wastewater Collections

Recommended Action: Adopt Resolution No. 2024-04, A RESOLUTION DECLARING AN EMERGENCY, AUTHORIZING THE CITY MANAGER TO TAKE SUCH ACTION AS MAY BE NECESSARY IN RESPONSE THERETO AND RATIFYING ACTION TAKEN TO DATE

- B-4. Approve the purchase of two (2) “Welcome to Imperial” signs.

Staff Report: Tony Lopez, Parks and Recreation Director

Recommended Action:

1. Approve the purchase of two (2) “Welcome to Imperial” signs not to exceed \$25,000.00 with ARPA funding.
2. Provide staff with direction on the design.

B-5. Approval of amended Sunset Park Improvements.

Staff Report: Tony Lopez, Parks and Recreation Director

Recommended Action:

1. Approve the amended Sunset Park improvements.
2. Authorize staff to solicit bids for the Playground Shade Installation project.

B-6. Approval and adoption of the City of Imperial 9/80 Work Schedule Policy.

Staff Report: Kristen Smith, Human Resources Manager

Recommended Action: Staff recommends approval and adoption of the 9/80 Work Schedule and Policy.

B-7. Approve request for letter of support from the office of U.S. Senator Padilla regarding the Low-Income Water Assistance Program.

Staff Report: Dennis H. Morita, City Manager

Recommended Action: Authorize the Mayor to sign the letter in support of the Low-Income Water Assistance Program.

B-8. Authorize the purchase of an 18-door pass-thru locker system for the police department's evidence room.

Staff Report: Max Sheffield, Police Captain

Recommended Action: Authorize and approve the purchase of an 18-door pass-thru locker system for the police department's evidence room.

C. REPORTS:

C-1. Department Reports

C-2. City Manager Report

C-3. Mayor and Councilmember Reports

ADJOURNMENT:

Adjournment of this regular meeting of the City Council until the next regular scheduled meeting to be held on Wednesday, February 21, 2024.

AFFIDAVIT OF POSTING

I, KRISTINA M. SHIELDS, City Clerk for the City of Imperial, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing revised notice was posted at the City of Imperial City Hall bulletin board at 420 S. Imperial Avenue, Imperial, CA and on the City of Imperial's website not less than 72 hours prior to the meeting, per Government Code 54954.2.

Dated: February 2, 2024



KRISTINA SHIELDS
City Clerk

Check Register Report

A-1
Date: 02/01/2024
Time: 2:54 pm
Page: 1

CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks								
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115213	01/11/24	Printed			6301	IMPERIAL BRATTON, LP	CFD DISB PYMT-BRATTON 76818	40,000.00
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115216	01/11/24	Printed			8372	RACHEL NORIEGA	8810-0233/2372 SMOKEWOOD	36.42
115217	01/11/24	Printed			6356	RUBEN GUZMAN	9988-3036/498 TRESHILL #155	104.72
115218	01/11/24	Printed			8371	SOLANGE PIERRE MICHEL	9998-3050/498 TRESHILL #216	96.92
115219	01/11/24	Printed			2365	SPARKLETTS	9437092 DEC23	379.34
115220	01/11/24	Printed			275	UNDERGROUND SERVICE ALERT OF	23-242186 76808	180.42
115221	01/11/24	Printed			2008	UNITED PARCEL SERVICE	Y00924513 1/3/24	220.98
115223	01/11/24	Printed			615	VALLEY PEST SERVICES, INC	14333633	1,322.00
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115351	01/19/24	Printed			8376	ADRIANA MONROY	9419-0140/2457 OHARE	140.01
115352	01/19/24	Printed			8373	ALAN REYES	9988-3074/498 TRESHILL#146	56.09
115353	01/19/24	Printed			2357	ALL VALLEY FENCE AND MATERIALS	23-5675 76293	1,094.74
115354	01/19/24	Printed			195	ALLIED WASTE	0467-001697912 SWEEPER 76861	162,576.96
115357	01/19/24	Printed			5956	AMAZON CAPITAL SERVICES	112-5890859-9782661 76543	2,535.24
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115359	01/19/24	Printed			2081	ARAMARK UNIFORM SERVICE	DECEMBER 2023	3,614.68
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115361	01/19/24	Printed			1066	AT & T	21080266	1,063.76
115362	01/19/24	Printed			1851	AT&T LONG DISTANCE	338-371-6557 1/16/24	113.70
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115367	01/19/24	Printed			8176	BPR CONSULTING GROUP LLC	1240 76550	2,287.50
115368	01/19/24	Printed			674	BRENNTAG	BPI387655 76870	6,941.48
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115371	01/19/24	Printed			251	CALIFORNIA JPIA	24004811-J. MATEJOVSKY 76807	5,809.91
115372	01/19/24	Printed			455	CALIFORNIA STATE DISBURSEMENT	1/12/24	1,032.91
115373	01/19/24	Printed			8375	CARMEN C. HEREDIA	9811-0855/573 SNAPDRAGON	6.11
115374	01/19/24	Printed			529	CHARLES P. CROWLEY CO. INC	31902 76869	1,722.06
115375	01/19/24	Printed			6222	CODE EXXPERS, LLC	2023-0051 76690	1,801.50
115376	01/19/24	Printed			2676	CONSTANCIO S. TORRES	CLASSES-DEC 2023 76953	122.50
115377	01/19/24	Printed			784	CONTROL PARTS	202306420 76545	330.79
115378	01/19/24	Printed			1744	CONVEYOR GROUP	10968 76231	157.50
115379	01/19/24	Printed			132	COSTCO WHOLESALE	44301 76594	86.49
115381	01/19/24	Printed			6857	COUNTY MOTOR PARTS CO, INC	558223 76695	2,574.19
115382	01/19/24	Printed			8378	CRACK PATCHER OF CA INC	BUSINESS LIC OVERPYMTN #14811 76815	68.00
115383	01/19/24	Printed			2171	DELIA MARTINEZ	9974-0830/412 N E	31.27
115384	01/19/24	Printed			1056	DELL MARKETING L.P.	10720619565 76662	3,074.24
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115386	01/19/24	Printed			2815	DEVELOPMENT MANAGEMENT GROUP	NOV-DEC 2023 76235	2,656.25
115387	01/19/24	Printed			2019	DRISCOLLS	5909 76963	575.89

Check Register Report

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115394	01/19/24	Printed			8382	ERIKA M BUENFIL	9988-3014/498 TRESHILL#107	249.17
115395	01/19/24	Printed			8379	ESTEBAN MORALES	WASTE MNGT. REFUND 76530	550.00
115396	01/19/24	Printed			5134	FORENSIC DRUG TESTING SERVICES	2023-3813 769030	378.75
115397	01/19/24	Printed			314	FRANCHISE TAX BOARD	1/12/24	1,357.18
115398	01/19/24	Printed			8264	GALLAGHER BENEFIT SERVICES INC	2024027906 76913	1,305.00
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115428	01/19/24	Printed			8383	JOSE GOMEZ TORRES	9978-0944/2300 MYRTLE#5	144.79
115429	01/19/24	Printed			8220	JULIA SAMANIEGO	XMAS INGREDIENTS-REIMB. 76625	12.48

Check Register Report

Date: 02/01/2024
Time: 2:54 pm
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CITY OF IMPERIAL

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115437	01/19/24	Printed			101	LINCOLN LIFE	1/12/24	767.00
115438	01/19/24	Printed			1918	LYNN PEAVEY COMPANY	406265 76780	545.47
115439	01/19/24	Printed			6499	MARIO ROACHO	COLORFEST 1-DEPOSIT 76954	2,000.00
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115452	01/19/24	Printed			8374	RENE CORONADO	9924-0176/2722 SADDLEBACK	41.58
115453	01/19/24	Printed			2681	RIVERSIDE COUNTY SHERIFF-	BCTC0069505 76782	1,180.00
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115456	01/19/24	Printed			979	SELLERS PETROLEUM	CL35636	13,447.16
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115467	01/19/24	Printed			7539	TOM'S HAY FARM, INC.	97056 76974	380.00
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115473	01/19/24	Printed			5837	U.S. BANK	STAPLES 12/12/23 76672	5,600.44
115474	01/19/24	Printed			944	UNITED WAY OF IMPERIAL COUNTY	1/12/24	6.00
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115476	01/19/24	Printed			611	VERIZON WIRELESS	9953522587	6,339.96
115477	01/19/24	Printed			4572	VEXER ENGINEERING	1163 76523	5,867.00
115478	01/19/24	Printed			5639	WAGEWORKS, INC	1223-OR39530 76904	100.00
115479	01/19/24	Printed			1827	WILKINSON REAL ESTATE	9984-0140/605 W 14TH	32.00

Check Register Report

Date: 02/01/2024
Time: 2:54 pm
Page: 4

CITY OF IMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks								
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115482	01/23/24	Printed			207	EL CENTRO MOTORS	2023 T350 PASS VAN 77021	60,257.84
115483	01/23/24	Printed			8388	REVVER	INV-14645 77051	8,125.00
115485	01/23/24	Printed			5837	U.S. BANK	DOLLAR 12/7/23 76608	4,188.32

Total Checks: 141 **Checks Total (excluding void checks): 1,283,353.45**

Total Payments: 141 **Bank Total (excluding void checks): 1,283,353.45**

Total Payments: 141 **Grand Total (excluding void checks): 1,283,353.45**



Imperial City Council

Katherine Burnworth- Mayor
 Robert Amparano-Mayor Pro Tem
 Ida Obeso-Martinez-Council Member
 Stacy Mendoza- Council Member
 James Tucker-Council Member

MINUTES

Regular Meeting of the Imperial City Council

City Council Chambers
 220 West 9th Street
 Imperial, CA 92251-1637

November 15, 2023

6:00 P.M. CLOSED SESSION

CALL TO ORDER:

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY:

CONFERENCE WITH LEGAL COUNSEL:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – G.C § 54956.8

Property Address:	Old Post Office (APN# 064-055-005)
Agency Negotiator:	Dennis H. Morita, City Manager
Negotiating Parties:	AT & T
Under Negotiation:	Instructions to Negotiator Regarding Price & Terms

CITY COUNCIL CONVENES TO REGULAR MEETING

7:00 P.M. REGULAR MEETING

CALL TO ORDER: Mayor Pro Tem Amparano called the meeting to order at 7:01 p.m.

ROLL CALL: Council Members Mendoza, Obeso-Martinez, Tucker, Mayor Pro Tem Amparano

ABSENT: Mayor Burnworth

PLEDGE OF ALLEGIANCE: The Pledge was led by Council Member Mendoza

ADJUSTMENTS TO THE AGENDA: City Manager, Dennis H. Morita reported no adjustment to the agenda.

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS: City Attorney, Katherine Turner reported that the City Council had a conference regarding real property negotiations and direction was given to City Manager regarding price and terms.

PUBLIC COMMENT:

Public Comment by Elizabeth Ansley regarding City Ordinance on dog regulations.

Public Comment by Ernest Paled regarding the Trunk or Treat event.

Public Comment by Peggy Price regarding her ride along with Imperial PD.

Public Comment by Alyssa Philips regarding speeding cars near T.L. Waggoner Elementary.

Public Comment by David Salgado regarding Sky Ranch Fees and Landscaping.

Matters not appearing on the agenda: None

A. CONSENT AGENDA:

A-1. Approval of Claims and Warrants Report

A-2. Authorize Bid Process for Fence Replacement along Highway 86

A-3. Continuation of Emergency at Aten Road and Highway 86 Intersection

Moved by Mendoza, seconded by Tucker to approve the consent agenda.

AYES: Mendoza, Obeso-Martinez, Tucker, Amparano

NOES: None

ABSTAIN: None

ABSENT: Mayor Burnworth

MOTION CARRIES: 4-0

B. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

B-1. Selection of Imperial Middle School Mayor for a Day.

Staff Report: Dennis H. Morita, City Manager

Recommended Action: Select one of three candidates to be Mayor for a Day

Moved by Mendoza, seconded by Tucker to approve the selection of Mayor for a Day and two Council Members.

Mayor for the Day: Emi Myers

Council Member for the Day: Belen Rodriguez

Council Member: Shawn Chronister

AYES: Obeso-Martinez, Tucker, Mendoza, Amparano

NOES: None

ABSTAIN: None

ABSENT: Mayor Burnworth

MOTION CARRIES: 4-0

B-2. Approval of Side Letter Agreement to Teamsters Memorandum of Understanding for Payment of Physical Examinations for Class B License Requirements

Staff Report: Kristen Smith, Direct of Human Resources

Recommended Action: Approve Side Letter Agreement to Teamsters MOU

Moved by Tucker, seconded by Obeso-Martinez to approve side letter agreement to Teamsters Memorandum of Understanding for payment of physical examinations for Class B license requirements.

AYES: Obeso-Martinez, Tucker, Mendoza, Amparano

NOES: None

ABSTAIN: None

ABSENT: Mayor Burnworth

MOTION CARRIES: 4-0

B-3. Quarterly Budget Update for Quarter Ending September 30, 2023

Staff Report: John Herrera, Interim Finance Director

Recommended Action: Adopt Resolution No. 2023-57, A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF IMPERIAL, CALIFORNIA AMENDING THE MUNICIPAL BUDGET FOR FIRST QUARTER (Q1) OF THE FISCAL YEAR THAT BEGINS JULY 1, 2023 AND ENDS JUNE 30, 2024 AND CREATING NEW CITY FUNDS IN THE GENERAL LEDGER

Moved by Tucker, seconded by Mendoza to adopt Resolution No. 2023-57 and approve the quarterly budget update for quarter ending September 30, 2023.

AYES: Obeso-Martinez, Tucker, Mendoza, Amparano

NOES: None

ABSTAIN: None

ABSENT: Mayor Burnworth

MOTION CARRIES: 4-0

C. REPORTS:

C-1. Department Reports: Staff reported on their activities since the last City council meeting and upcoming events.

C-2. City Manager Report: None

C-3. Mayor and Councilmember Report: Council Member Tucker asked Community Development for an update on the opening of Belford Road. Mayor and Council Members reported on their activities since the last City Council meeting.

ADJOURNMENT:

With no further business before the Council, the meeting was adjourned at 7:46 p.m.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, this 7th day of February, 2024.

KRISTINA M. SHIELDS
City Clerk



Imperial City Council

*Katherine Burnworth- Mayor
Robert Amparano-Mayor Pro Tem
Ida Obeso-Martinez-Council Member
Stacy Mendoza- Council Member
James Tucker-Council Member*

MINUTES

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

December 20, 2023

6:00 P.M. CLOSED SESSION

CALL TO ORDER:

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY: The City Council welcomes public input. Members of the public may address the City Council on Closed Session items by contacting the City Clerk's Office at 760-355-3334. Pursuant to State Law, the City Council may not discuss or act on issues not on the meeting agenda (Government Code Section 54954.2). If you are compensated to communicate with City officials, you may be required to register and/or make certain disclosures as a lobbyist. Please see the City Clerk for additional information. There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CONFERENCE WITH LEGAL COUNSEL: The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – G.C § 54956.8

Property Address: Old Post Office
(APN# 064-055-005)
Agency Negotiator: Dennis H. Morita, City Manager
Negotiating Parties: AT & T
Under Negotiation: Instructions to Negotiator Regarding Price & Terms

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – G.C § 54956.7 (b)(1)

Title of Position: City Manager

CITY COUNCIL CONVENES TO REGULAR MEETING

7:00 P.M. REGULAR MEETING

CALL TO ORDER: Mayor Burnworth called the meeting to order at 7:06 p.m.

ROLL CALL: Council Members Mendoza, Obeso-Martinez, Tucker, Mayor Pro-Tem Amparano, Mayor Burnworth

PLEDGE OF ALLEGIANCE: The Pledge was led by Coltin Burnworth.

ADJUSTMENTS TO THE AGENDA: None

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS: City Attorney, Katherine Turner reported that the City Council had discussed an Employee Performance evaluation of the City Manager and direction was given to Council. Additionally, City Attorney Turner reported that the City Council had a conference regarding real property negotiations on the old Post Office and direction was given.

PUBLIC COMMENT: None

Matters not appearing on the agenda: None

A. REORGANIZATION OF THE CITY COUNCIL FOR 2024

A-1. Recognition of outgoing Mayor Burnworth

- a. Presentation of Mayor's Plaque by Mayor Pro-Tem Amparano to outgoing Mayor Burnworth
- b. Presentations to outgoing Mayor Burnworth
- c. Remarks by outgoing Mayor Burnworth and Council Members

The City Council recognized outgoing Mayor Burnworth with a plaque. City staff and the community spoke on behalf of Mayor Burnworth.

A-2. Selection of the new Mayor

- a. City Clerk opens nominations for Mayor

Motion by Burnworth, seconded by Tucker to nominate Mayor Pro-Tem Amparano as Mayor.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker, Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

- b. Newly selected Mayor assumes Chair and opens nominations for Mayor Pro-Tem.

Motion by Burnworth, seconded by Mendoza to nominate Tucker as Mayor Pro-Tem.

AYES: Burnworth, Mendoza, Obeso-Martinez, and Amparano

NOES: None

ABSTAIN: Tucker

ABSENT: None

MOTION CARRIES: 4-0-1

- c. Remarks by incoming Mayor

A-3. Reorganization of Successor Agency to the Redevelopment Agency Board for 2024

a. City Clerk opens nominations for Chairman

Motion by Mendoza, seconded by Burnworth to nominate Mayor Amparano as Chairman.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker, Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

b. City Clerk opens nominations for Vice-Chairman

Motion by Mendoza, seconded by Burnworth to nominate Mayor Pro-Tem Tucker as Vice-Chairman.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker, and Mayor Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

B. CONSENT AGENDA:

B-1. Approval of Claims and Warrants Report

B-2. Filing of SB 165 Annual Reports for all City issued CFD's for FY 2022-2023

B-3. 2nd Reading and Adoption of Ordinance No. 828, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL ADDING RESTRICTIONS TO OUTDOOR SMOKING IN DESIGNATED AREAS, waive reading and adopt by title only

B-4. Approve Purchase of one (1) New T350 Transit Van for Community Youth Outreach Cadet Program

B-5. Approval of Agreement with the Imperial Unified School District for a Part Time School Resource Police Officer

B-6. Continuation of Emergency at Aten Road and Highway 86 Intersection

*Mayor Pro Tem Tucker Pulled items B-4 and B-5 to be added under Action Items as C-2 and C-3.

Moved by Obeso-Martinez, seconded by Burnworth to approve the consent agenda items B-1, B-2, B-3 and B-6.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker, and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

C. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

C-1. Approval of California Governor's Office of Emergency Services (Cal OES) Form 130

Staff Report: Dennis H. Morita, City Manager

Recommended Action: Staff recommends approval of Cal OES Form 130 designating the City Manager and Finance Manager as authorized agents for the City of Imperial to be eligible to obtain financial assistance via Federal and State means following a disaster.

Moved by Burnworth, seconded by Tucker to approve the California Governor's Office of Emergency Services (Cal OES) Form 130.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker, Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

C-2. *(B-4 pulled from Consent Agenda)

Approve Purchase of one (1) New T350 Transit Van for Community Youth Outreach Cadet Program.

Moved by Tucker, seconded by Burnworth to approve the purchase of one (1) New T350 Transit Van for Community Youth Outreach Cadet Program.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker, Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

C-3. *(B-5 pulled from Consent Agenda)

Approval of Agreement with the Imperial Unified School District for a Part Time School Resource Police Officer.

Moved by Tucker, seconded by Burnworth to approve the agreement with the Imperial Unified School District for a Part Time School Resource Police Officer.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker, Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

D. REPORTS:

D-1. Department Reports: Department heads reported on their activities since last City Council meeting upcoming events.

D-2. City Manager Report: NONE

D-3. Mayor and Councilmember Reports: Mayor and Council Members reported on their activities since last City Council meeting and upcoming events.

ADJOURNMENT:

Seeing no further business before the Council, Mayor Amparano adjourned the meeting at 8:06 p.m.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, this 7th day of February, 2024.

KRISTINA SHIELDS
City Clerk



Imperial City Council

Robert Amparano – Mayor
 James Tucker – Mayor Pro Tem
 Ida Obeso-Martinez – Council Member
 Stacy Mendoza – Council Member
 Katherine Burnworth – Council Member

MINUTES

Regular Meeting of the Imperial City Council

City Council Chambers
 220 West 9th Street
 Imperial, CA 92251-1637

January 17, 2024

6:00 P.M. CLOSED SESSION

CALL TO ORDER:

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY:

CONFERENCE WITH LEGAL COUNSEL:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – G.C § 54956.7 (b)(1)

Title of Position: City Manager

CITY COUNCIL CONVENES TO REGULAR MEETING

7:00 P.M. REGULAR MEETING

CALL TO ORDER: Mayor Amparano called the meeting to order at 7:07 p.m.

ROLL CALL: Council Members Burnworth, Mendoza, Obeso-Martinez, Mayor Pro-Tem Tucker, Mayor Amparano

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Gorge Taylor

ADJUSTMENTS TO THE AGENDA: None

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS: City Attorney, Katherine Turner, reported that the City Council had discussed an Employee Performance evaluation of the City Manager and direction was given to Council.

PUBLIC COMMENT: None

Matters not appearing on the agenda: None

A. CONSENT AGENDA:

A-1. Approval of Claims and Warrants Report

A-2. Continuation of Emergency of Variable Frequency Drive at the Water Treatment Plant

A-3. Continuation of Emergency at Aten Road and Highway 86 Intersection

Moved by Burnworth, seconded by Council Members Mendoza & Obeso-Martinez to approve the consent agenda items.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker, and Mayor Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

B. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

B-1. Authorization of a signee for agreements and amendments with the Department of Transportation on behalf of the City of Imperial

Staff Report: Othon Mora, Community Development Director

Recommended Action: Adopt Resolution No. 2024-03, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL AUTHORIZING THE CITY MANAGER AND/OR THE COMMUNITY DEVELOPMENT DIRECTOR TO SIGN ALL MASTER AGREEMENTS, PROGRAM SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE AGREEMENTS, FUND TRANSFER AGREEMENTS AND ANY AMENDMENTS THERETO WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION ON

Moved by Burnworth, seconded by Mendoza to approve Resolution No. 2024-03.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker, and Mayor Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

B-2. Appointments of primary and alternate representatives to committees, commissions, and agencies by Mayor Amparano for calendar year 2024

1. Personnel Committee: **Burnworth / Obeso- Martinez**
2. Ad Hoc Committee: **Amparano / Tucker**
3. Friends of Imperial Parks: **Obeso-Martinez / Mendoza**
4. Imperial Arts District Committee: **Burnworth / Tucker**
5. Airport Land Use Commission (Standby-by appointment): **Tucker / Guerrero**
6. Centinela Citizen Advisory Committee: **Tucker / Sheffield**
7. California Joint Power Insurance Authority (CJPIA): **Mendoza / Morita**
8. Imperial Valley Regional Chamber of Commerce: **Obeso-Martinez / Guerrero**
9. Imperial County Transportation Commission: **Amparano / Mendoza**
10. Southern California Association of Governments (SCAG): **Amparano / Mendoza**
11. Imperial Local Agency Formation Commission: **Burnworth /Obeso-Martinez**

Moved by Mendoza, seconded by Obeso-Martinez to approve appointments of primary and alternate representatives to committees, commissions, and agencies by Mayor Amparano for calendar year 2024.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker, and Mayor Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

C. REPORTS:

C-1. Department Reports: Staff reported on their activities since last City Council meeting and upcoming events.

C-2. City Manager Report: None

C-3. Mayor and Council Member Reports: Mayor and Council Members reported on their activities since last City Council meeting and upcoming events.

Seeing no further business before the Council, Mayor Amparano adjourned the meeting at 7:21 p.m.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, this 7th day of February, 2024.

KRISTINA M. SHIELDS
City Clerk

DATE SUBMITTED 01/31/2024
 SUBMITTED BY Public Services
 DATE ACTION REQUIRED 02/07/2024

COUNCIL ACTION ()
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: **DISCUSSION/ACTION:**
 Continue
 Emergency of VFD at WTP
 1. DISCUSS, APPROVE/DISAPPROVE: CONTINUATION OF EMERGENCY OF VFD AT THE WATER TREATMENT PLANT

DEPARTMENT INVOLVED: Public Services – WTP

BACKGROUND/SUMMARY:

On Thursday, December 21, 2023, it was determined a Variable Frequency Drive (VFD) has failed at the WTP that provide function to one of the three finished water pumps. This pump is critical to the treatment process that allows sufficient pressure to deliver water through our GAC filtration system in our treatment process.

An emergency was declared by the City Manager that same day.

Repairs have been completed. Pending final invoicing from Vendors.

FISCAL IMPACT: Unknown

FINANCE INITIALS JMS

STAFF RECOMMENDATION: Continue Emergency

DEPT. INITIALS [Signature]

MANAGER'S RECOMMENDATION:
approve continuation

CITY MANAGER'S INITIALS [Signature]

MOTION:

SECONDED: APPROVED () REJECTED ()
 AYES: DISAPPROVED () DEFERRED ()
 NAYES:
 ABSENT: REFERRED TO:

DATE SUBMITTED 1/31/24
 SUBMITTED BY Public Services
 DATE ACTION REQUIRED 02/07/24

COUNCIL ACTION ()
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: Cease Emergency at Aten Rd & HWY 86 Intersection DISCUSSION/ACTION:
 1. DISCUSS, APPROVE/DISAPPROVE CEASE OF EMERGENCY AT ATEN RD & HWY 86 INTERSECTION

DEPARTMENT INVOLVED: Public Services - Streets

BACKGROUND/SUMMARY:

On June 1st, 2023 around 6:40 A.M., a Signal Pole on the Northwest corner of Aten Rd & Hwy 86 was knocked down by a Commercial Truck. The pole and supporting equipment were damaged beyond repair causing the intersection to be placed on red-flash, causing traffic back up and potential safety hazards to life & property. City manager has authorized purchase of a mobile signal that is hoped to provide temporary service by the end of the week.

The City worked diligently with Bear Electric. All replacement and integration have been completed and all final invoicing and final documentation have been received and submitted to the insurance adjuster.

FISCAL IMPACT: \$125,301.82

- Bear Electrical Solutions (Repair Parts & Replacement)
- OMJC Signal (Temporary Lighting Solution)
- City Staff Time & Equipment Use (Response & Support)

FINANCE
INITIALS

JMS

STAFF RECOMMENDATION: Approve Cease of Emergency

DEPT. INITIALS

[Signature]

MANAGER'S RECOMMENDATION: Approve

CITY
MANAGER'S
INITIALS

[Signature]

MOTION:

SECONDED:
 AYES:
 NAYES:
 ABSENT:

APPROVED () REJECTED ()
 DISAPPROVED () DEFERRED ()
 REFERRED TO:



License #982079

INVOICE

Invoice#: 19419

Date: 06/30/2023

Billed To: City of Imperial
420 South Imperial Avenue
Imperial CA 92251

Project: City of Imperial-Imperial & Aten-Knockdown
Imperial CA

BES Job #: 700328941

Terms: Due Upon Receipt

Contract / PO #:

Service Date: 06/2023

Reference:

Description	Amount
City of Imperial-Imperial & Aten-Knockdown Repair Caller Name - Eddie Date & Time of Call - 6/1/2023 2:15 PM Description - Location of Imperial Ave Aten Rd Main Pole hit and knocked down. City has set out stop sign and red flash. City would like to meet with Bear on Monday 5/5 in the morning. A quote will follow up after with work Corrective Action - 6/5/23 Drove to location and met with Eddie with the City of Imperial. Found that the foundation has shifted and recommend replacing. The city wants traffic signal foundation to be pushed back to avoid future incident and was advised that doing so might require a pushbutton post depending on location. The City has already opened a USA ticket for job and will supply ticket#. Pole Info 24-4-80-35-84, 35 foot arm, 18 inch bolt circle, one MAS signal head 3 section arrows, one MAS signal head 3 section balls, one side mount 3 section signal head balls, one ped head assembly, iteris detection camera on riser pole, Emergency vehicle preemption, pushbutton assembly, NO U TURN sign. Wires were damaged at pole base and had been cut at pull box this will require us to pull in a new short leg and wheeled off from cabinet to end of mast arm at 350 feet.	
Imperial - Maintenance Technician RT (8@\$135)	1,080.00
Imperial - Service Truck (8@\$35)	280.00

Notes:

Thank you for your prompt payment

PO BOX 924, ALVISO, CA 95002 OFFICE: 408 449-5178 / FAX: 408 449-5147

Subtotal:	1,360.00
Sales Tax:	0.00
Amount Due:	1,360.00



PO Box 1594
Waterloo, IA 50704
403 Chestnut St.
Waterloo, IA 50703
800.776.5999
Fax: 319.236.1554
Email: sales@omjcsignal.com
omjcsignal.com

FIN: 42-1361699

Invoice

Invoice Number
19490

Invoice Date
June 13, 2023

Page
1

Sold To: ATTN: ACCOUNTS PAYABLE
C IMPERIAL
IMPERIAL, CA 92251

Ship to
ATTN: Rudy Arreola
612 N N St
IMPERIAL, CA 92251

Customer ID		Customer PO # / OMJC SO #	Payment Terms		
C IMPERIAL		74533	Net 30 Days		
Sales Rep		Shipping Method	Ship Date	Due Date	
DAVID T. KNAPP		TRUCK FREIGHT	6/9/23	7/13/23	
Quantity	Item	Description	Backorder	Unit Price	Extension
1.00	KDPTS-HD	25' POP-UP PORTABLE TRAFFIC SIGNAL WITH A HYDRAULICALLY LIFTED MAST ARM, & TWO 12" RYG AC LED SIGNALS & LEADS FOR CONNECTION TO AN EXISTING INTERSECTION		26,500.00	26,500.00

All returns require prior approval, call for a RGA#. All parts, materials and components are new unless otherwise specified. OMJC has been in business since July of 1985 to serve you. OMJC Signal, Inc. retains title to material until paid in full.

Check No

Subtotal	26,500.00
Sales Tax	
Freight	6,300.00
Total Invoice Amount	32,800.00
Payment Received	
TOTAL DUE US	32,800.00



License #982079

INVOICE

Invoice#: 21332

Date: 01/11/2024

Billed To: City of Imperial
420 South Imperial Avenue
Imperial CA 92251

Project: City of Imperial-Imperial Ave-Type 24 TS F
Imperial CA

BES Job #: 700333314

Terms: Due Upon Receipt

Contract / PO #:PO 74953

Service Date: 01/2024

Reference:

Description	Amount
City of Imperial-Imperial Ave-Type 24 TS Pole Scope Summary : -Mobilization to site, USA location. Demo sidewalk. Chip down foundation to Caltrans spec., Cut existing anchor bolts down. Install conduit for both poles. Auger / dig / Pour foundations (Type 24 & PPB post). Stand poles with TS gear, camera, EVPE, Pull wire to controller. Pour back PCC sidewalk. Activate pole and verify operation. Quote assumes all conduits are not damaged and blocked for conductor installation. Conductors from new type 24 will be slipped in existing conduit to controller. Exclusions : Site specific traffic control plans, all utility and inspection fees. New conductors for existing traffic signal(s). No new conduits other then for new type 24 pole and PPB post. Coordination with state and local agencies. Damaged Cabinet components	
TOTAL LABOR, EQUIPMENT, AND MATERIAL	81,479.30

Notes:

Thank you for your prompt payment

PO BOX 924, ALVISO, CA 95002 OFFICE: 408 449-5178 / FAX: 408 449-5147

Subtotal:	81,479.30
Sales Tax:	0.00
Amount Due:	81,479.30

Accident Aten & 86 06/01/23

<u>Employee</u>	<u>Regular Hours</u>	<u>Rate</u>	<u>Gross</u>	<u>6.2% SS</u>	<u>1.45% Medicare</u>	<u>10% W-Comp</u>	<u>PERS</u>	<u>BENEFIT TOTAL</u>	<u>Total</u>
ANTHONY MERCADO	7	24.81	173.67	10.77	2.52	17.37	13.34	43.99	217.66
GUSTAVO CARDENAS C	3	22.91	68.73	4.26	1.00	6.87	5.28	17.41	86.14
JACKIE LOPER	14	78.95	1,105.30	68.53	16.03	110.53	111.64	306.72	1,412.02
EDGAR SELF	9	58.97	530.73	32.91	7.70	53.07	53.60	147.28	678.01
JISELA SOLORZANO	8	32.59	260.72	16.16	3.78	26.07	20.02	66.04	326.76
HECTOR BARRAZA	3	19.79	59.37	3.68	0.86	5.94	4.56	15.04	74.41
CODY BURCH	24	25.42	610.08	37.82	8.85	61.01	46.85	154.53	764.61
ISAIAH GONZALEZ	9	51.89	467.01	28.95	6.77	46.70	47.17	129.60	596.61
RUDY ARREOLA	27	32.57	879.39	54.52	12.75	87.94	67.54	222.75	1,102.14
CESAR LUNA	4	19.79	79.16	4.91	1.15	7.92	6.08	20.05	99.21
FRANCISCO AGUIAR	3	16.65	49.95	3.10	0.72	5.00	3.84	12.65	62.60
CHRISTIAN FELIX	3	18.47	55.41	3.44	0.80	5.54	4.26	14.04	69.45
JOSE AGUILERA	3	19.39	58.17	3.61	0.84	5.82	4.47	14.73	72.90
	117.00								
		GROSS	\$4,397.69					TOTAL BENEFITS:	\$1,164.83

GRAND TOTAL: \$5,562.52

Jisela Solorzano

From: Jisela Solorzano
Sent: Wednesday, January 31, 2024 3:25 PM
To: Kristen Smith
Cc: Isaiah Gonzalez; vmanriquez@imperial.ca.gov; Diana Quintana; Adriana Zamudio; Alyssa Ferrell
Subject: RE: Invoices for Signal Light - Hwy 86 and Aten Rd., DOI 06/01/2023

Good afternoon,

We also need to include the charge for City equipment used, as we've done in the past. Please see below to be included as well:

Service Truck - \$350 a day x 7 = \$2,450
Support Equipment (Barricades/Cones/Etc) - \$250 a day x 1 = \$250
Excavator - \$1,000 a day x 1 = \$1,000
Bucket Truck - \$400 a day x 1 = \$400

Total= \$4,100 Equipment Charge

Attached is the day and equipment used throughout incident.

Thank you,

Jisela Solorzano
Management Analyst
Public Services

Office: (760) 355-2155 | Fax: (760) 355-4718
420 South Imperial Avenue
Imperial, CA 92251
www.imperial.ca.gov

From: Jisela Solorzano
Sent: Friday, January 19, 2024 3:01 PM
To: Kristen Smith <ksmith@cityofimperial.org>
Cc: Isaiah Gonzalez <IGonzalez@cityofimperial.org>; vmanriquez@imperial.ca.gov; Diana Quintana <dquintana@cityofimperial.org>; Adriana Zamudio <azamudio@cityofimperial.org>; Alyssa Ferrell <aferrell@cityofimperial.org>
Subject: RE: Invoices for Signal Light - Hwy 86 and Aten Rd., DOI 06/01/2023

Good afternoon,

I believe we have received all the invoicing and costs associated with this incident from Public Services. Please see attached invoices and back-up. As always, let us know if you need anything further. Hope this helps to wrap this claim up!

Thank you,

Jisela Solorzano
Management Analyst
Public Services

Aten & 86 Traffic Signal Accident

Description	Accident Response 6/1/2023	Pre-Con w/ BES 6/5/2023	Inventory w/ BES 6/12/2023	Install Temporary Light 6/13/2023	Foundation Pouring 11/14/2023	Pole Install 12/12/2023	Removal Temporary Light 12/13/2023	Administrative Duration	Total Hrs
Jackie Loper	4		2					8	14
Eddie Self	3	2						4	9
Isaiah Gonzalez	3				4			2	9
Rudy Arreola		2		4	8	8	4	1	27
Cody Burch	3			4	8	5	4		24
Anthony Mercado	3				4				7
Hector Barraza	3								3
Gustavo Cardenas II	3								3
Francisco Aguiar	3								3
Christian Felix	3								3
Jose Aguilera	3								3
Cesar Luna					4				4
Jisela Solorzano	2		2					4	8
Staff Total	33	4	4	8	28	13	8	19	117

Equipment Used

Service Truck	x	x	x	x	x	x	x
Barricades	x						
Cones	x						
Sanny				x			
Bucket Truck						x	

DATE SUBMITTED 1/31/2024
 SUBMITTED BY City Manager's Office
 DATE ACTION REQUIRED 2/7/24

COUNCIL ACTION ☒
 PUBLIC HEARING REQUIRED ☐
 RESOLUTION ☐
 ORDINANCE 1ST READING ☐
 ORDINANCE 2ND READING ☐
 CITY CLERK'S INITIALS ☐

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: 1. Appointment of two (2) Library Board of Trustees to fill terms ending on July 1, 2027				
DEPARTMENT INVOLVED: City Manager's Office				
BACKGROUND/SUMMARY: Two (2) Library Board of Trustees, Richard Montenegro Brown and Rachel Blackwood, are unable to continue serving on the library board and have submitted their resignations to the City Manager's Office. As a result, this leaves two (2) vacancies on the Library Board of Trustees. A total of three (3) applications were received by the City Clerk. Staff has confirmed with the Imperial County Registrar-Voters office all three (3) applicants are registered voters in the City of Imperial. The library board's terms are governed in accordance to the California Code of Regulations relating to public libraries. Pursuant to California Education Code section 18910 and 18911, the Library Board of Trustees will be appointed by the Mayor with the consent of the City Council to serve a three (3) year term. The following individuals have applied in order of submission: 1. Ivonne Sotomayor 2. Alejandra Banda 3. Susan Zarate-Sandoval				
FISCAL IMPACT: NOT TO EXCEED No fiscal impact	FINANCE INITIALS <u>DA</u>			
STAFF RECOMMENDATION: Staff recommends appointment of two (2) members to the Library Board of Trustees	DEPT. INITIALS <u>AD</u>			
MANAGER'S RECOMMENDATION: <i>concur with staff recommendation</i>	CITY MANAGER'S INITIALS <u>OTM</u>			
MOTION:				
<table style="width: 100%;"> <tr> <td style="width: 33%;"> SECONDED: AYES: NAYES: ABSENT: </td> <td style="width: 33%; text-align: center;"> APPROVED ☐ DISAPPROVED ☐ REFERRED TO: </td> <td style="width: 33%; text-align: center;"> REJECTED ☐ DEFERRED ☐ </td> </tr> </table>		SECONDED: AYES: NAYES: ABSENT:	APPROVED ☐ DISAPPROVED ☐ REFERRED TO:	REJECTED ☐ DEFERRED ☐
SECONDED: AYES: NAYES: ABSENT:	APPROVED ☐ DISAPPROVED ☐ REFERRED TO:	REJECTED ☐ DEFERRED ☐		

01/31/2024

SUBMITTED BY

COMMUNITY
DEVELOPMENT
DIRECTOR

DATE ACTION REQUIRED

02/07/2024

COUNCIL ACTION (X)

PUBLIC HEARING REQUIRED ()

RESOLUTION ()

ORDINANCE 1ST READING ()ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: TOWNSITE IMPROVEMENT PROJECT

1. AUTHORIZATION TO SEEK BIDS FOR THE TOWNSITE (7TH, 10TH AND 14TH STREET) IMPROVEMENT PROJECT.

DEPARTMENT INVOLVED:

COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

State Senator Padilla (D-Chula Vista), in collaboration with Assembly member Eduardo Garcia (D-Coachella), worked with local City of Imperial officials and stakeholders to secure funding for the \$3 Million City of Imperial Corridor Safety Improvement Project.

The proposed City of Imperial Corridor Safety Improvement Project includes street improvements, the promotion of safe routes to school which include bicycle and pedestrian improvements, along with connectivity. The \$3 million secured by Senator Padilla, Assembly Member Garcia and Imperial Officials would fund the reconstruction of the City's most critical streets within Townsite "Old Imperial".

FISCAL IMPACT: \$3 million in State Grant Funds

ADMIN
SERVICES
SIGN INITIALS

VHM

STAFF RECOMMENDATION:

1. Authorization to seek bids for the townsite street improvement projects

DEPT. INITIALS

OM

MANAGER'S RECOMMENDATION:

CITY
MANAGER'S
INITIALS

DKM

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:

14th Street



10th Street



7th Street



DATE SUBMITTED 01/31/2024

SUBMITTED BY Public Services

DATE ACTION REQUIRED 02/07/2024

COUNCIL ACTION ()

PUBLIC HEARING REQUIRED ()

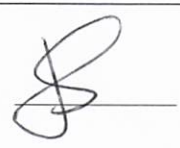
RESOLUTION ()

ORDINANCE 1ST READING ()

ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: Declare Emergency of Force Main	DISCUSSION/ACTION: 1. DISCUSS, APPROVE/DISAPPROVE: DECLARATION OF EMERGENCY OF FORCE MAIN IN AREA OF ATEN RD & LEGAKES AVE
DEPARTMENT INVOLVED: Public Services – Wastewater Collections	
BACKGROUND/SUMMARY: On Tuesday, January 30th, 2024 at approximately 8 PM, it was discovered that there was a force main clean out failure. If this went unaddressed, it could have caused a backup and overflow of wastewater causing health and safety issues to the community. An emergency was declared by the City Manager that same night. City Staff, Rove Engineering and Ancon responded for emergency action.	
FISCAL IMPACT: unknown	FINANCE INITIALS <u>VMS</u>
STAFF RECOMMENDATION: Declare Emergency	DEPT. INITIALS 
MANAGER'S RECOMMENDATION: <i>approve staff recommendation adopt resolution</i>	CITY MANAGER'S INITIALS <u>DTM</u>
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED () REJECTED () DISAPPROVED () DEFERRED () REFERRED TO:

RESOLUTION NO. 2024-04

**A RESOLUTION DECLARING AN EMERGENCY,
AUTHORIZING THE CITY MANAGER TO TAKE SUCH
ACTION AS MAY BE NECESSARY IN RESPONSE
THERE TO AND RATIFYING ACTION TAKEN TO DATE**

WHEREAS, the City operates and maintains a wastewater treatment plant (“WWTP”) and associated collection system; and

WHEREAS, wastewater generated in the City is delivered to the WWTP by way of an underground collection system (“Collection System”); and

WHEREAS, the Collection System includes force mains, including one located in the vicinity of Aten Road & Legakes Avenue (“Force Main”); and

WHEREAS, the Force Main’s clean out failed. If not repaired and corrected, this could cause failure in the Collection System at the aforesaid location that would impact the proper conveyance of wastewater for a substantial segment of the community resulting in potential backups and other associated issues; and

WHEREAS, such backup would potentially expose persons and property to injury and damage; and

WHEREAS, the above described conditions constitute an emergency under applicable law and such emergency would not reasonably permit delays associated with a competitive solicitation for bids and the actions authorized herein are necessary to respond to the emergency; and

WHEREAS, in order to safeguard the public health and safety and to protect property, it is necessary to take immediate action to repair the Collection System and Force Main; and

WHEREAS, the City Council wishes to delegate authority to the City Manager to take such action as may be necessary to repair the Force Main and Collection System, ratify action already taken and otherwise address the emergency as described herein.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IMPERIAL DOES
RESOLVE, DETERMINE, AND ORDERS AS FOLLOWS:**

SECTION 1. The preceding recitals are true and correct.

SECTION 2. The City Council declares that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health or property, and hereby delegates to the City Manager the authority to take such immediate action as may be necessary to safeguard life, health or property in connection with repair to the Force Main and Collection System in accordance with Public Contracts Code Sections 20168 and 22050 and without otherwise complying with bid requirements required by law.

SECTION 3. The City Council authorizes action set forth herein and further ratifies action authorized by the City Manager taken to date to address the failure of the Collection System and Force Main on the basis that the emergency described herein will not permit a delay resulting from a competitive solicitation of bids and the action is necessary to respond to the emergency.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Imperial on the 7th day of February, 2024.

ROBERT AMPARANO,
Mayor

ATTEST:

KRISTINA SHIELDS,
City Clerk

CERTIFICATION

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing resolution was duly adopted at a meeting of the City Council of said City at its meeting held on the 7th of February, 2024, by the following vote, to wit:

AYES:

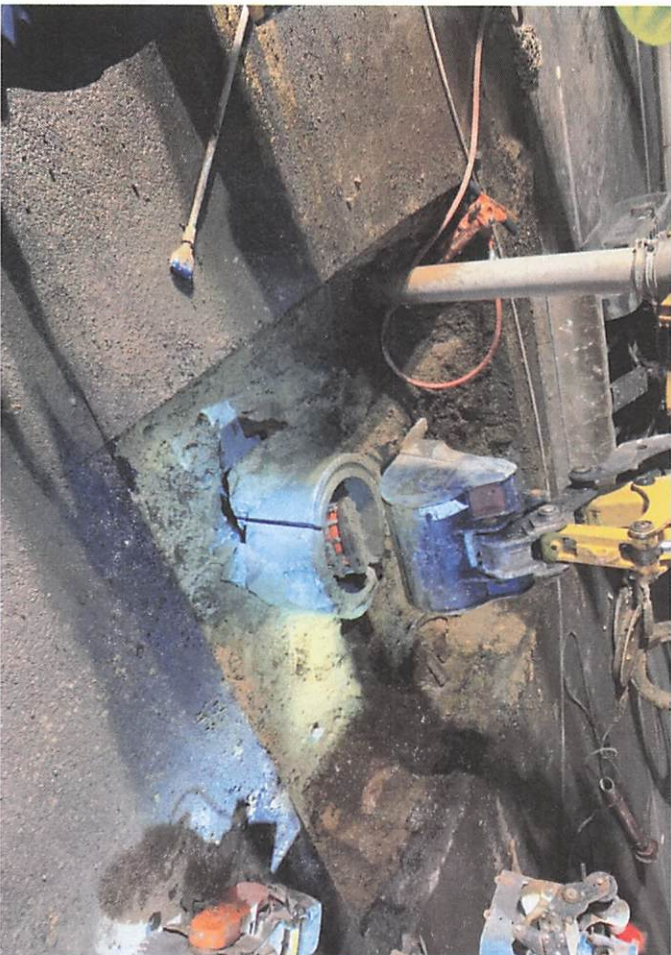
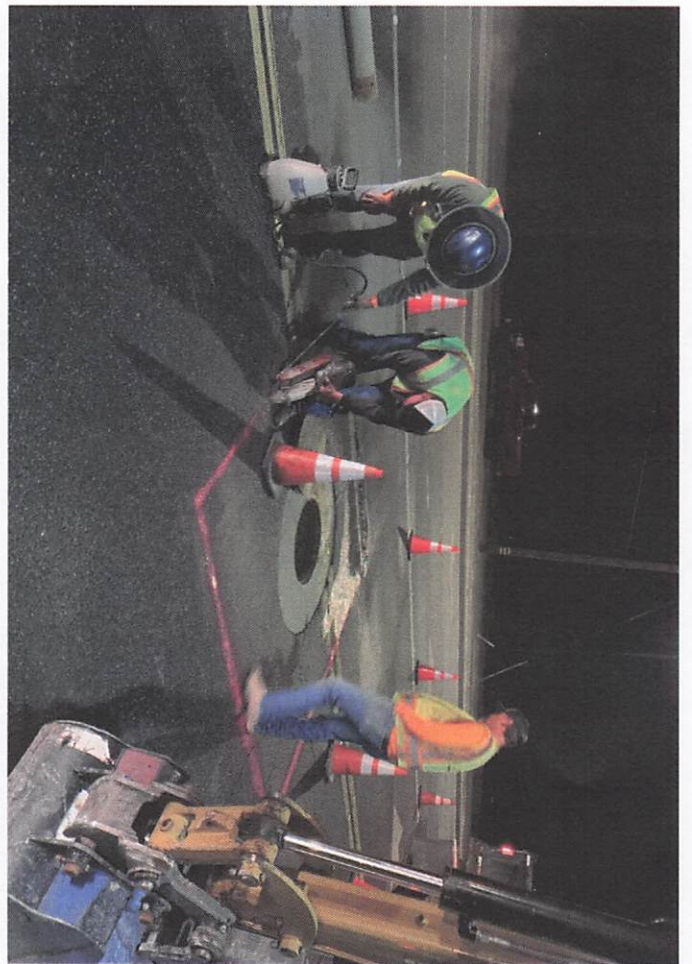
NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, this 7th day of February, 2024.

KRISTINA SHIELDS,
City Clerk



**Agenda Item
No.**

B-4

DATE SUBMITTED 1/31/2024

SUBMITTED BY PARKS/RECREATION

DATE ACTION
REQUIRED 2/7/2024

COUNCIL ACTION ()
PUBLIC HEARING ()
REQUIRED
RESOLUTION ()
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: CITY OF IMPERIAL WELCOME SIGNS

1. APPROVAL TO PURCHASE TWO WELCOME TO IMPERIAL SIGNS IN THE AMOUNT NOT TO EXCEED \$25,000.00
2. PROVIDE DIRECTION ON DESIGN

DEPARTMENT INVOLVED: PARKS AND RECREATION

BACKGROUND/SUMMARY:

Staff has secured a quote from Precast Unlimited for the Welcome to City of Imperial signs. The signs purchased will be placed on the north and south city limit entry points on Highway 86. Each sign will also feature decorative boulders, gravel, and solar lights. Staff is requesting City Council approve the purchase of two signs. The sign installation will be handled by city staff.

Please see attached quote, specifications and draft design.

FISCAL IMPACT: NOT TO EXCEED \$25,000.00 AMERICAN RESCUE PLAN ACT FUNDS

FINANCE
INITIALS

DR

STAFF RECOMMENDATION: It is the department's recommendation for City Council to approve the purchase for the welcome signs and provide direction on design.

DEPT. INITIALS

[Signature]

MANAGER'S RECOMMENDATION:

approve

CITY
MANAGER'S
INITIALS

[Signature]

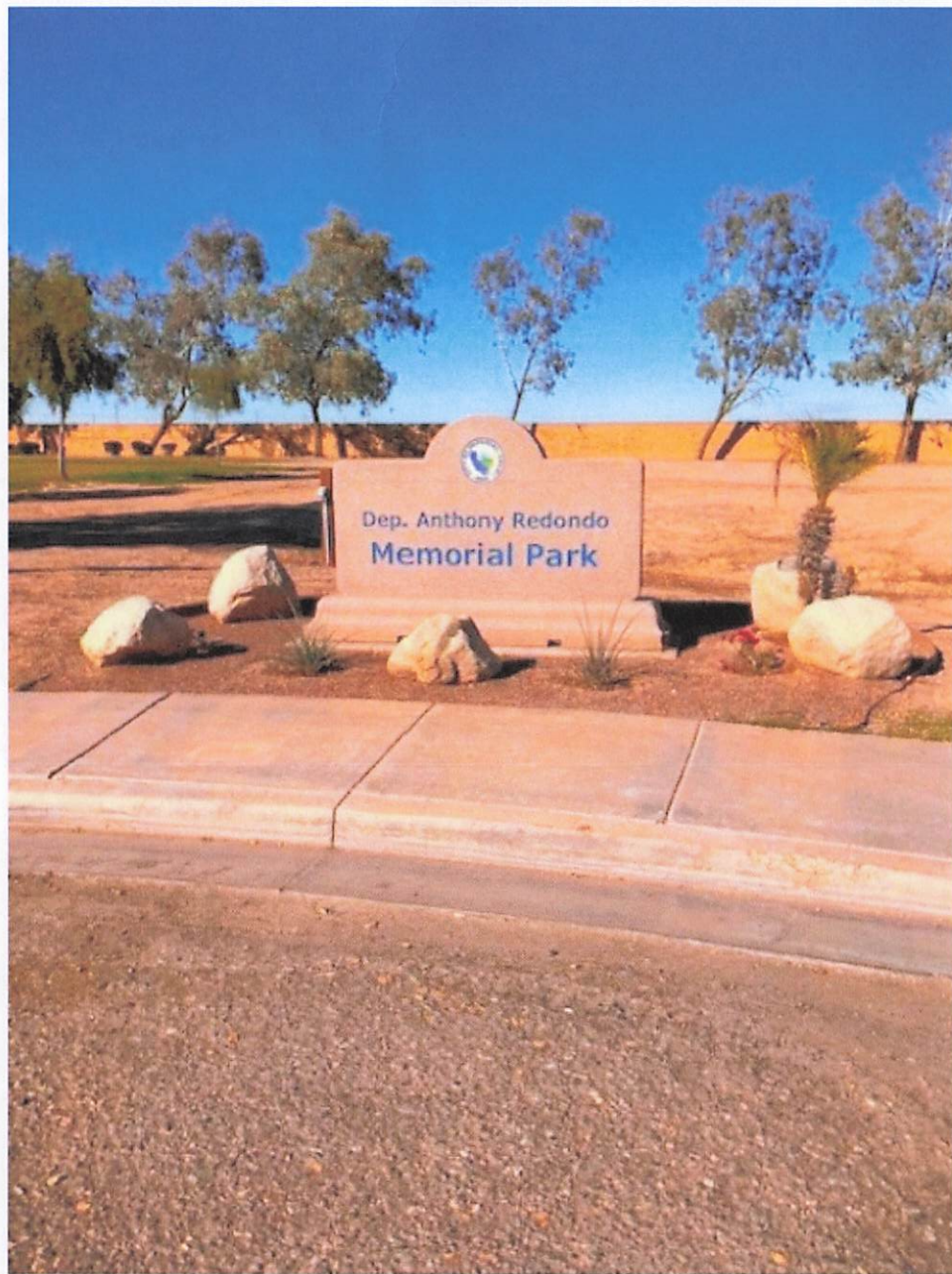
MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ()
DISAPPROVED ()

REJECTED ()
DEFERRED ()

REFERRED TO:





1/29/2024

PURCHASING PARTY:

CITY OF IMPERIAL

PROJECT NAME:

PROJECT NAME

QUOTE #:

####-##

SUBMITTAL PACKAGE FOR:

SINGLE SIDED SIGN

PROJECT MANAGER:

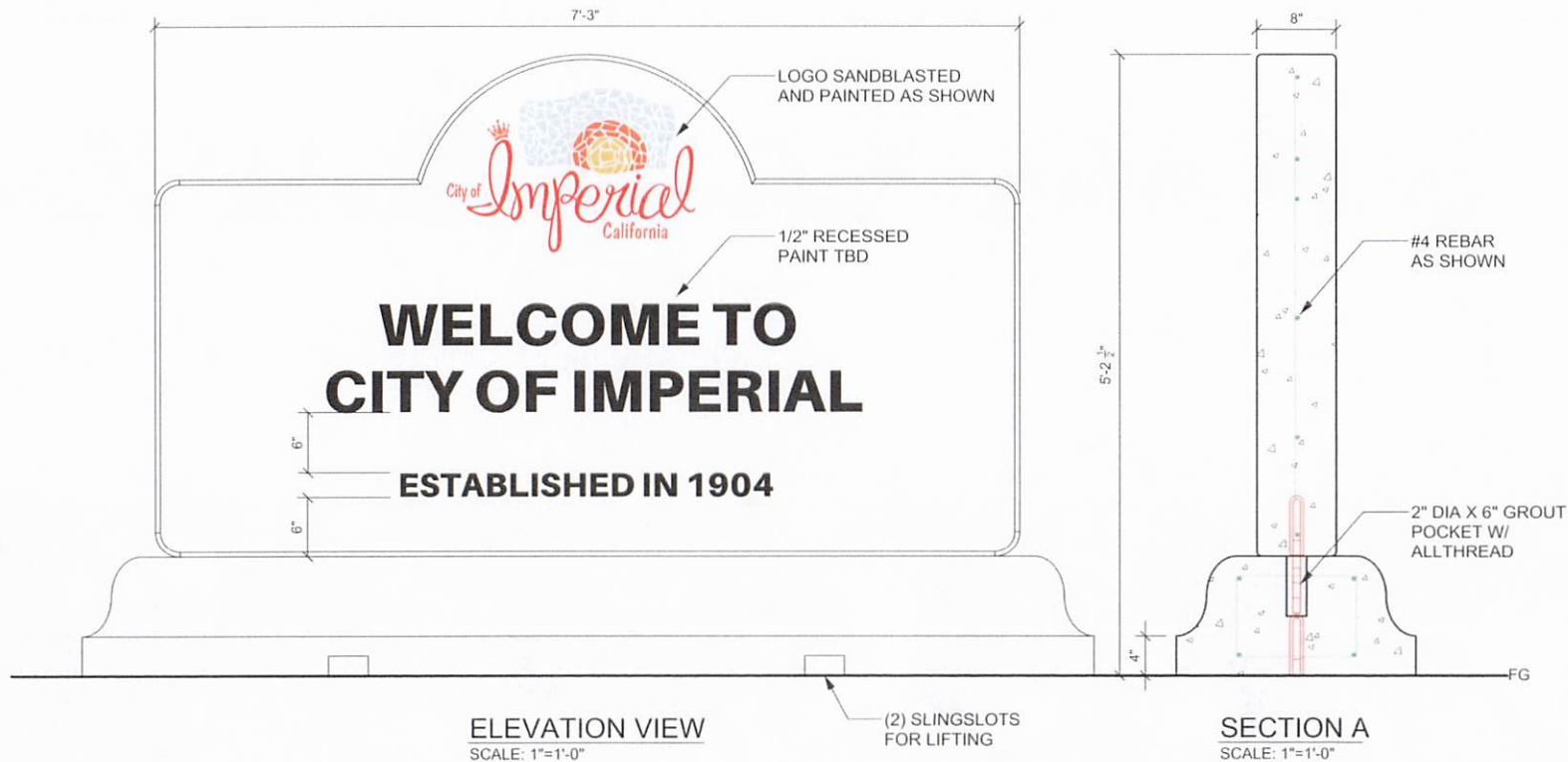
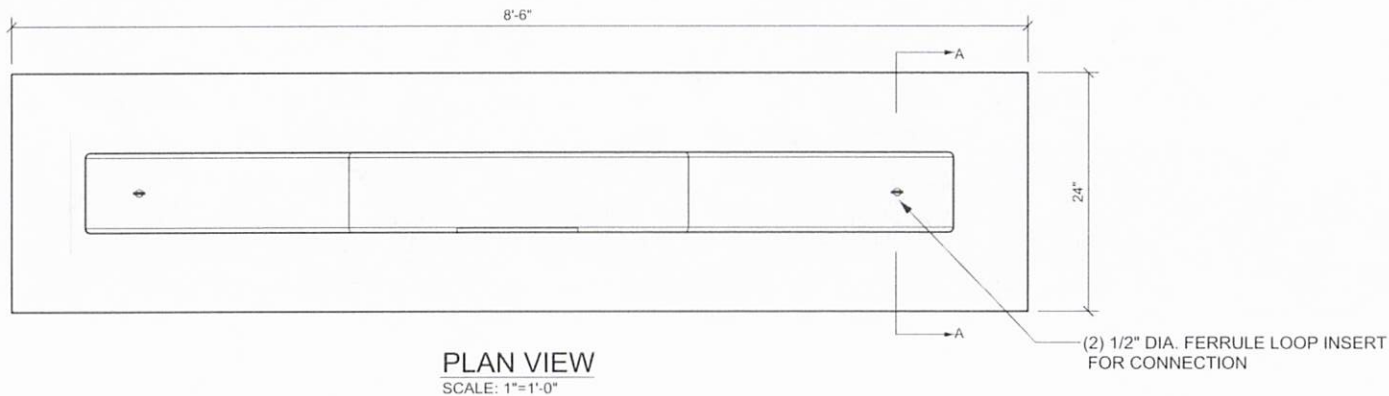
PETER GOFF

PETER@PRECASTUNLIMITED.COM

Plant Office
Precast Unlimited Inc.
16538 Clear Creek Rd.
Redding, CA 96001
(530) 243-6477

Northern Sales Office
Precast Unlimited Inc.
P.O. Box 641296
San Jose, CA 95164
(408) 799-8888

Southern Sales Office
Precast Unlimited Inc.
123 E 9th St.
Upland, CA 91785
(909) 767-6377



16538 CLEAR CREEK RD.
REDDING, CALIFORNIA 96001
Phone: (530) 243-6477
Fax: (530) 243-6466

CLIENT NAME:
CITY OF IMPERIAL

PROJECT NAME:

PROJECT NAME

JOB NO:
#####-###

These drawings & designs are the property of Precast Unlimited, Inc. and no part thereof shall be copied or used in connection with any other work or project without the written consent of Precast Unlimited, Inc.

REVISIONS

[illegible]

SUBMITTAL

SINGLE SIDED SIGN

NOTES:

COLOR: PUI BUFF
TEXTURE: T3 - SANDBLAST
**SEALER: PERMASHIELD 4200
MIX #: 4
F'c: 4,000 PSI
AIR %: NO
REINF: ASTM A706 GRADE 60
QTY: 4
VOL: 1,127 YD
WEIGHT: 4,508 LBS

DRAWN:
PM

CHECKED:
PM

DATE:
1/29/2024

SCALE:
AS NOTED

PAGE:

3 of

DATE PRINTED:1/29/2024

APPROVED BY:

TITLE:

DATE: _____

NAME: _____



CITY OF IMPERIAL

PROJECT NAME

#####-###

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[illegible]

SUBMITTAL

SINGLE SIDED SIGN

OPTION 1

COLOR: PUI BUFF
TEXTURE: T3 - SANDBLAST
**SEALER: PERMASHIELD 4200
MIX #: 4
f'c: 4,000 PSI
AIR %: NO
REINF: ASTM A706 GRADE 60
QTY: 4
VOL: 1.127 YD
WEIGHT: 4,508 LBS

PAGE:

3 of

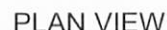
SCALE:
AS NOTED

DATE PRINTED:1/30/2024

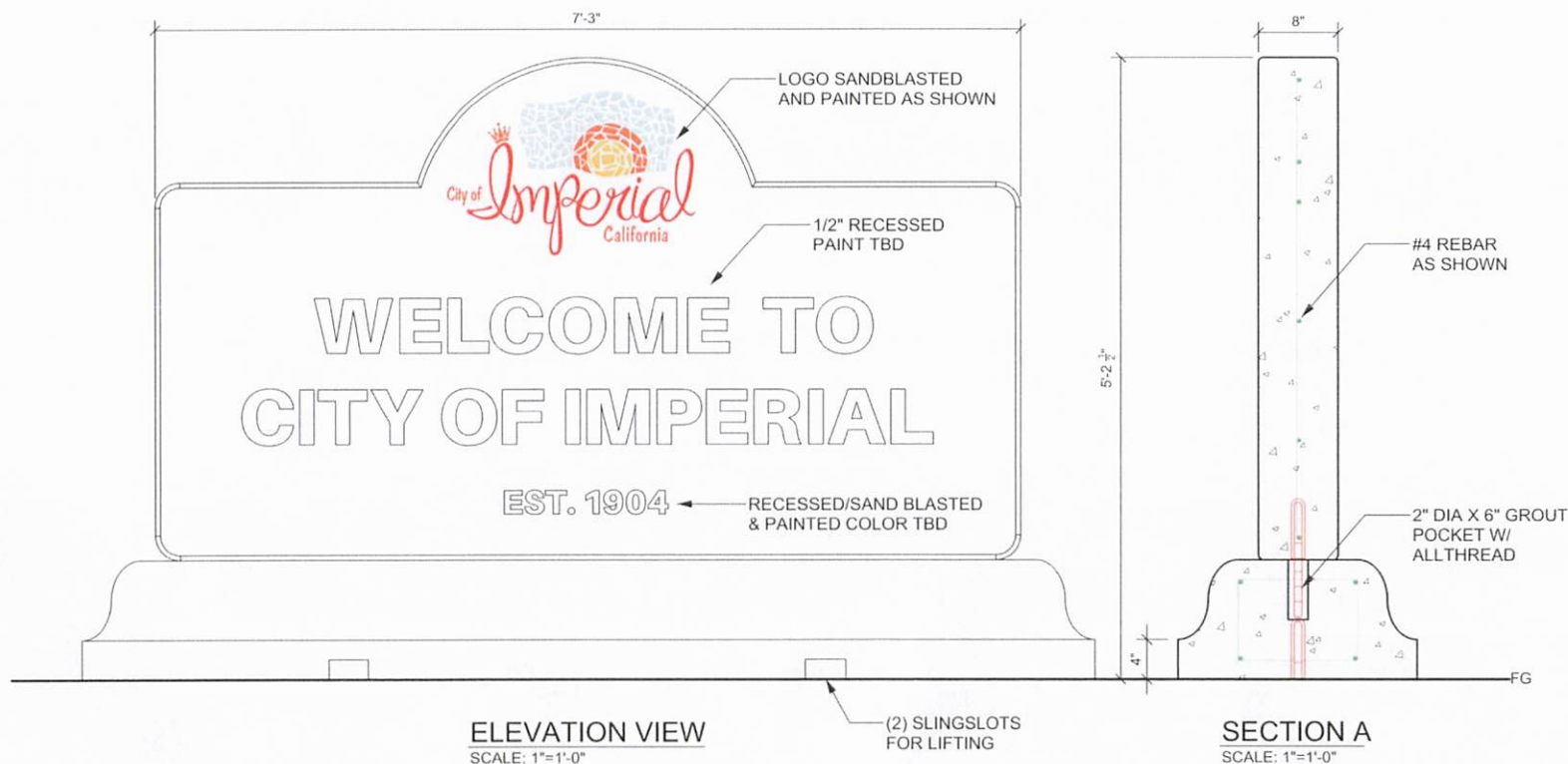
APPROVED BY:

DATE: _____

NAME: _____

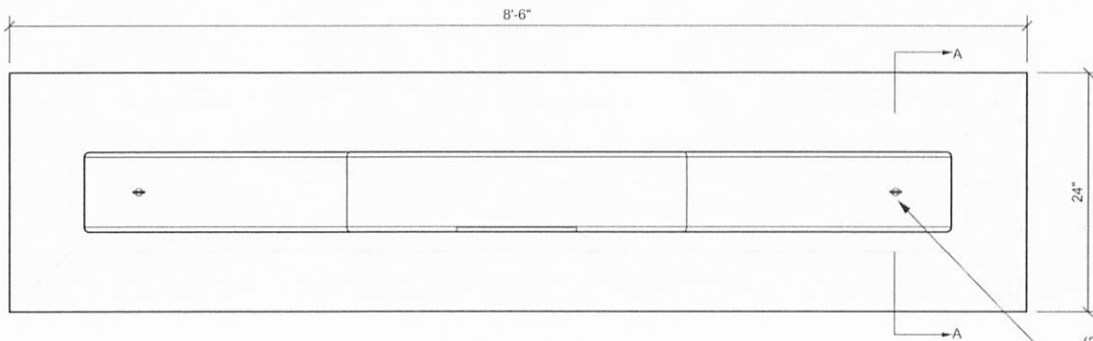


SCALE: 1"=1'-0"



SECTION A

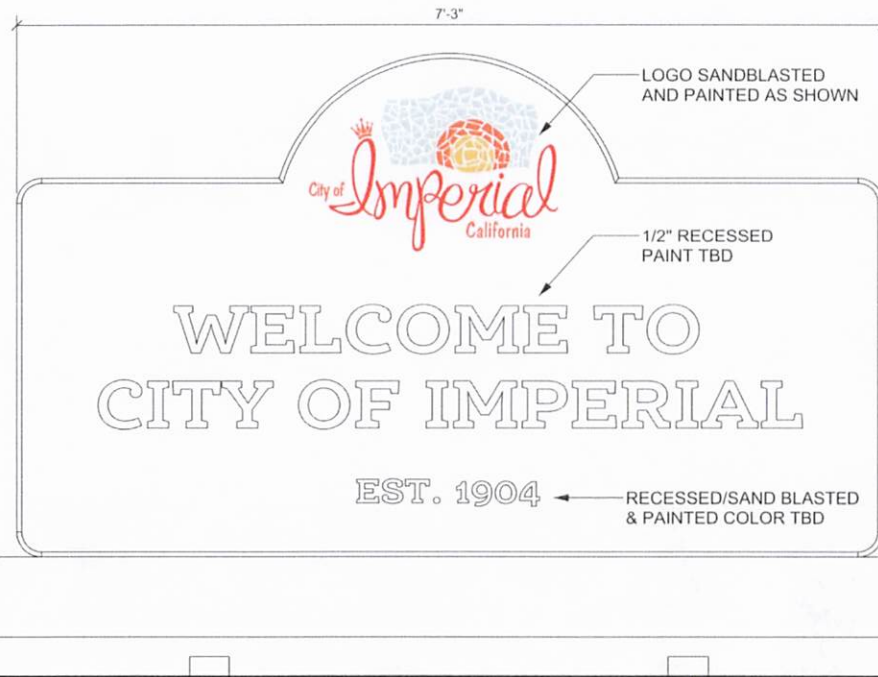
SCALE: 1"=1'-0"



PLAN VIEW

SCALE: 1"=1'-0"

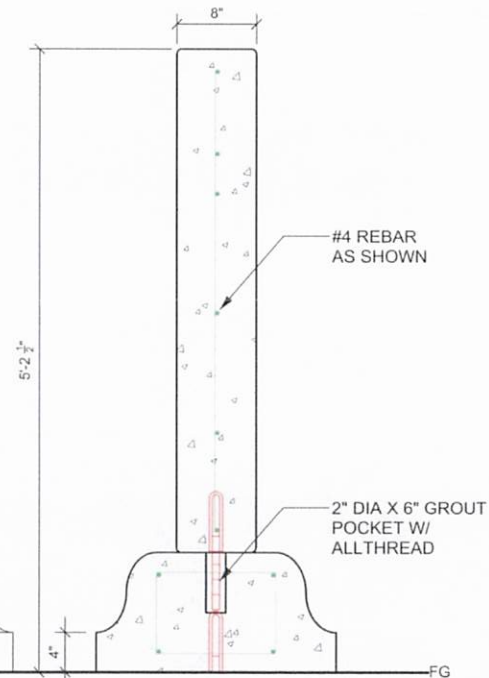
(2) 1/2" DIA. FERRULE LOOP INSERT
FOR CONNECTION



ELEVATION VIEW

SCALE: 1"=1'-0"

(2) SLINGSLOTS
FOR LIFTING



SECTION A

SCALE: 1"=1'-0"



16538 CLEAR CREEK RD.
REDDING, CALIFORNIA 96001
Phone: (530) 243-6477
Fax: (530) 243-6466

CLIENT NAME:

CITY OF IMPERIAL

PROJECT NAME:

PROJECT NAME

JOB NO:

####-##

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REVISIONS

SUBMITTAL

SINGLE SIDED SIGN

OPTION 2

NOTES:

COLOR: PUI BUFF
TEXTURE: T3 - SANDBLAST
**SEALER: PERMASHIELD 4200
MIX #: 4
f'c: 4,000 PSI
AIR %: NO
REINF: ASTM A706 GRADE 60
QTY: 4
VOL: 1.127 YD
WEIGHT: 4,508 LBS

DRAWN:

PM

CHECKED:

PM

DATE:

1/29/2024

SCALE:

AS NOTED

PAGE:

4 of

DATE PRINTED: 1/30/2024

APPROVED BY:

TITLE:

DATE:

NAME:



16538 CLEAR CREEK RD.
REDDING, CALIFORNIA 96001
Phone: (530) 243-6477
Fax: (530) 243-6466

CLIENT NAME:
CITY OF IMPERIAL

PROJECT NAME:
PROJECT NAME

JOB NO:
####-##

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work or project without the written consent of
Precast Unlimited, Inc.

REVISIONS

SUBMITTAL

SINGLE SIDED SIGN

OPTION 3

NOTES:

COLOR: PUI BUFF
TEXTURE: T3 - SANDBLAST
**SEALER: PERMASHIELD 4200
MIX #: 4
F'c: 4,000 PSI
AIR %: NO
REINF: ASTM A706 GRADE 60
QTY: 4
VOL: 1.127 YD
WEIGHT: 4,508 LBS

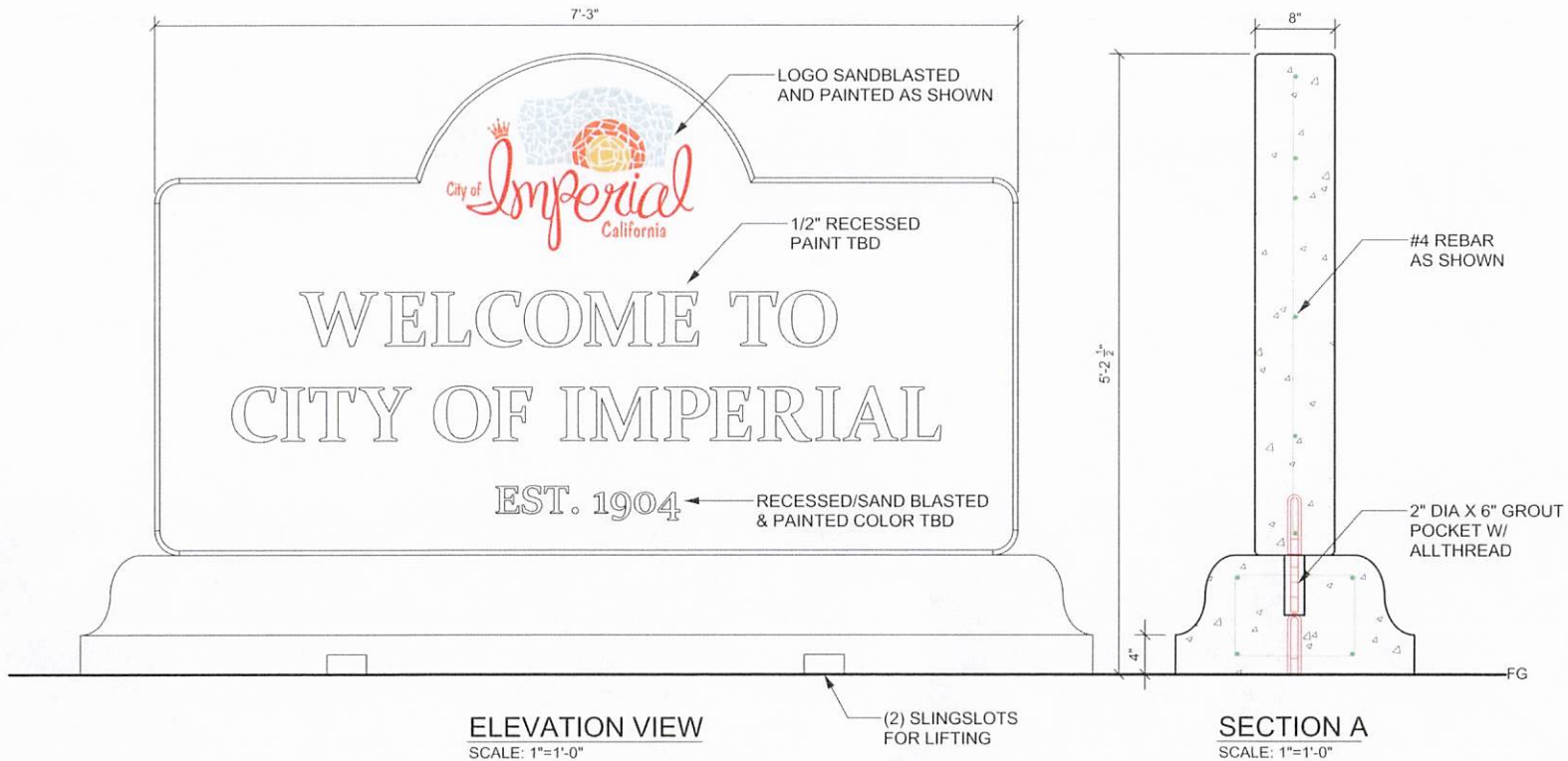
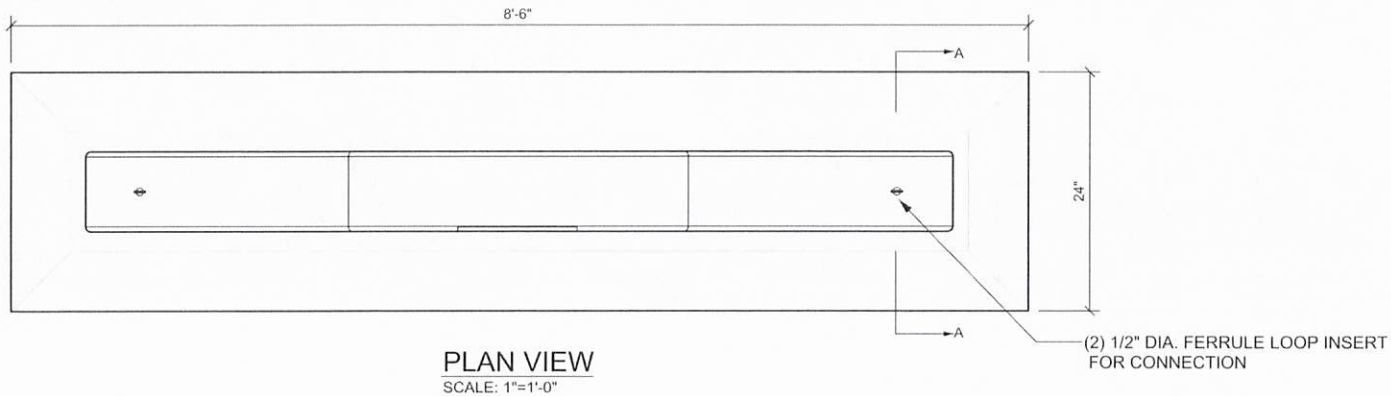
DRAWN:
PM
CHECKED:
PM
DATE:
1/29/2024
SCALE:
AS NOTED

PAGE:

5 of
DATE PRINTED: 1/30/2024

APPROVED BY:

TITLE: DATE:
NAME:





T0 - OFF THE FORM

The T0 finish has no post processing applied to the surface. The piece is left as is coming out of the form.

T1 - SMOOTH

The T1 finish is achieved by treating the surfaces with a light abrasive pad to smooth out small blemishes. Any pockets or bug holes greater than 1/4" will be filled in with sacking material.

T2 - ACID ETCH

The T2 finish is achieved by applying a water & acid mixture which removes a thin layer of cement paste to expose the natural sand. This finish provides an even texture & consistent color across the piece.

T3 - SANDBLAST

The T3 finish is achieved by lightly blasting the surface of the piece with a light abrasive sand which exposes some of the fine aggregate. The surface amplitude is 1/8".

T4 - MEDIUM SANDBLAST

The T4 finish is achieved by blasting the surface of the piece with a medium abrasive sand which exposes some of the fine & medium sized aggregate. The surface amplitude is 3/16".

T5 - ROUGH SURFACE

The T5 finish is achieved by blasting the surface of the piece with a heavy abrasive sand which exposes some of the fine, medium, & large sized aggregate. The surface amplitude is 1/4".

P1 - POLISH

The P1 finish is achieved by a wet abrasive polishing pad which cuts the surface to a smooth finish while also exposing some of the fine aggregate.

P2 - MEDIUM POLISH

The P2 finish is achieved by a medium wet abrasive polishing pad which cuts the surface to a smooth finish while also exposing some of the fine & medium aggregate.

Precast Unlimited offers 12 standard colors & 8 standard textures. To review these options in detail, see the Color & Textures page. Note: Colors shown on that page are approximate laboratory samples made with Portland Type II cement, native sand, and native aggregate. Due to varying conditions during production, actual colors may vary from the chart. The selected texture will also have an effect on the actual color as the color of the aggregate may be exposed. Concrete is a natural material, so such there will be natural variation in color & texture from piece to piece. Physical samples available upon request. Custom colors available upon request.



QUOTE

2401-204A

Southern Jill De Les Dernier
123 E 9th St. #100D, Upland, CA 91786
(909) 767-6377
jill@precastunlimited.com

Bill To: City of Imperial Parks and Recreation
101 E. 4th Street.
Imperial, CA 92251
Attn: Anthony "Tony" Lopez
Email: tlopez@cityofimperial.org
Phone: (760) 355-3134

Date: January 8, 2024
Job Name: City of Imperial Park Signs
Job Type: Sign

Ship To:
Imperial, CA 92251

How to Order Product(s) from Precast Unlimited:

To maintain uniformity and efficient processing of your order please provide the delivery information on Page 2, sign the document on Page 3, and return an executed copy to Precast Unlimited. DO NOT SEND a separate purchase order or subcontract agreement to Precast Unlimited. Upon execution of this document the quote becomes a contract for the purchase of product(s) under the terms set forth herein.

NOTE: We are a Material Supplier Only, and not a Contractor nor Subcontractor.

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
4	Precast Concrete Single-Sided Monument Sign w/ Base Dimensions: Base = 8' 6" L x 2' W x 12' H, Sign = 7' 3" L x 7 1/2" W x 51" H Finish: Smooth Color: To Match Existing Monument Signs Includes: Anti-Graffiti Sealer, HPL Logo (City of Imperial), Cast-In Painted Lettering, Anchoring Method to Concrete Pad Excludes: Footing	\$ 5,795.73	\$ 23,182.92
PUI14	Freight quotes valid for 30 days. Freight subject to change at time of order.		

Prices Quoted: The prices quoted are good for 60-days.

***Sales Tax:** Will be adjusted to reflect current tax rate at time of sale.

Delivery: Customer is responsible for offloading & installation.

Note: Prices do not include any engineering, if required.

Any item(s) **not** listed under "Included" are considered Excluded.

SUBTOTAL	\$ 23,182.92
FREIGHT	\$ 3,200.00
TAX RATE	7.75%
*SALES TAX	\$ 1,796.68
TOTAL	\$ 28,179.60

**Agenda Item
No.**

B-5

DATE SUBMITTED 1/31/2024

SUBMITTED BY PARKS/RECREATION

DATE ACTION
REQUIRED 2/7/2024

COUNCIL ACTION ()
PUBLIC HEARING ()
REQUIRED
RESOLUTION ()
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: AMENDED SUNSET PARK IMPROVEMENTS

1. APPROVE AMENDED SUNSET PARK IMPROVEMENTS
2. AUTHORIZE STAFF TO SEEK BIDS FOR THE INSTALLATION OF PLAYGROUND SHADE

DEPARTMENT INVOLVED: PARKS AND RECREATION

BACKGROUND/SUMMARY:

On December 7, 2022 council chose and approved improvements to Sunset Park that included new red clay field terrain and LED lighting. During the January 3, 2024 council meeting, Council Members voiced concerns on the project so staff has come up with a solution to amend the action from 2022. Parks and Recreation staff recommends keeping the lighting and drainage boxes, but add playground shading in lieu of the red clay field terrain improvement. These changes will stay within the cost limits from the original action.

Please see attached site map, lighting and shade specifications.

FISCAL IMPACT: AMERICAN RESCUE PLAN ACT FUNDS
NOT TO EXCEED \$150,000

FINANCE
INITIALS

UMS

STAFF RECOMMENDATION: It is the department's
recommendation for City Council to approve the amended proposal
and authorize staff to seek bids

DEPT. INITIALS



MANAGER'S RECOMMENDATION:

approve staff recommendation

CITY
MANAGER'S
INITIALS

ATM

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ()
DISAPPROVED ()

REFERRED TO:

REJECTED ()
DEFERRED ()

Amended Sunset Park Improvements

Proposed Improvements Site Map

Legend

- Feature 1
- New Underground Conduit and Wiring
- New Underground Conduit and Wiring
- Sunset Park
- Sunset Ranch



PK0814A

LED Light Pole Kit with Four Adjustable LED Lights, Selectable Wattage 100/150/185 & Color Temperature, 10-25 Foot Pole Height Options



Job: _____

Job Site: _____

State: _____

Client Name: _____

Notes: _____

Approvals: _____

Date: _____

Commercial-grade LED Light Pole Assembly Includes:

Square steel light pole, 4 LED lights complete with adjustable slip fitters, low profile pole bracket, hardware, set of anchor bolts and a base cover.

Orientation Options: 1. Straight Inline.

(see page 2) 2. 90° Orientation.

Light Pole:

Pole Shaft: 4 inch square 11 gauge (10 ft., 15 ft. and 20 ft.) and 7 gauge (25 ft.)

commercial grade steel with minimum yield strength of 55,000 psi

Pole Height: Optional heights are 10 ft., 15 ft., 20ft. and 25 ft.

Custom heights are also available

Anchor Bolts: A set of 4 galvanized steel anchor bolts is provided.

Each anchor bolt includes 2 nuts and 2 washers.

Bolt Circle: 8-1/2" (Bolt Circle range: 8"-11").

Handhole: Handhole is located 18" above the base plate.

A 3" X 5" steel handhole cover is included.

Color: Dark Bronze

Base Cover: ABS Plastic base cover with rivets.

LED Fixture:

Material: Aluminum construction with integrated fins to maximize heat dissipation.

Color: Dark Bronze.

Preset Power: 150 Watts

Voltage: 120-277 Volt standard.

Preset Color Temperature: 5000K

Light Distribution: Type 3 standard.

Type 4 and Type 5 options as special order.

Photocell: Photocell is optional.

Dimming: 0-10V Dimming Capable.

Dimming control not provided (field install).

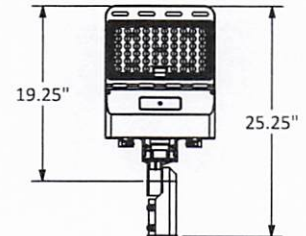
ETL Listing: ETL Listed for Wet Locations.

DLC Listing: DLC Premium.

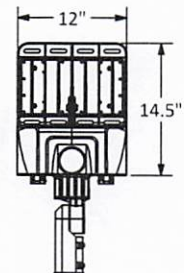
IP Rating: IP65

Warranty: 5 Years.

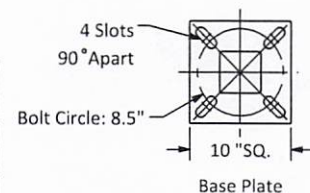
Weight: 11.5 lbs (each fixture)



LED Fixture
Front View



LED Fixture
Back View



TOTAL POWER (W)	LOW			MID			HIGH		
	4x100=400			4x150=600			4x185=740		
TOTAL AMPS	120V	4x0.87=3.48		120V	4x1.31=5.24		120V	4x1.62=6.48	
	277V	4x0.38=1.52		277V	4x0.57=2.28		277V	4x0.70=2.80	
COLOR TEMPERATURE (K)	3000	4000	5000	3000	4000	5000	3000	4000	5000
LUMENS	4x14,500=58,000	4x16,000=64,000	4x15,000=60,000	4x21,750=87,000	4x24,000=96,000	4x22,500=90,000	4x26,825=107,300	4x29,600=118,400	4x27,750=111,000
LUMENS/WATT	145	160	150	145	160	150	145	160	150

Pole Height	Anchor Bolt
10 ft., 15 ft., 20 ft	3/4"x17"x3"
25 ft	3/4"x30"x3"

Disclaimer: All dimensions and specifications are subject to change without any notice. Light Pole Foundation should be designed by an engineer familiar with local soil and wind conditions as well as local code where the light pole will be installed.

PK0814A

LED Light Pole Kit with Four Adjustable LED Lights,
Selectable Wattage 100/150/185 & Color Temperature,
10-25 Foot Pole Height Options



Job: _____

Job Site: _____

State: _____

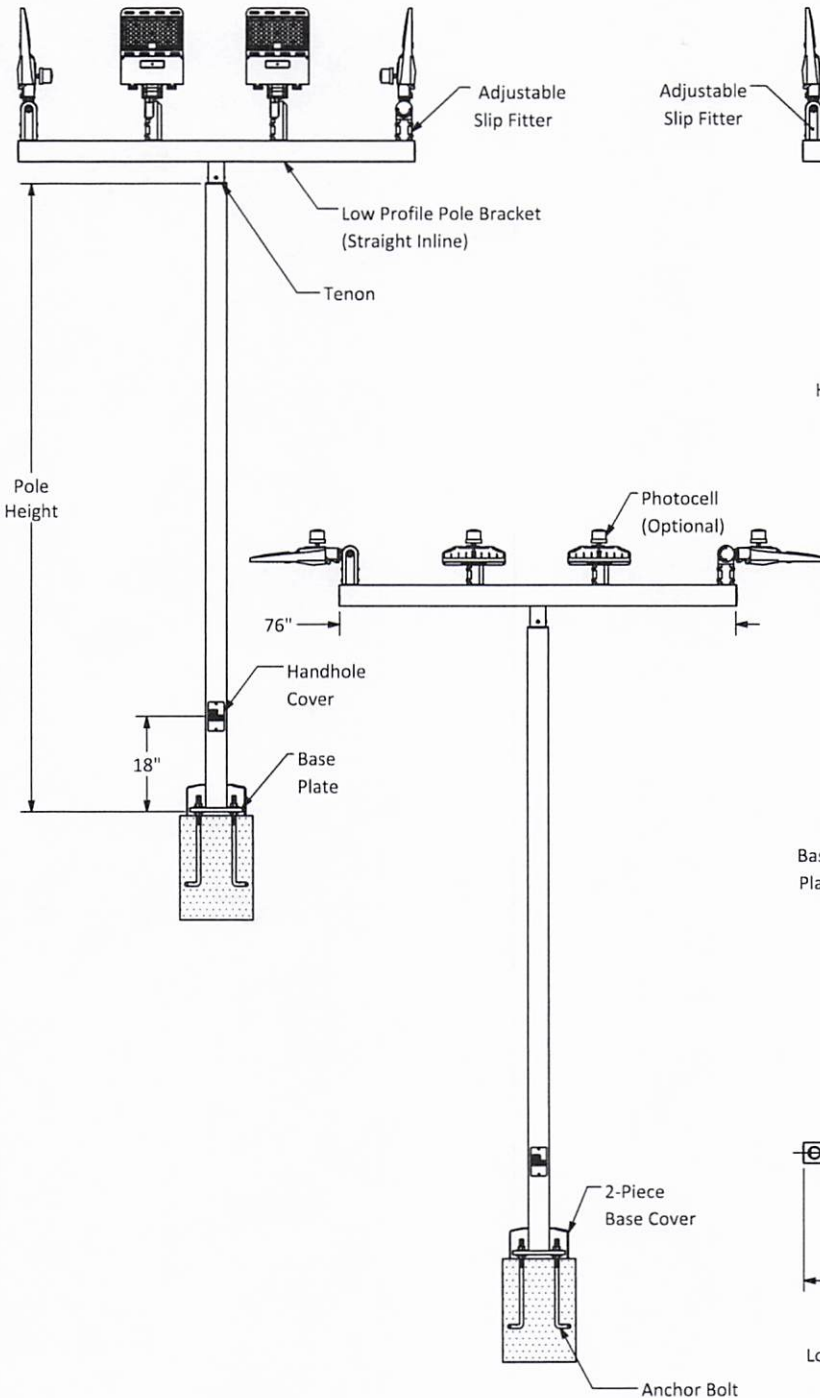
Client Name: _____

Notes: _____

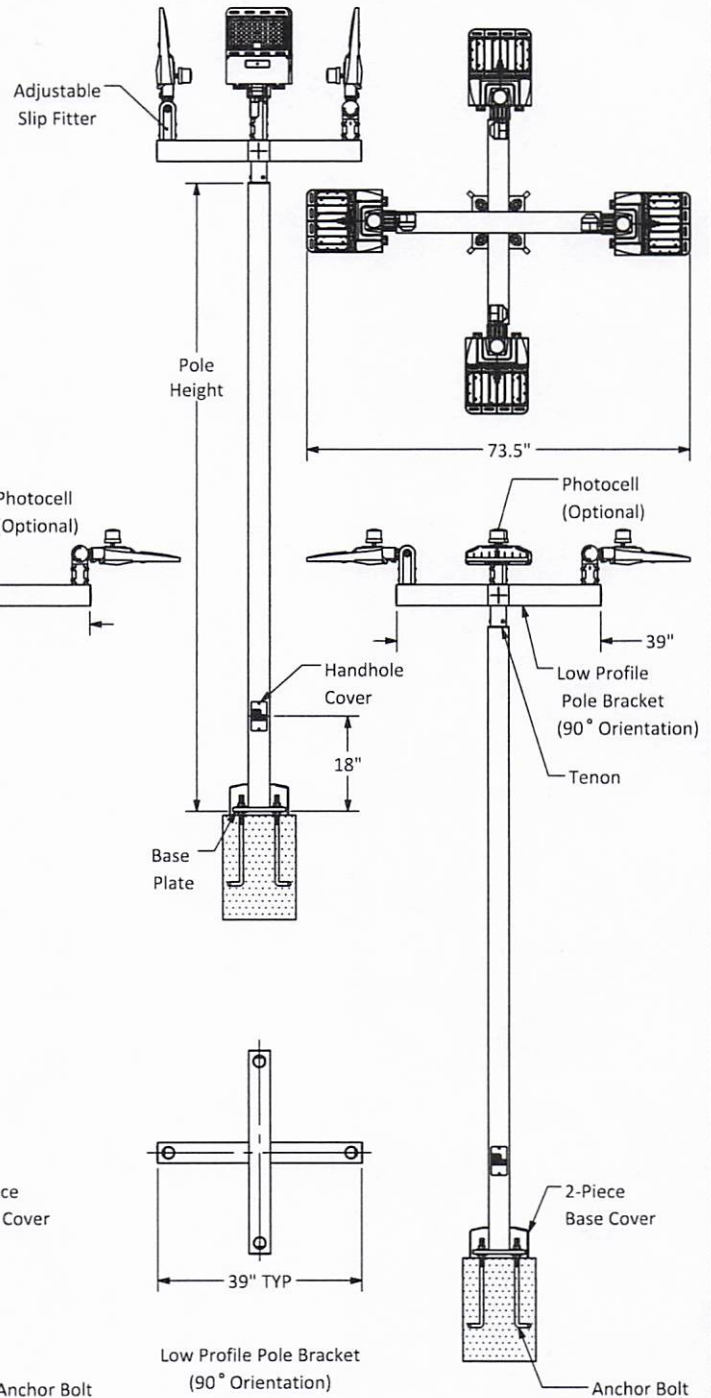
Approvals: _____

Date: _____

1. Straight Inline



2. 90° Orientation

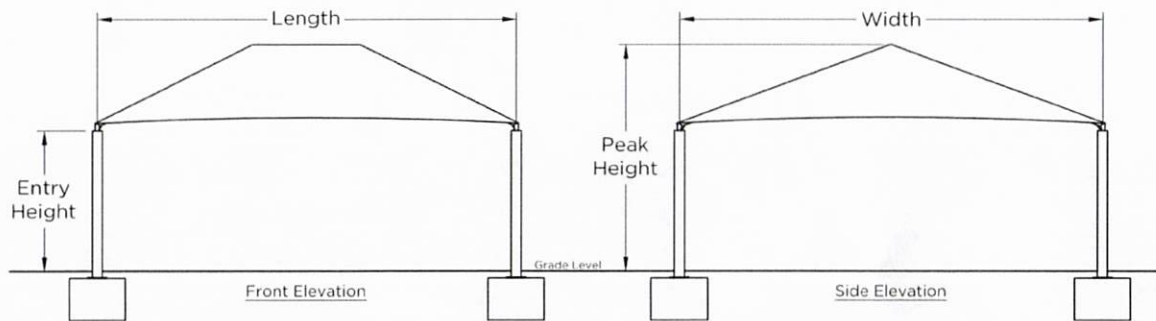
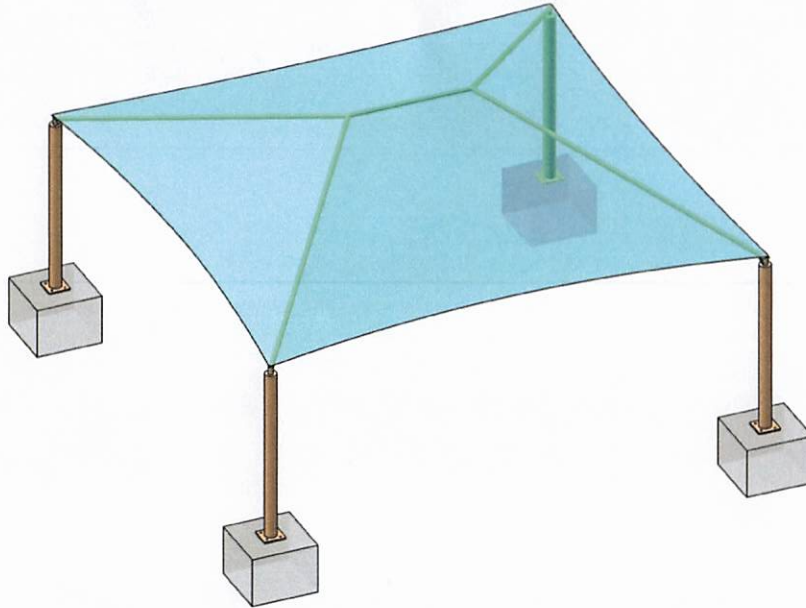


EPA Rating: 1.74 Sq.ft

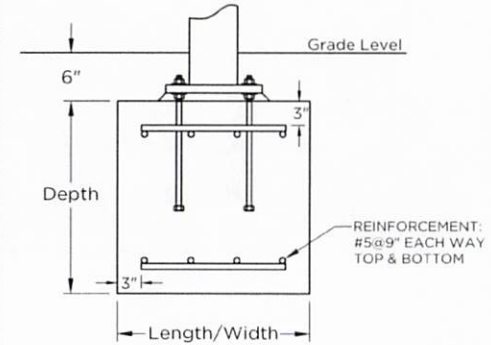
Disclaimer: All dimensions and specifications are subject to change without any notice. Light Pole Foundation should be designed by an engineer familiar with local soil and wind conditions as well as local code where the light pole will be installed.

Hip Shade

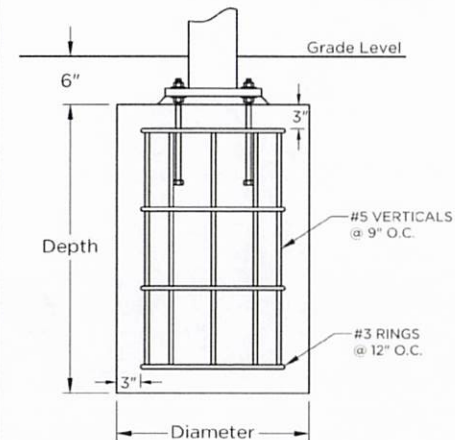
Length	45'	Width	45'	Entry Height	12'
Peak Height	20.33'	Elbow	Standard	Column Mount	Base Plate
Column Size	12"x12"x1/4"	Rafter Size	8"x6"x1/4"	Ridge Size	8"x6"x1/4"
Column Length	12.5'	Rafter Length	29.33'	Ridge Length	11.25'
Dome Qty.	1	Column Qty.	4		



Square Footing		
Column	Length & Width	Depth
Single Cap	6.28	3
Double Cap	N/A	3



Auger Footing		
Diameter	Single Cap Depth	Double Cap Depth
1'-6"		
2'-0"	Out of range	N/A
2'-6"	Out of range	N/A
3'-0"	13.38	N/A



SuperiorShade

QUOTE

SHADE SIZE

45 X 45

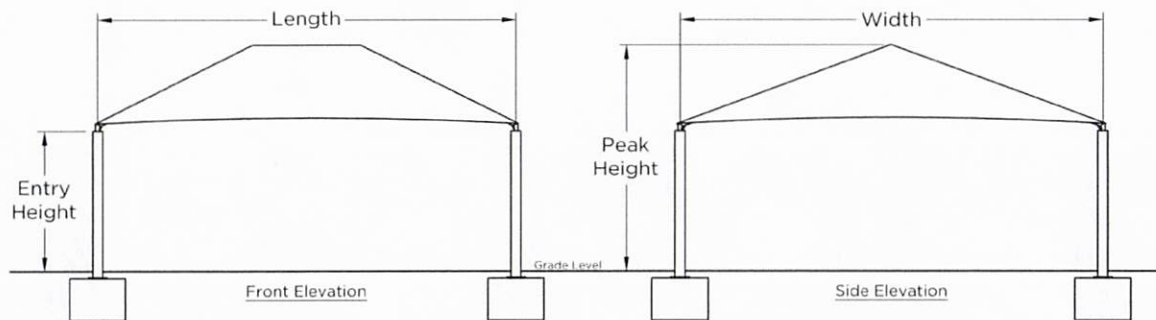
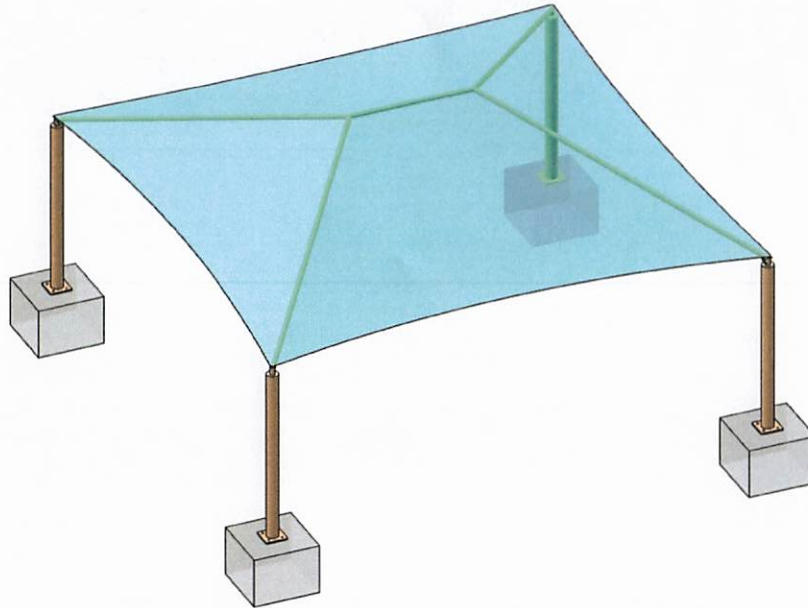
SHADE STYLE

Hip Shade

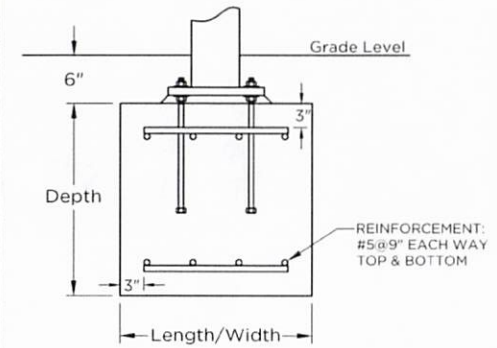
These drawings are for reference only and should not be used as construction details. They show the general character and rough dimensions of the structural features. Exact spans, fasteners, materials, and foundations can be determined by a licensed professional engineer upon request. Estimated footing size above is based on 1,500 PSF soil bearing pressure.

Hip Shade

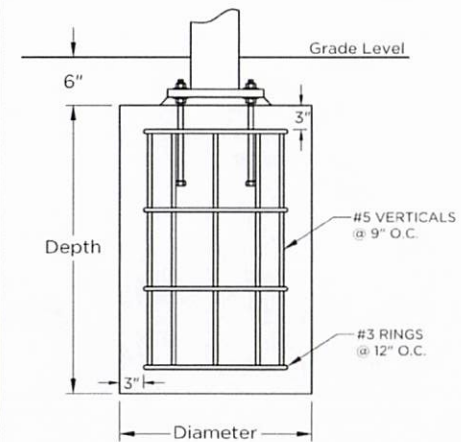
Length	35'	Width	35'	Entry Height	12'
Peak Height	18.48'	Elbow	Standard	Column Mount	Base Plate
Column Size	Ø8.6" Sch-40	Rafter Size	Ø5.0" 7-Ga	Ridge Size	Ø5.0" 7-Ga
Column Length	12.5'	Rafter Length	22.81'	Ridge Length	8.75'
Dome Qty.	1	Column Qty.	4		



Square Footing		
Column	Length & Width	Depth
Single Cap	4.88	3
Double Cap	N/A	3



Auger Footing		
Diameter	Single Cap Depth	Double Cap Depth
1'-6"		
2'-0"	Out of range	N/A
2'-6"	Out of range	N/A
3'-0"	8.1	N/A



SuperiorShade

QUOTE

SHADE SIZE

35 X 35

SHADE STYLE

Hip Shade

These drawings are for reference only and should not be used as construction details. They show the general character and rough dimensions of the structural features. Exact spans, fasteners, materials, and foundations can be determined by a licensed professional engineer upon request. Estimated footing size above is based on 1,500 PSF soil bearing pressure.

DATE SUBMITTED

01/26/2024

SUBMITTED BY

Kristen Smith

DATE ACTION REQUIRED

02/07/2024

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

1. Approve and adopt the City of Imperial 9/80 Work Schedule Policy

DEPARTMENT INVOLVED: Human Resources

BACKGROUND/SUMMARY:

The City of Imperial is requesting approval and adoption of the 9/80 Work Schedule Policy for full time employees. The purpose of the 9/80 flexible work schedule is to provide flexibility to employee work schedules, improve morale, productivity, efficiency, and enhance the work environment. The 9/80 work schedule is voluntary and is an available option for employees based on departmental need and feasibility to accommodate such requests.

FISCAL IMPACT: NOT TO EXCEED

There is no fiscal impact for this request.

FINANCE
INITIALSDA

STAFF RECOMMENDATION:

Recommendation to approve and adopt the City of Imperial 9/80 Work Schedule Policy

DEPT. INITIALS

KWS

MANAGER'S RECOMMENDATION: Approve Staff Recommendation

CITY
MANAGER'S
INITIALSOTM

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()



CITY OF IMPERIAL

9/80 Work Schedule

PURPOSE

To establish a policy for granting requests to participate in the 9/80 work schedule. The purpose of the 9/80 flexible work schedule is to provide flexibility to employee work schedules, improve morale, productivity, efficiency, and enhance the work environment. The 9/80 work schedule is voluntary and is an available option for employees.

SCOPE OF APPLICATION

This policy applies to all full-time employees.

DEFINITIONS

9/80 Work Schedule: Employee works the following hours in each 2-week pay period:

- Eight 9-hour work days;
- One 8-hour work day; and
- One day off

POLICY

An employee holding the status of full-time employment with the City of Imperial may submit a request in writing to work the 9/80 schedule to their supervisor. In addition, all full-time employees will sign a Voluntary Agreement to Participate in the 9/80 Work Schedule at the time the 9/80 schedule is implemented for existing employees, or upon hire for those hired after the adoption this policy. This agreement will be placed on file with Human Resources.

The decision to grant the request is at the discretion of the Department Director, in consultation with the City Manager, and will be based on departmental need and feasibility to accommodate the request. The 9/80 work schedule is voluntary and the department reserves the right to assign and reassign employees to the 9/80 work schedules and standard work schedules at its discretion, based on departmental needs. There may be departments that are not able to accommodate requests for the 9/80 work schedule. The program may be revoked at any time. Exceptions to this policy may be made at the discretion of the City Manager.

If the 9/80 schedule is deemed appropriate for a department, specific arrangements will be determined through mutual agreement between staff and the Department Director. In the event of conflicting preferences or concerns regarding 9/80 schedule assignments, all parties involved will be encouraged to openly discuss their concerns and seek mutually agreeable solutions. If a consensus cannot be reached, seniority will be used to determine the final schedule assignments. Seniority will be calculated based on total length of service within the organization.

Work schedules will be based on a 9/80 plan under which the employee will work eight nine-hour days and one eight-hour day, with one day off, during each two-week work period. The 9/80 schedule will be based upon a calendar developed by the department. Schedules may be adjusted by the department, including weeks, which include holidays.



CITY OF IMPERIAL 9/80 Work Schedule

Requests for time off under this schedule will be marked based on the hours that the employee was scheduled to work on the particular day(s) taken off. Employees are expected to report to work on their 8-hour day opposite their 9/80 day off. When requesting time off, it is the expectation that employees prioritize alternative dates whenever possible to minimize scheduling conflicts and ensure adequate staffing coverage for essential operations.

Directors reserve the right to deny requests for time off on days that are half-staff days for coverage needs. Employees with a pattern of absenteeism or who are unable to meet the expectations of the schedule may have their 9/80 schedule removed.

9/80 Bi-Weekly Work Schedule Options:

8 – Nine (9) hour days with a 30-minute lunch, **or**

8 – Nine (9) hour days with a 1-hour lunch, **and**

1 - Eight-hour day with a 1-hour lunch (falling on the workday opposite of your 9/80 day off, either working Monday or working Friday)

9/80 Day Off Options:

Non-Pay Day Monday (first Monday of the pay period)

Pay Day Friday (first Friday of the pay period)

Pay Day Monday (second Monday of the pay period)

Non-Pay Day Friday (second Friday of the Pay Period)

9/80 Rollover Due to Holidays:

For employees that have a Monday 9/80 day off, if a holiday falls on a Monday, the employee's 9/80 day off will rollover to Tuesday following the holiday.

For employees that have a Friday 9/80 day off, if a holiday falls on a Friday, the employee's 9/80 day off will rollover to Monday following the holiday.

RELATED FORMS AND DOCUMENTS

Voluntary Agreement to Participate in the 9/80 Work Schedule form

Teamsters Memorandum of Understanding - Section 5, Holiday Pay



CITY OF IMPERIAL

VOLUNTARY AGREEMENT TO PARTICIPATE IN A 9/80 WORK SCHEDULE

I have read the City of Imperial's 9/80 Work Schedule Policy, and understand that I am eligible to apply for the 9/80 work schedule. I understand that my work schedule will be based on a 9/80 plan under which I will work eight nine-hour days and one eight-hour day, with one day off, during each two-week work period. The 9/80 schedule will be based upon a calendar developed by the Department and that some Departments may not be able to accommodate requests for the 9/80 work schedule. Schedules may be adjusted by the Department, including weeks, which include holidays.

I understand that if I take time off under this schedule, time off will be marked based on the hours that were to be worked on the particular day(s) taken off. I acknowledge that it is my responsibility to arrange my personal schedule to accommodate the revised work schedule.

I recognize that the purpose of the 9/80 flexible work schedule is to provide flexibility to employee work schedules, improve morale, productivity, efficiency, and enhance the work environment. I understand that the 9/80 work schedule is voluntary. I also understand that the Department reserves the right to assign and reassign employees to the 9/80 work schedules and standard work schedules at its discretion, based on Department needs.

I understand that the 9/80 work schedule is a privilege, not a right and that employees who are unable to meet the expectations of the schedule as outlined in the 9/80 Work Schedule Policy may have their 9/80 schedule removed.

Employee Signature

Department

Print Name

Date

DATE SUBMITTED February 1, 2024
 SUBMITTED BY City Manager
 DATE ACTION REQUIRED 2/1/24

COUNCIL ACTION ☒
 PUBLIC HEARING REQUIRED ☐
 RESOLUTION ☐
 ORDINANCE 1ST READING ☐
 ORDINANCE 2ND READING ☐
 CITY CLERK'S INITIALS ☐

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: 1. Letter of Support request from the office of U.S. Senator Padilla. Low-Income Water Assistance Program				
DEPARTMENT INVOLVED:				
BACKGROUND/SUMMARY: United States Senator Alex Padilla intends to introduce legislation to be known as the Low-Income Water Assistance Program. The program originated as an emergency measure during the COVID pandemic. The intent is to continue the program to assist qualifying families with payment for water and wastewater.				
FISCAL IMPACT: No fiscal impact.	FINANCE INITIALS <u>DP</u>			
STAFF RECOMMENDATION: Authorize Mayor to sign the letter of support.	DEPT. INITIALS _____			
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u>Ham</u>			
MOTION:				
<table style="width: 100%;"> <tr> <td style="width: 33%;"> SECONDED: AYES: NAYES: ABSENT: </td> <td style="width: 33%;"> APPROVED ☐ DISAPPROVED ☐ REFERRED TO: </td> <td style="width: 33%;"> REJECTED ☐ DEFERRED ☐ </td> </tr> </table>		SECONDED: AYES: NAYES: ABSENT:	APPROVED ☐ DISAPPROVED ☐ REFERRED TO:	REJECTED ☐ DEFERRED ☐
SECONDED: AYES: NAYES: ABSENT:	APPROVED ☐ DISAPPROVED ☐ REFERRED TO:	REJECTED ☐ DEFERRED ☐		



CITY COUNCIL
Robert Amparano- Mayor
James Tucker- Mayor Pro-Tern
Katie Burnworth-Councilmember
Ida Obeso-Martinez- Councilmember
Stacy Mendoza- Councilmember

CITY CLERK
Kristina Shields

CITY MANAGER
Dennis H. Morita

CITY ATTORNEY
Katherine Turner

February 1, 2024

The Honorable Alex Padilla
United States Senate
Washington, DC 20510

Re: Support for the Low-Income Household Water Assistance Program (LIHWAP) Establishment Act

Dear Senator Padilla,

On behalf of the City of Imperial, I write in support of the “Low-Income Household Water Assistance Program (LIHWAP) Establishment Act” to establish a national, low-income water assistance program.

As you know, the Low-Income Water Assistance Program is an emergency program created by Congress to help households afford drinking water and wastewater services during the COVID-19 pandemic. LIHWAP expired in September however, ending a lifeline for families in need across the country. Congress established the first-ever national water assistance program during the pandemic, recognizing the public health and economic imperative of maintaining water services. But as water and sewer bills are rising more quickly than inflation and increasingly faster than energy bills, medical expenses, and household incomes, the need for a national, water assistance program remains.

Water service providers, environmental and public interest organizations, consumer advocates, and labor unions agree that the need for low-income household water assistance is just as important to public health and economic development as other basic needs such as home energy and nutrition, which have benefitted from Federal support for decades.

The “Low-Income Household Water Assistance Program (LIHWAP) Establishment Act” would formally establish LIHWAP to assist low-income households in paying arrearages and other rates charged to such households for drinking water or wastewater services. Like the original program, benefits under this legislation would be targeted towards households with low incomes and that have the highest home water burdens and importantly, allow for recipients of programs such as the Low-Income Home Energy Assistance Program, SNAP, TANF, SSI, and means-tested Veterans programs to be **categorically-eligible for LIHWAP assistance**.

We appreciate your leadership in introducing this legislation and look forward to working with you as Chair of the Senate Environment and Public Works Subcommittee on Fisheries, Water, and Wildlife to ensure families across the country have access to clean and affordable drinking water and sanitation services.

Sincerely,

Robert Amparano
Mayor

DATE SUBMITTED 01/31/2024
 SUBMITTED BY Imperial Police Dept.
 DATE ACTION REQUIRED 02/07/2024

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ ACTION; PURCHASE OF TIFIN EVIDENCE LOCKERS

- ACCEPTANCE OF PROJECT PROPOSAL FOR THE IMPERIAL POLICE DEPARTMENT.

DEPARTMENT INVOLVED: POLICE DEPARTMENT

BACKGROUND/SUMMARY:

18-Door pass-thru lockers with 4-Door pass thru refrigerator

Narrative:

In direct connection with the growth of the Police Department, both in personnel and evidence handling, the useable locker space is at capacity and obsolete. By utilizing a 96" wide, 18-door pass-thru locker system, the department will not only be able to keep the integrity of the evidence, but also will abide by CA DOJ rules and regulations. The pass-thru lockers will be placed in a newly renovated evidence processing room, and will only allow access to the Evidence Technician to retrieve the items, once they are placed in the lockers, keeping the integrity of the chain of command.

The pass-thru lockers include an integrated refrigerator for items that require cooler temperatures for analysis at a later time. The entire unit may be moved if required at a later time.

Scope of Work:

Purchase of 96" pass-thru lockers (Delivery) is included in quote (Tiffin Metal Products)

Placement of lockers and trim work (City)

FISCAL IMPACT: <u>Projected Cost:</u> \$19,419.00 Full unit cost + 15% Built-in Cost Contingency <u>\$22,331.85</u> <u>Funding:</u> Fund 65 – City Developmental Impact Fees (\$22,331.85)		FINANCE INITIALS <u>JP</u>
STAFF RECOMMENDATION:		DEPT. INITIALS <u>MS #44</u>
MANAGER'S RECOMMENDATION: <i>approve</i>		CITY MANAGE R's INITIALS <u>JH</u>
MOTION:		
SECONDED: AYES: NAYES: ABSENT:	APPROVED () DISAPPROVED () REFERRED TO:	REJECTED () DEFERRED ()



Steele Solutions
1117 E Rawson, South Milwaukee, WI 53172
www.SteeleSolutions.com

Quotation Number
Q10732 V1 Option 1

Submitted By: Chad Cooper
Phone: 419-447-8414 x160
Email: Chad.Cooper@Steelesolutions.com

Date: 1/31/2024
Expiration: 4/30/2024

Lead Time: 8-10 weeks upon approval
FOB: 44883

Shipment Method: LTL with Lift Gate
Terms: Net 30 days
Ship to: TBD

Project: Imperial Police Dept.
Location: Imperial, CA

Submitted To: Imperial Police Dept.
Attn: Moises Murillo

Product	Part Number	Description	Qty	UOM	Unit Price	Ext Price
Evidence Lkr 24W x 24D x 78H (2404AB)	2404AB, LB242404	• 4-Door: Pass-Thru • 24W x 24D x 04H Base • Keyless Lift Latch lock	1	ea	\$2,600.00	\$2,600.00
Evidence Lkr 36W x 24D x 78H (14AB)	14AB, LB362404	• 14-Door: Pass-Thru • 36W x 24D x 04H Base • Keyless Lift Latch lock	1	ea	\$4,500.00	\$4,500.00
Evid. Lkr w/ Integral Refrig. 36W x 24D x 78H (04AE_R)	04AE_R, ELB122404	• 4-Door: Pass-Thru • 12W x 24D x 04H Base • Keyless Lift Latch lock	1	ea	\$8,800.00	\$8,800.00
ERF42 Insert 4-Door Regular	INSERT4RNAA	• Keyed, Pass-Thru	1	ea	\$1,099.00	\$1,099.00
Evidence End Panel 24W x 78H	EEP240078	• Left/Right	2	ea	\$125.00	\$250.00
Evidence Trim 02H	ETS840002	• Recessed Trim	4	ea	\$110.00	\$440.00

Accepted By: _____
Date: _____

Subtotal Price: \$17,689.00
Freight (estimated): \$1,730.00
Total: \$19,419.00

LIMITED WARRANTY

Tiffin Metal Products, Co. (TMP) warrants the good quality of the materials, workmanship and that its products are merchantable and fit for their intended purpose. This Limited warranty expires of one (1) year after the date of product purchase. TMP does not provide any other express or implied warranties of any kind or nature. There are no warranties which extend beyond the description on the face of this Limited Warranty. The terms, conditions and operations of this Limited Warranty are available upon request prior to purchase.

FREIGHT DISCLAIMER: The freight rate estimated in this quotation is based on the current average rate on the date the quotation is generated. Due to volatility in the transport industry the referenced freight rate in this quotation is not a fixed cost throughout the duration of the order being processed prior to ship date and will be subject to change at the time of shipment. Tiffin Metal Products reserves the right to present to the customer an adjusted freight rate based on actual market prices at the time of shipment for approval. Alternatively, for any disapproved freight adjustments the shipment of goods will be care of the customer. Contact your Tiffin Metal Products sales representative for freight requirement details for your project.

Dealers/Sub/GC/customer should carefully review quotation as it is for items and quantities listed on the quote. Quote is based off of manufacturer's take off using projects documents supplied or made available. Final accuracy of the locker types, sizes, counts and acceptability per the project requirements is the responsibility of the quote recipient.

TIFFIN EVIDENCE LOCKERS

Built to meet the rigorous demands
of our public safety professionals.
Our evidence locker line takes
security to the highest level.

CHAIN OF CUSTODY IS CRITICAL
IN THE HANDLING OF EVIDENCE.
WE'VE DESIGNED A SYSTEM TO
MEET YOUR DEPARTMENT'S
NEEDS WITH SECURITY AND
FUNCTIONALITY IN MIND

HEAVY DUTY CONSTRUCTION
USING 16 GAUGE STEEL

36 STANDARD CONFIGURATIONS
INCLUDING 18, 24, AND 36"
WIDE UNITS

STAND ALONE AND INTEGRAL
REFRIGERATION OPTIONS AVAILABLE

AVAILABLE IN BOTH PASS-THRU
AND NON PASS-THRU MODELS

VARIETY OF LOCK OPTIONS
AVAILABLE FOR BOTH KEYED
AND KEYLESS REQUIREMENTS



STEELE SOLUTIONS

EVIDENCE LOCKER DOOR CONFIGURATIONS



1801AA



1802AA



1802AB



1808AA



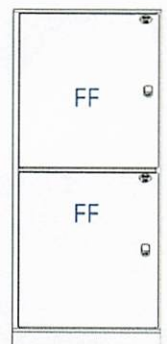
2404AB



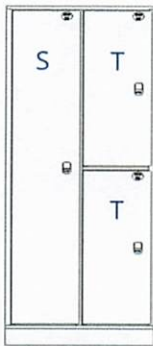
2406AA



02AA



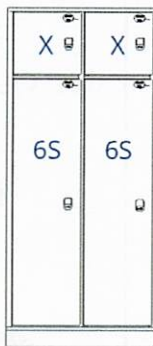
02AB



03AA



04AA



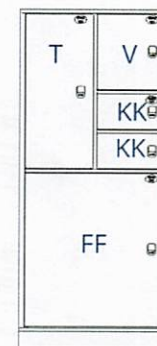
04AB



04AC



05AA



05AB



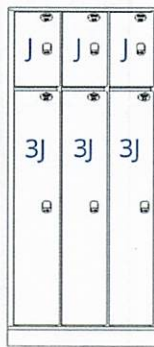
05AC



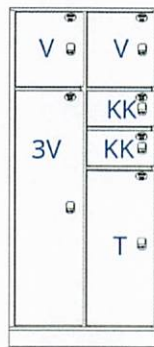
05AD



06AA



06AC



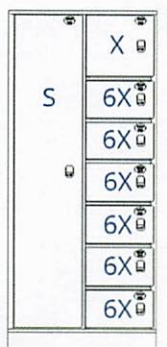
06AD



07AA



07AB



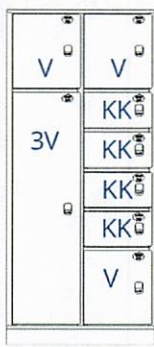
08AA



08AB



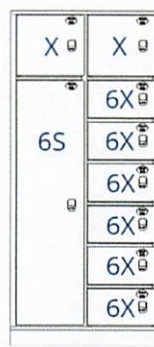
08AC



08AD



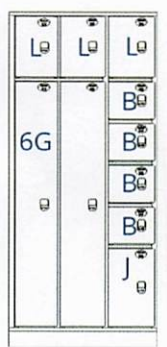
08AE



09AA

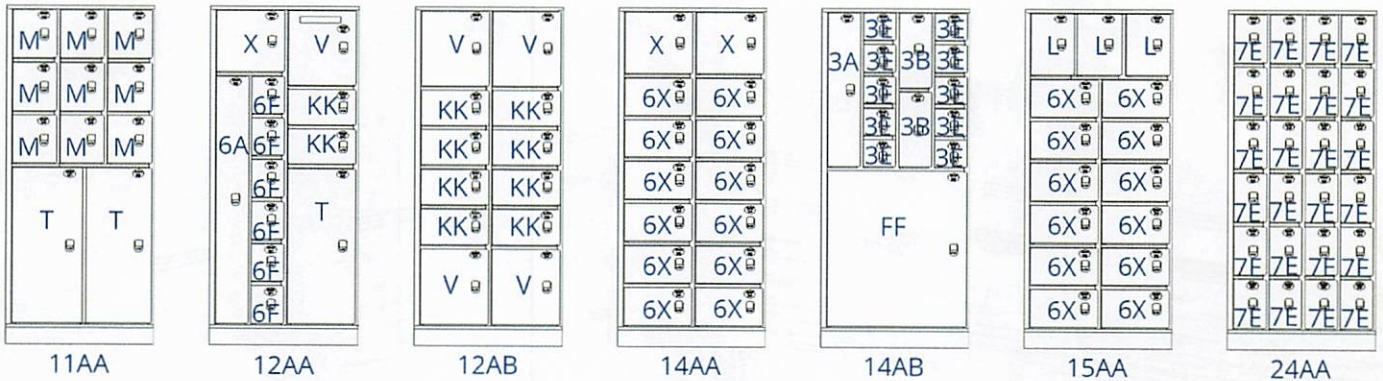


10AA

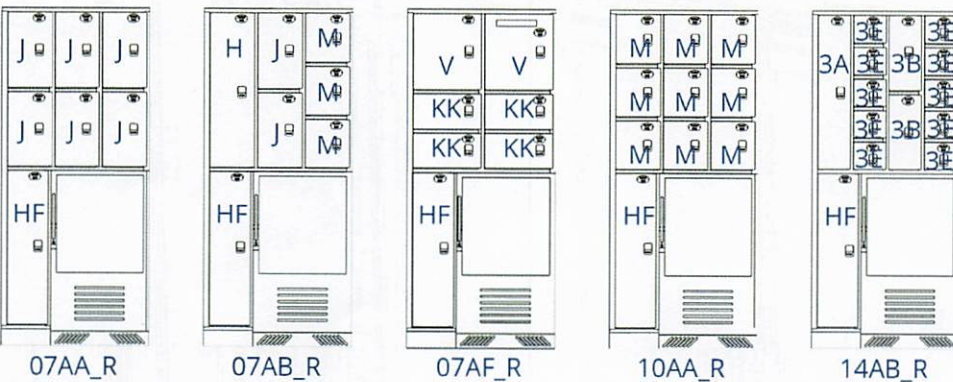
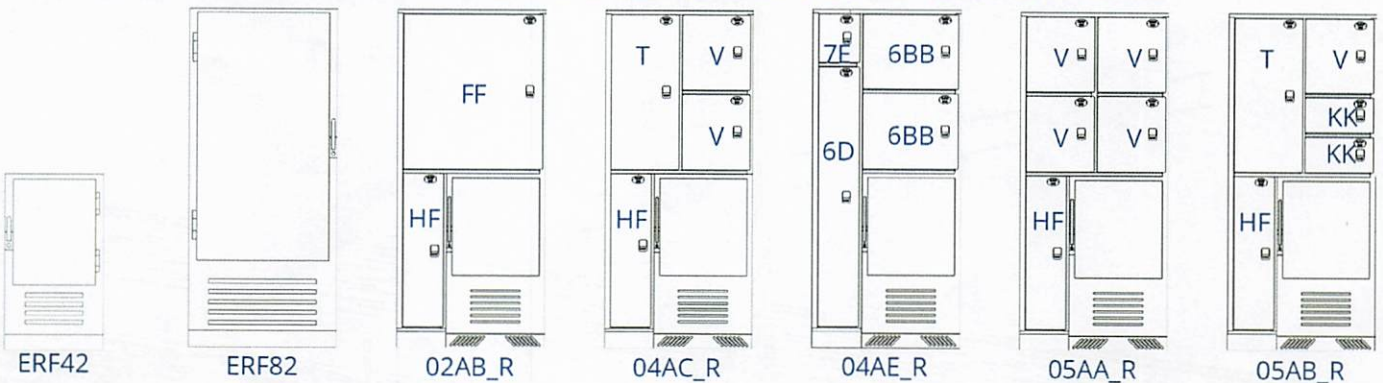


10AB

Sample module configurations shown are 18"W, 24"W and 36"W.
All lockers are 24"D x 82"H including a 4" attached base.



REFRIGERATED EVIDENCE LOCKER DOOR CONFIGURATIONS



LOCK OPTIONS

NON PASS-THRU

Free standing lockers: evidence is both deposited and retrieved from the same self-closing doors.



Keyed With Key Drop



Slam Latch



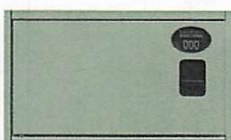
Digital Pass-Back

PASS-THRU

Lockers are built into a wall: evidence can be deposited through one side and retrieved through another.



Keyed With Key Drop



Keyless Lift Latch

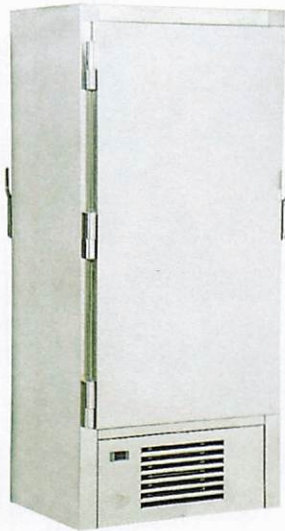


Digital Pass-Back

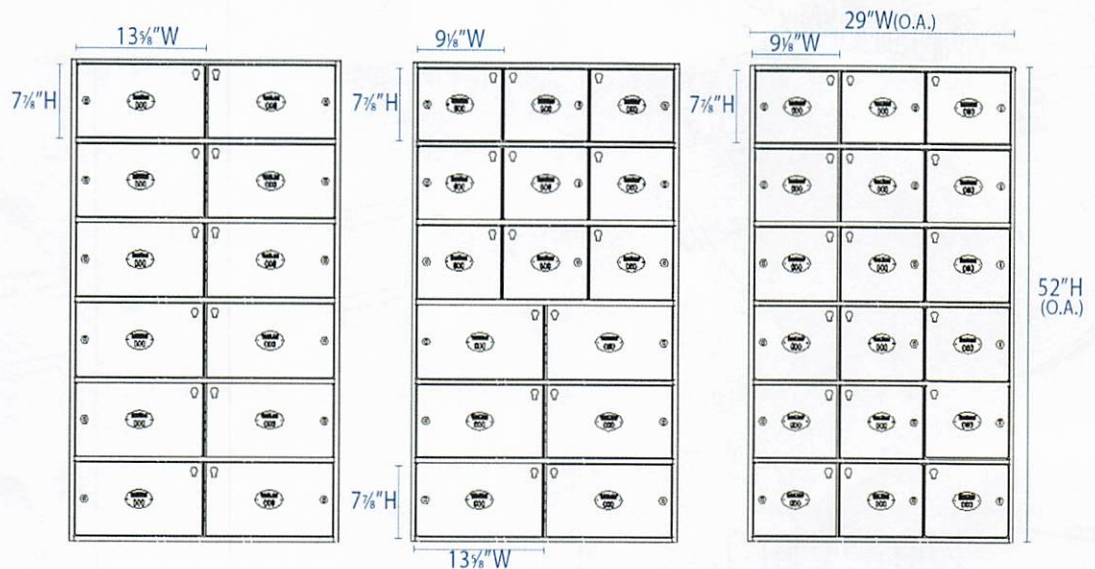
UNIT DIMENSIONS

DOOR	WIDTH	HEIGHT
B	10 3/16"	9 3/8"
FF	33 1/8"	37 3/8"
H	10 3/16"	37 3/8"
HF	9 3/16"	37 3/8"
HH	21 5/8"	37 3/8"
J	10 3/16"	18 3/16"
KK	15 7/8"	8 9/16"
L	10 3/16"	15"
M	10 3/16"	11 3/4"
S	15 7/8"	75 7/8"
T	15 7/8"	37 3/8"
V	15 7/8"	18 3/16"
X	15 7/8"	15"
3A	7 3/16"	37 3/8"
3B	7 3/16"	18 3/16"
3E	7 3/16"	6 5/8"
3J	10 3/16"	56 5/8"
3V	15 7/8"	56 5/8"
6A	7 3/16"	59 7/8"
6BB	21 5/8"	18 3/16"
6D	7 3/16"	63 1/8"
6F	7 3/16"	9 1/8"
6G	10 3/16"	59 7/8"
6S	15 7/8"	59 7/8"
6X	15 7/8"	9 1/8"
7E	7 3/16"	11 3/4"

REFRIGERATED EVIDENCE LOCKER INSERT CONFIGURATIONS



**EXTERIOR VIEW -
82" HIGH MODEL**
Overall size: 36"Wx24"Dx82"H
Power requirements: 115VAC, 60Hz,
dedicated 15 amp circuit
(Choose from multiple door insert options)



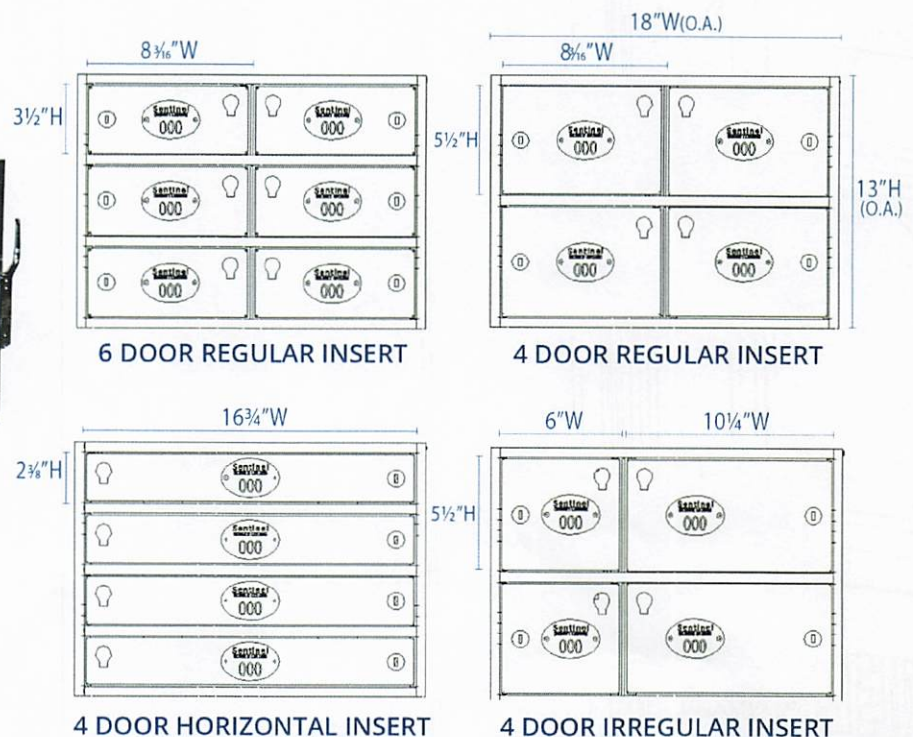
12 DOOR INSERT

15 DOOR INSERT

18 DOOR INSERT



INTERIOR VIEW - 42 1/2" HIGH MODEL
Overall size: 24"Wx24"Dx42 1/2"H
Power requirements: 115VAC, 60Hz,
dedicated 15 amp circuit
(Shown with 6 door regular insert)



6 DOOR REGULAR INSERT

4 DOOR REGULAR INSERT

4 DOOR HORIZONTAL INSERT

4 DOOR IRREGULAR INSERT