AGENDA

CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
APRIL 3, 2019
7:00 PM

The Imperial City Council meetings, including public comments, are being live streamed on the City's social media pages. By remaining in the room you are giving your permission to be recorded.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BUILDING & SAFETY DIRECTOR, (760) 355-1152. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CITY COUNCIL CONVENES TO OPEN SESSION AT 7:00 PM

ROLL CALL
PLEDGE OF ALLEGIANCE
ADJUSTMENTS TO THIS AGENDA

B. PUBLIC APPEARANCES:

B-1. Matters not appearing on the agenda. If you wish to address the COUNCIL concerning any item within the COUNCIL'S jurisdiction, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the Council in writing.

B-2. Matters appearing on the agenda. If you wish to address the COUNCIL concerning any item appearing on the agenda, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes.

C. SPECIAL PRESENTATION:

C-1. SUBJECT: PROCLAMATION – *NATIONAL LIBRARY WEEK.*

D. CONSENT AGENDA:

All items appearing under "Consent Agenda" will be acted upon by the City Council by one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the **MAYOR.**

D-1. Approval of claims/warrants report.
D-2. Approval of Treasurers' report for the month of February, 2019.

D-3 Approval of letter to be submitted to US DOT regarding continuance of essential air service for Imperial County Airport provided by Southern Airways Airlines (acquired Mokulele) per City Council direction of March 20, 2019.

E. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

E-1. SUBJECT: DISCUSSION/ACTION: AUTHORIZATION TO SUBMIT APPLICATIONS TO IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC) FOR BICYCLE AND TRANSIT PROGRAM FUNDS.

1. APPROVAL OF RESOLUTION NO. 2019-09, APPROVING APPLICATION FOR BICYCLE/PEDESTRIAN FUNDS.
2. APPROVAL OF RESOLUTION NO. 2019-10, APPROVING APPLICATION FOR BUS BENCHES/SHELTERS FUNDS.

E-2. SUBJECT: DISCUSSION/ACTION: PEDESTRIAN CROSSING AT INTERSECTION OF BARIONI BLVD. AND "L" ST.

1. APPROVAL OF THE INSTALLATION OF PEDESTRIAN CROSSING.

E-3. SUBJECT: DISCUSSION/ACTION: SIDEWALK & ADA RAMPS AT 7TH STREET & "K" STREETS.

1. REJECT ALL BIDS RECEIVED.

E-4. SUBJECT: DISCUSSION/ACTION: HOURS OF OPERATION OF LIGHTS AT THE JOSHUA TREE BASEBALL PARK.

1. REVISE IMPERIAL LITTLE LEAGUE'S HOURS OF USE OF THE JOSHUA TREE BASEBALL PARK.

E-5. SUBJECT: DISCUSSION/ACTION: PROFESSIONAL AUDITING SERVICES.

1. APPROVAL OF CONTRACT WITH MOSS, LEVY & HARTZHEIM, LLP FOR PROFESSIONAL AUDITING SERVICES FOR FISCAL YEARS ENDED JUNE 30, 2019, 2020 AND 2021 WITH THE OPTION TO EXTEND FOR 2022 AND 2023.

E-6. SUBJECT: DISCUSSION/ACTION: CLASSIFICATION AND COMPENSATION STUDY.

1. ACCEPTANCE OF CPS HR CONSUTING CLASSIFICATION AND COMPENSATION STUDY FINAL REPORT.

E-7. SUBJECT: DISCUSSION/ACTION: LAW ENFORCEMENT TRADING CARDS.

1. DIRECTION REGARDING COMMUNITY POLICING INITIATIVE FOR IMPERIAL POLICE DEPARTMENT OFFICER TRADING CARDS.

E-8. SUBJECT: DISCUSSION/ACTION: CITY REPRESENTATION AT THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) REGIONAL CONFERENCE & GENERAL ASSEMBLY TO BE HELD MAY 2-3, 2019 IN PALM DESERT, CALIFORNIA.

1. APPOINTMENT OF DELEGATE AND ALTERNATE FOR CITY REPRESENTATION AT THE REGIONAL CONFERENCE & ASSEMBLY.

F. REPORTS:

F-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.
F-2. SUBJECT: DEPARTMENT HEAD AND STAFF REPORTS.
F-3. SUBJECT: CITY MANAGER REPORT.

ADJOURN CITY COUNCIL MEETING UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, APRIL 17, 2019 AT 7:00 P.M.

NOTE: Any documents produced by the City and distributed to a majority of the City Council/Agency Board regarding any item on this agenda will be made available at the front counter at City Hall, located at 420 S. Imperial Avenue, during normal business hours

Check Register Report

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Date: 03/29/2019
Time: 12:32 pm
Page: 1

CITY OF IMPERIAL BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks							
86494	03/20/2019	Printed		3186	ADRIANA ZAMUDIO		517.76
86495	03/20/2019	Printed		195	ALLIED WASTE		98,492.06
86496	03/20/2019	Printed		6542	ANDREA MEDINA		35.52
86497	03/20/2019	Printed		455	CALIFORNIA STATE DISBURSEMENT		664.61
86498	03/20/2019	Printed		3135	COUNTY OF SAN DIEGO, RCS		1,539.00
86499	03/20/2019	Printed		3403	DANIELS TIRE CORPORATE **ADMIN**		600.65
86500	03/20/2019	Printed		2752	DUFLOCK & ASSOCIATES		148.93
86501	03/20/2019	Printed		6544	DYANN DEE DULING		11.77
86502	03/20/2019	Printed		019	FERGUSON ENTERPRISES, **INC.**		0.76
86503	03/20/2019	Printed		314	FRANCHISE TAX BOARD		131.00
86504	03/20/2019	Printed		6545	GISSELL FRAZIER		429.95
86505	03/20/2019	Printed		896	GROSSMAN PSYCHOLOGICAL		325.00
86506	03/20/2019	Printed		1190	**ICMARC**		1,822.52
86507	03/20/2019	Printed		6539	IGNACIAAVILA PEREZ		149.09
86508	03/20/2019	Printed		4271	IMPERIAL COUNTY HUMANE SOCIETY		500.00
86509	03/20/2019	Printed		4264	IMPERIAL IRRIGATION DISTRICT		7,372.00
86510	03/20/2019	Printed		102	IMPERIAL POLICE OFFICERS ASSN.		700.00
86511	03/20/2019	Printed		1555	IMPERIAL VALLEY PRESS		352.22
86512	03/20/2019	Printed		320	INTERNAL REVENUE SERVICE		250.00
86513	03/20/2019	Printed		6543	JESUS & ZULETH MARES		54.33
86514	03/20/2019	Printed		601	JT TOWING & AUTO REPAIR		500.00
86515	03/20/2019	Printed		6461	KARIN EUGENIO		15.00
86516	03/20/2019	Printed		5580	KOPPEL & GRUBER PUBLIC FINANCE		7,417.74
86517	03/20/2019	Printed		843	LAURA GUTIERREZ		165.00
86518	03/20/2019	Printed		1996	LEE TIRE CO.		79.95
86519	03/20/2019	Printed		101	LINCOLN LIFE		1,233.50
86520	03/20/2019	Printed		6498	MELISSA PERAZA		30.00
86521	03/20/2019	Printed		3998	**NAPA**		1,152.30
86522	03/20/2019	Printed		4481	O'REILLY		553.36
86523	03/20/2019	Printed		6540	ROBERT CARRENO		29.11
86524	03/20/2019	Printed		1637	ROMEO'S CAR WASH		22.00
86525	03/20/2019	Printed		6541	RYAN NORTON		136.20
86526	03/20/2019	Printed		1367	SHRED-IT		54.99
86527	03/20/2019	Printed		2794	SIRCHIE		164.37
86528	03/20/2019	Printed		2365	SPARKLETTS		257.26
86529	03/20/2019	Printed		091	STAPLES CREDIT PLAN		279.43
86530	03/20/2019	Printed		104	TEAMSTERS, LOCAL 542		1,456.00
86531	03/20/2019	Printed		2008	UNITED PARCEL SERVICE		12.40
86532	03/20/2019	Printed		944	UNITED WAY OF IMPERIAL COUNTY		7.00
86533	03/20/2019	Printed		5639	WAGEWORKS, INC		50.00
86614	03/26/2019	Printed		1252	ADRIANA SOTA		39.96
86615	03/26/2019	Printed		023	AIRWAVE COMMUNICATIONS		482.50
86616	03/26/2019	Printed		6547	ALEJANDRA CORNEJO		53.57
86617	03/26/2019	Printed		4207	ALEXIS CHALUPNIK		556.04
86618	03/26/2019	Printed		4959	ALFRED CIVIL ENGINEERING, **INC.**		7,480.00
86619	03/26/2019	Printed		6549	ALFREDO MERCADO		132.67
86620	03/26/2019	Printed		5835	ALPINE TECHNICAL SERVICES, LLC		13,180.58
86621	03/26/2019	Printed		5956	AMAZON CAPITAL SERVICES		79.97
86622	03/26/2019	Printed		3115	AMERICAN WATER WORKS ASSOC		433.00
86623	03/26/2019	Printed		656	AQUA METRIC		17,911.24
86624	03/26/2019	Printed		5732	ARNIE NEWMAN MUSIC		2,250.00

Check Register Report

CITY OF IMPERIAL | BANK: UNION BANK | Date: 03/29/2019 | Time: 12:32 pm | Page: 2

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks							
86625	03/26/2019	Printed		1066	AT&T		1,846.82
86626	03/26/2019	Printed		1851	AT&T LONG DISTANCE		118.95
86627	03/26/2019	Printed		6069	BAKER DISTRIBUTING COMPANY LLC		359.24
86628	03/26/2019	Printed		6370	BIG STATE INDUSTRIAL SUPPLY		3,435.74
86629	03/26/2019	Printed		6286	BURKE, WILLIAMS & SORENSEN, LL		3,017.50
86630	03/26/2019	Printed		3669	CANON		647.97
86631	03/26/2019	Printed		6552	CARLOS ALVAREZ		111.36
86632	03/26/2019	Printed		6555	CARLOS LOPEZ		107.63
86633	03/26/2019	Printed		6554	CHARLES ALLEGRANZA		129.09
86634	03/26/2019	Printed		6222	CODE EXXPERTS, LLC		1,762.50
86635	03/26/2019	Printed		1744	CONVEYOR GROUP		12,991.25
86636	03/26/2019	Printed		514	CORE & MAIN LP		2,588.71
86637	03/26/2019	Printed		3403	DANIELS TIRE CORPORATE ADMIN		22.95
86638	03/26/2019	Printed		1302	DAVID TURCH & ASSOCIATES		10,000.00
86639	03/26/2019	Printed		1287	DEMCO, INC.		517.32
86640	03/26/2019	Printed		1623	DENNIS H. MORITAAPC		6,412.50
86641	03/26/2019	Printed		1256	DEPARTMENT OF TOXIC SUBSTANCES		6,758.00
86642	03/26/2019	Printed		4203	DUDLEYS		376.40
86643	03/26/2019	Printed		2058	FASTENAL COMPANY		191.31
86644	03/26/2019	Printed		2547	FIRE ETC		598.75
86645	03/26/2019	Printed		5134	FORENSIC DRUG TESTING SERVICES		323.25
86646	03/26/2019	Printed		5275	FRANCISCO CEJA		107.80
86647	03/26/2019	Printed		4604	FRANCISCO GUERRERO		800.00
86648	03/26/2019	Printed		4604	FRANCISCO GUERRERO		800.00
86649	03/26/2019	Printed		161	GEORGE T. HALL COMPANY, INC.		1,352.51
86650	03/26/2019	Printed		6557	GOLD CROWN REALTY, INC		77.92
86651	03/26/2019	Printed		264	HINDERLITER, DE LLAMAS &		2,420.15
86652	03/26/2019	Printed		2226	I.V. REAL ESTATE		9,438.50
86653	03/26/2019	Printed		4271	IMPERIAL COUNTY HUMANE SOCIETY		860.00
86654	03/26/2019	Printed		028	IMPERIAL IRRIGATION DISTRICT		8,753.31
86655	03/26/2019	Printed		221	IMPERIAL PRINTERS		213.10
86656	03/26/2019	Printed		3075	IMPERIAL STEEL		66.91
86657	03/26/2019	Printed		122	IMPERIAL STORES		492.31
86658	03/26/2019	Printed		3187	IMPERIAL TRUSS & LUMBER CO.		20.47
86659	03/26/2019	Printed		5033	INFO SEND INC.		2,641.89
86660	03/26/2019	Printed		629	ISABEL ALVAREZ		165.00
86661	03/26/2019	Printed		1587	JADE SECURITY SYSTEMS, INC.		59.99
86662	03/26/2019	Printed		6551	JOE ARAMBULA		138.65
86663	03/26/2019	Printed		6556	JORGE GONZALEZ		115.69
86664	03/26/2019	Printed		2245	JULIAN PIE COMPANY		2,190.00
86665	03/26/2019	Printed		868	K-C WELDING & RENTALS, INC.		171.90
86666	03/26/2019	Printed		6461	KARIN EUGENIO		418.00
86667	03/26/2019	Printed		2901	KIMBALL MIDWEST		755.56
86668	03/26/2019	Printed		1647	LA BRUCHERIE IRRIGATION SUPPLY		85.61
86669	03/26/2019	Printed		4464	LESLIE'S POOLMART, INC.		64.93
86670	03/26/2019	Printed		6548	LUIS CHAVEZ		27.83
86671	03/26/2019	Printed		260	MALLORY SAFETY AND SUPPLY LLC		159.77
86672	03/26/2019	Printed		6546	MARIA TORRES		168.50
86673	03/26/2019	Printed		718	MIDAMERICAN BOOKS		241.72
86674	03/26/2019	Printed		776	MOSS, LEVY & HARTZHEIM LLP		7,500.00
86676	03/26/2019	Printed		3998	NAPA		1,119.44

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks							
86677	03/26/2019	Printed		4481	O'REILLY		739.17
86679	03/26/2019	Printed		615	PESTMASTER SERVICES		1,297.00
86680	03/26/2019	Printed		4562	PET WASTE ELIMINATOR		182.99
86681	03/26/2019	Printed		3179	PITNEY BOWES		602.64
86682	03/26/2019	Printed		1455	PRIMO CONSTRUCTION & SERVICES		5,584.00
86683	03/26/2019	Printed		172	PYRAMID CONSTRUCTION		254,374.42
86684	03/26/2019	Printed		6531	R.E. SCHULTZ CONSTRUCTION, INC		12,644.50
86685	03/26/2019	Printed		5637	ROBERT AMPARANO		418.00
86686	03/26/2019	Printed		2564	ROGERS & ROGERS CHRYSLER JEEP		114.65
86687	03/26/2019	Printed		6550	SA RECYCLING, LLC		21.58
86688	03/26/2019	Printed		3417	SECO PACKING 11, LLC		1,153.86
86689	03/26/2019	Printed		1239	SHERWIN-WILLIAMS		549.88
86690	03/26/2019	Printed		5706	SHI INTERNATIONAL CORP		1,116.96
86691	03/26/2019	Printed		3262	SIMNSA HEALTH PLAN		9,322.31
86692	03/26/2019	Printed		091	STAPLES CREDIT PLAN		427.59
86693	03/26/2019	Printed		5563	STEFAN THOMAS CHATWIN		745.52
86694	03/26/2019	Printed		6193	STRADLING YOCCA CARLSON&RAUTH,		21,480.00
86695	03/26/2019	Printed		957	THE SOCO GROUP, INC		5,095.37
86696	03/26/2019	Printed		5774	TOTAL INDUSTRIES INC.		344.80
86697	03/26/2019	Printed		058	TROJAN UV		2,648.98
86698	03/26/2019	Printed		1100	USA BLUEBOOK		3,915.59
86699	03/26/2019	Printed		611	VERIZON WIRELESS		598.25
86700	03/26/2019	Printed		1715	WAXIE SANITARY SUPPLY		1,582.55
86701	03/26/2019	Printed		1568	WEBB AND ASSOCIATES		171,522.75
86702	03/26/2019	Printed		1132	WELLS FARGO BANK MN, N.A.		308,249.82
86703	03/26/2019	Printed		1968	WESTAIR GASES & EQUIPMENT		749.22
86704	03/26/2019	Printed		6553	YLDA GONZALEZ		150.46
86705	03/27/2019	Printed		6306	AMERICAN FIDELITY ASSURANCE		4,340.32
86706	03/27/2019	Printed		2081	ARAMARK UNIFORM SERVICE		2,653.32
86707	03/27/2019	Printed		455	CALIFORNIA STATE DISBURSEMENT		664.61
86708	03/27/2019	Printed		325	DEBRA JACKSON		231.00
86709	03/27/2019	Printed		314	FRANCHISE TAX BOARD		131.00
86710	03/27/2019	Printed		5791	HAL HAYS CONSTRUCTION		17,455.99
86711	03/27/2019	Printed		1190	ICMARC		1,815.52
86712	03/27/2019	Printed		320	INTERNAL REVENUE SERVICE		250.00
86713	03/27/2019	Printed		427	LEAGUE OF CA CITIES		100.00
86714	03/27/2019	Printed		101	LINCOLN LIFE		1,725.81
86715	03/27/2019	Printed		2782	PRINCIPAL-SBD GRAND ISLAND		4,203.65
86716	03/27/2019	Printed		091	STAPLES CREDIT PLAN		546.91
86723	03/27/2019	Printed		5837	U.S. BANK		18,981.55
86724	03/27/2019	Printed		944	UNITED WAY OF IMPERIAL COUNTY		6.00
86725	03/27/2019	Printed		391	A & R CONSTRUCTION		5,941.84
86726	03/27/2019	Printed		1119	ALBERT VALENZUELA		363.00
86727	03/27/2019	Printed		656	AQUA METRIC		1,924.85
86728	03/27/2019	Printed		1009	ARCTIC AIR		850.00
86729	03/27/2019	Printed		514	CORE & MAIN LP		367.78
86730	03/27/2019	Printed		1056	DELL MARKETING L.P.		1,208.89
86731	03/27/2019	Printed		1573	DEPARTMENT OF JUSTICE		125.00
86732	03/27/2019	Printed		686	DUGGINS CONSTRUCTION		1,208.00
86733	03/27/2019	Printed		3205	IMPERIAL COUNTY SHERIFFS DEPT.		22.00
86734	03/27/2019	Printed		2099	IMPERIAL VALLEY OCCUPATIONAL M		160.00
86735	03/27/2019	Printed		1555	IMPERIAL VALLEY PRESS		3,768.37
86736	03/27/2019	Printed		2689	MAX SHEFFIELD		363.00

Check Register Report

CITY OF IMPERIAL	**BANK:** UNION**BANK**	Date: 03/29/2019
		Time: 12:32 pm

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK Checks							
86737	03/27/2019	Printed		084	PITNEY BOWES PURCHASE POWER		574.59
86738	03/27/2019	Printed		835	RS INSTRUMENTS & SERVICE, INC.	20094	534.00
86739	03/27/2019	Printed		3526	RSD		430.91
86740	03/27/2019	Printed		356	SAN DIEGO UNION-TRIBUNE		676.64
86741	03/27/2019	Printed		979	SELLERS PETROLEUM		12,841.96
86742	03/27/2019	Printed		135	SOCALGAS		71.75
86743	03/27/2019	Printed		1265	SUPERIOR READY MIX CONCRETE LP		1,001.53
86744	03/27/2019	Printed		611	VERIZON WIRELESS		4,275.19

Total Checks: 163	**Checks Total (excluding void checks):**	**1,159,504.85**
Total Payments: 163	Bank Total (excluding void checks):	1,159,504.85
Total Payments: 163	Grand Total (excluding void checks):	1,159,504.85

City of Imperial

Treasurer's Report

For the Month Ending

February 28, 2019

CITY OF IMPERIAL
BANK RECONCILIATION
February 28, 2019

BANK BALANCE

BANK OF AMERICA		2,498,790.37
LOCAL AGENCY INVESTMENT FUND		6,232,775.12
SUN COMMUNITY FEDERAL CREDIT UNION		102,383.36
UNION BANK OF CALIFORNIA - GENERAL ACCOUNT		17,772,538.01
WELLS FARGO BANK		3,684,573.98
	SUB-TOTAL:	*$30,291,060.84*

MONTHLY CASH BALANCE

OUTSTANDING GENERAL CHECKS		-767,758.13
OUTSTANDING PAYROLL CHECKS		-3,974.61
DEPOSIT IN TRANSIT (UNION BANK OF CALIFORNIA - GENERAL ACCOUNT)		803,367.41
UNION BANK OF CALIFORNIA - VOIDED CHECKS		1,185.32
DEPOSIT IN TRANSIT (BANK OF AMERICA)		0.00
DEPOSIT IN TRANSIT (WELLS FARGO BANK)		17,547.46
DEPOSIT IN TRANSIT (LAIF)		0.00
	SUB-TOTAL:	*$50,367.45*
		$30,341,428.29

OTHER REVENUES

UNION BANK OF CALIFORNIA - LOW / MODERATE HOUSING		308,854.89
	END OF MONTH CASH BALANCE:	**$30,650,283.18**

CITY OF IMPERIAL
RESTICTED REVENUES (Bonds, CFD's, Deferred Compensation, etc)
Cash W/Fiscal Agents
February 28, 2019

Fund 01 - Cash on Hand	450.00
Fund 08 - LTA - Bond 2012	1,109,088.54
Fund 49 - Dog Park Account	625.00
Fund 50 - Wells Fargo Bank - Bonds	136,745.83
Cash W/Fiscal Water	1,069,897.22
Fund 55 - Wells Fargo Bank - Bonds	179,121.50
Cash W/Fiscal Wastewater	818,150.11
Fund 60 - Lincoln Financial Group	620,349.14
ICMA	235,499.28
Fund 89 - CFD's	*2,464,750.80*
TOTAL CASH W/ FISCAL AGENTS:	$6,634,677.42

GRAND TOTAL ALL FUNDS COMBINED: $ 37,284,960.60

CITY OF IMPERIAL
FUND BALANCE REVENUES
February 28, 2019

GENERAL FUND

CASH IN BANK *	1,398,683.62
ENDING FUND BALANCE:	$1,398,683.62

IMPACT FEE FUNDS

FIRE	*79,705.31*
POLICE	*761,850.20*
ADMINISTRATIVE	*708,639.07*
LIBRARY	*533,289.48*
PARKS	*1,560,831.66*
CIRCULATION	*435,206.60*
ENDING IMPACT FEE'S BALANCE:	*$4,079,522.32*

POLICE REVENUE FUNDS

PROPOSITION 172	46,462.70
COPS GRANT AB 2017	96,919.60
ASSET FORFEITURE	3,375.03
POLICE TECHNOLOGY GRANT	-112,075.41
AB 109	173.88
ENDING FUNDS BALANCE:	$34,855.80

STREET REVENUE FUNDS

TRAFFIC CONGESTION RELIEF	38,122.56
TRAFFIC SAFETY	4,633.19
STATE GAS TAX	358,144.20
LOCAL TRANSPORTATION	412,316.44
DIAL-A-RIDE	14,607.39
LTA MEASURE D	3,657,036.27
ENDING FUNDS BALANCE:	$4,484,860.05

RESTRICTED REVENUE FUNDS

CDBG - HOME	13,959.61
CDBG - HOUSING REHAB	30,777.72
GENERAL LOAN ACCOUNT	494,830.37
ECONOMIC DEVELOPMENT	50.08
RLA FUND	13,666.68
WILDFLOWER LIGHTING	5,829.57
WILDFLOWER LANDSCAPE	116,185.06
PASEO LIGHTING	9,064.90
PASEO LANDSCAPE	173,185.42
SKY RANCH DISTRICT	1,112,340.15
JOSHUA TREE IMPROVEMENT	31,287.20
PROP 1B BOND	-164,418.69
LIBRARY LITERACY	89,543.46
LIBRARY DONATIONS	3,483.22
LIBRARY PROP 10	5.05
COMMUNITY SERVICES GRANT	5,100.57
SB1	289,211.11
STPL	-615,000.92
AUSTIN/WORTHINGTON	95,750.00
EDA	602,085.49
ENDING FUNDS BALANCE:	2,306,936.05

WATER FUND

CASH IN BANK	2,886,533.43
WATER CAPACITY	3,269,898.09
ENDING FUND BALANCE:	$6,156,431.52

WASTEWATER FUND

CASH IN BANK	6,300,292.43
WASTEWATER CAPACITY	2,962,963.08
ENDING FUND BALANCE:	$9,263,255.51

SUCCESSOR AGENCY

SUCCESSOR AGENCY	1,397,389.65
REDEVELOPMENT FUND	123,040.88
REDEV. LOW/MODERATE HOUSING	775,555.62
ENDING FUND BALANCE:	$2,295,986.15

CFD FUND

CFD'S	629,752.16
ENDING FUND BALANCE:	$629,752.16

	1,398,683.62	
ENDING GENERAL FUND BALANCE:	4,079,522.32	
ENDING IMPACT FUNDS:	34,855.80	
ENDING POLICE REVENUE:	4,484,860.05	
ENDING STREET REVENUE:	$2,306,936.05	
RESTRICTED REVENUES:	$629,752.16	
CFD REVENUES:		
	$12,934,610.00	
GENERAL & RESTRICTED FUNDS TOTAL:		
	$6,156,431.52	
WATER FUND BALANCE:	$9,263,255.51	
WASTEWATER FUND BALANCE:		
	$28,354,297.03	
ALL FUNDS TOTAL BALANCE:	*$2,295,986.15*	$30,650,283.18

REVENUE/EXPENDITURE REPORT

City of Imperial

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Revenues							
Dept: 000							
4110 PROPERTY TAXES - SECURED	1,548,893.00	1,548,893.00	713,504.36	0.00	0.00	835,388.64	46.1
4111 PROPERTY TAXES - UNSECURED	149,350.00	149,350.00	122,876.80	0.00	0.00	26,473.20	82.3
4112 PROPERTY TRANSFER TAX	60,000.00	60,000.00	29,009.60	4,445.65	0.00	30,990.40	48.3
4113 AIRCRAFT TAX	20,600.00	20,600.00	40,061.38	0.00	0.00	-19,461.38	194.5
4120 SALES TAX	2,189,251.00	2,189,251.00	1,233,026.67	270,800.53	0.00	956,224.33	56.3
4130 FRANCHISES	255,000.00	255,000.00	174,153.69	41,377.28	0.00	80,846.31	68.3
4135 CFD ADMINISTRATIVE FEE	100,000.00	100,000.00	50,000.00	0.00	0.00	50,000.00	50.0
4140 TRANSIENT OCCUPANCY TAX	22,000.00	22,000.00	18,238.36	2,530.56	0.00	3,761.64	82.9
4210 BUSINESS LICENSES	55,000.00	55,000.00	51,588.19	1,896.28	0.00	3,411.81	93.8
4220 TAXI CAB LICENSES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
4230 ANIMAL LICENSES	8,500.00	8,500.00	13,840.00	1,395.00	0.00	-5,340.00	162.8
4240 BUILDING (WORK) PERMITS	314,582.00	314,582.00	385,719.58	27,407.96	0.00	-71,137.58	122.6
4311 LOCAL COURT FINES	12,000.00	12,000.00	3,267.00	591.60	0.00	8,733.00	27.2
4330 UTILITY PENALTIES	85,000.00	85,000.00	77,304.33	9,696.71	0.00	7,695.67	90.9
4333 CODE ENFORCEMENT FINES	20,000.00	20,000.00	1,710.35	720.00	0.00	18,289.65	8.6
4335 LICENSE PENALTIES	2,500.00	2,500.00	1,385.87	177.07	0.00	1,114.13	55.4
4410 MOTOR VEHICLE IN LIEU	1,552,238.00	1,552,238.00	797,792.38	13,518.38	0.00	754,445.62	51.4
4430 HOMEOWNERS EXEMPTION	8,000.00	8,000.00	5,854.99	4,098.49	0.00	2,145.01	73.2
4431 HOUSING AUTHORITY IN LIEU	1,200.00	1,200.00	2,341.00	0.00	0.00	-1,141.00	195.1
4469 SCHOOL RESOURCE OFFICER	82,500.00	82,500.00	46,660.09	10,773.24	0.00	35,839.91	56.6
4473 HIDTA	136,000.00	136,000.00	32,612.49	0.00	0.00	103,387.51	24.0
4480 STONEGARDEN	70,000.00	70,000.00	5,529.83	0.00	0.00	64,470.17	7.9
4508 CFD SERVICE FEE	100,000.00	100,000.00	50,000.00	0.00	0.00	50,000.00	50.0
4509 FIRE INSPECTION & MISC FEES	50,000.00	50,000.00	48,318.78	3,102.00	0.00	1,681.22	96.6
4510 ZONING/SUBDIVISION FEES	20,450.00	20,450.00	56,553.20	-5,707.50	0.00	-36,103.20	276.5
4521 PLAN CK/ENG/ENCROACHMENT FEES	247,474.00	247,474.00	145,636.04	17,417.50	0.00	101,837.96	58.8
4522 SEISMIC FEES	3,500.00	3,500.00	2,697.51	226.90	0.00	802.49	77.1
4523 CBSC	1,574.00	1,574.00	14,255.00	2,331.00	0.00	-12,681.00	905.7
4524 RUBBISH COLLECTION FEES	1,155,400.00	1,155,400.00	687,149.21	99,071.81	0.00	468,250.79	59.5
4525 RUBBISH COLLECTION FEES AB939	106,090.00	106,090.00	71,617.97	7,357.31	0.00	34,472.03	67.5
4526 RECYCLING	5,000.00	5,000.00	3,220.51	563.43	0.00	1,779.49	64.4
4533 POOL REVENUES	35,000.00	35,000.00	7,271.11	0.00	0.00	27,728.89	20.8
4534 RECREATION / RENTAL FEES	2,000.00	2,000.00	2,380.00	120.00	0.00	-380.00	119.0
4535 ADMINISTRATIVE SERVICES	5,515.00	5,515.00	14,830.38	5,976.81	0.00	-9,315.38	268.9
4536 RECREATION PROGRAMS	30,000.00	30,000.00	6,058.00	105.00	0.00	23,942.00	20.2
4538 WORTHINGTON SQUARE PROGRAMS	10,000.00	10,000.00	3,217.50	105.00	0.00	6,782.50	32.2
4540 LIBRARY FEES	8,000.00	8,000.00	7,189.26	920.29	0.00	810.74	89.9
4610 INTEREST EARNED	5,000.00	5,000.00	4,668.41	226.03	0.00	331.59	93.4
4700 FARMER'S MARKET	55,000.00	55,000.00	48,719.41	19,296.00	0.00	6,280.59	88.6
4701 SPONSORSHIP (RECREATION)	30,000.00	30,000.00	18,852.86	0.00	0.00	11,147.14	62.8
4710 SALE OF MAPS, PUBS & COPIES	1,500.00	1,500.00	452.00	305.00	0.00	1,048.00	30.1
4711 SALE OF SURPLUS PROPERTY	96,000.00	96,000.00	10,084.00	1,260.50	0.00	85,916.00	10.5
4720 POLICE - DUI	150.00	150.00	10.00	0.00	0.00	140.00	6.7
4721 POLICE - OTHER	25,000.00	25,000.00	13,865.00	1,420.00	0.00	11,135.00	55.5
4724 POST REIMBURSEMENT	31,300.00	31,300.00	2,002.92	0.00	0.00	29,297.08	6.4
4727 POLICE DETAILS	1,000.00	1,000.00	3,775.75	0.00	0.00	-2,775.75	377.6
4740 INSURANCE DIVIDENDS	1,000.00	1,000.00	608.83	0.00	0.00	391.17	60.9
4741 W/C INSURANCE CLAIMS	0.00	0.00	9,027.72	0.00	0.00	-9,027.72	0.0
4790 NOT OTHERWISE CLASSIFIED	5,000.00	5,000.00	23,237.70	718.55	0.00	-18,237.70	464.8
4910 OPERATING TRANSFERS IN	1,384,866.00	1,384,866.00	511,875.48	0.00	0.00	872,990.52	37.0
Dept: 000	10,109,933.00	10,109,933.00	5,574,051.51	544,244.38	0.00	4,535,881.49	55.1
Revenues	10,109,933.00	10,109,933.00	5,574,051.51	544,244.38	0.00	4,535,881.49	55.1
Expenditures							
Dept: 100 CITY COUNCIL							
5102 SALARIES - PART TIME	21,600.00	21,600.00	14,400.00	1,800.00	0.00	7,200.00	66.7
5112 FICA	1,663.00	1,663.00	1,101.60	137.70	0.00	561.40	66.2
5114 UNEMPLOYMENT INS.	1,187.00	1,187.00	730.80	84.60	0.00	456.20	61.6
5250 PUBLICATION/DUES	450.00	450.00	170.00	0.00	0.00	280.00	37.8

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 100 CITY COUNCIL							
5260 TELEPHONE	4,500.00	4,500.00	5,364.92	2,488.87	0.00	-864.92	119.2
5265 TRAINING/EDUCATION	3,910.00	3,910.00	1,725.00	0.00	0.00	2,185.00	44.1
5270 TRAVEL & MEETINGS	12,750.00	12,750.00	9,465.88	3,621.53	0.00	3,284.12	74.2
5301 OFFICE SUPPLIES	600.00	600.00	186.08	143.57	0.00	413.92	31.0
5310 SAFETY/EQUIPMENT/CLOTHING	400.00	400.00	230.22	82.88	0.00	169.78	57.6
5330 SPECIAL DEPARTMENTAL SUPPLIES	200.00	200.00	355.63	96.42	0.00	-155.63	177.8
CITY COUNCIL	47,260.00	47,260.00	33,730.13	8,455.57	0.00	13,529.87	71.4
Dept: 105 CITY TREASURER							
5102 SALARIES - PART TIME	300.00	300.00	200.00	25.00	0.00	100.00	66.7
5112 FICA	25.00	25.00	15.28	1.91	0.00	9.72	61.1
5114 UNEMPLOYMENT INS.	17.00	17.00	10.16	1.18	0.00	6.84	59.8
CITY TREASURER	342.00	342.00	225.44	28.09	0.00	116.56	65.9
Dept: 110 CITY CLERK							
5101 SALARIES - FULL TIME	72,493.00	72,493.00	46,469.84	5,467.04	0.00	26,023.16	64.1
5112 FICA	5,730.00	5,730.00	3,526.48	429.36	0.00	2,203.52	61.5
5114 UNEMPLOYMENT INS.	385.00	385.00	343.17	62.65	0.00	41.83	89.1
5115 HEALTH INSURANCE	9,600.00	9,600.00	3,426.82	0.00	0.00	6,173.18	35.7
5120 VEHICLE ALLOWANCE	2,400.00	2,400.00	1,600.00	200.00	0.00	800.00	66.7
5155 HEALTH INSURANCE CONTRIBUTION	0.00	0.00	500.00	250.00	0.00	-500.00	0.0
5210 CONTRACT SERVICE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5250 PUBLICATION/DUES	4,500.00	4,500.00	4,097.38	3,665.52	0.00	402.62	91.1
5260 TELEPHONE	1,080.00	1,080.00	1,038.71	486.90	0.00	41.29	96.2
5265 TRAINING/EDUCATION	1,500.00	1,500.00	525.00	0.00	0.00	975.00	35.0
5270 TRAVEL & MEETINGS	3,000.00	3,000.00	2,414.02	0.00	0.00	585.98	80.5
5301 OFFICE SUPPLIES	1,500.00	1,500.00	1,920.60	52.58	0.00	-420.60	128.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	34,200.00	34,200.00	296.31	0.00	0.00	33,903.69	0.9
CITY CLERK	141,388.00	141,388.00	66,158.33	10,614.05	0.00	75,229.67	46.8
Dept: 120 CITY ATTORNEY							
5210 CONTRACT SERVICE	120,000.00	120,000.00	56,092.20	8,281.25	0.00	63,907.80	46.7
CITY ATTORNEY	120,000.00	120,000.00	56,092.20	8,281.25	0.00	63,907.80	46.7
Dept: 130 CITY MANAGER							
5101 SALARIES - FULL TIME	134,190.00	134,190.00	89,256.30	10,551.34	0.00	44,933.70	66.5
5111 RETIREMENT	9,181.00	9,181.00	5,675.01	721.92	0.00	3,505.99	61.8
5112 FICA	10,541.00	10,541.00	5,647.34	784.30	0.00	4,893.66	53.6
5114 UNEMPLOYMENT INS.	462.00	462.00	407.48	39.03	0.00	54.52	88.2
5115 HEALTH INSURANCE	11,520.00	11,520.00	4,524.58	642.73	0.00	6,995.42	39.3
5120 VEHICLE ALLOWANCE	3,600.00	3,600.00	2,400.00	300.00	0.00	1,200.00	66.7
5123 COMPENSATION REIMBURSEMENT	0.00	0.00	240.30	40.10	0.00	-240.30	0.0
5250 PUBLICATION/DUES	3,450.00	3,450.00	1,566.25	189.00	0.00	1,883.75	45.4
5260 TELEPHONE	2,700.00	2,700.00	1,598.91	368.51	0.00	1,101.09	59.2
5265 TRAINING/EDUCATION	4,165.00	4,165.00	1,395.00	0.00	0.00	2,770.00	33.5
5270 TRAVEL & MEETINGS	21,700.00	21,700.00	7,972.54	787.55	0.00	13,727.46	36.7
5301 OFFICE SUPPLIES	2,000.00	2,000.00	2,102.95	46.33	0.00	-102.95	105.1
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
CITY MANAGER	204,009.00	204,009.00	122,786.66	14,470.81	0.00	81,222.34	60.2
Dept: 131 MARKETING & DEVELOPMENT							
5201 ADVERTISING (INCL LEGAL)	0.00	0.00	2.99	0.00	0.00	-2.99	0.0
5210 CONTRACT SERVICE	125,388.00	125,388.00	76,888.00	4,000.00	0.00	48,500.00	61.3
5330 SPECIAL DEPARTMENTAL SUPPLIES	15,000.00	15,000.00	2,001.99	2,000.00	0.00	12,998.01	13.3
MARKETING & DEVELOPMENT	140,388.00	140,388.00	78,892.98	6,000.00	0.00	61,495.02	56.2
Dept: 140 ADMIN/FINANCIAL SERVICES							
5101 SALARIES - FULL TIME	86,397.00	86,397.00	62,600.36	6,405.72	0.00	23,796.64	72.5
5103 OVERTIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5105 CERTIFICATE PAY	1,300.00	1,300.00	500.00	25.00	0.00	800.00	38.5

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 140 ADMIN/FINANCIAL SERVICES							
5111 RETIREMENT	6,622.00	6,622.00	4,551.19	482.16	0.00	2,070.81	68.7
5112 FICA	6,789.00	6,789.00	4,580.75	463.20	0.00	2,208.25	67.5
5114 UNEMPLOYMENT INS.	501.00	501.00	433.68	120.51	0.00	67.32	86.6
5115 HEALTH INSURANCE	12,480.00	12,480.00	6,712.24	652.04	0.00	5,767.76	53.8
5123 COMPENSATION REIMBURSEMENT	0.00	0.00	274.42	22.06	0.00	-274.42	0.0
5250 PUBLICATION/DUES	810.00	810.00	179.00	0.00	0.00	631.00	22.1
5260 TELEPHONE	1,080.00	1,080.00	1,109.77	557.96	0.00	-29.77	102.8
5265 TRAINING/EDUCATION	1,500.00	1,500.00	724.00	0.00	0.00	776.00	48.3
5270 TRAVEL & MEETINGS	1,400.00	1,400.00	2,525.78	0.00	0.00	-1,125.78	180.4
5301 OFFICE SUPPLIES	2,500.00	2,500.00	182.86	71.78	0.00	2,317.14	7.3
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
ADMIN/FINANCIAL SERVICES	122,879.00	122,879.00	84,374.05	8,800.43	0.00	38,504.95	68.7
Dept: 141 ACCOUNTING AND REPORTING							
5210 CONTRACT SERVICE	95,460.00	95,460.00	59,105.55	10,000.00	0.00	36,354.45	61.9
5213 STATE MANDATED FEE	250.00	250.00	83.80	0.00	0.00	166.20	33.5
ACCOUNTING AND REPORTING	95,710.00	95,710.00	59,189.35	10,000.00	0.00	36,520.65	61.8
Dept: 143 INFORMATION TECHNOLOGY SERVICE							
5101 SALARIES - FULL TIME	50,388.00	50,388.00	33,321.58	3,984.52	0.00	17,066.42	66.1
5111 RETIREMENT	3,447.00	3,447.00	2,273.85	272.62	0.00	1,173.15	66.0
5112 FICA	3,856.00	3,856.00	2,559.81	307.11	0.00	1,296.19	66.4
5114 UNEMPLOYMENT INS.	154.00	154.00	141.73	0.00	0.00	12.27	92.0
5115 HEALTH INSURANCE	3,840.00	3,840.00	2,520.00	280.00	0.00	1,320.00	65.6
5123 COMPENSATION REIMBURSEMENT	0.00	0.00	139.98	29.99	0.00	-139.98	0.0
5210 CONTRACT SERVICE	15,000.00	15,000.00	8,140.94	591.00	0.00	6,859.06	54.3
5241 MAINTENANCE OF EQUIPMENT	500.00	500.00	1,103.19	16.00	0.00	-603.19	220.6
5242 VEHICLE FUEL	500.00	500.00	251.52	0.00	0.00	248.48	50.3
5250 PUBLICATION/DUES	131,963.00	131,963.00	88,333.72	4,646.76	0.00	43,629.28	66.9
5260 TELEPHONE	1,080.00	1,080.00	584.29	223.87	0.00	495.71	54.1
5282 FIBER OPTIC	16,538.00	16,538.00	15,750.00	0.00	0.00	788.00	95.2
5301 OFFICE SUPPLIES	1,500.00	1,500.00	589.14	0.00	0.00	910.86	39.3
5330 SPECIAL DEPARTMENTAL SUPPLIES	25,000.00	25,000.00	16,009.58	1,252.12	0.00	8,990.42	64.0
5442 EQUIPMENT - OTHER	13,566.00	13,566.00	7,040.84	0.00	0.00	6,525.16	51.9
INFORMATION TECHNOLOGY SERVICE	267,332.00	267,332.00	178,760.17	11,603.99	0.00	88,571.83	66.9
Dept: 150 HUMAN RESOURCES MANAGEMENT							
5101 SALARIES - FULL TIME	67,800.00	67,800.00	46,048.58	1,931.52	0.00	21,751.42	67.9
5105 CERTIFICATE PAY	650.00	650.00	150.00	0.00	0.00	500.00	23.1
5111 RETIREMENT	4,929.00	4,929.00	1,963.28	147.46	0.00	2,965.72	39.8
5112 FICA	5,238.00	5,238.00	1,906.30	143.49	0.00	3,331.70	36.4
5114 UNEMPLOYMENT INS.	231.00	231.00	0.00	0.00	0.00	231.00	0.0
5115 HEALTH INSURANCE	5,760.00	5,760.00	845.87	0.00	0.00	4,914.13	14.7
5123 COMPENSATION REIMBURSEMENT	0.00	0.00	152.00	0.00	0.00	-152.00	0.0
5210 CONTRACT SERVICE	4,700.00	4,700.00	16,493.18	0.00	0.00	-11,793.18	350.9
5250 PUBLICATION/DUES	200.00	200.00	299.39	299.39	0.00	-99.39	149.7
5260 TELEPHONE	1,080.00	1,080.00	643.91	92.10	0.00	436.09	59.6
5262 TESTING SERVICES	2,500.00	2,500.00	2,711.00	164.00	0.00	-211.00	108.4
5265 TRAINING/EDUCATION	2,750.00	2,750.00	1,654.00	0.00	0.00	1,096.00	60.1
5270 TRAVEL & MEETINGS	4,000.00	4,000.00	303.80	0.00	0.00	3,696.20	7.6
5301 OFFICE SUPPLIES	500.00	500.00	23.16	23.16	0.00	476.84	4.6
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,750.00	4,750.00	11,343.43	0.00	0.00	-6,593.43	238.8
HUMAN RESOURCES MANAGEMENT	105,088.00	105,088.00	84,537.90	2,801.12	0.00	20,550.10	80.4
Dept: 151 EMPLOYEE BENEFITS							
5113 WORKER'S COMP	175,000.00	175,000.00	0.00	0.00	0.00	175,000.00	0.0
5230 GENERAL LIABILITY INSURANCE	325,000.00	325,000.00	37,862.00	0.00	0.00	287,138.00	11.6
5330 SPECIAL DEPARTMENTAL SUPPLIES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
EMPLOYEE BENEFITS	503,000.00	503,000.00	37,862.00	0.00	0.00	465,138.00	7.5

For the Period: 7/1/2018 to 2/28/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 190 GENERAL SERVICES							
5201 ADVERTISING (INCL LEGAL)	10,000.00	10,000.00	6,390.06	801.35	0.00	3,609.94	63.9
5210 CONTRACT SERVICE	47,500.00	47,500.00	21,164.17	54.99	0.00	26,335.83	44.6
5241 MAINTENANCE OF EQUIPMENT	2,500.00	2,500.00	48.00	0.00	0.00	2,452.00	1.9
5242 VEHICLE FUEL	500.00	500.00	39.55	0.00	0.00	460.45	7.9
5250 PUBLICATION/DUES	8,900.00	8,900.00	8,641.41	6,958.00	0.00	258.59	97.1
5260 TELEPHONE	5,000.00	5,000.00	16,342.48	1,252.94	0.00	-11,342.48	326.8
5270 TRAVEL & MEETINGS	500.00	500.00	52.50	0.00	0.00	447.50	10.5
5280 UTILITIES - ELECTRIC	60,000.00	60,000.00	19,401.68	1,953.30	0.00	40,598.32	32.3
5281 UTILITIES - GAS	400.00	400.00	169.85	27.84	0.00	230.15	42.5
5301 OFFICE SUPPLIES	15,000.00	15,000.00	3,663.32	376.06	0.00	11,336.68	24.4
5303 BANK CHARGES	10,000.00	10,000.00	6,586.50	583.47	0.00	3,413.50	65.9
5305 POSTAGE/FREIGHT	8,500.00	8,500.00	6,185.17	1,024.39	0.00	2,314.83	72.8
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,000.00	1,000.00	1,616.98	204.02	0.00	-616.98	161.7
5442 EQUIPMENT - OTHER	10,000.00	10,000.00	2,115.55	402.46	0.00	7,884.45	21.2
5522 COMMITMENT FEES	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
5540 PROPERTY TAXES	1,500.00	1,500.00	1,596.73	0.00	0.00	-96.73	106.4
GENERAL SERVICES	381,300.00	381,300.00	94,013.95	13,638.82	0.00	287,286.05	24.7
Dept: 210 POLICE MANAGEMENT SERVICES							
5101 SALARIES - FULL TIME	424,960.00	424,960.00	298,385.83	34,937.09	0.00	126,574.17	70.2
5103 OVERTIME	8,000.00	8,000.00	23,517.72	2,551.83	0.00	-15,517.72	294.0
5104 COURT TIME / STAND BY	1,000.00	1,000.00	5,634.15	128.92	0.00	-4,634.15	563.4
5105 CERTIFICATE PAY	31,900.00	31,900.00	17,715.45	2,097.58	0.00	14,184.55	55.5
5107 SHIFT DIFFERENTIAL	7,800.00	7,800.00	2,250.00	300.00	0.00	5,550.00	28.8
5108 SPECIALTY PAY 5%	0.00	0.00	404.90	0.00	0.00	-404.90	0.0
5111 RETIREMENT	70,771.00	70,771.00	47,878.81	5,670.95	0.00	22,892.19	67.7
5112 FICA	36,243.00	36,243.00	25,654.92	2,941.15	0.00	10,588.08	70.8
5114 UNEMPLOYMENT INS.	1,925.00	1,925.00	1,724.58	41.52	0.00	200.42	89.6
5115 HEALTH INSURANCE	48,000.00	48,000.00	28,596.64	3,179.52	0.00	19,403.36	59.6
5250 PUBLICATION/DUES	1,262.00	1,262.00	1,488.00	1,140.00	0.00	-226.00	117.9
5265 TRAINING/EDUCATION	18,000.00	18,000.00	2,590.00	508.00	0.00	15,410.00	14.4
5266 TRAINING - POST	4,500.00	4,500.00	1,778.33	0.00	0.00	2,721.67	39.5
5270 TRAVEL & MEETINGS	5,000.00	5,000.00	2,699.06	736.48	0.00	2,300.94	54.0
5271 TRAVEL & MEETINGS - POST	4,000.00	4,000.00	6,119.34	3,572.00	0.00	-2,119.34	153.0
5310 SAFETY/EQUIPMENT/CLOTHING	7,500.00	7,500.00	6,075.76	0.00	0.00	1,424.24	81.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,000.00	1,000.00	872.29	224.98	0.00	127.71	87.2
POLICE MANAGEMENT SERVICES	671,861.00	671,861.00	473,385.78	58,030.02	0.00	198,475.22	70.5
Dept: 211 POLICE FIELD SERVICES							
5101 SALARIES - FULL TIME	802,410.00	802,410.00	484,361.02	58,787.53	0.00	318,048.98	60.4
5102 SALARIES - PART TIME	13,400.00	13,400.00	0.00	0.00	0.00	13,400.00	0.0
5103 OVERTIME	75,000.00	75,000.00	65,157.87	12,283.18	0.00	9,842.13	86.9
5104 COURT TIME / STAND BY	25,000.00	25,000.00	17,079.82	4,331.61	0.00	7,920.18	68.3
5105 CERTIFICATE PAY	40,100.00	40,100.00	23,145.60	2,940.80	0.00	16,954.40	57.7
5107 SHIFT DIFFERENTIAL	15,600.00	15,600.00	9,700.00	750.00	0.00	5,900.00	62.2
5108 SPECIALTY PAY 5%	15,300.00	15,300.00	4,989.16	811.20	0.00	10,310.84	32.6
5111 RETIREMENT	126,776.00	126,776.00	73,946.59	8,912.75	0.00	52,829.41	58.3
5112 FICA	75,980.00	75,980.00	48,832.67	6,411.27	0.00	27,147.33	64.3
5114 UNEMPLOYMENT INS.	5,390.00	5,390.00	4,657.76	577.95	0.00	732.24	86.4
5115 HEALTH INSURANCE	124,800.00	124,800.00	62,894.79	7,419.09	0.00	61,905.21	50.4
5123 COMPENSATION REIMBURSEMENT	6,240.00	6,240.00	0.00	0.00	0.00	6,240.00	0.0
5221 FEE REFUNDS	0.00	0.00	20.00	0.00	0.00	-20.00	0.0
5241 MAINTENANCE OF EQUIPMENT	30,000.00	30,000.00	28,678.61	4,927.04	0.00	1,321.39	95.6
5242 VEHICLE FUEL	40,000.00	40,000.00	21,897.98	0.00	0.00	18,102.02	54.7
5262 TESTING SERVICES	6,500.00	6,500.00	3,454.25	478.25	0.00	3,045.75	53.1
5265 TRAINING/EDUCATION	600.00	600.00	995.00	0.00	0.00	-395.00	165.8
5266 TRAINING - POST	5,000.00	5,000.00	269.20	0.00	0.00	4,730.80	5.4
5270 TRAVEL & MEETINGS	2,000.00	2,000.00	1,861.40	-73.56	0.00	138.60	93.1
5271 TRAVEL & MEETINGS - POST	8,000.00	8,000.00	1,937.20	0.00	0.00	6,062.80	24.2
5301 OFFICE SUPPLIES	5,000.00	5,000.00	1,298.08	73.26	0.00	3,701.92	26.0
5310 SAFETY/EQUIPMENT/CLOTHING	16,500.00	16,500.00	11,498.33	160.75	0.00	5,001.67	69.7

For the Period: 7/1/2018 to 2/28/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 211 POLICE FIELD SERVICES							
5321 ARMORY/SUPPLIES	3,000.00	3,000.00	556.78	0.00	0.00	2,443.22	18.6
5330 SPECIAL DEPARTMENTAL SUPPLIES	3,500.00	3,500.00	1,394.56	592.27	0.00	2,105.44	39.8
5442 EQUIPMENT - OTHER	0.00	0.00	462.92	198.10	0.00	-462.92	0.0
POLICE FIELD SERVICES	1,446,096.00	1,446,096.00	869,089.59	109,581.49	0.00	577,006.41	60.1
Dept: 213 COMMUNICATIONS							
5210 CONTRACT SERVICE	257,807.00	257,807.00	116,077.00	1,539.00	0.00	141,730.00	45.0
5260 TELEPHONE	16,200.00	16,200.00	5,806.73	911.86	0.00	10,393.27	35.8
COMMUNICATIONS	274,007.00	274,007.00	121,883.73	2,450.86	0.00	152,123.27	44.5
Dept: 214 POLICE SPECIAL PROGRAM SERVICE							
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.0
POLICE SPECIAL PROGRAM SERVICE	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.0
Dept: 215 POLICE RECORDS							
5101 SALARIES - FULL TIME	131,958.00	131,958.00	75,503.86	10,338.26	0.00	56,454.14	57.2
5103 OVERTIME	1,000.00	1,000.00	40.94	40.94	0.00	959.06	4.1
5111 RETIREMENT	9,457.00	9,457.00	5,534.64	767.64	0.00	3,922.36	58.5
5112 FICA	10,173.00	10,173.00	5,729.32	784.18	0.00	4,443.68	56.3
5114 UNEMPLOYMENT INS.	1,155.00	1,155.00	1,262.93	430.86	0.00	-107.93	109.3
5115 HEALTH INSURANCE	28,800.00	28,800.00	14,379.14	1,756.46	0.00	14,420.86	49.9
5250 PUBLICATION/DUES	600.00	600.00	45.00	0.00	0.00	555.00	7.5
5265 TRAINING/EDUCATION	600.00	600.00	0.00	0.00	0.00	600.00	0.0
5270 TRAVEL & MEETINGS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
5301 OFFICE SUPPLIES	1,500.00	1,500.00	299.49	0.00	0.00	1,200.51	20.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	500.00	0.00	0.00	0.00	100.0
POLICE RECORDS	187,243.00	187,243.00	103,295.32	14,118.34	0.00	83,947.68	55.2
Dept: 216 K-9 SERVICES							
5210 CONTRACT SERVICE	600.00	600.00	272.00	222.00	0.00	328.00	45.3
5250 PUBLICATION/DUES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5265 TRAINING/EDUCATION	400.00	400.00	11,000.00	0.00	0.00	-10,600.00	2750.0
5270 TRAVEL & MEETINGS	400.00	400.00	6,595.55	1,487.05	0.00	-6,195.55	1648.9
5330 SPECIAL DEPARTMENTAL SUPPLIES	700.00	700.00	12,240.89	206.44	0.00	-11,540.89	1748.7
K-9 SERVICES	2,200.00	2,200.00	30,108.44	1,915.49	0.00	-27,908.44	1,368.6
Dept: 220 FIRE							
5210 CONTRACT SERVICE	1,017,807.00	1,017,807.00	618,763.36	62,062.95	0.00	399,043.64	60.8
FIRE	1,017,807.00	1,017,807.00	618,763.36	62,062.95	0.00	399,043.64	60.8
Dept: 230 ANIMAL CONTROL							
5101 SALARIES - FULL TIME	46,716.00	46,716.00	29,294.40	3,446.40	0.00	17,421.60	62.7
5103 OVERTIME	500.00	500.00	764.40	0.00	0.00	-264.40	152.9
5111 RETIREMENT	3,566.00	3,566.00	2,262.44	263.10	0.00	1,303.56	63.4
5112 FICA	3,614.00	3,614.00	2,299.56	263.66	0.00	1,314.44	63.6
5114 UNEMPLOYMENT INS.	385.00	385.00	332.58	161.98	0.00	52.42	86.4
5115 HEALTH INSURANCE	9,600.00	9,600.00	6,300.00	700.00	0.00	3,300.00	65.6
5210 CONTRACT SERVICE	9,500.00	9,500.00	4,330.00	1,016.00	0.00	5,170.00	45.6
5241 MAINTENANCE OF EQUIPMENT	1,000.00	1,000.00	312.58	0.00	0.00	687.42	31.3
5242 VEHICLE FUEL	1,300.00	1,300.00	960.57	0.00	0.00	339.43	73.9
5265 TRAINING/EDUCATION	200.00	200.00	0.00	0.00	0.00	200.00	0.0
5270 TRAVEL & MEETINGS	300.00	300.00	0.00	0.00	0.00	300.00	0.0
5301 OFFICE SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	300.00	300.00	298.43	0.00	0.00	1.57	99.5
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,500.00	1,500.00	1,349.93	336.87	0.00	150.07	90.0
ANIMAL CONTROL	78,981.00	78,981.00	48,504.89	6,188.01	0.00	30,476.11	61.4
Dept: 300 PUBLIC SERVICES MANAGEMENT							
5101 SALARIES - FULL TIME	48,656.00	48,656.00	38,666.47	3,851.76	0.00	9,989.53	79.5
5111 RETIREMENT	3,714.00	3,714.00	2,422.51	294.06	0.00	1,291.49	65.2

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 300 PUBLIC SERVICES MANAGEMENT							
5112 FICA	3,722.00	3,722.00	2,712.40	267.61	0.00	1,009.60	72.9
5114 UNEMPLOYMENT INS.	250.00	250.00	177.12	0.00	0.00	72.88	70.8
5115 HEALTH INSURANCE	6,240.00	6,240.00	2,117.88	258.18	0.00	4,122.12	33.9
PUBLIC SERVICES MANAGEMENT	62,582.00	62,582.00	46,096.38	4,671.61	0.00	16,485.62	73.7
Dept: 310 ENGINEERING							
5101 SALARIES - FULL TIME	68,208.00	68,208.00	73,095.34	8,741.00	0.00	-4,887.34	107.2
5105 CERTIFICATE PAY	0.00	0.00	50.00	50.00	0.00	-50.00	0.0
5111 RETIREMENT	5,207.00	5,207.00	5,371.35	644.24	0.00	-164.35	103.2
5112 FICA	5,217.00	5,217.00	5,624.44	672.52	0.00	-407.44	107.8
5114 UNEMPLOYMENT INS.	270.00	270.00	483.19	73.58	0.00	-213.19	179.0
5115 HEALTH INSURANCE	6,720.00	6,720.00	7,789.94	912.18	0.00	-1,069.94	115.9
5210 CONTRACT SERVICE	35,000.00	35,000.00	1,107.00	0.00	0.00	33,893.00	3.2
5241 MAINTENANCE OF EQUIPMENT	1,000.00	1,000.00	1,080.13	863.07	0.00	-80.13	108.0
5242 VEHICLE FUEL	1,000.00	1,000.00	657.32	0.00	0.00	342.68	65.7
5250 PUBLICATION/DUES	500.00	500.00	60.00	60.00	0.00	440.00	12.0
5265 TRAINING/EDUCATION	1,190.00	1,190.00	0.00	0.00	0.00	1,190.00	0.0
5270 TRAVEL & MEETINGS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5301 OFFICE SUPPLIES	500.00	500.00	542.87	136.44	0.00	-42.87	108.6
5310 SAFETY/EQUIPMENT/CLOTHING	400.00	400.00	245.71	0.00	0.00	154.29	61.4
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
ENGINEERING	126,712.00	126,712.00	96,107.29	12,153.03	0.00	30,604.71	75.8
Dept: 320 STREET MAINTENANCE							
5101 SALARIES - FULL TIME	166,104.00	166,104.00	86,035.04	9,918.56	0.00	80,068.96	51.8
5103 OVERTIME	8,000.00	8,000.00	6,326.57	775.36	0.00	1,673.43	79.1
5104 COURT TIME / STAND BY	6,500.00	6,500.00	4,928.92	402.84	0.00	1,571.08	75.8
5110 UNIFORM ALLOWANCE	6,000.00	6,000.00	4,591.79	806.31	0.00	1,408.21	76.5
5111 RETIREMENT	11,858.00	11,858.00	5,897.60	681.39	0.00	5,960.40	49.7
5112 FICA	13,820.00	13,820.00	7,379.42	843.40	0.00	6,440.58	53.4
5114 UNEMPLOYMENT INS.	1,733.00	1,733.00	1,021.24	472.96	0.00	711.76	58.9
5115 HEALTH INSURANCE	43,200.00	43,200.00	20,126.18	1,979.89	0.00	23,073.82	46.6
5210 CONTRACT SERVICE	28,500.00	28,500.00	955.53	0.00	0.00	27,544.47	3.4
5241 MAINTENANCE OF EQUIPMENT	58,500.00	58,500.00	21,534.62	2,512.74	0.00	36,965.38	36.8
5242 VEHICLE FUEL	20,000.00	20,000.00	6,685.50	0.00	0.00	13,314.50	33.4
5250 PUBLICATION/DUES	6,000.00	6,000.00	291.00	291.00	0.00	5,709.00	4.9
5252 RENT OF EQUIPMENT / PROPERTY	1,500.00	1,500.00	542.30	0.00	0.00	957.70	36.2
5260 TELEPHONE	2,700.00	2,700.00	939.43	123.69	0.00	1,760.57	34.8
5265 TRAINING/EDUCATION	5,500.00	5,500.00	0.00	0.00	0.00	5,500.00	0.0
5270 TRAVEL & MEETINGS	2,500.00	2,500.00	5.33	0.00	0.00	2,494.67	0.2
5280 UTILITIES - ELECTRIC	110,000.00	110,000.00	82,080.37	10,245.15	0.00	27,919.63	74.6
5310 SAFETY/EQUIPMENT/CLOTHING	5,000.00	5,000.00	2,504.04	33.55	0.00	2,495.96	50.1
5320 SMALL TOOLS	5,000.00	5,000.00	1,431.67	652.51	0.00	3,568.33	28.6
5330 SPECIAL DEPARTMENTAL SUPPLIES	46,500.00	46,500.00	29,355.44	8,072.85	0.00	17,144.56	63.1
5442 EQUIPMENT - OTHER	37,800.00	37,800.00	2,434.72	0.00	0.00	35,365.28	6.4
STREET MAINTENANCE	586,715.00	586,715.00	285,066.71	37,812.20	0.00	301,648.29	48.6
Dept: 325 STORM DRAINS							
5241 MAINTENANCE OF EQUIPMENT	20,000.00	20,000.00	6,729.78	2,909.25	0.00	13,270.22	33.6
5242 VEHICLE FUEL	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
5250 PUBLICATION/DUES	9,500.00	9,500.00	12.00	12.00	0.00	9,488.00	0.1
5252 RENT OF EQUIPMENT / PROPERTY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
5265 TRAINING/EDUCATION	3,974.00	3,974.00	824.00	0.00	0.00	3,150.00	20.7
5270 TRAVEL & MEETINGS	2,800.00	2,800.00	673.77	0.00	0.00	2,126.23	24.1
5280 UTILITIES - ELECTRIC	1,000.00	1,000.00	401.80	47.16	0.00	598.20	40.2
5310 SAFETY/EQUIPMENT/CLOTHING	0.00	0.00	117.17	0.00	0.00	-117.17	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	0.0
5990 CONTINGENCY APPROPRIATION	53,000.00	53,000.00	0.00	0.00	0.00	53,000.00	0.0

For the Period: 7/1/2018 to 2/28/2019

Fund: 01 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
STORM DRAINS	132,474.00	132,474.00	8,758.52	2,968.41	0.00	123,715.48	6.6
Dept 330 SANITATION							
5210 CONTRACT SERVICE	1,060,000.00	1,060,000.00	690,451.96	104,937.31	0.00	369,548.04	65.1
5216 RECYCLING/LITTER REDUCTION	200.00	200.00	0.00	0.00	0.00	200.00	0.0
5217 RECYCLING TASK FORCE	25,000.00	25,000.00	32,876.00	0.00	0.00	-7,876.00	131.5
5301 OFFICE SUPPLIES	5,000.00	5,000.00	265.11	79.29	0.00	4,734.89	5.3
SANITATION	1,090,200.00	1,090,200.00	723,593.07	105,016.60	0.00	366,606.93	66.4
Dept 345 BUILDINGS & GROUNDS							
5101 SALARIES - FULL TIME	40,247.00	40,247.00	26,497.68	3,166.72	0.00	13,749.32	65.8
5103 OVERTIME	0.00	0.00	112.74	112.74	0.00	-112.74	0.0
5111 RETIREMENT	3,000.00	3,000.00	1,961.28	236.15	0.00	1,038.72	65.4
5112 FICA	3,079.00	3,079.00	2,035.74	250.88	0.00	1,043.26	66.1
5114 UNEMPLOYMENT INS.	366.00	366.00	294.13	138.92	0.00	71.87	80.4
5115 HEALTH INSURANCE	9,120.00	9,120.00	5,117.07	564.25	0.00	4,002.93	56.1
5210 CONTRACT SERVICE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5240 M & O IMPROVEMENTS	3,600.00	3,600.00	2,908.61	422.85	0.00	691.39	80.8
5241 MAINTENANCE OF EQUIPMENT	25,000.00	25,000.00	12,279.80	2,024.20	0.00	12,720.20	49.1
5250 PUBLICATION/DUES	200.00	200.00	60.00	60.00	0.00	140.00	30.0
5252 RENT OF EQUIPMENT / PROPERTY	800.00	800.00	0.00	0.00	0.00	800.00	0.0
5302 CUSTODIAL SUPPLIES	4,500.00	4,500.00	2,564.00	30.72	0.00	1,936.00	57.0
5310 SAFETY/EQUIPMENT/CLOTHING	200.00	200.00	278.08	0.00	0.00	-78.08	139.0
5320 SMALL TOOLS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	6,000.00	6,000.00	3,261.10	0.00	0.00	2,738.90	54.4
5990 CONTINGENCY APPROPRIATION	57,500.00	57,500.00	3,466.64	0.00	0.00	54,033.36	6.0
BUILDINGS & GROUNDS	159,112.00	159,112.00	60,836.87	7,007.43	0.00	98,275.13	38.2
Dept 350 COMMUNITY DEVELOPMENT							
5101 SALARIES - FULL TIME	149,880.00	149,880.00	103,147.36	11,875.52	0.00	46,732.64	68.8
5102 SALARIES - PART TIME	9,000.00	9,000.00	2,100.00	200.00	0.00	6,900.00	23.3
5103 OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5105 CERTIFICATE PAY	0.00	0.00	425.00	50.00	0.00	-425.00	0.0
5111 RETIREMENT	11,439.00	11,439.00	7,599.94	910.40	0.00	3,839.06	66.4
5112 FICA	12,206.00	12,206.00	8,009.31	918.68	0.00	4,196.69	65.6
5114 UNEMPLOYMENT INS.	1,420.00	1,420.00	903.14	219.88	0.00	516.86	63.6
5115 HEALTH INSURANCE	23,040.00	23,040.00	11,480.87	1,342.40	0.00	11,559.13	49.8
5123 COMPENSATION REIMBURSEMENT	0.00	0.00	357.75	49.99	0.00	-357.75	0.0
5210 CONTRACT SERVICE	100,000.00	100,000.00	280.00	0.00	0.00	99,720.00	0.3
5221 FEE REFUNDS	0.00	0.00	4,431.50	0.00	0.00	-4,431.50	0.0
5241 MAINTENANCE OF EQUIPMENT	1,000.00	1,000.00	289.37	0.00	0.00	710.63	28.9
5242 VEHICLE FUEL	500.00	500.00	36.91	0.00	0.00	463.09	7.4
5250 PUBLICATION/DUES	700.00	700.00	60.00	60.00	0.00	640.00	8.6
5260 TELEPHONE	4,320.00	4,320.00	2,435.31	384.82	0.00	1,884.69	56.4
5265 TRAINING/EDUCATION	4,950.00	4,950.00	1,455.00	0.00	0.00	3,495.00	29.4
5270 TRAVEL & MEETINGS	4,350.00	4,350.00	2,336.65	0.00	0.00	2,013.35	53.7
5301 OFFICE SUPPLIES	1,500.00	1,500.00	1,637.99	0.00	0.00	-137.99	109.2
5310 SAFETY/EQUIPMENT/CLOTHING	1,200.00	1,200.00	484.86	0.00	0.00	715.14	40.4
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	523.50	23.50	0.00	-23.50	104.7
5442 EQUIPMENT - OTHER	0.00	0.00	475.84	211.02	0.00	-475.84	0.0
COMMUNITY DEVELOPMENT	326,505.00	326,505.00	148,470.30	16,246.21	0.00	178,034.70	45.5
Dept 360 BUILDING & SAFETY							
5101 SALARIES - FULL TIME	156,188.00	156,188.00	59,528.80	8,244.80	0.00	96,659.20	38.1
5105 CERTIFICATE PAY	1,950.00	1,950.00	375.00	0.00	0.00	1,575.00	19.2
5111 RETIREMENT	10,835.00	10,835.00	4,065.51	564.12	0.00	6,769.49	37.5
5112 FICA	12,099.00	12,099.00	4,394.60	609.82	0.00	7,704.40	36.3
5114 UNEMPLOYMENT INS.	1,040.00	1,040.00	632.00	226.41	0.00	408.00	60.8
5115 HEALTH INSURANCE	25,920.00	25,920.00	8,700.00	1,100.00	0.00	17,220.00	33.6
5210 CONTRACT SERVICE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5213 STATE MANDATED FEE	5,400.00	5,400.00	8,868.45	0.00	0.00	-3,468.45	164.2

For the Period: 7/1/2018 to 2/28/2019

Fund: 01 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept 360 BUILDING & SAFETY							
5241 MAINTENANCE OF EQUIPMENT	1,500.00	1,500.00	2,115.25	188.67	0.00	-615.25	141.0
5242 VEHICLE FUEL	1,000.00	1,000.00	1,079.96	0.00	0.00	-79.96	108.0
5250 PUBLICATION/DUES	1,500.00	1,500.00	120.00	120.00	0.00	1,380.00	8.0
5265 TRAINING/EDUCATION	3,300.00	3,300.00	1,688.00	178.00	0.00	1,612.00	51.2
5270 TRAVEL & MEETINGS	2,300.00	2,300.00	2,470.55	0.00	0.00	-170.55	107.4
5301 OFFICE SUPPLIES	500.00	500.00	661.49	122.57	0.00	-161.49	132.3
5310 SAFETY/EQUIPMENT/CLOTHING	400.00	400.00	363.06	0.00	0.00	36.94	90.8
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
BUILDING & SAFETY	229,432.00	229,432.00	95,062.67	11,354.39	0.00	134,369.33	41.4
Dept 410 LIBRARY SERVICES							
5101 SALARIES - FULL TIME	107,193.00	107,193.00	40,450.85	4,064.00	0.00	66,742.15	37.7
5102 SALARIES - PART TIME	57,800.00	57,800.00	39,194.78	5,158.55	0.00	18,605.22	67.8
5105 CERTIFICATE PAY	1,300.00	1,300.00	100.00	0.00	0.00	1,200.00	7.7
5108 SPECIALTY PAY 5%	0.00	0.00	172.80	0.00	0.00	-172.80	0.0
5111 RETIREMENT	10,061.00	10,061.00	3,801.13	469.75	0.00	6,259.87	37.8
5112 FICA	12,735.00	12,735.00	6,107.28	705.51	0.00	6,627.72	48.0
5114 UNEMPLOYMENT INS.	2,695.00	2,695.00	1,577.68	380.46	0.00	1,117.32	58.5
5115 HEALTH INSURANCE	19,200.00	19,200.00	7,000.00	700.00	0.00	12,200.00	36.5
5210 CONTRACT SERVICE	13,470.00	13,470.00	1,850.13	59.99	0.00	11,619.87	13.7
5222 LITERACY SERVICES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
5250 PUBLICATION/DUES	2,150.00	2,150.00	1,004.08	0.00	0.00	1,145.92	46.7
5265 TRAINING/EDUCATION	900.00	900.00	0.00	0.00	0.00	900.00	0.0
5270 TRAVEL & MEETINGS	1,300.00	1,300.00	352.91	252.16	0.00	947.09	27.1
5280 UTILITIES - ELECTRIC	9,300.00	9,300.00	9,113.85	547.45	0.00	186.15	98.0
5301 OFFICE SUPPLIES	2,000.00	2,000.00	1,594.29	479.88	0.00	405.71	79.7
5310 SAFETY/EQUIPMENT/CLOTHING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,000.00	4,000.00	1,324.47	129.86	0.00	2,675.53	33.1
5442 EQUIPMENT - OTHER	4,300.00	4,300.00	456.73	191.91	0.00	3,843.27	10.6
5444 LIBRARY BOOKS	8,500.00	8,500.00	4,178.60	64.39	0.00	4,321.40	49.2
LIBRARY SERVICES	267,404.00	267,404.00	118,279.58	13,203.91	0.00	149,124.42	44.2
Dept 415 COMMUNITY SERVICES MANAGEMENT							
5101 SALARIES - FULL TIME	107,625.00	107,625.00	75,348.00	8,512.00	0.00	32,277.00	70.0
5111 RETIREMENT	8,216.00	8,216.00	5,415.45	649.80	0.00	2,800.55	65.9
5112 FICA	8,233.00	8,233.00	5,606.20	631.42	0.00	2,626.80	68.1
5114 UNEMPLOYMENT INS.	385.00	385.00	334.92	0.00	0.00	50.08	87.0
5115 HEALTH INSURANCE	9,600.00	9,600.00	3,435.65	382.05	0.00	6,164.35	35.8
5241 MAINTENANCE OF EQUIPMENT	500.00	500.00	139.67	0.00	0.00	360.33	27.9
5242 VEHICLE FUEL	800.00	800.00	188.66	0.00	0.00	611.34	23.6
5250 PUBLICATION/DUES	1,100.00	1,100.00	854.95	60.00	0.00	245.05	77.7
5260 TELEPHONE	4,320.00	4,320.00	2,524.67	262.01	0.00	1,795.33	58.4
5265 TRAINING/EDUCATION	1,350.00	1,350.00	1,509.95	0.00	0.00	-159.95	111.8
5270 TRAVEL & MEETINGS	3,000.00	3,000.00	2,517.98	0.00	0.00	482.02	83.9
5301 OFFICE SUPPLIES	1,000.00	1,000.00	149.76	48.51	0.00	850.24	15.0
5310 SAFETY/EQUIPMENT/CLOTHING	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	900.00	900.00	573.61	0.00	0.00	326.39	63.7
5442 EQUIPMENT - OTHER	0.00	0.00	426.97	162.15	0.00	-426.97	0.0
COMMUNITY SERVICES MANAGEMENT	147,129.00	147,129.00	99,026.44	10,707.94	0.00	48,102.56	67.3
Dept 420 PARKS MAINTENANCE SERVICES							
5101 SALARIES - FULL TIME	106,458.00	106,458.00	82,972.40	12,980.80	0.00	23,485.60	77.9
5103 OVERTIME	7,000.00	7,000.00	8,837.17	703.46	0.00	-1,837.17	126.2
5104 COURT TIME / STAND BY	5,000.00	5,000.00	4,371.96	490.56	0.00	628.04	87.4
5110 UNIFORM ALLOWANCE	4,000.00	4,000.00	3,442.30	462.15	0.00	557.70	86.1
5111 RETIREMENT	7,914.00	7,914.00	5,967.29	951.38	0.00	1,946.71	75.4
5112 FICA	9,062.00	9,062.00	7,319.56	1,080.08	0.00	1,742.44	80.8
5114 UNEMPLOYMENT INS.	1,155.00	1,155.00	1,275.66	486.50	0.00	-120.66	110.4
5115 HEALTH INSURANCE	28,800.00	28,800.00	20,042.59	2,542.59	0.00	8,757.41	69.6
5210 CONTRACT SERVICE	118,600.00	118,600.00	43,191.09	6,050.00	0.00	75,408.91	36.4
5240 M & O IMPROVEMENTS	6,000.00	6,000.00	3,810.00	450.00	0.00	2,190.00	63.5

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept 420 PARKS MAINTENANCE SERVICES							
5241 MAINTENANCE OF EQUIPMENT	41,000.00	41,000.00	3,501.95	429.51	0.00	37,498.05	8.5
5242 VEHICLE FUEL	8,000.00	8,000.00	3,781.27	0.00	0.00	4,218.73	47.3
5250 PUBLICATION/DUES	500.00	500.00	862.00	410.00	0.00	-362.00	172.4
5252 RENT OF EQUIPMENT / PROPERTY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5263 CHEMICALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5265 TRAINING/EDUCATION	1,200.00	1,200.00	985.00	985.00	0.00	215.00	82.1
5270 TRAVEL & MEETINGS	800.00	800.00	70.00	0.00	0.00	730.00	8.8
5280 UTILITIES - ELECTRIC	25,000.00	25,000.00	20,204.98	2,261.31	0.00	4,795.02	80.8
5302 CUSTODIAL SUPPLIES	6,000.00	6,000.00	2,790.45	703.65	0.00	3,209.55	46.5
5310 SAFETY/EQUIPMENT/CLOTHING	1,800.00	1,800.00	1,020.36	0.00	0.00	779.64	56.7
5320 SMALL TOOLS	1,500.00	1,500.00	1,341.59	132.78	0.00	158.41	89.4
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	318.98	5.38	0.00	181.02	63.8
5442 EQUIPMENT - OTHER	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
PARKS MAINTENANCE SERVICES	431,789.00	431,789.00	216,106.60	31,125.15	0.00	215,682.40	50.0
Dept 421 RECREATIONAL PROGRAMS							
5101 SALARIES - FULL TIME	0.00	0.00	17,395.20	3,865.60	0.00	-17,395.20	0.0
5102 SALARIES - PART TIME	59,200.00	59,200.00	41,505.75	878.40	0.00	17,694.25	70.1
5103 OVERTIME	0.00	0.00	22.62	0.00	0.00	-22.62	0.0
5111 RETIREMENT	0.00	0.00	1,190.16	264.48	0.00	-1,190.16	0.0
5112 FICA	4,533.00	4,533.00	4,507.70	362.92	0.00	25.30	99.4
5114 UNEMPLOYMENT INS.	2,970.00	2,970.00	2,091.56	172.42	0.00	878.44	70.4
5115 HEALTH INSURANCE	0.00	0.00	2,662.24	665.56	0.00	-2,662.24	0.0
5210 CONTRACT SERVICE	17,500.00	17,500.00	2,164.00	73.50	0.00	15,336.00	12.4
5221 FEE REFUNDS	0.00	0.00	170.00	0.00	0.00	-170.00	0.0
5250 PUBLICATION/DUES	700.00	700.00	364.00	0.00	0.00	336.00	52.0
5252 RENT OF EQUIPMENT / PROPERTY	117,500.00	117,500.00	75,508.00	9,438.50	0.00	41,992.00	64.3
5265 TRAINING/EDUCATION	500.00	500.00	605.00	0.00	0.00	-105.00	121.0
5270 TRAVEL & MEETINGS	500.00	500.00	1,144.38	221.56	0.00	-644.38	228.9
5280 UTILITIES - ELECTRIC	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
5301 OFFICE SUPPLIES	1,000.00	1,000.00	2,682.00	102.20	0.00	-1,682.00	268.2
5310 SAFETY/EQUIPMENT/CLOTHING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	10,500.00	10,500.00	2,267.96	0.00	0.00	8,232.04	21.6
RECREATIONAL PROGRAMS	227,403.00	227,403.00	154,280.57	16,045.14	0.00	73,122.43	67.8
Dept 431 POOL PROGRAMS							
5102 SALARIES - PART TIME	25,000.00	25,000.00	25,962.36	761.28	0.00	-962.36	103.8
5112 FICA	1,914.00	1,914.00	1,986.11	58.24	0.00	-72.11	103.8
5114 UNEMPLOYMENT INS.	1,650.00	1,650.00	1,346.26	35.78	0.00	303.74	81.6
5221 FEE REFUNDS	0.00	0.00	450.00	0.00	0.00	-450.00	0.0
5241 MAINTENANCE OF EQUIPMENT	2,500.00	2,500.00	3,356.70	0.00	0.00	-856.70	134.3
5250 PUBLICATION/DUES	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
5270 TRAVEL & MEETINGS	200.00	200.00	0.00	0.00	0.00	200.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,500.00	4,500.00	423.87	0.00	0.00	4,076.13	9.4
POOL PROGRAMS	39,664.00	39,664.00	33,525.30	855.30	0.00	6,138.70	84.5
Dept 904 SUCCESSOR AGENCY							
5102 SALARIES - PART TIME	10,000.00	10,000.00	2,624.39	243.32	0.00	7,375.61	26.2
5103 OVERTIME	25,000.00	25,000.00	27,842.85	3,604.58	0.00	-2,842.85	111.4
5111 RETIREMENT	0.00	0.00	45.05	0.00	0.00	-45.05	0.0
5112 FICA	2,682.00	2,682.00	2,276.82	290.08	0.00	405.18	84.9
5114 UNEMPLOYMENT INS.	825.00	825.00	319.37	101.07	0.00	505.63	38.7
5115 HEALTH INSURANCE	0.00	0.00	725.99	725.99	0.00	-725.99	0.0
5201 ADVERTISING (INCL LEGAL)	5,000.00	5,000.00	1,257.58	44.97	0.00	3,742.42	25.2
5210 CONTRACT SERVICE	52,500.00	52,500.00	33,163.99	3,780.00	0.00	19,336.01	63.2
5211 PROGRAMS (BF, RDA, ETC)	53,000.00	53,000.00	33,191.39	23,327.26	0.00	19,808.61	62.6
5221 FEE REFUNDS	0.00	0.00	244.00	30.00	0.00	-244.00	0.0
5242 VEHICLE FUEL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5250 PUBLICATION/DUES	2,500.00	2,500.00	2,062.00	985.00	0.00	438.00	82.5
5252 RENT OF EQUIPMENT / PROPERTY	12,500.00	12,500.00	7,400.67	2,365.00	0.00	5,099.33	59.2

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 904 SUCCESSOR AGENCY							
5270 TRAVEL & MEETINGS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5301 OFFICE SUPPLIES	1,000.00	1,000.00	22.38	0.00	0.00	977.62	2.2
5310 SAFETY/EQUIPMENT/CLOTHING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,000.00	4,000.00	954.46	0.00	0.00	3,045.54	23.9
SUCCESSOR AGENCY	170,607.00	170,607.00	112,130.94	35,497.27	0.00	58,476.06	65.7
Expenditures	9,806,119.00	9,806,119.00	5,360,495.51	653,705.88	0.00	4,445,623.49	54.7
Fund: 03 - TRAFFIC CONGESTION RELIEF							
Revenues							
Dept: 000							
4470 TRAF CONG RELIEF - AB 2928	0.00	0.00	21,845.89	21,845.89	0.00	-21,845.89	0.0
4610 INTEREST EARNED	0.00	0.00	55.74	0.00	0.00	-55.74	0.0
Dept: 000	0.00	0.00	21,901.63	21,845.89	0.00	-21,901.63	0.0
Revenues	0.00	0.00	21,901.63	21,845.89	0.00	-21,901.63	0.0
Expenditures							
Dept: 320 STREET MAINTENANCE							
5910 OPERATING TRANSFERS OUT	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
STREET MAINTENANCE	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
Expenditures	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
Fund: 04 - TRAFFIC SAFETY							
Revenues							
Dept: 000							
4310 VEHICLE CODE FINES	2,000.00	2,000.00	1,756.95	150.28	0.00	243.05	87.8
4610 INTEREST EARNED	5.00	5.00	12.60	0.00	0.00	-7.60	252.0
Dept: 000	2,005.00	2,005.00	1,769.55	150.28	0.00	235.45	88.3
Revenues	2,005.00	2,005.00	1,769.55	150.28	0.00	235.45	88.3
Expenditures							
Dept: 320 STREET MAINTENANCE							
5910 OPERATING TRANSFERS OUT	2,500.00	2,500.00	1,250.00	0.00	0.00	1,250.00	50.0
STREET MAINTENANCE	2,500.00	2,500.00	1,250.00	0.00	0.00	1,250.00	50.0
Expenditures	2,500.00	2,500.00	1,250.00	0.00	0.00	1,250.00	50.0
Fund: 05 - STATE GAS TAX							
Revenues							
Dept: 000							
4419 STATE GAS TAX - 2103	71,405.00	71,405.00	45,250.62	0.00	0.00	26,154.38	63.4
4420 STATE GAS TAX - 2105	109,174.00	109,174.00	60,765.41	0.00	0.00	48,408.59	55.7
4421 STATE GAS TAX - 2106	60,285.00	60,285.00	36,669.39	0.00	0.00	23,615.61	60.8
4422 STATE GAS TAX - 2107	135,527.00	135,527.00	74,087.25	0.00	0.00	61,439.75	54.7
4423 STATE GAS TAX - 2107.5	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00	100.0
4610 INTEREST EARNED	400.00	400.00	933.04	0.00	0.00	-533.04	233.3
Dept: 000	380,791.00	380,791.00	221,705.71	0.00	0.00	159,085.29	58.2
Revenues	380,791.00	380,791.00	221,705.71	0.00	0.00	159,085.29	58.2
Expenditures							
Dept: 320 STREET MAINTENANCE							

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 05 - STATE GAS TAX							
Expenditures							
Dept: 320 STREET MAINTENANCE							
5910 OPERATING TRANSFERS OUT	425,397.00	425,397.00	212,698.50	0.00	0.00	212,698.50	50.0
STREET MAINTENANCE	425,397.00	425,397.00	212,698.50	0.00	0.00	212,698.50	50.0
Expenditures	425,397.00	425,397.00	212,698.50	0.00	0.00	212,698.50	50.0
Fund: 06 - LOCAL TRANSPORTATION							
Revenues							
Dept: 000							
4465 STATE GRANT SEC 99400 E	7,803.00	7,803.00	41,879.00	0.00	0.00	-34,076.00	536.7
4466 STATE GRANT - ARTICLE 3	20,717.00	20,717.00	-41,879.00	0.00	0.00	62,596.00	-202.1
4610 INTEREST EARNED	200.00	200.00	1,094.31	0.00	0.00	-894.31	547.2
Dept: 000	28,720.00	28,720.00	1,094.31	0.00	0.00	27,625.69	3.8
Revenues	28,720.00	28,720.00	1,094.31	0.00	0.00	27,625.69	3.8
Expenditures							
Dept: 320 STREET MAINTENANCE							
5210 CONTRACT SERVICE	0.00	0.00	6,619.26	0.00	0.00	-6,619.26	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	400,000.00	400,000.00	0.00	0.00	0.00	400,000.00	0.0
5910 OPERATING TRANSFERS OUT	5,000.00	5,000.00	2,500.00	0.00	0.00	2,500.00	50.0
STREET MAINTENANCE	405,000.00	405,000.00	9,119.26	0.00	0.00	395,880.74	2.3
Dept: 321 BICYCLE/PEDESTRIAN WAYS							
5210 CONTRACT SERVICE	0.00	0.00	975.00	0.00	0.00	-975.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	722.03	0.00	0.00	-722.03	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	256.35	0.00	0.00	-256.35	0.0
BICYCLE/PEDESTRIAN WAYS	0.00	0.00	1,953.38	0.00	0.00	-1,953.38	0.0
Dept: 322 BUS SHELTERS/BENCHES							
5430 IMPROVEMENTS OTHER THAN BLDGS	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	0.0
BUS SHELTERS/BENCHES	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	0.0
Expenditures	421,000.00	421,000.00	11,072.64	0.00	0.00	409,927.36	2.6
Fund: 08 - LTA MEASURE D							
Revenues							
Dept: 000							
4120 SALES TAX	650,000.00	650,000.00	367,780.12	112,690.22	0.00	282,219.88	56.6
4471 STATE GRANT	0.00	0.00	720,640.62	0.00	0.00	-720,640.62	0.0
4610 INTEREST EARNED	5,000.00	5,000.00	8,450.24	0.00	0.00	-3,450.24	169.0
Dept: 000	655,000.00	655,000.00	1,096,870.98	112,690.22	0.00	-441,870.98	167.5
Revenues	655,000.00	655,000.00	1,096,870.98	112,690.22	0.00	-441,870.98	167.5
Expenditures							
Dept: 320 STREET MAINTENANCE							
5210 CONTRACT SERVICE	0.00	0.00	119,871.61	13,113.17	0.00	-119,871.61	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	10,653.18	0.00	0.00	-10,653.18	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	2,265,000.00	2,265,000.00	702,339.17	0.00	0.00	1,562,660.83	31.0
5910 OPERATING TRANSFERS OUT	236,929.00	236,929.00	69,503.25	0.00	0.00	167,425.75	29.3
STREET MAINTENANCE	2,501,929.00	2,501,929.00	902,367.21	13,113.17	0.00	1,599,561.79	36.1
Dept: 350 COMMUNITY DEVELOPMENT							
5910 OPERATING TRANSFERS OUT	0.00	0.00	19,996.25	0.00	0.00	-19,996.25	0.0
COMMUNITY DEVELOPMENT	0.00	0.00	19,996.25	0.00	0.00	-19,996.25	0.0

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 08 - LTA MEASURE D							
Expenditures	2,501,929.00	2,501,929.00	922,363.46	13,113.17	0.00	1,579,565.54	36.9
Fund: 09 - PROP 172							
Revenues							
Dept: 000							
4460 STATE GRANT - PROP 172	80,000.00	80,000.00	17,212.30	0.00	0.00	62,787.70	21.5
4610 INTEREST EARNED	0.00	0.00	185.20	0.00	0.00	-185.20	0.0
Dept: 000	80,000.00	80,000.00	17,397.50	0.00	0.00	62,602.50	21.7
Revenues	80,000.00	80,000.00	17,397.50	0.00	0.00	62,602.50	21.7
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							
5910 OPERATING TRANSFERS OUT	96,916.00	96,916.00	58,395.28	0.00	0.00	38,520.72	60.3
POLICE MANAGEMENT SERVICES	96,916.00	96,916.00	58,395.28	0.00	0.00	38,520.72	60.3
Expenditures	96,916.00	96,916.00	58,395.28	0.00	0.00	38,520.72	60.3
Fund: 10 - COPS GRANT - 2013							
Revenues							
Dept: 000							
4610 INTEREST EARNED	0.00	0.00	0.03	0.00	0.00	-0.03	0.0
Dept: 000	0.00	0.00	0.03	0.00	0.00	-0.03	0.0
Revenues	0.00	0.00	0.03	0.00	0.00	-0.03	0.0
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							
5310 SAFETY/EQUIPMENT/CLOTHING	13,702.00	13,702.00	0.00	0.00	0.00	13,702.00	0.0
POLICE MANAGEMENT SERVICES	13,702.00	13,702.00	0.00	0.00	0.00	13,702.00	0.0
Expenditures	13,702.00	13,702.00	0.00	0.00	0.00	13,702.00	0.0
Fund: 12 - ASSET FORFEITURE							
Revenues							
Dept: 000							
4610 INTEREST EARNED	0.00	0.00	12.01	0.00	0.00	-12.01	0.0
Dept: 000	0.00	0.00	12.01	0.00	0.00	-12.01	0.0
Revenues	0.00	0.00	12.01	0.00	0.00	-12.01	0.0
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							
5221 FEE REFUNDS	597.00	597.00	0.00	0.00	0.00	597.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,754.00	1,754.00	1,318.49	0.00	0.00	435.51	75.2
POLICE MANAGEMENT SERVICES	2,351.00	2,351.00	1,318.49	0.00	0.00	1,032.51	56.1
Expenditures	2,351.00	2,351.00	1,318.49	0.00	0.00	1,032.51	56.1
Fund: 13 - COPS GRANT - 2014							
Revenues							
Dept: 000							
4610 INTEREST EARNED	0.00	0.00	4.08	0.00	0.00	-4.08	0.0
Dept: 000	0.00	0.00	4.08	0.00	0.00	-4.08	0.0

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 13 - COPS GRANT - 2014							
Revenues	0.00	0.00	4.08	0.00	0.00	-4.08	0.0
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	140.00	140.00	6,086.46	0.00	0.00	-5,946.46	4347.5
5910 OPERATING TRANSFERS OUT	9,159.00	9,159.00	0.00	0.00	0.00	9,159.00	0.0
POLICE MANAGEMENT SERVICES	9,299.00	9,299.00	6,086.46	0.00	0.00	3,212.54	65.5
Expenditures	9,299.00	9,299.00	6,086.46	0.00	0.00	3,212.54	65.5
Fund: 14 - COPS GRANT 2016							
Revenues							
Dept: 000							
4531 GRANT	0.00	0.00	20.00	0.00	0.00	-20.00	0.0
Dept: 000	0.00	0.00	20.00	0.00	0.00	-20.00	0.0
Revenues	0.00	0.00	20.00	0.00	0.00	-20.00	0.0
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							
5260 TELEPHONE	0.00	0.00	4,683.17	598.25	0.00	-4,683.17	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	13,677.00	13,677.00	40.31	0.00	0.00	13,636.69	0.3
POLICE MANAGEMENT SERVICES	13,677.00	13,677.00	4,723.48	598.25	0.00	8,953.52	34.5
Expenditures	13,677.00	13,677.00	4,723.48	598.25	0.00	8,953.52	34.5
Fund: 15 - HOME							
Revenues							
Dept: 000							
4454 FTHB PROGRAM	500.00	500.00	21,334.48	0.00	0.00	-20,834.48	4266.9
4610 INTEREST EARNED	3,000.00	3,000.00	3,217.43	0.00	0.00	-217.43	107.2
Dept: 000	3,500.00	3,500.00	24,551.91	0.00	0.00	-21,051.91	701.5
Revenues	3,500.00	3,500.00	24,551.91	0.00	0.00	-21,051.91	701.5
Expenditures							
Dept: 155 COMMUNITY DEVELOPMENT							
5305 POSTAGE/FREIGHT	0.00	0.00	14.23	14.23	0.00	-14.23	0.0
COMMUNITY DEVELOPMENT	0.00	0.00	14.23	14.23	0.00	-14.23	0.0
Expenditures	0.00	0.00	14.23	14.23	0.00	-14.23	0.0
Fund: 16 - HOUSING REHAB							
Revenues							
Dept: 000							
4451 STBG 1703 GRANT	2,500.00	2,500.00	2,121.97	341.19	0.00	378.03	84.9
4453 STBG 1014 GRANT	0.00	0.00	77.04	0.00	0.00	-77.04	0.0
4462 STBG 6717 GRANT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
4475 PROGRAM INCOME	2,500.00	2,500.00	338.87	51.69	0.00	2,161.13	13.6
4484 CDBG 10577	0.00	0.00	1,425,083.00	96,085.00	0.00	-1,425,083.00	0.0
4610 INTEREST EARNED	1,200.00	1,200.00	720.34	52.12	0.00	479.66	60.0
Dept: 000	8,200.00	8,200.00	1,428,341.22	96,530.00	0.00	-1,420,141.22	17,418.8
Revenues	8,200.00	8,200.00	1,428,341.22	96,530.00	0.00	-1,420,141.22	17,418.8
Expenditures							

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 16 - HOUSING REHAB							
Expenditures							
Dept: 190 GENERAL SERVICES							
5305 POSTAGE/FREIGHT	0.00	0.00	15.41	0.00	0.00	-15.41	0.0
GENERAL SERVICES	0.00	0.00	15.41	0.00	0.00	-15.41	0.0
Dept: 321 BICYCLE/PEDESTRIAN WAYS							
5201 ADVERTISING (INCL LEGAL)	0.00	0.00	120.74	0.00	0.00	-120.74	0.0
5210 CONTRACT SERVICE	0.00	0.00	6,437.89	-670,646.49	0.00	-6,437.89	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	670,646.49	670,646.49	0.00	-670,646.49	0.0
BICYCLE/PEDESTRIAN WAYS	0.00	0.00	677,205.12	0.00	0.00	-677,205.12	0.0
Dept: 703 STBG 6717							
5301 OFFICE SUPPLIES	0.00	0.00	22.36	0.00	0.00	-22.36	0.0
STBG 6717	0.00	0.00	22.36	0.00	0.00	-22.36	0.0
Dept: 704 STBG - 1014 HOUSING GRANT							
5301 OFFICE SUPPLIES	0.00	0.00	22.35	0.00	0.00	-22.35	0.0
STBG - 1014 HOUSING GRANT	0.00	0.00	22.35	0.00	0.00	-22.35	0.0
Dept: 708 BUSINESS ASSISTANT PROGRAM							
5910 OPERATING TRANSFERS OUT	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
BUSINESS ASSISTANT PROGRAM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Expenditures	50,000.00	50,000.00	677,265.24	0.00	0.00	-627,265.24	1,354.5
Fund: 18 - RLA - Fund							
Revenues							
Dept: 000							
4475 PROGRAM INCOME	50,000.00	50,000.00	4,709.62	667.93	0.00	45,290.38	9.4
4610 INTEREST EARNED	3,000.00	3,000.00	1,871.18	239.88	0.00	1,128.82	62.4
Dept: 000	53,000.00	53,000.00	6,580.80	907.81	0.00	46,419.20	12.4
Revenues	53,000.00	53,000.00	6,580.80	907.81	0.00	46,419.20	12.4
Expenditures							
Dept: 190 GENERAL SERVICES							
5910 OPERATING TRANSFERS OUT	60,000.00	60,000.00	2,500.00	0.00	0.00	57,500.00	4.2
GENERAL SERVICES	60,000.00	60,000.00	2,500.00	0.00	0.00	57,500.00	4.2
Expenditures	60,000.00	60,000.00	2,500.00	0.00	0.00	57,500.00	4.2
Fund: 20 - PROP 10 LIBRARY							
Revenues							
Dept: 000							
4610 INTEREST EARNED	0.00	0.00	2.18	0.00	0.00	-2.18	0.0
Dept: 000	0.00	0.00	2.18	0.00	0.00	-2.18	0.0
Revenues	0.00	0.00	2.18	0.00	0.00	-2.18	0.0
Expenditures							
Dept: 410 LIBRARY SERVICES							
5221 FEE REFUNDS	0.00	0.00	1,650.00	0.00	0.00	-1,650.00	0.0
LIBRARY SERVICES	0.00	0.00	1,650.00	0.00	0.00	-1,650.00	0.0
Expenditures	0.00	0.00	1,650.00	0.00	0.00	-1,650.00	0.0

Fund: 21 - WILDFLOWER#8-LANDSCAPE/LIGHTNG

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 21 - WILDFLOWER#8-LANDSCAPE/LIGHTNG							
Revenues							
Dept: 000							
4546 LANDSCAPING	42,000.00	42,000.00	40,174.07	0.00	0.00	1,825.93	95.7
4547 LIGHTING	8,300.00	8,300.00	8,035.28	0.00	0.00	264.72	96.8
4610 INTEREST EARNED	50.00	50.00	259.97	0.00	0.00	-209.97	519.9
Dept: 000	50,350.00	50,350.00	48,469.32	0.00	0.00	1,880.68	96.3
Revenues	50,350.00	50,350.00	48,469.32	0.00	0.00	1,880.68	96.3
Expenditures							
Dept: 400 LIGHTING DISTRICT							
5201 ADVERTISING (INCL LEGAL)	50.00	50.00	59.26	0.00	0.00	-9.26	118.5
5210 CONTRACT SERVICE	3,200.00	3,200.00	1,413.33	0.00	0.00	1,786.67	44.2
5910 OPERATING TRANSFERS OUT	3,500.00	3,500.00	1,750.00	0.00	0.00	1,750.00	50.0
LIGHTING DISTRICT	6,750.00	6,750.00	3,222.59	0.00	0.00	3,527.41	47.7
Dept: 500 LANDSCAPE							
5201 ADVERTISING (INCL LEGAL)	50.00	50.00	59.26	0.00	0.00	-9.26	118.5
5210 CONTRACT SERVICE	9,200.00	9,200.00	4,913.32	500.00	0.00	4,286.68	53.4
5330 SPECIAL DEPARTMENTAL SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5910 OPERATING TRANSFERS OUT	3,600.00	3,600.00	1,800.00	0.00	0.00	1,800.00	50.0
LANDSCAPE	12,950.00	12,950.00	6,772.58	500.00	0.00	6,177.42	52.3
Expenditures	19,700.00	19,700.00	9,995.17	500.00	0.00	9,704.83	50.7
Fund: 23 - PASEO DEL SOL-LANDSCAPE/LIGHT							
Revenues							
Dept: 000							
4546 LANDSCAPING	37,800.00	37,800.00	42,056.75	0.00	0.00	-4,256.75	111.3
4547 LIGHTING	7,700.00	7,700.00	8,411.06	0.00	0.00	-711.06	109.2
4610 INTEREST EARNED	150.00	15.00	412.14	0.00	0.00	-397.14	2747.6
Dept: 000	45,650.00	45,515.00	50,879.95	0.00	0.00	-5,364.95	111.8
Revenues	45,650.00	45,515.00	50,879.95	0.00	0.00	-5,364.95	111.8
Expenditures							
Dept: 400 LIGHTING DISTRICT							
5201 ADVERTISING (INCL LEGAL)	50.00	50.00	59.27	0.00	0.00	-9.27	118.5
5210 CONTRACT SERVICE	3,200.00	3,200.00	1,413.32	0.00	0.00	1,786.68	44.2
5910 OPERATING TRANSFERS OUT	3,500.00	3,500.00	1,750.00	0.00	0.00	1,750.00	50.0
LIGHTING DISTRICT	6,750.00	6,750.00	3,222.59	0.00	0.00	3,527.41	47.7
Dept: 500 LANDSCAPE							
5201 ADVERTISING (INCL LEGAL)	50.00	50.00	59.26	0.00	0.00	-9.26	118.5
5210 CONTRACT SERVICE	3,200.00	3,200.00	1,413.33	0.00	0.00	1,786.67	44.2
5330 SPECIAL DEPARTMENTAL SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5910 OPERATING TRANSFERS OUT	11,400.00	11,400.00	5,700.00	0.00	0.00	5,700.00	50.0
LANDSCAPE	14,750.00	14,750.00	7,172.59	0.00	0.00	7,577.41	48.6
Expenditures	21,500.00	21,500.00	10,395.18	0.00	0.00	11,104.82	48.3
Fund: 24 - JOSHUA TREE STREET IMPROVEMENT							
Expenditures							
Dept: 320 STREET MAINTENANCE							
5430 IMPROVEMENTS OTHER THAN BLDGS	31,287.00	31,287.00	0.00	0.00	0.00	31,287.00	0.0
STREET MAINTENANCE	31,287.00	31,287.00	0.00	0.00	0.00	31,287.00	0.0

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 24 - JOSHUA TREE STREET IMPROVEMENT							
Expenditures	31,287.00	31,287.00	0.00	0.00	0.00	31,287.00	0.0
Fund: 25 - DONATIONS - LIBRARY							
Revenues							
Dept: 000							
4731 DONATIONS	1,000.00	1,000.00	301.90	0.00	0.00	698.10	30.2
Dept: 000	1,000.00	1,000.00	301.90	0.00	0.00	698.10	30.2
Revenues	1,000.00	1,000.00	301.90	0.00	0.00	698.10	30.2
Expenditures							
Dept: 410 LIBRARY SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,403.00	4,403.00	221.86	0.00	0.00	4,181.14	5.0
LIBRARY SERVICES	4,403.00	4,403.00	221.86	0.00	0.00	4,181.14	5.0
Expenditures	4,403.00	4,403.00	221.86	0.00	0.00	4,181.14	5.0
Fund: 31 - COPS 2017							
Revenues							
Dept: 000							
4610 INTEREST EARNED	50.00	50.00	260.16	0.00	0.00	-210.16	520.3
Dept: 000	50.00	50.00	260.16	0.00	0.00	-210.16	520.3
Revenues	50.00	50.00	260.16	0.00	0.00	-210.16	520.3
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	14,650.00	14,650.00	227.33	227.33	0.00	14,422.67	1.6
5442 EQUIPMENT - OTHER	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
5910 OPERATING TRANSFERS OUT	70,500.00	70,500.00	250.00	0.00	0.00	70,250.00	0.4
POLICE MANAGEMENT SERVICES	100,150.00	100,150.00	477.33	227.33	0.00	99,672.67	0.5
Expenditures	100,150.00	100,150.00	477.33	227.33	0.00	99,672.67	0.5
Fund: 35 - SKY RANCH DISTRICT							
Revenues							
Dept: 000							
4546 LANDSCAPING	218,000.00	218,000.00	181,790.00	0.00	0.00	36,210.00	83.4
4610 INTEREST EARNED	2,000.00	2,000.00	2,882.52	0.00	0.00	-882.52	144.1
Dept: 000	220,000.00	220,000.00	184,672.52	0.00	0.00	35,327.48	83.9
Revenues	220,000.00	220,000.00	184,672.52	0.00	0.00	35,327.48	83.9
Expenditures							
Dept: 420 PARKS MAINTENANCE SERVICES							
5240 M & O IMPROVEMENTS	2,000.00	2,000.00	1,800.00	225.00	0.00	200.00	90.0
5241 MAINTENANCE OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	56.54	0.00	0.00	443.46	11.3
5430 IMPROVEMENTS OTHER THAN BLDGS	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00	0.0
PARKS MAINTENANCE SERVICES	127,500.00	127,500.00	1,856.54	225.00	0.00	125,643.46	1.5
Dept: 500 LANDSCAPE							
5201 ADVERTISING (INCL LEGAL)	50.00	50.00	118.54	0.00	0.00	-68.54	237.1
5210 CONTRACT SERVICE	84,600.00	84,600.00	117,541.77	71,650.00	0.00	-32,941.77	138.9
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	700.36	0.00	0.00	-700.36	0.0
5910 OPERATING TRANSFERS OUT	27,375.00	27,375.00	13,687.50	0.00	0.00	13,687.50	50.0

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 35 - SKY RANCH DISTRICT							
Expenditures							
LANDSCAPE	112,025.00	112,025.00	132,048.17	71,650.00	0.00	-20,023.17	117.9
Expenditures	239,525.00	239,525.00	133,904.71	71,875.00	0.00	105,620.29	55.9
Fund: 39 - LIBRARY LITERACY STATE							
Revenues							
Dept 000							
4531 GRANT	0.00	0.00	18,000.00	0.00	0.00	-18,000.00	0.0
4610 INTEREST EARNED	50.00	50.00	216.57	0.00	0.00	-166.57	433.1
Dept 000	50.00	50.00	18,216.57	0.00	0.00	-18,166.57	36,433.1
Revenues	50.00	50.00	18,216.57	0.00	0.00	-18,166.57	36,433.1
Expenditures							
Dept 410 LIBRARY SERVICES							
5210 CONTRACT SERVICE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	42,138.00	42,138.00	0.00	0.00	0.00	42,138.00	0.0
5910 OPERATING TRANSFERS OUT	13,760.00	13,760.00	4,359.80	0.00	0.00	9,400.20	31.7
LIBRARY SERVICES	65,898.00	65,898.00	4,359.80	0.00	0.00	61,538.20	6.6
Expenditures	65,898.00	65,898.00	4,359.80	0.00	0.00	61,538.20	6.6
Fund: 44 - AB 109 FUNDING							
Expenditures							
Dept 210 POLICE MANAGEMENT SERVICES							
5265 TRAINING/EDUCATION	0.00	0.00	450.00	0.00	0.00	-450.00	0.0
5270 TRAVEL & MEETINGS	0.00	0.00	215.08	215.08	0.00	-215.08	0.0
POLICE MANAGEMENT SERVICES	0.00	0.00	665.08	215.08	0.00	-665.08	0.0
Expenditures	0.00	0.00	665.08	215.08	0.00	-665.08	0.0
Fund: 47 - COMMUNITY SERVICES GRANTS							
Revenues							
Dept 000							
4610 INTEREST EARNED	0.00	0.00	14.07	0.00	0.00	-14.07	0.0
4730 LIBRARY - OTHER	0.00	0.00	5,345.94	0.00	0.00	-5,345.94	0.0
Dept 000	0.00	0.00	5,360.01	0.00	0.00	-5,360.01	0.0
Revenues	0.00	0.00	5,360.01	0.00	0.00	-5,360.01	0.0
Expenditures							
Dept 410 LIBRARY SERVICES							
5444 LIBRARY BOOKS	0.00	0.00	5,884.20	0.00	0.00	-5,884.20	0.0
LIBRARY SERVICES	0.00	0.00	5,884.20	0.00	0.00	-5,884.20	0.0
Expenditures	0.00	0.00	5,884.20	0.00	0.00	-5,884.20	0.0
Fund: 48 - GENERAL LOAN ACCOUNT							
Revenues							
Dept 000							
4475 PROGRAM INCOME	25,000.00	25,000.00	14,980.06	2,045.51	0.00	10,019.94	59.9
4610 INTEREST EARNED	500.00	500.00	2,724.10	248.18	0.00	-2,224.10	544.8
Dept 000	25,500.00	25,500.00	17,704.16	2,293.69	0.00	7,795.84	69.4

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 48 - GENERAL LOAN ACCOUNT							
Revenues	25,500.00	25,500.00	17,704.16	2,293.69	0.00	7,795.84	69.4
Expenditures							
Dept: 190 GENERAL SERVICES							
5214 BUSINESS ASSISTANCE	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.0
5215 HOUSING ASSISTANCE	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
5301 OFFICE SUPPLIES	0.00	0.00	157.69	0.00	0.00	-157.69	0.0
5910 OPERATING TRANSFERS OUT	8,000.00	8,000.00	4,000.00	0.00	0.00	4,000.00	50.0
GENERAL SERVICES	358,000.00	358,000.00	4,157.69	0.00	0.00	353,842.31	1.2
Expenditures	358,000.00	358,000.00	4,157.69	0.00	0.00	353,842.31	1.2
Fund: 50 - WATER							
Revenues							
Dept: 000							
4551 WATER SERVICE CHARGES	4,662,516.00	4,662,516.00	3,094,195.50	319,568.00	0.00	1,568,320.50	66.4
4552 WATER CONNECTION FEES	20,000.00	20,000.00	51,096.00	4,880.00	0.00	-31,096.00	255.5
4554 WATER TURN ON FEES	75,000.00	75,000.00	250.00	0.00	0.00	74,750.00	0.3
4556 WATER CONSERVATION FINE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
4610 INTEREST EARNED	4,000.00	4,000.00	13,593.30	0.00	0.00	-9,593.30	339.8
4790 NOT OTHERWISE CLASSIFIED	2,500.00	2,500.00	332,493.28	35.00	0.00	-329,993.28	13299.7
Dept: 000	4,765,016.00	4,765,016.00	3,491,628.08	324,483.00	0.00	1,273,387.92	73.3
Revenues	4,765,016.00	4,765,016.00	3,491,628.08	324,483.00	0.00	1,273,387.92	73.3
Expenditures							
Dept: 510 WATER OPERATIONS							
5101 SALARIES - FULL TIME	776,987.00	776,987.00	503,468.98	57,938.95	0.00	273,518.02	64.8
5103 OVERTIME	30,000.00	30,000.00	31,484.34	3,933.35	0.00	-1,484.34	104.9
5104 COURT TIME / STAND BY	25,500.00	25,500.00	14,626.44	1,779.12	0.00	10,873.56	57.4
5105 CERTIFICATE PAY	7,800.00	7,800.00	4,575.00	600.00	0.00	3,225.00	58.7
5108 SPECIALTY PAY 5%	0.00	0.00	574.08	0.00	0.00	-574.08	0.0
5110 UNIFORM ALLOWANCE	10,000.00	10,000.00	7,323.09	988.20	0.00	2,676.91	73.2
5111 RETIREMENT	57,371.00	57,371.00	35,902.91	4,220.66	0.00	21,468.09	62.6
5112 FICA	64,377.00	64,377.00	40,178.06	4,714.03	0.00	24,198.94	62.4
5113 WORKER'S COMP	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
5114 UNEMPLOYMENT INS.	5,063.00	5,063.00	4,881.07	990.59	0.00	181.93	96.4
5115 HEALTH INSURANCE	126,240.00	126,240.00	71,259.48	7,952.39	0.00	54,980.52	56.4
5120 VEHICLE ALLOWANCE	1,200.00	1,200.00	800.00	100.00	0.00	400.00	66.7
5201 ADVERTISING (INCL LEGAL)	2,420.00	2,420.00	0.00	0.00	0.00	2,420.00	0.0
5210 CONTRACT SERVICE	275,000.00	275,000.00	91,368.68	11,989.47	0.00	183,631.32	33.2
5211 PROGRAMS (BF, RDA, ETC)	33,400.00	33,400.00	1,880.00	0.00	0.00	31,520.00	5.6
5230 GENERAL LIABILITY INSURANCE	200,000.00	200,000.00	28,617.00	0.00	0.00	171,383.00	14.3
5240 M & O IMPROVEMENTS	30,000.00	30,000.00	370.00	45.00	0.00	29,630.00	1.2
5241 MAINTENANCE OF EQUIPMENT	711,260.00	711,260.00	160,793.17	18,602.76	42.54	550,424.29	22.6
5242 VEHICLE FUEL	47,000.00	47,000.00	20,561.67	1,785.09	0.00	26,438.33	43.7
5250 PUBLICATION/DUES	68,000.00	68,000.00	47,016.28	1,041.50	0.00	20,983.72	69.1
5252 RENT OF EQUIPMENT / PROPERTY	7,000.00	7,000.00	2,673.55	2,572.07	0.00	4,326.45	38.2
5260 TELEPHONE	10,000.00	10,000.00	7,046.93	944.44	0.00	2,953.07	70.5
5262 TESTING SERVICES	75,000.00	75,000.00	46,098.10	12,373.00	0.00	28,901.90	61.5
5263 CHEMICALS	270,000.00	270,000.00	155,278.88	6,689.72	0.00	114,721.12	57.5
5264 FILTER MEDIA GAC	290,000.00	290,000.00	0.00	0.00	0.00	290,000.00	0.0
5265 TRAINING/EDUCATION	10,000.00	10,000.00	273.00	0.00	0.00	9,727.00	2.7
5270 TRAVEL & MEETINGS	6,000.00	6,000.00	2,736.68	0.00	0.00	3,263.32	45.6
5280 UTILITIES - ELECTRIC	161,600.00	161,600.00	94,053.05	8,726.49	0.00	67,546.95	58.2
5301 OFFICE SUPPLIES	12,000.00	12,000.00	2,615.87	344.49	0.00	9,384.13	21.8
5302 CUSTODIAL SUPPLIES	2,500.00	2,500.00	631.28	271.24	0.00	1,868.72	25.3
5303 BANK CHARGES	25,000.00	25,000.00	6,586.44	583.46	0.00	18,413.56	26.3
5305 POSTAGE/FREIGHT	20,000.00	20,000.00	7,731.38	627.66	0.00	12,268.62	38.7
5310 SAFETY/EQUIPMENT/CLOTHING	7,650.00	7,650.00	2,788.95	25.84	0.00	4,861.05	36.5

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 50 - WATER							
Expenditures							
Dept: 510 WATER OPERATIONS							
5320 SMALL TOOLS	10,000.00	10,000.00	6,237.12	1,303.79	0.00	3,762.88	62.4
5330 SPECIAL DEPARTMENTAL SUPPLIES	110,000.00	110,000.00	94,060.93	22,061.95	0.00	15,939.07	85.5
5350 WATER PURCHASES	150,000.00	150,000.00	56,740.00	8,184.00	0.00	93,260.00	37.8
5430 IMPROVEMENTS OTHER THAN BLDGS	400,000.00	400,000.00	741,617.50	0.00	0.00	-341,617.50	185.4
5440 EQUIPMENT - AUTOMOTIVE	74,000.00	74,000.00	79,131.17	0.00	0.00	-5,131.17	106.9
5442 EQUIPMENT - OTHER	35,050.00	35,050.00	8,414.85	0.00	0.00	26,635.15	24.0
5520 DEBT SERVICE	1,242,023.00	1,242,023.00	1,046,249.20	0.00	0.00	195,773.80	84.2
5521 TRUSTEE FEES	4,500.00	4,500.00	2,000.00	0.00	0.00	2,500.00	44.4
5910 OPERATING TRANSFERS OUT	39,814.00	39,814.00	25,044.00	0.00	0.00	14,770.00	62.9
5990 CONTINGENCY APPROPRIATION	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
WATER OPERATIONS	5,508,755.00	5,508,755.00	3,453,689.13	181,389.26	42.54	2,055,023.33	62.7
Dept: 515 WATER CONSERVATION							
5201 ADVERTISING (INCL LEGAL)	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5241 MAINTENANCE OF EQUIPMENT	750.00	750.00	0.00	0.00	0.00	750.00	0.0
5242 VEHICLE FUEL	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
5250 PUBLICATION/DUES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5260 TELEPHONE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5265 TRAINING/EDUCATION	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5270 TRAVEL & MEETINGS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5301 OFFICE SUPPLIES	5,000.00	5,000.00	96.98	0.00	0.00	4,903.02	1.9
5305 POSTAGE/FREIGHT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
5910 OPERATING TRANSFERS OUT	10,274.00	10,274.00	0.00	0.00	0.00	10,274.00	0.0
WATER CONSERVATION	33,274.00	33,274.00	96.98	0.00	0.00	33,177.02	0.3
Dept: 555 COLLECTIONS & DISTRIBUTION							
5101 SALARIES - FULL TIME	84,150.00	84,150.00	21,334.75	5,509.68	0.00	62,815.25	25.4
5111 RETIREMENT	5,758.00	5,758.00	1,295.80	296.48	0.00	4,462.20	22.5
5112 FICA	6,437.00	6,437.00	1,603.30	414.68	0.00	4,833.70	24.9
5114 UNEMPLOYMENT INS.	867.00	867.00	497.22	208.94	0.00	369.78	57.3
5115 HEALTH INSURANCE	21,600.00	21,600.00	4,011.95	956.35	0.00	17,588.05	18.6
5241 MAINTENANCE OF EQUIPMENT	11,250.00	11,250.00	0.00	0.00	0.00	11,250.00	0.0
5242 VEHICLE FUEL	3,750.00	3,750.00	0.00	0.00	0.00	3,750.00	0.0
5250 PUBLICATION/DUES	0.00	0.00	45.00	45.00	0.00	-45.00	0.0
5265 TRAINING/EDUCATION	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5270 TRAVEL & MEETINGS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
COLLECTIONS & DISTRIBUTION	135,312.00	135,312.00	28,788.02	7,431.13	0.00	106,523.98	21.3
Expenditures	5,677,341.00	5,677,341.00	3,482,574.13	188,820.39	42.54	2,194,724.33	61.3
Fund: 51 - WATER CAPACITY							
Revenues							
Dept: 000							
4553 WATER CAPACITY FEES	177,102.00	177,102.00	243,515.80	44,275.60	0.00	-66,413.80	137.5
Dept: 000	177,102.00	177,102.00	243,515.80	44,275.60	0.00	-66,413.80	137.5
Revenues	177,102.00	177,102.00	243,515.80	44,275.60	0.00	-66,413.80	137.5
Expenditures							
Dept: 510 WATER OPERATIONS							
5210 CONTRACT SERVICE	260,000.00	260,000.00	36,708.55	0.00	0.00	223,291.45	14.1
5430 IMPROVEMENTS OTHER THAN BLDGS	1,400,000.00	1,400,000.00	0.00	0.00	0.00	1,400,000.00	0.0
WATER OPERATIONS	1,660,000.00	1,660,000.00	36,708.55	0.00	0.00	1,623,291.45	2.2

For the Period: 7/1/2018 to 2/28/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 51 - WATER CAPACITY							
Expenditures	1,660,000.00	1,660,000.00	36,708.55	0.00	0.00	1,623,291.45	2.2
Fund: 55 - WASTEWATER							
Revenues							
Dept: 000							
4561 SEWER SERVICE CHARGES	4,516,003.00	4,516,003.00	2,714,968.51	386,375.70	0.00	1,801,034.49	60.1
4562 SEWER CONNECTION FEES	0.00	0.00	490.00	0.00	0.00	-490.00	0.0
4610 INTEREST EARNED	4,000.00	4,000.00	22,292.80	0.00	0.00	-18,292.80	557.3
4790 NOT OTHERWISE CLASSIFIED	500.00	500.00	1,993.01	0.00	0.00	-1,493.01	398.6
Dept: 000	4,520,503.00	4,520,503.00	2,739,744.32	386,375.70	0.00	1,780,758.68	60.6
Revenues	4,520,503.00	4,520,503.00	2,739,744.32	386,375.70	0.00	1,780,758.68	60.6
Expenditures							
Dept: 520 WASTEWATER OPERATIONS							
5101 SALARIES - FULL TIME	645,083.00	645,083.00	417,598.93	49,586.64	0.00	227,484.07	64.7
5103 OVERTIME	30,000.00	30,000.00	17,861.26	1,780.03	0.00	12,138.74	59.5
5104 COURT TIME / STAND BY	20,000.00	20,000.00	11,609.42	2,496.22	0.00	8,390.58	58.0
5105 CERTIFICATE PAY	5,200.00	5,200.00	1,100.00	100.00	0.00	4,100.00	21.2
5110 UNIFORM ALLOWANCE	10,000.00	10,000.00	5,576.65	790.90	0.00	4,423.35	55.8
5111 RETIREMENT	47,159.00	47,159.00	29,247.00	3,533.26	0.00	17,912.00	62.0
5112 FICA	53,672.00	53,672.00	32,807.89	4,025.12	0.00	20,864.11	61.1
5113 WORKER'S COMP	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
5114 UNEMPLOYMENT INS.	4,081.00	4,081.00	4,328.41	923.89	0.00	-247.41	106.1
5115 HEALTH INSURANCE	101,760.00	101,760.00	46,092.78	5,169.57	0.00	55,667.22	45.3
5120 VEHICLE ALLOWANCE	1,200.00	1,200.00	800.00	100.00	0.00	400.00	66.7
5201 ADVERTISING (INCL LEGAL)	3,300.00	3,300.00	0.00	0.00	0.00	3,300.00	0.0
5210 CONTRACT SERVICE	220,000.00	220,000.00	163,034.89	9,926.00	0.00	56,965.11	74.1
5211 PROGRAMS (BF, RDA, ETC)	800.00	800.00	600.00	0.00	0.00	200.00	75.0
5230 GENERAL LIABILITY INSURANCE	200,000.00	200,000.00	28,617.00	0.00	0.00	171,383.00	14.3
5240 M & O IMPROVEMENTS	1,800.00	1,800.00	816.00	102.00	0.00	984.00	45.3
5241 MAINTENANCE OF EQUIPMENT	875,000.00	875,000.00	259,584.72	24,934.79	0.00	615,415.28	29.7
5242 VEHICLE FUEL	30,000.00	30,000.00	12,091.79	1,785.11	0.00	17,908.21	40.3
5250 PUBLICATION/DUES	40,000.00	40,000.00	28,188.58	620.50	0.00	11,811.42	70.5
5252 RENT OF EQUIPMENT / PROPERTY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
5260 TELEPHONE	7,500.00	7,500.00	6,428.53	974.67	0.00	1,071.47	85.7
5262 TESTING SERVICES	27,000.00	27,000.00	17,892.00	1,146.00	0.00	9,108.00	66.3
5263 CHEMICALS	7,500.00	7,500.00	2,286.00	0.00	0.00	5,214.00	30.5
5265 TRAINING/EDUCATION	10,000.00	10,000.00	372.00	0.00	0.00	9,628.00	3.7
5270 TRAVEL & MEETINGS	6,000.00	6,000.00	3,289.31	0.00	0.00	2,710.69	54.8
5280 UTILITIES - ELECTRIC	214,000.00	214,000.00	135,943.60	21,356.72	0.00	78,056.40	63.5
5281 UTILITIES - GAS	1,669.00	1,669.00	324.49	47.29	0.00	1,344.51	19.4
5301 OFFICE SUPPLIES	8,100.00	8,100.00	2,073.96	271.96	0.00	6,026.04	25.6
5302 CUSTODIAL SUPPLIES	2,500.00	2,500.00	551.26	111.69	0.00	1,948.74	22.1
5303 BANK CHARGES	25,000.00	25,000.00	6,586.45	583.47	0.00	18,413.55	26.3
5305 POSTAGE/FREIGHT	8,000.00	8,000.00	5,407.80	627.67	0.00	2,592.20	67.6
5310 SAFETY/EQUIPMENT/CLOTHING	5,800.00	5,800.00	3,796.00	129.19	0.00	2,004.00	65.4
5320 SMALL TOOLS	10,000.00	10,000.00	5,208.53	882.62	0.00	4,791.47	52.1
5330 SPECIAL DEPARTMENTAL SUPPLIES	50,000.00	50,000.00	6,019.40	1,145.25	0.00	43,980.60	12.0
5430 IMPROVEMENTS OTHER THAN BLDGS	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00	0.0
5440 EQUIPMENT - AUTOMOTIVE	151,000.00	151,000.00	151,000.00	0.00	0.00	0.00	100.0
5442 EQUIPMENT - OTHER	127,050.00	127,050.00	2,434.71	0.00	0.00	124,615.29	1.9
5520 DEBT SERVICE	988,054.00	988,054.00	810,013.04	0.00	0.00	178,040.96	82.0
5521 TRUSTEE FEES	4,500.00	4,500.00	2,000.00	0.00	0.00	2,500.00	44.4
5910 OPERATING TRANSFERS OUT	17,242.00	17,242.00	8,621.00	0.00	0.00	8,621.00	50.0
5990 CONTINGENCY APPROPRIATION	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
WASTEWATER OPERATIONS	4,417,970.00	4,417,970.00	2,230,203.40	133,150.56	0.00	2,187,766.60	50.5
Dept: 555 COLLECTIONS & DISTRIBUTION							
5101 SALARIES - FULL TIME	28,050.00	28,050.00	7,111.57	1,836.55	0.00	20,938.43	25.4
5111 RETIREMENT	1,920.00	1,920.00	431.92	98.82	0.00	1,488.08	22.5

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 55 - WASTEWATER							
Expenditures							
Dept: 555 COLLECTIONS & DISTRIBUTION							
5112 FICA	2,145.00	2,145.00	534.39	138.19	0.00	1,610.61	24.9
5114 UNEMPLOYMENT INS.	288.00	288.00	165.71	69.64	0.00	122.29	57.5
5115 HEALTH INSURANCE	7,200.00	7,200.00	1,337.30	318.76	0.00	5,862.70	18.6
5241 MAINTENANCE OF EQUIPMENT	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
5242 VEHICLE FUEL	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	0.0
5250 PUBLICATION/DUES	0.00	0.00	15.00	15.00	0.00	-15.00	0.0
5265 TRAINING/EDUCATION	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5270 TRAVEL & MEETINGS	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	250.00	250.00	0.00	0.00	0.00	250.00	0.0
COLLECTIONS & DISTRIBUTION	45,103.00	45,103.00	9,595.89	2,476.96	0.00	35,507.11	21.3
Expenditures	4,463,073.00	4,463,073.00	2,239,799.29	135,627.52	0.00	2,223,273.71	50.2
Fund: 56 - WASTEWATER CAPACITY							
Revenues							
Dept: 000							
4563 SEWER CAPACITY FEES	147,586.00	147,586.00	202,930.20	36,896.40	0.00	-55,344.20	137.5
Dept: 000	147,586.00	147,586.00	202,930.20	36,896.40	0.00	-55,344.20	137.5
Revenues	147,586.00	147,586.00	202,930.20	36,896.40	0.00	-55,344.20	137.5
Expenditures							
Dept: 520 WASTEWATER OPERATIONS							
5210 CONTRACT SERVICE	300,000.00	300,000.00	125,994.55	65,000.00	0.00	174,005.45	42.0
WASTEWATER OPERATIONS	300,000.00	300,000.00	125,994.55	65,000.00	0.00	174,005.45	42.0
Expenditures	300,000.00	300,000.00	125,994.55	65,000.00	0.00	174,005.45	42.0
Fund: 64 - FIRE IMPACT FEES							
Revenues							
Dept: 000							
4250 IMPACT FEES - FIRE	15,000.00	15,000.00	30,726.75	2,326.40	0.00	-15,726.75	204.8
4610 INTEREST EARNED	10.00	10.00	175.32	0.00	0.00	-165.32	1753.2
Dept: 000	15,010.00	15,010.00	30,902.07	2,326.40	0.00	-15,892.07	205.9
Revenues	15,010.00	15,010.00	30,902.07	2,326.40	0.00	-15,892.07	205.9
Expenditures							
Dept: 220 FIRE							
5210 CONTRACT SERVICE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
FIRE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Expenditures	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Fund: 65 - POLICE IMPACT FEES							
Revenues							
Dept: 000							
4251 IMPACT FEES - POLICE	45,000.00	45,000.00	63,870.29	4,843.40	0.00	-18,870.29	141.9
4610 INTEREST EARNED	1,000.00	1,000.00	1,924.70	0.00	0.00	-924.70	192.5
Dept: 000	46,000.00	46,000.00	65,794.99	4,843.40	0.00	-19,794.99	143.0
Revenues	46,000.00	46,000.00	65,794.99	4,843.40	0.00	-19,794.99	143.0
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 65 - POLICE IMPACT FEES							
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							
5210 CONTRACT SERVICE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
POLICE MANAGEMENT SERVICES	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Expenditures	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Fund: 66 - ADMINISTRATIVE IMPACT FEES							
Revenues							
Dept: 000							
4254 IMPACT FEES - ADMIN	45,000.00	45,000.00	66,908.93	5,078.20	0.00	-21,908.93	148.7
4610 INTEREST EARNED	800.00	800.00	1,781.87	0.00	0.00	-981.87	222.7
Dept: 000	45,800.00	45,800.00	68,690.80	5,078.20	0.00	-22,890.80	150.0
Revenues	45,800.00	45,800.00	68,690.80	5,078.20	0.00	-22,890.80	150.0
Expenditures							
Dept: 190 GENERAL SERVICES							
5210 CONTRACT SERVICE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
GENERAL SERVICES	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Expenditures	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Fund: 67 - LIBRARY IMPACT FEES							
Revenues							
Dept: 000							
4255 IMPACT FEES - LIBRARY	30,000.00	30,000.00	27,163.22	5,270.40	0.00	2,836.78	90.5
4610 INTEREST EARNED	700.00	700.00	1,366.24	0.00	0.00	-666.24	195.2
Dept: 000	30,700.00	30,700.00	28,529.46	5,270.40	0.00	2,170.54	92.9
Revenues	30,700.00	30,700.00	28,529.46	5,270.40	0.00	2,170.54	92.9
Expenditures							
Dept: 410 LIBRARY SERVICES							
5210 CONTRACT SERVICE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
LIBRARY SERVICES	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Expenditures	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Fund: 68 - PARK IMPACT FEES							
Revenues							
Dept: 000							
4256 IMPACT FEES - PARKS	180,000.00	180,000.00	132,550.74	7,524.60	0.00	47,449.26	73.6
4459 OTHER FED GRANTS	0.00	0.00	492,372.42	238,345.27	0.00	-492,372.42	0.0
4610 INTEREST EARNED	2,500.00	2,500.00	5,412.60	0.00	0.00	-2,912.60	216.5
4910 OPERATING TRANSFERS IN	0.00	0.00	357,675.00	0.00	0.00	-357,675.00	0.0
Dept: 000	182,500.00	182,500.00	988,010.76	245,869.87	0.00	-805,510.76	541.4
Revenues	182,500.00	182,500.00	988,010.76	245,869.87	0.00	-805,510.76	541.4
Expenditures							
Dept: 420 PARKS MAINTENANCE SERVICES							
5201 ADVERTISING (INCL LEGAL)	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
5210 CONTRACT SERVICE	20,000.00	20,000.00	785,150.64	208,540.02	0.00	-765,150.64	3925.8
5330 SPECIAL DEPARTMENTAL SUPPLIES	5,000.00	5,000.00	62.48	0.00	0.00	4,937.52	1.2
5430 IMPROVEMENTS OTHER THAN BLDGS	65,000.00	65,000.00	617,802.10	253,077.15	0.00	-552,802.10	950.5
5910 OPERATING TRANSFERS OUT	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.0

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 68 - PARK IMPACT FEES							
Expenditures							
PARKS MAINTENANCE SERVICES	133,000.00	133,000.00	1,403,015.22	461,617.17	0.00	-1,270,015.22	1,054.9
Expenditures	133,000.00	133,000.00	1,403,015.22	461,617.17	0.00	-1,270,015.22	1,054.9
Fund: 69 - CIRCULATION IMPACT FEES							
Revenues							
Dept: 000							
4257 IMPACT FEES-CIRCULATION	90,000.00	90,000.00	81,547.91	10,295.20	0.00	8,452.09	90.6
4610 INTEREST EARNED	200.00	200.00	1,058.04	0.00	0.00	-858.04	529.0
Dept: 000	90,200.00	90,200.00	82,605.95	10,295.20	0.00	7,594.05	91.6
Revenues	90,200.00	90,200.00	82,605.95	10,295.20	0.00	7,594.05	91.6
Expenditures							
Dept: 320 STREET MAINTENANCE							
5210 CONTRACT SERVICE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
STREET MAINTENANCE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Expenditures	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Fund: 81 - SB1 ROAD & REHABILITATION							
Revenues							
Dept: 000							
4459 OTHER FED GRANTS	312,186.00	312,186.00	218,824.35	32,992.05	0.00	93,361.65	70.1
4610 INTEREST EARNED	50.00	50.00	482.87	0.00	0.00	-432.87	965.7
Dept: 000	312,236.00	312,236.00	219,307.22	32,992.05	0.00	92,928.78	70.2
Revenues	312,236.00	312,236.00	219,307.22	32,992.05	0.00	92,928.78	70.2
Expenditures							
Dept: 320 STREET MAINTENANCE							
5210 CONTRACT SERVICE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	102,634.00	102,634.00	0.00	0.00	0.00	102,634.00	0.0
STREET MAINTENANCE	107,634.00	107,634.00	0.00	0.00	0.00	107,634.00	0.0
Expenditures	107,634.00	107,634.00	0.00	0.00	0.00	107,634.00	0.0
Fund: 83 - EDA							
Revenues							
Dept: 000							
4790 NOT OTHERWISE CLASSIFIED	1,600,000.00	1,600,000.00	0.00	0.00	0.00	1,600,000.00	0.0
Dept: 000	1,600,000.00	1,600,000.00	0.00	0.00	0.00	1,600,000.00	0.0
Revenues	1,600,000.00	1,600,000.00	0.00	0.00	0.00	1,600,000.00	0.0
Expenditures							
Dept: 320 STREET MAINTENANCE							
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,601,773.00	1,601,773.00	0.00	0.00	0.00	1,601,773.00	0.0
STREET MAINTENANCE	1,601,773.00	1,601,773.00	0.00	0.00	0.00	1,601,773.00	0.0
Dept: 510 WATER OPERATIONS							
5210 CONTRACT SERVICE	300,454.00	300,454.00	294.84	0.00	0.00	300,159.16	0.1
5305 POSTAGE/FREIGHT	0.00	0.00	3.05	0.00	0.00	-3.05	0.0
WATER OPERATIONS	300,454.00	300,454.00	297.89	0.00	0.00	300,156.11	0.1
Dept: 520 WASTEWATER OPERATIONS							

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 83 - EDA							
Expenditures							
Dept: 520 WASTEWATER OPERATIONS							
5210 CONTRACT SERVICE	300,454.00	300,454.00	294.84	0.00	0.00	300,159.16	0.1
5305 POSTAGE/FREIGHT	0.00	0.00	3.04	0.00	0.00	-3.04	0.0
WASTEWATER OPERATIONS	300,454.00	300,454.00	297.88	0.00	0.00	300,156.12	0.1
Expenditures	2,202,681.00	2,202,681.00	595.77	0.00	0.00	2,202,085.23	0.0
Fund: 94 - SUCCESSOR AGENCY FUND							
Revenues							
Dept: 000							
4110 PROPERTY TAXES - SECURED	1,955,878.00	1,955,878.00	864,974.23	0.00	0.00	1,090,903.77	44.2
4610 INTEREST EARNED	500.00	500.00	2,664.26	0.00	0.00	-2,164.26	532.9
Dept: 000	1,956,378.00	1,956,378.00	867,638.49	0.00	0.00	1,088,739.51	44.3
Revenues	1,956,378.00	1,956,378.00	867,638.49	0.00	0.00	1,088,739.51	44.3
Expenditures							
Dept: 904 SUCCESSOR AGENCY							
5210 CONTRACT SERVICE	286,084.00	286,084.00	0.00	0.00	0.00	286,084.00	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	108,590.00	0.00	0.00	-108,590.00	0.0
5520 DEBT SERVICE	1,419,794.00	1,419,794.00	1,088,443.61	0.00	0.00	331,350.39	76.7
5521 TRUSTEE FEES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
5910 OPERATING TRANSFERS OUT	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	0.0
SUCCESSOR AGENCY	1,959,878.00	1,959,878.00	1,197,033.61	0.00	0.00	762,844.39	61.1
Expenditures	1,959,878.00	1,959,878.00	1,197,033.61	0.00	0.00	762,844.39	61.1
Fund: 95 - SUCCESSOR RDA HOUSING FUND							
Revenues							
Dept: 000							
4610 INTEREST EARNED	2,000.00	2,000.00	1,410.09	11.98	0.00	589.91	70.5
4620 RENTS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
Dept: 000	12,000.00	12,000.00	1,410.09	11.98	0.00	10,589.91	11.8
Revenues	12,000.00	12,000.00	1,410.09	11.98	0.00	10,589.91	11.8
Expenditures							
Dept: 905 LOW TO MODERATE HOUSING FUND							
5103 OVERTIME	0.00	0.00	94.89	0.00	0.00	-94.89	0.0
5112 FICA	0.00	0.00	14.66	0.00	0.00	-14.66	0.0
5241 MAINTENANCE OF EQUIPMENT	10,000.00	10,000.00	8,205.43	0.00	0.00	1,794.57	82.1
5303 BANK CHARGES	0.00	0.00	96.48	0.00	0.00	-96.48	0.0
5305 POSTAGE/FREIGHT	0.00	0.00	7.65	0.00	0.00	-7.65	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	1,308,699.00	1,308,699.00	210,630.23	86,263.59	0.00	1,098,068.77	16.1
5910 OPERATING TRANSFERS OUT	0.00	0.00	430,744.90	0.00	0.00	-430,744.90	0.0
LOW TO MODERATE HOUSING FUND	1,318,699.00	1,318,699.00	649,794.24	86,263.59	0.00	668,904.76	49.3
Expenditures	1,318,699.00	1,318,699.00	649,794.24	86,263.59	0.00	668,904.76	49.3
Fund: 96 - SUCCESSOR RDA PROJECT FUND							
Revenues							
Dept: 000							
4610 INTEREST EARNED	100.00	100.00	0.00	0.00	0.00	100.00	0.0
Dept: 000	100.00	100.00	0.00	0.00	0.00	100.00	0.0

For the Period: 7/1/2018 to 2/28/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 96 - SUCCESSOR RDA PROJECT FUND							
Revenues	100.00	100.00	0.00	0.00	0.00	100.00	0.0
Expenditures							
Dept 906 REDEVELOPMENT PROJECT FUND							
5330 SPECIAL DEPARTMENTAL SUPPLIES	122,689.00	122,689.00	0.00	0.00	0.00	122,689.00	0.0
REDEVELOPMENT PROJECT FUND	122,689.00	122,689.00	0.00	0.00	0.00	122,689.00	0.0
Expenditures	122,689.00	122,689.00	0.00	0.00	0.00	122,689.00	0.0
Fund: 98 - SUCCESSOR RDA DEBT SERVIC							
Revenues							
Dept 000							
4610 INTEREST EARNED	0.00	0.00	322.34	0.00	0.00	-322.34	0.0
Dept 000	0.00	0.00	322.34	0.00	0.00	-322.34	0.0
Revenues	0.00	0.00	322.34	0.00	0.00	-322.34	0.0
Grand Total Net Effect:	-6,635,968.00	-6,636,103.00	1,175,778.91	199,802.86	42.54	-7,811,839.37	

D-3

City of Imperial

March 28, 2019

Scott Faulk
Transportation Industry Analyst
U.S. Department of Transportation
Office of Aviation Analysis
EAS & Domestic Analysis Division

RE: Essential Air Service Program for Imperial County Airport.

As the mayor of the City of Imperial, I respectfully request your assistance and support for Imperial County Airport's (IPL) continued participation in the Department of Transportation's Essential Air Service (EAS) program.

On February 12, 2019 Southern Airways announced the completion of the acquisition of Mokulele Airlines. It is the request of the City Council of the City of Imperial that the Department of Transportation not put out a new bid for Essential Air Service providers. We believe that Southern Airways will be able to maintain continuity of service for IPL passengers.

Southern Airways began in 2013 by offering flights from Memphis, Tenn. to Destin, Fla. using a total of four pilots and three aircraft. In 2015, Southern acquired Executive Express Aviation, the Illinois-based charter company that was previously contracted to operate Southern's flight schedule. In February 2016, Southern acquired Sun Air Express, a commuter airline operating Essential Air Service (EAS) contracts in the mid-Atlantic. Today, Southern still operates routes in those original Sun Air-served Pennsylvania and Maryland communities, plus three additional cities in the mid-Atlantic, along with three EAS cities in Arkansas. In November 2018, Southern launched service between Palm Beach, Tampa, and Key West, replacing routes abandoned by Silver Airways.

Commercial service to the airport is a critical component in the future economic growth of Imperial Valley. We accept Southern Airways as the regional EAS provider and appreciate your consideration to maintain operations without further disruption.

Sincerely,

Robert Amparano
Mayor of the City of Imperial

cc: Darrell Pechtl, Mayor Pro Tem
Geoff Dale, Councilmember
Karin Eugenio, Councilmember
James Tucker, Councilmember

E-1

Agenda Item No. ______

DATE SUBMITTED	March 27, 2019	COUNCIL ACTION	(x)
SUBMITTED BY	Finance Manager	PUBLIC HEARING REQUIRED	( )
DATE ACTION REQUIRED	April 3, 2019	RESOLUTION	(x)
		ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	( )

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: **DISCUSSION/ACTION – AUTHORIZATION TO SUBMIT APPLICATION TO IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC FOR TRANSIT PROGRAM FUNDS).**

1. APPROVAL OF RES NO. 2019- 9, APPROVING THE APPLICATION FOR BICYCLE/PEDESTRIAN FUNDS.
2. APPROVAL OF RES NO. 2019-10 APPROVING THE APPLICATION FOR BUS BENCHES/SHELTERS FUNDS.

DEPARTMENTINVOLVED: **CITY MANAGER / FINANCE DEPARTMENT**

BACKGROUND/SUMMARY:

The City of Imperial is eligible for annual funds through Imperial County Transportation Commission (ICTC) for bicycle/pedestrian and bus benches/shelter projects. In order to obtain the City's allocation of these funds, City is required to adopt resolutions making each request. Presented for Council review and consideration are the resolutions for the allocation of those funds.

Allocation of Funds for the City of Imperial:
Bicycle/Pedestrian $21,603.00
Bus Benches/Shelters $7,982.00

FISCAL IMPACT: None

F.O. INITIALS______

STAFF RECOMMENDATION:
Council approval of the two resolutions as presented.

MANAGER'S RECOMMENDATION:

MANAGER'S INITIALS______

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ( ) REJECTED ( )
DISAPPROVED ( ) DEFERRED ( )

REFERRED TO:

RESOLUTION NO. 2019-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA APPROVING THE APPLICATION FOR BICYCLE AND/OR PEDESTRIAN FUNDS UNDER THE TRANSPORTATION DEVELOPMENT ACT AND APPROVING THE ADOPTING OF ITS BICYCLE AND/OR PEDESTRIAN PLAN

WHEREAS, The Transportation Development Act provides that 2 percent of each county's total Local Transportation Fund be annually set aside and used to fund the development of bicycle and pedestrian facilities; and

WHEREAS, the City of Imperial has planned a bikeway system in conformance with specification of Caltrans' *Planning and Design Criteria for Bikeways in California,* and the Regional Transportation Plan; and

WHEREAS, the City of Imperial desires to construct this project within their city using the funds available under the Transportation Development Act.

NOW, THEREFORE, the City Council of the City of Imperial does resolve as follows:

1. To authorize the City Manager as the City's authorized signature and designated contact person;
2. To apply for funds available to the City of $21,603. Allocated for Bikeways and Pedestrian facilities.

PASSED AND ADOPTED this 3rd day of April 2019.

P. Robert Amparano, Mayor

ATTEST:

Debra Jackson, City Clerk

ICTC LTF TDA Article 3 Bikes and Pedestrian Funding
FY 2018-19 Distribution

Agency	$10 K Minimum	Population	Population % of Total	Population Minimum	Total Allocation
Brawley	$10,000	27,243	14.99%	$16,343	**$26,343**
Calexico	$10,000	41,099	22.62%	$24,655	**$34,655**
Calipatria	$10,000	3,744	2.06%	$2,246	**$12,246**
El Centro	$10,000	45,499	25.04%	$27,295	**$37,295**
Holtville	$10,000	6,501	3.58%	$3,900	**$13,900**
Imperial	$10,000	19,341	10.64%	$11,603	**$21,603**
Westmorland	$10,000	2,325	1.28%	$1,395	**$11,395**
County	$10,000	35,946	19.78%	$21,564	**$31,563**
	$80,000	181,698	100.00%	$109,000	**$189,000**

T:\Projects\BIKES\TDA art 3\1819\Master List Art 3 FY 2018-19

RESOLUTION NO. 2019-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA APPROVING THE ARTICLE 8 APPLICATION FOR BUS BENCHES/SHELTERS PURPOSES UNDER THE TRANSPORTATION DEVELOPMENT ACT (SB 325), PUC 99400

WHEREAS, The Transportation Development Act (SB 325) provides that each Transportation Planning Agency may allocate funds to specific transit purposes; and

WHEREAS, the City of Imperial has recognized the need for Bus Benches/Shelters.

NOW, THEREFORE, the City Council of the City of Imperial does resolve as follows:

1. To authorize the City Manager as the City's authorized signature and designated contact person;
2. To apply for funds available to the City of Imperial allocated for Bus Benches/Shelters in the amount of $7,982.

PASSED AND ADOPTED this 4th day of April 2019.

P. Robert Amparano, Mayor

ATTEST:

Debra Jackson, City Clerk

FY 2018-19 TDA / LTF DISTRIBUTION TABLE

Department of Finance Population as of : May18 http://www.dof.ca.gov/research/demographic/reports/estimates/e-5/2011-20/view.php

1	2 Agency	3 Population Total	4 2019 Allocation	5 Prior Year	6 Grand Total	7 Population % to Total	8 Art 8e benches shelters	9 Totals
A	Revenue		$ 6,300,000	$ -	$ 6,300,000			
B	CWTS- IVT		$ 1,278,002	$ -	$ 1,278,002			
C	CWTS - Blue/Green		$ 328,049	$ -	$ 328,049			
D	CWTS - Gold		$ 127,736	$ -	$ 127,736			
E	ADA Para		$ -	$ -	$ -			
F	CWTS - Yuma		$ 138,717	$ -	$ 138,717			
G	IVT MedTrans		$ -	$ -	$ -			
H	CWTS - IVT Ride		$ 734,791	$ -	$ 734,791			
I	CWTS -IVT Ride EC		$ 593,081	$ -	$ 593,081			
J	ADA Vans (3)		$ 236,026	$ -	$ 236,026			
K	Rio Vista Bus Stops & Shelter		$ 180,000	$ -	$ 180,000			
L	EC Tmnl maint		$ 45,000	$ -	$ 45,000			
M	Bra Trmnl maint		$ 50,000	$ -	$ 50,000			
N	CA Tmnl maint		$ 25,000	$ -	$ 25,000			
O	EC Reg maint		$ 25,000	$ -	$ 25,000			
P	Wntrhvn bus stp		$ 35,000	$ -	$ 35,000			
Q	ICTC Transit Admin		$ 841,502	$ -	$ 841,502			
R	ICTC Transit Plan		$ 375,747	$ -	$ 375,747			
S	ICTC Transp Plan		$ 91,286	$ -	$ 91,286			
T	Bikes/Peds 3%		$ 189,000	$ -	$ 189,000			
U	capital outlay - veh		$ 931,063	$ -	$ 931,063			
V	op reserve		$ -	$ -	$ -			
W	Remainder Totals		$ 75,000	$ -	$ 75,000		Art 8e	Total
X	Brawley	27,243	$ 11,245	$ -	$ 11,245	15.0%	$ 11,245	$ 11,245
Y	Calexico	41,099	$ 16,965	$ -	$ 16,965	22.6%	$ 16,965	$ 16,965
Z	Calipatria	3,744	$ 1,545	$ -	$ 1,545	2.1%	$ 1,545	$ 1,545
AA	El Centro	45,499	$ 18,781	$ -	$ 18,781	25.0%	$ 18,781	$ 18,781
BB	Holtville	6,501	$ 2,683	$ -	$ 2,683	3.6%	$ 2,683	$ 2,683
CC	Imperial	19,341	$ 7,983	$ -	$ 7,983	10.6%	$ 7,982	$ 7,982
DD	Westmorland	2,325	$ 960	$ -	$ 960	1.3%	$ 960	$ 960
EE	County	35,946	$ 14,838	$ -	$ 14,838	19.8%	$ 14,838	$ 14,838
FF	Totals	181,698	$ 75,000	$ -	$ 75,000	100%	$ 75,000	$ 75,000

Agenda Item No. E-2

DATE SUBMITTED	03/27/2019	COUNCIL ACTION	(X)
SUBMITTED BY	COMMUNITY DEVELOPMENT DIRECTOR MORA	PUBLIC HEARING REQUIRED	( )
		RESOLUTION	( )
DATE ACTION REQUIRED	04/3/2019	ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

APPROVAL OF THE INSTALLATION OF "PEDESTRIAN CROSSING" AT THE INTERSECTION OF BARIONI BOULEVARD AND L STREET.

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

With the upcoming Imperial Transit Park being fully operational, the City has been in communication with the Imperial Irrigation District (IID) to find a solution with issues related to pedestrian safety at the intersection of Barioni Boulevard and L Street. Creating a safe pedestrian crosswalk is a priority to the City and the IID. In the interest of both parties, IID is willing to share costs with the construction of a pedestrian crossing. See attached letter from IID, Exhibit A.

FISCAL IMPACT: $2,754.40 - Labor (Public Services) $11,000 – Materials & Equipment (IID)	ADMIN SERVICES SIGN INITIALS
STAFF RECOMMENDATION: Approve the installation of "pedestrian crossing" at the intersection of Barioni Boulevard and L Street.	DEPT. INITIALS OM
MANAGER'S RECOMMENDATION:	CITY MANAGER's INITIALS

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ( ) REJECTED ( )
DISAPPROVED ( ) DEFERRED ( )

REFERRED TO:

EXHIBIT 'A'

IID

A century of service.

www.iid.com

March 21, 2019

City Manager Stefan T. Chatwin and Imperial City Council
420 South Imperial Avenue
Imperial, California 92251

Re: Cooperation in pedestrian safety project concerning Imperial Transit Station

Dear Mr. Chatwin and Members of the Imperial City Council:

As you know, Imperial Irrigation District has been in discussions with the City of Imperial to find a working solution to the issues concerning pedestrian safety for those people who would cross Barioni Boulevard near city's new transit station, which is soon expected to be operational.

We agree that it is in the best interest of both agencies to be good neighbors and put public safety first. Therefore, IID is willing to share costs in the effort that would help provide safe pedestrian crossing at Barioni Boulevard and L Street in Imperial. Specifically, IID's participation in this project is limited to the contribution of $11,000.00 toward your construction of a safe crosswalk. These funds would be used for the purchase and use of materials by you when you construct the crosswalk. The IID's commitment to pay these funds should not be construed to create a partnership or joint venture as it is solely within your discretion as to the appropriate specifications for the safety project.

As this is a busy intersection already, residents using the transit station and/or visiting IID's pay station or headquarters will benefit from the creation of this safety project.

We know that you will consider IID's financial participation as a demonstration of good faith and concern for those who use our public streets.

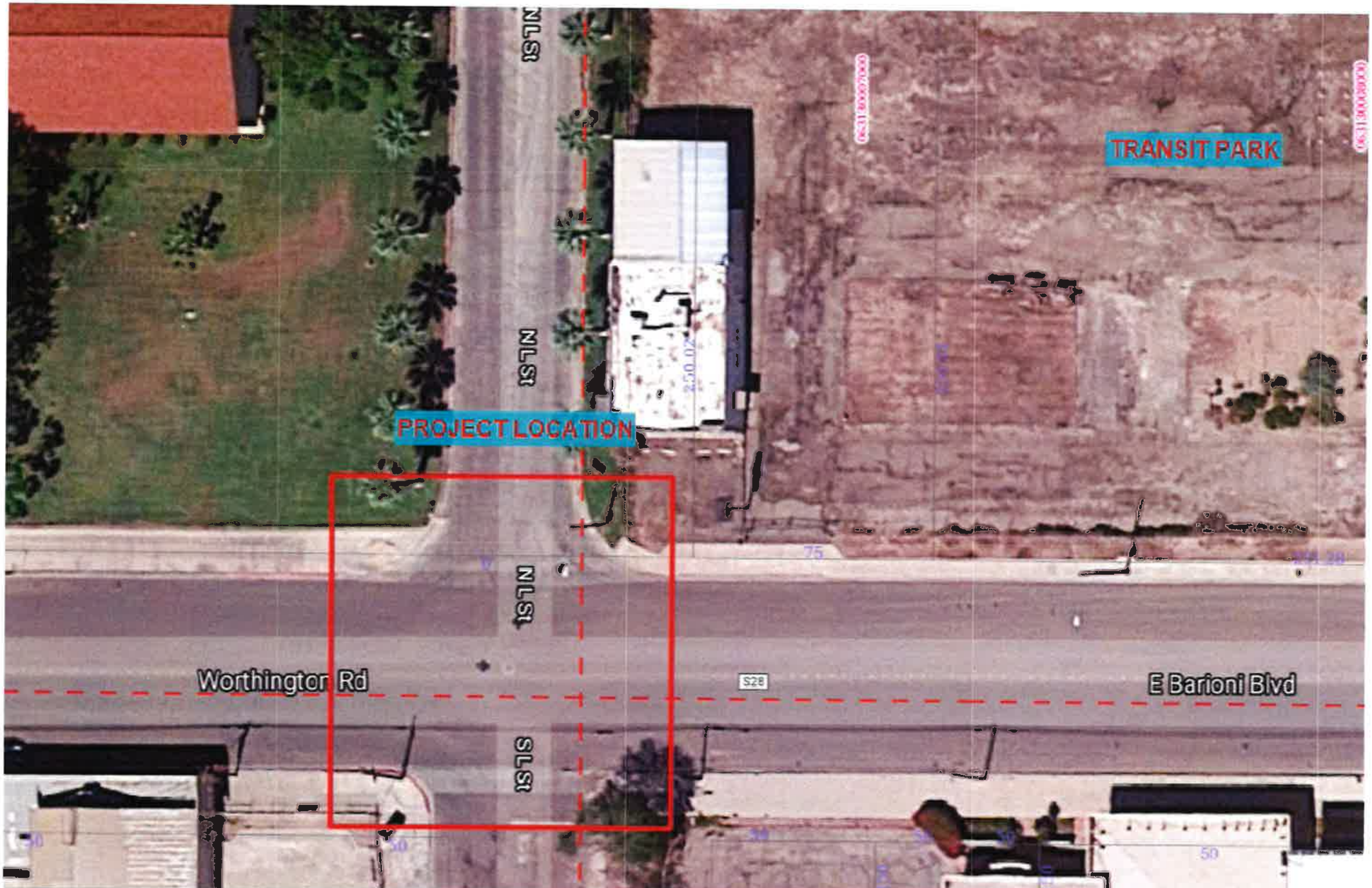
Sincerely,

Sergio Quiroz
Assistant General Manager, Imperial Irrigation District

CITY OF IMPERIAL
COST ESTIMATE
FOR
PEDESTRIAN CROSSING AT BARIONI BOULEVARD
Rectangular Rapid Flash Beacon (RRFB) System

Item No.	Description	Units	Estimate Quantity	Unit Price	Amount
1.	RRFB Assembly with Universal Mounting Kit, RRFB - Amber Light Bar, Current Controlled.	EA	4	$ 444.96	$ 1,779.84
2.	Controller, 12V, Sunsaver, 136921, Radio.	EA	2	$ 1,868.4	$ 3,736.80
3.	Push Button Bulldog Add-On Kit w 9"x12" Frame.	EA	2	$ 262.44	$ 524.88
4.	Push Button Yellow sign (Optional)	EA	2	$ 16.20	$ 32.40
5.	R10-25,9"x12"x.080 EGP,Push Button to turn on warning lights with hand symbol.	EA	2	$ 11.88	$ 23.76
6.	W11-2,36"x36"x.080 DG3 FYG,Pedestrian Crossing (Symbol) Fed Spec, Fluorescent Yellow Green Sign.	EA	4	$ 113.40	$ 226.80
7.	W16-7PL,24"x12" DG3 FYG,Down Diagonal Left Arrow	EA	2	$ 32.40	$ 64.80
8.	W16-7PR,24"x12" DG3 FYG,Down Diagonal Right Arrow	EA	2	$ 32.40	$ 64.80
9.	Pole Package, 15', 4.5" OD, 18" J-Bolts Includes: Pole Base, J-Bolts, Standard Aluminum Pole,15' Schedule 40 Base, Aluminum Square Pedestal, No Paint.	EA	2	$ 595.08	$ 1,190.16
10.	Type III Traffic Marking Yellow Paint, Liquid Thermoplastic. 5 Gal.	EA	1	$ 179	$ 179
11.	Swarco Premium Glass Beads. 1 Bulk.	EA	1	$ 44	$ 44
12.	24" x 24" x 36" Concrete Footing with 18" x 18" Round Concrete Base.	EA	2	$ 1,300	$ 2,600
13.	Freight.	EA	1	$ 540	$ 540
	TOTAL				$ 11,007.24

Default Title



1" = 47 ft	Sub Title	03/27/2019		

This map may represents a visual display of related geographic information Data provided hereon is not guarantee of acutual field conditions To be sure of complete accuracy please contact the responsible staff for most up to date information.

Agenda Item No. E-3

DATE SUBMITTED	03/27/2019	COUNCIL ACTION	(X)
SUBMITTED BY	COMMUNITY DEVELOPMENT DIRECTOR MORA	PUBLIC HEARING REQUIRED	( )
		RESOLUTION	( )
DATE ACTION REQUIRED	04/3/2019	ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	(✓)

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:
SIDEWALK & ADA RAMPS AT 7TH AND K STREET INTERSECTION

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

On March 12, 2019, the City of Imperial received two (2) bid proposals for the Sidewalk & ADA Ramps at 7th and K Street Intersection project: A&N Quality Builders - $79,618.00 and Granite Construction - $107,578.00. Bids submitted were too high compared with the Engineer's cost estimate generated by City staff, therefore city staff is recommending all bids be rejected.

FISCAL IMPACT:	ADMIN SERVICES SIGN INITIALS
STAFF RECOMMENDATION: Staff recommends rejecting all bids.	DEPT. INITIALS OM
MANAGER'S RECOMMENDATION:	CITY MANAGER's INITIALS

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ( ) DISAPPROVED ( )
REJECTED ( ) DEFERRED ( )

REFERRED TO:

BID Opening Act

BID NO. 2019-01

SIDEWALK AND ADA RAMPS AT 7TH & K STREET INTERSECTION

Bids received by: DEBRA JACKSON

Were opened at 3:03 PM on MARCH 12, 2019

By: DEBRA JACKSON

Witnessed by: Signature

ARMANDO AGUILAR

Jesús Villegas

COMPANY	BID AMOUNT	BID BOND
A & N QUALITY BUILDERS	77,618.00	✓
GRANITE CONSTRUCTION	107,578.00	✓

BIDS WERE GIVEN TO ______________________ FOR STUDY AND RECOMMENDATION TO CITY COUNCIL.

DEBRA JACKSON
CITY CLERK

3/12/19
DATE

Agenda Item No. E-4

DATE SUBMITTED	03/27/19	COUNCIL ACTION	(X)
SUBMITTED BY	Community Services Department - Haller	PUBLIC HEARING REQUIRED	( )
		RESOLUTION	( )
DATE ACTION REQUIRED	04/03/19	ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	( )

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

CONSIDERATION TO REVISE IMPERIAL LITTLE LEAGUE'S HOURS OF USE OF THE JOSHUA TREE BASEBALL PARK

DEPARTMENT INVOLVED: COMMUNITY SERVICES DEPARTMENT

BACKGROUND/SUMMARY:

City Council approved a facility use agreement with Imperial Little League for its 2019 baseball season on February 6, 2019. The agreement does not specify the hours of use however the required reservation application submitted by the league for use of Joshua Tree field reflects Monday through Friday with lighting until 8:30 p.m. The reason for the limited time at Joshua Tree Park is due to resident complaints about excessive lighting at the retention basin and baseball field at Joshua Tree Park.

The Imperial Little League has set their game schedule and has requested to extend the lighting until 10:00 p.m. for their home games at the Joshua Tree Park baseball field. Eight games are scheduled to be held at Joshua Tree Park from March 28th through May 16th. Additional games may be added after May 16th due to the Tournament of Champions (TOC) and All-Star games for Juniors at this field.

Please see attached documents for additional information.

FISCAL IMPACT:

Not to exceed $15,000.00 for the full season for lighting of all baseball fields.

FINANCE INITIALS

STAFF RECOMMENDATION:

Staff requests Council's direction for the Imperial Little League's request to extend the hours of the sports field lighting until 10:00 p.m. for their remaining seven home games and additional TOC and All-Star games to be played for Juniors at Joshua Tree Baseball Park.

DEPT. INITIALS

MANAGER'S RECOMMENDATION:

CITY MANAGER's INITIALS

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ( ) REJECTED ( )
DISAPPROVED ( ) DEFERRED ( )

REFERRED TO:

Order	Round	Away Team	Home Team	Date	Start Time	End Time	Location	Field	Umpires
1	1	Imperial Braves	Brawley 1	03/19/2019	18:30	20:30	Brawley Little League	Wiest Field	
2	1	Brawley 2	Holtville 1	03/19/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
3	1	El Centro	Sunbeam 2	03/19/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	
4	1	Calexico 2	Sunbeam 1	03/20/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	
5	1	Calexico 1	Holtville 2	03/20/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
6	2	Brawley 1	Brawley 2	03/22/2019	18:30	20:30	Brawley Little League	Wiest Field	
7	2	Calexico 1	Imperial Braves	03/22/2019	18:30	20:30	Junior's Field-Joshua Tree Park	Joshua Tree Park Juniors Field	Mike Carr
8	2	Calexico 2	Holtville 1	03/22/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
9	2	Holtville 2	El Centro	03/22/2019	18:30	20:30	El Centro- Stark Field	Stark Field	
10	2	Sunbeam 2	Sunbeam 1	03/22/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	
11	3	Brawley 1	Calexico 2	03/25/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
12	3	Calexico 1	Holtville 2	03/25/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
13	3	Imperial Braves	El Centro	03/25/2019	18:30	20:30	El Centro- Stark Field	Stark Field	
14	3	Brawley 1	Calexico 1	03/26/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
15	3	Sunbeam 1	Holtville 2	03/26/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
16	4	Brawley 1	Calexico 2	03/28/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
17	4	Calexico 1	El Centro	03/28/2019	18:30	20:30	El Centro- Stark Field	Stark Field	
18	4	Brawley 2	Sunbeam 2	03/28/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	
19	4	Sunbeam 1	Imperial Braves	03/28/2019	18:30	20:30	Junior's Field-Joshua Tree Park	Joshua Tree Park Juniors Field	
20	4	Holtville 1	Holtville 2	03/28/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
21	5	Calexico 1	Sunbeam 2	04/01/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	
22	5	Holtville 2	Brawley 2	04/01/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
23	5	Calexico 1	Sunbeam 1	04/02/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	
24	5	El Centro	Brawley 1	04/02/2019	18:30	20:30	Brawley Little League	Wiest Field	
25	5	Imperial Braves	Holtville 1	04/02/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
26	6	Sunbeam 2	Brawley 1	04/04/2019	18:30	20:30	Brawley Little League	Wiest Field	
27	6	El Centro	Sunbeam 1	04/04/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	
28	6	Holtville 2	Calexico 2	04/04/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
29	6	Calexico 1	Holtville 1	04/04/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
30	6	Brawley 2	Imperial Braves	04/04/2019	18:30	20:30	Junior's Field-Joshua Tree Park	Joshua Tree Park Juniors Field	
31	7	Sunbeam 1	Brawley 1	04/09/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	
32	7	El Centro	Holtville 1	04/09/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
33	7	Calexico 1	Brawley 2	04/09/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
34	7	Holtville 2	Sunbeam 2	04/10/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	
35	7	Imperial Braves	Calexico 2	04/10/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
36	8	Sunbeam 1	Holtville 1	04/11/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
37	8	Holtville 2	Imperial Braves	04/12/2019	18:30	20:30	Junior's Field-Joshua Tree Park	Joshua Tree Park Juniors Field	
38	8	Brawley 2	Sunbeam 1	04/12/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	
39	8	Sunbeam 2	Calexico 1	04/12/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
40	8	Calexico 2	El Centro	04/12/2019	18:30	20:30	El Centro- Stark Field	Stark Field	
41	9	Holtville 1	Brawley 1	04/15/2019	18:30	20:30	Brawley Little League	Wiest Field	
42	9	Holtville 2	Imperial Braves	04/15/2019	18:30	20:30	Junior's Field-Joshua Tree Park	Joshua Tree Park Juniors Field	
43	9	Brawley 2	Sunbeam 1	04/15/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	
44	9	Sunbeam 2	Calexico 1	04/15/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
45	9	Calexico 2	El Centro	04/15/2019	18:30	20:30	El Centro- Stark Field	Stark Field	
46	10	Sunbeam 1	Calexico 2	04/17/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
47	10	Holtville 1	Brawley 2	04/18/2019	18:30	20:30	Brawley Little League	Wiest Field	
48	10	Brawley 1	Imperial Braves	04/18/2019	18:30	20:30	Junior's Field-Joshua Tree Park	Joshua Tree Park Juniors Field	
49	10	Holtville 2	Calexico 1	04/18/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
50	10	Sunbeam 2	El Centro	04/18/2019	18:30	20:30	El Centro- Stark Field	Stark Field	
51	11	Holtville 1	Calexico 2	04/29/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
52	11	Imperial Braves	Calexico 1	04/30/2019	18:30	20:30	Calexico - Rodriguez Park	Rodriguez Field - Juniors	
53	11	El Centro	Holtville 2	04/30/2019	18:30	20:30	Samaha Park-Holtville	Samaha Field	
54	11	Sunbeam 2	Sunbeam 1	04/30/2019	18:30	20:30	Sunbeam Juniors Field	Juniors Field	

[1] The Imperial Little Legue President identified May 3, May 10 and May 16 as home games as well

City of Imperial
Department of Parks & Recreation
400 S. Imperial Ave., Imperial 760-355-3316
PARK AMENITIES RESERVATION APPLICATION

Parks Make Life Better!

APPLICANT INFORMATION:

Last Name: Vasquez First Name: Jennifer
Address: 617 Sheffield Dr City/Zip Code: Imperial CA 92251
Home Phone: ______ Cell Phone: 760-455-7960 Work Phone: ______
Organization Name (if applicable): Imperial Little League
Organization Address: P.O. Box 645 Imperial CA 92251

RESERVATION INFORMATION: Monday – Friday

Activity Date(s): Jan 1 2019 – July 31, 2019 ☐ 9:00 am - 12:00 pm ☐ 12:30 pm - 3:30 pm ☒ 4:00 pm - ~~7:00 pm~~ ~~9:00pm~~ 8:30pm

Set up and clean up times must be included in reservation. (Not to exceed 3 hours)

Jan 15, 2019 – Feb 28, 19
Tue, Wed, Thursday
5pm - 8pm

TYPE OF ACTIVITY:

☒ Athletic Practice ☐ Athletic Game ☐ Birthday Party ☐ Company Picnic
☐ Reunion ☐ Tournament ☐ Other ______

Estimated total attendance (including adults and children): 20 Age Range of Children: 10 – 14

REQUESTED PARK LOCATION:

☐ Aviation Park (Boley Field & Sky Harbor) ☐ Eager Park (10th & G) ☐ Evans Park (5th & M)
☒ Joshua Tree Park (Joshua & Morning Glory) ☐ Irving Park (14th Street) ☐ Freddie White Park (4th & F)
☐ Sunset Park (Sunset & Rodeo) ☐ Paseo Del Sol Park (San Felipe & Cabo San Lucas)
☐ *Victoria Park (Sampson & Cedro) ☐ *Sky Ranch Park (Sandalwood Glen Ave. & Boley Field)
☐ *Savanna Ranch Park (Saguaro & Jade Tree)

* No Public Restrooms on Site

REQUESTED PARK AMENITIES:

☒ Athletic Field ☐ Gazebo ☐ Lights ☐ Eager Gazebo by Playground ☐ Eager Gazebo by Splash Pad

Acceptance of Responsibility, Release, and Liability

I (We) assume full responsibility for any damages to the City of Imperial equipment and/or property that occur as a result of the requested use. Furthermore, I (We) understand that the City of Imperial, its staff, and members of the Parks and Recreation Committee, will not be held liable for any injury or damage which may occur to me, my guest, and/or members of the above -named organization and our property during our requested use of the facility. All applicants must provide a Certificate of Insurance, naming the City of Imperial, its agents, servants and employees as additional insured, evidencing the following:

Individuals: Personal liability/home owners insurance with per occurrence and aggregate limits of not less than $300,000.00.
Groups: Commercial general liability insurance with per occurrence and aggregate limits of not less than $1,000,000.00

Note: The Parks are now under video surveillance.

Signature of Applicant [signature] Date 1/15/19

(034) USAGE-NON-REFUNDABLE		(05) DEPOSIT		APPROVED BY:		RECEIPT:	
☐ GAZEBO	$____	☐ CLEANING	$____	☐ DIRECTOR	____	☐ CASH	$____
☐ CLUB FEES	$____	☐ KEY	$____	☐ COORDINATOR	____	☐ CHECK	#____
☐ POWER	$____			☐ PROOF OF RESIDENCY	____	☐ CREDIT/DEBIT	$____
☐ WATER	$____					☐ CHECK DEPOSIT	#____

COMMENTS: ______ RECEIPT: ______

For assistance regarding issues on the day of your reservation, please contact the City of Imperial Police Department Direct Line at 355-1158. Emergencies call 911.

CITY OF IMPERIAL

FACILITY USE AGREEMENT FOR IMPERIAL LITTLE LEAGUE

THIS AGREEMENT, made and entered into this 6th day of February, 2019, by and between the City of Imperial, a municipal corporation duly organized and existing under the laws of the State of California (hereinafter referred to as "AGENCY" and Imperial Little League, (hereinafter referred to as "ORGANIZATION").

RECITALS:

A. It Is the AGENCY's desire to serve the public interest of the community by facilitating a program of organized youth sports; and

B. ORGANIZATION has been duly chartered for the 2019 Little League season by Little League International. The goal and purpose of the ORGANIZATION is to provide a Little League season in accordance with the terms of its charter.

C. In consideration of the mutual covenants and conditions contained herein, the parties do hereby agree as follows:

I. TERM OF AGREEMENT

The AGENCY grants ORGANIZATION the right to use CA Irving Park, Evans Park, Freddie White Park, and Joshua Park (hereinafter "Subject Facility"), for a period of time, commencing February 7th, 2019 and terminating July 31, 2019.

II. USE OF FACILITY

The ORGANZATION shall have the non-exclusive right to use the Subject Facility. ORGANIZATION's right to use the Subject Facility will begin on the above stated date and upon submission of the following to the Agency:

A. Facility Use Form.

B. Complete list of names, addresses and telephone numbers of the current Board of Directors or other responsible persons of the ORGANIZATION.

C. 501(c)(3) designation from the IRS or a nonprofit designation from the California Franchise Tax Board and/or the California Secretary of State.

D. Master calendar of events.

E. One copy of the Certificate of Insurance listing the AGENCY as an additional insured and a copy of all applicable endorsements.

The above requested documents must be submitted at least two weeks prior to use. If the documents are not submitted, the AGENCY may withhold use of the Subject Facility.

III. RESPONSIBILITY FOR ACTIVITIES

The ORGANIZATION shall provide the personnel necessary to supervise and conduct the activities as set forth in this Agreement at the Subject Facility, and shall furnish and supply any and all equipment and material, which may be necessary for such activities conducted at the Subject Facility. Athletic Field Lining and Marking - Permanent marking of athletic fields must be done with prior written approval of the AGENCY. Any user failing to comply with established guidelines and notification is subject to invoicing for all damages occurring to fields and termination of this Agreement.

IV. RESPONSIBILITY FOR SAID LEAGUES

A. ORGANIZATION agrees to observe all rules and regulations as set forth in this Agreement.

B. Modifications to Park Fields and Facilities - The removal, alteration, painting or addition to any facility or grounds, and construction of any kind to existing structures must be approved by AGENCY. This will include any proposed changes altering design or appearance of the existing landscape of demised premises. No trees, shrubs, or ground covers shall be planted, trimmed or removed without written consent from the AGENCY. Any requests to modify or improve park fields and facilities shall be submitted for approval to the Community Services Department, at least sixty (60) days prior to the date of any proposed changes.

C. ORGANIZATION agrees to erect no fences or advertising matter of any kind on AGENCY grounds without prior approval by the Community Services Department (or applicable department).

D. Closure of Fields - Fields may be scheduled for closure and rehabilitation to allow for recovery due to heavy usage. The dates and times of closure to be determined by the Community Services Departments.

E. There will be no use of AGENCY athletic fields when facilities are unplayable due to rain or other conditions. Any user failing to comply with a decision to postpone use is subject to invoicing for all damages occurring to the field and termination of this Agreement and the ability to use the Subject Facility.

F. NO altering of sprinklers without authorization.

G. Any damages to the Subject Facility or appurtenant AGENCY facilities caused by ORGANIZATION or its use of the Subject Facility, will be the ORGANIZATION's responsibility to replace or repair. In the event ORGANIZATION fails or refuses to replace or repair damage, AGENCY may cause such replacement and/or repair to be undertaken and ORGANIZATION agrees to reimburse AGENCY for the costs incurred to do so.

H. All locks must be standard agency locks and must not be replaced by any other lock.

I. All leagues are responsible for cleaning areas used, including daily trash produced by league or ORGANIZATION.

J. Leagues are responsible for controlling their players and parents while using the Subject Facility.

K. Any violation of this Agreement by ORGANIZATION and/or any league run by ORGANIZATION using the Subject Facility shall lose their privilege and use of the Subject Facility.

V. <u>LEGAL RESPONSIBILITIES</u>

The ORGANIZATION shall keep itself informed of Agency, State and Federal Laws, ordinances and regulations, which in any manner affect the performance of its activities pursuant to this Agreement. The ORGANIZATION shall at all times observe and comply with all such laws, ordinances and regulations. Neither the AGENCY, nor its officers, volunteers, attorneys, agents or employees shall be liable at law or in equity as a result of the ORGANIZATION's failure to comply with this section.

VI. <u>USE OF PREMISES</u>

A. The Subject Facility shall be used only for those athletic events as set forth in Paragraph 2 above. ORGANIZATION shall not permit the Subject Facility or any part thereof to be used for:

1. The conduct of any offensive, noisy or dangerous activity.
2. The creation or maintenance of a public nuisance.
3. Anything which fails to comply with public regulations or rules of any public authority at any time, applicable to the Subject Facility.

4. Any purpose or in any manner which will obstruct, interfere with or infringe upon the rights of the residents of adjoining properties.

VII. EXCLUSIVE RIGHT

This Agreement does not give the ORGANIZATION any right to the exclusive use of the Subject Facility, restrooms, or any other public facility. ORGANIZATION agrees that the rights herein granted shall not be assigned to or transferable to any persons, teams, or leagues.

VIII. MAINTENANCE

B. ORGANIZATION shall be responsible for all damages or injury to property or equipment caused by the ORGANIZATION, its agents, employees, volunteers, participants and/or any other individual at the Subject Facility during ORGANIZATION's use of the Subject Facility.

C. All maintenance such as field preparation, lining of the fields; marking of the fields, and set up of temporary equipment will be performed by ORGANIZATION.

D. ORGANIZATION is responsible for the facility being free of trash and/or debris caused by group usage upon conclusion of each day's use.

E. ORGANIZATION is required to report any damage to persons or property or acts of vandalism to the AGENCY immediately.

IX. INSPECTION

F. ORGANIZATION shall inspect the Subject Facility prior to each use by ORGANIZATION to ensure that it is free from any defects and/or hazards that may pose a danger to participants, spectators and/or any other person who is at the Subject Facility as part of the ORGANIZATION's use of the Subject Facility. ORGANIZATION shall immediately notify AGENCY of any defect or hazard identified so that the AGENCY has sufficient time to warn of the defect or hazard and/or remediate the defect or hazard prior to ORGANIZATION's use of the Subject Facility. ORGANIZATION agrees that should it fail to conduct any such inspection and/or fail to timely notify AGENCY of any defect or hazard identified, ORGANIZATION shall be solely responsible for any damage or injury, whether to persons or property, arising from the defect or hazard.

B. AGENCY shall have the right to enter the Subject Facility utilized hereunder as needed. However, AGENCY's exercise of the right to enter shall not create any duty on the party of the AGENCY to inspect the Subject Facility for defects or hazards under Section A herein.

X. IMPROVEMENTS

The removal, alteration, or addition to any facility or grounds and construction of any kind to existing structures must be approved and performed by the AGENCY. This shall include any proposed changes that would alter the design or appearance of the existing landscape of the Subject Facility. No trees, shrub, or ground covers shall be planted, trimmed or removed without written consent from the AGENCY.

Furthermore, all requests for removal, alternation, or addition to any facility or grounds or for construction and painting of any kind to existing structures must be submitted to the AGENCY for consideration and review at least sixty (60) days prior to the date any proposed change(s) is needed.

Assistance by the ORGANIZATION, its agents, employees, or its participants with any such removal, alteration, addition, painting or construction shall be solely at the discretion and with prior written consent of the AGENCY.

Nothing in this section shall be interpreted as prohibiting the normal maintenance of the facility by the ORGANIZATION as specified in section

XI. TITLE TO IMPROVEMENTS

All alterations and additions to the Subject Facility or surrounding grounds and all construction of any kind to existing structures of the Subject Facility shall become the property of the AGENCY. Nothing contained in this paragraph shall authorize the ORGANIZATION to make or place any alterations, changes or improvements on the Subject Facility without the prior written consent of the AGENCY.

XII. SIGNS

Except as specifically set forth herein, no signs shall be erected on the Subject Facility unless written approval is obtained from the AGENCY. Such a request for approval shall be directed to the Community Services Director. Sponsor recognition signs may be installed at locations approved by AGENCY. All signs shall be removed upon termination of the 2019 little league season.

XIII. TERMINATION OF THIS AGREEMENT

ORGANIZATION or AGENCY may, at any time, terminate this Agreement by serving on the other party such written termination at least fifteen (15) days In advance of the effective date of such termination.

XIV. NOTICE

A. All notices respecting this Agreement shall be served by certified mail, postage prepaid, addressed as follows:

B. To AGENCY:

City of Imperial
420 S. Imperial Ave.
Imperial, CA 92251
Attention: Community Services Director

C. To ORGANIZATION:

Imperial Little League
617 Sheffield, Imperial, CA 92251
Attention: Imperial Little League President

Notice shall be deemed to have been served seventy-two (72) hours after the same has been deposited in the United States Postal Service.

XV. ATTORNEYS FEES

Should any litigation or other legal action be commenced between the parties hereto to interpret or enforce the provisions of this Agreement, in addition to any other relief to which the party may be entitled in law or equity, the prevailing party in such litigation or legal action shall be entitled to recover costs of suit and reasonable attorney's fees.

XVI. GOVERNING LAW

This Agreement will be governed by and constructed In accordance with the laws of the State of California.

XVII. ASSIGNMENT

Neither this Agreement nor any duties, rights or obligations under this Agreement may be assigned by ORGANIZATION, either voluntarily or by operation of law without the express written consent of the AGENCY.

XVIII. INSURANCE

ORGANIZATION shall maintain insurance in conformance with the requirements set forth in Exhibit A. ORGANIZATION will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, ORGANIZATION agrees to amend, supplement or endorse the existing coverage to do so.

ORGANIZATION acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to ORGANIZATION in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to AGENCY.

XIV. INDEMNIFICATION

ORGANIZATION shall indemnify, defend, and hold harmless AGENCY, its Board or City Council, members of boards and commissions, its officers, agents, employees and volunteers from and against any and all liability, claims, allegations, expenses, including defense costs and legal fees, and claims for damages whatsoever, including, but not limited to, those arising from breach of contract, bodily injury, economic loss, death, personal injury, property damage, loss of use, or property loss. The ORGANIZATION's obligation to indemnify, defend and hold harmless includes, but is not limited to, any liability or expense, including defense costs and legal fees, arising from the negligent acts or omissions, or willful misconduct of ORGANIZATION, its officers, employees, agents, participants, representative or vendors. It is further agreed, ORGANIZATION's obligations to indemnify, defend and hold harmless will apply even in the event of concurrent active or passive negligence on the part of AGENCY, its Board or City Council, or its officers, agents employees, and volunteers except for liability resulting from the sole negligence or willful misconduct of AGENCY, its officers, employees or agents relating to ORGANIZATION's use of the Subject Facility under this Agreement. In the event the AGENCY, its officers, employees, agents and/or volunteers are made a party to any action, lawsuit, or other adversarial proceeding arising from the performance of the services encompassed by this Agreement, and upon demand by AGENCY, ORGANIZATION shall have an immediate duty to defend the AGENCY at ORGANIZATION's cost or at AGENCY's option, to reimburse AGENCY for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters.

XX. INDEPENDENT CONTRACTOR

Volunteer administrators, volunteer coaches, parents, contractors, employees and/or officers and directors of the ORGANIZATION shall not be deemed to be employees or agents of the AGENCY as a result of the performance of this Agreement.

XXI. ENTIRE AGREEMENT OF THE PARTIES

This Agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the use of the Subject Facility by ORGANIZATION and contains all of the covenants and conditions between the parties with respect to the use of the Subject Facility. Each party to this

Agreement acknowledges that no representations, inducements, promises or agreement, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement has been made by the parties. Modification of this Agreement can only be made in writing, signed by both parties to this Agreement.

ORGANIZATION: Imperial Little League

By: ______________________________
Jennifer Vasquez, President

AGENCY: City of Imperial
A Municipal Corporation

____
Mayor

ATTEST:

____
Debra Jackson, City Clerk

APPROVED AS TO FORM:

Agency Attorney

By: ______________________________
Dennis H. Morita, APC
City Attorney

EXHIBIT A

INSURANCE REQUIREMENTS

ORGANIZATION shall provide the following types and amounts of insurance:

General liability insurance. Organization shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. Organization shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Vendor arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

Umbrella or excess liability insurance. [Optional depending on limits required]. Organization shall obtain and maintain an umbrella or excess liability insurance policy with limits that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason;
- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall "follow form" to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

Workers' compensation insurance. Organization shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

Organization shall submit to Agency, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of Agency, its officers, agents, employees and volunteers.

Other provisions or requirements

Proof of insurance. Organization shall provide certificates of insurance to Agency as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by Agency's Risk Manager prior to commencement of event. Current certification of insurance shall be kept on file with Agency at all times during the term of this contract. Agency reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. Organization shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the event hereunder by Organization, his agents, representatives, employees or volunteers.

Primary/noncontributing. Coverage provided by Organization shall be primary and any insurance or self-insurance procured or maintained by Agency shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of Agency before the Agency's own insurance or self-insurance shall be called upon to protect it as a named insured.

Agency's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, Agency has the right but not the duty to obtain the insurance it deems necessary and any premium paid by Agency will be promptly reimbursed by Organization. In the alternative, Agency may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the Agency's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against Agency, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Vendor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Organization hereby waives its own right of recovery against Agency, and shall require similar written express waivers and insurance clauses from each of its sub-organizations.

Enforcement of contract provisions (non estoppel). Organization acknowledges and agrees that any actual or alleged failure on the part of the Agency to inform Organization of non-compliance with any requirement imposes no additional obligations on the Agency nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Organization maintains higher limits than the minimums shown above, the Agency requires and shall be entitled to coverage for the higher limits maintained by the Organization. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Agency.

Notice of cancellation. Organization agrees to oblige its insurance agent or broker and insurers to provide to Agency with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that Agency and its officers, officials, employees, agents and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to AGENCY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that (Organization's/sub-organization's) insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. Organization agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Organization, provide the same minimum insurance coverage and endorsements required of Organization. Organization agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Organization agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to Agency for review.

Agency's right to revise specifications. The Agency reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Organization ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Organization, the Agency and Organization may renegotiate Organization's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by Agency. Agency reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by Agency.

Timely notice of claims. Organization shall give Agency prompt and timely notice of claims made or suits instituted that arise out of or result from Organization's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. Organization shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

Agenda Item No. E-5

DATE SUBMITTED	March 27, 2019	COUNCIL ACTION	(x)
SUBMITTED BY	L Gutierrez	PUBLIC HEARING REQUIRED	( )
DATE ACTION REQUIRED	April 3, 2019	RESOLUTION	( )
		ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: **DISCUSSION/ACTION: CONTRACT FOR PROFESSIONAL AUDITING SERVICES – MOSS, LEVY & HARTZHEIM, LLP.**

1. APPROVAL/DISAPPROVAL OF CONTRACT TO MOSS, LEVY & HARTZHEIM, LLP FOR PROFESSIONAL AUDITING SERVICES FOR FISCAL YEARS ENDED JUNE 30, 2019, 2020, AND 2021 WITH THE OPTION TO EXTEND FOR 2022 AND 2023.

DEPARTMENTINVOLVED:

FINANCE DEPARTMENT

BACKGROUND/SUMMARY:

Staff received the attached proposal for auditing services from the City's current auditing firm, Moss, Levy & Hartzheim, LLP. At this time, it is in the best interest of the City that we continue services from this vendor. The firm is familiar with the City's operation, including our internal systems. Currently, there are several projects that the firm is aware of and their knowledge facilitates the auditing process. A fee schedule has been provided for a 3 year or a 5 year auditing contract. The amounts are specified by type of Audit and are amounts not to exceed.

FISCAL IMPACT: F.O. INITIALS

Exhibit 1: 2019 ($60,000), 2020 ($61,800), 2021 ($63,654), 2022 ($65,563) and 2023 ($67,531) all are MAXIMUM NOT TO EXCEED AMOUNTS by Fiscal Year and based on type of Audit required.

STAFF RECOMMENDATION:

Staff recommends that Council approve the five year contract for audit services to Moss, Levy & Hartzheim, LLC for the amounts NOT TO EXCEED by fiscal year.

MANAGER'S RECOMMENDATION: MANAGER'S INITIALS

It is the City Manager's recommendation that Council approve the proposal from Moss, Levy & Hartzheim, LLC for the five year contract.

MOTION:

SECONDED:	APPROVED	( )	REJECTED	( )
AYES:	DISAPPROVED	( )	DEFERRED	( )
NAYES:				
ABSENT:	REFERRED TO:			

CITY OF IMPERIAL

COST PROPOSAL FOR PROFESSIONAL SERVICES

For the Fiscal Years Ending June 30, 2019, 2020 and 2021
(Optional Fiscal Years Ending June 30, 2022, and 2023)

Submitted By:
Moss, Levy & Hartzheim, LLP
5800 Hannum Avenue, Suite E
Culver City, California 90230
Phone: (310) 670-2745
Fax: (310) 670-1689
Submitted On:
March 8, 2019
Contact Person:
Craig A. Hartzheim, CPA: Partner
Ron A. Levy, CPA: Partner
Hadley Y. Hui, CPA: Partner

SCHEDULE OF PROFESSIONAL FEES AND EXPENSES

FEE SCHEDULE BY REPORT

Report	2019	2020	2021	Optional Years 2022	Optional Years 2023
City and Successor Agency Audit	$ 48,500	$ 49,955	$ 51,454	$ 52,998	$ 54,588
State Controller Financial Transactions Report	3,500	3,605	3,713	3,824	3,939
TDA	4,500	4,635	4,774	4,917	5,065
Single Audit	3,500	3,605	3,713	3,824	3,939
Total all-inclusive maximum price*	$ 60,000	$ 61,800	$ 63,654	$ 65,563	$ 67,531

* All expenses included in the audit fee, however, only 1 program for single audit is included.
If additional single audit programs are required, the fee will be $3,000 per program.

RATES FOR ADDITIONAL PROFESSIONAL SERVICES

	Hourly Rates 2019	2020	2021	2022	2023
Partners	$ 165	$ 170	$ 175	$ 180	$ 185
Manager	115	118	122	126	130
Senior Staff	90	93	96	99	102
Staff	65	67	69	71	73
Clerical	40	41	42	43	44

Any request from the City of Imperial by Moss, Levy & Hartzheim, LLP for additional services as a result of specific recommendations included in any report issued on this engagement shall be set forth in an addendum to the contract between the City of Imperial and Moss, Levy & Hartzheim, LLP. Any such additional work agreed to between the City of Imperial and Moss, Levy & Hartzheim, LLP shall be performed at the same rates set forth in the schedule of professional fees and expenses. Any increase to the audit fee will be immediately disclosed to the City Manager along with an estimation of the increased fees and the reason for the increase.

MANNER OF PAYMENT

Progress payments will be made on the basis of hours of work completed during the course of the engagement. Interim billings shall cover a period of not less than one calendar month.

Respectfully submitted,

Craig A. Hartzheim, CPA
Partner

2018 Contract

AGREEMENT FOR PROFESSIONAL SERVICES

This PROFESSIONAL SERVICE AGREEMENT ("AGREEMENT"), is made and entered by and between the City of Imperial, a municipal corporation of the State of California ("Agency") and Moss, Levy & Hartzheim, a limited liability partnership of the State of California ("CONSULTANT").

RECITALS

Whereas, AGENCY desires to engage CONSULTANT to perform certain professional services, as provided herein; and

WHEREAS, the Consultant is qualified and desires to accept such engagement

Now, THEREFORE, In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

I. TERM

This AGREEMENT shall commence on eighteenth day of July, 2018 and shall remain and continue in effect until tasks described herein are completed, but in no event later than June 30, 2019 unless sooner terminated pursuant to the provisions of this AGREEMENT.

II. SERVICES

CONSULTANT shall perform the tasks described and set forth in Exhibit B, attached hereto and incorporated herein as though set forth in full. CONSULTANT shall complete the tasks according to the schedule of performance which is also set forth in Exhibit B. To the extent that Exhibit B is a proposal from CONSULTANT, such proposal is incorporated only for the description of the scope of services, pay schedule, performance schedule and assignment of CONSULTANT employees. No other terms and conditions from any such proposal shall apply to this AGREEMENT unless specifically agreed to in writing.

III. PERFORMANCE

CONSULTANT shall at all times faithfully, competently and to the best of his/her ability, experience, and talent, perform all tasks described herein. CONSULTANT shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of CONSULTANT hereunder in meeting its obligations under this AGREEMENT. CONSULTANT shall complete all tasks as defined in this AGREEMENT no later than December 31, 2018.

IV. AGENCY MANAGEMENT

AGENCY'S Manager shall represent AGENCY in all matters pertaining to the administration of this AGREEMENT, review and approval of all products submitted by CONSULTANT. AGENCY's Manager, shall be authorized to act on AGENCY's behalf and to execute all necessary documents which enlarge the Tasks to Be Performed or change CONSULTANT's compensation, subject to Section V hereof.

V. PAYMENT

A. The AGENCY agrees to pay CONSULTANT within thirty (30) days upon receipt of invoice, in accordance with the payment rates and terms and the schedule of payment, set forth Exhibit B incorporated herein by this reference. This amount shall not exceed fifty nine thousand four hundred and fifty dollars ($59,450.00) for the total term of the AGREEMENT unless additional payment is approved as provided in this AGREEMENT.

B. CONSULTANT shall not be compensated for any services rendered in connection with its performance of this AGREEMENT which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the AGENCY Manager. CONSULTANT shall be compensated for any additional services in the amounts and in the manner as agreed to by Agency Manager and CONSULTANT at the time AGENCY's written authorization is given to CONSULTANT for the performance of said services. The AGENCY Manager may approve additional work but in no event shall the total amount to be paid pursuant to this AGREEMENT exceed ten-thousand dollars ($10,000.00) without prior approval by the AGENCY Council.

C. CONSULTANT shall submit in invoice in an amount not to exceed fifty nine thousand four hundred and fifty dollars ($59,450.00) upon completion of Tasks called for by this AGREEMENT. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the AGENCY disputes any of CONSULTANT's fees it shall give written notice to CONSULTANT within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice. Any final payment under this AGREEMENT shall be made within thirty (30) days of receipt of an invoice therefore.

VI. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE

A. The AGENCY may at any time, for any reason, with or without cause, suspend or terminate this AGREEMENT, or any portion hereof, by serving upon the CONSULTANT at least thirty (30) days prior written notice. Upon receipt of said notice, the CONSULTANT shall immediately cease all work under this AGREEMENT, unless the notice provides otherwise. If the AGENCY suspends or terminates a portion of this AGREEMENT such suspension or termination shall not make void or invalidate the remainder of this AGREEMENT.

B. In the event this AGREEMENT is terminated pursuant to this Section, the AGENCY shall pay to CONSULTANT the actual value of the work performed up to the time of termination, provided that the work performed is of value to the AGENCY. Upon termination of the AGREEMENT pursuant to this Section, the CONSULTANT will submit an invoice to the AGENCY pursuant to Section V.

VII. DEFAULT OF CONSULTANT

A. The CONSULTANT's failure to comply with the provisions of this AGREEMENT shall constitute a default. In the event that CONSULTANT is in default for cause under the terms of this AGREEMENT, AGENCY shall have no obligation or duty to continue compensating CONSULTANT for any work performed after the date of default and can terminate this AGREEMENT immediately by written notice to the CONSULTANT. If such failure by the CONSULTANT to make progress in the performance of work hereunder arises out causes beyond the CONSULTANT's control, and without fault or negligence of the CONSULTANT, it shall not be considered a default.

B. If the AGENCY Manager, or his designee, determines that the CONSULTANT is in default in the performance of any of the terms or conditions of this AGREEMENT, he/she shall cause to be served upon the CONSULTANT a written notice of the default. The CONSULTANT shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the CONSULTANT fails to cure its default within such period of time or fails to present the AGENCY with a written plan for the cure of the default, the AGENCY shall have the right, notwithstanding any other provision of this AGREEMENT, to terminate this AGREEMENT without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this AGREEMENT.

VIII. OWNERSHIP OF DOCUMENTS

A. CONSULTANT shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by AGENCY that relate to the performance of services under this AGREEMENT. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible.

B. Upon completion of, or in the event of termination or suspension of this AGREEMENT, all original documents, reports, financial statements, materials, files and other documents prepared in the course of providing the services to be performed pursuant to this AGREEMENT shall become the sole property of the AGENCY and may be used, reused, or otherwise disposed of by the AGENCY without the permission of the CONSULTANT. With respect to computer files, CONSULTANT shall make available to the AGENCY, at the CONSULTANT's office and upon reasonable written request by the AGENCY, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. CONSULTANT hereby grants to AGENCY all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared by CONSULTANT in the course of providing the services under this AGREEMENT.

IX. INDEMNIFICATION AND DEFENSE

A. Indemnity

To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless AGENCY and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs, caused in whole or in part by the negligent or wrongful act, error or omission of CONSULTANT, its officers, agents, employees or subconsultants (or any agency or individual that CONSULTANT shall bear the legal liability thereof) in the performance of services under this AGREEMENT. CONSULTANT's duty to indemnify and hold harmless AGENCY shall not extend to the AGENCY's sole or active negligence.

B. Duty to defend

In the event the AGENCY, its officers, employees, agents and/or volunteers are made a party to any action, lawsuit, or other adversarial proceeding arising from the performance of the services encompassed by this AGREEMENT, and upon demand by AGENCY, CONSULTANT shall defend the AGENCY at CONSULTANT's cost or at AGENCY's option, to reimburse AGENCY for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters to the extent the matters arise from, relate to or are caused by CONSULTANT's negligent acts, errors or omissions. Payment by AGENCY is not a condition precedent to enforcement of this indemnity. In the event of any dispute between CONSULTANT and AGENCY, as to whether liability arises from the sole or active negligence of the AGENCY or its officers, employees, or agents, CONSULTANT will be obligated to pay for AGENCY's defense until such time as a final judgment has been entered adjudicating the AGENCY as solely or actively negligent. CONSULTANT will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation.

X. INSURANCE

CONSULTANT shall maintain prior to the beginning of and for the duration of this AGREEMENT insurance coverage as specified in Exhibit A attached to and incorporated herein as part of this AGREEMENT.

XI. INDEPENDENT CONSULTANT

A. CONSULTANT is and shall at all times remain as to the AGENCY a wholly independent consultant and/or independent contractor. The personnel performing the services under this AGREEMENT on behalf of CONSULTANT, as identified and incorporated herein as Exhibit B, shall at all times be under CONSULTANT's exclusive direction and control. Neither AGENCY nor any of its officers, employees, or agents shall have control over the conduct of CONSULTANT or any of CONSULTANT's officers, employees, or agents, except as set forth in this AGREEMENT. CONSULTANT shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the AGENCY. CONSULTANT shall not incur or have the power to incur any debt, obligation, or liability whatever against AGENCY, or bind AGENCY in any manner.

B. No employee benefits shall be available to CONSULTANT in connection with the performance of this AGREEMENT. Except for the fees paid to CONSULTANT as provided in the AGREEMENT, AGENCY shall not pay salaries, wages, or other compensation to CONSULTANT for performing services hereunder for AGENCY. AGENCY shall not be liable for compensation or indemnification to CONSULTANT for injury or sickness arising out of performing services hereunder.

XII. LEGAL RESPONSIBILITIES

The CONSULTANT shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this AGREEMENT. The CONSULTANT shall at all times observe and comply with all such laws and regulations. The AGENCY, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the CONSULTANT to comply with this Section.

XIII. UNDUE INFLUENCE

CONSULTANT declares and warrants that no undue influence or pressure was used against or in concert with any officer or employee of the AGENCY in connection with the award, terms or implementation of this AGREEMENT, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the AGENCY has or will receive compensation, directly or indirectly, from CONSULTANT, or from any officer, employee or agent of CONSULTANT, in connection with the award of this AGREEMENT or any work to be conducted as a result of this AGREEMENT. Violation of this Section shall be a material breach of this AGREEMENT entitling the AGENCY to any and all remedies at law or in equity.

XIV. NO BENEFIT TO ARISE TO LOCAL EMPLOYEES

No member, officer, or employee of AGENCY, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this AGREEMENT.

XV. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

A. All information gained by CONSULTANT in performance of this AGREEMENT shall be considered confidential and shall not be released by CONSULTANT without AGENCY's prior written authorization. CONSULTANT, its officers, employees, agents, or subconsultants, shall not without written authorization from the Agency Manager or unless requested by the Agency Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this AGREEMENT or relating to any project or property located within the AGENCY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives AGENCY notice of such court order or subpoena.

B. CONSULTANT shall promptly notify AGENCY should CONSULTANT, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this AGREEMENT and the work performed there under or with respect to any project or property located within the AGENCY, unless the AGENCY is a party to any lawsuit, arbitration, or administrative proceeding connected to such Discovery, or unless CONSULTANT is prohibited by law from informing the AGENCY of such Discovery. AGENCY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding as allowed by law. Unless AGENCY is a party to the lawsuit, arbitration, or administrative proceeding and is adverse to CONSULTANT in such proceeding, CONSULTANT agrees to cooperate fully with

AGENCY and to provide the opportunity to review any response to discovery requests provided by CONSULTANT. However, AGENCY's right to review any such response does not imply or mean the right by AGENCY to control, direct, or rewrite said response.

XVI. NOTICES

Any notices which either party may desire to give to the other party under this AGREEMENT must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To AGENCY:	City of Imperial 420 South Imperial Avenue Imperial, CA 92251 Attention: Stefan Chatwin, City Manager
To CONSULTANT:	Moss, Levy & Hartzheim, LLP 5800 Hannum Avenue, Suite E Culver City, California 90230 Attention: Craig A. Hartzheim, CPA

XVII. ASSIGNMENT

The CONSULTANT shall not assign the performance of this AGREEMENT, nor any part thereof, nor any monies due hereunder, without prior written consent of the AGENCY. Because of the personal nature of the services to be rendered pursuant to this AGREEMENT, only CONSULTANT as identified in Exhibit A shall perform the services described in this AGREEMENT. CONSULTANT may use assistants, under his/her direct supervision, to perform some of the services under this AGREEMENT. CONSULTANT shall provide AGENCY fourteen (14) days' notice prior to the departure from CONSULTANT's employ. Should he/she leave CONSULTANT's employ, the AGENCY shall have the option to immediately terminate this AGREEMENT, within ten (10) days of the close of said notice period. Upon termination of this Agreement, CONSULTANT's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between the Governing Board and the CONSULTANT. Before retaining or contracting with any CONSULTANT for any services under this AGREEMENT, CONSULTANT shall provide AGENCY with the identity of the proposed CONSULTANT, a copy of the proposed written contract between CONSULTANT and such sub-consultant which shall include and indemnity provision similar to the one provided herein and identifying AGENCY as an indemnified party, or an incorporation of the indemnity provision provided herein, and proof that such proposed sub-consultant carries insurance at least equal to that required by this AGREEMENT or obtain a written waiver from AGENCY for such insurance.

XVIII. **LICENSES**

At all times during the term of this AGREEMENT, CONSULTANT shall have in full force and effect, all licenses required of it by law for the performance of the services described in this AGREEMENT.

XIX. **GOVERNING LAW**

The AGENCY and CONSULTANT understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this AGREEMENT and also govern the interpretation of this Agreement. Any litigation concerning this AGREEMENT shall take place in the municipal, superior, or federal district court with jurisdiction over the AGENCY.

XX. **ENTIRE AGREEMENT**

This AGREEMENT contains the entire understanding between the parties relating to the obligations of the parties described in this AGREEMENT. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this AGREEMENT or with respect to the terms and conditions of this AGREEMENT, are merged into this AGREEMENT and shall be of no further force or effect. Each party is entering into this AGREEMENT based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

XXI. **CONTENTS OF PROPOSAL**

CONSULTANT is bound by the contents of the proposal submitted by the CONSULTANT, Exhibit "B" hereto. In the event of conflict, the requirements of AGENCY's Request for Proposals and this AGREEMENT shall take precedence over those contained in the CONSULTANT's proposals. The incorporation of the CONSULTANT's proposal shall be for the scope of services to be provided only, and any other terms and conditions included in such proposal shall have no force and effect on this AGREEMENT or the relationship between CONSULTANT and/or AGENCY, unless expressly agreed to in writing.

XXII. **AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this AGREEMENT on behalf of CONSULTANT warrants and represents that he/she has the authority to execute this

AGREEMENT on behalf of the CONSULTANT and has the authority to bind CONSULTANT to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed the day and year first above written.

Moss, Levy & Hartzheim
A Limited Liability Partnership

By: ____________________

Craig A. Hartzheim, CPA
Partner

City of Imperial
A Municipal Corporation

By: ____________________

Stefan T. Chatwin
City Manager

ATTEST:

____
Debra Jackson, City Clerk

APPROVED AS TO FORM:

By: Dennis H. Morita
Dennis H. Morita, City Attorney

Attachments:	Exhibit A	Insurance Requirements
	Exhibit B	Consultant's Proposal

EXHIBIT A

INSURANCE REQUIREMENTS

Without limiting CONSULTANT's indemnification of AGENCY, and prior to commencement of Work, CONSULTANT shall obtain, provide and maintain at its own expense during the term of this AGREEMENT, policies of insurance of the type and amounts described below and in a form satisfactory to AGENCY.

General liability insurance. CONSULTANT shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. CONSULTANT shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this AGREEMENT, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

Professional liability (errors & omissions) insurance. CONSULTANT shall maintain professional liability insurance that covers the Services to be performed in connection with this AGREEMENT, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this AGREEMENT and CONSULTANT agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this AGREEMENT.

Workers' compensation insurance. CONSULTANT shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

CONSULTANT shall submit to AGENCY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of AGENCY, its officers, agents, employees and volunteers.

Umbrella or excess liability insurance. [Optional depending on limits required]. CONSULTANT shall obtain and maintain an umbrella or excess liability insurance policy with limits that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason;
- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall "follow form" to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

<u>**Other provisions or requirements**</u>

Proof of insurance. CONSULTANT shall provide certificates of insurance to AGENCY as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by Agency's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with AGENCY at all times during the term of this contract. AGENCY reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. CONSULTANT shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Work hereunder by CONSULTANT, his agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by CONSULTANT shall be primary and any insurance or self-insurance procured or maintained by AGENCY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of AGENCY before the AGENCY's own insurance or self-insurance shall be called upon to protect it as a named insured.

Agency's rights of enforcement. In the event any policy of insurance required under this AGREEMENT does not comply with these specifications or is canceled and not replaced, AGENCY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by AGENCY will be promptly reimbursed by CONSULTANT or AGENCY will withhold amounts sufficient to pay premium from CONSULTANT payments. In the alternative, AGENCY may cancel this AGREEMENT.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the Agency's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against AGENCY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow CONSULTANT or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONSULTANT hereby waives its own right of recovery against AGENCY, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of the AGENCY to inform CONSULTANT of non-compliance with any requirement imposes no additional obligations on the AGENCY nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the AGENCY requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the AGENCY.

Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to AGENCY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that AGENCY and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to AGENCY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. CONSULTANT agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by CONSULTANT, provide the same minimum insurance coverage and endorsements required of CONSULTANT. CONSULTANT agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. CONSULTANT agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to AGENCY for review.

Self-insured retentions. Any self-insured retentions must be declared to and approved by AGENCY. AGENCY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by AGENCY.

Timely notice of claims. CONSULTANT shall give AGENCY prompt and timely notice of claims made or suits instituted that arise out of or result from CONSULTANT's performance under this AGREEMENT, and that involve or may involve coverage under any of the required liability policies. Notice to Agency not to exceed ten (10) days.

Additional insurance. CONSULTANT shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

EXHIBIT B

CONSULTANT PROPOSAL

CITY OF IMPERIAL

PROPOSAL FOR PROFESSIONAL AUDITING SERVICES

For the Fiscal Years Ending June 30, 2018

Submitted By:
Moss, Levy & Hartzheim, LLP
5800 Hannum Avenue, Suite E
Culver City, California 90230
Phone: (310) 670-2745
Fax: (310) 670-1689
Email: mlhbh@mlhcpas.com
Website: www.mlhcpas.com

Submitted On:
July 3, 2018

Contact Person:
Craig A. Hartzheim, CPA: Partner
Ron A. Levy, CPA: Partner
Hadley Y. Hui, CPA: Partner

CITY OF IMPERIAL
AUDIT PROPOSAL
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MOSS, LEVY & HARTZHEIM LLP
CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS
RONALD A LEVY, CPA
CRAIG A HARTZHEIM, CPA
HADLEY Y HUI, CPA
ALEXANDER C HOM, CPA
ADAM V GUISE, CPA
TRAVIS J HOLE, CPA

COMMERCIAL ACCOUNTING & TAX SERVICES
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FAX: 310.670.1689
www.mlhcpas.com

Laura Gutierrez
Finance Director
City of Imperial
420 South Imperial Avenue
Imperial, CA

To whom it may concern:

We are pleased to respond to the Request for Proposal of the City of Imperial (City) for independent professional auditing services.

After 60 years in public accounting and 40 years of performing local governmental and non-profit audits, it is extremely gratifying to witness the continued growth of Moss, Levy & Hartzheim, LLP. The firm is a regional full service public accounting firm with offices in Culver City, Beverly Hills, and Santa Maria and clients throughout the State of California, as well as thirty-one other states. We and the entire staff are pleased with not only the continuing development of the firm but also the progress and economic health of our clients. We understand that governmental accounting is a specialized industry with its own accounting standards and requirements, and that is why we strive to constantly improve the quality of our professional services. This degree of dedication, coupled with our ability to inform our clients of any new accounting and auditing issues, is paramount to our success.

We feel that our size is such that we are large enough to provide a broad spectrum of services and experience backed by an in-house training program, professional development courses, and an extensive professional library, yet not so large as to become impersonal and rigid. Our informal style allows us to be flexible enough to complete our engagements in a timely manner that is the most convenient for each client. Also, this style allows us to be more accessible to our clients when our clients have questions or concerns.

It is our understanding that we will perform an audit of the City's basic financial statements and its component unit, in accordance with auditing standards generally accepted in the United States of America as set forth by the American Institute of Certified Public Accountants, with the objective of expressing an opinion on the fair presentation of the basic financial statements, which will be in full compliance with the Government Finance Officers Association's (GFOA) Blue Book. We will express an "in-relation-to" opinion on the government-wide financial statements and the fund financial statements and supporting schedules based on the auditing procedures applied during the audit of the basic financial statements We will also perform, if applicable, a single audit on the expenditures of federal grants in accordance with U.S. Office of Management and Budget (OMB) Title 2 U.S. Code Federal Regulation Part 200, *Uniform Administrative Requirements, Audits of State, Local Governments, and Nonprofit Organizations*; and test compliance with the Single Audit Act as amended in 1996 and applicable laws and regulations, and provide an "in-relation-to" report on the schedule of federal financial assistance. We will also perform an audit of the City's TDA funds in accordance with compliance requirements.

In addition to the procedures deemed necessary to express our opinion on the basic financial statements, we understand that we will also be responsible for performing certain limited procedures involving the management's discussion and analysis (MD&A) and the required supplementary information (RSI), as mandated by auditing standards generally accepted in the United States of America.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; *Government Auditing Standards*, issued by the Comptroller General of the United States, including all applicable auditing standards issued by the American Institute of Certified Public Accountants; the provisions of the Single Audit Act Amendments of 1996; if applicable; the U.S. Office of Management and Budget (OMB) Title 2 U.S. Code Federal Regulation Part 200, *Uniform Administrative Requirements, Audits of State, Local Governments, and Nonprofit Organizations*; and all relevant Governmental Accounting Standards Board (GASB) Statements.

It is our understanding that we will be responsible for issuing the following reports: an independent auditor's report on the fair presentation of the City's basic financial statements, in conformity with accounting principles generally accepted in the United States of America; an independent auditor's report on internal control over financial reporting and on compliance and other matters based on an audit of the basic financial statements of the City performed in accordance with *Government Auditing Standards*; an independent auditor's report on compliance with requirements that could have a direct and material effect on each major program and on internal control over compliance in accordance with the U.S. Office of Management and Budget (OMB) Title 2 U.S. Code Federal Regulation Part 200, *Uniform Administrative Requirements, Audits of State, Local Governments, and Nonprofit Organizations*; a single audit report which includes a schedule of expenditures of federal awards, footnotes, findings and questioned costs including significant deficiencies and material weaknesses, if applicable; an agreed-upon procedures report in compliance with Proposition 111 Article XIII.B of the California State Constitution, a TDA audit report, and Government Code 7900 on its appropriations limit (GANN limit calculation); and a Management Letter, including Statement on Auditing Standards No. 114 and No. 115 letters.

We understand that we will be responsible for preparing, reviewing, printing and binding the City's Comprehensive Annual Financial Report (CAFR) in full compliance with GASB including all disclosures for the City's role as the Successor to the Imperial Redevelopment Agency. We also understanding that we may be requested to prepare and submit the City's "Financial Transaction Report" to the State Controller.

All noncompliance and significant deficiencies found during the audit will be communicated in writing. In the required reports on compliance and internal controls, we shall communicate any significant deficiencies and noncompliance issues found during the audit. Significant deficiencies that are also material weaknesses will be identified as such in the report. Non-reportable conditions discovered will be reported in a separate letter to management, which will be referred to in the reports on internal controls. All irregularities and illegal acts or indications of illegal acts of which we become aware of during the course of our audit will be immediately reported, in writing, to the City Manager, City Attorney, and Finance Director.

Moss, Levy & Hartzheim, LLP will perform the audit work within the specified time period, pending no unforeseen circumstances which the City imposes on our work.

The percentage of the audit work we expect to accomplish in each month is shown below:

June	October	November	Total
40%	50%	10%	100%

This proposal for auditing services is an irrevocable offer until July 30, 2018.

Thank you for your consideration and please do not hesitate to contact the authorized representatives listed below with any questions, problems, or concerns.

(1) Craig A. Hartzheim, CPA
Partner
5800 Hannum Avenue, Suite E
Culver City, CA 90230
(310) 670-2745
chartzheim@mlhcpas.com

(2) Ron A. Levy, CPA
Partner
2400 Professional Parkway, Suite 205
Santa Maria, CA 93455
(805) 925-2579
rlevy@mlhcpas.com

(3) Hadley Hui, CPA
Partner
5800 Hannum Avenue, Suite E
Culver City, CA 90230
(310) 670-2745
hhui@mlhcpas.com

Sincerely,

Craig A. Hartzheim, CPA
Partner

Moss, Levy & Hartzheim, LLP is an Equal Opportunity Employer.

LICENSE TO PRACTICE IN CALIFORNIA

Moss, Levy & Hartzheim, LLP is a properly licensed certified public accounting firm in the State of California. All certified public accountants engaged in the audit of the City are licensed to practice in the State of California and have received at least the minimum number of governmental continuing professional education hours required by the State Board of Accountancy and *Government Auditing Standards* to perform governmental audits.

INDEPENDENCE

Moss, Levy & Hartzheim, LLP is independent of the City of Imperial and its component units as defined by auditing standards generally accepted in the United States of America, the U.S. General Accounting Office's *Government Auditing Standards,* the U.S. Securities and Exchange Commission, and all other authoritative bodies with standard or rule making authority over the auditing profession.

The firm uses checklists and questionnaires to determine that staff members are independent of the client being audited. We also have each staff member sign a personal independence declaration prior to commencing work on an audit client. The partner in charge of the audit reviews all independence work papers prior to staffing each audit.

FIRM QUALIFICATIONS AND EXPERIENCE

Moss, Levy & Hartzheim, LLP is a regional firm that performs audits of governmental and non-profit entities throughout the State of California, from the Oregon border to the Mexico border. For most of our governmental clients, we also prepare their Comprehensive Annual Financial Report (CAFR). Our firm also performs review and compilation engagements as well as tax and consulting services to clients throughout the United States. The firm currently employs 28 professionals, all of whom are trained in governmental auditing, and has annual gross revenues in excess of $4 million dollars. The firm has three offices in California: Culver City, Beverly Hills, and Santa Maria.

The audit work will be completed by staff from our Culver City office, located at 5800 Hannum Avenue, Suite E, Culver City, California 90230.

The Culver City office is currently staffed by six (6) certified public accountants (three partners, two managers, and one senior accountant). In addition, the Culver City office employs nine (9) professional staff, consisting of managers, senior accountants, and staff accountants. All certified public accountants, managers, and senior accountants are part of the governmental and non-profit audit practice.

The City will have one partner, one manager, and one supervising accountant assigned to the audits on a full-time basis. In addition, one accountant will be assigned to the audit on a full-time basis. These employees will not be changed except due to unforeseen circumstances.

Our firm currently provides the following services:

Audits:
- Governmental (cities, special districts, single audits, and school districts)
- Non-Profit
- Commercial
- Compliance
- Transient Occupancy Tax
- Employee Benefit Plans

FIRM QUALIFICATIONS AND EXPERIENCE (CONTINUED)

Our firm currently provides the following services: (Continued)

Accounting Services:
- Reviews
- Compilations
- Bookkeeping
- Payroll Taxes

Management Advisory Services (Non-Audit Clients):
- Data Processing Services
- Business Consultation
- Pension and Profit Sharing Plan Assistance
- Acquisition and Mergers

Income Tax Services:
- Preparation
- Planning
- Tax Audits and Negotiations with Internal Revenue Service and Other Taxing Authorities

Please see *Appendix B – Current and/or Recently Completed Governmental Audits* for a list of current governmental audits performed by the firm.

Please see *Appendix C – Peer Quality Review Report* for a copy of our firm's July 22, 2015 quality review report, which includes a review of governmental and non-profit engagements

Moss, Levy & Hartzheim, LLP has an extensive background in auditing governmental and non-profit entities with over thirty-six years of experience in this specialized field. The firm currently performs over thirty (30) city audits, over seventy-five (75) special district audits, as well as the audit of the County Sanitation Districts of Los Angeles County (all 25 districts), and thirty-five (35) school district and related audits. We have also recently completed monitoring of one hundred contractors for the County of Los Angeles, for contract compliance and fiscal monitoring. Additionally, we are also on the master lists and have signed master contracts with the County of San Diego and the County of Los Angeles for Compliance and Financial Audits.

The firm's recent local similar auditing experience includes the following:

1. **CSMFO and GFOA Award Programs**

The firm has or is currently auditing the following entities that have participated in and have received the CSMFO and/or GFOA Award Programs:

City of Bellflower
City of Brawley
City of Calabasas
City of Campbell
City of Covina
City of Culver City
City of El Centro
City of Eureka
City of Fort Bragg
City of Indio
City of Laguna Hills
City of Lathrop
City of Lompoc
City of Los Alamitos
City of Pacifica
City of Paso Robles
City of Santa Maria
City of Scotts Valley
City of Susanville
City of Tracy
City of Watsonville
City of Westlake Village
City of Winters
City of Yuba City
County Sanitation Districts of Los Angeles County
Encina Wastewater Authority
Los Angeles County Flood Control District
Ross Valley Sanitary District

FIRM QUALIFICATIONS AND EXPERIENCE (CONTINUED)

The firm's recent local similar auditing experience includes the following: (Continued)

2. **Uniform Guidance**

We have performed compliance audits in accordance with Title 2 U.S. Code of Federal Regulation Part 200, *Uniform Administrative Requirements, Cost Principle and Audit Requirements for Federal Awards* (Uniform Guidance), for our Municipal clients who are required to have compliance audits (which is the majority of our municipal clients) and for all of our School District clients.

3. **Federal and State Grant Programs and the Single Audit**

Each of our municipal clients, the majority of our Special District clients, and all of our School District clients receive Federal and State Grants which require compliance audits, including American Recovery and Reinvestment Act Grants. Some of our most commonly audited programs are as follows:

Municipal Major Programs:
- Community Development Block Grant Funds (CDBG)
- Federal Emergency Management Act Funds (FEMA)
- Section 8 Housing Assistance Payments
- Transportation Enhancement Act (TEA)
- Airport Improvement Program (AIP)
- Economic Development Grants (EDG)
- Home Investment Partnerships Program (HOME)
- Capitalization Grants for State Revolving Funds
- Surveys, Studies, Investigations, and Special Purpose Grants

Other Common Municipal Programs:
- COPS Grants (including LLEBG)
- Asset Seizure Funds
- Retired Senior Volunteer Program

Other Major Programs:
- Senior Nutrition Programs
- Child Nutrition Programs
- Title I
- Title VI
- Migrant Education
- Vocational Education
- Special Education

4. **Non-profit Agencies**

We have audited numerous non-profit agencies and have also prepared their federal and state tax returns. Currently, our firm performs audit and/or tax preparation services for sixty non-profit agencies.

FIRM QUALIFICATIONS AND EXPERIENCE (CONTINUED)

The firm's recent local similar auditing experience includes the following: (Continued)

5. **State Controller's Report and Street Reports**

We have prepared State Controller's Reports, Transit, and Street Reports for numerous Cities, Special Districts, and Redevelopment Agencies. We feel this experience allows us to assist our clients in their preparation of the State Controller's Reports or prepare the reports as a separate engagement for our clients.

6. **Investment Compliance**

In addition to financial statement audits, we also review our clients' compliance with their investment policies and examine investment types, including, but not limited to, an evaluation of maturity dates (short-term or long-term), types and category, and collateral to ensure proper disclosure of risk in the basic financial statements.

7. **Bond Reporting**

The firm has assisted several Cities in reviewing franchise financial statements as part of reviewing franchise requests for rate increases. In addition, the firm has performed transient occupancy audits for ten Municipalities and has performed various audits of operating lease charges (such as use of a sewage treatment plant based on percentage of use by our client and actual expense as recorded by the treatment plant operator).

8. **TOT, Refuse and Other Audits**

The firm has recently concluded auditing lease agreements between the County of Los Angeles and a lessee for a period of 15 years. The firm has assisted several cities in reviewing franchise financial statements as part of reviewing franchise requests for rate increases. In addition, the firm has performed transient occupancy audits for ten municipalities and has performed various audits of operating lease charges (such as use of a sewage treatment plant based on percentage of use by our client and actual expense as recorded by the treatment plant operator). The firm has also performed franchise audits of Comcast, AT&T, a local sports park, and others for Municipal clients who have requested them.

9. **School Districts**

Currently our firm audits thirty-five School Districts and related Schools throughout the State of California, including three Charter Schools. We have also performed audits of student bodies for nearly all of our School District clients.

10. **Special Districts**

Currently our firm audits in excess of one hundred and seventeen special districts including Sanitary Districts, an Open Space District, the County Sanitation Districts of Los Angeles County (all 25 Districts), Water Districts, Recreation Districts, Utility Districts, Cemetery Districts, Community Services Districts, Fire Districts, Ambulance Services Districts, Airport Districts, and Vector Control Districts.

FIRM QUALIFICATIONS AND EXPERIENCE (CONTINUED)

The firm's recent local similar auditing experience includes the following: (Continued)

11. Joint Powers Authorities

We have audited the following Joint Powers Authorities (JPAs):

North Coast Emergency Medical Services
Public Agency Self Insurance System
County of San Diego – Emergency Services Organization
Encina Wastewater Authority
Exclusive Risk Management Authority of California
San Diego Geographic Information System
Santa Barbara County Special Education Local Plan Area Joint Powers Agency
Santa Barbara Water Purveyors Joint Powers Agency
Tracy Area Public Facilities Financing Authority
Transportation Authority of Marin
West Contra Costa Integrated Waste Management Authority

In addition to the joint powers authorities listed above, the vast majority of our governmental clients are members of joint powers authorities. As such, our firm has experience in reviewing JPA statements and disclosing the appropriate JPA information in the financial statements for each governmental client.

Our firm has never been the object of any disciplinary action from any federal or state regulatory body or professional organization, nor is there any disciplinary action pending.

PARTNER, SUPERVISORY AND STAFF QUALIFICATION AND EXPERIENCE

It is the firm's policy to have our partners and managers involved in the managing function of our governmental audits. Having both the partner and audit manager involved in the engagement allows the City to receive immediate response to questions about accounting and audit topics, concerns, and findings.

It is expected that Mr. Ron A. Levy, CPA would be the technical (concurring) partner in charge of the audits of the City. He will be responsible for reviewing the City's basic financial statements and all other required statements and reports. He may also be responsible for addressing any City questions or concerns that arise during the year. He has assisted numerous municipal clients and has prepared award-winning CAFRs. Mr. Ron A. Levy has over 40 years of experience in the governmental auditing and accounting field and has been with the firm for over 40 years.

Mr. Craig Hartzheim, CPA will be the engagement partner assigned to the audit. As engagement partner, he will oversee the day-to-day operations of the audits, review all audit areas, and be on-site for a majority of the fieldwork. He has assisted many municipal clients and has also prepared numerous award-winning CAFRs. It is the firm's policy during the first year on the audit engagement to have a partner on-site for a majority of the fieldwork. This policy enables the partner to become acquainted with the City's daily operations and key personnel.

Mr. Bin Zeng will be the manager assigned to the audit. He will oversee the day-to-day operations of the audits and perform more difficult audit sections.

Mr. Ricky Tzu-Wei Kuo will be the senior auditor assigned to the audits. As senior auditor, it will be his responsibility to oversee the staff accountants, do preliminary reviews of audit sections, and perform more difficult audit sections.

PARTNER, SUPERVISORY AND STAFF QUALIFICATION AND EXPERIENCE (CONTINUED)

Mr. David Ortiz will be the computer specialist assigned to the audits, when needed. Mr. Ortiz has extensive knowledge in auditing EDP functions. Mr. Ortiz may also perform the statistical sampling procedures for the audit and also document and test the internal control structure of the computer systems.

In addition to the supervisory staff listed above, one or two staff accountants will be assigned to the audits. All staff accountants have degrees from accredited colleges or universities, have received in-house governmental audit training, and at present, have at least one year of governmental auditing experience. All staff accountants will be directly supervised by the supervisory accountant and manager assigned to the audits at all times. All partners, managers, and staff members have worked on numerous governmental engagements together. Consistently working together will provide the City with a knowledgeable, proficient, and efficient audit team.

Please see *Appendix D – Resumes* for each individual's qualifications and experience.

The firm conducts an annual firm-wide two-day training seminar to update all governmental auditors on new pronouncements and improved audit techniques. In addition to this firm sponsored seminar, each governmental auditor attends the annual governmental accounting conference and many other continuing education courses and is updated on current accounting/auditing issues through our journals and supplements, which we receive on a regular basis.

The firm will maintain staff continuity on the engagement throughout the term of the contract, barring any terminations, illnesses, or other unforeseen circumstances (departure from the firm, promotion, or assignment to another office). At the written request of the City, any Moss, Levy & Hartzheim, LLP employee assigned to the audits can be removed and replaced by another qualified employee. The City retains the right to approve or reject replacements.

SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENT ENTITIES

CITY OF EL CENTRO
Audit of basic financial statements, former Redevelopment Agency, and Single Audit Report, GASB 34
CAFR prepared in accordance with GAAP
Received GFOA Certificate of Achievement in Financial Reporting
2008 to Present
Engagement Partner – Hadley Hui, CPA
(600 Hours)
Contact: Leticia Salcido (760) 337-4510
1275 W Main Street, El Centro, Ca 92243

CITY OF BRAWLEY
Audit of basic financial statements, former Redevelopment Agency, GASB 34
2005 to 2012
(450 Hours)
Engagement Partner – Craig A. Hartzheim, CPA
Contact: Rosa Ramirez (760) 344-8941
383 W. Main Street, Brawley, CA. 92227

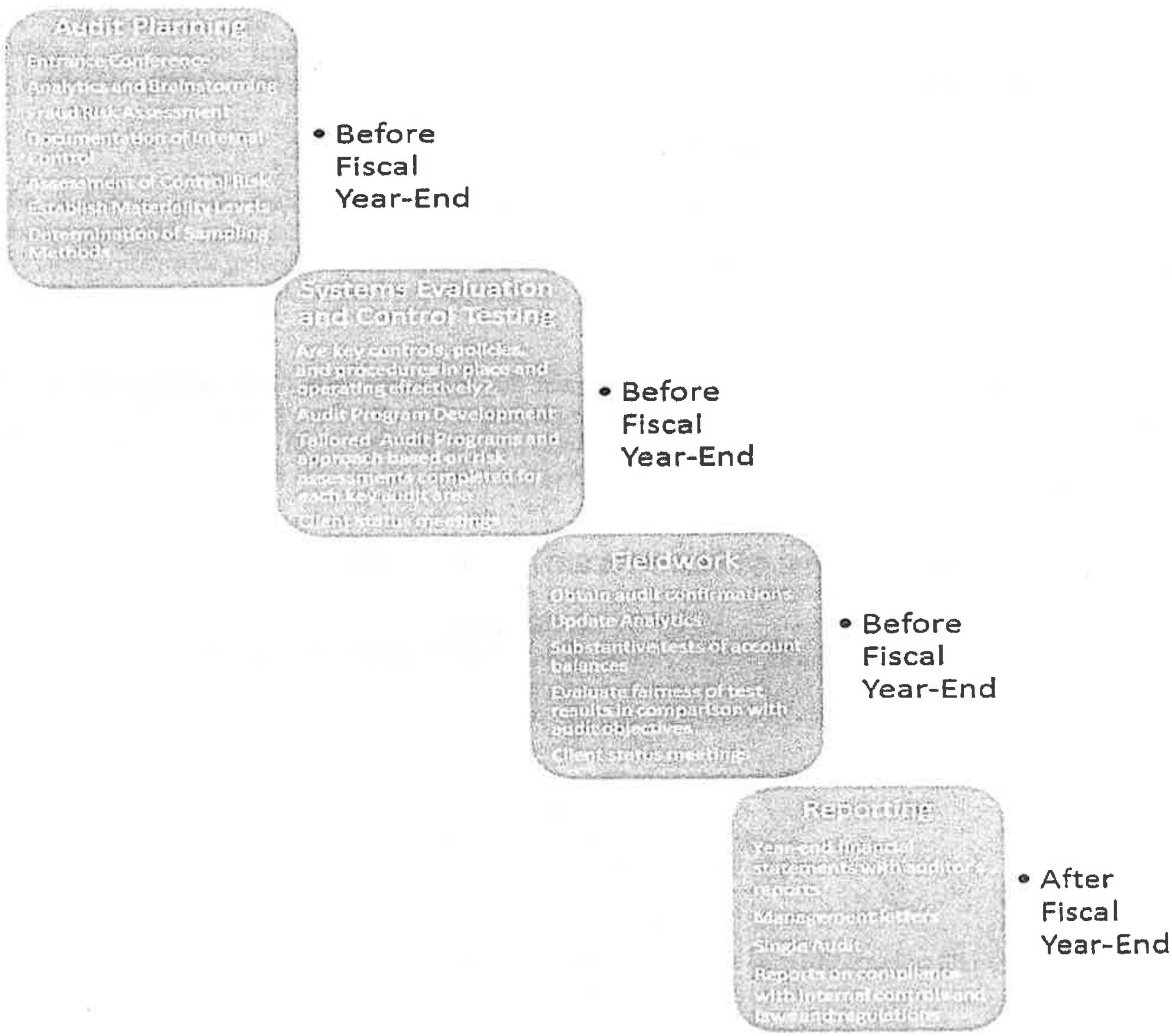
CITY OF HUGHSON
Audit of basic financial statements, GASB 34, CAFR prepared in accordance with GAAP
Contact: Shannon Esenwein (209) 883-4054
7018 Pine Street, Hughson, CA 95326

SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENT ENTITIES (CONTINUED)

Please see *Appendix E – Segmentation and Budgeted Hours by Segment* for a schedule of the level of staff and number of hours to be assigned to each segment of the engagement.

SPECIFIC AUDIT APPROACH

Overview of the MLH Audit Process



During the first year of the engagement, we will utilize the prior year's financial statements, the current year's budget, and our knowledge of the City's systems to determine materiality for the different audit sections. Each year, we will select a sample of transactions to determine to what extent the systems are functioning as described to us. The extent of our sample size will depend upon our assessment of the internal control structure and the results of our assessment in accordance with *Government Auditing Standards*.

SPECIFIC AUDIT APPROACH (CONTINUED)

The selection of transactions for testing will be made using a combination of random, systematic, and haphazard sampling techniques. We will identify the strength of the systems upon which we can rely in planning our substantive tests. Our internal control review will meet all of the following requirements of AICPA: Statement on Auditing Standards (SAS) No. 55, *Consideration of the Internal Control Structure in a Financial Statement Audit*, as amended by SAS No. 78; SAS No. 99, *Consideration of Fraud in a Financial Statement Audit;* SAS No. 106, *Audit Evidence*; SAS No. 107, *Audit Risk and Materiality in Conducting an Audit*; SAS No. 108, *Planning and Supervision*; SAS No. 109, *Understanding the Entity and Its Environment and Assessing the Risks of Material Misstatement*; and SAS No. 110, *Performing Audit Procedures in Response to Assessed Risks and Evaluating the Audit Evidence Obtained.*

It is estimated that the sampling size for transaction testing for compliance with systems as actually implemented would be as follows:

I. Minimum of 60 disbursement items, including automatic and manual checks and bank debits

II. Minimum of 20 – 40 payroll checks, including direct deposits for payroll testing, depending on the number of employees

III. Minimum of 40 – 60 receipt items

We have extensive knowledge in auditing computer systems. We have assisted numerous clients with the implementation of accounting software and database business systems. This assistance has provided our firm with a thorough background in computer systems with respect to both the software applications aspect and also insight into auditing such systems. It is our policy to have a computer specialist as part of the audit team and to be used on an as-needed basis. This individual assists the audit team in documenting the computer system internal control structure and highlighting strengths and weaknesses relating to the computer structure of the City.

In addition, all of our staff is equipped with networked laptop computers. These computers are equipped with not only word processing and spreadsheet capabilities, but also various functional software, such as PPC Audit – e-Tools, Creative Solutions Accounting, Adobe Acrobat, random sampling software, Lacerte Tax Program, and Easy Accounting Software, which contain amortization programs and depreciation programs, and other applications as well (including the Governmental Accounting Research System which includes all GASB publications).

We will perform expectation analytics and preliminary analytical review procedures using the prior fiscal year's audited statements and the current fiscal year's budget. In the preliminary stage, we will adopt ratio analysis procedures to compare the relationships between account balances and classes of transactions between prior periods and against budgets and industry statistics. This may include budgets, trial balances, and/or draft financial statements to help us identify the source of individual fluctuations. We will then adopt trend analysis to compare current data with prior periods, which is particularly useful for analyzing revenue and expenditures. Any unexpected trends or deviations will be discussed with relevant City staff to obtain explanations.

SPECIFIC AUDIT APPROACH (CONTINUED)

The chart below shows some of MLH's preliminary audit procedures:

Documents	[illegible]	Procedures
None	Go over timing and planning with Management	Set meeting
Letter	Discuss any matters with predecessor	Standard required communications
Internal control memos	Set location site visits	Visit sites and go through internal controls, such as the legal court, parks and recreation, fire, police, transit, etc.
Obtain budget and budget amendments	Ensure budgetary compliance	Analyze budget-to-actual variances. Look at capital projects, status of property tax assessments as part of the focus
Obtain grant documents, any service concession agreements	Ensure grant compliance	Analyze grants
Obtain policies and procedures	Evaluate effectiveness of policies, updates and relate to key compliance matters	Analyze policies and procedures
Obtain client internal control memos of client if they exist	Evaluate internal controls Short interviews of accounting and selected operating personnel for documentation of process	Analyze internal controls, including computer controls
Obtain prior year financials	Determine which items are important for testing	Set preliminary "materiality" limits
Obtain appropriate schedules	Ensure effective procedures	Testing of cash receipts, cash disbursements, and payroll transactions
Obtain Council minutes	Ensure knowledge of key government communication, Look for major agreements and key decisions	Analyze important events highlighted in Council meetings, test and inquire as necessary
Draft confirmations – third party letters for independent verification of cash, property taxes, attorney, etc. for client to sign and auditor to mail	Independent verification of selected balances	Client to prepare letters and auditor to send letters
Develop document request list for client to review and agree upon	To clarify client – auditor requests	Meet with client and agree upon document request list for audit
Preliminary trial balance	Ensure preliminary results make sense	Perform selected testing on balances such as receipts, disbursements, and payroll
Obtain updates on retirement plans	Discuss GASB 68 and any changes	Audit selected components of any new reports and changes for compliance
Request screen view access only for computer analysis	Minimize client interruptions and view transactions	Scan ledgers and accounts for accounting propriety
Consider site visitations on areas where there are significant cash, card, deposits and billing controls, internet site controls	Focus on controls where the risk assessment of material misstatement of cash, card and internet transactions could occur	Site visitations
Legal bills, key litigation	Look for commitments, contingencies and disclosure	Discuss with client, prepare attorney letters for confirmation and response
Obtain long-term debt	Analyze for disclosure and compliance	Obtain and prepare long term debt schedules
Commitments and Contingencies	Ensure auditing standards are applied for proper accrual and disclosure	Send legal letters, talk with client, review disclosures

SPECIFIC AUDIT APPROACH (CONTINUED)

As part of our audit procedures we usually request a working trial balance in excel format (if possible) and access to view general ledger detail directly from the software system.

We will also review the following documents in order to determine compliance with applicable laws and regulations:

1. Minutes of the governing body with special attention to: indications of new revenue sources, including federal and state grants; expense authorizations and related appropriations, including any special or restrictive provisions; appropriation transfers; authorization for bank or other debt incurred; awards to successful bidders; authorization for new leases entered into; changes in licenses, fines, or fees; authorization for fund balance commitments or assignments; and authorization for significant new employees hired.
2. New agreements and amendments to agreements including, but not limited to: grant agreements; debt and lease agreements; labor agreements; joint venture agreements; disposition and development agreements; and other miscellaneous agreements.
3. Administrative Code
4. Investment Policy

The main extent of our work would be what is required to enable us to express an opinion on the basic financial statements in accordance with:

1. *AICPA Industry Audit Guide for State and Local Governmental Units*
2. *AICPA Audit Standards*
3. *National Committee on Governmental Accounting, Auditing and Financial Reporting (Amended) Publication*
4. Laws of the State of California
5. Requirements of Title 2 U.S Code of Federal Regulation Part 200, *Uniform Administrative Requirements, Cost Principle and Audit Requirements for Federal Awards* (Uniform Guidance).
6. *GAO Standards for Audit of Governmental Organizations, Activities and Functions, the Guidelines for Financial and Compliance Audits of Federally Assisted Programs*
7. Our firm's own additional standards and procedures

The audit will be conducted in accordance with auditing standards generally accepted in the United States of America. The primary purpose of the audit is to express opinions on the basic financial statements, and such an audit is subject to the inherent risk that material errors or fraud may exist and not be detected by us. If conditions are discovered which lead to the belief that material errors, defalcations, or fraud may exist, or if any other circumstances are encountered that require extended services, we will promptly advise the City.

If convenient for the City's staff, the approximate target dates for the fiscal year 2018 audit would be as follows:

1. Written audit plan and list of schedules for fieldwork – No later than July 16^{th}
2. Entrance conference and interim fieldwork – Week of July 16^{th}
3. Progress conference with the City – July 20^{th}
4. Entrance conference and year-end fieldwork – Week of September 24^{th}
5. Exit conference – No later than September 28^{th}
6. Draft audit reports – No later than November 16th, 2018
7. Final audit reports – No later than December 1st, 2018
8. Single Audit Report – No later than March 15^{th} 2019
9. Presentation to the Board- Open

SPECIFIC AUDIT APPROACH (CONTINUED)

Our audit would begin when it is convenient for the City's staff. We estimate that in the first week of June we will perform interim work. Each year, the partner or manager of the firm will contact the Finance Director. The purpose of this contact will be to discuss the scope and timing of the annual audit, to review any accounting issues known at that time, and to address any of the City's personnel concerns about the impending audit.

We will schedule approximately one week of interim work each year. During the first year, we will prepare narrative flow charts and other documentation of the internal control structure and of the major systems, such as revenue and cash receipts, purchasing and cash disbursements, payroll and personnel, inventory, property and equipment, grant compliance, investment activities, and the budget process. We will gain this information through discussions with appropriate City staff and the review of available documented policies, organizational charts, manuals, programs, and procedures. Once we obtain this information, we will evaluate the systems of internal controls and revise our standard governmental audit programs. We will also meet with two members of the Finance Committee during our interim fieldwork, to discuss our audit procedures and to ascertain if there are any areas of concern of the Finance Committee members.

In July, we will contact the Finance Director to provide our detailed audit plan for the audit fieldwork. We will also discuss with the Finance Director any matters that may impact our audit procedures or your financial reporting. Before the year-end fieldwork, we will discuss with the City any assistance the City may need with the year-end closing.

Our year-end fieldwork would begin on September 24th. The year-end audit work would begin with an analytical review of all significant balance sheet and revenues and expenditures/expense accounts for each fund, which includes substantive tests on all balance sheet accounts. **Analytical procedures will be used to supplement the substantive tests, not supplant them.** We will perform analytical procedures during interim and year-end fieldwork on all balance sheet and revenue and expense/expenditure accounts.

The primary objective of the year-end audit work is to audit the final numbers that will appear in the City's basic financial statements. Our fieldwork would also consist of procedures required under SAS No. 99, *Consideration of Fraud in a Financial Statement Audit.*

We will perform procedures such as:

- (a) Confirmations by positive and negative circularization including but not limited to all cash and investment accounts; selected receivable and revenue balances; all bonds, loans, notes payable, and capital leases; all notes receivable; all insurance carriers; all legal firms employed on the City's business; and other miscellaneous confirmations deemed necessary
- (b) Physical verifications and observations
- (c) Analysis and review of evidential material
- (d) Interviews and investigative efforts
- (e) Electronic data processing testing for computer and software reliability
- (f) Numerous other procedures

During the entire engagement, our audit team will be determining whether the audit is in compliance with *Uniform Guidance*, and if this is required through review of the City Council minutes, examination of the general ledger, and discussion with finance personnel. If a compliance audit is required, we would perform tests of: specific requirements; claims for advances and reimbursements; and amounts claimed or used for matching in compliance with the Single Audit Act. The compliance audit will be conducted in accordance with auditing standards generally accepted in the United States of America, the GAO *Standards for Audits of Governmental Organizations, Programs, Activities, and Functions*, and the GAO *Guidelines for Financial and Compliance Audits of Federally Assisted Programs.*

The year-end fieldwork should be completed no later than September 28th.

SPECIFIC AUDIT APPROACH (CONTINUED)

The chart below shows some of MLH's final audit procedures:

[illegible]	[illegible]	Procedures
None	Set Timing	Entrance conference
Policies and procedures	Review and start risk assessment	Set visitation of locations such as Courts, Parks and Rec, Transit, etc. Cash and other controls testing
Obtain updated general ledger	Ensure proper closing of books	Analyze records and update analytical procedures
Obtain internal control memos, if there are any changes- all key locations	Re-evaluate internal controls. Assess risk and dollar significance, brainstorm, look at IT controls	Update understanding of internal controls and document key changes
Obtain prior GFOA CAFR comments	Ensure improvement in financial reporting	Implement significant changes in financial reporting methods
Obtain and further agree upon audit schedules as agreed upon in the contract and RFP	To commence audit properly on final numbers	Apply auditing procedures
Obtain/prior year GASB 34 conversion entries /prepare GASB 34 Entries	Ensure that all GASB 34 conversion entries are proper	Work on current year GASB 34 presentations
Analyze capital asset ledgers	Review or updates from preliminary and analyze for impairment	Obtain capital asset documents and update for impairments
Contracts and agreements	Analyze credit agreements	Test schedules of credit agreements
Journal entries and post-closing	Look for proper accruals and revenue payments	Look at selected billings and revenue agreements
Risk Management	Determine coverage	Confirm balances and analyze for proper accruals as necessary
Cost allocations	Internal service allocation propriety	Discuss and analyze internal service cost allocations
Allocation agreements	Ensure agreement compliance	Analyze allocations as necessary from client calculations and documents
Obtain OPEB and PERS documents	Review for any needed updates, GASB 68	Read documents and necessary update
Bond agreements	Bond compliance	Test bond compliance and obtain bond ratings
Contributions	Compliance	Analyze significant contributions for compliance
Third party letters	Independent verification of accounts	Match to year-end books and records and reconcile to accounts
None	Ensure proper audit process	Hold timely status meetings with the client
Adjusting entries, and any possible management points	Obtain client agreement	Post as necessary with client
None	Compliance with contract and governance	Attend finance and board meetings
MD&A, prepare financials, reports and supplementary information	Ensure documents match, are consistent and appropriately completed	Read MD&A, prepare financials, reports and read supplementary information

The *Governmental Accounting, Auditing and Financial Reporting* (GAAFR), issued by the Government Finance Officers Association (the "Blue Book") and other GFOA publications are often used as additional tools when preparing and reviewing the financial statements of our governmental clients. The firm has and uses its extensive library of current AICPA, GFOA, and GASB publications and pronouncements.

We will issue all of our draft audit reports by November 16th. All of our reports are prepared by in-house auditors (usually the partner or manager) who have worked on the City's engagement, so they are familiar with the City and the way in which it operates. Our draft reports go through four reviews, including one by a senior auditor for calculations and footing, one by the technical partner, one by another senior or staff auditor for calculations and footing, and a final review by the engagement partner.

SPECIFIC AUDIT APPROACH (CONTINUED)

As part of our audit engagements we issue our clients management letters if we note certain observations or recommendations that we feel need to be disclosed. Our firm's philosophy regarding the management letter is that the management letter is to help management improve its internal control and accounting procedures and not to criticize the management in charge. This is why we present our management letters to management in draft form for open discussion prior to issuance.

AUDIT FEES

Reports to be issued:	2018
Single Audit*	3,500
TDA	7,500
City including Successor Agency and related reports	51,055
Cities Annual Financial Transaction Report	4,000
Subtotal	66,055
Discount (10%)	(6,606)
Grand Total	$ 59,450

* - Single Audit may not occur each year of the contract term – subject to City's expending of current federal awards granted and any new additional awards received and expended in the future years. Fee above includes one major program. Each additional major program will be billed at $3,500 each.

Due to the current economic environment, Moss, Levy & Hartzheim, LLP has accepted the fact that in order for government entities to survive revenue cutbacks, contractors will need to reassess their hourly fees or total estimate of costs, therefore, we are reducing our total estimate fee by 10% to assist the City in these challenging economic times.

Progress payments will be made on the basis of hours of work completed during the course of the engagement. Interim billing shall cover a period of not less than a calendar month. No more than 90% of the total fee will be billed prior to delivery of final audit reports and financial statements. The costs must be detailed on the invoices for the City, Single Audit, and each other reports.

Billable Hourly Rates by Classification (For Additional Work)

Classification	Hourly Rates
	FY 18
Partner	$ 175
Manager	$ 125
Senior Level	$ 100
Staff Level	$ 75
Clerical	$ 50

I, the undersigned, certify I am duly authorized to represent the above-named firm and am empowered to submit this bid. In addition, I certify I am authorized to contract with the City of Imperial on behalf of the above-named firm.

IDENTIFICATION OF POTENTIAL AUDIT PROBLEMS

We do not anticipate any problems with the audit except for items listed in past management letters. In the event of a problem, the City Manager, City Attorney, and Finance Director will be immediately notified in writing of any fraud, other illegal acts, or indications of illegal acts found during the course of our audit work. All other discrepancies or weaknesses in the internal control system that we become aware of will be communicated to management through discussion, the management recommendation letter, and/or if it is a significant deficiency, as part of the single audit report, if necessary.

Under penalties of perjury, I declare that I am an authorized signer and that there are no and have never been any financial interests between any officials or employees of the City of Imperial and Moss, Levy & Hartzheim, LLP.

Respectfully submitted,

Craig A. Hartzheim, CPA
Partner

Moss, Levy & Harzheim, LLP

10/9/2017 California Board of Accountancy - License Lookup

CALIFORNIA BOARD OF ACCOUNTANCY

Licensee Name:	MOSS, LEVY, HARTZHEIM LLP
License Type:	CPA - Partnerships
License Number:	6998
License Status:	**CLEAR** Definition
Expiration Date:	July 31, 2019
Issue Date:	July 28, 2005
Address:	5800 HANNUM AVE STE E
City:	CULVER CITY
State:	CA
Zip:	90230
County:	LOS ANGELES
Disciplinary Actions/License Restrictions:	No

No records returned

This information is updated Monday through Friday - Last updated: OCT-06-2017

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SCHOOL DISTRICTS

Acton-Agua Dulce Unified School District
Ballard School District
Bellflower Unified School District
Beverly Hills Unified School District
Blochman Union School District
Bradley Elementary School District
Buellton Union School District
Calaveras County Schools
Calexico Unified School District
Calipatria Unified School District
Carpinteria Unified School District
Casmalia School District
Castaic Union School District
Cayucos Elementary School District
Coast Unified School District
Cold Springs School District
College Elementary School District
Eastside School District
El Segundo Unified School District
Garvey School District
Goleta Union School District
Graves School District
Heber School District
Hughes-Elizabeth Lakes Union School District
Keppel Union School District
Lancaster School District
Magnolia Union School District
Manhattan Beach Unified School District
Mark Twain Union Elementary School District
Meadows Union School District
Mission School District
Monrovia Unified School District
Montecito Union School District
Mulberry School District
Novato Unified School District
Orcutt Union School District
Pacific Unified School District
Palmdale School District
Pleasant Valley Union School District
San Ardo Elementary School District
San Lucas School District
San Miguel Joint Union School District
Santa Maria Joint Union High School District
Shandon Unified School District
Solvang Elementary School District
Temple City Unified School District
Torrance Unified School District
Vallecito Union School District
Westmoreland Elementary School District
Wilsona School District

CITIES AND REDEVELOPMENT AGENCIES

Adelanto, CA
Arcadia, CA
Arroyo Grande, CA
Atascadero, CA
Buellton, CA
Calabasas, CA
California City, CA
Carmel-by-the-Sea, CA
Covina, CA
Culver City, CA
Dinuba, CA
El Centro, CA
Eureka, CA
Greenfield, CA
Grover Beach, CA
Holtville, CA
Hughson, CA
Indio, CA
La Cañada Flintridge, CA
La Habra Heights, CA
La Mirada, CA
Los Alamitos, CA
Morgan Hill, CA
Ojai, CA
Paso Robles, CA
Santa Maria, CA
Signal Hill, CA
Taft, CA
Watsonville, CA
Westlake Village, CA
Windsor, CA
Yorba Linda, CA
Yuba City, CA

PUBLIC FINANCING AUTHORITIES

The majority of our Municipalities issue debt and do so through an established Public Financing Authority.

OTHER SCHOOL ENTITIES

Academia Semillas del Pueblo Charter School
Albert Einstein Academy
Antelope Valley Schools Transportation District
Bright Star Secondary Charter Academy
East Bay Regional Occupational Program
Garr Academy of Mathematics and Entrepreneurial Studies
Pacoima Charter School
Santa Ynez Valley Charter School
Southern California Regional Occupational Center
Stella Middle Charter Academy
Synergy Charter Academy
Tri-Valley Regional Occupational Program

COUNTIES
Los Angeles County, CA (Master List)
San Diego County, CA (Master List)

SANITATION DISTRICTS
Carpinteria Sanitation District, CA
Cayucos Sanitation District, CA
County Sanitation Districts of Los Angeles County, CA - All 25 Districts
Encina Wastewater Authority, CA
Montecito Sanitation District, CA
Orange County Sanitation District, CA - Internal Audits
Ross Valley Sanitary District, CA
Triunfo Sanitation District, CA

UTILITY DISTRICTS
Georgetown Divide Public Utility District

WATER/IRRIGATION DISTRICTS
Aldercroft Heights County Water District, CA
Foothill Municipal Water District, CA
Main San Gabriel Basin Watermaster, CA
Marina Water District, CA
North Marin Water District, CA
Sweetwater Springs Water District, CA
Valley County Water District, CA
Valley of the Moon Water District, CA

AMBULANCE SERVICES DISTRICT
Cambria Community Healthcare District
North Coast Emergency Medical Services

CEMETERY DISTRICTS
Arroyo Grande Cemetery District, CA
Atascadero Cemetery District, CA
Gridley-Biggs Cemetery District, CA
San Miguel Cemetery District, CA
Santa Maria Cemetery District, CA

COMMUNITY SERVICES DISTRICTS
Cambria Community Services District, CA
Cuyama Community Services District, CA
Groveland Community Services District, CA
Heritage Ranch Community Services District, CA
Los Alamos Community Services District, CA
Nice Community Services District, CA
Rancho Murieta Community Services District, CA
Santa Ynez Community Services District, CA
Vandenberg Village Community Services District, CA

RECREATION AND PARK DISTRICTS
Conejo Recreation and Park District, CA
Isla Vista Recreation and Park District, CA
Mountains Recreation and Conservation Authority, CA
Rancho Simi Recreation and Park District, CA
Hayward Recreation and Park District, CA

BUILDING AUTHORITY
County of San Diego Regional Building Authority, CA

FIRE PROTECTION DISTRICTS
Cayucos Fire Protection District, CA
Lakeport Fire Protection District, CA
Orcutt Fire Protection District, CA

OTHER DISTRICTS
Beach Cities Health District
County of San Diego Emergency Services Organization
County of San Diego First 5 Commission
County of San Diego In-Home Supportive Services Public Authority
County of San Diego Health and Human Services Agency Child Development Program Grant
County of San Diego MIOCR Grant
County of San Diego RLETC Grant
County of Los Angeles Delta Sigma Theta, Head Start Program, Inc.
County of San Diego DA Office of Auto Ins. Fraud Grant, Urban Auto Fraud Grant, WC Ins Fraud Grant
Los Angeles County Flood Control District
Marin/Sonoma Mosquito and Vector Control District
Peninsula Health Care District
San Diego Geographic Information Source
Tracy Area Public Facilties Financing Agency
West Contra Costa Integrated Waste Management Authority

TRANSPORTATION DEVELOPMENT ACT
Arroyo Grande, CA
Brawley, CA
Calexico, CA
El Centro, CA
Grover Beach, CA
Holtville, CA
Paso Robles, CA
San Luis Obispo County and Cities Area Planning Council:
  Local Transportation Fund
  State Transit Assistance Fund
South County Area Transit, CA
South County/San Luis Obispo Transit, CA
Transportation Agency for Monterey County, CA
Transportation Authority of Marin
Association of Monterey Bay Area Governments
Santa Cruz Regional Transportation Commission

TRANSIENT OCCUPANCY TAX AUDITS
Represented the following municipalities and/or counties in the audit of the hotel "bed tax" records:

Arroyo Grande, CA	Pismo Beach, CA
Bellflower, CA	Santa Maria, CA
Bishop, CA	South Lake Tahoe, CA
Calexico, CA	Whittier, CA
Carmel, CA	Ojai, CA

POWELL & SPAFFORD, INC.
CERTIFIED PUBLIC ACCOUNTANTS

Jessie C. Powell, CPA (Ret.)
Patrick D. Spafford, CPA

Licensed by the California Board of Accountancy
Members American Institute of Certified Public Accountants

System Review Report

To the Partners of
Moss, Levy & Hartzheim, LLP
and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Moss, Levy & Hartzheim, LLP (the firm) in effect for the year ended December 31, 2014. Our review was conducted in accordance with standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

We noted the following deficiencies during our review:

1. *Deficiency* – The firm does not have quality control policies and procedures to address the form and content of workpaper documentation or a related file review process by the engagement partner for its audit engagements, including audits of employee benefit plans and audits subject to *Government Auditing Standards*. As a result, we noted documentation deficiencies on the engagements reviewed in the following areas: 1) compliance payroll testing for an ERISA audit engagement; 2) proper testing of certain major program compliance requirements, low risk determination and fraud considerations; 3) the 80 hour requirement for engagements performed under *Government Auditing Standards* was not met for certain engagement team members; and 4) lock down of audit files. The firm also did not perform annual monitoring that properly covered all areas of quality control. There were documentation issues noted in the firm's previous peer review. The firm will perform the required procedures when subsequent engagements are performed, which is imminent.

   Recommendation – We recommend that the firm modify its current policies and procedures to include a mechanism for assuring the firm's documentation is properly prepared, reviewed and included in the work files. The firm should also expand on its monitoring procedures to cover these areas.

In our opinion, except for the deficiency described above, the system of quality control for the accounting and auditing practice of Moss, Levy & Hartzheim, LLP in effect for the year ended December 31, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency (ies)* or *fail*. Moss, Levy & Hartzheim, LLP has received a peer review rating of *pass with deficiencies*.

Powell & Spafford

July 22, 2015

447 Missouri Court • Redlands, CA 92373 • P.O. Box 8847 • Redlands, CA 92375
Telephone 909-792-1852 • Fax 909-792-2015

Ron A. Levy, C.P.A. – Partner

- California licensed C.P.A. with 40 years of audit experience with governmental and non-profit entities
- Technical (Concurring)/Engagement Partner in charge of all governmental and non-profit audits, currently including 35 school district audits, 4 charter schools, 32 municipal audits, and over 75 special district audits
- Has assisted governmental clients with year-end closing, key position interviews, preparation of award winning CAFRs, and preparation of State Controller's Reports
- Has met or exceeded all continuing education requirements, including recent courses in the following:

  2017, 2016, and 2015 School District Conference
  2017, 2016, and 2015 Governmental Accounting Conference
  GASB 34 Training Seminars
  Planning a Governmental Audit Engagement
  Auditor's Reports on Audits of Local Governments
  Governmental Accounting Update
  Audits of State and Local Governments
  Compliance Auditing, Auditing Sampling, and Concluding the Audit
  The Single Audit Act

- Member of the following:

  American Institute of Certified Public Accountants
  California Society of Municipal Finance Officers
  California Society of Certified Public Accountants
  California Association of School Business Officials
  Kiwanis Club

- Bachelor of Science degree from Oregon State University, was conferred in 1977
- Taught accounting courses at a branch of La Verne College and Chapman College
- Knowledgeable in all areas of tax law including non-profit tax issues
- **Mr. Levy's ancestry is of Hispanic descent**

Craig A. Hartzheim, C.P.A. – Partner

- California licensed C.P.A. with 34 years of audit experience with governmental, non-profit, and commercial entities

- Engagement/Technical (Concurring) Partner for governmental and non-profit audits (Culver City office), currently including 12 school district audits, 17 municipal audits, and 40 special district audits (including Los Angeles County Flood Control District and the County Sanitation Districts of Los Angeles County)

- Has assisted governmental clients with year-end closings, key position interviews, preparation of award winning CAFRs, and preparation of State Controller's Reports

- Has met or exceeded all continuing education requirements including recent courses in the following:

  2017, 2016, and 2015 School District Conference
  2017, 2016, and 2015 Governmental Accounting Conference
  Audits of States and Local Governments
  Preparing Governmental Financial Statements
  Yellow Book, Government Auditing Standards
  GAAS Guide
  Other Comprehensive Basis of Accounting (OCBOA) Statements
  Audit Standards update
  Implementing SAS 112
  Implementing SAS 114
  Auditing update
  Grants Management

- Bachelor of Science degree in Accounting from Marquette University, was conferred in 1982

- Member of the following:

  American Institute of Certified Public Accountants
  California Society of Certified Public Accountants

- Knowledgeable in all areas of tax law including non-profit and payroll tax issues

Hadley Hui, C.P.A. – Partner

- California licensed C.P.A. with 20 years of audit experience with governmental, non-profit, and commercial entities

- Manager in charge of 18 municipal audits, 7 school districts and related audits, 8 special audits for the County of San Diego, and 26 special district audits.

- Supervisor for the CSS and DPSS Monitoring Projects for Los Angeles County

- Has met or exceeded all continuing education requirements including recent courses in the following:

  2017, 2016, and 2015 School District Conference
  2017, 2016, and 2015 Governmental Accounting Conference
  Single Audit Compliance
  GASB 34 Training Seminars
  Risk-Based Auditing Part 1, Part 2
  Accounting and Auditing Update
  Guide to Auditing Control Course 1, Course 2

- Extensive knowledge of database systems, networking, and various accounting software.

- Bachelor of Arts degree in Economics with a minor in Accounting from University of California – Los Angeles, was conferred in 1997

- Member of the following:

  American Institute of Certified Public Accountants
  California Society of Certified Public Accountants

- Knowledgeable in all areas of tax law including non-profit and payroll tax issues

Bin Zeng – Manager

- Auditor with 11 years of audit experience with governmental and commercial entities
- Auditor for 16 municipal audits, and 12 special district audits
- Bachelor of Arts degree in Business Economics from the University of California – Los Angeles, was conferred in 2007
- Has met or exceeded all continuing education requirements including recent courses in the following:

  2017, 2016, and 2015 Governmental Accounting Conference
  2017, 2016, and 2015 School District Conference
  2017 Accounting and Auditing Standards Update: Risk Assessment Standards
  2017 Advanced Audit Standards Workshop: Understanding Risk Assessment
  2017 GAAS Update
  Auditors' Responsibilities for Detection of Fraud
  Internal Control and Fraud in Governmental Engagements
  Government Auditing Standards – Yellow Book
  Implementing SAS 112 & 114
  Advanced Fraud Techniques
  Grants Management

Ricky Tzu-Wei Kuo – Senior Accountant

- Auditor with 10 years of audit experience with governmental and commercial entities
- Auditor for 9 municipal audits, 12 special district audits, and 1 school district audits
- Staff accountant for the Los Angeles County DMH Monitoring Projects
- Has met or exceeded all continuing education requirements including recent courses in the following:

  2017, 2016, and 2015 Governmental Accounting Conference
  2017, 2016, and 2015 School District Conference
  Accounting and Auditing Standards Update: Risk Assessment Standards
  Advanced Audit Standards Workshop: Understanding Risk Assessment
  GAAS Update
  Auditors' Responsibilities for Detection of Fraud
  Internal Control and Fraud in Governmental Engagements
  Government Auditing Standards – Yellow Book
  Implementing SAS 112 & 114
  Advanced Fraud Techniques
  Grants Management

- Bachelor of Science in Business Administration with an emphasis in Accounting from California State University – Los Angeles, was conferred in 2005

Israel Morel – Staff Accountant

- Auditor with 4 years of audit experience with governmental and commercial entities
- Auditor for 9 municipal audits and 3 school district audits
- Has met or exceeded all continuing education requirements including recent courses in the following:

  2017, 2016, and 2015 Governmental Accounting Conference
  2017, 2016, and 2015 School District Conference

- Bachelor of Science in Business Administration with emphasis in Accounting from California State University – Dominguez Hills, was conferred in 2013

Cody Hartzheim – Staff Accountant

- Auditor with 4 years of audit experience with governmental, school districts and commercial entities
- Auditor for 9 municipal audits, 10 school district audits
- Has met or exceeded all continuing education requirements including recent courses in the following:

  2017, 2016, and 2015 Governmental Accounting Conference
  2017, 2016, and 2015 School District Conference
  Government Auditing Standards – Yellow Book

- Bachelor of Science in Accounting from Marquette University, was conferred in 2014

David Ortiz – Computer Specialist

- Auditor with 22 years of audit experience with governmental and commercial entities
- Computer specialist – with emphasis in fund accounting software
- Extensive knowledge of database systems, networking, and accounting software
- Bachelor of Science degree in Business Administration with an emphasis in Accounting from California Polytechnic State University San Luis Obispo, was conferred in 1995

Agenda Item No. E-6

DATE SUBMITTED	3/27/2019	COUNCIL ACTION	(X)
SUBMITTED BY	CITY MANAGER'S OFFICE	PUBLIC HEARING REQUIRED	( )
		RESOLUTION	( )
DATE ACTION REQUIRED	4/3/2019	ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	( )

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: CLASSIFICATION AND COMPENSATION STUDY

1. ACCEPTANCE OF CPS HR CONSULTING CLASSIFICATION AND COMPENSATION STUDY FINAL REPORT.

DEPARTMENT INVOLVED: CITY MANAGER'S OFFICE

BACKGROUND/SUMMARY:

City Staff is requesting the review and acceptance of the CPS HR Consulting Classification and Compensation Study Final Report. Please see the attached documentation for more information.

FISCAL IMPACT: To Be Determined during the 2019-2020 Budget Process

Implementation of salary changes and job descriptions subject to the Meet & Confer process with the City's bargaining units.

FINANCE INITIALS

STAFF RECOMMENDATION: It is staff's recommendation for the City Council to accept the final report. Please note, accepting this report does not commit the City Council to implementing changes as suggested.

DEPT. INITIALS

MANAGER'S APPROVAL:

CITY MANAGER's INITIALS

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ( ) DISAPPROVED ( )
REJECTED ( ) DEFERRED ( )

REFERRED TO:

January 18, 2019

Private and Confidential

City of Imperial

Final Report
Classification and Compensation Report

SUBMITTED BY:
Jennifer Ramos
Classification and Compensation Manager
2450 Del Paso Road, Suite 220
Sacramento, CA 95834
t: 916-471-3125

Contents

Classification Study Overview

Approach and Methodology

The classification study provided a detailed review of each of approximately 42 classifications and approximately 75 employees included in the study. The program was initiated through meetings with all study participants to distribute a position information questionnaire and explain the purpose and intent of the study. Each participant completed a position information questionnaire and submitted the completed form to the immediate supervisor who approved the content of the questionnaire prior to the review by our consultants. Our consultants reviewed the completed questionnaires and conducted interviews with at least one incumbent in each classification. Interviews generally lasted 30 minutes and focused on clarification of questionnaire information and expansion of questionnaire responses.

Our consultants then prepared initial class descriptions using a revised format which placed the typical duties and responsibilities in a "menu" or listing format. Preliminary class descriptions, prepared by our consultants, were then submitted to the incumbents for review. This phase of the report is considered the feedback or review phase. We received several suggestions for change to the descriptions from both incumbents and supervisors. Next, we modified our preliminary classification descriptions based on the feedback we received and finalized our classification recommendation. For those employees who provided input or feedback from our original recommendations, we provided them with a personal letter in memo format describing what changes we made on their job description

Recommendations - Classification

There are two primary outputs of the classification part of the study: An Allocation Listing and Class Descriptions. The Allocation Listing (Exhibit A) illustrates the actions recommended for each classification and each incumbent. The revised class descriptions are also included and represent the current duties and responsibilities assigned to the incumbents. We have suggested several title changes, reclassifications, eliminations of existing classes and establishment of new classes. We have also included an alphabetical listing of classifications as Exhibit B and class descriptions as Exhibit C.

Other recommendations regarding implementation and maintenance of the overall program are included in later sections of this report.

Compensation Study Overview

The compensation element of this study was conducted in two phases: salary survey and internal relationships. Both phases were conducted simultaneously.

Salary Survey

The first step in the salary survey process was the selection of benchmark classifications (Exhibit D) which met the following criteria:

1. The classification was a good representative of an occupational group, family or profession;
2. The classification could be expected to be found in other organizations with about the same duties and responsibilities;
3. The selected classifications as a whole must represent the entire array of classifications from highest to lowest within the City of Imperial.

Next, we selected survey participants (Exhibit E) based on the following criteria:

1. Geographic Area: County of Imperial
2. Type of Business: City and County government offices
3. Size of Business: 5,000 and 77,000 population

Our consultants received a written or verbal response from every participating organization. Our consultants were careful to compare the participant's classifications with those developed for the City of Imperial to assure proper matching of classification content.

We requested information from each participant on the minimum and maximum for the salary range relating to the benchmark classification. In all cases, our analysis focused on the maximum of the salary range to which the benchmark classification was allocated. This practice is consistent with survey standards for educational institutions considering the variety of policies in education today affecting the size of ranges and the use of the lower end of the range. Since the salary practices of the organizations surveyed tended to vary considerably, we elected to utilize the "MEDIAN" as the measure of central tendency. It is our belief, under these conditions, that the median best represents the full array of data without being as sensitive to extremes as the mean (average).

We have included the salary survey both in summary form and with all the detail for each benchmark classification. The salary survey detail is included as Exhibit F, and the salary survey summary is included as Exhibit G in this report.

Internal Relationships

The next step in the salary-setting process was to establish the internal relationships of the classifications. The consultants first read the newly prepared classification and discussed the classification in detail, carefully checking position information questionnaires and any other materials which would add additional information. The consultants then determined the proper internal ranking for each classification within the job family. We were careful to evaluate knowledge requirements, complexity and accountability for each classification. Once the internal relationships of all the classifications were determined, the consultants met to "sore-thumb" the relationships to assure their internal consistency and accuracy.

With respect to internal relationships, we utilized the following criteria to establish minimum standards:

1. Classes in a series should be separated by at least two ranges (5%) allowing current practice to dictate specific differences if above the two-range minimum.
2. Classes in a lead capacity should be separated by at least three ranges (7.5%) from the highest-level subordinate.
3. Classes in a supervisory or managerial capacity should be separated by at least five ranges (12.5%) from the highest-level subordinate. Other variables such as span of control were also considered.

Salary Range Recommendations

Exhibit H illustrates the recommended salary ranges by classification and includes a comparison between the recommended range placements according to the proposed salary schedule and the current salary range. This exhibit demonstrates that a number of classifications need to change in salary range relationships in order to comply with market demands and proper internal relationship considerations.

Implementation of Program

With respect to the implementation of a program such as this, we believe it is important to consider the impact of salary range changes both on the City's financial resources and the well-being of employees. In order to ease the burden on both, we suggest the following:

1. The City should approve the study as a whole with an implementation plan which extends over a reasonable period of time. It is quite common for public sector organizations to consider an implementation period of several years in order to ease the financial burden in any given year.
2. Given financial constraints, we believe the City should implement the reclassification suggestions first since these reflect changes in the scope of duties currently assigned to employees. There are several reclassifications identified in the classification sections of this report.
3. With respect of those salaries recommended to be raised, please consider the following implementation methods:

Moving positions to the step in the recommended range corresponding to the employee's current step. For example, if an employee is currently at step 5, then the employee would move to step 5 on the recommended range or moving positions to a step in the recommended range which results in an increase of no more than a given amount. For example, an employee would be raised to a step in the new range which would provide an increase of no more than 5 percent. This accomplishes the objective of placing the position in the proper range without creating a windfall for the employee or an extreme financial burden for the City. Some of our clients have even moved the employees to a step in the new range equal to or closest to their current salary. This is a method which results in the lowest overall impact in the first year.

In all cases, we suggest moving all positions at least to the minimum of the new range.

Administration of the Program

There has been considerable time and effort invested in preparing the class descriptions and in determining the relative value of each classification in the overall salary structure of the City of Imperial. We suggest that this program be continued and maintained on a regular basis. Our firm has developed an automated maintenance program which should eliminate the need for future studies of the entire organization.

We suggest the following with respect to administering the program:

1. With each reorganization of a department, or reassignment of duties, a position information questionnaire should be prepared by the supervisor and the position should be re-evaluated using a process similar to that used by our firm in the conduct of the classification part of our study.
2. If no automated maintenance program is utilized, we suggest that a complete classification study be conducted every five or six years. Assuming that employees and supervisors have the right to request interim reviews, we believe the City will be well-served with a periodic review of all classes to assure proper alignment.
3. The Human Resources Department should be closely aligned to the organization planning and staffing control functions. We recommend that the Human Resources staff develop and maintain the City's official organization charts and approved staffing patterns. This serves as a control over classification and salary impacts of changes in duties and responsibilities.
4. Some organizations find it helpful to offer a specific time period or "window" during which the Human Resources Department would accept properly authorized requests for reclassification. This provides some necessary structure to the process of maintaining the program while being sensitive to providing timely credit for employees whose jobs have increased in scope or responsibility.

Exhibit A: Allocation Listing

CITY OF IMPERIAL
ALLOCATION LISTING
EXHIBIT A
2018

EMPLOYEE LAST NAME	FIRST NAME	PRESENT CLASSIFICATION	LOCATION	PROPOSED CLASS
Zamudio	Adriana	Accounting Technician	City Hall	Accounting Technician
Alvarez	Isabel	Administrative Analyst	City Hall	Administrative Analyst
Aguilar	Armando	Building Inspector	City Hall	Building Inspector
Barra	Leonard L.	Police Chief	Police	Chief of Police
Kemp	Christopher	Chief Wastewater Operator	Shop	Chief Wastewater Operator
Chatwin	Stefan	City Manager (Contract)	City Hall	City Manager (Contract)
VACANT	VACANT	N/A	N/A	Code Enforcement Officer
Mora	Othon	Community Development Director	City Hall	Community Development Director
Redondo	Janet	Planning Technician	City Hall	Community Development Technician
Haller	Ember	Community Services Director	Worthington Center	Community Services Director
Quintana	Diana	Accounting Assistant II	City Hall	Customer Service Representative
Redfern	Sandra	Accounting Assistant III (Utilities)	City Hall	Customer Service Representative
Gutierrez	Laura	Accounting/Financial Manager	City Hall	Finance Manager
Gonzalez	Daniel	General Maintenance Worker I	Worthington Center	General Maintenance Worker I
Gonzalez	Frank V.	General Maintenance Worker I	Shop	General Maintenance Worker I
Soto	Jose	General Maintenance I	Shop	General Maintenance Worker I
Torrez	Martin	General Maintenance Worker I	Worthington Center	General Maintenance Worker I
Carrera-Navarro	Jacob	General Maintenance I	Shop	General Maintenance Worker II
Amador	Jesus F.	General Maintenance II	Shop	General Maintenance Worker II
Arambula	Nicolas	General Maintenance Worker II	Worthington Center	General Maintenance Worker II
Bentley	James L	General Maintenance Worker II	Shop	General Maintenance Worker II
Lankford	Michael	General Maintenance Worker II	Shop	General Maintenance Worker II
Ramirez	David	General Maintenance Worker II (OJI)	Shop	General Maintenance Worker II
Ruiz	Jorge S.	General Maintenance Worker II	Shop	General Maintenance Worker II
Cardenas	Gustavo A.	General Maintenance Worker III	Shop	General Maintenance Worker III
Sanchez	Fabina M.	General Maintenance Worker III	Shop	General Maintenance Worker III
Gonzalez	Isaiah	Public Services Foreman	Shop	Lead Public Services Worker
Canchola	Karina	Library Assistant I	Library	Library Assistant
Payne	Kerstie	Library Assistant II	Library	Library Assistant
Withington	Rhonda	Library Assistant I	Library	Library Assistant
Escalante	Sandra	Library Assistant I (Part-Time)	Library	Library Assistant (Part-Time)
Reyes	Monica	Literacy Coordinator	Library	Literacy Coordinator
Chalupnik	Alexis	Executive Assistant	City Hall	Management Analyst

CITY OF IMPERIAL
ALLOCATION LISTING
EXHIBIT A
2018

EMPLOYEE LAST NAME	FIRST NAME	PRESENT CLASSIFICATION	LOCATION	PROPOSED CLASS
Balzano	Matthew R.	Police Officer	Police	No Questionnaire
Cardenas-Coronado	Gustavo	General Maintenance Worker II	Shop	No Questionnaire
Cole	Cody G.	General Maintenance Worker II	Shop	No Questionnaire
Diaz	Jorge	General Maintenance Worker I	Shop	No Questionnaire
Estrada	Ramon A.	IT Director (Contract)	City Hall	No Questionnaire
Gaddis	AJ	Administrative Services Director	City Hall	No Questionnaire
Gonzalez	Daniel	General Maintenance Work I	Community Services	No Questionnaire
Granado	Eric	Police Officer II	City Hall	No Questionnaire
Kotzin	Richard C.	Police Officer (TEMP)	Police	No Questionnaire
Sheffield	Max	Police Officer	Police	No Questionnaire
Smith	Melissa	Recreation Specialist (Temp)	Community Services	No Questionnaire
Solorzano	Jisela	Office Clerk	Shop	No Questionnaire
Van Luween	Amanda	Recreation Specialist (Temp)	Community Services	No Questionnaire
Tylenda	Lisa	Planner	City Hall	Planner
Luna	Mario D.	Police Captain	Police	Police Captain
Hereida	Abel Jr.	Police Officer II	Police	Police Corporal
Lizarraga	Hector	Police Officer II	Police	Police Corporal
Martinez	Robert	Police Officer II	Police	Police Corporal
Valenzuela	Albert S.	Police Officer II	Police	Police Corporal
Rubio	Albert	Police Officer II	Police	Police Corporal
Choi	Jay K.	Police Officer I	Police	Police Officer
Fierro Gonzalez	Carmen F.	Police Officer I	Police	Police Officer
Pierce	John C.	Police Officer I	Police	Police Officer
Rios -Stiff	Andrea	Police Officer I	Police	Police Officer
Hernandez	Alberto	Police Officer	Police	Police Sergeant
Eaton	Stephanie	GMW/Animal Control/Custodial	Police	Police Services Officer I
Perez	Alex	Police Service Technician	City Hall	Police Services Officer II
Harmon	Damon L.	Senior Police Clerk	Police	Police Services Officer III
Villegas	Jesus	Project Manager	City Hall	Project Manager
Loper	Jackie	Public Services Director	Shop	Public Services Director
Self	Edgar R.	Public Services Manager	Shop	Public Services Manager
Aguilar	Jade	Recreation Specialist (Part-Time)	Community Services	Recreation Specialist (Part-Time)
Garcia	Arthur	Wastewater Operator II	Shop	Wastewater Operator II

CITY OF IMPERIAL
ALLOCATION LISTING
EXHIBIT A
2018

EMPLOYEE LAST NAME	FIRST NAME	PRESENT CLASSIFICATION	LOCATION	PROPOSED CLASS
Terriquez	Michael J	Wastewater Operator I	Shop	Wastewater Operator III
Emmet	Robert K	Wastewater Operator III	Shop	Water Treatment Operator III
Quiroz	Argenis	Water Treatment Operator III	Shop	Water Treatment Operator III
Viezca	Fernando	Water Treatment Operator III	Shop	Water Treatment Operator III

Exhibit B: Alphabetical Listing of Classifications

CITY OF IMPERIAL
ALLOCATION LISTING
EXHIBIT B
2018

CLASSIFICATIONS	
Accounting Technician	Library Technician
Administrative Analyst	Literacy Coordinator
Building Inspector	Management Analyst
Chief of Police	Office Assistant- NO Q
Chief Wastewater Operator	Planner
City Manager (Contract)	Police Captain
Code Enforcement Officer	Police Corporal
Community Development Director	Police Officer
Community Development Technician	Police Sergeant
Community Services Director	Police Services Officer I
Customer Service Representative	Police Services Officer II
Finance Manager	Police Services Officer III
General Maintenance Worker I	Project Manager
General Maintenance Worker II	Public Services Director
General Maintenance Worker III	Special Events Specialist
Human Resources Analyst- new class	Wastewater Operator I
Information Technology Director (Contract) NO Q	Wastewater Operator II
Lead Public Services Worker	Water Treatment Operator I- NO Q
Library Administrator	Water Treatment Operator II- NO Q
Library Assistant	Water Treatment Operator III

Exhibit C: Class Descriptions

Previously submitted

Exhibit D: Salary Survey- Benchmark Classifications

CITY OF IMPERIAL
SALARY SURVEY BENCHMARKS
EXHIBIT D
2018

TEAMSTERS/POLICE BENCHMARK CLASSIFICATIONS
Accounting Technician
Building , Safety & Engineering Inspector
Code Enforcement Officer
Customer Services Representative
General Maintenance Worker III
Library Technician
Planner
Police Officer I (Animal Control Officer)
Police Officer II
Police Services Officer I (Animal Control Officer)
Special Events Specialist
Wastewater Operator I

MSPC BENCHMARK CLASSIFICATIONS
Administrative Analyst
Chief Water Operator
Community Development Director
Community Services Director
Finance Manager
Management Analyst
Police Captain
Police Chief
Police Sergeant
Project Manager
Public Services Director

Exhibit E: Salary Survey- Survey Criteria and Participants

CITY OF IMPERIAL
SELECTION OF SURVEY PARTICIPANTS
EXHIBIT E
2018

CRITERIA

Geographic Area
County of Imperial, CA

Types of Business
Cities and the County Government Offices

Size of Business

Population size between 5,000-77,000 residents

City of Imperial population is approximately 19,372

PARTICIPANTS

CITIES	1/2017 Total Population	1/2018 Total Population
City of Indio	86,632	87883
City of El Centro	45,413	46,315
City of Brawley	27,116	27,417
City of Calexico	40,732	41,199
City of Holtville	6,349	6,501
COUNTIES		
County of Imperial	40,154	40,007

*Population data published on : https://suburbanstats.org/population/california/how-many-people-live-in-imperial

*Population data published on http://dof.ca.gov/Forecasting/Demographics/Estimates/E-1/

Exhibit F: Salary Survey- Survey Detail by Classification

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Accounting Technician

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Accounting Technician	$20.88	$27.19
City of Indio	Accounting Technician II	$22.50	$33.24
City of Brawley	Senior Accounting Assistant	$20.06	$24.57
City of El Centro	Accounting Assistant	$18.03	$23.10
County of Imperial	Accounting Technician	$16.12	$19.62
City of Calexico	Accounting Assistant II	$14.65	$17.80
City of Holtville	No Comparable Class		
	Base Salary Median		**$23.10**
	Base Salary Mean		**$23.67**
	Percentage Above or Below Median		**15.04%**
	Percentage Above or Below Mean		**12.96%**

1/18/2019

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Administrative Analyst

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Administrative Analyst	$23.58	$31.60
County of Imperial	Administrative Analyst II	$26.52	$32.26
City of El Centro	Management Assistant-Confidential	$26.78	$34.68
City of Indio	Community Development Analyst	$31.90	$47.13
City of Brawley	No Comparable Class		
City of Calexico	No Comparable Class		
City of Holtville	No Comparable Class		
	Base Salary Median		**$34.68**
	Base Salary Mean		**$38.02**
	Percentage Above or Below Median		**-9.75%**
	Percentage Above or Below Mean		**-20.33%**

1/18/2019

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Building, Safety and Engineering Inspector

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Building, Safety and Engineering Inspector	$27.31	$36.59
City of Brawley	Building Inspector	$28.04	$33.44
City of Calexico	Building Inspector II	$24.60	$29.91
City of El Centro	Building Inspector	$22.07	$28.33
City of Holtville	Building Inspector	$18.01	$22.97
City of Indio	Building Inspector II	$29.60	$43.73
County of Imperial	Building Inspector II	$22.22	$27.08
	Base Salary Median		**$29.12**
	Base Salary Mean		**$30.91**
	Percentage Above or Below Median		**20.42%**
	Percentage Above or Below Mean		**15.52%**

1/18/2019

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Chief Water Operator

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Chief Water Operator	$29.67	$39.75
City of Indio	Water Operations Superintendent	$41.55	$61.38
City of Calexico	Chief Water Operator -Treatment	$35.28	$42.89
City of Brawley	Chief Operator Water Treatment Plant	$34.94	$41.68
City of El Centro	Chief Water Operator	$32.55	$41.61
City of Holtville	No Comparable Class		
County of Imperial	No Comparable Class		
	Base Salary Median		**$42.29**
	Base Salary Mean		**$46.89**
	Percentage Above or Below Median		**-6.38%**
	Percentage Above or Below Mean		**-17.96%**

1/18/2019

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Code Enforcement Officer

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Code Enforcement Officer	$20.56	$27.55
City of Indio	Code Enforcement Officer II	$25.49	$37.65
City of El Centro	Code Enforcement Officer	$19.29	$24.72
City of Calexico	Code Enforcement Officer	$19.22	$23.36
City of Brawley	No Comparable Class		
City of Holtville	No Comparable Class		
County of Imperial	No Comparable Class		
	Base Salary Median		**$24.72**
	Base Salary Mean		**$28.58**
	Percentage Above or Below Median		**10.27%**
	Percentage Above or Below Mean		**-3.73%**

1/18/2019

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Community Development Director

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Community Development Director	$41.88	$56.13
City of Indio	Director of Development Services	$53.85	$79.56
County of Imperial	Director of Planning and Building Services	$57.48	$69.88
City of El Centro	Director of Community Development	$63.70	$63.70
City of Calexico	Director, Community and Economic Development	$42.36	$51.50
City of Brawley	Development Services Director	$46.63	$46.63
City of Holtville	No Comparable Class		
	Base Salary Median		**$63.70**
	Base Salary Mean		**$62.25**
	Percentage Above or Below Median		**-13.49%**
	Percentage Above or Below Mean		**-10.91%**

1/18/2019

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Community Services Director

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Community Services Director	$40.86	$54.75
City of Calexico	Community Services Director	$38.38	$46.65
City of Indio	Community Services Manager	$35.28	$42.89
City of Brawley	No Comparable Class		
City of El Centro	No Comparable Class		
City of Holtville	No Comparable Class		
County of Imperial	No Comparable Class		
	Base Salary Median		**$44.77**
	Base Salary Mean		**$44.77**
	Percentage Above or Below Median		**18.23%**
	Percentage Above or Below Mean		**18.23%**

1/18/2019

***Insufficient Data (ISD)**

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Customer Services Representative

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Customer Services Representative	$19.13	$25.63
City of Indio	Accounting Technician I	$19.86	$29.34
County of Imperial	Client Services Specialist	$17.60	$21.40
City of El Centro	Customer Service Representative	$14.30	$18.30
City of Brawley	No Comparable Class		
City of Calexico	No Comparable Class		
City of Holtville	No Comparable Class		
	Base Salary Median		**$21.40**
	Base Salary Mean		**$23.01**
	Percentage Above or Below Median		**16.50%**
	Percentage Above or Below Mean		**10.21%**

1/18/2019

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Finance Manager

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Finance Manager	$37.05	$49.64
City of El Centro	Director of Finance	$67.42	$67.42
City of Indio	Finance Manager	$43.67	$64.53
City of Brawley	Finance Director	$57.69	$57.69
City of Calexico	Finance Manager	$27.84	$33.84
County of Imperial	Finance Manager	$26.96	$32.78
City of Holtville	No Comparable Class		
	Base Salary Median		**$57.69**
	Base Salary Mean		**$51.25**
	Percentage Above or Below Median		**-16.22%**
	Percentage Above or Below Mean		**-3.25%**

1/18/2019

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

General Maintenance Worker III

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	General Maintenance Worker III	$17.71	$23.73
City of Indio	Senior Facilities Maintenance Worker	$23.65	$34.94
City of El Centro	Building Maintenance Mechanic II	$20.64	$26.45
City of Brawley	Utility Worker II	$19.95	$24.24
County of Imperial	Facilities Maintenance Worker III	$19.57	$23.83
City of Calexico	General Maintenance Worker III	$15.31	$21.54
City of Holtville	Maintenance Worker III	$14.36	$18.33
	Base Salary Median		**$24.04**
	Base Salary Mean		**$24.89**
	Percentage Above or Below Median		**-1.29%**
	Percentage Above or Below Mean		**-4.88%**

1/18/2019

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Library Technician

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Library Technician	$15.31	$20.52
City of Brawley	Library Clerk	$15.82	$18.88
City of El Centro	Library Assistant	$14.30	$18.30
County of Imperial	Library Operations Technician	$13.73	$16.71
City of Calexico	No Comparable Class		
City of Holtville	No Comparable Class		
City of Indio	No Comparable Class		
	Base Salary Median		**$18.30**
	Base Salary Mean		**$17.96**
	Percentage Above or Below Median		**10.82%**
	Percentage Above or Below Mean		**12.46%**

1/18/2019

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Management Analyst

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Management Analyst	$27.31	$36.59
City of Indio	Management Analyst	$27.47	$40.58
County of Imperial	Staff Services Analyst III	$29.78	$36.22
City of El Centro	Management Assistant-Confidential	$26.78	$34.68
City of Brawley	No Comparable Class		
City of Calexico	No Comparable Class		
City of Holtville	No Comparable Class		
	Base Salary Median		**$36.22**
	Base Salary Mean		**$37.16**
	Percentage Above or Below Median		**1.01%**
	Percentage Above or Below Mean		**-1.56%**

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CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Planner

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Planner	$30.36	$40.69
City of Indio	Principal Planner	$43.67	$64.53
City of El Centro	Associate Planner	$28.35	$36.73
County of Imperial	Planner IV	$28.83	$35.08
City of Calexico	Planner	$24.60	$29.91
City of Brawley	No Comparable Class		
City of Holtville	No Comparable Class		
	Base Salary Median		**$35.91**
	Base Salary Mean		**$41.56**
	Percentage Above or Below Median		**11.76%**
	Percentage Above or Below Mean		**-2.14%**

1/18/2019

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Police Captain

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Police Captain	$40.86	$54.75
City of Brawley	Police Commander	$38.88	$46.36
City of Calexico	No Comparable Class		
City of El Centro	No Comparable Class		
City of Holtville	No Comparable Class		
City of Indio	No Comparable Class		
County of Imperial	No Comparable Class		
	Base Salary Median		**$46.36**
	Base Salary Mean		**$46.36**
	Percentage Above or Below Median		**15.32%**
	Percentage Above or Below Mean		**15.32%**

1/18/2019

***Insufficient Data (ISD)**

CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Police Chief

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Police Chief	$51.85	$63.02
City of Indio	Chief of Police	$64.84	$95.79
City of El Centro	Police Chief	$67.59	$67.59
City of Calexico	Police Chief	$49.13	$59.72
City of Brawley	Police Chief	$57.69	$57.69
City of Holtville	No Comparable Class		
County of Imperial	No Comparable Class		
	Base Salary Median		**$63.66**
	Base Salary Mean		**$70.20**
	Percentage Above or Below Median		**-1.01%**
	Percentage Above or Below Mean		**-11.39%**

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CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Police Officer

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Police Officer	$24.59	$32.94
City of Indio	Police Officer	$33.96	$45.51
City of Calexico	Police Officer	$22.97	$30.79
City of El Centro	Police Officer	$23.57	$30.29
City of Brawley	Police Officer	$21.67	$27.69
City of Holtville	No Comparable Class		
County of Imperial	No Comparable Class		
	Base Salary Median		**$30.54**
	Base Salary Mean		**$33.57**
	Percentage Above or Below Median		**7.29%**
	Percentage Above or Below Mean		**-1.91%**

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CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Police Services Officer I

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Police Services Officer I	$16.50	$22.12
City of El Centro	Animal Control Officer	$18.03	$23.10
County of Imperial	Animal Control Officer	$16.68	$20.28
City of Calexico	Animal Control Officer	$16.17	$19.65
City of Brawley	Animal Control Officer	$15.63	$19.01
City of Holtville	No Comparable Class		
City of Indio	No Comparable Class		
	Base Salary Median		**$19.97**
	Base Salary Mean		**$20.51**
	Percentage Above or Below Median		**9.74%**
	Percentage Above or Below Mean		**7.28%**

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CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Public Services Director

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Public Services Director	$40.86	$54.75
City of Indio	Director of Public Works	$53.85	$79.56
City of El Centro	Director of Public Works	$74.99	$74.99
County of Imperial	Director of Public Works	$57.48	$69.88
City of Brawley	Public Works Director	$57.69	$57.69
City of Calexico	Public Works Manager	$44.51	$54.10
City of Holtville	Public Works Supervisor	$22.32	$28.49
	Base Salary Median		**$63.79**
	Base Salary Mean		**$60.79**
	Percentage Above or Below Median		**-16.50%**
	Percentage Above or Below Mean		**-11.02%**

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CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Sergeant

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Sergeant	$32.23	$43.19
City of Indio	Police Sergeant	$43.67	$64.53
City of El Centro	Police Sergeant	$31.89	$41.31
City of Calexico	Police Sergeant	$29.41	$39.41
City of Brawley	Police Sergeant	$32.19	$39.12
City of Holtville	No Comparable Class		
County of Imperial	No Comparable Class		
	Base Salary Median		**$40.36**
	Base Salary Mean		**$46.09**
	Percentage Above or Below Median		**6.55%**
	Percentage Above or Below Mean		**-6.72%**

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CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Special Events Specialist

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Special Events Specialist	$16.50	$22.12
City of Indio	Community Program Assistant	$18.16	$26.82
City of Calexico	Community Relations Coordinator	$20.70	$24.54
County of Imperial	Recreation Officer	$17.86	$21.73
City of Brawley	No Comparable Class		
City of El Centro	No Comparable Class		
City of Holtville	No Comparable Class		
	Base Salary Median		**$24.54**
	Base Salary Mean		**$24.36**
	Percentage Above or Below Median		**-10.94%**
	Percentage Above or Below Mean		**-10.14%**

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CITY OF IMPERIAL
SALARY SURVEY DETAIL
EXHIBIT F
2018

CPS HR CONSULTING

Wastewater Operator I

Surveyed Agency	Classification Title	Monthly Min.	Monthly Max.
City of Imperial	Wastewater Operator I	$21.68	$29.05
City of Indio	Water Utilities Worker I	$19.37	$28.62
City of Brawley	Wastewater Plant Operator I	$20.94	$25.46
City of Holtville	Wastewater Treatment Plant Operator I	$17.78	$22.69
City of Calexico	No Comparable Class		
City of El Centro	No Comparable Class		
County of Imperial	No Comparable Class		
	Base Salary Median		**$25.46**
	Base Salary Mean		**$25.59**
	Percentage Above or Below Median		**12.36%**
	Percentage Above or Below Mean		**11.91%**

1/18/2019

Exhibit G: Salary Survey- Summary

CITY OF IMPERIAL
SALARY SURVEY SUMMARY
MANAGEMENT,SUPERVISORY, PROFESSIONAL CONFIDENTIAL (MSPC)
EXHIBIT G
2018

TEAMSTERS BENCHMARK CLASSIFICATIONS	CITY OF IMPERIAL SALARY MAX ($)	SALARY SURVEY MEDIAN ($)	DIFFERENCE ($)	NUMBER OF PARTICIPANTS
Code Enforcement Officer	$27.55	$24.72	$2.83	3
Customer Services Representative	$25.63	$21.40	$4.23	3
General Maintenance Worker III	$23.73	$24.04	-$0.30	6
Library Technician	$20.52	$18.30	$2.22	3
Police Services Officer I	$22.12	$19.97	$2.16	4
Special Events Specialist	$22.12	$24.54	-$2.42	3
Wastewater Operator I	$29.05	$25.46	$3.59	3

IMPERIAL POLICE OFFICERS ASSOCIATION	CITY OF IMPERIAL SALARY MAX ($)	SALARY SURVEY MEDIAN ($)	DIFFERENCE ($)	NUMBER OF PARTICIPANTS
Police Officer	$32.94	$30.54	$2.40	4
Sergeant	$43.19	$40.36	$2.83	4

CITY OF IMPERIAL
SALARY SURVEY SUMMARY
MANAGEMENT,SUPERVISORY, PROFESSIONAL CONFIDENTIAL (MSPC)
EXHIBIT G
2018

BENCHMARK CLASSIFICATION	CITY OF IMPERIAL SALARY MAX (Step 7)	SALARY SURVEY MAX MEDIAN ($)	DIFFERENCE ($)	NUMBER OF PARTICIPANTS
Accounting Technician	$27.19	$23.10	$4.09	5
Administrative Analyst	$31.60	$34.68	-$3.08	3
Building, Safety and Engineering Inspector	$36.59	$29.12	$7.47	6
Captain	$54.75	ISD	ISD	1
Chief Water Operator	$39.75	$42.29	-$2.54	4
Community Development Director	$56.13	$63.70	-$7.57	5
Community Services Director	$54.75	ISD	ISD	2
Finance Manager	$49.64	$57.69	-$8.05	5
Management Analyst	$36.59	$36.22	$0.37	3
Planner	$40.69	$35.91	$3.61	4
Police Chief	$63.02	$63.66	-$0.63	4
Public Services Director	$54.75	$63.79	-$9.04	6

ISD = Insufficient Data

Exhibit H: Salary Range Recommendations

CITY OF IMPERIAL
SALARY RANGE RECOMMENDATIONS
TEAMSTERS
EXHIBIT H
2018

CLASS TITLE/JOB FAMILIES	CITY OF IMPERIAL SALARY RANGE	CITY OF IMPERIAL SALARY MAX (Step 7)	SALARY SURVEY MEDIAN	RECOM-MENDED RANGE	SALARY MAX (Step 7)	COMMENTS
BUILDING & DEVELOPMENT						
Code Enforcement Officer	Teamsters-69	$27.55	$24.72	Teamsters-69	$26.77	Benchmark
CLERICAL						
Office Assistant (no Q)	Teamsters-57	$20.52		Teamsters-57	$20.52	No data to suggest change
COMMUNITY DEVELOPMENT						
Community Development Technician	Teamsters-57	$20.52		Teamsters-57	$20.52	Relationship to Office Assistant
COMMUNITY SERVICES						
Special Events Specialist	Teamsters-60	$22.12	$24.54	Teamsters-64	$24.33	Benchmark
LIBRARY						
Library Technician	Teamsters-57	$20.52	$18.30	Teamsters-57	$20.52	Benchmark
FACILITIES & GROUNDS						

CITY OF IMPERIAL
SALARY RANGE RECOMMENDATIONS
TEAMSTERS
EXHIBIT H
2018

CLASS TITLE/JOB FAMILIES	CITY OF IMPERIAL SALARY RANGE	CITY OF IMPERIAL SALARY MAX (Step 7)	SALARY SURVEY MEDIAN	RECOM-MENDED RANGE	SALARY MAX (Step 7)	COMMENTS
General Maintenance Worker I	Teamsters-57	$20.52		Teamsters-58	$21.04	Relationship to Maintenance Worker III - benchmark
General Maintenance Worker II	Teamsters-60	$22.12		Teamsters-61	$22.61	Relationship to Maintenance Worker III - benchmark
General Maintenance Worker III	Teamsters-63	$23.73	$24.04	Teamsters-64	$24.33	Benchmark
POLICE SERVICES						
Police Services Officer III	Teamsters-66	$25.63		Teamsters-66	$25.63	Relationship to Police Services Officer I benchmark
Police Services Officer II	Teamsters-60	$22.12		Teamsters-62	$23.14	Relationship to Police Services Officer I benchmark. Min +5% differential in series.
Police Services Officer I	Teamsters-60	$22.12	$19.97	Teamsters-60	$22.12	Benchmark
UTILITIES						
Customer Services Representative	Teamsters-66	$25.63	$21.40	Teamsters-66	$25.63	Benchmark
Wastewater Operator Trainee I (OIT I)	Teamsters-60	$22.12		Teamsters-60	$22.12	Relationship to Wastewater Operator I benchmark

CITY OF IMPERIAL
SALARY RANGE RECOMMENDATIONS
TEAMSTERS
EXHIBIT H
2018

CLASS TITLE/JOB FAMILIES	CITY OF IMPERIAL SALARY RANGE	CITY OF IMPERIAL SALARY MAX (Step 7)	SALARY SURVEY MEDIAN	RECOM-MENDED RANGE	SALARY MAX (Step 7)	COMMENTS
Wastewater Operator Trainee II (OITI I	Teamsters-64	$24.33		Teamsters-64	$24.33	Relationship to Wastewater Operator I benchmark
Wastewater Operator I	Teamsters-71	$29.05	$25.46	Teamsters-71	$29.05	Benchmark
Wastewater Operator II	Teamsters-74	$31.13		Teamsters-74	$31.13	Relationship to Wastewater Operator I benchmark
Water Operator Trainee I (OIT I) no Q	Teamsters-60	$22.12		Teamsters-60	$22.12	Relationship to Wastewater Operator I benchmark
Water Operator Trainee II (OITI I) no Q	Teamsters-64	$24.33		Teamsters-64	$24.33	Relationship to Wastewater Operator I benchmark
Water Treatment Operator I- NO Q	Teamsters-71	$29.05		Teamsters-71	$29.05	Relationship to Wastewater Operator I benchmark
Water Treatment Operator II- NO Q	Teamsters-74	$31.13		Teamsters-74	$31.13	Relationship to Wastewater Operator I benchmark
Water Treatment Operator III	Teamsters-78	$34.34		Teamsters-78	$34.34	Relationship to Wastewater Operator I benchmark

CITY OF IMPERIAL
SALARY RANGE RECOMMENDATIONS
MSPC
EXHIBIT H
2018

CLASS TITLE/JOB FAMILIES	CITY OF IMPERIAL CURRENT RANGE	CITY OF IMPERIAL SALARY MAX	SALARY SURVEY MEDIAN	RECOM-MENDED RANGE	SALARY MAX (Step 7)	COMMENTS
MANAGEMENT						
Public Services Director	MSPC-96	$54.75	$63.79	MSPC-102	$64.51	Benchmark
Community Development Director	MSPC-97	$56.13	$63.70	MSPC-102	$64.51	Benchmark
Community Services Director	MSPC-96	$54.75	ISD	MSPC-101		Benchmark
Finance Manager	MSPC-92	$49.64	$57.69	MSPC-98	$57.53	Benchmark
Project Manager	MSPC-92	$49.64		MSPC-98	$57.53	Maintain current internal relationship with Finance Manager benchmark.
Chief Water Operator	MSPC-83	$39.75	$42.29	MSPC-85	$41.71	Benchmark
Library Administrator	MSPC-81	$37.64		MSPC-81	$37.64	No data to suggest change; Library Tech benchmark
SUPERVISORY						
Lead Public Services Worker	MSPC-78	$34.88		MSOC-79	$36.01	Relationship to Highest-level subordinate Maintenance Worker III (Teamsters)
Police Captain	MSPC-96	$54.75		MSPC-96	$54.75	Maintain current internal relationship with Police Sergeant benchmark.
CONFIDENTIAL						

CITY OF IMPERIAL
SALARY RANGE RECOMMENDATIONS
MSPC
EXHIBIT H
2018

CLASS TITLE/JOB FAMILIES	CITY OF IMPERIAL CURRENT RANGE	CITY OF IMPERIAL SALARY MAX	SALARY SURVEY MEDIAN	RECOM-MENDED RANGE	SALARY MAX (Step 7)	COMMENTS
Administrative Analyst	MSPC-74	$31.60	$34.68	MSPC-78	$34.88	Benchmark
Management Analyst	MSPC-80	$36.59	$36.22	MSPC-80	$36.59	Benchmark
PROFESSIONAL						
Planner	MSPC-84	$40.69	$35.91	MSPC-84	$40.69	Benchmark
Accounting Technician	MSPC-69	$27.19	$23.10	MSPC-69	$27.19	Benchmark
Building Inspector	MSPC-80	$36.59	$29.12	MSPC-80	$36.59	Benchmark
Human Resources Analyst	MSPC-New class	-------		MSPC-78	$34.88	Recommended as base salary based upon requirements and function of the class within the City-wide organization.

CITY OF IMPERIAL
SALARY RANGE RECOMMENDATIONS
IPOA
EXHIBIT H
2018

CLASS TITLE/JOB FAMILIES	CITY OF IMPERIAL SALARY MAX	SALARY SURVEY MEDIAN	RECOM-MENDED RANGE	SALARY MAX	COMMENTS
IMPERIAL POLICE OFFICER ASSOCIATION					
Sergeant	$43.19	$40.36	IPOA-81	$43.19	Benchmark
Police Corporal	$36.37		IPOA-76	$38.19	Relationship to Police Officer benchmark

Agenda Item No. E-7

DATE SUBMITTED	3/27/2019	COUNCIL ACTION	(X)
SUBMITTED BY	POLICE DEPARTMENT	PUBLIC HEARING REQUIRED	( )
		RESOLUTION	( )
DATE ACTION REQUIRED	4/3/2019	ORDINANCE 1ST READING	( )
		ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION: LAW ENFORCEMENT TRADING CARDS

1. DISCUSSION REGARDING COMMUNITY POLICING INITIATIVE FOR IMPERIAL POLICE DEPARTMENT OFFICER TRADING CARDS.

DEPARTMENT INVOLVED: POLICE DEPARTMENT/PUBLIC INFORMATION

BACKGROUND/SUMMARY:

The program, sometimes referred to as "Police Officer Cards" is a unique Public Relations program designed to promote a positive image with our youth through the use of trading cards.

Since the invention of the printing press, children all over the world have been collecting trading cards, and those faces who become featured on the cards become well known heroes in the hearts and minds of the children. In an effort to promote this same heroic image between police officers and today's youth, departments nationwide are discovering that trading cards featuring themselves have the same role model effect as a Sports Hero and generates just as much excitement. Imagine the benefits of a child getting to know every Police Officer in a way that's fun and exciting!

FISCAL IMPACT: N/A – This program will be initiated through PAL and financed by sponsorship opportunities	FINANCE INITIALS
STAFF RECOMMENDATION: It is the department's recommendation that the City Council give direction to proceed with this initiative in an effort to familiarize our youth with our officers.	DEPT. INITIALS
MANAGER'S APPROVAL:	CITY MANAGER's INITIALS

MOTION:

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ( ) REJECTED ( )
DISAPPROVED ( ) DEFERRED ( )

REFERRED TO:

Imperial Police Department
Law Enforcement Trading Cards
Inaugural Series ◊ 1st Edition

Dear Community,

This unique public relations effort represents an opportunity to promote a positive image with our youth. This community relations program has numerous advantages to all members of the community. The opportunities for sponsors reach many levels. Sponsors of the program will not only receive visible credit and advertisement through this program but also a greater interaction with families within our community. The program is described in part as follows. Local businesses, organizations and individuals are invited to participate as sponsors of this program.

Gold Sponsor: $110 Your business, organization or personal name will be printed on the back of 500 Law Enforcement Collectable Trading Cards.

Silver Sponsor: Any contribution to defray our costs or any gift certificates, discount coupons or other items which will help to serve as prizes for the participating youth members of our community who have collected the entire set of Imperial Police Department Trading Cards.

The collectable trading cards will consist of Imperial Police Department Police Officers, Special Police Officers, Records Bureau Personnel, and of course special insert cards of patrol cars, the police station, mascots, special community groups and much more!

Those who are Gold Sponsors of this program will be provided cards of the sponsored member of the Imperial Police Department. The cards can be displayed and distributed to the youth members of the community who will be frequenting their establishments in order to collect that particular card in order to complete the collection of the our 1st Edition Set.

These cards will also be possessed by Patrol Officers who will have interaction with youth members of the community during the course of their routine patrol duties.

Together with the participation of the Gold and Silver Sponsors along with the members of the Imperial Police Department this program will be a huge success. Your participation in this unique community relations program will be deeply appreciated.

If you have any questions concerning this program please contact me at (760) 355-4327 or email barra@cityofimperial.org.

Sincerely,

Leonard J. Barra
Chief of Police

"Cop Collectibles"
Benefits to Sponsors

- Your Logo and/or Business, Organization or Individual name will be imprinted on the back of every card, in recognition of your participation in this unique community relations program.
- A fantastic public relations tool which will provide a greater interaction with all members of the community.
- Showing the youth of Imperial Police Department that the whole community supports them.
- Promotional materials at your place of business, in recognition for your help with this program.
- Media coverage of the program.
- A way to demonstrate community support and pride.

Benefits to the Community

- Cards act as a means to foster communication and trust between Police and children.
- Promotes Police Officers as role models for children.
- Cards provide an opportunity for dialogue and communication between the police and the community.
- Anti-Drug or Safety Message on each card and an improved public image for the police and their efforts.
- Neighborhood residents learn names and faces of their Imperial Police Department Police Officers.
- True community involvement between schools, businesses, police, residents and our children

Sponsor Form

Your participation in this unique community relations program will be sincerely appreciated. You may choose to become a "Gold Sponsor" and sponsor a particular member of the police department or become a "Silver Sponsor" and assist in any way possible to assure the success of this program. Below is a form to assist you in your participation in this program.

- _____ Gold Sponsor — $110 (Per Member Sponsored)
  500# CARDS Law Enforcement 1st Edition Trading Cards
- _____ Silver Sponsor — Contributions
  (Monetary, Gift Certificates or Prizes)

Sponsored _________

Total Amount $_________

- Name of "Sponsored" Officer(s) or Member(s):

_____ Check here if you are sponsoring an unspecified Officer(s) or Member(s).

- Name of sponsoring company, business or individual as it should appear on the back of the sponsored member(s) cards. Please email logo (if applicable) to barra@cityofimperial.org.

Address: ______________________________

Contact Person: ______________________ Phone Number: ____________

Please make check payable to: Imperial Police Activities League

Please mail or drop off payments and forms to:

Imperial Police Department
424 S Imperial Avenue
Imperial, CA 92251

Agenda Item No E-8

DATE SUBMITTED	03/27/2019	CITY COUNCIL ACTION	(X)
SUBMITTED BY	City Clerk	PUBLIC HEARING REQUIRED	( )
		RESOLUTION	( )
		ORDINANCE 1ST READING	( )
DATE ACTION REQUIRED	04/03/2019	ORDINANCE 2ND READING	( )
		CITY CLERK'S INITIALS	

IMPERIAL CITY COUNCIL
AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: CITY REPRESENTATION AT THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) REGIONAL CONFERENCE & GENERAL ASSEMBLY TO BE HELD MAY 2-3, 2019 IN PALM DESERT, CALIFORNIA.

1. APPOINTMENT OF DELEGATE AND ALTERNATE FOR CITY REPRESENTATION AT THE REGIONAL CONFERENCE & ASSEMBLY

DEPARTMENT INVOLVED: City Council

BACKGROUND/SUMMARY:

SCAG will be holding its Annual Conference & General Assembly in Palm Desert, CA May 2-3, 2019. The program consists of expert panels, keynote presentations and technical demonstrations. This event is free for Council members and City Managers.

This year's theme, *"Beyond Boundaries"* is about transcending the jurisdictional boundaries of individual cities and counties to plan for the whole region. The event's panel topics will lay the foundation for *Connect SoCal-the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy* and will explore what it means to truly connect a region of 191 cities, identify paths to strengthening leadership and community-building around traffic safety, and provide tangible strategies for harnessing new technologies to benefit everyone.

The conference agenda is attached with meeting details.

FISCAL IMPACT: Varies depending on who is selected as delegate and alternate. Conference registration of $250.00 for attendees other than Council members or City manager. SCAG covers cost of lodging for delegate.

STAFF RECOMMENDATION Council appoint a Delegate and Alternate

MANAGER'S RECOMMENDATION: MANAGER'S INITIAL

MOTION:

SECONDED:		APPROVED	( )	REJECTED	( )
AYES:		DISAPPROVED	( )	DEFERRED	( )
NAYES:					
ABSENT:		REFERRED TO:			

CONFERENCE AGENDA

2019 / SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
REGIONAL CONFERENCE
& GENERAL ASSEMBLY

BEYOND BOUNDARIES

MAY 1

WEDNESDAY

11:00 a.m. TRAFFIC SAFETY LEADERSHIP SYMPOSIUM
In partnership with the Office of Traffic Safety and Auto Club of Southern California
Traffic safety is a serious issue in Southern California. On average, more than 1,500 people die and 136,000 people are injured in collisions every year, and most collisions happen on local streets – not freeways. SCAG's Traffic Safety Leadership Symposium will explore regional traffic safety issues and the policy and implementation tools available to local governments. Expert panelists will highlight local strategies to improve safety, including balancing enforcement and equity, education and outreach strategies, and safe street design. This session is open to elected officials and city managers. For more information, email Lindsey Hansen at hansen@scag.ca.gov

MAY 2

THURSDAY

8:00 a.m. REGISTRATION & CONTINENTAL BREAKFAST
Sponsored by SMG Worldwide – Greater Ontario Convention & Visitors Bureau

9:00 a.m. REGIONAL COUNCIL MEETING

10:15 a.m. WELCOME AND KEYNOTE

11:00 a.m. GENERAL ASSEMBLY MEETING

12:15 p.m. SUSTAINABILITY AWARDS LUNCHEON
Sponsored by Majestic Realty

2:00 p.m. BREAKOUT SESSIONS I

BOOM GOES THE GREEN ECONOMY
We're ushering in a new era for the green economy. New state-level policies and innovations are spurring market changes. Many new sustainable technologies are proving to be real moneymakers, and the region is seeing supercharged growth in green jobs. This is good news for all parts of the region, including less urbanized and more rural areas. All kinds of communities, in different sizes and locations, have the potential to benefit from this boom. This panel will lay out a clear path for Southern California leaders to harness the green economy at home.

THE NEW MOBILITY REVOLUTION
Sponsored by WSP
New mobility technologies are popping up and proliferating almost faster than we can keep track. What are some of the innovations that stand to change the face of how we get around in Southern California the most, or the soonest?

WHERE WILL OUR CHILDREN LIVE?
This panel will discuss the threat the housing crisis poses for the next generation, and zero in on the planning and policy strategies that will allow future generations to realize the dream of homeownership.

3:15 p.m. BREAK & NETWORKING

continued on next page

CONFERENCE AGENDA

2019 SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REGIONAL CONFERENCE & GENERAL ASSEMBLY

BEYOND BOUNDARIES

MAY 2

THURSDAY continued

3:30 p.m. BREAKOUT SESSIONS II

IS OUR INFRASTRUCTURE READY FOR THE NEW NORMAL?
Sea level rise, extreme weather and more are becoming "the new normal." Are we ready to meet the challenges climate change poses to the systems we depend on? What can we be doing now to mitigate negative impacts on our infrastructure? This panel will tackle the issues that climate stresses present, and look at what leaders can prioritize in order to address these challenges.

UNLEASHING THE POWER OF DATA
Sharing data and building programming knowledge in local governments leads to greater efficiency and better service for the whole region. Shared data also spurs innovation: If everyone is working from the same information, and the information is shared instead of protected, it fosters ideas. This panel will show how advances in civic tech, and particularly the advent of widespread data-sharing, can change the face of the region for the better.

STUDENT SHOWCASE
This session shines a light on some of the most exciting research and planning work being done in the region. A select group of outstanding students will share projects that demonstrate innovative sustainability planning concepts and illustrate the power of applied data to solve civic problems. All attendees of this session will be able to vote to award their favorite projects for an Audience Award and accompanying cash prizes.

5:30 p.m. RECEPTION

MAY 3

FRIDAY

8:30 a.m. BREAKFAST

9:00 a.m. WELCOME

- Student Showcase Awards

9:15 a.m. MORNING KEYNOTE

9:45 a.m. PLENARY SESSION

10:45 a.m. CONNECT SOCAL

A special presentation on Connect SoCal, the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy, a long-range visioning plan that balances future mobility and housing needs with economic, environmental and public health goals.

11:30 a.m. WRAP UP