AGENDA
ADJOURNED MEETING
CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
JULY 6, 2020
5:00 PM

Notice is hereby given that the Mayor of the City of Imperial has called a Special Meeting of the Imperial City Council to consider the item (s) on this agenda.

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Imperial Public Health Office Order for the control of COVID-19 restricting group events and gatherings and maintaining physical distancing. Additional information regarding COVID-19 is available on the City's website at www.cityofimperial.org

1. If you choose to attend the Council meeting in person, you will be required to maintain appropriate physical, i.e. maintain a 6-foot distance between yourself and other individuals. Please note, seating is limited.
2. You are strongly encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
3. Email public comments to cityclerk@cityofimperial.org by 5:00 pm on Monday, July 6, 2020. Comments received by the deadline will be read into the record.

TELECONFERENCE NOTICE

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 and to the extent applicable Government Code Section 54953(b), this City Council Meeting may include teleconference participation by the City Council Members and City staff. Consistent with Executive Order N-29-20 teleconference locations utilized by City Council Members shall not be accessible to the public and are not subject to special posting requirements.

The City of Imperial thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

The Imperial City Council meetings, including public comments, are being live streamed on the City's social media pages. By remaining in the room you are giving your permission to be recorded.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BUILDING & SAFETY DIRECTOR, (760) 355-1152. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CITY COUNCIL CONVENES TO OPEN SESSION AT 6:00 P.M.

ROLL CALL
PLEDGE OF ALLEGIANCE

B. PUBLIC APPEARANCES:

B-1. Matters not appearing on the agenda. If you wish to address the COUNCIL concerning any item within the COUNCIL'S jurisdiction, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the Council in writing.

B-2. Matters appearing on the agenda. If you wish to address the COUNCIL concerning any item appearing on the agenda, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes.

C. ACTION ITMES: (DISCUSSION/ACTION – APPROVE-DISSAPROVE).

C-1. SUBJECT: DISCUSSION/ACTION: MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021.

1. PRESENTATION/OVERVIEW OF MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021.
2. APPROVAL OF RESOLUTION NO. 2020-32, ADOPTING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021.

C-2. SUBJECT: DISCUSSION: UPDATE OF COVID-19 PANDEMIC.

ADJOURN CITY COUNCIL MEETING UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, JULY 15, 2020 AT 7:00 PM.

NOTE: Any documents produced by the City and distributed to a majority of the City Council/Agency Board regarding any item on this agenda will be made available at the front counter at City Hall, located at 420 S. Imperial Avenue, during normal business hours

Agenda Item No. E-5

DATE SUBMITTED	6/11/2020	COUNCIL ACTION	(x)
SUBMITTED BY	City Manager's Office	PUBLIC HEARING REQUIRED	( )
		RESOLUTION	( )
DATE ACTION REQUIRED	6/17/2020	ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	( )

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021

1. PRESENTATION/OVERVIEW OF MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021
2. APPROVAL OF RESOLUTION NO. 2020-32 TO ADOPT MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021

DEPARTMENT INVOLVED: CITY MANAGER'S OFFICE

BACKGROUND/SUMMARY:

The City of Imperial has completed our review and projections for the upcoming fiscal year municipal budget. Attached you will find the breakdown of revenues and expenditures expected for the 2020-2021 fiscal year.

FISCAL IMPACT:

General Fund: Revenues: $**10,149,367** / Expenditures

$**10,199,595** **(-$50,228 to be taken from cash reserves)**

Remaining Cash Reserve: $ 1.5 million

ADMIN SERVICES SIGN INITIALS

STAFF RECOMMENDATION: It is the Assistant City Manager's recommendation to approve the budget as presented. Due to the impacts of COVID, staff has eliminated all non-essential expenditures.

DEPT. INITIALS

MANAGER'S RECOMMENDATION: It is the City Manager's recommendation to approve the budget presented before you.

CITY MANAGER's INITIALS

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ( ) REJECTED ( )
DISAPPROVED ( ) DEFERRED ( )

REFERRED TO:

RESOLUTION 2020 -32

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF IMPERIAL, CALIFORNIA ADOPTING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021

WHEREAS, a proposed budget having been presented to and considered by the City Council during its regular meeting on June 17, 2020.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Budget for fiscal year 2020/2021 as presented during its regular meeting on June 17, 2020 is hereby approved.

2. The City Manager may approve line item budget transfers not to exceed $10,000.00. Any budget amendments exceeding $10,000.00 must be approved by the City Council.

APPROVED AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF IMPERIAL THIS 17TH DAY OF JUNE 2020.

_____

Darrell Pechtl, Mayor

City of Imperial

ATTEST:

_____

Debra Jackson, City Clerk

City of Imperial

Line #	(01)GENERAL FUND	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1							(UNDER)	
2	TOTAL GENERAL FUND REVENUES			10,149,367	10,312,690	10,347,367	34,677	10,290,853
3								
4								
5							(OVER)	
6	TOTAL CITY COUNCIL EXPENSES			38,755	44,315	39,104	5,211	60,556
7	TOTAL CITY TREASURER EXPENSES			170	343	336	7	338
8	TOTAL CITY CLERK EXPENSES	1.0	1.0	118,668	101,869	88,218	13,651	103,775
9	TOTAL CITY ATTORNEY EXPENSES			160,000	120,000	230,000	(110,000)	85,002
10	TOTAL CITY MANAGER EXPENSES	3.0	3.0	352,921	215,037	426,766	(211,729)	370,224
11	TOTAL ADMINISTRATIVE SERVICES EXPENSES	6.0	5.0	2,091,301	2,101,319	2,076,993	24,326	2,439,609
12	TOTAL INFORMATION TECHNOLOGY EXPENSES	2.0	1.0	295,628	377,027	407,794	(30,767)	264,479
13	TOTAL POLICE EXPENSES	23.0	22.0	3,117,442	3,090,740	2,971,428	119,312	2,647,846
14	TOTAL FIRE SERVICES EXPENSES	-	-	1,079,791	1,048,341	1,048,341	0	901,050
15	TOTAL PUBLIC SERVICES EXPENSES	13.0	13.0	1,087,349	1,081,831	1,039,699	42,132	632,595
16	TOTAL COMMUNITY DEVELOPMENT EXPENSES	7.0	7.0	714,225	524,137	686,830	(162,693)	533,379
17	TOTAL COMMUNITY SERVICES EXPENSES	4.0	3.0	592,335	689,864	667,676	22,188	817,015
18	TOTAL PARKS EXPENSES	5.0	4.0	518,913	511,816	451,266	60,550	442,132
19	TOTAL COVID-19	-	-	0	0	142,287	(142,287)	0
20	TOTAL GENERAL FUND EXPENDITURES			10,167,498	9,906,639	10,276,738	(370,099)	9,298,000
21								
22								
23	**TOTAL SUMMARY**	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2019 -2020 ACTUALS
24		FTE	FTE					
25	REVENUE VS EXPENDITURE DIFFERENCE:	64.0	59.0	(18,131)	406,051	70,629		992,853
26	*PROPOSED ENDING CASH BALANCES:*			*1,562,120*		*1,580,251*		*1,509,622*

New positions FY 20-21 are as follows:

11 see above — *1 - Administrative Assistant (shared 1/3 ASD, 1/3 IT, 1/3 Parks) (Annual Salary of $35,508 - funded 55.34% General Fund, 22.33% Water, 22.33% Wastewater)*

12 see above — *1 - IT Technician (Annual Salary of $35,508 - funded 40% General Fund, 30% Water, 30% Wastewater)*

13 see above — *1 - Police Officer*

18 see above — *1 - General Maintenance Worker I*

Posiitons added in FY 19-20 are as follows:

17 see above — *1 - Administrative Assistant*

Line #	Account No.	Account Name **REVENUES**	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2019 -2020 ACTUALS
1	01 000 4110	PROPERTY TAXES - SECURED	1,305,846	1,548,893	1,367,465	(181,428)	1,326,766
2	01 000 4111	PROPERTY TAXES - UNSECURED	146,546	149,350	140,000	(9,350)	123,784
3	01 000 4112	PROPERTY TRANSFER TAX	40,000	40,000	60,721	20,721	58,158
4	01 000 4113	AIRCRAFT TAX	57,889	41,000	50,000	9,000	40,236
5	01 000 4120	SALES TAX	1,943,000	2,204,964	2,147,498	(57,466)	2,257,348
6	01 000 4121	CANNABIS BUSINESS TAX	250,000	0	200,000	200,000	0
7	01 000 4130	FRANCHISES	250,000	265,000	259,216	(5,784)	319,974
8	01 000 4135	CFD ADMINISTRATIVE FEE	100,000	100,000	100,000	0	100,000
9	01 000 4140	TRANSIENT OCCUPANCY TAX	20,000	26,000	26,000	0	25,309
10		**TOTAL TAXES**	**4,113,281**	**4,375,207**	**4,350,900**	**(24,307)**	**4,251,575**
11							
12	01 000 4210	BUSINESS LICENSE	55,000	55,000	68,500	13,500	58,044
13	01 000 4220	TAXI CAB LICENSE	0	400	0	(400)	0
14	01 000 4230	ANIMAL LICENSE	15,712	16,000	12,800	(3,200)	19,640
15	01 000 4240	BUILDING PERMITS	385,000	385,000	450,000	65,000	632,964
16		**TOTAL LICENSE & PERMITS**	**455,712**	**456,400**	**531,300**	**74,900**	**710,648**
17							
18	01 000 4310	VEHICLE CODE FINES	0	0	0	0	366
19	01 000 4311	LOCAL COURT FINES	4,167	5,000	7,500	2,500	5,209
20	01 000 4330	UTILITY PENALTIES	125,000	100,000	125,000	25,000	113,421
21	01 000 4333	CODE ENFORCEMENT FINES	5,000	10,000	5,100	(4,900)	3,882
22	01 000 4335	LICENSE PENALTIES	1,500	1,600	4,300	2,700	1,726
23		**TOTAL FINES & PENALTIES**	**135,667**	**116,600**	**141,900**	**25,300**	**124,604**
24							
25	01 000 4410	MOTOR VEHICLE IN LIEU	1,757,357	1,637,565	1,684,721	47,156	1,582,067
26	01 000 4430	HOMEOWNERS EXEMPTION	5,780	5,800	9,824	4,024	11,710
27	01 000 4431	HOUSING AUTHORITY IN LIEU	2,100	2,300	2,121	(179)	2,341
28	01 000 4469	SCHOOL RESOURCE OFFICER	88,200	85,951	58,386	(27,565)	89,827
29	01 000 4473	HIDTA SALARY	85,400	42,000	105,000	63,000	82,801
30	01 000 4480	STONEGARDEN	116,208	87,665	64,667	(22,998)	35,944
31	01 000 4482	CALEMA/FEMA	142,287	0	0	0	0
32	01 000 4483	DHE DETAIL	0	0	16,000	16,000	0
33	01 000 4485	HOMELAND SECURITY	0	0	3,500	3,500	0
34		**TOTAL INTERGOVERNMENTAL**	**2,197,332**	**1,861,281**	**1,944,219**	**82,938**	**1,804,690**
35							
36	01 000 4508	CFD SERVICES FEE	100,000	100,000	100,000	0	100,000
37	01 000 4509	FIRE FEES	55,000	55,000	67,000	12,000	81,818
38	01 000 4510	PLANNING / ZONING / SUBDIVISION FEES	35,000	35,000	35,000	0	61,893

39	01	000	4521	ENGINEERING / PLAN CHECK / ENCROACHMENT FEES	170,000	170,000	191,000	21,000	267,556
40	01	000	4522	SEISMIC FEES	3,500	3,500	4,600	1,100	6,876
41	01	000	4523	CBSC	1,600	1,600	8,310	6,710	20,624
42	01	000	4524	RUBBISH COLLECTION FEES	1,124,880	1,124,880	1,189,692	64,812	1,198,033
43	01	000	4525	RUBBISH COLLECTION FEES AB 939	115,000	115,000	109,150	(5,850)	127,708
44	01	000	4526	RECYCLING	5,000	5,000	6,270	1,270	5,723
45	01	000	4533	POOL REVENUE	20,000	35,000	21,340	(13,660)	20,026
46	01	000	4534	FACILITY RENTAL FEES	1,500	3,000	2,380	(620)	4,289
47	01	000	4535	ADMINISTRATIVE SERVICES	7,500	27,500	11,500	(16,000)	33,422
48	01	000	4536	RECREATION PROGRAMS	15,000	30,000	17,100	(12,900)	8,639
49	01	000	4538	WORTHINGTON SQUARE PROGRAMS	0	3,000	8,967	5,967	5,122
50	01	000	4540	LIBRARY FEES	5,000	9,000	7,000	(2,000)	10,864
51				**TOTAL CHARGES FOR SERVICES**	**1,658,980**	**1,717,480**	**1,779,309**	**61,829**	**1,952,593**
52									
53	01	000	4610	INTEREST EARNED	6,500	6,500	12,000	5,500	12,346
54				**TOTAL USE OF MONEY&PROPERTY**	**6,500**	**6,500**	**12,000**	**5,500**	**12,346**
55									
56	01	000	4700	FARMER'S MARKET	37,000	37,000	43,380	6,380	57,039
57	01	000	4701	SPONSORSHIP (COMMUNITY SERVICES)	25,000	30,000	29,000	(1,000)	18,853
58	01	000	4705	SPONSORSHIP - PARADE & RALLY	0	0	0	0	8,350
59	01	000	4710	SALE OF MAPS, PUBS & COPIES	500	500	1,000	500	751
60	01	000	4711	SALES OF SURPLUS PROPERTY	500	500	2,521	2,021	15,126
61	01	000	4720	POLICE - DUI	250	800	0	(800)	10
62	01	000	4721	POLICE - OTHER	16,548	25,000	22,000	(3,000)	20,685
63	01	000	4724	POST REIMBURSEMENT	16,000	25,975	17,389	(8,586)	3,167
64	01	000	4727	POLICE DETAILS	1,000	5,000	2,800	(2,200)	26,888
65	01	000	4730	5% YOUTH PROGRAMS AND EDUCATION (CANNABIS)	44,000	0	44,000	44,000	0
66	01	000	4735	5% PUBLIC SAFETY (CANNABIS)	74,000	0	74,000	74,000	0
67	01	000	4740	INSURANCE DIVIDENDS	800	800	950	150	1,223
68	01	000	4741	W/C INSURANCE CLAIMS	0	0	400	400	9,028
69	01	000	4742	INSURANCE CLAIMS	0	0	14,764	14,764	0
70	01	000	4790	NOT OTHERWISE CLASSIFIED	2,500	5,000	3,000	(2,000)	23,981
71				**TOTAL OTHER REVENUE**	**218,098**	**130,575**	**255,204**	**124,629**	**185,101**
72									
73	01	000	4910	OPERATING TRANSFERS IN (Special Revenues)	1,363,797	1,648,647	1,332,535	(316,112)	1,249,296
74				**TOTAL OTHER RECEIPTS**	**1,363,797**	**1,648,647**	**1,332,535**	**(316,112)**	**1,249,296**
75									
76				**TOTAL GENERAL FUND REVENUES**	**10,149,367**	**10,312,690**	**10,347,367**	**34,677**	**10,290,853**

FUND	OPERATING TRANSFER IN	20-21 Proposed	19-20 Adopted	19-20 Actual
03	TRAFFIC CONGESTION RELIEF *FOR STREETS*	30,000	30,000	30,000
04	TRAFFIC SAFETY *FOR STREETS*	5,000	3,500	3,500
05	GAS TAX *FOR STREETS*	212,081	258,731	258,731
06	LOCAL TRANS *FOR PROJECT ADMINISTRATION*	5,000	5,000	5,000
08	MEAS D *FOR equipment*	242,186	251,500	0
08	MEAS D *FOR STREET STAFFING*	268,248	317,900	317,900
08	MEAS D FOR COMMUNITY DEVELOPMENT 20% (350)	58,641	104,491	104,491
08	MEAS D FOR COMMUNITY DEVELOPMENT 25% (310)	48,843	0	0
09	PROP 172 *FOR LT POLICE OFFICER*	85,000	96,528	96,916
16	HOUSING REHAB *FOR LOAN ADMINISTRATION*	5,000	5,000	5,000
16	HOUSING REHAB *FOR HOUSING ELEMENT*	10,000	15,000	0
18	RLA *FOR LOAN ADMINISTRATION*	5,000	5,000	5,000
18	RLA *FOR HOUSING ELEMENT*	10,000	10,000	0
21	WILDFLOWER *FOR LIGHTING*	3,500	3,500	3,500
21	WILDFLOWER *FOR PARKS ADMIN*	3,600	3,600	3,600
21	WILDFLOWER LANDSCAPE (EQUIPMENT)	8,800		
23	PASEO *FOR LIGHTING*	3,500	3,500	3,500
23	PASEO *FOR PARKS ADMIN*	11,400	11,400	11,400
23	PASEO LANDSCAPE (EQUIPMENT)	8,800		
31	COPS 2017 Personnel Salaries and Benefits	0	37,137	37,137
35	SKYRANCH *FOR PARKS ADMIN*	27,375	27,375	27,375
39	LITERACY *FOR LITERACY COORDINATOR*	39,969	15,955	15,955
41	COPS 2018 *FOR FOR GRANT ADMINISTRATION*	0	500	500
XX	COPS 2019 *FOR FOR GRANT ADMINISTRATION*	500	0	0
48	GENERAL LOAN *FOR LOAN ADMINISTRATION*	5,000	5,000	5,000
50	WATER *FOR IT* (5442)	8,177	109,985	109,985
50	WATER FOR CODE ENFORCEMENT (15%)	0	0	0
55	WASTEWATER *FOR IT* (5442)	8,177	38,045	38,045
68	PARK IMPACT FEES *FOR PARKS MASTER PLAN*	0	40,000	0
94	Successor Agency Admin Funds	250,000	250,000	250,000
		1,363,797	1,648,647	1,332,535

(01) GENERAL FUND - CITY COUNCIL

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**CITY COUNCIL EXPENSES:**								
2	01 100 5102	SALARIES - SEASONAL/TEMPORARY			21,600	21,600	21,600	0	21,600
3		Robert Amparano - $360 Monthly Stipend	4,320	4,320					
4		Geoff Dale - $360 Monthly Stipend	4,320	4,320					
5		Karin Eugenio - $360 Monthly Stipend	4,320	4,320					
6		Darrell Pechtl - $360 Monthly Stipend	4,320	4,320					
7		James Tucker - $360 Monthly Stipend	4,320	4,320					
8	01 100 5112	FICA			1,650	1,650	1,650	0	1,652
9	01 100 5114	UNEMPLOYMENT INSURANCE			1,295	1,405	908	497	1,069
10		**TOTAL SALARIES & BENEFITS**			24,545	24,655	24,158	497	24,321
11									
12	01 100 5250	PUBLICATION / DUES			150	200	0	200	170
13		ICSC	0	50					
14		MISC/OTHER	150	150					
15	01 100 5260	TELEPHONE			3,300	4,800	5,246	(446)	8,490
16		Verizon - 5 Devices w/Hotspot	3,300	4,800					
17	01 100 5265	TRAINING / EDUCATION			3,300	2,800	0	2,800	3,925
18		(4) League of CA Cities - Annual Conference (October)	2,300	2,300					
19		New Councilmember(s) training (January)	1,000	500					
20	01 100 5270	TRAVEL & MEETINGS			7,060	11,560	8,000	3,560	21,744
21		(4) League of CA Cities - Annual Conference (October)	4,000	4,000					
22		Washington D.C Winter/Spring	0	4,000					
23		SCAG	600	600					
24		LCC Division (4 local meetings)	360	360					
25		JPIA Annual Board Meeting	600	600					
26		New Councilmember(s) training (January)	1,500	2,000					
27	01 100 5301	OFFICE SUPPLIES			100	100	200	(100)	224
28		Business Cards	100	100					
29	01 100 5310	SAFETY/EQUIPMENT/CLOTHING			100	0	0	0	378
30		Staff Shirt(s) new members only	100	0					
31	01 100 5330	SPECIAL DEPARTMENTAL SUPPLIES			200	200	1,500	(1,300)	1,304
32		Awards & Trophies	200	200					
33		**TOTAL OPERATING & ADMINISTRATIVE**			14,210	19,660	14,946	4,714	36,235
34									
35		**TOTAL CITY COUNCIL EXPENSES:**			38,755	44,315	39,104	5,211	60,556

5 - Councilmembers *(Annual Stipend of $4,320)*

(01) GENERAL FUND - CITY TREASURER

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**CITY TREASURER EXPENSES:**								
2	01 105 5102	SALARIES - SEASONAL/TEMPORARY			150	300	300	0	300
3		Stacy Cox - $25 Monthly Stipend	150	300					
4	01 105 5112	FICA			11	23	23	0	23
5	01 105 5114	UNEMPLOYMENT INSURANCE			9	20	13	7	15
6		**TOTAL SALARIES & BENEFITS**			**170**	**343**	**336**	**7**	**338**
7									
8		**TOTAL CITY TREASURER EXPENSES:**			**170**	**343**	**336**	**7**	**338**

1 - City Treasurer *(Annual Stipend of $150 - thru December 2020)*

(01) GENERAL FUND - CITY CLERK DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**CITY CLERK EXPENSES:**								
2	01 110 5101	SALARIES-REGULAR	1.0	1.0	67,000	64,656	61,933	2,723	71,072
3		City Clerk - Annual Salary $83,750							
4		80% General Fund	67,000	64,656					
5		10% Water Fund $8,375							
6		10% Wastewater Fund $8,375							
7	01 110 5112	FICA			5,272	5,245	4,882	363	5,453
8	01 110 5114	UNEMPLOYMENT INS			336	364	209	155	343
9	01 110 5115	HEALTH INSURANCE			6,720	6,720	6,779	(59)	3,427
10	01 110 5120	VEHICLE ALLOWANCE			1,920	1,920	1,920	0	2,400
11	01 110 5123	WELLNESS PROGRAM			0	384	0	384	0
12	01 110 5124	EDUCATION INCENTIVE			0	1,600	0	1,600	0
13	01 110 5155	HEALTH ALLOWANCE			0	0	0	0	1,375
14		**TOTAL SALARIES & BENEFITS**			**81,248**	**80,889**	**75,723**	**5,166**	**84,070**
15									
16	01 110 5210	CONTRACT SERVICE			5,000	5,000	0	5,000	0
17		Consultant for Records Assessment - Phase II	5,000	5,000					
18	01 110 5250	PUBLICATION / DUES			1,500	3,500	6,100	(2,600)	4,227
19		Updates-Government Code, Election Code, Public Contract	1,000	3,000					
20		IIMC	300	300					
21		CCAC	200	200					
22	01 110 5260	TELEPHONE			480	480	895	(415)	1,610
23		Verizon - 1 Device	480	480					
24	01 110 5265	TRAINING / EDUCATION			1,200	1,700	500	1,200	1,675
25		League of CA Cities - Annual Conference	200	700					
26		City Clerks Association of California	500	500					
27		IIMC Annual	0	500					
28		New Law & Election Seminar (League of CA Cities)	500	500					
29		Will decide on which of the above will be reduced	~~0~~	~~-500~~					
30	01 110 5270	TRAVEL & MEETINGS			2,040	3,100	2,000	1,100	3,201
31		League of CA Cities - Annual Conference	150	1,000					
32		City Clerks Association of California	900	900					
33		IIMC Annual	0	1,200					
34		New Law & Election Seminar (League of CA Cities)	800	800					
35		CCAC Division (2 local meetings)	100	100					
36		LCC Division (3 local meetings)	90	100					
37		Will decide on which of the above will be reduced	~~0~~	~~-1,000~~					
38	01 110 5301	OFFICE SUPPLIES			2,200	2,700	1,000	1,700	1,961

39		Memory Cards for recording of meetings	200	200					
40		Materials for Proclamation/presentations	200	200					
41		Permanent Minute Books	800	800					
42		Pens, Pencils, Ink, Paper, Notepads	1,000	1,500					
43	01 110 5330	SPECIAL DEPT SUPPLIES			25,000	4,500	2,000	2,500	7,031
44		Municipal Election 2020	25,000	4,500					
45		**TOTAL OPERATING & ADMINISTRATIVE**			**37,420**	**20,980**	**12,495**	**8,485**	**19,705**
46									
47		**TOTAL CITY CLERK EXPENSES:**			**118,668**	**101,869**	**88,218**	**13,651**	**103,775**

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL CITY CLERK EXPENSES	1.0	1.0	**118,668**	**101,869**	**88,218**	**13,651**	**103,775**

1 - City Clerk *(Annual Salary of $83,750 - funded 80% General Fund, 10% Water, 10% Wastewater)*

(01) GENERAL FUND - CITY ATTORNEY CONTRACT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**CITY ATTORNEY EXPENSES:**								
2	01 120 5210	CONTRACT SERVICE			160,000	120,000	230,000	(110,000)	85,002
3		Legal Counsel	110,000	120,000					
4		Additional as needed	50,000						
5		**TOTAL OPERATING & ADMINISTRATIVE**			160,000	120,000	230,000	(110,000)	85,002
6									
7		**TOTAL CITY ATTORNEY EXPENSES:**			160,000	120,000	230,000	(110,000)	85,002

(01) GENERAL FUND - CITY MANAGER DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**CITY MANAGER EXPENSES:**								
2	01 130 5101	SALARIES-REGULAR	3.0	3.0	173,396	0	145,175	(145,175)	153,230
3		City Manager - Annual Salary $155,000							
4		60% General Fund	93,000	110,213					
5		20% Water Fund $31,000							
6		20% Wastewater Fund $31,000							
7		Assistant City Manager - Annual Salary $98,488							
8		60% General Fund	59,092	45,769					
9		20% Water Fund $19,698							
10		20% Wastewater Fund $19,698							
11		Administrative Assistant - Annual Salary $35,506							
12		60% General Fund	21,304	23,416					
13		20% Water Fund $7,101							
14		20% Wastewater Fund $7,101							
15	01 130 5103	OVERTIME			0	0	200	(200)	80
16	01 130 5108	SPECIALTY PAY			0	1,560	0	1,560	0
17		Bilingual Pay	0	1,560					
18	01 130 5111	RETIREMENT			13,499	12,808	9,610	3,198	10,052
19	01 130 5112	FICA			13,654	14,368	8,385	5,983	10,451
20	01 130 5114	UNEMPLOYMENT INS			756	819	478	341	654
21	01 130 5115	HEALTH INSURANCE			15,120	15,120	11,154	3,966	8,658
22	01 130 5120	VEHICLE ALLOWANCE			3,600	3,600	1,950	1,650	3,600
23	01 130 5123	WELLNESS PROGRAM			288	864	80	784	360
24	01 130 5124	EDUCATION INCENTIVE			1,200	2,400	1,540	860	0
25		**TOTAL SALARIES & BENEFITS**			221,513	51,539	178,572	(127,033)	187,085
26									
27	01 130 5210	CONTRACT SERVICE			0	0	90,000	(90,000)	0
28		City Manager Recruitment	0	17,500					
29		Interim City Manager	0	26,000					
30	01 130 5250	PUBLICATION / DUES			2,075	2,135	2,706	(571)	2,204
31		ICSC	90	0					
32		ICMA	1,500	1,500					
33		CCMF	400	400					
34		Municipal Manager's Association	85	85					
35	01 130 5260	TELEPHONE			1,320	960	3,200	(2,240)	2,847
36		Verizon - (2) Devices w/Hotspot	1,320	960					
37	01 130 5265	TRAINING / EDUCATION			1,875	2,815	350	2,465	4,612
38		(1) League of CA Cities - Annual Conference	575	1,150					

39			(2) League of CA Cities - City Manager's Conference	1,200	600					
40			CCMF Annual Dinner	100	100					
41			National Information Officers Association	0	665					
42			National Seminar Training	0	300					
43	01	130	5270 TRAVEL & MEETINGS			4,550	15,100	13,500	1,600	26,162
44			(1) League of CA Cities - Annual Conference	1,000	2,000					
45			(2) League of CA Cities - City Manager's Conference	2,700	1,350					
46			National Information Officers Association	0	2,000					
47			(2) Washington D.C Winter/Spring	0	8,000					
48			Management Meetings - Food & Beverage	0	200					
49			National Seminar Training	0	700					
50			Misc/Other (Mileage Reimbursement, etc.)	850	850					
51	01	130	5301 OFFICE SUPPLIES			1,000	1,600	1,000	600	2,557
52			Equipment - Pens, Pencils, Ink, Paper, Notepads	900	1,500					
53			Materials - Business Cards, etc.	100	100					
54	01	130	5330 SPECIAL DEPT SUPPLIES			0	300	4,500	(4,200)	0
55			Leadership & Development Training Supplies	0	300					
56			**TOTAL OPERATING & ADMINISTRATIVE**			10,820	22,910	115,256	(92,346)	38,382
57										
58			**TOTAL CITY MANAGER EXPENSES:**			232,333	74,449	293,828	(219,379)	225,467

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**MARKETING & DEVELOPMENT EXPENSES:**								
2	01 131 5201	ADVERTISING (INCL LEGAL)	200	200	200	200	50	150	18
3	01 131 5210	CONTRACT SERVICE			110,388	125,388	117,888	7,500	128,388
4		Chamber of Commerce	0	10,000					
5		David Turch & Associates	60,000	60,000					
6		Development Management Group	48,000	48,000					
7		Hotel Conference	0	5,000					
8		ArchiveSocial	2,388	2,388					
9	01 131 5330	SPECIAL DEPT SUPPLIES			10,000	15,000	15,000	0	16,351
10		State of the City Address	10,000	15,000					
11		**TOTAL OPERATING & ADMINISTRATIVE**			120,588	140,588	132,938	7,650	144,757
12									
13		**TOTAL MARKETING & DEVELOPMENT EXPENSES:**			120,588	140,588	132,938	7,650	144,757

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL CITY MANAGER EXPENSES	3.0	3.0	**352,921**	**215,037**	**426,766**	**(211,729)**	**370,224**

1 - City Manager *(Annual Salary of $155,000 - funded 60% General Fund, 20% Water, 20% Wastewater)*

1 - Assistant City Manager *(Annual Salary of $98,488 - funded 60% General Fund, 20% Water, 20% Wastewater)*

1 - Administrative Assistant *(Annual Salary of $35,506 - funded 60% General Fund, 20% Water, 20% Wastewater)*

(01) GENERAL FUND - ADMINISTRATIVE SERVICES DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		**ADMINISTRATIVE SERVICES**							
2	01 140 5101	SALARIES-REGULAR	5.0	4.0	107,918	99,436	108,941	(9,505)	91,113
3		Administrative Services Director - Annual Salary $135,283							
4		40% General Fund	54,113	47,039					
5		35% Water Fund $47,349							
6		25% Wastewater Fund $33,821							
7		Accounting Technician - Annual Salary $51,730							
8		50% General Fund	25,864	27,236					
9		25% Water Fund $12,933							
10		25% Wastewater Fund $12,933							
11		Accounting Assistant III - Annual Base Salary $57,928							
12		25% General Fund	14,482	15,179					
13		50% Water Fund $28,964							
14		25% Wastewater Fund $14,482							
15		Accounting Assistant II - Annual Base Salary $38,210							
16		25% General Fund	9,553	9,982					
17		50% Water Fund $19,104							
18		25% Wastewater Fund $9,553							
19		Administrative Assistant (1/3) - Annual Base Salary $35,508							
20		11% General Fund (Administrative Services)	3,906	0					
21		11% General Fund (Information Technology $3,906)							
22		33.34% General Fund (Parks $11,836)							
23		22.33% Water Fund $7,930							
24		22.33% Wastewater Fund $7,930							
25	01 140 5103	OVERTIME			5,000	5,000	0	5,000	0
26	01 140 5105	CERTIFICATE PAY			0	0	0	0	500
27	01 140 5108	SPECIALTY PAY			988	1,365	0	1,365	0
28		Bilingual Pay	988	1,365					
29	01 140 5111	RETIREMENT			9,230	7,964	7,680	284	6,659
30	01 140 5112	FICA			8,799	8,359	8,055	304	6,646
31	01 140 5114	UNEMPLOYMENT INSURANCE			623	638	404	234	519
32	01 140 5115	HEALTH INSURANCE			12,460	11,760	10,418	1,342	9,402
33	01 140 5123	WELLNESS PROGRAM			317	672	525	147	363
34	01 140 5124	EDUCATION INCENTIVE			800	2,800	0	2,800	0
35		**TOTAL SALARIES & BENEFITS**			**146,135**	**137,994**	**136,023**	**1,971**	**115,202**
36									
37	01 140 5250	PUBLICATION / DUES			560	760	350	410	179
38		Notary Public	200	200					

39		CSMFO	110	110					
40		GFOA	250	250					
41		Finance Publications	0	200					
42	01 140 5260	TELEPHONE			540	480	480	0	1,456
43		Verizon - (1) Device	540	480					
44	01 140 5265	TRAINING / EDUCATION			400	3,525	400	3,125	2,259
45		CalPERS (Anaheim / Sept 30 - Oct 2) ONLINE	0	450					
46		Municipal Finance Institute (League of CA Cities)	400	575					
47		League of CA Cities Municipal Finance (Dec) Garden Grove	0	400					
48		3 FundBalance Webinars	0	250					
49		JPIA Management Academy (Basics of Effective Supervision)	0	400					
50		GFOA Annual Conference	0	350					
51		Sensus Conference (Water Funded)	0	800					
52		Customer Service Conference	0	300					
53	01 140 5270	TRAVEL & MEETINGS			1,000	6,450	2,000	4,450	2,932
54		CalPERS (Anaheim / Sept 30 - Oct 2) ONLINE	0	950					
55		Municipal Finance Institute (League of CA Cities)	1,000	1,000					
56		League of CA Cities Municipal Finance (Dec) Garden Grove	0	800					
57		LCC Division (3 local meetings)	0	100					
58		JPIA Management Academy (Basics of Effective Supervision)	0	800					
59		GFOA Annual Conference	0	1,000					
60		Sensus Conference (Water Funded)	0	1,000					
61		Customer Service Conference	0	800					
62	01 140 5301	OFFICE SUPPLIES			1,650	2,000	1,800	200	568
63		Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	1,300	1,500					
64		Binders, Misc materials needed	350	500					
65	01 140 5310	SAFETY / EQUIPMENT / CLOTHING			0	0	0	0	0
66		Staff Shirts	0	0					
67	01 140 5330	SPECIAL DEPT SUPPLIES			250	300	300	0	0
68		Budget and Presentation Materials	250	300					
69		**TOTAL OPERATING & ADMINISTRATIVE**			4,400	13,515	5,330	8,185	7,394
70									
70		**TOTAL ADMINISTRATIVE SERVICES EXPENSES:**			150,535	151,509	141,353	10,156	122,596

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**ACCOUNTING & REPORTING EXPENSES:**								
2	01 141 5210	CONTRACT SERVICE			59,558	55,000	55,000	0	91,244
3		Moss, Levy, Hartzeim (Audits)	44,558	40,000					
4		HDL	15,000	15,000					
5	01 141 5213	STATE MANDATED FEE			250	250	250	0	125
6		Business License Fee Pass through Cost	250	250					
7		**TOTAL OPERATING & ADMINISTRATIVE**			59,808	55,250	55,250	0	91,369
8									
9		**TOTAL ACCOUNTING & REPORTING EXPENSES:**			59,808	55,250	55,250	0	91,369

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**HUMAN RESOURCES MANAGEMENT EXPENSES:**								
2	01 150 5101	SALARIES-REGULAR	1.0	1.0	54,875	0	54,695	(54,695)	63,432
3		Human Resources Manager - Annual Salary $91,458							
4		60% General Fund	54,875	39,475					
5		20% Water Fund $18,292							
6		20% Wastewater Fund $18,292							
7	01 150 5105	CERTIFICATE PAY			0	0	0	0	150
8	01 150 5108	SPECIALTY PAY			0	780	0	780	0
9		Bilingual Pay	0	780					
10	01 150 5111	RETIREMENT			4,825	3,350	3,921	(571)	3,290
11	01 150 5112	FICA			4,198	3,194	4,108	(914)	3,204
12	01 150 5114	UNEMPLOYMENT INSURANCE			252	273	147	126	0
13	01 150 5115	HEALTH INSURANCE			5,040	5,040	3,225	1,815	2,028
14	01 150 5123	WELLNESS PROGRAM			0	288	0	288	172
15	01 150 5124	EDUCATION INCENTIVE			0	1,200	0	1,200	0
16		**TOTAL SALARIES & BENEFITS**			69,190	14,125	66,096	(51,971)	72,276
17									
18	01 150 5210	CONTRACT SERVICE			500	1,350	6,500	(5,150)	17,380
19		Cobra Administrator - Wageworks	0	600					
20		Fingerprinting (New Hires)	500	750					
21	01 150 5250	PUBLICATION / DUES			600	600	700	(100)	385
22		SHRM	200	200					
23		Cal Chamber (Compliance Posters)	400	400					

24	01 150 5260	TELEPHONE			540	480	520	(40)	975
25		Verizon - 1 Device	540	480					
26	01 150 5262	TESTING SERVICES			9,700	6,875	10,500	(3,625)	5,913
27		Exams CPS (Bilingual and New Hire Testing)	1,500	1,500					
28		PreEmployment Testing - New Hires	7,000	4,175					
29		Random Testing Program	1,200	1,200					
30	01 150 5265	TRAINING / EDUCATION			1,000	2,450	625	1,825	2,493
31		CalPERS (Anaheim / Sept 30 - Oct 2) ONLINE	0	950					
32		JPIA - HR Academy	0	500					
33		Misc/Other	1,000	1,000					
34	01 150 5270	TRAVEL & MEETINGS			500	3,950	2,500	1,450	643
35		CalPERS (Anaheim / Sept 30 - Oct 2)	0	950					
36		JPIA - HR Academy	0	1,000					
37		Misc/Other	500	2,000					
38	01 150 5301	OFFICE SUPPLIES			750	1,750	1,000	750	567
39		Pens, Pencils, Copier Ink, Paper, Notepads	500	1,500					
40		New Hire Packets	250	250					
41	01 150 5330	SPECIAL DEPT SUPPLIES			5,000	10,000	9,000	1,000	11,344
42		Annual Employee Appreciation Event	5,000	10,000					
43		**TOTAL OPERATING & ADMINISTRATIVE**			**18,590**	**27,455**	**31,345**	(3,890)	**39,700**
44									
45		**TOTAL HUMAN RESOURCES MGMT EXPENSES:**			**87,780**	**41,580**	**97,441**	(55,861)	**111,976**

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**RISK MANAGEMENT EXPENSES:**								
2	01 151 5113	WORKER'S COMPENSATION			**163,499**	**150,000**	**170,820**	(20,820)	**145,000**
3		JPIA Worker's Compensation Insurance	163,499	150,000					
4	01 151 5210	CONTRACT SERVICE			**10,000**	**18,000**	**0**	**18,000**	**0**
5		Property Valuations (60%)	10,000	18,000					
6	01 151 5230	LIABILITY INSURANCE			**310,060**	**372,700**	**324,060**	**48,640**	**592,316**
7		General Liability (50%)	274,060	315,100					
8		All Risk Property (50%)	35,000	56,000					
9		Pollution Liability (50%)	1,000	1,600					
10	01 151 5270	TRAVEL & MEETINGS			**600**	**1,100**	**0**	**1,100**	**0**
11		JPIA Risk Management Forum	600	1,100					
12	01 151 5330	SPECIAL DEPT SUPPLIES			**250**	**500**	**250**	**250**	**0**
13		Misc Risk Management Supplies as Needed	250	500					

14		**TOTAL OPERATING & ADMINISTRATIVE**			**484,409**	**542,300**	**495,130**	**47,170**	**737,316**
15									
16		**TOTAL RISK MANAGEMENT EXPENSES:**			**484,409**	**542,300**	**495,130**	**47,170**	**737,316**

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**GENERAL ADMINISTRATIVE EXPENDITURES:**								
2	01 190 5201	ADVERTISING (INCL LEGAL)			**7,000**	**10,000**	**8,000**	**2,000**	**9,192**
3		Legal Ads / Advertising	7,000	10,000					
4	01 190 5210	CONTRACT SERVICE			**48,000**	**48,500**	**48,500**	**0**	**45,033**
5		Shred-It	1,500	1,500					
6		County of Imperial - City Share for Collection of Taxes	45,000	45,000					
7		Imperial Printers	1,500	2,000					
8	01 190 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			**500**	**800**	**400**	**400**	**48**
9		Vehicle - Highlander	500	800					
10	01 190 5242	VEHICLE FUEL			**300**	**300**	**300**	**0**	**176**
11		Vehicle - Highlander	300	300					
12	01 190 5250	PUBLICATION / DUES			**8,050**	**8,900**	**8,900**	**0**	**8,642**
13		League of CA Cities	7,500	7,000					
14		IVEDC	0	1,000					
15		Costco	200	200					
16		IV Press	0	200					
17		Allied Insurance (Bonds)	350	500					
18	01 190 5260	TELEPHONE			**15,000**	**8,000**	**15,000**	(7,000)	**21,929**
19	01 190 5270	TRAVEL & MEETINGS			**0**	**0**	**100**	(100)	**53**
20	01 190 5280	UTILITIES - ELECTRIC	30,000	35,000	**30,000**	**35,000**	**30,000**	**5,000**	**29,605**
21	01 190 5281	UTILITIES - GAS			**400**	**400**	**400**	**0**	**291**
22	01 190 5301	OFFICE SUPPLIES			**6,300**	**7,500**	**7,500**	**0**	**7,408**
23		Pens, Pencils, Copier Ink, Paper, Notepads	6,300	7,500					
24	01 190 5303	BANK CHARGES			**10,000**	**10,000**	**10,000**	**0**	**9,817**
25	01 190 5305	POSTAGE/FREIGHT			**9,000**	**9,000**	**12,000**	(3,000)	**10,224**
26	01 190 5330	SPECIAL DEPT SUPPLIES			**3,300**	**500**	**1,200**	(700)	**2,303**
27		Christmas Tree	2,000	0					
28		Flags - City Hall, Library, Memorial	800	0					
29		Misc supplies not available in current supply room	500	500					
30	01 190 5522	COMMITMENT FEES			**0**	**0**	**0**	**0**	**0**
31		Tax Sharing Agreement - Volkswagen	0	0					
32	01 190 5540	PROPERTY TAXES			**1,600**	**1,600**	**1,600**	**0**	**1,597**
33		**TOTAL OPERATING & ADMINISTRATIVE**			**139,450**	**140,500**	**143,900**	(3,400)	**146,318**

34										
35	01 190 5442	EQUIPMENT - OTHER			8,000	8,000	7,500	500	4,373
36		City Hall Copier and Postage Lease	8,000	8,000					
37	01 190 5990	CONTINGENCY APPROPRIATION			0	0	0	0	0
38		**TOTAL CAPITAL**			**8,000**	**8,000**	**7,500**	**500**	**4,373**
39									
40		**TOTAL GENERAL ADMIN EXPENSES:**			**147,450**	**148,500**	**151,400**	**(2,900)**	**150,691**

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**SANITATION EXPENSES:**								
2	01 330 5210	CONTRACT SERVICE			1,124,880	1,124,880	1,099,880	25,000	1,192,471
3		Republic Services Contract	1,124,880	1,124,880					
4	01 330 5216	RECYCLING/LITTER REDUCTION			300	300	200	100	0
5	01 330 5217	RECYCLING TASK FORCE			35,339	34,000	35,339	(1,339)	32,876
6		IV Task Force	35,339	34,000					
7	01 330 5301	OFFICE SUPPLIES			800	3,000	1,000	2,000	314
8		Supplies Needed for Utility Billing	800	3,000					
9		**TOTAL OPERATING & ADMINISTRATIVE**			**1,161,319**	**1,162,180**	**1,136,419**	**25,761**	**1,225,661**
10									
11		**TOTAL SANITATION EXPENSES:**			**1,161,319**	**1,162,180**	**1,136,419**	**25,761**	**1,225,661**

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL ADMINISTRATIVE SERVS EXPENSES	6.0	5.0	**2,091,301**	**2,101,319**	**2,076,993**	**24,326**	**2,439,609**

1 - Administrative Services Director *(Annual Salary of $135,283 - funded 40% General Fund, 35% Water, 25% Wastewater)*
1 - Human Resources Manager *(Annual Salary of $91,458 - funded 60% General Fund, 20% Water, 20% Wastewater)*
1 - Accounting Technician *(Annual Salary of $51,730 - funded 50% General Fund, 25% Water, 25% Wastewater)*
1 - Accounting Assistant III *(Annual Salary of $57,928 - funded 25% General Fund, 50% Water, 25% Wastewater)*
1 - Accounting Assistant II *(Annual Salary of $38,210 - funded 25% General Fund, 50% Water, 25% Wastewater)*
1 - Administrative Assistant (shared 1/3 ASD, 1/3 IT, 1/3 Parks) (Annual Salary of $35,508 - funded 55.34% General Fund, 22.33% Water, 22.33% Wastewater)

(01) GENERAL FUND - INFORMATION TECHNOLOGY

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		**INFORMATION TECHNOLOGY EXPENSES:**							
2	01 143 5101	SALARIES-REGULAR	2.0	1.0	74,927	0	56,420	(56,420)	51,253
3		IT Director - Annual Salary $142,043							
4		40% General Fund	56,817	58,904					
5		30% Water Fund $42,613							
6		30% Wastewater Fund $42,613							
7		IT Technician - Annual Base Salary $35,508							
8		40% General Fund	14,204	0					
9		30% Water Fund $10,652							
10		30% Wastewater Fund $10,652							
11		Administrative Assistant (1/3) - Annual Base Salary $35,508							
12		11% General Fund (Information Technology)	3,906	0					
13		11% General Fund (Administrative Services $3,906)							
14		33.34% General Fund (Parks $11,836)							
15		22.33% Water Fund $7,930							
16		22.33% Wastewater Fund $7,930							
17	01 143 5111	RETIREMENT			5,793	4,170	3,830	340	3,501
18	01 143 5112	FICA			5,747	4,582	4,185	397	3,941
19	01 143 5114	UNEMPLOYMENT INS			371	182	104	78	142
20	01 143 5115	HEALTH INSURANCE			7,420	3,360	3,640	(280)	3,640
21	01 143 5123	WELLNESS PROGRAM			192	192	320	(128)	270
22	01 143 5124	EDUCATION INCENTIVE			0	800	0	800	0
23		**TOTAL SALARIES & BENEFITS**			94,450	13,286	68,499	(55,213)	62,747
24									
25	01 143 5210	CONTRACT SERVICE			19,250	18,800	18,800	0	13,503
26		IT Contract	19,250	18,800					
27	01 143 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			1,000	1,000	500	500	1,103
28		Vehicle - Pontiac	1,000	1,000					
29	01 143 5242	VEHICLE FUEL			500	500	300	200	323
30		Vehicle - Pontiac	500	500					
31	01 143 5250	PUBLICATION / DUES			101,828	208,495	208,495	0	131,060
32		IT Software & Licensing	101,828	140,440					
33		Sensus Analytics Customer Portal	0	34,975					
34		Impresa (In-Hance upgrade)	0	33,080					
35	01 143 5260	TELEPHONE			1,080	960	2,300	(1,340)	790
36		Verizon - 2 Devices	1,080	960					
37	01 143 5265	TRAINING / EDUCATION			1,000	5,000	4,200	800	0
38		Dell EMC Microsoft Spaces Direct (Online)	0	4,000					

39			MISAC - Annual Conference	0	1,000					
40			Online Training	1,000	0					
41	01	143 5270	TRAVEL & MEETINGS			0	1,000	100	900	0
42			MISAC - Monterey, CA	0	1,000					
43	01	143 5282	FIBER OPTIC			16,538	16,538	15,750	788	15,750
44			(3) Demarcation Points	16,538	16,538					
45	01	143 5301	OFFICE SUPPLIES			1,500	1,500	1,000	500	1,277
46			Pens, Pencils, Copier Ink, Paper, Notepads	1,500	1,500					
47	01	143 5310	SAFETY / EQUIPMENT / CLOTHING			300	250	250	0	0
48			Safety Shoes / equipment	300	250					
49	01	143 5330	SPECIAL DEPARTMENTAL SUPPLIES			20,000	80,000	50,000	30,000	25,576
5			Misc IT Supplies that may be needed	20,000	25,000					
51			Sensus Wireless Network Improvement	0	55,000					
52			**TOTAL OPERATING & ADMINISTRATIVE**			162,996	334,043	301,695	32,348	189,382
53										
54	01	143 5442	EQUIPMENT - OTHER			38,182	29,698	37,600	(7,902)	12,350
55			Dell Workstations Agreement (2/5)	10,926	4,767					
56			Dell SD2 Server Payment (2/3)	27,256	24,931					
57			**TOTAL CAPITAL**			38,182	29,698	37,600	(7,902)	12,350
58										
59			**TOTAL INFORMATION TECHNOLOGY EXPENSES:**			295,628	377,027	407,794	-30,767	264,479

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL INFORMATION TECH EXPENSES	2.0	1.0	**295,628**	**377,027**	**407,794**	**-30,767**	**264,479**

1 - IT Director *(Annual Salary of $142,043 - funded 40% General Fund, 30% Water, 30% Wastewater)*

1 - IT Technician (Annual Salary of $35,508 - funded 40% General Fund, 30% Water, 30% Wastewater)

~See Admin Services~ *Administrative Assistant (shared 1/3 ASD, 1/3 IT, 1/3 Parks) (Annual Salary of $35,508 - funded 55.34% General Fund, 22.33% Water, 22.33% Wastewater)*

(01) GENERAL FUND - PUBLIC SERVICES DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**PUBLIC SERVICES MANAGEMENT EXPENSES:**								
2	01 300 5101	SALARIES-REGULAR	3.0	3.0	60,220	0	67,523	(67,523)	59,043
3		Public Services Director - Annual Salary $135,283							
4		5% General Fund	6,765	6,486					
5		47.5% Water Fund $64,259							
6		47.5% Wastewater Fund $64,259							
7		Public Service Manager - Annual Salary $111,155							
8		10% General Fund	11,116	11,978					
9		40% Water Fund $44,462							
10		50% Wastewater Fund $55,577							
11		Public Service Foreman - Annual Salary 84,677							
12		50% General Fund	42,339	38,164					
13		25% Water Fund $21,169							
14		25% Wastewater Fund $21,169							
15	01 300 5108	SPECIALTY PAY 5%			0	0	0	0	40
16	01 300 5111	RETIREMENT			5,294	4,683	4,822	(139)	3,724
17	01 300 5112	FICA			4,607	4,456	4,939	(483)	4,174
18	01 300 5114	UNEMPLOYMENT INSURANCE			273	296	160	136	177
19	01 300 5115	HEALTH INSURANCE			5,460	5,460	3,610	1,850	3,017
20	01 300 5123	WELLNESS PROGRAM			0	317	0	317	0
21	01 300 5124	EDUCATION INCENTIVE			0	1,320	0	1,320	0
22		**TOTAL SALARIES & BENEFITS**			75,854	16,532	81,054	(66,159)	70,175
23									
24		**TOTAL PUBLIC SERVICES MGMT EXPENSES:**			75,854	16,532	81,054	(66,159)	70,175

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**STREET MAINTENANCE EXPENSES:**								
2	01 320 5101	SALARIES-REGULAR	4.0	4.0	125,267	124,930	111,060	13,870	128,600
3		(2) General Maintenance Worker II (100%)		75,761					
4		Annual Base Salary	35,506						
5		Annual Base Salary	34,611						
6		(2) General Maintenance Worker II (60%)		49,169					
7		Annual Base Salary $43,202							

8			60% General Fund	25,922							
9			20% Water Fund $8,640								
10			20% Wastewater Fund $8,640								
11			Annual Base Salary $34,611								
12			60% General Fund	20,767							
13			40% Water Fund $13,844								
14			General Maintenace Worker II (10%)								
15			Annual Base Salary $34,611								
16			10% General Fund	3,461	3,803						
17			70% General Fund (Shop Maintenance $24,228)								
18			10% Water Fund $3,461								
19			10% Wastewater Fund $3,461								
20			General Maintenance Worker III (10%)								
21			Annual Base Salary $50,003								
22			10% General Fund	5,000	5,194						
23			70% General Fund (Shop Maintenance $35,003)								
24			10% Water Fund $5,000								
25			10% Wastewater Fund $5,000								
26	01	320	5103 OVERTIME			**10,000**	**10,000**	**3,000**	**7,000**	**10,230**	
27	01	320	5104 COURT TIME / STANDBY TIME			**13,870**	**13,870**	**7,690**	**6,180**	**7,843**	
28	01	320	5110 UNIFORM ALLOWANCE			**7,000**	**7,000**	**8,500**	(1,500)	**6,993**	
29	01	320	5111 RETIREMENT			**9,738**	**9,964**	**7,900**	**2,064**	**8,822**	
30	01	320	5112 FICA			**11,430**	**12,721**	**9,360**	**3,361**	**11,150**	
31	01	320	5114 UNEMPLOYMENT INSURANCE			**1,428**	**1,547**	**1,080**	**467**	**1,377**	
32	01	320	5115 HEALTH INSURANCE			**28,560**	**28,560**	**27,975**	**585**	**27,935**	
33	01	320	5123 WELLNESS PROGRAM			**274**	**1,642**	**853**	**789**	**189**	
34	01	320	5124 EDUCATION INCENTIVE			**0**	**6,840**	**0**	**6,840**	**0**	
35			**TOTAL SALARIES & BENEFITS**			**207,567**	**217,074**	**177,418**	**39,656**	**203,139**	
36											
37	01	320	5210 CONTRACT SERVICE			**25,250**	**28,500**	**28,500**	**0**	**955**	
38			City of El Centro - Signal Contract	17,000	20,000						
39			Weed Abatement	8,250	8,500						
40	01	320	5241 MAINTENANCE OF VEHICLES & EQUIPMENT			**54,000**	**58,500**	**55,000**	**3,500**	**33,390**	
41			(5) Vehicles	19,000	20,000						
42			multiple equipment	35,000	38,500						
43	01	320	5242 VEHICLE FUEL	18,000	26,000	**18,000**	**26,000**	**18,000**	**8,000**	**13,144**	
44	01	320	5250 PUBLICATION / DUES			**6,200**	**6,500**	**5,300**	**1,200**	**4,317**	
45			International Municipal Signal	1,200	1,500						
46			Department of Toxic Substances	5,000	5,000						
47	01	320	5252 RENT OF EQUIPMENT / PROPERTY			**0**	**1,500**	**0**	**1,500**	**542**	
48			Equipment not in inventory	0	1,500						
49	01	320	5260 TELEPHONE			**2,160**	**2,700**	**5,200**	(2,500)	**3,004**	
50			Verizon - 4 Devices	2,160	2,700						

51	01 320 5265	TRAINING / EDUCATION			1,500	10,000	5,500	4,500	476
52		(2) ISMA Traffic Control & Signal Light Cont'd Education	1,500	5,000					
53		(2) ISMA Traffic Control & Signal Light	0	5,000					
54	01 320 5270	TRAVEL & MEETINGS			800	5,000	500	4,500	1,272
55		(2) ISMA Traffic Control & Signal Light	800	5,000					
56	01 320 5280	UTILITIES - ELECTRIC	115,000	120,000	115,000	120,000	115,000	5,000	125,114
57	01 320 5310	SAFETY/EQUIPMENT/CLOTHING	5,000	5,100	5,000	5,100	5,100	0	3,687
58	01 320 5320	SMALL TOOLS			4,000	5,100	5,200	(100)	3,551
59		Various small tools as needed	4,000	5,100					
60	01 320 5330	SPECIAL DEPT SUPPLIES			55,000	49,000	165,818	(116,818)	38,485
61		Asphalt, Street Signs, Markers, Paint, Reflective	55,000	49,000					
62		Glass Beads, Posts, Base, Gravel, Bott Dots,							
63		Stencils, Fuel Oil, etc							
64		**TOTAL OPERATING & ADMINISTRATIVE**			286,910	317,900	409,118	(91,218)	227,937
65									
66	01 320 5442	EQUIPMENT - OTHER			242,186	251,500	80,000	171,500	2,435
67		Cameras	12,500	12,500					
68		Loop Detector	24,000	24,000					
69		~~Thermoplastic Stripping Machine~~	0	33,000					
70		~~24" Planer~~	0	26,000					
71		~~16' Dump Trailer~~	0	16,000					
72		Traffic Signal Replacement Parts	40,000	50,000					
73		Roadway Lighting	24,000	90,000					
74		Skid steer grader w / ww/ st	111,686	0					
75		Bucket truck w/ ww/ pk/ b&g/ it $180,000	0	0					
76		2 ton asphalt hot box	30,000	0					
77		**TOTAL CAPITAL**			242,186	251,500	80,000	171,500	2,435
78									
79		**TOTAL STREET MAINTENANCE EXPENSES:**			736,663	786,474	666,536	119,938	433,511

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**STORM DRAINS EXPENSES:**								
2	01 325 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			6,000	8,000	4,400	3,600	11,412
3		Pump Maintenance and Repairs	6,000	8,000					
4	01 325 5242	VEHICLE FUEL	1,400	1,200	1,400	1,200	1,400	(200)	0
5	01 325 5250	PUBLICATION / DUES			9,500	9,500	9,500	0	12
6		SWRCB	9,500	9,500					
7	01 325 5252	RENT OF EQUIPMENT / PROPERTY			0	500	500	0	0
8		Equipment not in inventory	0	500					

9	01 325 5265	TRAINING / EDUCATION			0	3,000	0	3,000	824
10		MS4 Storm Drain Inpections	0	1,650					
11		Qualified Stormwater Pollution Practitioner (QSP)	0	500					
12		Stormwater Inspector	0	850					
13	01 325 5270	TRAVEL & MEETINGS			0	2,500	0	2,500	674
14		MS4 Storm Drain Inpections	0	2,000					
15		Stormwater Inspector	0	500					
16	01 325 5280	UTILITIES - ELECTRIC	700	800	700	800	1,000	(200)	691
17	01 325 5310	SAFETY / EQUIPMENT / CLOTHING	250	250	250	250	250	0	117
18	01 325 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	0	0	0
19		**TOTAL OPERATING & ADMINISTRATIVE**			17,850	25,750	17,050	8,700	13,730
20									
21	01 325 5430	IMPROVEMENTS OTHER THAN BUILDINGS		0	0	0	0	0	0
22	01 325 5990	CONTINGENCY APPROPRIATION		0	0	0	0	0	0
23		**TOTAL CAPITAL**			0	0	0	0	0
24									
25		**TOTAL STORM DRAINS EXPENSES:**			17,850	25,750	17,050	8,700	13,730

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**SHOP MAINTENANCE EXPENSES:**								
2	01 340 5101	SALARIES-REGULAR	2.0	2.0	59,231	62,983	60,400	2,583	0
3		(2)General Maintenance Worker III/I (70%)		62,983					
4		General Maintenace Worker II (70%)							
5		Annual Base Salary $34,611							
6		70% General Fund	24,228						
7		10% General Fund (Streets $3,461)							
8		10% Water Fund $3,461							
9		10% Wastewater Fund $3,461							
10		General Maintenance Worker III (70%)							
11		Annual Base Salary $50,003							
12		70% General Fund	35,003						
13		10% General Fund (Streets $5,000)							
14		10% Water Fund $5,000							
15		10% Wastewater Fund $5,000							
16	01 340 5103	OVERTIME			0	0	0	0	0
17	01 340 5111	RETIREMENT			4,951	5,024	4,550	474	0
18	01 340 5112	FICA			4,557	5,084	4,605	479	0
19	01 340 5114	UNEMPLOYMENT INSURANCE			588	637	600	37	0
20	01 340 5115	HEALTH INSURANCE			11,760	11,760	12,900	(1,140)	0

21	01 340 5123	WELLNESS PROGRAM			336	672	0	672	0
22	01 340 5124	EDUCATION INCENTIVE			0	2,800	0	2,800	0
23		**TOTAL SALARIES & BENEFITS**			**81,423**	**88,960**	**83,055**	**5,905**	**0**
24									
25	01 340 5210	CONTRACT SERVICE			4,500	5,000	5,000	0	0
26		Hoist Certs	4,500	5,000					
27	01 340 5240	M & O IMPROVEMENTS	1,350	1,500	1,350	1,500	1,500	0	0
28	01 340 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			24,500	0	13,710	(13,710)	0
29		Vehicle Maintenance	12,500	3,000					
30		Vehicle AC Freon	12,000	0					
31	01 340 5250	PUBLICATION / DUES			0	5,000	0	5,000	0
32		IC Permit	0	5,000					
33	01 340 5252	RENT OF EQUIPMENT / PROPERTY			450	500	560	(60)	0
34		Rent of Special Equip not available to Public Services Dept	450	500					
35	01 340 5260	TELEPHONE			540	0	0	0	0
36		Verizon - 1 Device	540	0					
37	01 340 5302	CUSTODIAL SUPPLIES	0	250	0	250	250	0	0
38	01 340 5310	SAFETY/EQUIPMENT/CLOTHING	500	500	500	500	700	(200)	0
39	01 340 5320	SMALL TOOLS	4,000	5,000	4,000	5,000	3,900	1,100	0
40	01 340 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	500	500	0	0
41		Misc Items Needed for Building Maintenance	0	500					
42		**TOTAL OPERATING & ADMINISTRATIVE**			**35,840**	**18,250**	**26,120**	**(7,870)**	**0**
43									
44		**TOTAL SHOP MAINTENANCE EXPENSES:**			**117,263**	**107,210**	**109,175**	**(1,965)**	**0**

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**BUILDINGS & GROUNDS EXPENSES:**								
2	01 345 5101	SALARIES-REGULAR	4.0	4.0	72,975	79,365	58,980	20,385	40,748
3		(2)General Maintenance Worker II/III (40%)		31,941					
4		Annual Base Salary $41,142							
5		40% General Fund	16,456						
6		30% Water Fund $12,343							
7		30% Wastewater Fund $12,343							
8		Annual Base Salary $41,101							
9		40% General Fund	16,441						
10		30% Water Fund $12,330							
11		30% Wastewater Fund $12,330							
12		Maintenance Electrician - Annual Base Salary $61,048							
13		40% General Fund	24,420	32,282					

14			30% Water Fund $18,314							
15			30% Wastewater Fund $18,314							
16			Building Service Worker - Annual Base Salary $39,146							
17			40% General Fund	15,658	15,142					
18			30% Water Fund $11,744							
19			30% Wastewater Fund $11,744							
20	01 345 5103		OVERTIME			0	0	200	(200)	403
21	01 345 5111		RETIREMENT			5,643	5,739	4,190	1,549	3,024
22	01 345 5112		FICA			5,597	6,375	4,600	1,775	3,146
23	01 345 5114		UNEMPLOYMENT INSURANCE			672	728	512	216	301
24	01 345 5115		HEALTH INSURANCE			13,440	13,440	12,590	850	7,379
25	01 345 5123		WELLNESS PROGRAM			192	768	0	768	0
26	01 345 5124		EDUCATION INCENTIVE			0	3,200	0	3,200	0
27			**TOTAL SALARIES & BENEFITS**			**98,519**	**109,615**	**81,072**	**28,543**	**55,001**
28										
29	01 345 5210		CONTRACT SERVICE			2,500	3,000	40,000	(37,000)	1,185
30			Cleaning Contract of carpets for City Hall and Library	2,500	3,000					
31	01 345 5240		M & O IMPROVEMENTS			3,750	3,750	8,500	(4,750)	4,265
32			Pestmasters	3,750	3,750					
33	01 345 5241		MAINTENANCE OF VEHICLES & EQUIPMENT			13,000	18,000	23,000	(5,000)	22,465
34			A/C Maintenance, Building Maintenance	13,000	18,000					
35	01 345 5250		PUBLICATION / DUES			250	200	162	38	60
36			Terminix Annual	250	200					
37	01 345 5252		RENT OF EQUIPMENT / PROPERTY			0	500	100	400	0
38			Rent of Special Equip not available to Public Services Dept	0	500					
39	01 345 5302		CUSTODIAL SUPPLIES			6,500	4,000	7,000	(3,000)	5,137
40			Custodial supplies for all City Hall and Library	6,500	4,000					
41	01 345 5310		SAFETY/EQUIPMENT/CLOTHING	300	300	300	300	450	(150)	278
42	01 345 5320		SMALL TOOLS			400	500	600	(100)	216
43			Snake and misc tools as needed	400	500					
44	01 345 5330		SPECIAL DEPARTMENTAL SUPPLIES			4,500	6,000	5,000	1,000	4,552
45			Misc Items Needed for Building Maintenance	4,500	6,000					
46			**TOTAL OPERATING & ADMINISTRATIVE**			**31,200**	**36,250**	**84,812**	**(48,562)**	**38,158**
47										
48	01 345 5442		EQUIPMENT - OTHER			10,000	0	0	0	0
49			AC Replacement	10,000	0					
50	01 345 5990		CONTINGENCY APPROPRIATION		0	0	0	0	0	22,020
51			**TOTAL CAPITAL**			**10,000**	**0**	**0**	**0**	**22,020**
52										
53			**TOTAL BUILDINGS & GROUNDS EXPENSES:**			**139,719**	**145,865**	**165,884**	**(20,019)**	**115,179**

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL PUBLIC SERVS EXPENSES	13.0	13.0	**1,087,349**	**1,081,831**	**1,039,699**	**40,495**	**632,595**

1 - Public Services Director *(Annual Salary of $135,283 - funded 5% General Fund, 47.5% Water, 47.5 Wastewater)*
1 - Public Services Manager *(Annual Salary of $111,155 - funded 10% General Fund, 40% Water, 50% Wastewater)*
1 - Public Services Foreman (Annual Salary of $84,677 - funded 50% General Fund, 25% Water, 25% Wastewater)
8 - General Maintenance Worker I, II, III
General Maintenance Worker *(Annual Salary of $50,003 - funded 80% General Fund, 10% Water, 10% Wastewater)*
General Maintenance Worker *(Annual Salary of $43,202 - funded 60% General Fund, 20% Water, 20% Wastewater)*
General Maintenance Worker *(Annual Salary of $41,142 - funded 40% General Fund, 30% Water, 30% Wastewater)*
General Maintenance Worker *(Annual Salary of $41,101 - funded 40% General Fund, 30% Water, 30% Wastewater)*
General Maintenance Worker *(Annual Salary of $35,506 - funded 100% General Fund)*
General Maintenance Worker *(Annual Salary of $34,611 - funded 100% General Fund)*
General Maintenance Worker *(Annual Salary of $34,611 - funded 80% General Fund, 10% Water, 10% Wastewater)*
General Maintenance Worker *(Annual Salary of $34,611 - funded 60% General Fund, 40% Water)*
1 - Maintenance Electrician *(Annual Salary of $61,048 - funded 40% General Fund, 30% Water, 30% Wastewater)*
1 - Building Service Worker *(Annual Salary of $39,146 - funded 40% General Fund, 30% Water, 30% Wastewater)*

(01) GENERAL FUND - COMMUNITY DEVELOPMENT DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**ENGINEERING EXPENSES:**								
2	01 310 5101	SALARIES-REGULAR	2.0	2.0	152,548	0	95,286	(95,286)	112,430
3		Project Manager - Annual Salary $105,872							
4		80% General Fund	84,698	102,671					
5		10% Water Fund $10,587							
6		10% Wastewater Fund $10,587							
7		Administrative Analyst	67,850	69,161					
8	01 310 5105	CERTIFICATE PAY			0	1,300	0	1,300	50
9	01 310 5111	RETIREMENT			13,556	8,547	7,679	868	8,255
10	01 310 5112	FICA			11,792	8,124	7,350	774	8,633
11	01 310 5114	UNEMPLOYMENT INSURANCE			756	410	233	177	483
12	01 310 5115	HEALTH INSURANCE			15,120	7,560	7,020	540	11,410
13	01 310 5123	WELLNESS PROGRAM			0	432	0	432	0
14	01 310 5124	EDUCATION INCENTIVE			1,600	1,800	0	1,800	0
15		**TOTAL SALARIES & BENEFITS**			195,372	28,173	117,568	(91,627)	141,261
16									
17	01 310 5210	CONTRACT SERVICE			3,500	3,500	3,500	0	1,107
18		DDE, Dynamic Consulting, & Vexer	3,500	3,500					
19	01 310 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			500	800	1,100	(300)	1,369
20		Vehicle - Silverado	500	800					
21	01 310 5242	VEHICLE FUEL			1,500	1,000	1,500	(500)	1,284
22		Vehicle - Silverado	1,500	1,000					
23	01 310 5250	PUBLICATION / DUES			280	500	255	245	315
24		ASCE Annual Membership	280	500					
25	01 310 5260	TELEPHONE			540	0	0	0	0
26		Verizon - (1) Devices	540	0					
27	01 310 5265	TRAINING / EDUCATION			0	0	0	0	0
28		PE Civil Engineering Online	0	0					
29	01 310 5270	TRAVEL & MEETINGS	0	0	0	0	0	0	0
30	01 310 5301	OFFICE SUPPLIES			500	500	500	0	559
31		Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	500	500					
32	01 310 5310	SAFETY/EQUIPMENT/CLOTHING			300	300	280	20	246
33		Boots, Safety Equipment (1)	300	300					
34	01 310 5330	SPECIAL DEPT SUPPLIES	0	0	0	0	0	0	0
35		**TOTAL OPERATING & ADMINISTRATIVE**			7,120	6,600	7,135	(535)	4,880
36									
37		**TOTAL ENGINEERING EXPENSES:**			202,492	34,773	124,703	(92,162)	146,141

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**COMMUNITY DEVELOPMENT EXPENSES:**								
2	01 350 5101	SALARIES-REGULAR	3.0	3.0	**221,541**	**243,460**	**277,100**	(33,640)	**156,587**
3		Community Development Director	100,942	101,046					
4		Planner	78,853	73,253					
5		Planning Technician - Annual Base Salary $46,384							
		90% General Fund	41,746	38,881					
		5% Water Fund $2,319							
		5% Wastewater Fund $2,319							
6	01 350 5102	SALARIES - SEASONAL/TEMPORARY			**4,500**	**4,500**	**2,200**	**2,300**	**2,700**
7		5 - Planning Commissioner's	4,500	4,500					
8	01 350 5103	OVERTIME			**500**	**500**	**300**	**200**	**0**
9	01 350 5105	CERTIFICATE PAY			**1,300**	**0**	**650**	(650)	**650**
10	01 350 5108	SPECIALTY PAY			**1,170**	**1,040**	**0**	**1,040**	**0**
11		Bilingual Pay	1,170	1,040					
12	01 350 5111	RETIREMENT			**18,862**	**22,712**	**21,770**	**942**	**11,697**
13	01 350 5112	FICA			**17,659**	**22,781**	**21,290**	**1,491**	**12,142**
14	01 350 5114	UNEMPLOYMENT INSURANCE			**1,488**	**2,022**	**1,146**	**876**	**931**
15	01 350 5115	HEALTH INSURANCE			**24,360**	**31,920**	**31,200**	**720**	**16,850**
16	01 350 5123	WELLNESS PROGRAM			**1,824**	**1,824**	**726**	**1,098**	**788**
17	01 350 5124	EDUCATION INCENTIVE			**0**	**7,600**	**0**	**7,600**	**0**
18		**TOTAL SALARIES & BENEFITS**			**293,204**	**338,359**	**356,382**	**-18,023**	**202,345**
19									
20	01 350 5210	CONTRACT SERVICE			**45,000**	**0**	**24,500**	(24,500)	**314**
21		Housing Element (Due 2021)	25,000	25,000					
22		Service Area Plan	20,000	0					
23	01 350 5221	FEE REFUNDS			**0**	**0**	**2,000**	(2,000)	**18,166**
24	01 350 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			**500**	**500**	**400**	**100**	**355**
25		Vehicle - Honda	500	500					
26	01 350 5242	VEHICLE FUEL			**250**	**250**	**200**	**50**	**177**
27		Vehicle - Honda	250	250					
28	01 350 5250	PUBLICATION / DUES			**880**	**350**	**702**	(352)	**490**
29		CA Statue Publications	300	300					
30		ICSO - Community Development Director	50	50					
31		APA Membership	530						
32	01 350 5260	TELEPHONE			**3,780**	**2,400**	**4,200**	(1,800)	**3,686**
33		Verizon - (7) Devices	3,780	2,400					
34	01 350 5265	TRAINING / EDUCATION			**1,110**	**5,555**	**3,370**	**2,185**	**2,138**
35		AICP Exam Workshops	360	360					
36		CEQA Practice (Online)	0	1,895					

37			APA Conference	0	2,000					
38			ICSC Western Division Conference	90	90					
39			ICSC Recon Las Vegas	660	660					
40			CALTRANS (San Diego)	0	550					
41	01	350 5270	TRAVEL & MEETINGS			1,600	4,700	2,885	1,815	4,771
42			ICSC ReCon (Las Vegas)	800	850					
43			ICSC Western Division Conference	800	1,000					
44			APA Conference (Washington DC)	0	2,000					
45			CALTRANS (San Diego)	0	850					
46	01	350 5301	OFFICE SUPPLIES			1,500	1,500	1,700	(200)	1,938
47			Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	1,500	1,500					
48	01	350 5310	SAFETY/EQUIPMENT/CLOTHING			350	350	275	75	485
49			Boots, Safety Equipment	350	350					
50	01	350 5330	SPECIAL DEPT SUPPLIES	0	0	0	0	480	(480)	524
51			**TOTAL OPERATING & ADMINISTRATIVE**			54,970	15,605	40,712	(25,107)	33,044
52										
53	01	350 5442	EQUIPMENT - OTHER			1,800	1,800	2,000	(200)	1,189
54			Copier Lease	1,800	1,800					
55			**TOTAL CAPITAL**			1,800	1,800	2,000	(200)	1,189
56										
57			**TOTAL COMMUNITY DEVELOPMENT EXPENSES:**			349,974	355,764	399,094	(43,330)	236,578

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**BUILDING & SAFETY EXPENSES:**								
2	01 360 5101	SALARIES-REGULAR	2.0	2.0	108,809	70,521	108,880	(38,359)	96,631
3		Building Inspector	66,914	70,521					
4		Code Enforcement Officer - Annual Base Salary $46,550							
		90% General Fund	41,895	43,768					
		10% Water Fund $4,655							
5	01 360 5105	CERTIFICATE PAY			650	1,300	650	650	600
6	01 360 5108	SPECIALTY PAY			2,470	2,340	0	2,340	0
7		Bilingual Pay	2,470	2,340					
8	01 360 5111	RETIREMENT			8,654	8,486	7,680	806	6,619
9	01 360 5112	FICA			8,563	9,363	8,500	863	7,166
10	01 360 5114	UNEMPLOYMENT INSURANCE			798	865	493	372	632
11	01 360 5115	HEALTH INSURANCE			15,960	15,960	14,730	1,230	13,129
12	01 360 5123	WELLNESS PROGRAM			0	865	0	865	0
13	01 360 5124	EDUCATION INCENTIVE			0	3,600	0	3,600	0
14		**TOTAL SALARIES & BENEFITS**			145,904	113,300	140,933	-27,633	124,777

15										
16	01 360 5210	CONTRACT SERVICE	0	0	**0**	**0**	**0**	**0**	**0**
17	01 360 5213	STATE MANDATED FEE	5,400	5,400	**5,400**	**5,400**	**7,000**	(1,600)	**13,847**
18	01 360 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			**1,200**	**1,500**	**2,900**	(1,400)	**3,767**
19		(2) Vehicles - Toyota Tacoma, F-350	1,200	1,500					
20	01 360 5242	VEHICLE FUEL			**1,500**	**1,500**	**2,300**	(800)	**2,568**
21		(2) Vehicles - Toyota Tacoma, F-350	1,500	1,500					
22	01 360 5250	PUBLICATION / DUES			**1,400**	**1,650**	**1,400**	**250**	**215**
23		ICC	550	300					
24		California Building Officals	350	350					
25		Building Codes	500	1,000					
26	01 360 5260	TELEPHONE			**1,080**	**0**	**0**	**0**	**0**
27		Verizon - (2) Devices	1,080	0					
28	01 360 5265	TRAINING / EDUCATION			**1,325**	**4,350**	**3,400**	**950**	**1,827**
29		Building Officials Leadership Academy (Sacramento)	0	2,500					
30		CalBO/ICC (Newport)	800	800					
31		CACEO Academy (Fresno)	525	1,050					
32	01 360 5270	TRAVEL & MEETINGS			**2,000**	**4,800**	**3,900**	**900**	**2,483**
33		Building Officials Leadership Academy (Sacramento)	0	1,500					
34		CalBO/ICC (Newport)	800	800					
35		CACEO Academy (Fresno)	1,200	2,500					
36	01 360 5301	OFFICE SUPPLIES			**1,050**	**500**	**650**	(150)	**813**
37		Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	500	500					
38		CE Citations	550						
39	01 360 5310	SAFETY/EQUIPMENT/CLOTHING			**900**	**600**	**550**	**50**	**363**
40		Boots, Safety Equipment	600	600					
41		CE Uniforms / Badge / Citations	300						
42	01 360 5330	SPECIAL DEPT SUPPLIES	0	0	**0**	**0**	**0**	**0**	**0**
43		**TOTAL OPERATING & ADMINISTRATIVE**			**15,855**	**20,300**	**22,100**	(1,800)	**25,883**
44									
45		**TOTAL BUILDING & SAFETY EXPENSES:**			**161,759**	**133,600**	**163,033**	(29,433)	**150,660**

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL COMM DEV EXPENSES	7.0	7.0	**714,225**	**524,137**	**686,830**	**(164,925)**	**533,379**

1 - Community Development Director *(Annual Salary of $100,942)*
1 - Planner *(Annual Salary of $78,853)*
1 - Project Manager *(Annual Salary of $105,872 - funded 80% General Fund, 10% Water, 10% Wastewater)*
1 - Building Inspector *(Annual Salary of $66,914)*
1 - Administrative Analyst *(Annual Salary of $67,850)*
1 - Code Enforcement *(Annual Salary of $46,550 - funded 90% General Fund, 10% Water)*
1 - Planning Technician *(Annual Salary of $46,384 - funded 90% General Fund, 5% Water, 5% Wastewater)*
5-Planning Commissioners *(Monthly Stipend of $50-$75)*

(01) GENERAL FUND - COMMUNITY SERVICES DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**LIBRARY SERVICES EXPENSES:**								
2	01 410 5101	SALARIES-REGULAR	2.0	1.0	68,474	60,079	50,600	9,479	58,739
3		Administrative Assistant	35,506	60,079					
4		Library Technician	32,968	0					
5	01 410 5102	SALARIES - SEASONAL/TEMPORARY			77,378	67,575	63,250	4,325	64,876
6		3 - Library Assistant II/I	42,630	54,182					
7		1 - Literacy Coordinator	15,090	13,393					
8		*1 - Limited Term Library Assistant I*	6,599	0					
9		*1 - Limited Term Literacy Coordinator*	13,059	0					
10	01 410 5103	OVERTIME			0	0	200	(200)	0
11	01 410 5105	CERTIFICATE PAY			0	0	0	0	100
12	01 410 5108	SPECIALTY PAY 5%			0	0	0	0	173
13		Bilingual Pay	0	0					
14	01 410 5111	RETIREMENT			7,910	7,227	5,350	1,877	5,982
15	01 410 5112	FICA			11,158	9,955	8,750	1,205	9,471
16	01 410 5114	UNEMPLOYMENT INSURANCE			3,336	2,730	1,490	1,240	2,654
17	01 410 5115	HEALTH INSURANCE			16,800	8,400	6,295	2,105	9,800
18	01 410 5123	WELLNESS PROGRAM			0	480	0	480	0
19	01 410 5124	EDUCATION INCENTIVE			0	2,000	0	2,000	0
20		**TOTAL SALARIES & BENEFITS**			185,056	158,446	135,935	22,511	151,795
21									
22	01 410 5210	CONTRACT SERVICE			3,850	3,500	1,520	1,980	5,201
23		Jade Security (Fire Alarm)	720	720					
24		Movie Licensing	450	450					
25		Biblioteca (3M) Security Gates	2,330	2,330					
26		Fire Service Corp Annual Test	350						
27	01 410 5221	FEE REFUND	0	0	0	0	0	0	0
28	01 410 5222	LITERACY SERVICES			18,000	18,000	2,000	16,000	3,458
29		CA Library Literacy Services Funding Match	18,000	18,000					
30	01 410 5250	PUBLICATION / DUES			2,177	2,650	2,787	(137)	2,375
31		SERRA Cooperative	387	365					
32		Desert Valley Media Library Assoc.	60	60					
33		Imperial Valley Press	175	175					
34		San Diego Union	780	575					
35		EBSCO	460	460					
36		California Library Association Organization Membership	165	165					
37		American Library Association Organization Membership	0	410					
38		Association for Rural & Small Libraries Membership	150	150					

39			Pro Literacy Membership	0	250					
40			Collaborative Summer Library Program Membership	0	40					
41	01 410 5260		TELEPHONE			0	0	0	0	0
42			~~Verizon - 1 Device~~	0						
43	01 410 5265		TRAINING / EDUCATION			500	1,550	1,000	550	414
44			SERRA System Meeting	500	500					
45			CLA Annual Conference (CSL Grant) Library Tech / Lit Coordinator	0	250					
46			JPIA Management Academy (Basics of Effective Supervision)	0	400					
47			Online Trainings for all staff	0	400					
48			Association for Rural & Small Libraries Conference (Grant) Lib Tech	0	400					
49	01 410 5270		TRAVEL & MEETINGS			0	2,000	1,800	200	1,971
50			SERRA System Meeting	0	300					
51			CLA Annual Conference - Lib Tech & Lit Coordinator	0	1,300					
52			JPIA Management Academy (Basics of Effective Supervision)	0	400					
53			Association for Rural & Small Libraries Conference (Grant) Lib Tech	0	400					
54	01 410 5280		UTILITIES - ELECTRIC	11,000	11,000	11,000	11,000	11,000	0	13,369
55	01 410 5301		OFFICE SUPPLIES			2,000	1,500	1,500	0	1,934
56			Pens, Pencils, Ink, Paper, Notepads	0	1,500					
57			Printer Toner(s)	700						
58			Envelopes, Business Cards, Stamp Refill	200						
59			File Folders, Binders, Dividers, Tape, Batteries, Desk Calendar	750						
60			Notepads, Pens, White-out, Sticky Notes, Sharpies, Highlighters	350						
61	01 410 5310		SAFETY / EQUIPMENT / CLOTHING			200	500	500	0	478
62			Staff Aprons	200	500					
63	01 410 5330		SPECIAL DEPT SUPPLIES			6,500	9,500	9,600	(100)	4,343
64			Library Programs	0	2,000					
65			Binding Materials for Repairs and Processing (Zip Books)	0	2,000					
66			Outdoor Book Return	0	5,000					
67			Label Maker	0	500					
68			Catalog &Process: RFID Tags, Barcodes, Spine & Classification Ref Labels	1,000						
69			Circulation Supplies: Book Pockets, Date Due Slips	100						
70			Book Repair Supplies: Bond, Glue, Mending Tape, etc.	300						
71			Patron Application Cards, Reminder Postcards	250						
72			Patron Library Cards	1,000						
73			Summer Reading Program	1,000						
74			1,000 Books Before Kindergarten Program Materials	500						
75			Story Time Programming Materials	1,000						
76			Promotional Materials: ALA Celebrations, Bookmarks, Stickers, Book Ba	1,000						
77			Mens Restroom Partition	250						
78			Women's Restroom Mirror	100						
79			COVID --Hand Sanitizer Stations at Front & Back Entrances, Community	0						
80			2 Circulation Desk Staff Chairs	0						
81			**TOTAL OPERATING & ADMINISTRATIVE**			**44,227**	**50,200**	**31,707**	**18,493**	**33,543**

82									
83	01 410 5442	EQUIPMENT - OTHER			1,800	2,400	2,400	0	979
84		Copier Lease	1,800	2,400					
85	01 410 5444	LIBRARY BOOKS	7,000	8,500	7,000	8,500	8,500	0	7,123
86		**TOTAL CAPITAL**			**8,800**	**10,900**	**10,900**	**0**	**8,102**
87									
88		**TOTAL LIBRARY SERVICES EXPENSES:**			**238,083**	**219,546**	**178,542**	**41,004**	**193,440**

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**COMMUNITY SERVICES MANAGEMENT EXPENSES:**								
2	01 415 5101	SALARIES-REGULAR	1.0	1.0	119,704	129,297	119,707	9,590	113,652
3		Community Services Director	119,704	129,297					
4	01 415 5108	SPECIALTY PAY			0	0	0	0	0
5	01 415 5111	RETIREMENT			10,527	10,528	9,690	838	8,340
6	01 415 5112	FICA			9,157	10,081	9,000	1,081	8,457
7	01 415 5114	UNEMPLOYMENT INSURANCE			420	455	248	207	335
8	01 415 5115	HEALTH INSURANCE			8,400	8,400	5,450	2,950	4,964
9	01 415 5123	WELLNESS PROGRAM			0	480	0	480	0
10	01 415 5124	EDUCATION INCENTIVE			0	2,000	0	2,000	0
11		**TOTAL SALARIES & BENEFITS**			**148,208**	**161,241**	**144,095**	**17,146**	**135,748**
12									
13	01 415 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			500	500	0	500	461
14		Vehicle - Toyota Highlander	500	500					
15	01 415 5242	VEHICLE FUEL			400	800	300	500	392
16		Vehicle - Toyota Highlander	400	800					
17	01 415 5250	PUBLICATION / DUES			1,260	1,850	1,870	(20)	1,634
18		NRPA	175	600					
19		CPRS	200	500					
20		IFEA Personal Membership	235	250					
21		ALA Personal Membership	335	335					
22		CLA Personal Membership	165	165					
23		Association of Rural & Small Libraries	150						
24	01 415 5260	TELEPHONE			540	3,840	3,840	0	4,119
25		Verizon - 1 Device	540	3,840					
26	01 415 5265	TRAINING / EDUCATION			275	1,250	1,685	(435)	1,510
27		IFEA Certified Festival & Event Executive Core Classes	0	250					
28		International Festivals & Events Association Conference (Scholarship)	0	695					
29		Public Library Association Annual Conference	0	305					
30		CLA Conference & CSL Library Director Forum	275						

31			California Parks & Recreation Society in San Diego	0						
32	01	415 5270	TRAVEL & MEETINGS			400	5,400	7,431	(2,031)	2,625
33			International Festivals & Events Association & CFEE	0	1,500					
34			Association for Rural & Small Libraries Conference	0	1,000					
35			California Parks & Recreation Society Conference	100	1,000					
36			Public Library Association Annual Conference	0	1,500					
37			SERRA Meetings	300	400					
38			CLA Conference & CSL Library Director Forum (Grant)	0						
39	01	415 5301	OFFICE SUPPLIES			400	500	144	356	150
40			Pens, Pencils, Ink, Paper, Notepads	400	500					
41	01	415 5310	SAFETY / EQUIPMENT / CLOTHING			0	100	95	5	168
42			Staff Shirts	0	100					
43	01	415 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	610	(610)	574
44			**TOTAL OPERATING & ADMINISTRATIVE**			**3,775**	**14,240**	**15,975**	(1,735)	**11,633**
45										
46	01	415 5442	EQUIPMENT - OTHER			0	0	1,500	(1,500)	844
47			Copier Lease	0						
48			**TOTAL CAPITAL**			**0**	**0**	**1,500**	(1,500)	**844**
49										
50			**TOTAL COMMUNITY SERVICES MGMT EXPENSES:**			**151,983**	**175,481**	**161,570**	**13,911**	**148,225**

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**RECREATIONAL PROGRAMS EXPENSES:**								
2	01 421 5101	SALARIES-REGULAR	1.0	1.0	**41,101**	**46,445**	**39,470**	**6,975**	**35,266**
3		Program Specialist	41,101	46,445					
4	01 421 5102	SALARIES - SEASONAL/TEMPORARY			**5,000**	**25,000**	**35,000**	(10,000)	**49,139**
5		(16) Recreation Leaders	5,000	25,000					
6	01 421 5103	OVERTIME			**0**	**0**	**1,500**	(1,500)	**1,736**
7	01 421 5104	COURT / TRAVEL / STANDBY			**0**	**0**	**0**	**0**	**95**
8	01 421 5108	SPECIALTY PAY			**1,300**	**1,300**	**0**	**1,300**	**0**
9		Bilingual Pay	1,300	1,300					
10	01 421 5111	RETIREMENT			**3,279**	**3,475**	**2,910**	**565**	**2,347**
11	01 421 5112	FICA			**3,626**	**5,754**	**5,980**	(226)	**6,594**
12	01 421 5114	UNEMPLOYMENT INSURANCE			**720**	**2,080**	**1,781**	**299**	**2,486**
13	01 421 5115	HEALTH INSURANCE			**8,400**	**8,400**	**8,410**	(10)	**6,093**
14	01 421 5123	WELLNESS PROGRAM			**0**	**480**	**0**	**480**	**0**
15	01 421 5124	EDUCATION INCENTIVE			**0**	**2,000**	**0**	**2,000**	**0**
16		**TOTAL SALARIES & BENEFITS**			**63,426**	**94,934**	**95,051**	(117)	**103,756**
17									

18	01 421 5210	CONTRACT SERVICE			**3,000**	**3,000**	**2,610**	**390**	**2,728**
19		Programs Contract Instructors	3,000	3,000					
20	01 421 5221	FEE REFUNDS			**0**	**0**	**0**	**0**	**1,285**
21	01 421 5250	PUBLICATION / DUES			**320**	**300**	**358**	(58)	**364**
22		CPRS Individual Membership	200	300					
23		Canva Pro	120						
24	01 421 5252	RENT OF EQUIPMENT / PROPERTY			**0**	**41,000**	**41,039**	(39)	**104,302**
25		Worthington Square	0	38,500					
26		IUSD Facilities (Summer Only)	0	2,500					
27	01 421 5260	TELEPHONE			**540**	**0**	**0**	**0**	**0**
28		Verizon - 1 Device	540	0					
29	01 421 5265	TRAINING / EDUCATION			**350**	**895**	**670**	**225**	**624**
30		California Parks & Recreation Society Conference	0	200					
31		International Festivals & Events Association Conference	0	345					
32		Summer Staff Training Workshop	350	350					
33	01 421 5270	TRAVEL & MEETINGS			**0**	**2,300**	**2,561**	(261)	**1,166**
34		California Parks & Recreation Society Conference	0	1,000					
35		International Festivals & Events Association Conference	0	1,300					
36	01 421 5280	UTILITIES - ELECTRIC	0	6,000	**0**	**6,000**	**3,700**	**2,300**	**1,307**
37	01 421 5301	OFFICE SUPPLIES			**400**	**500**	**500**	**0**	**2,682**
38		Pens, Pencils, Ink, Paper, Notepads	400	500					
39	01 421 5310	SAFETY/EQUIPMENT/CLOTHING			**400**	**500**	**500**	**0**	**641**
40		Rec Leader Uniforms	400	500					
41	01 421 5330	SPECIAL DEPT SUPPLIES			**49,000**	**6,500**	**4,550**	**1,950**	**14,650**
42		Materials & Supplies needed for programs	5,000	6,500					
43		Furnishings	0	1,000					
44		3% Cannabis CUP (Youth Programs & Education)	44,000	0					
45		**TOTAL OPERATING & ADMINISTRATIVE**			**54,010**	**60,995**	**56,488**	**4,507**	**129,749**
46									
47		**TOTAL RECREATIONAL PROGRAMS EXPENSES:**			**117,436**	**155,929**	**151,539**	**4,390**	**233,505**

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**POOL PROGRAMS EXPENSES:**								
2	01 431 5102	SALARIES - SEASONAL/TEMPORARY			**8,000**	**25,000**	**23,000**	**2,000**	**33,000**
3		(12) Lifeguard	8,000	25,000					
4	01 431 5103	OVERTIME			**0**	**0**	**80**	(80)	**0**
5	01 431 5112	FICA			**612**	**1,913**	**1,700**	**213**	**2,525**
6	01 431 5114	UNEMPLOYMENT INSURANCE			**360**	**1,950**	**1,044**	**906**	**1,677**
7		**TOTAL SALARIES & BENEFITS**			**8,972**	**28,863**	**25,824**	**3,039**	**37,202**

8										
9	01 431 5210	CONTRACT SERVICES	0	0	0	0	474	(474)	0
10	01 431 5221	FEE REFUNDS	0	0	0	0	55	(55)	1,043
11	01 431 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			0	3,500	1,800	1,700	3,840
12		IUSD pool maintenance	0	3,500					
13	01 431 5250	PUBLICATION / DUES			1,200	2,400	96	2,304	1,756
14		Red Cross Provider Fee	200	400					
15		Red Cross Certification	1,000	2,000					
16	01 431 5270	TRAVEL & MEETINGS			200	400	0	400	0
17		Lifeguard & WSI Summer Workshop	200	400					
18	01 431 5310	SAFETY/EQUIPMENT/CLOTHING			875	1,500	518	982	780
19		Lifeguard Uniforms, whistles, etc.	375	750					
20		Replace worn equipment	250	500					
21		Re-stock first aid kit	250	250					
22	01 431 5330	SPECIAL DEPARTMENTAL SUPPLIES			1,500	3,000	231	2,769	1,487
23		Snack bar supplies	750	1,500					
24		LTS Supplies	500	1,000					
25		General Supplies	250	500					
26		**TOTAL OPERATING & ADMINISTRATIVE**			**3,775**	**10,800**	**3,174**	**7,626**	**8,906**
27									
28		**TOTAL POOL PROGRAMS EXPENSES:**			**12,747**	**39,663**	**28,998**	**10,665**	**46,108**

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**SPECIAL EVENTS EXPENSES:**								
2	01 450 5101	SALARIES - FULL TIME			0	0	1,000	(1,000)	0
3	01 450 5102	SALARIES - SEASONAL/TEMPORARY			5,000	5,000	7,400	(2,400)	3,434
4		Extra Temp Help	5,000	5,000					
5	01 450 5103	OVERTIME			10,000	15,000	24,500	(9,500)	39,970
6	01 450 5111	RETIREMENT			0	0	166	(166)	45
7	01 450 5112	FICA			1,148	1,530	2,331	(801)	3,250
8	01 450 5114	UNEMPLOYMENT INSURANCE			900	975	172	803	444
9	01 450 5115	HEALTH INSURANCE			0	0	205	(205)	2,179
10		**TOTAL SALARIES & BENEFITS**			**17,048**	**22,505**	**35,774**	**(13,269)**	**49,322**
11									
12	01 450 5201	ADVERTISING (INCL LEGAL)			400	3,500	2,500	1,000	1,578
13		Social Media	400	900					
14		Imperial Valley Magazine	0	1,600					
15		Banners	0	1,000					
16		IV Press	0						

17			KXO Radio	0						
18	01 450 5210		CONTRACT SERVICE			15,000	27,500	36,600	(9,100)	38,226
19			Music Entertainment Contracts	10,000	24,000					
20			(2) Sound & Lighting Contract	2,300	3,200					
21			Parade of Lights Santa Claus	300	300					
22			Parade of Lights Sound	1,800						
23			Parade of Lights Los Vigilantes	600						
24			Parade of Lights Ice Skate Rink or Snow Feature	0						
25			TTCO Mechanical Bull	0						
26	01 450 5212		PROGRAMS - EVENTS			30,500	33,200	37,933	(4,733)	38,929
27			Pies to Resale	2,000	4,000					
28			Bread to Resale	600	1,200					
29			TTCO Contest Prizes & Trophies	2,000	2,000					
30			Tri-tip Payback (70% Sales $20,000)	14,000	14,000					
31			Tri-tip Cash Prizes	10,000	10,000					
32			Tickets & Presentation Checks	500	500					
33			Sponsor & Judge Appreciation	500	500					
34			Event Supplies	500	1,000					
35			Parade of Lights Awards	400						
36			Dia Contest Prizes	0						
37	01 450 5221		FEE REFUNDS			0	0	35	(35)	244
38	01 450 5242		VEHICLE FUEL	400		400	500	0	500	0
39	01 450 5250		PUBLICATION / DUES			1,638	2,300	1,650	650	3,330
40			ICPHD Food Permit	825	1,650					
41			BMI	450	350					
42			ASCAP	363	300					
43	01 450 5252		RENT OF EQUIPMENT / PROPERTY			6,150	5,540	7,823	(2,283)	10,344
44			Light Towers ($500*2)	2,150	2,000					
45			Portable Restrooms ($885*2)	2,200	3,540					
46			Extra Hand Wash Stations	500						
47			Tent Rental for Band and TTCO Judges	800						
48			Generator Rental	500						
49	01 450 5270		TRAVEL & MEETINGS	200		200	100	70	30	101
50	01 450 5301		OFFICE SUPPLIES	250	500	250	500	452	48	22
51	01 450 5310		SAFETY/EQUIPMENT/CLOTHING			300	300	342	(42)	470
52			Staff safety uniforms - New Health Standards	300	300					
53	01 450 5330		SPECIAL DEPARTMENTAL SUPPLIES			200	3,300	5,270	(1,970)	1,268
54			Operational Supplies	0	300					
55			Other Public Services Supplies	200	500					
56			Christmas Tree	0	2,500					
57			**TOTAL OPERATING & ADMINISTRATIVE**			55,038	76,740	92,675	(15,935)	94,512
58										
59			**TOTAL SPECIAL EVENTS EXPENSES:**			72,086	99,245	128,449	(29,204)	143,834

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**PARADE & RALLY EXPENSES:**								
2	01 499 5101	SALARIES - FULL TIME			0	0	86	(86)	0
3	01 499 5102	SALARIES - SEASONAL/TEMPORARY			0	0	471	(471)	0
4	01 499 5103	OVERTIME			0	0	14,043	(14,043)	0
5	01 499 5111	RETIREMENT			0	0	50	(50)	0
6	01 499 5112	FICA			0	0	1,087	(1,087)	0
7	01 499 5114	UNEMPLOYMENT INSURANCE			0	0	36	(36)	0
8	01 499 5115	HEALTH INSURANCE			0	0	2,383	(2,383)	0
9		**TOTAL SALARIES & BENEFITS**			0	0	18,156	(18,156)	0
10									
11	01 499 5210	CONTRACT SERVICE			0	0	0	0	35,000
12	01 499 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	422	(422)	16,903
13		**TOTAL OPERATING & ADMINISTRATIVE**			0	0	422	(422)	51,903
14									
15		**TOTAL PARADE & RALLY EXPENSES:**			0	0	18,578	(18,578)	51,903

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL COMM SERVS EXPENSES	4.0	3.0	**592,335**	**689,864**	**667,676**	**22,188**	**817,015**

1 - Community Services Director *(Annual Salary of $119,704)*
1 - Program Specialist *(Annual Salary of $41,101)*
1 - Administrative Assistant *(Annual Salary of $35,506)*
1 - Library Technician *(Annual Salary of $32,968)*

Part-time
3 - Library Assistant I/II

Limited-Term / Part-time
1 - Library Assistant I
2 - Literacy Coordinator(s)

Temporary
16 - Recreation Leader(s)
12 - Lifeguard(s)

(01) GENERAL FUND - PARKS DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**PARKS MAINTENANCE EXPENSES:**								
2	01 420 5101	SALARIES-REGULAR	5.0	4.0	245,358	189,366	177,010	12,356	141,011
3		Parks Superintendent	78,853	63,083					
4		General Maintenance II	49,962	52,391					
5		(3) General Maintenance I	104,707	73,892					
6		Administrative Assistant (1/3) - Annual Base Salary $35,508							
7		33.34% General Fund (Parks)	11,836	0					
8		11% General Fund (Administrative Services $3,906)							
9		11% General Fund (Information Technology $3,906)							
10		22.33% Water Fund $7,930							
11		22.33% Wastewater Fund $7,930							
12	01 420 5103	OVERTIME			8,000	8,000	10,000	(2,000)	12,374
13	01 420 5104	COURT TIME / STANDBY TIME			9,855	9,855	7,050	2,805	6,987
14	01 420 5108	SPECIALTY PAY			433	1,300	1,640	(340)	0
15		Bilingual Pay	433	1,300					
16	01 420 5110	UNIFORM ALLOWANCE			2,500	5,400	5,280	120	5,808
17	01 420 5111	RETIREMENT			20,373	15,244	13,725	1,519	10,249
18	01 420 5112	FICA			20,169	16,711	14,780	1,931	12,213
19	01 420 5114	UNEMPLOYMENT INSURANCE			2,240	1,820	1,116	704	1,365
20	01 420 5115	HEALTH INSURANCE			44,800	33,600	38,710	(5,110)	30,960
21	01 420 5123	WELLNESS PROGRAM			0	1,920	0	1,920	0
22	01 420 5124	EDUCATION INCENTIVE			0	8,000	0	8,000	0
23		**TOTAL SALARIES & BENEFITS**			**353,728**	**291,216**	**269,311**	**21,905**	**220,967**
24									
25	01 420 5210	CONTRACT SERVICE			5,500	105,700	65,700	40,000	72,100
26		~~Parks Master Plan~~	0	40,000					
27		Backflow Repairs & Replacement	5,500	6,000					
28		~~Current Executive Landscape~~	0	55,800					
29		~~Transit Park~~	0	3,900					
30	01 420 5221	FEE REFUNDS			0	0	620	(620)	60
31	01 420 5240	M & O IMPROVEMENTS			5,400	6,000	5,500	500	5,610
32		Pestmasters Services	5,400	6,000					
33	01 420 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			50,000	50,000	60,000	(10,000)	38,206
34		4 - vehicles (Ram 2500 D, F250 D, Ram 3500, Ram 1500 D)	10,000	10,000					
35		various equipment (mower, chainsaw, weed eater, etc)	3,000	2,000					
36		Splash Pad Maintenance and Repairs	8,000	5,000					
37		Engineered Wood Fiber	6,000	8,000					
38		Replace/Repair broken playground features	8,000	8,000					

39			~~Replace 8 Picnic Benches at Evans, Freddie, Joshua, Sunset~~	0	8,000					
40			Replace Trash Receptacles at Irving, Eager, Freddie, CH, Joshua, Sunset	5,000	8,000					
41			~~Replace Bench at Joshua~~	0	1,000					
42			Maintenance to Restroom Buildings	7,000						
43			Maintenance to Irrigation Systems	3,000						
44	01	420 5242	VEHICLE FUEL			**10,000**	**10,000**	**7,500**	**2,500**	**7,795**
45			4 - vehicles (Ram 2500 D, F250 D, Ram 3500, Ram 1500 D)	8,500	10,000					
46			various equipment (mower, chainsaw, weed eater, etc)	1,500	0					
47	01	420 5250	PUBLICATION / DUES			**975**	**800**	**700**	**100**	**862**
48			ICPHD Permit for Splash Pad	500	500					
49			CPRS Personal Membership	300	300					
50			NRPA Membership	175						
51	01	420 5252	RENT OF EQUIPMENT / PROPERTY			**800**	**800**	**450**	**350**	**505**
52			Equipment not available from Public Works	800	800					
53	01	420 5260	TELEPHONE			**2,160**	**0**	**0**	**0**	**0**
54			Verizon - 5 Devices	2,160	0					
55	01	420 5263	CHEMICALS			**500**	**500**	**300**	**200**	**304**
56			for Splash Pad	500	500					
57	01	420 5265	TRAINING / EDUCATION			**400**	**1,450**	**535**	**915**	**985**
58			~~NRPA Online Courses~~	0	500					
59			~~California Parks & Recreation Society Conference~~	0	550					
60			JPIA Management Academy	400	400					
61	01	420 5270	TRAVEL & MEETINGS			**400**	**2,000**	**1,350**	**650**	**698**
62			~~JPIA Trainings~~	0	500					
63			~~California Parks & Recreation Society Conference~~	0	1,000					
64			JPIA Management Academy	400	500					
65	01	420 5280	UTILITIES - ELECTRIC			**25,000**	**25,000**	**20,000**	**5,000**	**30,919**
66			IID for all City Parks	25,000	25,000					
67	01	420 5301	OFFICE SUPPLIES			**500**	**300**	**400**	(100)	**0**
68			Pens, Pencils, Ink, Paper, Notepads	500	300					
69	01	420 5302	CUSTODIAL SUPPLIES			**7,000**	**7,000**	**6,000**	**1,000**	**4,208**
70			General Fund Parks supplies	3,500	3,500					
71			Pet Waste Supplies	1,500	1,500					
72			Graffiti Removal Supplies	1,000	1,000					
73			Vandalism Repairs	1,000	1,000					
74	01	420 5310	SAFETY/EQUIPMENT/CLOTHING			**3,500**	**1,800**	**1,500**	**300**	**1,175**
75			Safety shoes and clothing	3,500	1,800					
76	01	420 5320	SMALL TOOLS			**4,050**	**4,050**	**4,050**	**0**	**1,475**
77			Various tools as needed	2,000	1,500					
78			~~Dewalt Air Compressor~~	0	500					
79			~~Honda Generator~~	0	2,050					
80			Dewalt Rotary Hammer Drill	250						
81			14" Chainsaw	400						

82		Hedge Trimmer Attachment	300							
83		2 ton Floor Jack	300							
84		Heavy Duty Battery Charger	300							
85		Weed Eater / Brush Cutter	500	2,050						
86	01 420 5330	SPECIAL DEPT SUPPLIES			4,000	5,200	7,350	(2,150)	694	
87		Downtown Tree Lights	1,500	1,500						
88		Downtown Banner Flags	1,000	1,200						
89		Downtown Trees	500	500						
90		~~Flags - City Hall, Library, Memorial~~	0	1,000						
91		Office Furnishings	1,000	1,000						
92	01 420 5350	WATER PURCHASES	1,000	0	1,000	0	1,000	(1,000)	0	
93		**TOTAL OPERATING & ADMINISTRATIVE**			121,185	220,600	181,955	38,645	165,596	
94										
95	01 420 5442	EQUIPMENT - OTHER			44,000	0	0	0	55,569	
96		Utility Truck to replace nonoperational vehicle	31,000							
97		Utility Dump Trailer (Landscape Maintenance)	10,000							
98		Wood Chipper (Landscape Maintenance)	3,000							
99		**TOTAL CAPITAL**			44,000	0	0	0	55,569	
100										
101		**TOTAL PARKS MAINTENANCE EXPENSES:**			518,913	511,816	451,266	60,550	442,132	

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL PARKS MAINTENANCE EXPENSES	5.0	4.0	518,913	511,816	451,266	60,550	442,132

1 - Parks Director *(Annual Salary of $96,075)*
1 - General Maintenance Worker II *(Annual Salary of $49,962)*
3 - General Maintenance Worker I
(2) General Maintance Worker *(Annual Salary of $35,048)*
General Maintenance Worker *(Annual Salary of $34,611)*

~See Admin Services~ *Administrative Assistant (shared 1/3 ASD, 1/3 IT, 1/3 Parks) (Annual Salary of $35,508 - funded 55.34% General Fund, 22.33% Water, 22.33% Wastewater)*

(01) GENERAL FUND - COVID-19

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	**COVID-19 EXPENSES:**								
2	01 999 5101	SALARIES - FULL TIME			0	0	41,476	(41,476)	0
3	01 999 5103	OVERTIME			0	0	7,606	(7,606)	0
4	01 999 5111	RETIREMENT			0	0	580	(580)	0
5	01 999 5112	FICA			0	0	3,736	(3,736)	0
6	01 999 5114	UNEMPLOYMENT INSURANCE			0	0	25	(25)	0
7	01 999 5115	HEALTH INSURANCE			0	0	4,899	(4,899)	0
8		**TOTAL SALARIES & BENEFITS**			0	0	58,322	(58,322)	0
9									
10	01 999 5210	CONTRACT SERVICE			0	0	40,000	(40,000)	0
11	01 999 5221	FEE REFUNDS			0	0	2,555	(2,555)	0
12	01 999 5241	MAINTENANCE OF EQUIPMENT			0	0	8,210	(8,210)	0
13	01 999 5262	TESTING SERVICES			0	0	2,500	(2,500)	0
14	01 999 5270	TRAVEL & MEETINGS			0	0	2,300	(2,300)	0
15	01 999 5301	OFFICE SUPPLIES			0	0	6,000	(6,000)	0
16	01 999 5302	CUSTODIAL SUPPLIES			0	0	2,000	(2,000)	0
17	01 999 5310	SAFETY/EQUIPMENT/CLOTHING			0	0	12,000	(12,000)	0
18	01 999 5320	SMALL TOOLS			0	0	250	(250)	0
19	01 999 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	8,150	(8,150)	0
20		**TOTAL OPERATING & ADMINISTRATIVE**			0	0	83,965	(83,965)	0
21									
22		**TOTAL COVID-19 EXPENSES:**			0	0	142,287	(142,287)	0

	2020-2021 ADOPTED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL COVID-19 EXPENSES	0.0	0.0	0	0	142,287	(142,287)	0