

AGENDA

**CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
APRIL 17, 2019
CLOSED SESSION 6:30 PM
OPEN SESSION 7:00 PM**

The Imperial City Council meetings, including public comments, are being live streamed on the City's social media pages. By remaining in the room you are giving your permission to be recorded.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BUILDING & SAFETY DIRECTOR, (760) 355-1152. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CITY COUNCIL CONVENES TO CLOSED SESSION AT 6:30 PM

This is a **CLOSED SESSION** in which the **COUNCIL** discusses matters in closed as opposed to open session. Only those matters authorized by the Brown Act as permissible **CLOSED SESSION** subjects will be discussed. They are as follows:

A-1. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9
Order Number R7-2015-0030

B. CITY COUNCIL CONVENES TO OPEN SESSION AT 7:00 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

ADJUSTMENTS TO THIS AGENDA

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

C. PUBLIC APPEARANCES:

C-1. Matters not appearing on the agenda. If you wish to address the **COUNCIL** concerning any item within the **COUNCIL'S** jurisdiction, please raise your hand and be acknowledged by the **MAYOR**, and at that time state your name and address for the record. The **MAYOR** reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the Council in writing.

C-2. Matters appearing on the agenda. If you wish to address the **COUNCIL** concerning any item appearing on the agenda, please raise your hand and be acknowledged by the **MAYOR**, and at that time state your name and address for the record. The **MAYOR** reserves the right to place a time limit on each person's presentation of three (3) minutes.

D. CONSENT AGENDA:

All items appearing under "Consent Agenda" will be acted upon by the City Council by one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the **MAYOR**.

- D-1.** Approval of claims/warrants report.
- D-2.** Approval of minutes for the regular City Council meetings of February 6, 2019 and February 20, 2019.
- D-3.** Approval of Treasurers' Report for the month of March 2019.

E. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

**E-1. SUBJECT: PRESENTATION/DISCUSSION/ACTION: IMPERIAL VALLEY
LAW ENFORCEMENT RELAY RUN - MAY 18, 2019.**

- 1. APPROVAL OF IMPERIAL VALLEY LAW ENFORCEMENT RELAY RUN TO HOLD ITS FINISH LINE FOLLOWED BY A BARBEQUE EVENT AT PASEO DEL SOL PARK.
- 2. APPROVAL OF BEER SALES AND CONSUMPTION DURING I.V. LAW ENFORCEMENT EVENT AT PASEO DEL SOL PARK.

**E-2. SUBJECT: DISCUSSION/ACTION: INSTALLATION OF LIGHT POLES AT
PASEO DEL SOL AND SUNSET PARKS.**

- 1. AUTHORIZATION FOR INSTALLATION OF LIGHT POLE AT THE PASEO DEL SOL PARK.
- 2. AUTHORIZATION FOR INSTALLATION OF LIGHT POLE AT THE SUNSET PARK.

**E-3. SUBJECT: DISCUSSION/ACTION: ATEN BOULEVARD SIDEWALK PROJECT
PHASE 2 – BID 2019-02.**

- 1. AUTHORIZATION TO RELIEVE L.C. PAVING FROM BID SUBMITTED.
- 2. AWARD OF BID TO PYRAMID CONSTRUCTION & AGGREGATES, INC. IN THE AMOUNT OF \$431,063.39.

**E-4. SUBJECT: DISCUSSION/ACTION: ATEN BOULEVARD AND CROSS ROAD
INTERSECTION IMPROVEMENTS.**

- 1. AUTHORIZATION TO SEEK BIDS FOR IMPROVEMENTS AT THE INTERSECTION OF ATEN BOULEVARD AND CROSS ROAD.

**E-5. SUBJECT: DISCUSSION/ACTION: PROJECT LIST FOR FISCAL YEAR 2019-
2020 FUNDED BY SB 1; THE ROAD REPAIR AND ACCOUNTABILITY
ACT OF 2017.**

- 1. ADOPT RESOLUTION NO. 2019-11, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2019-2020 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.

E-6. SUBJECT: DISCUSSION/ACTION: CONGESTION MITIGATION AND AIR QUALITY PROGRAM (CMAQ) FUNDS PROJECT.

1. ADOPT RESOLUTION NO. 2019-12, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL APPROVING AN APPLICATION SUBMISSION TO OBTAIN FUNDING THROUGH THE FY 2019-2020 CONGESTION MITIGATION AND AIR QUALITY PROGRAM (CMAQ).

E-7. SUBJECT: DISCUSSION/ACTION: SURFACE TRANSPORTATION BLOCK GRANT (STBG) FUNDS PROJECT.

1. ADOPT RESOLUTION NO. 2019-13, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL APPROVING AN APPLICATION SUBMISSION TO OBTAIN FUNDING THROUGH THE FY 2020-2021 SURFACE TRANSPORTATION BLOCK GRANT (STBG).

E-8. SUBJECT: DISCUSSION/ACTION: PAYMENT CARD INDUSTRY DATA SECURITY STANDARD (PCI DSS) FOR OPTIMIZING THE SECURITY OF PAYMENT CARD TRANSACTIONS.

1. APPROVE AND ADOPT PCI DSS POLICIES AND PROCEDURES.

F. REPORTS:

F-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

F-2. SUBJECT: DEPARTMENT HEAD AND STAFF REPORTS.

F-3. SUBJECT: CITY MANAGER REPORT.

ADJOURN CITY COUNCIL MEETING UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, MAY 1, 2019 AT 7:00 P.M.

NOTE: Any documents produced by the City and distributed to a majority of the City Council/Agency Board regarding any item on this agenda will be made available at the front counter at City Hall, located at 420 S. Imperial Avenue, during normal business hours

Check Register Report

D-1

Date: 04/12/2019

Time: 11:39 am

Page: 1

CITYOFIMPERIAL

BANK: UNION BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
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86755	04/05/2019	Printed		023	AIRWAVE COMMUNICATIONS		407.04
86756	04/05/2019	Printed		195	ALLIED WASTE		99,759.01
86757	04/05/2019	Printed		5956	AMAZON CAPITAL SERVICES		401.76
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86766	04/05/2019	Printed		1382	BROWNELLS, INC.		535.89
86767	04/05/2019	Printed		6571	BRYAN CAMPOS		102.76
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86770	04/05/2019	Printed		6574	CANINE DEVELOPMENT GROUP, INC.		100.00
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86774	04/05/2019	Printed		6570	DEBBIE MCFARLANE		100.34
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86792	04/05/2019	Printed		1195	IVROP		25.00
86793	04/05/2019	Printed		6564	JAIRO ZEPEDA		174.28
86794	04/05/2019	Printed		6046	JNE POLYGRAPH		325.00
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86802	04/05/2019	Printed		6563	MICHELLE MARQUEZ		131.95
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Page: 2

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					CHRYSLER JEEP		
86812	04/05/2019	Printed		6577	SET TO RISE COFFEE		117.09
					ROASTING		
86813	04/05/2019	Printed		5706	SHI INTERNATIONAL CORP		3,035.67
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86815	04/05/2019	Printed		2008	UNITED PARCEL SERVICE		30.00
86816	04/05/2019	Printed		6566	VALENTIN GONZALEZ		99.75
86817	04/05/2019	Printed		611	VERIZON WIRELESS		3,746.33
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86823	04/05/2019	Printed		195	ALLIED WASTE		11,087.64
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86825	04/05/2019	Printed		6558	CS-AMSCO		23,572.14
86826	04/05/2019	Printed		6579	CURRICULA		1,800.00
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86853	04/05/2019	Printed		1100	USA BLUEBOOK		2,757.52
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Total Checks: 101

Checks Total (excluding void checks):

358,807.36

Total Payments: 101

Bank Total (excluding void checks):

358,807.36

Total Payments: 101

Grand Total (excluding void checks):

358,807.36

Check Register Report

Date: 03/29/2019

Time: 12:32 pm

Page: 1

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CITY OF IMPERIAL

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Check Register Report

Date: 03/29/2019

Time: 12:32 pm

CITY OF IMPERIAL

BANK: UNION BANK

Page: 3

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
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UNION BANK Checks

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MINUTES
CITY COUNCIL
SUCCESSOR AGENCY to the
FORMER REDEVELOPMENT AGENCY
PUBLIC FINANCING AUTHORITY
PARKING AUTHORITY
CITY OF IMPERIAL
FEBRUARY 6, 2019

A. CITY COUNCIL, PUBLIC FINANCING AUTHORITY, SUCCESSOR AGENCY AND PARKING AUTHORITY CONVENED TO OPEN SESSION

COUNCIL MEMBERS PRESENT: **DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO**

OTHERS PRESENT: **CITY ATTORNEY MORITA, CITY MANAGER CHATWIN, PUBLIC SERVICES DIRECTOR LOPER, FIRE CHIEF ESTRADA, POLICE CHIEF BARRA, COMMUNITY SERVICES DIRECTOR HALLER, IT DIRECTOR ESTRADA, FINANCE MANAGER GUTIERREZ, COMMUNITY DEVELOPMENT DIRECTOR MORA, CITY CLERK JACKSON, AND PIO CHALUPNIK**

MAYOR AMPARANO called the meeting to order at 7:00 PM and the Pledge of Allegiance was led by Police Captain Luna.

B. PUBLIC APPEARANCES:

JULIAN ACOSTA, Imperial soccer coach addressed the Council in regards to the lights located in the Joshua Tree retention basin not being turned on in order for the team to practice.

Staff informed him about a facility use agreements that leagues need to obtain in order to use city facilities. There is a policy in place to not turn the lights on unless there is an agreement in place.

MELISSA CUIEL AND LINDA SHANER, American Cancer Society Cancer Action Network both addressed Council regarding exposure to second hand smoke in multi-family units and in city open spaces. They would like to see the city place additional restrictions to reduce exposure.

C. SPECIAL PRESENTATIONS:

C-1. PRESENTATION: RECOGNITION OF IMPERIAL VALLEY BOOK CLUB

LENA LUNA and others with the IV Book Club was present to receive recognition and invited all to join the club.

**C-2. PRESENTATION: PROCLAMATION “NATIONAL MARRIAGE WEEK”
FEBRUARY 7-14, 2019 Requested by IVROP**

MAYOR AMPARANO read the proclamation and presented it to Maria Pantoja with IVROP.

C-3. PRESENTATION: INTRODUCTION AND OATH OF OFFICE TO IMPERIAL POLICE DEPARTMENT K-9 KAYAH

The Oath of Office was administered by City Clerk Jackson to K-9 Kayah.

D. CONSENT AGENDA:

D-1. Approval of claims/warrants report.

D-2. Approval of Treasurers' Report for December 2018

D-3. Approval of minutes for the regular and special City Council meetings for November 1, 2018 and December 5, 2018.

Motion by PECHTL, seconded by DALE to approve the consent agenda withholding warrants 85437, 85481 and 85518.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

Motion by DALE, seconded by TUCKER to approve warrant 85437 payable to Darrell Pechtl.

AYES: DALE, EUGENIO, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: PECHTL

ABSENT: NONE

MOTION CARRIED 4-0=1

Motion by PECHTL, seconded by DALE to approve warrant 85481 payable to Karin Eugenio.

AYES: DALE, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: EUGENIO

ABSENT: NONE

MOTION CARRIED 4-0-1

Motion by TUCKER, seconded by DALE, to approve warrant 85518 payable to Robert Amparano.

AYES: DALE, EUGENIO, PECHTL, AND TUCKER

NOES: NONE

ABSTAIN: AMPARANO

ABSENT: NONE

MOTON CARRIED 4-0-1

E. ACTION ITEMS:

E-1. SUBJECT: JOINT MEETING OF THE CITY COUNCIL, PUBLIC FINANCING AUTHORITY, SUCCESSOR AGENCY AND PARKING AUTHORITY – ISSUANCE OF NEW DEBT FOR THE CITY'S WASTEWATER SYSTEM AND REFUNDING THE 2005 PARITY CERTIFICATES OF PARTICIPATION.

1. PRESENTATION BY DOUG ANDERSON, URBAN FUTURES AND DON HUNT, NORTON, ROSE, FULBRIGHT.

DOUG ANDERSON AND DON HUNT informed Council of the need for the following actions by the various boards in order to pursue the issuance of bonds to finance the wastewater treatment system expansion.

2. ADOPTION OF RESOLUTIONS BY THE CITY COUNCIL, PUBLIC FINANCING AUTHORITY, SUCCESSOR AGENCY AND THE PARKING AUTHORITY IN ORDER TO SECURE FUNDING.

City Council and Boards took action on the following items:

E-1-1. SUBJECT: CITY COUNCIL ACTION:

1. ADOPT RESOLUTION 2019-01, DECLARING THAT THERE IS A NEED FOR A PARKING AUTHORITY TO FUNCTION IN THE CITY, DECLARING THAT THE CITY COUNCIL SHALL BE THE PARKING AUTHORITY, AND DESIGNATING AN INTERIM CHAIRMAN OF THE PARKING AUTHORITY.

Motion by PECHTL, seconded by DALE to adopt Resolution 2019-01.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-1-2. SUBJECT: PUBLIC FINANCING AUTHORITY ACTION:

1. ADOPT RESOLUTION NO. PFA 2019-01, AUTHORIZING THE EXECUTION AND DELIVERY OF AN AMENDMENT TO JOINT EXERCISE OF POWERS AGREEMENT TO ADD THE CITY OF IMPERIAL PARKING AUTHORITY AS A MEMBER OF THE IMPERIAL PUBLIC FINANCING AUTHORITY AND TAKING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH.

Motion by PECHTL seconded by DALE to adopt Resolution PFA 2019-01.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-1-3. SUBJECT: SUCCESSOR AGENCY ACTION:

1. ADOPT RESOLUTION NO. SA 2019-01, AUTHORIZING THE EXECUTION AND DELIVERY OF AN AMENDMENT TO JOINT EXERCISE OF POWERS AGREEMENT AND TAKING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH.

Motion by DALE, seconded by TUCKER to adopt Resolution No. SA 2019-01.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

CCMIN/02/06/19

SAMIN/02/06/19

PFAMIN/02/06/19

PAMIN/02/06/19

ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIED 5-0

E-1-4. SUBJECT: PARKING AUTHORITY ACTION:

1. ADOPT RESOLUTION NO. PA 2019-01, AUTHORIZING THE EXECUTION AND DELIVERY OF AN AMENDMENT TO JOINT EXERCISE OF POWERS AGREEMENT AND TAKING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH.

Motion by TUCKER, seconded by PECHTL, to adopt Resolution No. PA 2019-01.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIED 5-0

E-1-5. SUBJECT: CITY COUNCIL ACTION:

1. ADOPT RESOLUTION NO. 2019-02, APPROVING AN INDENTURE OF TRUST, INSTALLMENT PURCHASE AGREEMENT, CONTINUING DISCLOSURE AGREEMENT, BOND PURCHASE AGREEMENT, ESCROW AGREEMENT AND PRELIMINARY OFFICIAL STATEMENT; ADOPTING A CONTINUING DISCLOSURE UNDERTAKING POLICY AND A TAX-EXEMPT BONDS COMPLIANCE POLICY; AND AUTHORIZING THE TAKING OF CERTAIN ACTIONS IN CONNECTION WITH THE ISSUANCE BY THE IMPERIAL PUBLIC FINANCING AUTHORITY OF ITS REVENUE BONDS (WASTEWATER TREATMENT FACILITY) SERIES 2019 IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$17,000,000

Motion by TUCKER, seconded by PECHTL, to adopt Resolution No. 2019-02.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIED 5-0

E-1-6. SUBJECT: PUBLIC FINANCING AUTHORITY ACTION:

1. ADOPT RESOLUTION NO. PFA 2019-02, AUTHORIZING THE ISSUANCE OF ITS REVENUE BONDS (WASTEWATER TREATMENT FACILITY) SERIES 2019 IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$17,000,000, APPROVING AN INDENTURE OF TRUST, AN INSTALLMENT PURCHASE AGREEMENT, A BOND PURCHASE AGREEMENT, A CONTINUING DISCLOSURE AGREEMENT, AN ESCROW AGREEMENT AND A PRELIMINARY OFFICIAL STATEMENT, AND AUTHORIZING THE TAKING OF CERTAIN ACTIONS IN CONNECTION THEREWITH.

Motion by TUCKER, seconded by DALE to adopt Resolution No. PFA 2019-02.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO
NOES: NONE

CCMIN/02/06/19
SAMIN/02/06/19
PFAMIN/02/06/19
PAMIN/02/06/19

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

**E-2. SUBJECT: PRESENTATION/DISCUSSION: CITY OF IMPERIAL
CLASSIFICATION AND COMPENSATION FINAL REPORT.**

Presentation was made by SUZANNE ANSARI, CONSULTANT WITH CPS. She provided a power point highlighting the key points of the study and the results. No action taken by Council at this time.

**E-3. SUBJECT: ACCEPTANCE/TRANSFER OF TITLE OF LEASED VEHICLE FOR
POLICE DEPARTMENT K-9 TEAM.**

1. ACCEPT 2014 CHEVROLET SILVERADO TRANSFERRING THE TITLE FROM COMMUNITY ALLIANCES FOR DRUG FREE YOUTH (CADFY) TO THE CITY OF IMPERIAL.

Motion by TUCKER, seconded by DALE to accept the vehicle.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

**E-4. SUBJECT: PROFESSIONAL SERVICE AGREEMENT FOR PARK AND
LANDSCAPE MAINTENANCE.**

1. RENEW PARK AND LANDSCAPE MAINTENANCE AGREEMENT WITH EXECUTIVE LANDSCAPE, INC FOR THE TERM OF ONE YEAR.

Motion by DALE, seconded by TUCKER to renew the maintenance agreement with Executive Landscape, Inc. for a one year term.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-5. SUBJECT: IMPERIAL HIGH SCHOOL LINK CREW ANNUAL COLOR RUN

1. APPROVAL OF THE IHS LINK CREW TO HOST ITS 5TH ANNUAL COLOR RUN IN THE CITY OF IMPERIAL ON MARCH 23, 2019

Motion by TUCKER, seconded by PECHTL to approve the holding of the Color Run.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

2. APPROVAL OF THE USE OF CITY OF IMPERIAL'S CAUTIONARY BARRICADES AND/OR CONES

Motion by PECHTL, seconded by TUCKER for the use of city's barricades/cones.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-6. SUBJECT: FACILITY USE AGREEMENT FOR IMPERIAL LITTLE LEAGUE

1. APPROVE THE FACILITY USE AGREEMENT FOR THE IMPERIAL LITTLE LEAGUE 2019 BASEBALL SEASON

Motion by TUCKER, seconded by DALE to approve the Facility Use Agreement for the 2019 baseball season.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-7. SUBJECT: DESIGN SERVICES FOR THE ATEN BOULEVARD AND CROSS ROAD INTERSECTION IMPROVEMENT PROJECT – RFP 2019-01

1. AWARD CONTRACT TO DYNAMIC CONSULTING ENGINEERS FOR ENGINEERING SERVICES IN THE AMOUNT OF \$30,710.00

Motion by PECHTL, seconded by TUCKER to award the contract to Dynamic Consulting Engineers.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-8. SUBJECT: WATER TREATMENT PLANT – MAINTENANCE OF GRAVITY FILTERS

1. APPROVE QUOTE RECEIVED FROM ERS INDUSTRIAL SERVICES, INC. FOR FILTER SURVEILLANCE SERVICES FOR FOUR (4) GRAVITY FILTERS IN THE AMOUNT OF \$15,182.32

Motion by PECHTL, seconded by DALE to accept quote from ERS Industrial Services, Inc.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-9. SUBJECT: REPORT ON STATUS OF EMERGENCY FOR REPAIRS TO THE SKY RANCH BLOCK WALL.

1. CONTINUE OR SUSPEND EMERGENCY AS NECESSARY FOR REPAIRS TO THE SKY RANCH BLOCK WALL.

Motion by TUCKER, seconded by PECHTL to suspend the emergency.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-10. SUBJECT: ALLOCATION OF FISCAL YEAR 2016/2017 AND FISCAL YEAR 2017/2018 CITIZENS OPTIONS FOR PUBLIC SAFETY (COPS) FUNDING.

1. APPROVAL OF RESOLUTION NO. 2019-03, APPROVING THE ACCEPTANCE OF STATE COPS PROGRAM FUNDING FOR FISCAL YEAR 2016/2017

Motion by PECHTL, seconded by TUCKER to approve Resolution No. 2019-03.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

2. APPROVAL OF RESOLUTION NO. 2019-04, APPROVING THE ACCEPTANCE OF STATE COPS PROGRAM FUNDING FOR FISCAL YEAR 2017/2018.

Motion by DALE, seconded by PECHTL to approve Resolution No. 2019-04.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-11. SUBJECT: TRAFFIC SIGNAL LIGHT AND INTERSECTION IMPROVEMENTS AT OLD SR-86 AND NECKEL ROAD. FEDERAL AID PROJECT #HSIP-5134(013)

1. ACCEPT PROJECT AS COMPLETED BY HAL HAYS CONSTRUCTION, INC. AND AUTHORIZE THE FILING OF THE NOTICE OF COMPLETION.

Motion by TUCKER, seconded by PECHTL to accept the project as completed and authorize the filing of the Notice of Completion.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

E-12. SUBJECT: CITY MANAGER'S OFFICE STAFFING.

1. AUTHORIZATION TO CREATE ADMINISTRATIVE ASSISTANT POSITION WITHIN CITY MANAGER'S OFFICE

Motion by PECHTL, seconded by TUCKER to create the Administrative Assistant position.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

CCMIN/02/06/19

SAMIN/02/06/19

PFAMIN/02/06/19

PAMIN/02/06/19

NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIED 5-0

2. AUTHORIZATION TO PLACE ADMINISTRATIVE ASSISTANT POSITION AT RANGE 60 OF TEAMSTER LOCAL UNION 542 SALARY SCHEDULE.

Motion by PECHTL, seconded by TUCKER to authorize the administrative assistant position at Range 60 of the Teamsters salary schedule.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIED 5-0

E-13. SUBJECT: ATEN BOULEVARD SIDEWALK PROJECT – PHASE 2

1. AUTHORIZE STAFF TO SEEK BIDS.

Motion by PECHTL, seconded by EUGENIO to authorize staff to seek bids.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIED 5-0

E-14. SUBJECT: APPOINTMENT OF MEMBER TO THE CALIFORNIA JPIA BOARD OF DIRECTORS

1. APPOINT A MEMBER OF THE CITY COUNCIL AS THE PRIMARY DELEGATE TO THE CALIFORNIA JPIA BOARD OF DIRECTORS AND APPOINT AN ALTERNATE DELEGATE.

Motion by TUCKER, seconded by PECHTL to appoint Karin Eugenio as primary delegate and Adriana Zamudio as the alternate delegate.

AYES: DALE, PECHTL, TUCKER, AND AMPARANO
NOES: NONE
ABSTAIN: EUGENIO
ABSENT: NONE

MOTION CARRIED 4-0-1

F. REPORTS:

F-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

EUGENIO reported on participating in ride-along with Corporal Rubio.

TUCKER thanked fire department for their assistance with recent medical calls.

DALE questioned staff on the possibility of looking into traffic concerns near the Aten and Austin intersection to see if improvements can be made.

PECHTL reported on attending the League of California Cities Council member training. Thanked Public Services crew for quick response and repairs to water line break. He is looking forward to the Tri-tip cook-off.

AMPARANO reported on attending League of California Cities Council member training. Also reported he was able to participate in a ride along with the police department. Stated he is looking forward to the State of the City Address.

F-2. SUBJECT: DEPARTMENT HEAD AND STAFF REPORTS

HALLER informed Council that graffiti is being removed by staff in various locations throughout city.

HAUGH, NAF, Introduced the new Commander Master Chief to the Council. The Blue Angels are still on base training for their upcoming show season.

F-3. SUBJECT: CITY MANAGER REPORT.

Reported that Adriana Zamudio is now the Human Resource Analyst and announced the promotion of Diana Quintana to Accounting Technician. Reminded council of their retreat on February 9, 2019.

CITY COUNCIL MEETING ADJOURNED AT 8:53 P.M. UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, FEBRUARY 20, 2019 AT 7:00 P.M.

MINUTES
CITY COUNCIL
and
SUCCESSOR AGENCY to the
FORMER REDEVELOPMENT AGENCY
CITY OF IMPERIAL
FEBRUARY 20, 2019

A. CITY COUNCIL CONVENED TO CLOSED SESSION AT 6:00 PM

A-1. SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager

B. CITY COUNCIL CONVENED TO OPEN SESSION

COUNCIL MEMBERS PRESENT: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

OTHERS PRESENT: CITY ATTORNEY MORITA, CITY MANAGER CHATWIN, PUBLIC SERVICES DIRECTOR LOPER, FIRE CHIEF ESTRADA, POLICE CHIEF BARRA, COMMUNITY SERVICES DIRECTOR HALLER, IT DIRECTOR ESTRADA, FINANCE MANAGER GUTIERREZ, COMMUNITY DEVELOPMENT DIRECTOR MORA, CITY CLERK JACKSON, AND PIO CHALUPNIK.

MAYOR AMPARANO called Open Session to order at 7:17 PM and the Pledge of Allegiance was led by Council member Dale.

ADJUSTMENTS TO THIS AGENDA:

Staff requested that item D-3 be removed from the Consent Agenda. Will be brought back at a later date.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

There was no reportable action taken in Closed Session.

C. PUBLIC APPEARANCES:

GARY METELSKI, Imperial resident addressed Council in regards to the application as submitted by March and Ash for the medical cannabis dispensary.

JOANN RAMIREZ with Sure Helpline Crisis Center addressed Council on sexual assault and invited those interested to participate in their upcoming awareness activities in April.

D. CONSENT AGENDA:

- D-1.** Approval of claims/warrants report.
- D-2.** Approval of Treasurers' Report for January 2018.
- D-3.** Approval of minutes for the regular Council meeting of December 19, 2018 and January 2, 2019.

- D-4.** Approval of Community Facilities District (CFD) Disbursement Request No. 2019-01 as requested by Monterrey Park (CFD 2006-1)
- D-5.** Approval of Community Facilities District (CFD) Disbursement Request No. 2019-01 as requested by Victoria Ranch (CFD 2004-1)

Motion by DALE, seconded by PECHTL to approve the Consent Agenda without item D-3.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIED 5-0

E. ACTION ITEMS:

E-1. SUBJECT: PLAYGROUNDS – RUBBER SAFETY SURFACING MAINTENANCE AND REPAIRS

- 1. AUTHORIZATION TO SEEK BIDS FOR RUBBER SAFETY SURFACING MAINTENANCE AND REPAIRS**

Motion by PECHTL, seconded by DALE to authorize staff to seek bids.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIED 5-0

- 2. AUTHORIZATION TO SEEK BIDS FOR REMOVAL OF RUBBER SURFACING AT EAGER PARK**

Motion by PECHTL, seconded by DALE to authorize staff to seek bids.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIED 5-0

E-2. SUBJECT: SAVANNA RANCH RETENTION BASIN FENCE

- 1. AUTHORIZATION TO SEEK BIDS FOR THE BUILDING OF A 420 FOOT SECTION OF WOODEN FENCE ALONG WEST SIDE PERIMETER OF SAVANNA RANCH RETENTION BASIN.**

Motion by DALE, seconded by TUCKER to authorize the seeking of bids.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIED 5-0

E-3. SUBJECT: WASTEWATER TREATMENT PLANT – NUISANCE ABATEMENT – VACANT LAND.

1. APPROVE RENTAL OF EQUIPMENT TO PERFORM NUISANCE ABATEMENT ON VACANT CITY PROPERTY NORTH OF THE WASTEWATER TREATMENT PLANT.

Motion by PECHTL, seconded by DALE to approve the rental of equipment as requested.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE MOTION CARRIED 5-0

E-4. SUBJECT: MAYOR'S APPOINTMENT OF COUNCIL MEMBERS TO VARIOUS BOARDS AND COMMISSIONS

1. APPOINTMENT OF CITY COUNCIL LIAISONS TO BOARDS AND COMMISSIONS

Separate list attached.

E-5. SUBJECT: HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) MEMORANDUM OF UNDERSTANDING (MOU)

1. APPROVE AMENDMENT NO. 2 TO HIDTA MOU.

Motion by PECHTL, seconded by TUCKER to approve Amendment No. 2.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE MOTION CARRIED 5-0

F. SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY:

F-1. SUBJECT: PRE-DEVELOPMENT EXPENSES FOR SENIOR HOUSING PROJECT.

1. APPROVAL OF DRAW #5, REIMBURSEMENT FOR COSTS INCURRED BY EAH, INC. FOR PRE-DEVELOPMENT EXPENSES.

Motion by PECHTL, seconded by DALE to approve draw #5 for reimbursement of costs.

AYES: DALE, EUGENIO, PECHTL, TUCKER, AND AMPARANO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE MOTION CARRIED 5-0

G. REPORTS:

G-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

EUGENIO thanked staff for their work in putting together the Market Day and State of the City. Reported that she attended the City of Calexico's 100th anniversary in celebration of their library.

DALE also thanked staff for all their work with the recent Market Day.

PECHTL suggested that the City have an informational booth at the Mid-winter Fair this year.

AMPARANO stated the Tri-tip cook-off and State of City could not have taken place without the work of city staff.

G-2. SUBJECT: DEPARTMENT HEAD AND STAFF REPORTS

None.

G-3. SUBJECT: CITY MANAGER REPORT.

None.

CITY COUNCIL MEETING ADJOURNED AT 8:04 P.M. UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, MARCH 6, 2019 AT 7:00 P.M.

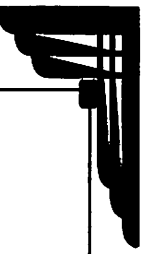
**MAYOR ROBERT AMPARANO
CITY COUNCIL APPOINTMENTS 02-20-2019**

CITY MANAGEMENT LIAISONS:

DEPARTMENT	APPOINTEE	ALTERNATE
*PUBLIC SAFETY (FIRE & POLICE)	AMPARANO	
*PERSONNEL COMMITTEE (Re-established 07-18-18)	PECHTL & AMPARANO	DALE (11-1-18)

COMMITTEES/COMMISSIONS:

*AIRPORT ADVISORY BOARD	DALE	
*AIRPORT LAND USE COMMISSION	LUCAS	
*AIR POLLUTION CONTROL ADVISORY BOARD	TUCKER	DALE
*ASSOCIATION OF CALIFORNIA CITIES ALLIED WITH PUBLIC SAFETY (ACCAPS)	VACANT	
*CENTINELA CITIZENS ADVISORY BOARD	VACANT	
*CALIFORNIA JOINT POWERS INSURANCE AUTHORITY (CJPIA)	EUGENIO	ZAMUDIO
*CHAMBER OF COMMERCE	AMPARANO	
*IMPERIAL COUNTY FILM COMMISSION	SAMPSON	
*IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)/(LTA)(SAFE)	AMPARANO	TUCKER
*NORTH COUNTY COALITION OF THE ARTS (NoCCA)	PECHTL	
*ACTIVE APPOINTMENTS		

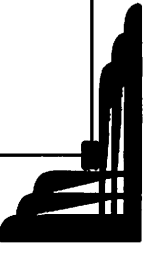


City of Imperial

Treasurer's Report

For the Month Ending

March 31, 2019



CITY OF IMPERIAL

FUND BALANCE REVENUES

March 31, 2019

GENERAL FUND

CASH IN BANK *	1,325,971.65
ENDING FUND BALANCE:	\$1,325,971.65

IMPACT FEE FUNDS

FIRE	85,172.35
POLICE	773,232.19
ADMINISTRATIVE	720,572.84
LIBRARY	545,674.92
PARKS	1,038,479.05
CIRCULATION	459,400.32
ENDING IMPACT FEE'S BALANCE:	\$3,622,531.67

POLICE REVENUE FUNDS

PROPOSITION 172	46,462.70
COPS GRANT AB 2017	140,883.61
COPS GRANT AB 2018	155,152.48
ASSET FORFEITURE	3,375.03
POLICE TECHNOLOGY GRANT	-112,075.41
AB 109	-216.62
ENDING FUNDS BALANCE:	\$233,581.79

STREET REVENUE FUNDS

TRAFFIC CONGESTION RELIEF	38,122.56
TRAFFIC SAFETY	4,659.24
STATE GAS TAX	383,540.07
LOCAL TRANSPORTATION	410,418.96
DIAL-A-RIDE	14,607.39
LTA MEASURE D	3,678,987.55
ENDING FUNDS BALANCE:	\$4,530,335.77

RESTRICTED REVENUE FUNDS

CDBG - HOME	14,459.61
CDBG - HOUSING REHAB	31,222.72
GENERAL LOAN ACCOUNT	495,819.62
ECONOMIC DEVELOPMENT	50.08
RLA FUND	13,966.68
WILDFLOWER LIGHTING	5,817.12
WILDFLOWER LANDSCAPE	115,672.61
PASEO LIGHTING	9,052.45
PASEO LANDSCAPE	173,172.97
SKY RANCH DISTRICT	1,101,620.25
JOSHUA TREE IMPROVEMENT	31,287.20
PROP 1B BOND	-164,418.69
LIBRARY LITERACY	114,543.46
LIBRARY DONATIONS	3,483.22
LIBRARY PROP 10	5.05
COMMUNITY SERVICES GRANT	5,100.57
SB1	306,244.69
STPL	-615,000.92
AUSTIN/WORTHINGTON	95,750.00
EDA	602,085.49
ENDING FUNDS BALANCE:	2,339,934.18

ENDING GENERAL FUND BALANCE:

ENDING IMPACT FUNDS:

ENDING POLICE REVENUE:

ENDING STREET REVENUE:

RESTRICTED REVENUES:

CFD REVENUES:

GENERAL & RESTRICTED FUNDS TOTAL:

WATER FUND BALANCE:

WASTEWATER FUND BALANCE:

ALL FUNDS TOTAL BALANCE:

SUCCESSOR AGENCY TO THE CITY OF IMPERIAL REDEVELOPMENT AGENCY FUNDS:

WATER FUND

CASH IN BANK	2,839,336.39
WATER CAPACITY	3,373,945.75
ENDING FUND BALANCE:	\$6,213,282.14

WASTEWATER FUND

CASH IN BANK	6,385,221.06
WASTEWATER CAPACITY	2,885,169.61
ENDING FUND BALANCE:	\$9,270,390.67

SUCCESSOR AGENCY

SUCCESSOR AGENCY	1,397,389.65
REDEVELOPMENT FUND	123,040.88
REDEV. LOW/MODERATE HOUSING	775,568.03
ENDING FUND BALANCE:	\$2,295,998.56

CFD FUND

CFD'S	646,486.92
ENDING FUND BALANCE:	\$646,486.92

1,325,971.65

3,622,531.67

233,581.79

4,530,335.77

\$2,339,934.18

\$646,486.92

\$12,698,841.98

\$6,213,282.14

\$9,270,390.67

\$28,182,514.79

\$2,295,998.56 \$30,478,513.35

CITY OF IMPERIAL
BANK RECONCILIATION
March 31, 2019

BANK BALANCE

BANK OF AMERICA	2,532,228.95
LOCAL AGENCY INVESTMENT FUND	6,232,775.12
SUN COMMUNITY FEDERAL CREDIT UNION	102,383.36
UNION BANK OF CALIFORNIA - GENERAL ACCOUNT	17,556,940.34
WELLS FARGO BANK	3,831,378.70

SUB-TOTAL: **\$30,255,706.47**

MONTHLY CASH BALANCE

OUTSTANDING GENERAL CHECKS	-828,558.68
OUTSTANDING PAYROLL CHECKS	-5,987.78
DEPOSIT IN TRANSIT (UNION BANK OF CALIFORNIA - GENERAL ACCOUNT)	731,323.44
UNION BANK OF CALIFORNIA - VOIDED CHECKS	95.58
DEPOSIT IN TRANSIT (BANK OF AMERICA)	0.00
DEPOSIT IN TRANSIT (WELLS FARGO BANK)	17,067.02
DEPOSIT IN TRANSIT (LAIF)	0.00

SUB-TOTAL: **-\$86,060.42**

\$30,169,646.05

OTHER REVENUES

UNION BANK OF CALIFORNIA - LOW / MODERATE HOUSING	308,867.30
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END OF MONTH CASH BALANCE: \$30,478,513.35

CITY OF IMPERIAL
RESTRICTED REVENUES (Bonds, CFD's, Deferred Compensation, etc)
Cash W/Fiscal Agents
March 31, 2019

Fund 01 - Cash on Hand	450.00
Fund 08 - LTA - Bond 2012	1,113,179.09
Fund 49 - Dog Park Account	625.00
Fund 50 - Wells Fargo Bank - Bonds	136,745.83
Cash W/Fiscal Water	1,069,897.22
Fund 55 - Wells Fargo Bank - Bonds	179,121.50
Cash W/Fiscal Wastewater	818,150.11
Fund 60 - Lincoln Financial Group	664,395.64
ICMA	235,499.28
Fund 89 - CFD's	2,464,750.80
TOTAL CASH W/ FISCAL AGENTS:	\$6,682,814.47

GRAND TOTAL ALL FUNDS COMBINED: \$ 37,161,327.82

REVENUE/EXPENDITURE REPORT

Page: 1

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Revenues							
Dept: 000							
4110 PROPERTY TAXES - SECURED	1,548,893.00	1,548,893.00	722,176.52	8,672.16	0.00	826,716.48	46.6
4111 PROPERTY TAXES - UNSECURED	149,350.00	149,350.00	123,372.91	496.11	0.00	25,977.09	82.6
4112 PROPERTY TRANSFER TAX	60,000.00	60,000.00	34,531.56	5,521.96	0.00	25,468.44	57.6
4113 AIRCRAFT TAX	20,600.00	20,600.00	40,235.83	174.45	0.00	-19,635.83	195.3
4120 SALES TAX	2,189,251.00	2,189,251.00	1,428,275.90	195,249.23	0.00	760,975.10	65.2
4130 FRANCHISES	255,000.00	255,000.00	187,478.02	13,324.33	0.00	67,521.98	73.5
4135 CFD ADMINISTRATIVE FEE	100,000.00	100,000.00	50,000.00	0.00	0.00	50,000.00	50.0
4140 TRANSIENT OCCUPANCY TAX	22,000.00	22,000.00	25,309.35	7,070.99	0.00	-3,309.35	115.0
4210 BUSINESS LICENSES	55,000.00	55,000.00	53,680.47	2,092.28	0.00	1,319.53	97.6
4220 TAXI CAB LICENSES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
4230 ANIMAL LICENSES	8,500.00	8,500.00	15,645.00	1,805.00	0.00	-7,145.00	184.1
4240 BUILDING (WORK) PERMITS	314,582.00	314,582.00	448,780.48	63,060.90	0.00	-134,198.48	142.7
4311 LOCAL COURT FINES	12,000.00	12,000.00	3,817.11	550.11	0.00	8,182.89	31.8
4330 UTILITY PENALTIES	85,000.00	85,000.00	86,421.84	9,117.51	0.00	-1,421.84	101.7
4333 CODE ENFORCEMENT FINES	20,000.00	20,000.00	1,730.35	20.00	0.00	18,269.65	8.7
4335 LICENSE PENALTIES	2,500.00	2,500.00	1,561.37	175.50	0.00	938.63	62.5
4410 MOTOR VEHICLE IN LIEU	1,552,238.00	1,552,238.00	797,792.38	0.00	0.00	754,445.62	51.4
4430 HOMEOWNERS EXEMPTION	8,000.00	8,000.00	5,854.99	0.00	0.00	2,145.01	73.2
4431 HOUSING AUTHORITY IN LIEU	1,200.00	1,200.00	2,341.00	0.00	0.00	-1,141.00	195.1
4469 SCHOOL RESOURCE OFFICER	82,500.00	82,500.00	54,090.64	7,430.55	0.00	28,409.36	65.6
4473 HIDTA	136,000.00	136,000.00	43,314.09	10,701.60	0.00	92,685.91	31.8
4480 STONEGARDEN	70,000.00	70,000.00	5,529.83	0.00	0.00	64,470.17	7.9
4508 CFD SERVICE FEE	100,000.00	100,000.00	50,000.00	0.00	0.00	50,000.00	50.0
4509 FIRE INSPECTION & MISC FEES	50,000.00	50,000.00	55,335.78	7,017.00	0.00	-5,335.78	110.7
4510 ZONING/SUBDIVISION FEES	20,450.00	20,450.00	61,371.70	4,818.50	0.00	-40,921.70	300.1
4521 PLAN CK/ENG/ENCROACHMENT FEES	247,474.00	247,474.00	178,470.53	32,834.49	0.00	69,003.47	72.1
4522 SEISMIC FEES	3,500.00	3,500.00	4,760.94	2,063.43	0.00	-1,260.94	136.0
4523 CBSC	1,574.00	1,574.00	14,654.00	399.00	0.00	-13,080.00	931.0
4524 RUBBISH COLLECTION FEES	1,155,400.00	1,155,400.00	787,004.21	99,855.00	0.00	368,395.79	68.1
4525 RUBBISH COLLECTION FEES AB939	106,090.00	106,090.00	82,032.81	10,414.84	0.00	24,057.19	77.3
4526 RECYCLING	5,000.00	5,000.00	3,367.29	146.78	0.00	1,632.71	67.3
4533 POOL REVENUES	35,000.00	35,000.00	7,271.11	0.00	0.00	27,728.89	20.8
4534 RECREATION / RENTAL FEES	2,000.00	2,000.00	2,560.00	180.00	0.00	-560.00	128.0
4535 ADMINISTRATIVE SERVICES	5,515.00	5,515.00	14,884.47	54.09	0.00	-9,369.47	269.9
4536 RECREATION PROGRAMS	30,000.00	30,000.00	6,198.00	140.00	0.00	23,802.00	20.7
4538 WORTHINGTON SQUARE PROGRAMS	10,000.00	10,000.00	3,217.50	0.00	0.00	6,782.50	32.2
4540 LIBRARY FEES	8,000.00	8,000.00	8,386.99	1,197.73	0.00	-386.99	104.8
4610 INTEREST EARNED	5,000.00	5,000.00	4,872.56	204.15	0.00	127.44	97.5
4700 FARMER'S MARKET	55,000.00	55,000.00	52,248.46	3,529.05	0.00	2,751.54	95.0
4701 SPONSORSHIP (RECREATION)	30,000.00	30,000.00	18,852.86	0.00	0.00	11,147.14	62.8
4710 SALE OF MAPS, PUBS & COPIES	1,500.00	1,500.00	454.15	2.15	0.00	1,045.85	30.3
4711 SALE OF SURPLUS PROPERTY	96,000.00	96,000.00	11,344.50	1,260.50	0.00	84,655.50	11.8
4720 POLICE - DUI	150.00	150.00	10.00	0.00	0.00	140.00	6.7
4721 POLICE - OTHER	25,000.00	25,000.00	15,440.00	1,575.00	0.00	9,560.00	61.8
4724 POST REIMBURSEMENT	31,300.00	31,300.00	2,002.92	0.00	0.00	29,297.08	6.4
4727 POLICE DETAILS	1,000.00	1,000.00	14,436.34	10,660.59	0.00	-13,436.34	1443.6
4740 INSURANCE DIVIDENDS	1,000.00	1,000.00	608.83	0.00	0.00	391.17	60.9
4741 W/C INSURANCE CLAIMS	0.00	0.00	9,027.72	0.00	0.00	-9,027.72	0.0
4790 NOT OTHERWISE CLASSIFIED	5,000.00	5,000.00	23,287.70	50.00	0.00	-18,287.70	465.8
4910 OPERATING TRANSFERS IN	1,384,866.00	1,384,866.00	511,875.48	0.00	0.00	872,990.52	37.0
Dept: 000							
	10,109,933.00	10,109,933.00	6,075,916.49	501,864.98	0.00	4,034,016.51	60.1
Revenues							
	10,109,933.00	10,109,933.00	6,075,916.49	501,864.98	0.00	4,034,016.51	60.1
Expenditures							
Dept: 100 CITY COUNCIL							
5102 SALARIES - PART TIME	21,600.00	21,600.00	16,200.00	1,800.00	0.00	5,400.00	75.0
5112 FICA	1,663.00	1,663.00	1,239.30	137.70	0.00	423.70	74.5
5114 UNEMPLOYMENT INS.	1,187.00	1,187.00	815.40	84.60	0.00	371.60	68.7
5250 PUBLICATION/DUES	450.00	450.00	170.00	0.00	0.00	280.00	37.8

REVENUE/EXPENDITURE REPORT

Page: 2

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 100 CITY COUNCIL							
5260 TELEPHONE	4,500.00	4,500.00	6,084.95	720.03	0.00	-1,584.95	135.2
5265 TRAINING/EDUCATION	3,910.00	3,910.00	1,725.00	0.00	0.00	2,185.00	44.1
5270 TRAVEL & MEETINGS	12,750.00	12,750.00	13,002.11	3,536.23	0.00	-252.11	102.0
5301 OFFICE SUPPLIES	600.00	600.00	186.08	0.00	0.00	413.92	31.0
5310 SAFETY/EQUIPMENT/CLOTHING	400.00	400.00	230.22	0.00	0.00	169.78	57.6
5330 SPECIAL DEPARTMENTAL SUPPLIES	200.00	200.00	355.63	0.00	0.00	-155.63	177.8
CITY COUNCIL	47,260.00	47,260.00	40,008.69	6,278.56	0.00	7,251.31	84.7
Dept: 105 CITY TREASURER							
5102 SALARIES - PART TIME	300.00	300.00	225.00	25.00	0.00	75.00	75.0
5112 FICA	25.00	25.00	17.19	1.91	0.00	7.81	68.8
5114 UNEMPLOYMENT INS.	17.00	17.00	11.34	1.18	0.00	5.66	66.7
CITY TREASURER	342.00	342.00	253.53	28.09	0.00	88.47	74.1
Dept: 110 CITY CLERK							
5101 SALARIES - FULL TIME	72,493.00	72,493.00	54,670.40	8,200.56	0.00	17,822.60	75.4
5112 FICA	5,730.00	5,730.00	4,164.96	638.48	0.00	1,565.04	72.7
5114 UNEMPLOYMENT INS.	385.00	385.00	343.17	0.00	0.00	41.83	89.1
5115 HEALTH INSURANCE	9,600.00	9,600.00	3,426.82	0.00	0.00	6,173.18	35.7
5120 VEHICLE ALLOWANCE	2,400.00	2,400.00	1,800.00	200.00	0.00	600.00	75.0
5155 HEALTH INSURANCE CONTRIBUTION	0.00	0.00	750.00	250.00	0.00	-750.00	0.0
5210 CONTRACT SERVICE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5250 PUBLICATION/DUES	4,500.00	4,500.00	4,227.38	130.00	0.00	272.62	93.9
5260 TELEPHONE	1,080.00	1,080.00	1,185.79	147.08	0.00	-105.79	109.8
5265 TRAINING/EDUCATION	1,500.00	1,500.00	525.00	0.00	0.00	975.00	35.0
5270 TRAVEL & MEETINGS	3,000.00	3,000.00	2,645.02	231.00	0.00	354.98	88.2
5301 OFFICE SUPPLIES	1,500.00	1,500.00	1,920.60	0.00	0.00	-420.60	128.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	34,200.00	34,200.00	296.31	0.00	0.00	33,903.69	0.9
CITY CLERK	141,388.00	141,388.00	75,955.45	9,797.12	0.00	65,432.55	53.7
Dept: 120 CITY ATTORNEY							
5210 CONTRACT SERVICE	120,000.00	120,000.00	65,522.20	9,430.00	0.00	54,477.80	54.6
CITY ATTORNEY	120,000.00	120,000.00	65,522.20	9,430.00	0.00	54,477.80	54.6
Dept: 130 CITY MANAGER							
5101 SALARIES - FULL TIME	134,190.00	134,190.00	105,083.31	15,827.01	0.00	29,106.69	78.3
5111 RETIREMENT	9,181.00	9,181.00	6,757.89	1,082.88	0.00	2,423.11	73.6
5112 FICA	10,541.00	10,541.00	6,832.25	1,184.91	0.00	3,708.75	64.8
5114 UNEMPLOYMENT INS.	462.00	462.00	407.48	0.00	0.00	54.52	88.2
5115 HEALTH INSURANCE	11,520.00	11,520.00	5,167.31	642.73	0.00	6,352.69	44.9
5120 VEHICLE ALLOWANCE	3,600.00	3,600.00	2,700.00	300.00	0.00	900.00	75.0
5123 COMPENSATION REIMBURSEMENT	0.00	0.00	240.30	0.00	0.00	-240.30	0.0
5250 PUBLICATION/DUES	3,450.00	3,450.00	2,054.25	488.00	0.00	1,395.75	59.5
5260 TELEPHONE	2,700.00	2,700.00	2,102.74	503.83	0.00	597.26	77.9
5265 TRAINING/EDUCATION	4,165.00	4,165.00	1,940.00	545.00	0.00	2,225.00	46.6
5270 TRAVEL & MEETINGS	21,700.00	21,700.00	14,754.04	6,781.50	0.00	6,945.96	68.0
5301 OFFICE SUPPLIES	2,000.00	2,000.00	2,182.92	79.97	0.00	-182.92	109.1
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
CITY MANAGER	204,009.00	204,009.00	150,222.49	27,435.83	0.00	53,786.51	73.6
Dept: 131 MARKETING & DEVELOPMENT							
5201 ADVERTISING (INCL LEGAL)	0.00	0.00	2.99	0.00	0.00	-2.99	0.0
5210 CONTRACT SERVICE	125,388.00	125,388.00	86,888.00	10,000.00	0.00	38,500.00	69.3
5330 SPECIAL DEPARTMENTAL SUPPLIES	15,000.00	15,000.00	15,205.42	13,203.43	0.00	-205.42	101.4
MARKETING & DEVELOPMENT	140,388.00	140,388.00	102,096.41	23,203.43	0.00	38,291.59	72.7
Dept: 140 ADMIN/FINANCIAL SERVICES							
5101 SALARIES - FULL TIME	86,397.00	86,397.00	71,429.36	8,829.00	0.00	14,967.64	82.7
5103 OVERTIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5105 CERTIFICATE PAY	1,300.00	1,300.00	500.00	0.00	0.00	800.00	38.5

REVENUE/EXPENDITURE REPORT

Page: 3

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 140 ADMIN/FINANCIAL SERVICES							
5111 RETIREMENT	6,622.00	6,622.00	5,207.68	656.49	0.00	1,414.32	78.6
5112 FICA	6,789.00	6,789.00	5,227.17	646.42	0.00	1,561.83	77.0
5114 UNEMPLOYMENT INS.	501.00	501.00	447.95	14.27	0.00	53.05	89.4
5115 HEALTH INSURANCE	12,480.00	12,480.00	7,319.92	607.68	0.00	5,160.08	58.7
5123 COMPENSATION REIMBURSEMENT	0.00	0.00	296.48	22.06	0.00	-296.48	0.0
5250 PUBLICATION/DUES	810.00	810.00	179.00	0.00	0.00	631.00	22.1
5260 TELEPHONE	1,080.00	1,080.00	1,183.97	74.20	0.00	-103.97	109.6
5265 TRAINING/EDUCATION	1,500.00	1,500.00	724.00	0.00	0.00	776.00	48.3
5270 TRAVEL & MEETINGS	1,400.00	1,400.00	2,690.78	165.00	0.00	-1,290.78	192.2
5301 OFFICE SUPPLIES	2,500.00	2,500.00	429.02	246.16	0.00	2,070.98	17.2
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
ADMIN/FINANCIAL SERVICES	122,879.00	122,879.00	95,635.33	11,261.28	0.00	27,243.67	77.8
Dept: 141 ACCOUNTING AND REPORTING							
5210 CONTRACT SERVICE	95,460.00	95,460.00	67,525.70	8,420.15	0.00	27,934.30	70.7
5213 STATE MANDATED FEE	250.00	250.00	83.80	0.00	0.00	166.20	33.5
ACCOUNTING AND REPORTING	95,710.00	95,710.00	67,609.50	8,420.15	0.00	28,100.50	70.6
Dept: 143 INFORMATION TECHNOLOGY SERVICE							
5101 SALARIES - FULL TIME	50,388.00	50,388.00	39,298.36	5,976.78	0.00	11,089.64	78.0
5111 RETIREMENT	3,447.00	3,447.00	2,682.78	408.93	0.00	764.22	77.8
5112 FICA	3,856.00	3,856.00	3,019.33	459.52	0.00	836.67	78.3
5114 UNEMPLOYMENT INS.	154.00	154.00	141.73	0.00	0.00	12.27	92.0
5115 HEALTH INSURANCE	3,840.00	3,840.00	2,800.00	280.00	0.00	1,040.00	72.9
5123 COMPENSATION REIMBURSEMENT	0.00	0.00	169.97	29.99	0.00	-169.97	0.0
5210 CONTRACT SERVICE	15,000.00	15,000.00	9,265.94	1,125.00	0.00	5,734.06	61.8
5241 MAINTENANCE OF EQUIPMENT	500.00	500.00	1,103.19	0.00	0.00	-603.19	220.6
5242 VEHICLE FUEL	500.00	500.00	284.32	32.80	0.00	215.68	56.9
5250 PUBLICATION/DUES	131,963.00	131,963.00	92,477.36	4,143.64	0.00	39,485.64	70.1
5260 TELEPHONE	1,080.00	1,080.00	618.67	34.38	0.00	461.33	57.3
5282 FIBER OPTIC	16,538.00	16,538.00	15,750.00	0.00	0.00	788.00	95.2
5301 OFFICE SUPPLIES	1,500.00	1,500.00	589.14	0.00	0.00	910.86	39.3
5330 SPECIAL DEPARTMENTAL SUPPLIES	25,000.00	25,000.00	18,988.36	2,978.78	0.00	6,011.64	76.0
5442 EQUIPMENT - OTHER	13,566.00	13,566.00	7,040.84	0.00	0.00	6,525.16	51.9
INFORMATION TECHNOLOGY SERVICE	267,332.00	267,332.00	194,229.99	15,469.82	0.00	73,102.01	72.7
Dept: 150 HUMAN RESOURCES MANAGEMENT							
5101 SALARIES - FULL TIME	67,800.00	67,800.00	51,843.14	5,794.56	0.00	15,956.86	76.5
5105 CERTIFICATE PAY	650.00	650.00	150.00	0.00	0.00	500.00	23.1
5111 RETIREMENT	4,929.00	4,929.00	2,405.66	442.38	0.00	2,523.34	48.8
5112 FICA	5,238.00	5,238.00	2,341.04	434.74	0.00	2,896.96	44.7
5114 UNEMPLOYMENT INS.	231.00	231.00	0.00	0.00	0.00	231.00	0.0
5115 HEALTH INSURANCE	5,760.00	5,760.00	1,141.39	295.52	0.00	4,618.61	19.8
5123 COMPENSATION REIMBURSEMENT	0.00	0.00	152.00	0.00	0.00	-152.00	0.0
5210 CONTRACT SERVICE	4,700.00	4,700.00	16,543.18	50.00	0.00	-11,843.18	352.0
5250 PUBLICATION/DUES	200.00	200.00	385.35	85.96	0.00	-185.35	192.7
5260 TELEPHONE	1,080.00	1,080.00	718.11	74.20	0.00	361.89	66.5
5262 TESTING SERVICES	2,500.00	2,500.00	3,226.25	515.25	0.00	-726.25	129.1
5265 TRAINING/EDUCATION	2,750.00	2,750.00	2,029.00	375.00	0.00	721.00	73.8
5270 TRAVEL & MEETINGS	4,000.00	4,000.00	303.80	0.00	0.00	3,696.20	7.6
5301 OFFICE SUPPLIES	500.00	500.00	69.49	46.33	0.00	430.51	13.9
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,750.00	4,750.00	11,343.43	0.00	0.00	-6,593.43	238.8
HUMAN RESOURCES MANAGEMENT	105,088.00	105,088.00	92,651.84	8,113.94	0.00	12,436.16	88.2
Dept: 151 EMPLOYEE BENEFITS							
5113 WORKER'S COMP	175,000.00	175,000.00	0.00	0.00	0.00	175,000.00	0.0
5230 GENERAL LIABILITY INSURANCE	325,000.00	325,000.00	37,862.00	0.00	0.00	287,138.00	11.6
5330 SPECIAL DEPARTMENTAL SUPPLIES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
EMPLOYEE BENEFITS	503,000.00	503,000.00	37,862.00	0.00	0.00	465,138.00	7.5

REVENUE/EXPENDITURE REPORT

Page: 4

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 190 GENERAL SERVICES							
5201 ADVERTISING (INCL LEGAL)	10,000.00	10,000.00	6,742.28	352.22	0.00	3,257.72	67.4
5210 CONTRACT SERVICE	47,500.00	47,500.00	44,813.25	23,649.08	0.00	2,686.75	94.3
5241 MAINTENANCE OF EQUIPMENT	2,500.00	2,500.00	48.00	0.00	0.00	2,452.00	1.9
5242 VEHICLE FUEL	500.00	500.00	39.55	0.00	0.00	460.45	7.9
5250 PUBLICATION/DUES	8,900.00	8,900.00	8,641.41	0.00	0.00	258.59	97.1
5260 TELEPHONE	5,000.00	5,000.00	17,690.19	1,347.71	0.00	-12,690.19	353.8
5270 TRAVEL & MEETINGS	500.00	500.00	52.50	0.00	0.00	447.50	10.5
5280 UTILITIES - ELECTRIC	60,000.00	60,000.00	21,089.35	1,687.67	0.00	38,910.65	35.1
5281 UTILITIES - GAS	400.00	400.00	221.30	51.45	0.00	178.70	55.3
5301 OFFICE SUPPLIES	15,000.00	15,000.00	4,656.43	993.11	0.00	10,343.57	31.0
5303 BANK CHARGES	10,000.00	10,000.00	7,223.27	636.77	0.00	2,776.73	72.2
5305 POSTAGE/FREIGHT	8,500.00	8,500.00	6,997.96	812.79	0.00	1,502.04	82.3
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,000.00	1,000.00	1,739.80	122.82	0.00	-739.80	174.0
5442 EQUIPMENT - OTHER	10,000.00	10,000.00	2,937.54	821.99	0.00	7,062.46	29.4
5522 COMMITMENT FEES	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
5540 PROPERTY TAXES	1,500.00	1,500.00	1,596.73	0.00	0.00	-96.73	106.4
GENERAL SERVICES	381,300.00	381,300.00	124,489.56	30,475.61	0.00	256,810.44	32.6
Dept: 210 POLICE MANAGEMENT SERVICES							
5101 SALARIES - FULL TIME	424,960.00	424,960.00	350,646.43	52,260.60	0.00	74,313.57	82.5
5103 OVERTIME	8,000.00	8,000.00	28,336.78	4,819.06	0.00	-20,336.78	354.2
5104 COURT TIME / STAND BY	1,000.00	1,000.00	6,642.38	1,008.23	0.00	-5,642.38	664.2
5105 CERTIFICATE PAY	31,900.00	31,900.00	20,861.82	3,146.37	0.00	11,038.18	65.4
5107 SHIFT DIFFERENTIAL	7,800.00	7,800.00	2,700.00	450.00	0.00	5,100.00	34.6
5108 SPECIALTY PAY 5%	0.00	0.00	404.90	0.00	0.00	-404.90	0.0
5111 RETIREMENT	70,771.00	70,771.00	56,362.44	8,483.63	0.00	14,408.56	79.6
5112 FICA	36,243.00	36,243.00	30,253.83	4,598.91	0.00	5,989.17	83.5
5114 UNEMPLOYMENT INS.	1,925.00	1,925.00	1,724.58	0.00	0.00	200.42	89.6
5115 HEALTH INSURANCE	48,000.00	48,000.00	31,707.90	3,111.26	0.00	16,292.10	66.1
5250 PUBLICATION/DUES	1,262.00	1,262.00	1,488.00	0.00	0.00	-226.00	117.9
5265 TRAINING/EDUCATION	18,000.00	18,000.00	3,235.00	645.00	0.00	14,765.00	18.0
5266 TRAINING - POST	4,500.00	4,500.00	1,778.33	0.00	0.00	2,721.67	39.5
5270 TRAVEL & MEETINGS	5,000.00	5,000.00	3,114.56	415.50	0.00	1,885.44	62.3
5271 TRAVEL & MEETINGS - POST	4,000.00	4,000.00	7,134.46	1,015.12	0.00	-3,134.46	178.4
5310 SAFETY/EQUIPMENT/CLOTHING	7,500.00	7,500.00	6,075.76	0.00	0.00	1,424.24	81.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,000.00	1,000.00	872.29	0.00	0.00	127.71	87.2
POLICE MANAGEMENT SERVICES	671,861.00	671,861.00	553,339.46	79,953.68	0.00	118,521.54	82.4
Dept: 211 POLICE FIELD SERVICES							
5101 SALARIES - FULL TIME	802,410.00	802,410.00	569,730.94	85,369.92	0.00	232,679.06	71.0
5102 SALARIES - PART TIME	13,400.00	13,400.00	0.00	0.00	0.00	13,400.00	0.0
5103 OVERTIME	75,000.00	75,000.00	83,279.48	18,121.61	0.00	-8,279.48	111.0
5104 COURT TIME / STAND BY	25,000.00	25,000.00	19,616.20	2,536.38	0.00	5,383.80	78.5
5105 CERTIFICATE PAY	40,100.00	40,100.00	27,556.80	4,411.20	0.00	12,543.20	68.7
5107 SHIFT DIFFERENTIAL	15,600.00	15,600.00	11,200.00	1,500.00	0.00	4,400.00	71.8
5108 SPECIALTY PAY 5%	15,300.00	15,300.00	6,249.16	1,260.00	0.00	9,050.84	40.8
5111 RETIREMENT	126,776.00	126,776.00	87,156.66	13,210.07	0.00	39,619.34	68.7
5112 FICA	75,980.00	75,980.00	57,793.24	8,960.57	0.00	18,186.76	76.1
5114 UNEMPLOYMENT INS.	5,390.00	5,390.00	4,671.84	14.08	0.00	718.16	86.7
5115 HEALTH INSURANCE	124,800.00	124,800.00	70,266.10	7,371.31	0.00	54,533.90	56.3
5123 COMPENSATION REIMBURSEMENT	6,240.00	6,240.00	0.00	0.00	0.00	6,240.00	0.0
5221 FEE REFUNDS	0.00	0.00	20.00	0.00	0.00	-20.00	0.0
5241 MAINTENANCE OF EQUIPMENT	30,000.00	30,000.00	33,736.05	5,057.44	0.00	-3,736.05	112.5
5242 VEHICLE FUEL	40,000.00	40,000.00	27,751.25	5,853.27	0.00	12,248.75	69.4
5262 TESTING SERVICES	6,500.00	6,500.00	4,574.85	1,120.60	0.00	1,925.15	70.4
5265 TRAINING/EDUCATION	600.00	600.00	995.00	0.00	0.00	-395.00	165.8
5266 TRAINING - POST	5,000.00	5,000.00	269.20	0.00	0.00	4,730.80	5.4
5270 TRAVEL & MEETINGS	2,000.00	2,000.00	1,861.40	0.00	0.00	138.60	93.1
5271 TRAVEL & MEETINGS - POST	8,000.00	8,000.00	2,963.20	1,026.00	0.00	5,036.80	37.0
5301 OFFICE SUPPLIES	5,000.00	5,000.00	1,298.08	0.00	0.00	3,701.92	26.0
5310 SAFETY/EQUIPMENT/CLOTHING	16,500.00	16,500.00	11,498.33	0.00	0.00	5,001.67	69.7

Page: 5
4/12/2019
4:20 pm

For the Period: 7/1/2018 to 3/31/2019

Amended Bud.

CURR MTD

Encumb. YTD

UnencBal % Bud

Expenditures

Dept: 211 POLICE FIELD SERVICES

5321	ARMORY/SUPPLIES	3,000.00	3,000.00	556.78	0.00	0.00	2,443.22	18.6
5330	SPECIAL DEPARTMENTAL SUPPLIES	3,500.00	3,500.00	1,570.88	176.32	0.00	1,929.12	44.9
5442	EQUIPMENT - OTHER	0.00	0.00	577.38	114.46	0.00	-577.38	0.0

POLICE FIELD SERVICES

Dept: 213 COMMUNICATIONS

5210 CONTRACT SERVICE	257,807.00	257,807.00	117,616.00	1,539.00	0.00	140,191.00	45.6
5260 TELEPHONE	16,200.00	16,200.00	6,510.81	704.08	0.00	9,689.19	40.2
5280 UTILITIES - ELECTRIC	0.00	0.00	283.40	283.40	0.00	-283.40	0.0

COMMUNICATIONS

Dept: 214 POLICE SPECIAL PROGRAM SERVICE

5330 SPECIAL DEPARTMENTAL SUPPLIES	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.0
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POLICE SPECIAL PROGRAM SERVICE

Dept: 215 POLICE RECORDS

5101 SALARIES - FULL TIME	131,958.00	131,958.00	91,072.66	15,568.80	0.00	40,885.34	69.0
5103 OVERTIME	1,000.00	1,000.00	40.94	0.00	0.00	959.06	4.1
5104 COURT TIME / STAND BY	0.00	0.00	102.35	102.35	0.00	-102.35	0.0
5111 RETIREMENT	9,457.00	9,457.00	6,686.10	1,151.46	0.00	2,770.90	70.7
5112 FICA	10,173.00	10,173.00	6,918.33	1,189.01	0.00	3,254.67	68.0
5114 UNEMPLOYMENT INS.	1,155.00	1,155.00	1,300.12	37.19	0.00	-145.12	112.6
5115 HEALTH INSURANCE	28,800.00	28,800.00	16,135.60	1,756.46	0.00	12,664.40	56.0
5250 PUBLICATION/DUES	600.00	600.00	45.00	0.00	0.00	555.00	7.5
5265 TRAINING/EDUCATION	600.00	600.00	0.00	0.00	0.00	600.00	0.0
5270 TRAVEL & MEETINGS	1,500.00	1,500.00	418.00	418.00	0.00	1,082.00	27.9
5301 OFFICE SUPPLIES	1,500.00	1,500.00	299.49	0.00	0.00	1,200.51	20.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	500.00	0.00	0.00	0.00	100.0

POLICE RECORDS

Dept: 216 K-9 SERVICES

5210 CONTRACT SERVICE	600.00	600.00	272.00	0.00	0.00	328.00	45.3
5250 PUBLICATION/DUES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5265 TRAINING/EDUCATION	400.00	400.00	11,000.00	0.00	0.00	-10,600.00	2750.0
5270 TRAVEL & MEETINGS	400.00	400.00	8,339.00	1,743.45	0.00	-7,939.00	2084.8
5330 SPECIAL DEPARTMENTAL SUPPLIES	700.00	700.00	12,371.11	130.22	0.00	-11,671.11	1767.3

K-9 SERVICES

Dept: 220 FIRE

5210 CONTRACT SERVICE	1,017,807.00	1,017,807.00	618,763.36	0.00	0.00	399,043.64	60.8
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FIRE

Dept: 230 ANIMAL CONTROL

5101	SALARIES - FULL TIME	46,716.00	46,716.00	34,464.00	5,169.60	0.00	12,252.00	73.8
5103	OVERTIME	500.00	500.00	764.40	0.00	0.00	-264.40	152.9
5111	RETIREMENT	3,566.00	3,566.00	2,657.09	394.65	0.00	908.91	74.5
5112	FICA	3,614.00	3,614.00	2,695.05	395.49	0.00	918.95	74.6
5114	UNEMPLOYMENT INS.	385.00	385.00	337.62	5.04	0.00	47.38	87.7
5115	HEALTH INSURANCE	9,600.00	9,600.00	7,000.00	700.00	0.00	2,600.00	72.9
5210	CONTRACT SERVICE	9,500.00	9,500.00	5,690.00	1,360.00	0.00	3,810.00	59.9
5241	MAINTENANCE OF EQUIPMENT	1,000.00	1,000.00	312.58	0.00	0.00	687.42	31.3
5242	VEHICLE FUEL	1,300.00	1,300.00	1,137.88	177.31	0.00	162.12	87.5
5265	TRAINING/EDUCATION	200.00	200.00	0.00	0.00	0.00	200.00	0.0
5270	TRAVEL & MEETINGS	300.00	300.00	0.00	0.00	0.00	300.00	0.0
5301	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5310	SAFETY/EQUIPMENT/CLOTHING	300.00	300.00	298.43	0.00	0.00	1.57	99.5
5330	SPECIAL EQUIPMENTAL SUPPLIES	1,500.00	1,500.00	1,349.93	0.00	0.00	150.07	90.0

ANIMAL CONTROL

Dept: 300 PUBLIC SERVICES MANAGEMENT

REVENUE/EXPENDITURE REPORT

Page: 6

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 300 PUBLIC SERVICES MANAGEMENT							
5101 SALARIES - FULL TIME	48,656.00	48,656.00	44,444.11	5,777.64	0.00	4,211.89	91.3
5111 RETIREMENT	3,714.00	3,714.00	2,863.60	441.09	0.00	850.40	77.1
5112 FICA	3,722.00	3,722.00	3,127.79	415.39	0.00	594.21	84.0
5114 UNEMPLOYMENT INS.	250.00	250.00	177.12	0.00	0.00	72.88	70.8
5115 HEALTH INSURANCE	6,240.00	6,240.00	2,353.38	235.50	0.00	3,886.62	37.7
PUBLIC SERVICES MANAGEMENT	62,582.00	62,582.00	52,966.00	6,869.62	0.00	9,616.00	84.6
Dept: 310 ENGINEERING							
5101 SALARIES - FULL TIME	68,208.00	68,208.00	86,206.84	13,111.50	0.00	-17,998.84	126.4
5105 CERTIFICATE PAY	0.00	0.00	50.00	0.00	0.00	-50.00	0.0
5111 RETIREMENT	5,207.00	5,207.00	6,332.58	961.23	0.00	-1,125.58	121.6
5112 FICA	5,217.00	5,217.00	6,627.49	1,003.05	0.00	-1,410.49	127.0
5114 UNEMPLOYMENT INS.	270.00	270.00	483.19	0.00	0.00	-213.19	179.0
5115 HEALTH INSURANCE	6,720.00	6,720.00	8,694.86	904.92	0.00	-1,974.86	129.4
5210 CONTRACT SERVICE	35,000.00	35,000.00	1,107.00	0.00	0.00	33,893.00	3.2
5241 MAINTENANCE OF EQUIPMENT	1,000.00	1,000.00	1,080.13	0.00	0.00	-80.13	108.0
5242 VEHICLE FUEL	1,000.00	1,000.00	856.65	199.33	0.00	143.35	85.7
5250 PUBLICATION/DUES	500.00	500.00	60.00	0.00	0.00	440.00	12.0
5265 TRAINING/EDUCATION	1,190.00	1,190.00	0.00	0.00	0.00	1,190.00	0.0
5270 TRAVEL & MEETINGS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5301 OFFICE SUPPLIES	500.00	500.00	559.01	16.14	0.00	-59.01	111.8
5310 SAFETY/EQUIPMENT/CLOTHING	400.00	400.00	245.71	0.00	0.00	154.29	61.4
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
ENGINEERING	126,712.00	126,712.00	112,303.46	16,196.17	0.00	14,408.54	88.6
Dept: 320 STREET MAINTENANCE							
5101 SALARIES - FULL TIME	166,104.00	166,104.00	99,960.57	13,925.53	0.00	66,143.43	60.2
5103 OVERTIME	8,000.00	8,000.00	8,465.71	2,139.14	0.00	-465.71	105.8
5104 COURT TIME / STAND BY	6,500.00	6,500.00	6,139.71	1,210.79	0.00	360.29	94.5
5110 UNIFORM ALLOWANCE	6,000.00	6,000.00	5,192.02	600.23	0.00	807.98	86.5
5111 RETIREMENT	11,858.00	11,858.00	6,854.52	956.92	0.00	5,003.48	57.8
5112 FICA	13,820.00	13,820.00	8,692.77	1,313.35	0.00	5,127.23	62.9
5114 UNEMPLOYMENT INS.	1,733.00	1,733.00	1,263.97	242.73	0.00	469.03	72.9
5115 HEALTH INSURANCE	43,200.00	43,200.00	21,662.38	1,536.20	0.00	21,537.62	50.1
5210 CONTRACT SERVICE	28,500.00	28,500.00	955.53	0.00	0.00	27,544.47	3.4
5241 MAINTENANCE OF EQUIPMENT	58,500.00	58,500.00	22,086.11	551.49	0.00	36,413.89	37.8
5242 VEHICLE FUEL	20,000.00	20,000.00	8,436.68	1,751.18	0.00	11,563.32	42.2
5250 PUBLICATION/DUES	6,000.00	6,000.00	4,316.70	4,025.70	0.00	1,683.30	71.9
5252 RENT OF EQUIPMENT / PROPERTY	1,500.00	1,500.00	542.30	0.00	0.00	957.70	36.2
5260 TELEPHONE	2,700.00	2,700.00	1,621.78	682.35	0.00	1,078.22	60.1
5265 TRAINING/EDUCATION	5,500.00	5,500.00	0.00	0.00	0.00	5,500.00	0.0
5270 TRAVEL & MEETINGS	2,500.00	2,500.00	5.33	0.00	0.00	2,494.67	0.2
5280 UTILITIES - ELECTRIC	110,000.00	110,000.00	92,104.08	10,023.71	0.00	17,895.92	83.7
5310 SAFETY/EQUIPMENT/CLOTHING	5,000.00	5,000.00	3,169.27	665.23	0.00	1,830.73	63.4
5320 SMALL TOOLS	5,000.00	5,000.00	2,114.95	683.28	0.00	2,885.05	42.3
5330 SPECIAL DEPARTMENTAL SUPPLIES	46,500.00	46,500.00	29,415.33	59.89	0.00	17,084.67	63.3
5442 EQUIPMENT - OTHER	37,800.00	37,800.00	2,434.72	0.00	0.00	35,365.28	6.4
STREET MAINTENANCE	586,715.00	586,715.00	325,434.43	40,367.72	0.00	261,280.57	55.5
Dept: 325 STORM DRAINS							
5241 MAINTENANCE OF EQUIPMENT	20,000.00	20,000.00	6,973.64	243.86	0.00	13,026.36	34.9
5242 VEHICLE FUEL	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
5250 PUBLICATION/DUES	9,500.00	9,500.00	12.00	0.00	0.00	9,488.00	0.1
5252 RENT OF EQUIPMENT / PROPERTY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
5265 TRAINING/EDUCATION	3,974.00	3,974.00	824.00	0.00	0.00	3,150.00	20.7
5270 TRAVEL & MEETINGS	2,800.00	2,800.00	673.77	0.00	0.00	2,126.23	24.1
5280 UTILITIES - ELECTRIC	1,000.00	1,000.00	448.93	47.13	0.00	551.07	44.9
5310 SAFETY/EQUIPMENT/CLOTHING	0.00	0.00	117.17	0.00	0.00	-117.17	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	0.0
5990 CONTINGENCY APPROPRIATION	53,000.00	53,000.00	0.00	0.00	0.00	53,000.00	0.0

REVENUE/EXPENDITURE REPORT

Page: 7

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
STORM DRAINS	132,474.00	132,474.00	9,049.51	290.99	0.00	123,424.49	6.8
Dept: 330 SANITATION							
5210 CONTRACT SERVICE	1,060,000.00	1,060,000.00	789,615.79	99,163.83	0.00	270,384.21	74.5
5216 RECYCLING/LITTER REDUCTION	200.00	200.00	0.00	0.00	0.00	200.00	0.0
5217 RECYCLING TASK FORCE	25,000.00	25,000.00	32,876.00	0.00	0.00	-7,876.00	131.5
5301 OFFICE SUPPLIES	5,000.00	5,000.00	265.11	0.00	0.00	4,734.89	5.3
SANITATION	1,090,200.00	1,090,200.00	822,756.90	99,163.83	0.00	267,443.10	75.5
Dept: 345 BUILDINGS & GROUNDS							
5101 SALARIES - FULL TIME	40,247.00	40,247.00	31,247.76	4,750.08	0.00	8,999.24	77.6
5103 OVERTIME	0.00	0.00	112.74	0.00	0.00	-112.74	0.0
5111 RETIREMENT	3,000.00	3,000.00	2,315.49	354.21	0.00	684.51	77.2
5112 FICA	3,079.00	3,079.00	2,399.13	363.39	0.00	679.87	77.9
5114 UNEMPLOYMENT INS.	366.00	366.00	300.58	6.45	0.00	65.42	82.1
5115 HEALTH INSURANCE	9,120.00	9,120.00	5,602.40	485.33	0.00	3,517.60	61.4
5210 CONTRACT SERVICE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5240 M & O IMPROVEMENTS	3,600.00	3,600.00	3,247.61	339.00	0.00	352.39	90.2
5241 MAINTENANCE OF EQUIPMENT	25,000.00	25,000.00	14,919.04	2,639.24	0.00	10,080.96	59.7
5250 PUBLICATION/DUES	200.00	200.00	60.00	0.00	0.00	140.00	30.0
5252 RENT OF EQUIPMENT / PROPERTY	800.00	800.00	0.00	0.00	0.00	800.00	0.0
5302 CUSTODIAL SUPPLIES	4,500.00	4,500.00	4,146.55	1,582.55	0.00	353.45	92.1
5310 SAFETY/EQUIPMENT/CLOTHING	200.00	200.00	278.08	0.00	0.00	-78.08	139.0
5320 SMALL TOOLS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	6,000.00	6,000.00	3,547.51	286.41	0.00	2,452.49	59.1
5990 CONTINGENCY APPROPRIATION	57,500.00	57,500.00	3,466.64	0.00	0.00	54,033.36	6.0
BUILDINGS & GROUNDS	159,112.00	159,112.00	71,643.53	10,806.66	0.00	87,468.47	45.0
Dept: 350 COMMUNITY DEVELOPMENT							
5101 SALARIES - FULL TIME	149,880.00	149,880.00	120,960.64	17,813.28	0.00	28,919.36	80.7
5102 SALARIES - PART TIME	9,000.00	9,000.00	2,400.00	300.00	0.00	6,600.00	26.7
5103 OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5105 CERTIFICATE PAY	0.00	0.00	500.00	75.00	0.00	-500.00	0.0
5111 RETIREMENT	11,439.00	11,439.00	8,965.52	1,365.58	0.00	2,473.48	78.4
5112 FICA	12,206.00	12,206.00	9,387.97	1,378.66	0.00	2,818.03	76.9
5114 UNEMPLOYMENT INS.	1,420.00	1,420.00	917.24	14.10	0.00	502.76	64.6
5115 HEALTH INSURANCE	23,040.00	23,040.00	12,823.28	1,342.41	0.00	10,216.72	55.7
5123 COMPENSATION REIMBURSEMENT	0.00	0.00	357.75	0.00	0.00	-357.75	0.0
5210 CONTRACT SERVICE	100,000.00	100,000.00	280.00	0.00	0.00	99,720.00	0.3
5221 FEE REFUNDS	0.00	0.00	5,639.50	1,208.00	0.00	-5,639.50	0.0
5241 MAINTENANCE OF EQUIPMENT	1,000.00	1,000.00	289.37	0.00	0.00	710.63	28.9
5242 VEHICLE FUEL	500.00	500.00	157.67	120.76	0.00	342.33	31.5
5250 PUBLICATION/DUES	700.00	700.00	439.76	379.76	0.00	260.24	62.8
5260 TELEPHONE	4,320.00	4,320.00	2,648.66	213.35	0.00	1,671.34	61.3
5265 TRAINING/EDUCATION	4,950.00	4,950.00	1,455.00	0.00	0.00	3,495.00	29.4
5270 TRAVEL & MEETINGS	4,350.00	4,350.00	2,501.65	165.00	0.00	1,848.35	57.5
5301 OFFICE SUPPLIES	1,500.00	1,500.00	1,654.16	16.17	0.00	-154.16	110.3
5310 SAFETY/EQUIPMENT/CLOTHING	1,200.00	1,200.00	484.86	0.00	0.00	715.14	40.4
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	523.50	0.00	0.00	-23.50	104.7
5442 EQUIPMENT - OTHER	0.00	0.00	603.22	127.38	0.00	-603.22	0.0
COMMUNITY DEVELOPMENT	326,505.00	326,505.00	172,989.75	24,519.45	0.00	153,515.25	53.0
Dept: 360 BUILDING & SAFETY							
5101 SALARIES - FULL TIME	156,188.00	156,188.00	71,896.00	12,367.20	0.00	84,292.00	46.0
5105 CERTIFICATE PAY	1,950.00	1,950.00	450.00	75.00	0.00	1,500.00	23.1
5111 RETIREMENT	10,835.00	10,835.00	4,916.82	851.31	0.00	5,918.18	45.4
5112 FICA	12,099.00	12,099.00	5,325.52	930.92	0.00	6,773.48	44.0
5114 UNEMPLOYMENT INS.	1,040.00	1,040.00	632.00	0.00	0.00	408.00	60.8
5115 HEALTH INSURANCE	25,920.00	25,920.00	9,807.26	1,107.26	0.00	16,112.74	37.8
5210 CONTRACT SERVICE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5213 STATE MANDATED FEE	5,400.00	5,400.00	8,868.45	0.00	0.00	-3,468.45	164.2

REVENUE/EXPENDITURE REPORT

Page: 8

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 360 BUILDING & SAFETY							
5241 MAINTENANCE OF EQUIPMENT	1,500.00	1,500.00	2,495.02	379.77	0.00	-995.02	166.3
5242 VEHICLE FUEL	1,000.00	1,000.00	1,345.64	265.68	0.00	-345.64	134.6
5250 PUBLICATION/DUES	1,500.00	1,500.00	215.00	95.00	0.00	1,285.00	14.3
5265 TRAINING/EDUCATION	3,300.00	3,300.00	1,688.00	0.00	0.00	1,612.00	51.2
5270 TRAVEL & MEETINGS	2,300.00	2,300.00	2,470.55	0.00	0.00	-170.55	107.4
5301 OFFICE SUPPLIES	500.00	500.00	661.49	0.00	0.00	-161.49	132.3
5310 SAFETY/EQUIPMENT/CLOTHING	400.00	400.00	363.06	0.00	0.00	36.94	90.8
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
BUILDING & SAFETY	229,432.00	229,432.00	111,134.81	16,072.14	0.00	118,297.19	48.4
Dept: 410 LIBRARY SERVICES							
5101 SALARIES - FULL TIME	107,193.00	107,193.00	46,546.85	6,096.00	0.00	60,646.15	43.4
5102 SALARIES - PART TIME	57,800.00	57,800.00	47,046.63	7,851.85	0.00	10,753.37	81.4
5105 CERTIFICATE PAY	1,300.00	1,300.00	100.00	0.00	0.00	1,200.00	7.7
5108 SPECIALTY PAY 5%	0.00	0.00	172.80	0.00	0.00	-172.80	0.0
5111 RETIREMENT	10,061.00	10,061.00	4,511.94	710.81	0.00	5,549.06	44.8
5112 FICA	12,735.00	12,735.00	7,174.29	1,067.01	0.00	5,560.71	56.3
5114 UNEMPLOYMENT INS.	2,695.00	2,695.00	1,946.73	369.05	0.00	748.27	72.2
5115 HEALTH INSURANCE	19,200.00	19,200.00	7,700.00	700.00	0.00	11,500.00	40.1
5210 CONTRACT SERVICE	13,470.00	13,470.00	1,910.12	59.99	0.00	11,559.88	14.2
5222 LITERACY SERVICES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
5250 PUBLICATION/DUES	2,150.00	2,150.00	2,140.55	1,136.47	0.00	9.45	99.6
5265 TRAINING/EDUCATION	900.00	900.00	0.00	0.00	0.00	900.00	0.0
5270 TRAVEL & MEETINGS	1,300.00	1,300.00	926.47	573.56	0.00	373.53	71.3
5280 UTILITIES - ELECTRIC	9,300.00	9,300.00	9,682.35	568.50	0.00	-382.35	104.1
5301 OFFICE SUPPLIES	2,000.00	2,000.00	1,933.65	339.36	0.00	66.35	96.7
5310 SAFETY/EQUIPMENT/CLOTHING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,000.00	4,000.00	1,841.79	517.32	0.00	2,158.21	46.0
5442 EQUIPMENT - OTHER	4,300.00	4,300.00	565.00	108.27	0.00	3,735.00	13.1
5444 LIBRARY BOOKS	8,500.00	8,500.00	4,436.04	257.44	0.00	4,063.96	52.2
LIBRARY SERVICES	267,404.00	267,404.00	138,635.21	20,355.63	0.00	128,768.79	51.8
Dept: 415 COMMUNITY SERVICES MANAGEMENT							
5101 SALARIES - FULL TIME	107,625.00	107,625.00	88,116.00	12,768.00	0.00	19,509.00	81.9
5111 RETIREMENT	8,216.00	8,216.00	6,390.15	974.70	0.00	1,825.85	77.8
5112 FICA	8,233.00	8,233.00	6,563.20	957.00	0.00	1,669.80	79.7
5114 UNEMPLOYMENT INS.	385.00	385.00	334.92	0.00	0.00	50.08	87.0
5115 HEALTH INSURANCE	9,600.00	9,600.00	3,817.70	382.05	0.00	5,782.30	39.8
5241 MAINTENANCE OF EQUIPMENT	500.00	500.00	139.67	0.00	0.00	360.33	27.9
5242 VEHICLE FUEL	800.00	800.00	251.63	62.97	0.00	548.37	31.5
5250 PUBLICATION/DUES	1,100.00	1,100.00	854.95	0.00	0.00	245.05	77.7
5260 TELEPHONE	4,320.00	4,320.00	2,816.34	291.67	0.00	1,503.66	65.2
5265 TRAINING/EDUCATION	1,350.00	1,350.00	1,509.95	0.00	0.00	-159.95	111.8
5270 TRAVEL & MEETINGS	3,000.00	3,000.00	2,517.98	0.00	0.00	482.02	83.9
5301 OFFICE SUPPLIES	1,000.00	1,000.00	149.76	0.00	0.00	850.24	15.0
5310 SAFETY/EQUIPMENT/CLOTHING	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	900.00	900.00	573.61	0.00	0.00	326.39	63.7
5442 EQUIPMENT - OTHER	0.00	0.00	505.48	78.51	0.00	-505.48	0.0
COMMUNITY SERVICES MANAGEMENT	147,129.00	147,129.00	114,541.34	15,514.90	0.00	32,587.66	77.9
Dept: 420 PARKS MAINTENANCE SERVICES							
5101 SALARIES - FULL TIME	106,458.00	106,458.00	102,443.60	19,471.20	0.00	4,014.40	96.2
5103 OVERTIME	7,000.00	7,000.00	9,992.23	1,155.06	0.00	-2,992.23	142.7
5104 COURT TIME / STAND BY	5,000.00	5,000.00	5,118.78	746.82	0.00	-118.78	102.4
5110 UNIFORM ALLOWANCE	4,000.00	4,000.00	3,845.18	402.88	0.00	154.82	96.1
5111 RETIREMENT	7,914.00	7,914.00	7,394.36	1,427.07	0.00	519.64	93.4
5112 FICA	9,062.00	9,062.00	8,950.42	1,630.86	0.00	111.58	98.8
5114 UNEMPLOYMENT INS.	1,155.00	1,155.00	1,364.68	89.02	0.00	-209.68	118.2
5115 HEALTH INSURANCE	28,800.00	28,800.00	22,542.56	2,499.97	0.00	6,257.44	78.3
5210 CONTRACT SERVICE	118,600.00	118,600.00	49,241.09	6,050.00	0.00	69,358.91	41.5
5240 M & O IMPROVEMENTS	6,000.00	6,000.00	4,260.00	450.00	0.00	1,740.00	71.0

REVENUE/EXPENDITURE REPORT

Page: 9

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 420 PARKS MAINTENANCE SERVICES							
5241 MAINTENANCE OF EQUIPMENT	41,000.00	41,000.00	4,298.54	796.59	0.00	36,701.46	10.5
5242 VEHICLE FUEL	8,000.00	8,000.00	5,056.96	1,275.69	0.00	2,943.04	63.2
5250 PUBLICATION/DUES	500.00	500.00	862.00	0.00	0.00	-362.00	172.4
5252 RENT OF EQUIPMENT / PROPERTY	1,000.00	1,000.00	464.00	464.00	0.00	536.00	46.4
5263 CHEMICALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5265 TRAINING/EDUCATION	1,200.00	1,200.00	985.00	0.00	0.00	215.00	82.1
5270 TRAVEL & MEETINGS	800.00	800.00	128.68	58.68	0.00	671.32	16.1
5280 UTILITIES - ELECTRIC	25,000.00	25,000.00	22,252.11	2,047.13	0.00	2,747.89	89.0
5302 CUSTODIAL SUPPLIES	6,000.00	6,000.00	3,035.86	245.41	0.00	2,964.14	50.6
5310 SAFETY/EQUIPMENT/CLOTHING	1,800.00	1,800.00	1,020.36	0.00	0.00	779.64	56.7
5320 SMALL TOOLS	1,500.00	1,500.00	1,341.59	0.00	0.00	158.41	89.4
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	318.98	0.00	0.00	181.02	63.8
5442 EQUIPMENT - OTHER	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
PARKS MAINTENANCE SERVICES	431,789.00	431,789.00	254,916.98	38,810.38	0.00	176,872.02	59.0
Dept: 421 RECREATIONAL PROGRAMS							
5101 SALARIES - FULL TIME	0.00	0.00	23,193.60	5,798.40	0.00	-23,193.60	0.0
5102 SALARIES - PART TIME	59,200.00	59,200.00	43,262.55	1,756.80	0.00	15,937.45	73.1
5103 OVERTIME	0.00	0.00	33.60	10.98	0.00	-33.60	0.0
5111 RETIREMENT	0.00	0.00	1,586.88	396.72	0.00	-1,586.88	0.0
5112 FICA	4,533.00	4,533.00	5,086.52	578.82	0.00	-553.52	112.2
5114 UNEMPLOYMENT INS.	2,970.00	2,970.00	2,174.64	83.08	0.00	795.36	73.2
5115 HEALTH INSURANCE	0.00	0.00	3,327.80	665.56	0.00	-3,327.80	0.0
5210 CONTRACT SERVICE	17,500.00	17,500.00	2,164.00	0.00	0.00	15,336.00	12.4
5221 FEE REFUNDS	0.00	0.00	170.00	0.00	0.00	-170.00	0.0
5250 PUBLICATION/DUES	700.00	700.00	364.00	0.00	0.00	336.00	52.0
5252 RENT OF EQUIPMENT / PROPERTY	117,500.00	117,500.00	84,946.50	9,438.50	0.00	32,553.50	72.3
5265 TRAINING/EDUCATION	500.00	500.00	605.00	0.00	0.00	-105.00	121.0
5270 TRAVEL & MEETINGS	500.00	500.00	1,144.38	0.00	0.00	-644.38	228.9
5280 UTILITIES - ELECTRIC	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
5301 OFFICE SUPPLIES	1,000.00	1,000.00	2,682.00	0.00	0.00	-1,682.00	268.2
5310 SAFETY/EQUIPMENT/CLOTHING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	10,500.00	10,500.00	2,267.96	0.00	0.00	8,232.04	21.6
RECREATIONAL PROGRAMS	227,403.00	227,403.00	173,009.43	18,728.86	0.00	54,393.57	76.1
Dept: 431 POOL PROGRAMS							
5102 SALARIES - PART TIME	25,000.00	25,000.00	27,475.63	1,513.27	0.00	-2,475.63	109.9
5112 FICA	1,914.00	1,914.00	2,101.88	115.77	0.00	-187.88	109.8
5114 UNEMPLOYMENT INS.	1,650.00	1,650.00	1,417.37	71.11	0.00	232.63	85.9
5221 FEE REFUNDS	0.00	0.00	450.00	0.00	0.00	-450.00	0.0
5241 MAINTENANCE OF EQUIPMENT	2,500.00	2,500.00	3,356.70	0.00	0.00	-856.70	134.3
5250 PUBLICATION/DUES	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
5270 TRAVEL & MEETINGS	200.00	200.00	0.00	0.00	0.00	200.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,500.00	4,500.00	423.87	0.00	0.00	4,076.13	9.4
POOL PROGRAMS	39,664.00	39,664.00	35,225.45	1,700.15	0.00	4,438.55	88.8
Dept: 904 SUCCESSOR AGENCY							
5102 SALARIES - PART TIME	10,000.00	10,000.00	3,308.32	683.93	0.00	6,691.68	33.1
5103 OVERTIME	25,000.00	25,000.00	36,782.89	8,940.04	0.00	-11,782.89	147.1
5111 RETIREMENT	0.00	0.00	45.05	0.00	0.00	-45.05	0.0
5112 FICA	2,682.00	2,682.00	3,001.30	724.48	0.00	-319.30	111.9
5114 UNEMPLOYMENT INS.	825.00	825.00	432.50	113.13	0.00	392.50	52.4
5115 HEALTH INSURANCE	0.00	0.00	2,179.17	1,453.18	0.00	-2,179.17	0.0
5201 ADVERTISING (INCL LEGAL)	5,000.00	5,000.00	1,322.58	65.00	0.00	3,677.42	26.5
5210 CONTRACT SERVICE	52,500.00	52,500.00	38,097.50	4,933.51	0.00	14,402.50	72.6
5211 PROGRAMS (BF, RDA, ETC)	53,000.00	53,000.00	38,263.01	5,071.62	0.00	14,736.99	72.2
5221 FEE REFUNDS	0.00	0.00	244.00	0.00	0.00	-244.00	0.0
5242 VEHICLE FUEL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5250 PUBLICATION/DUES	2,500.00	2,500.00	2,607.00	545.00	0.00	-107.00	104.3
5252 RENT OF EQUIPMENT / PROPERTY	12,500.00	12,500.00	8,073.87	673.20	0.00	4,426.13	64.6

REVENUE/EXPENDITURE REPORT

Page: 10

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 904 SUCCESSOR AGENCY							
5270 TRAVEL & MEETINGS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5301 OFFICE SUPPLIES	1,000.00	1,000.00	22.38	0.00	0.00	977.62	2.2
5310 SAFETY/EQUIPMENT/CLOTHING	500.00	500.00	128.17	128.17	0.00	371.83	25.6
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,000.00	4,000.00	960.11	5.65	0.00	3,039.89	24.0
SUCCESSOR AGENCY	170,607.00	170,607.00	135,467.85	23,336.91	0.00	35,139.15	79.4
Expenditures	9,806,119.00	9,806,119.00	6,112,025.17	751,529.66	0.00	3,694,093.83	62.3
Fund: 03 - TRAFFIC CONGESTION RELIEF							
Revenues							
Dept: 000							
4470 TRAF CONG RELIEF - AB 2928	0.00	0.00	21,845.89	0.00	0.00	-21,845.89	0.0
4610 INTEREST EARNED	0.00	0.00	55.74	0.00	0.00	-55.74	0.0
Dept: 000	0.00	0.00	21,901.63	0.00	0.00	-21,901.63	0.0
Revenues	0.00	0.00	21,901.63	0.00	0.00	-21,901.63	0.0
Expenditures							
Dept: 320 STREET MAINTENANCE							
5910 OPERATING TRANSFERS OUT	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
STREET MAINTENANCE	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
Expenditures	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
Fund: 04 - TRAFFIC SAFETY							
Revenues							
Dept: 000							
4310 VEHICLE CODE FINES	2,000.00	2,000.00	1,783.00	26.05	0.00	217.00	89.2
4610 INTEREST EARNED	5.00	5.00	12.60	0.00	0.00	-7.60	252.0
Dept: 000	2,005.00	2,005.00	1,795.60	26.05	0.00	209.40	89.6
Revenues	2,005.00	2,005.00	1,795.60	26.05	0.00	209.40	89.6
Expenditures							
Dept: 320 STREET MAINTENANCE							
5910 OPERATING TRANSFERS OUT	2,500.00	2,500.00	1,250.00	0.00	0.00	1,250.00	50.0
STREET MAINTENANCE	2,500.00	2,500.00	1,250.00	0.00	0.00	1,250.00	50.0
Expenditures	2,500.00	2,500.00	1,250.00	0.00	0.00	1,250.00	50.0
Fund: 05 - STATE GAS TAX							
Revenues							
Dept: 000							
4419 STATE GAS TAX - 2103	71,405.00	71,405.00	50,228.69	4,978.07	0.00	21,176.31	70.3
4420 STATE GAS TAX - 2105	109,174.00	109,174.00	68,388.42	7,623.01	0.00	40,785.58	62.6
4421 STATE GAS TAX - 2106	60,285.00	60,285.00	42,057.20	5,387.81	0.00	18,227.80	69.8
4422 STATE GAS TAX - 2107	135,527.00	135,527.00	81,494.23	7,406.98	0.00	54,032.77	60.1
4423 STATE GAS TAX - 2107.5	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00	100.0
4610 INTEREST EARNED	400.00	400.00	933.04	0.00	0.00	-533.04	233.3
Dept: 000	380,791.00	380,791.00	247,101.58	25,395.87	0.00	133,689.42	64.9
Revenues	380,791.00	380,791.00	247,101.58	25,395.87	0.00	133,689.42	64.9
Expenditures							
Dept: 320 STREET MAINTENANCE							

REVENUE/EXPENDITURE REPORT

Page: 11

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 05 - STATE GAS TAX							
Expenditures							
Dept: 320 STREET MAINTENANCE							
5910 OPERATING TRANSFERS OUT	425,397.00	425,397.00	212,698.50	0.00	0.00	212,698.50	50.0
STREET MAINTENANCE	425,397.00	425,397.00	212,698.50	0.00	0.00	212,698.50	50.0
Expenditures	425,397.00	425,397.00	212,698.50	0.00	0.00	212,698.50	50.0
Fund: 06 - LOCAL TRANSPORTATION							
Revenues							
Dept: 000							
4465 STATE GRANT SEC 99400 E	7,803.00	7,803.00	41,879.00	0.00	0.00	-34,076.00	536.7
4466 STATE GRANT - ARTICLE 3	20,717.00	20,717.00	-41,879.00	0.00	0.00	62,596.00	-202.1
4610 INTEREST EARNED	200.00	200.00	1,094.31	0.00	0.00	-894.31	547.2
Dept: 000	28,720.00	28,720.00	1,094.31	0.00	0.00	27,625.69	3.8
Revenues	28,720.00	28,720.00	1,094.31	0.00	0.00	27,625.69	3.8
Expenditures							
Dept: 320 STREET MAINTENANCE							
5210 CONTRACT SERVICE	0.00	0.00	6,619.26	0.00	0.00	-6,619.26	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	400,000.00	400,000.00	0.00	0.00	0.00	400,000.00	0.0
5910 OPERATING TRANSFERS OUT	5,000.00	5,000.00	2,500.00	0.00	0.00	2,500.00	50.0
STREET MAINTENANCE	405,000.00	405,000.00	9,119.26	0.00	0.00	395,880.74	2.3
Dept: 321 BICYCLE/PEDESTRIAN WAYS							
5201 ADVERTISING (INCL LEGAL)	0.00	0.00	1,897.48	1,897.48	0.00	-1,897.48	0.0
5210 CONTRACT SERVICE	0.00	0.00	975.00	0.00	0.00	-975.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	722.03	0.00	0.00	-722.03	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	256.35	0.00	0.00	-256.35	0.0
BICYCLE/PEDESTRIAN WAYS	0.00	0.00	3,850.86	1,897.48	0.00	-3,850.86	0.0
Dept: 322 BUS SHELTERS/BENCHES							
5430 IMPROVEMENTS OTHER THAN BLDGS	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	0.0
BUS SHELTERS/BENCHES	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	0.0
Expenditures	421,000.00	421,000.00	12,970.12	1,897.48	0.00	408,029.88	3.1
Fund: 08 - LTA MEASURE D							
Revenues							
Dept: 000							
4120 SALES TAX	650,000.00	650,000.00	476,965.94	109,185.82	0.00	173,034.06	73.4
4471 STATE GRANT	0.00	0.00	734,414.37	13,773.75	0.00	-734,414.37	0.0
4610 INTEREST EARNED	5,000.00	5,000.00	8,450.24	0.00	0.00	-3,450.24	169.0
Dept: 000	655,000.00	655,000.00	1,219,830.55	122,959.57	0.00	-564,830.55	186.2
Revenues	655,000.00	655,000.00	1,219,830.55	122,959.57	0.00	-564,830.55	186.2
Expenditures							
Dept: 320 STREET MAINTENANCE							
5201 ADVERTISING (INCL LEGAL)	0.00	0.00	1,870.89	1,870.89	0.00	-1,870.89	0.0
5210 CONTRACT SERVICE	0.00	0.00	130,959.25	11,087.64	0.00	-130,959.25	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	10,653.18	0.00	0.00	-10,653.18	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	2,265,000.00	2,265,000.00	790,388.93	88,049.76	0.00	1,474,611.07	34.9
5910 OPERATING TRANSFERS OUT	236,929.00	236,929.00	69,503.25	0.00	0.00	167,425.75	29.3
STREET MAINTENANCE	2,501,929.00	2,501,929.00	1,003,375.50	101,008.29	0.00	1,498,553.50	40.1
Dept: 350 COMMUNITY DEVELOPMENT							
5910 OPERATING TRANSFERS OUT	0.00	0.00	19,996.25	0.00	0.00	-19,996.25	0.0

REVENUE/EXPENDITURE REPORT

Page: 12

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 08 - LTA MEASURE D**Expenditures**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
COMMUNITY DEVELOPMENT	0.00	0.00	19,996.25	0.00	0.00	-19,996.25	0.0
Expenditures	2,501,929.00	2,501,929.00	1,023,371.75	101,008.29	0.00	1,478,557.25	40.9

Fund: 09 - PROP 172**Revenues**

Dept: 000

4460 STATE GRANT - PROP 172

4610 INTEREST EARNED

4460 STATE GRANT - PROP 172	80,000.00	80,000.00	17,212.30	0.00	0.00	62,787.70	21.5
4610 INTEREST EARNED	0.00	0.00	185.20	0.00	0.00	-185.20	0.0
Dept: 000	80,000.00	80,000.00	17,397.50	0.00	0.00	62,602.50	21.7

Revenues	80,000.00	80,000.00	17,397.50	0.00	0.00	62,602.50	21.7
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Expenditures

Dept: 210 POLICE MANAGEMENT SERVICES

5910 OPERATING TRANSFERS OUT

5910 OPERATING TRANSFERS OUT	96,916.00	96,916.00	58,395.28	0.00	0.00	38,520.72	60.3
POLICE MANAGEMENT SERVICES	96,916.00	96,916.00	58,395.28	0.00	0.00	38,520.72	60.3

Expenditures	96,916.00	96,916.00	58,395.28	0.00	0.00	38,520.72	60.3
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Fund: 10 - COPS GRANT - 2013**Revenues**

Dept: 000

4610 INTEREST EARNED

4610 INTEREST EARNED	0.00	0.00	0.03	0.00	0.00	-0.03	0.0
Dept: 000	0.00	0.00	0.03	0.00	0.00	-0.03	0.0

Revenues	0.00	0.00	0.03	0.00	0.00	-0.03	0.0
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Expenditures

Dept: 210 POLICE MANAGEMENT SERVICES

5310 SAFETY/EQUIPMENT/CLOTHING

5310 SAFETY/EQUIPMENT/CLOTHING	13,702.00	13,702.00	0.00	0.00	0.00	13,702.00	0.0
POLICE MANAGEMENT SERVICES	13,702.00	13,702.00	0.00	0.00	0.00	13,702.00	0.0

Expenditures	13,702.00	13,702.00	0.00	0.00	0.00	13,702.00	0.0
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Fund: 12 - ASSET FORFEITURE**Revenues**

Dept: 000

4610 INTEREST EARNED

4610 INTEREST EARNED	0.00	0.00	12.01	0.00	0.00	-12.01	0.0
Dept: 000	0.00	0.00	12.01	0.00	0.00	-12.01	0.0

Revenues	0.00	0.00	12.01	0.00	0.00	-12.01	0.0
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Expenditures

Dept: 210 POLICE MANAGEMENT SERVICES

5221 FEE REFUNDS

5330 SPECIAL DEPARTMENTAL SUPPLIES

5221 FEE REFUNDS	597.00	597.00	0.00	0.00	0.00	597.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,754.00	1,754.00	1,318.49	0.00	0.00	435.51	75.2
POLICE MANAGEMENT SERVICES	2,351.00	2,351.00	1,318.49	0.00	0.00	1,032.51	56.1

Expenditures	2,351.00	2,351.00	1,318.49	0.00	0.00	1,032.51	56.1
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Fund: 13 - COPS GRANT - 2014**Revenues**

Dept: 000

4610 INTEREST EARNED

4610 INTEREST EARNED	0.00	0.00	4.08	0.00	0.00	-4.08	0.0
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REVENUE/EXPENDITURE REPORT

Page: 13

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 13 - COPS GRANT - 2014**Revenues**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 000	0.00	0.00	4.08	0.00	0.00	-4.08	0.0
Revenues	0.00	0.00	4.08	0.00	0.00	-4.08	0.0

Expenditures

Dept: 210 POLICE MANAGEMENT SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	140.00	140.00	6,086.46	0.00	0.00	-5,946.46	4347.5
5910 OPERATING TRANSFERS OUT	9,159.00	9,159.00	0.00	0.00	0.00	9,159.00	0.0
POLICE MANAGEMENT SERVICES	9,299.00	9,299.00	6,086.46	0.00	0.00	3,212.54	65.5

Expenditures	9,299.00	9,299.00	6,086.46	0.00	0.00	3,212.54	65.5
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Fund: 14 - COPS GRANT 2016**Revenues**

Dept: 000							
4531 GRANT	0.00	0.00	20.00	0.00	0.00	-20.00	0.0

Dept: 000	0.00	0.00	20.00	0.00	0.00	-20.00	0.0
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Revenues	0.00	0.00	20.00	0.00	0.00	-20.00	0.0
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Expenditures

Dept: 210 POLICE MANAGEMENT SERVICES							
5260 TELEPHONE	0.00	0.00	5,281.42	598.25	0.00	-5,281.42	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	13,677.00	13,677.00	40.31	0.00	0.00	13,636.69	0.3
POLICE MANAGEMENT SERVICES	13,677.00	13,677.00	5,321.73	598.25	0.00	8,355.27	38.9

Expenditures	13,677.00	13,677.00	5,321.73	598.25	0.00	8,355.27	38.9
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Fund: 15 - HOME**Revenues**

Dept: 000							
4454 FTHB PROGRAM	500.00	500.00	21,735.98	401.50	0.00	-21,235.98	4347.2
4610 INTEREST EARNED	3,000.00	3,000.00	3,315.93	98.50	0.00	-315.93	110.5

Dept: 000	3,500.00	3,500.00	25,051.91	500.00	0.00	-21,551.91	715.8
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Revenues	3,500.00	3,500.00	25,051.91	500.00	0.00	-21,551.91	715.8
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Expenditures

Dept: 155 COMMUNITY DEVELOPMENT							
5305 POSTAGE/FREIGHT	0.00	0.00	14.23	0.00	0.00	-14.23	0.0
COMMUNITY DEVELOPMENT	0.00	0.00	14.23	0.00	0.00	-14.23	0.0

Expenditures	0.00	0.00	14.23	0.00	0.00	-14.23	0.0
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Fund: 16 - HOUSING REHAB**Revenues**

Dept: 000							
4451 STBG 1703 GRANT	2,500.00	2,500.00	2,438.62	316.65	0.00	61.38	97.5
4453 STBG 1014 GRANT	0.00	0.00	77.04	0.00	0.00	-77.04	0.0
4462 STBG 6717 GRANT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
4475 PROGRAM INCOME	2,500.00	2,500.00	393.66	54.79	0.00	2,106.34	15.7
4484 CDBG 10577	0.00	0.00	1,425,083.00	0.00	0.00	-1,425,083.00	0.0
4610 INTEREST EARNED	1,200.00	1,200.00	793.90	73.56	0.00	406.10	66.2

Dept: 000	8,200.00	8,200.00	1,428,786.22	445.00	0.00	-1,420,586.22	7,424.2
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REVENUE/EXPENDITURE REPORT

Page: 14
4/12/2019
4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 16 - HOUSING REHAB							
Revenues	8,200.00	8,200.00	1,428,786.22	445.00	0.00	-1,420,586.22	17,424.2
Expenditures							
Dept: 190 GENERAL SERVICES							
5305 POSTAGE/FREIGHT	0.00	0.00	15.41	0.00	0.00	-15.41	0.0
GENERAL SERVICES	0.00	0.00	15.41	0.00	0.00	-15.41	0.0
Dept: 321 BICYCLE/PEDESTRIAN WAYS							
5201 ADVERTISING (INCL LEGAL)	0.00	0.00	120.74	0.00	0.00	-120.74	0.0
5210 CONTRACT SERVICE	0.00	0.00	6,437.89	0.00	0.00	-6,437.89	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	670,646.49	0.00	0.00	-670,646.49	0.0
BICYCLE/PEDESTRIAN WAYS	0.00	0.00	677,205.12	0.00	0.00	-677,205.12	0.0
Dept: 703 STBG 6717							
5301 OFFICE SUPPLIES	0.00	0.00	22.36	0.00	0.00	-22.36	0.0
STBG 6717	0.00	0.00	22.36	0.00	0.00	-22.36	0.0
Dept: 704 STBG - 1014 HOUSING GRANT							
5301 OFFICE SUPPLIES	0.00	0.00	22.35	0.00	0.00	-22.35	0.0
STBG - 1014 HOUSING GRANT	0.00	0.00	22.35	0.00	0.00	-22.35	0.0
Dept: 708 BUSINESS ASSISTANT PROGRAM							
5910 OPERATING TRANSFERS OUT	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
BUSINESS ASSISTANT PROGRAM	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Expenditures	50,000.00	50,000.00	677,265.24	0.00	0.00	-627,265.24	1,354.5
Fund: 18 - RLA - Fund							
Revenues							
Dept: 000							
4475 PROGRAM INCOME	50,000.00	50,000.00	4,863.18	153.56	0.00	45,136.82	9.7
4610 INTEREST EARNED	3,000.00	3,000.00	2,017.62	146.44	0.00	982.38	67.3
Dept: 000	53,000.00	53,000.00	6,880.80	300.00	0.00	46,119.20	13.0
Revenues	53,000.00	53,000.00	6,880.80	300.00	0.00	46,119.20	13.0
Expenditures							
Dept: 190 GENERAL SERVICES							
5910 OPERATING TRANSFERS OUT	60,000.00	60,000.00	2,500.00	0.00	0.00	57,500.00	4.2
GENERAL SERVICES	60,000.00	60,000.00	2,500.00	0.00	0.00	57,500.00	4.2
Expenditures	60,000.00	60,000.00	2,500.00	0.00	0.00	57,500.00	4.2
Fund: 20 - PROP 10 LIBRARY							
Revenues							
Dept: 000							
4610 INTEREST EARNED	0.00	0.00	2.18	0.00	0.00	-2.18	0.0
Dept: 000	0.00	0.00	2.18	0.00	0.00	-2.18	0.0
Revenues	0.00	0.00	2.18	0.00	0.00	-2.18	0.0
Expenditures							
Dept: 410 LIBRARY SERVICES							
5221 FEE REFUNDS	0.00	0.00	1,650.00	0.00	0.00	-1,650.00	0.0
LIBRARY SERVICES	0.00	0.00	1,650.00	0.00	0.00	-1,650.00	0.0

REVENUE/EXPENDITURE REPORT

Page: 15

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 20 - PROP 10 LIBRARY

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Expenditures	0.00	0.00	1,650.00	0.00	0.00	-1,650.00	0.0

Fund: 21 - WILDFLOWER#8-LANDSCAPE/LIGHTNG

Revenues

Dept: 000							
4546 LANDSCAPING	42,000.00	42,000.00	40,174.07	0.00	0.00	1,825.93	95.7
4547 LIGHTING	8,300.00	8,300.00	8,035.28	0.00	0.00	264.72	96.8
4610 INTEREST EARNED	50.00	50.00	259.97	0.00	0.00	-209.97	519.9
Dept: 000	50,350.00	50,350.00	48,469.32	0.00	0.00	1,880.68	96.3

Revenues	50,350.00	50,350.00	48,469.32	0.00	0.00	1,880.68	96.3
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Expenditures

Dept: 400 LIGHTING DISTRICT							
5201 ADVERTISING (INCL LEGAL)	50.00	50.00	59.26	0.00	0.00	-9.26	118.5
5210 CONTRACT SERVICE	3,200.00	3,200.00	1,425.78	12.45	0.00	1,774.22	44.6
5910 OPERATING TRANSFERS OUT	3,500.00	3,500.00	1,750.00	0.00	0.00	1,750.00	50.0
LIGHTING DISTRICT	6,750.00	6,750.00	3,235.04	12.45	0.00	3,514.96	47.9
Dept: 500 LANDSCAPE							
5201 ADVERTISING (INCL LEGAL)	50.00	50.00	59.26	0.00	0.00	-9.26	118.5
5210 CONTRACT SERVICE	9,200.00	9,200.00	5,425.77	512.45	0.00	3,774.23	59.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5910 OPERATING TRANSFERS OUT	3,600.00	3,600.00	1,800.00	0.00	0.00	1,800.00	50.0
LANDSCAPE	12,950.00	12,950.00	7,285.03	512.45	0.00	5,664.97	56.3

Expenditures	19,700.00	19,700.00	10,520.07	524.90	0.00	9,179.93	53.4
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Fund: 23 - PASEO DEL SOL-LANDSCAPE/LIGHT

Revenues

Dept: 000							
4546 LANDSCAPING	37,800.00	37,800.00	42,056.75	0.00	0.00	-4,256.75	111.3
4547 LIGHTING	7,700.00	7,700.00	8,411.06	0.00	0.00	-711.06	109.2
4610 INTEREST EARNED	150.00	15.00	412.14	0.00	0.00	-397.14	2747.6
Dept: 000	45,650.00	45,515.00	50,879.95	0.00	0.00	-5,364.95	111.8

Revenues	45,650.00	45,515.00	50,879.95	0.00	0.00	-5,364.95	111.8
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Expenditures

Dept: 400 LIGHTING DISTRICT							
5201 ADVERTISING (INCL LEGAL)	50.00	50.00	59.27	0.00	0.00	-9.27	118.5
5210 CONTRACT SERVICE	3,200.00	3,200.00	1,425.77	12.45	0.00	1,774.23	44.6
5910 OPERATING TRANSFERS OUT	3,500.00	3,500.00	1,750.00	0.00	0.00	1,750.00	50.0
LIGHTING DISTRICT	6,750.00	6,750.00	3,235.04	12.45	0.00	3,514.96	47.9
Dept: 500 LANDSCAPE							
5201 ADVERTISING (INCL LEGAL)	50.00	50.00	59.26	0.00	0.00	-9.26	118.5
5210 CONTRACT SERVICE	3,200.00	3,200.00	1,425.78	12.45	0.00	1,774.22	44.6
5330 SPECIAL DEPARTMENTAL SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5910 OPERATING TRANSFERS OUT	11,400.00	11,400.00	5,700.00	0.00	0.00	5,700.00	50.0
LANDSCAPE	14,750.00	14,750.00	7,185.04	12.45	0.00	7,564.96	48.7

Expenditures	21,500.00	21,500.00	10,420.08	24.90	0.00	11,079.92	48.5
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Fund: 24 - JOSHUA TREE STREET IMPROVEMENT

Expenditures

Dept: 320 STREET MAINTENANCE							
5430 IMPROVEMENTS OTHER THAN BLDGS	31,287.00	31,287.00	0.00	0.00	0.00	31,287.00	0.0

REVENUE/EXPENDITURE REPORT

Page: 16

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 24 - JOSHUA TREE STREET IMPROVEMENT							
Expenditures							
STREET MAINTENANCE	31,287.00	31,287.00	0.00	0.00	0.00	31,287.00	0.0
Expenditures	31,287.00	31,287.00	0.00	0.00	0.00	31,287.00	0.0
Fund: 25 - DONATIONS - LIBRARY							
Revenues							
Dept: 000							
4731 DONATIONS	1,000.00	1,000.00	301.90	0.00	0.00	698.10	30.2
Dept: 000	1,000.00	1,000.00	301.90	0.00	0.00	698.10	30.2
Revenues	1,000.00	1,000.00	301.90	0.00	0.00	698.10	30.2
Expenditures							
Dept: 410 LIBRARY SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	4,403.00	4,403.00	221.86	0.00	0.00	4,181.14	5.0
LIBRARY SERVICES	4,403.00	4,403.00	221.86	0.00	0.00	4,181.14	5.0
Expenditures	4,403.00	4,403.00	221.86	0.00	0.00	4,181.14	5.0
Fund: 31 - COPS 2017							
Revenues							
Dept: 000							
4461 STATE GRANT - COPS	0.00	0.00	44,562.26	44,562.26	0.00	-44,562.26	0.0
4610 INTEREST EARNED	50.00	50.00	260.16	0.00	0.00	-210.16	520.3
Dept: 000	50.00	50.00	44,822.42	44,562.26	0.00	-44,772.42	9,644.8
Revenues	50.00	50.00	44,822.42	44,562.26	0.00	-44,772.42	9,644.8
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							
5330 SPECIAL DEPARTMENTAL SUPPLIES	14,650.00	14,650.00	227.33	0.00	0.00	14,422.67	1.6
5442 EQUIPMENT - OTHER	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
5910 OPERATING TRANSFERS OUT	70,500.00	70,500.00	250.00	0.00	0.00	70,250.00	0.4
POLICE MANAGEMENT SERVICES	100,150.00	100,150.00	477.33	0.00	0.00	99,672.67	0.5
Expenditures	100,150.00	100,150.00	477.33	0.00	0.00	99,672.67	0.5
Fund: 35 - SKY RANCH DISTRICT							
Revenues							
Dept: 000							
4546 LANDSCAPING	218,000.00	218,000.00	181,790.00	0.00	0.00	36,210.00	83.4
4610 INTEREST EARNED	2,000.00	2,000.00	2,882.52	0.00	0.00	-882.52	144.1
Dept: 000	220,000.00	220,000.00	184,672.52	0.00	0.00	35,327.48	83.9
Revenues	220,000.00	220,000.00	184,672.52	0.00	0.00	35,327.48	83.9
Expenditures							
Dept: 420 PARKS MAINTENANCE SERVICES							
5240 M & O IMPROVEMENTS	2,000.00	2,000.00	2,025.00	225.00	0.00	-25.00	101.3
5241 MAINTENANCE OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	500.00	500.00	56.54	0.00	0.00	443.46	11.3
5430 IMPROVEMENTS OTHER THAN BLDGS	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00	0.0
PARKS MAINTENANCE SERVICES	127,500.00	127,500.00	2,081.54	225.00	0.00	125,418.46	1.6
Dept: 500 LANDSCAPE							
5201 ADVERTISING (INCL LEGAL)	50.00	50.00	118.54	0.00	0.00	-68.54	237.1

REVENUE/EXPENDITURE REPORT

Page: 17

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 35 - SKY RANCH DISTRICT							
Expenditures							
Dept: 500 LANDSCAPE							
5210 CONTRACT SERVICE	84,600.00	84,600.00	128,036.67	10,494.90	0.00	-43,436.67	151.3
5330 SPECIAL DEPARTMENTAL SUPPLIES	0.00	0.00	700.36	0.00	0.00	-700.36	0.0
5910 OPERATING TRANSFERS OUT	27,375.00	27,375.00	13,687.50	0.00	0.00	13,687.50	50.0
LANDSCAPE	112,025.00	112,025.00	142,543.07	10,494.90	0.00	-30,518.07	127.2
Expenditures	239,525.00	239,525.00	144,624.61	10,719.90	0.00	94,900.39	60.4
Fund: 39 - LIBRARY LITERACY STATE							
Revenues							
Dept: 000							
4531 GRANT	0.00	0.00	43,000.00	25,000.00	0.00	-43,000.00	0.0
4610 INTEREST EARNED	50.00	50.00	216.57	0.00	0.00	-166.57	433.1
Dept: 000	50.00	50.00	43,216.57	25,000.00	0.00	-43,166.57	433.1
Revenues	50.00	50.00	43,216.57	25,000.00	0.00	-43,166.57	433.1
Expenditures							
Dept: 410 LIBRARY SERVICES							
5210 CONTRACT SERVICE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	42,138.00	42,138.00	0.00	0.00	0.00	42,138.00	0.0
5910 OPERATING TRANSFERS OUT	13,760.00	13,760.00	4,359.80	0.00	0.00	9,400.20	31.7
LIBRARY SERVICES	65,898.00	65,898.00	4,359.80	0.00	0.00	61,538.20	6.6
Expenditures	65,898.00	65,898.00	4,359.80	0.00	0.00	61,538.20	6.6
Fund: 41 - COPS 2018							
Revenues							
Dept: 000							
4461 STATE GRANT - COPS	0.00	0.00	155,152.48	155,152.48	0.00	-155,152.48	0.0
Dept: 000	0.00	0.00	155,152.48	155,152.48	0.00	-155,152.48	0.0
Revenues	0.00	0.00	155,152.48	155,152.48	0.00	-155,152.48	0.0
Fund: 44 - AB 109 FUNDING							
Expenditures							
Dept: 210 POLICE MANAGEMENT SERVICES							
5265 TRAINING/EDUCATION	0.00	0.00	450.00	0.00	0.00	-450.00	0.0
5270 TRAVEL & MEETINGS	0.00	0.00	605.58	390.50	0.00	-605.58	0.0
POLICE MANAGEMENT SERVICES	0.00	0.00	1,055.58	390.50	0.00	-1,055.58	0.0
Expenditures	0.00	0.00	1,055.58	390.50	0.00	-1,055.58	0.0
Fund: 47 - COMMUNITY SERVICES GRANTS							
Revenues							
Dept: 000							
4610 INTEREST EARNED	0.00	0.00	14.07	0.00	0.00	-14.07	0.0
4730 LIBRARY - OTHER	0.00	0.00	5,345.94	0.00	0.00	-5,345.94	0.0
Dept: 000	0.00	0.00	5,360.01	0.00	0.00	-5,360.01	0.0
Revenues	0.00	0.00	5,360.01	0.00	0.00	-5,360.01	0.0
Expenditures							
Dept: 410 LIBRARY SERVICES							
5444 LIBRARY BOOKS	0.00	0.00	5,884.20	0.00	0.00	-5,884.20	0.0

REVENUE/EXPENDITURE REPORT

Page: 18

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 47 - COMMUNITY SERVICES GRANTS							
Expenditures							
LIBRARY SERVICES	0.00	0.00	5,884.20	0.00	0.00	-5,884.20	0.0
Expenditures	0.00	0.00	5,884.20	0.00	0.00	-5,884.20	0.0
Fund: 48 - GENERAL LOAN ACCOUNT							
Revenues							
Dept: 000							
4475 PROGRAM INCOME	25,000.00	25,000.00	15,823.78	843.72	0.00	9,176.22	63.3
4610 INTEREST EARNED	500.00	500.00	2,869.63	145.53	0.00	-2,369.63	573.9
Dept: 000	25,500.00	25,500.00	18,693.41	989.25	0.00	6,806.59	73.3
Revenues	25,500.00	25,500.00	18,693.41	989.25	0.00	6,806.59	73.3
Expenditures							
Dept: 190 GENERAL SERVICES							
5214 BUSINESS ASSISTANCE	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.0
5215 HOUSING ASSISTANCE	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
5301 OFFICE SUPPLIES	0.00	0.00	157.69	0.00	0.00	-157.69	0.0
5910 OPERATING TRANSFERS OUT	8,000.00	8,000.00	4,000.00	0.00	0.00	4,000.00	50.0
GENERAL SERVICES	358,000.00	358,000.00	4,157.69	0.00	0.00	353,842.31	1.2
Expenditures	358,000.00	358,000.00	4,157.69	0.00	0.00	353,842.31	1.2
Fund: 50 - WATER							
Revenues							
Dept: 000							
4551 WATER SERVICE CHARGES	4,662,516.00	4,662,516.00	3,416,468.67	322,273.17	0.00	1,246,047.33	73.3
4552 WATER CONNECTION FEES	20,000.00	20,000.00	58,241.00	7,145.00	0.00	-38,241.00	291.2
4554 WATER TURN ON FEES	75,000.00	75,000.00	250.00	0.00	0.00	74,750.00	0.3
4556 WATER CONSERVATION FINE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
4610 INTEREST EARNED	4,000.00	4,000.00	13,593.30	0.00	0.00	-9,593.30	339.8
4790 NOT OTHERWISE CLASSIFIED	2,500.00	2,500.00	332,613.28	120.00	0.00	-330,113.28	13304.5
Dept: 000	4,765,016.00	4,765,016.00	3,821,166.25	329,538.17	0.00	943,849.75	80.2
Revenues	4,765,016.00	4,765,016.00	3,821,166.25	329,538.17	0.00	943,849.75	80.2
Expenditures							
Dept: 510 WATER OPERATIONS							
5101 SALARIES - FULL TIME	776,987.00	776,987.00	587,471.84	84,002.86	0.00	189,515.16	75.6
5103 OVERTIME	30,000.00	30,000.00	39,856.21	8,371.87	0.00	-9,856.21	132.9
5104 COURT TIME / STAND BY	25,500.00	25,500.00	17,168.04	2,541.60	0.00	8,331.96	67.3
5105 CERTIFICATE PAY	7,800.00	7,800.00	5,475.00	900.00	0.00	2,325.00	70.2
5108 SPECIALTY PAY 5%	0.00	0.00	574.08	0.00	0.00	-574.08	0.0
5110 UNIFORM ALLOWANCE	10,000.00	10,000.00	8,175.24	852.15	0.00	1,824.76	81.8
5111 RETIREMENT	57,371.00	57,371.00	42,030.12	6,127.21	0.00	15,340.88	73.3
5112 FICA	64,377.00	64,377.00	47,317.09	7,139.03	0.00	17,059.91	73.5
5113 WORKER'S COMP	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
5114 UNEMPLOYMENT INS.	5,063.00	5,063.00	5,046.18	165.11	0.00	16.82	99.7
5115 HEALTH INSURANCE	126,240.00	126,240.00	78,247.28	6,987.80	0.00	47,992.72	62.0
5120 VEHICLE ALLOWANCE	1,200.00	1,200.00	900.00	100.00	0.00	300.00	75.0
5201 ADVERTISING (INCL LEGAL)	2,420.00	2,420.00	0.00	0.00	0.00	2,420.00	0.0
5210 CONTRACT SERVICE	275,000.00	275,000.00	102,471.70	11,103.02	0.00	172,528.30	37.3
5211 PROGRAMS (BF, RDA, ETC)	33,400.00	33,400.00	1,880.00	0.00	0.00	31,520.00	5.6
5230 GENERAL LIABILITY INSURANCE	200,000.00	200,000.00	28,617.00	0.00	0.00	171,383.00	14.3
5240 M & O IMPROVEMENTS	30,000.00	30,000.00	415.00	45.00	0.00	29,585.00	1.4
5241 MAINTENANCE OF EQUIPMENT	711,260.00	711,260.00	172,691.20	11,898.03	42.54	538,526.26	24.3
5242 VEHICLE FUEL	47,000.00	47,000.00	25,722.11	5,160.44	0.00	21,277.89	54.7
5250 PUBLICATION/DUES	68,000.00	68,000.00	48,650.63	1,634.35	0.00	19,349.37	71.5

REVENUE/EXPENDITURE REPORT

Page: 19

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 50 - WATER							
Expenditures							
Dept: 510 WATER OPERATIONS							
5252 RENT OF EQUIPMENT / PROPERTY	7,000.00	7,000.00	2,673.55	0.00	0.00	4,326.45	38.2
5260 TELEPHONE	10,000.00	10,000.00	7,955.60	908.67	0.00	2,044.40	79.6
5262 TESTING SERVICES	75,000.00	75,000.00	49,138.10	3,040.00	0.00	25,861.90	65.5
5263 CHEMICALS	270,000.00	270,000.00	181,245.32	25,966.44	0.00	88,754.68	67.1
5264 FILTER MEDIA GAC	290,000.00	290,000.00	0.00	0.00	0.00	290,000.00	0.0
5265 TRAINING/EDUCATION	10,000.00	10,000.00	273.00	0.00	0.00	9,727.00	2.7
5270 TRAVEL & MEETINGS	6,000.00	6,000.00	2,758.48	21.80	0.00	3,241.52	46.0
5280 UTILITIES - ELECTRIC	161,600.00	161,600.00	103,249.08	9,196.03	0.00	58,350.92	63.9
5301 OFFICE SUPPLIES	12,000.00	12,000.00	3,325.42	709.55	0.00	8,674.58	27.7
5302 CUSTODIAL SUPPLIES	2,500.00	2,500.00	753.93	122.65	0.00	1,746.07	30.2
5303 BANK CHARGES	25,000.00	25,000.00	7,223.20	636.76	0.00	17,776.80	28.9
5305 POSTAGE/FREIGHT	20,000.00	20,000.00	8,531.76	800.38	0.00	11,468.24	42.7
5310 SAFETY/EQUIPMENT/CLOTHING	7,650.00	7,650.00	3,460.84	671.89	0.00	4,189.16	45.2
5320 SMALL TOOLS	10,000.00	10,000.00	8,650.01	2,412.89	0.00	1,349.99	86.5
5330 SPECIAL DEPARTMENTAL SUPPLIES	110,000.00	110,000.00	114,247.59	20,186.66	0.00	-4,247.59	103.9
5350 WATER PURCHASES	150,000.00	150,000.00	64,112.00	7,372.00	0.00	85,888.00	42.7
5430 IMPROVEMENTS OTHER THAN BLDGS	400,000.00	400,000.00	741,617.50	0.00	0.00	-341,617.50	185.4
5440 EQUIPMENT - AUTOMOTIVE	74,000.00	74,000.00	79,131.17	0.00	0.00	-5,131.17	106.9
5442 EQUIPMENT - OTHER	35,050.00	35,050.00	8,414.85	0.00	0.00	26,635.15	24.0
5520 DEBT SERVICE	1,242,023.00	1,242,023.00	1,202,540.52	156,291.32	0.00	39,482.48	96.8
5521 TRUSTEE FEES	4,500.00	4,500.00	2,000.00	0.00	0.00	2,500.00	44.4
5910 OPERATING TRANSFERS OUT	39,814.00	39,814.00	25,044.00	0.00	0.00	14,770.00	62.9
5990 CONTINGENCY APPROPRIATION	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
WATER OPERATIONS	5,508,755.00	5,508,755.00	3,829,054.64	375,365.51	42.54	1,679,657.82	69.5
Dept: 515 WATER CONSERVATION							
5201 ADVERTISING (INCL LEGAL)	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5241 MAINTENANCE OF EQUIPMENT	750.00	750.00	0.00	0.00	0.00	750.00	0.0
5242 VEHICLE FUEL	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
5250 PUBLICATION/DUES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5260 TELEPHONE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5265 TRAINING/EDUCATION	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5270 TRAVEL & MEETINGS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5301 OFFICE SUPPLIES	5,000.00	5,000.00	96.98	0.00	0.00	4,903.02	1.9
5305 POSTAGE/FREIGHT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5330 SPECIAL DEPARTMENTAL SUPPLIES	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
5910 OPERATING TRANSFERS OUT	10,274.00	10,274.00	0.00	0.00	0.00	10,274.00	0.0
WATER CONSERVATION	33,274.00	33,274.00	96.98	0.00	0.00	33,177.02	0.3
Dept: 555 COLLECTIONS & DISTRIBUTION							
5101 SALARIES - FULL TIME	84,150.00	84,150.00	33,707.95	12,373.20	0.00	50,442.05	40.1
5111 RETIREMENT	5,758.00	5,758.00	2,142.40	846.60	0.00	3,615.60	37.2
5112 FICA	6,437.00	6,437.00	2,539.65	936.35	0.00	3,897.35	39.5
5114 UNEMPLOYMENT INS.	867.00	867.00	608.52	111.30	0.00	258.48	70.2
5115 HEALTH INSURANCE	21,600.00	21,600.00	5,800.53	1,788.58	0.00	15,799.47	26.9
5241 MAINTENANCE OF EQUIPMENT	11,250.00	11,250.00	0.00	0.00	0.00	11,250.00	0.0
5242 VEHICLE FUEL	3,750.00	3,750.00	0.00	0.00	0.00	3,750.00	0.0
5250 PUBLICATION/DUES	0.00	0.00	45.00	0.00	0.00	-45.00	0.0
5265 TRAINING/EDUCATION	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5270 TRAVEL & MEETINGS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
COLLECTIONS & DISTRIBUTION	135,312.00	135,312.00	44,844.05	16,056.03	0.00	90,467.95	33.1
Expenditures	5,677,341.00	5,677,341.00	3,873,995.67	391,421.54	42.54	1,803,302.79	68.2

Fund: 51 - WATER CAPACITY

Revenues

Dept: 000

REVENUE/EXPENDITURE REPORT

Page: 20

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 51 - WATER CAPACITY							
Revenues							
Dept: 000							
4553 WATER CAPACITY FEES	177,102.00	177,102.00	347,563.46	104,047.66	0.00	-170,461.46	196.3
Dept: 000	177,102.00	177,102.00	347,563.46	104,047.66	0.00	-170,461.46	196.3
Revenues	177,102.00	177,102.00	347,563.46	104,047.66	0.00	-170,461.46	196.3
Expenditures							
Dept: 510 WATER OPERATIONS							
5210 CONTRACT SERVICE	260,000.00	260,000.00	36,708.55	0.00	0.00	223,291.45	14.1
5430 IMPROVEMENTS OTHER THAN BLDGS	1,400,000.00	1,400,000.00	0.00	0.00	0.00	1,400,000.00	0.0
WATER OPERATIONS	1,660,000.00	1,660,000.00	36,708.55	0.00	0.00	1,623,291.45	2.2
Expenditures	1,660,000.00	1,660,000.00	36,708.55	0.00	0.00	1,623,291.45	2.2
Fund: 55 - WASTEWATER							
Revenues							
Dept: 000							
4561 SEWER SERVICE CHARGES	4,516,003.00	4,516,003.00	3,100,836.74	385,868.23	0.00	1,415,166.26	68.7
4562 SEWER CONNECTION FEES	0.00	0.00	490.00	0.00	0.00	-490.00	0.0
4610 INTEREST EARNED	4,000.00	4,000.00	22,292.80	0.00	0.00	-18,292.80	557.3
4790 NOT OTHERWISE CLASSIFIED	500.00	500.00	1,993.01	0.00	0.00	-1,493.01	398.6
Dept: 000	4,520,503.00	4,520,503.00	3,125,612.55	385,868.23	0.00	1,394,890.45	69.1
Revenues	4,520,503.00	4,520,503.00	3,125,612.55	385,868.23	0.00	1,394,890.45	69.1
Expenditures							
Dept: 520 WASTEWATER OPERATIONS							
5101 SALARIES - FULL TIME	645,083.00	645,083.00	482,518.48	64,919.55	0.00	162,564.52	74.8
5103 OVERTIME	30,000.00	30,000.00	21,403.94	3,542.68	0.00	8,596.06	71.3
5104 COURT TIME / STAND BY	20,000.00	20,000.00	12,800.44	1,191.02	0.00	7,199.56	64.0
5105 CERTIFICATE PAY	5,200.00	5,200.00	1,250.00	150.00	0.00	3,950.00	24.0
5110 UNIFORM ALLOWANCE	10,000.00	10,000.00	6,210.71	634.06	0.00	3,789.29	62.1
5111 RETIREMENT	47,159.00	47,159.00	33,894.61	4,647.61	0.00	13,264.39	71.9
5112 FICA	53,672.00	53,672.00	38,043.11	5,235.22	0.00	15,628.89	70.9
5113 WORKER'S COMP	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
5114 UNEMPLOYMENT INS.	4,081.00	4,081.00	4,492.96	164.55	0.00	-411.96	110.1
5115 HEALTH INSURANCE	101,760.00	101,760.00	50,142.87	4,050.09	0.00	51,617.13	49.3
5120 VEHICLE ALLOWANCE	1,200.00	1,200.00	900.00	100.00	0.00	300.00	75.0
5201 ADVERTISING (INCL LEGAL)	3,300.00	3,300.00	0.00	0.00	0.00	3,300.00	0.0
5210 CONTRACT SERVICE	220,000.00	220,000.00	168,837.17	5,802.28	0.00	51,162.83	76.7
5211 PROGRAMS (BF, RDA, ETC)	800.00	800.00	600.00	0.00	0.00	200.00	75.0
5230 GENERAL LIABILITY INSURANCE	200,000.00	200,000.00	28,617.00	0.00	0.00	171,383.00	14.3
5240 M & O IMPROVEMENTS	1,800.00	1,800.00	918.00	102.00	0.00	882.00	51.0
5241 MAINTENANCE OF EQUIPMENT	875,000.00	875,000.00	282,193.24	22,608.52	0.00	592,806.76	32.3
5242 VEHICLE FUEL	30,000.00	30,000.00	15,983.36	3,891.57	0.00	14,016.64	53.3
5250 PUBLICATION/DUES	40,000.00	40,000.00	29,927.73	1,739.15	0.00	10,072.27	74.8
5252 RENT OF EQUIPMENT / PROPERTY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
5260 TELEPHONE	7,500.00	7,500.00	7,250.94	822.41	0.00	249.06	96.7
5262 TESTING SERVICES	27,000.00	27,000.00	18,544.00	652.00	0.00	8,456.00	68.7
5263 CHEMICALS	7,500.00	7,500.00	2,286.00	0.00	0.00	5,214.00	30.5
5265 TRAINING/EDUCATION	10,000.00	10,000.00	372.00	0.00	0.00	9,628.00	3.7
5270 TRAVEL & MEETINGS	6,000.00	6,000.00	3,311.10	21.79	0.00	2,688.90	55.2
5280 UTILITIES - ELECTRIC	214,000.00	214,000.00	154,592.67	18,649.07	0.00	59,407.33	72.2
5281 UTILITIES - GAS	1,669.00	1,669.00	416.49	92.00	0.00	1,252.51	25.0
5301 OFFICE SUPPLIES	8,100.00	8,100.00	2,073.96	0.00	0.00	6,026.04	25.6
5302 CUSTODIAL SUPPLIES	2,500.00	2,500.00	633.28	82.02	0.00	1,866.72	25.3
5303 BANK CHARGES	25,000.00	25,000.00	7,223.20	636.75	0.00	17,776.80	28.9
5305 POSTAGE/FREIGHT	8,000.00	8,000.00	6,208.18	800.38	0.00	1,791.82	77.6
5310 SAFETY/EQUIPMENT/CLOTHING	5,800.00	5,800.00	4,477.54	681.54	0.00	1,322.46	77.2

REVENUE/EXPENDITURE REPORT

Page: 21

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 55 - WASTEWATER							
Expenditures							
Dept: 520 WASTEWATER OPERATIONS							
5320 SMALL TOOLS	10,000.00	10,000.00	7,578.52	2,369.99	0.00	2,421.48	75.8
5330 SPECIAL DEPARTMENTAL SUPPLIES	50,000.00	50,000.00	6,068.25	48.85	0.00	43,931.75	12.1
5430 IMPROVEMENTS OTHER THAN BLDGS	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00	0.0
5440 EQUIPMENT - AUTOMOTIVE	151,000.00	151,000.00	151,000.00	0.00	0.00	0.00	100.0
5442 EQUIPMENT - OTHER	127,050.00	127,050.00	2,434.71	0.00	0.00	124,615.29	1.9
5520 DEBT SERVICE	988,054.00	988,054.00	961,971.54	151,958.50	0.00	26,082.46	97.4
5521 TRUSTEE FEES	4,500.00	4,500.00	2,000.00	0.00	0.00	2,500.00	44.4
5910 OPERATING TRANSFERS OUT	17,242.00	17,242.00	8,621.00	0.00	0.00	8,621.00	50.0
5990 CONTINGENCY APPROPRIATION	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
WASTEWATER OPERATIONS	4,417,970.00	4,417,970.00	2,525,797.00	295,593.60	0.00	1,892,173.00	57.2
Dept: 555 COLLECTIONS & DISTRIBUTION							
5101 SALARIES - FULL TIME	28,050.00	28,050.00	11,235.97	4,124.40	0.00	16,814.03	40.1
5111 RETIREMENT	1,920.00	1,920.00	714.13	282.21	0.00	1,205.87	37.2
5112 FICA	2,145.00	2,145.00	846.45	312.06	0.00	1,298.55	39.5
5114 UNEMPLOYMENT INS.	288.00	288.00	202.80	37.09	0.00	85.20	70.4
5115 HEALTH INSURANCE	7,200.00	7,200.00	1,933.49	596.19	0.00	5,266.51	26.9
5241 MAINTENANCE OF EQUIPMENT	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
5242 VEHICLE FUEL	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	0.0
5250 PUBLICATION/DUES	0.00	0.00	15.00	0.00	0.00	-15.00	0.0
5265 TRAINING/EDUCATION	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5270 TRAVEL & MEETINGS	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5310 SAFETY/EQUIPMENT/CLOTHING	250.00	250.00	0.00	0.00	0.00	250.00	0.0
COLLECTIONS & DISTRIBUTION	45,103.00	45,103.00	14,947.84	5,351.95	0.00	30,155.16	33.1
Expenditures	4,463,073.00	4,463,073.00	2,540,744.84	300,945.55	0.00	1,922,328.16	56.9
Fund: 56 - WASTEWATER CAPACITY							
Revenues							
Dept: 000							
4563 SEWER CAPACITY FEES	147,586.00	147,586.00	289,636.74	86,706.54	0.00	-142,050.74	196.2
Dept: 000	147,586.00	147,586.00	289,636.74	86,706.54	0.00	-142,050.74	196.2
Revenues	147,586.00	147,586.00	289,636.74	86,706.54	0.00	-142,050.74	196.2
Expenditures							
Dept: 520 WASTEWATER OPERATIONS							
5210 CONTRACT SERVICE	300,000.00	300,000.00	290,494.55	164,500.00	0.00	9,505.45	96.8
WASTEWATER OPERATIONS	300,000.00	300,000.00	290,494.55	164,500.00	0.00	9,505.45	96.8
Expenditures	300,000.00	300,000.00	290,494.55	164,500.00	0.00	9,505.45	96.8
Fund: 64 - FIRE IMPACT FEES							
Revenues							
Dept: 000							
4250 IMPACT FEES - FIRE	15,000.00	15,000.00	36,193.79	5,467.04	0.00	-21,193.79	241.3
4610 INTEREST EARNED	10.00	10.00	175.32	0.00	0.00	-165.32	1753.2
Dept: 000	15,010.00	15,010.00	36,369.11	5,467.04	0.00	-21,359.11	242.3
Revenues	15,010.00	15,010.00	36,369.11	5,467.04	0.00	-21,359.11	242.3
Expenditures							
Dept: 220 FIRE							
5210 CONTRACT SERVICE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
FIRE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1

REVENUE/EXPENDITURE REPORT

Page: 22

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 64 - FIRE IMPACT FEES

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Expenditures	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1

Fund: 65 - POLICE IMPACT FEES

Revenues

Dept: 000

4251 IMPACT FEES - POLICE	45,000.00	45,000.00	75,252.28	11,381.99	0.00	-30,252.28	167.2
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4610 INTEREST EARNED	1,000.00	1,000.00	1,924.70	0.00	0.00	-924.70	192.5
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Dept: 000

	46,000.00	46,000.00	77,176.98	11,381.99	0.00	-31,176.98	167.8
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Revenues	46,000.00	46,000.00	77,176.98	11,381.99	0.00	-31,176.98	167.8
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Expenditures

Dept: 210 POLICE MANAGEMENT SERVICES

5210 CONTRACT SERVICE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
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POLICE MANAGEMENT SERVICES

	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
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Expenditures	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
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Fund: 66 - ADMINISTRATIVE IMPACT FEES

Revenues

Dept: 000

4254 IMPACT FEES - ADMIN	45,000.00	45,000.00	78,842.70	11,933.77	0.00	-33,842.70	175.2
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4610 INTEREST EARNED	800.00	800.00	1,781.87	0.00	0.00	-981.87	222.7
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Dept: 000

	45,800.00	45,800.00	80,624.57	11,933.77	0.00	-34,824.57	176.0
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Revenues	45,800.00	45,800.00	80,624.57	11,933.77	0.00	-34,824.57	176.0
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Expenditures

Dept: 190 GENERAL SERVICES

5210 CONTRACT SERVICE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
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GENERAL SERVICES

	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
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Expenditures	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
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Fund: 67 - LIBRARY IMPACT FEES

Revenues

Dept: 000

4255 IMPACT FEES - LIBRARY	30,000.00	30,000.00	39,548.66	12,385.44	0.00	-9,548.66	131.8
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4610 INTEREST EARNED	700.00	700.00	1,366.24	0.00	0.00	-666.24	195.2
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Dept: 000

	30,700.00	30,700.00	40,914.90	12,385.44	0.00	-10,214.90	133.3
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Revenues	30,700.00	30,700.00	40,914.90	12,385.44	0.00	-10,214.90	133.3
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Expenditures

Dept: 410 LIBRARY SERVICES

5210 CONTRACT SERVICE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
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LIBRARY SERVICES

	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
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Expenditures	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
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Fund: 68 - PARK IMPACT FEES

Revenues

Dept: 000

4256 IMPACT FEES - PARKS	180,000.00	180,000.00	153,619.62	21,068.88	0.00	26,380.38	85.3
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4459 OTHER FED GRANTS	0.00	0.00	492,372.42	0.00	0.00	-492,372.42	0.0
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4610 INTEREST EARNED	2,500.00	2,500.00	5,412.60	0.00	0.00	-2,912.60	216.5
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REVENUE/EXPENDITURE REPORT

Page: 23

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 68 - PARK IMPACT FEES							
Revenues							
Dept: 000							
4910 OPERATING TRANSFERS IN	0.00	0.00	357,675.00	0.00	0.00	-357,675.00	0.0
Dept: 000	182,500.00	182,500.00	1,009,079.64	21,068.88	0.00	-826,579.64	552.9
Revenues	182,500.00	182,500.00	1,009,079.64	21,068.88	0.00	-826,579.64	552.9
Expenditures							
Dept: 420 PARKS MAINTENANCE SERVICES							
5201 ADVERTISING (INCL LEGAL)	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
5210 CONTRACT SERVICE	20,000.00	20,000.00	1,328,572.11	543,421.47	0.00	-1,308,572.11	6642.9
5330 SPECIAL DEPARTMENTAL SUPPLIES	5,000.00	5,000.00	62.48	0.00	0.00	4,937.52	1.2
5430 IMPROVEMENTS OTHER THAN BLDGS	65,000.00	65,000.00	617,802.10	0.00	0.00	-552,802.10	950.5
5910 OPERATING TRANSFERS OUT	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.0
PARKS MAINTENANCE SERVICES	133,000.00	133,000.00	1,946,436.69	543,421.47	0.00	-1,813,436.69	1,463.5
Expenditures	133,000.00	133,000.00	1,946,436.69	543,421.47	0.00	-1,813,436.69	1,463.5
Fund: 69 - CIRCULATION IMPACT FEES							
Revenues							
Dept: 000							
4257 IMPACT FEES-CIRCULATION	90,000.00	90,000.00	105,741.63	24,193.72	0.00	-15,741.63	117.5
4610 INTEREST EARNED	200.00	200.00	1,058.04	0.00	0.00	-858.04	529.0
Dept: 000	90,200.00	90,200.00	106,799.67	24,193.72	0.00	-16,599.67	118.4
Revenues	90,200.00	90,200.00	106,799.67	24,193.72	0.00	-16,599.67	118.4
Expenditures							
Dept: 320 STREET MAINTENANCE							
5210 CONTRACT SERVICE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
STREET MAINTENANCE	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Expenditures	2,500.00	2,500.00	1,002.00	0.00	0.00	1,498.00	40.1
Fund: 81 - SB1 ROAD & REHABILITATION							
Revenues							
Dept: 000							
4459 OTHER FED GRANTS	312,186.00	312,186.00	243,337.93	24,513.58	0.00	68,848.07	77.9
4610 INTEREST EARNED	50.00	50.00	482.87	0.00	0.00	-432.87	965.7
Dept: 000	312,236.00	312,236.00	243,820.80	24,513.58	0.00	68,415.20	78.1
Revenues	312,236.00	312,236.00	243,820.80	24,513.58	0.00	68,415.20	78.1
Expenditures							
Dept: 320 STREET MAINTENANCE							
5210 CONTRACT SERVICE	5,000.00	5,000.00	7,480.00	7,480.00	0.00	-2,480.00	149.6
5430 IMPROVEMENTS OTHER THAN BLDGS	102,634.00	102,634.00	0.00	0.00	0.00	102,634.00	0.0
STREET MAINTENANCE	107,634.00	107,634.00	7,480.00	7,480.00	0.00	100,154.00	6.9
Expenditures	107,634.00	107,634.00	7,480.00	7,480.00	0.00	100,154.00	6.9
Fund: 83 - EDA							
Revenues							
Dept: 000							
4790 NOT OTHERWISE CLASSIFIED	1,600,000.00	1,600,000.00	0.00	0.00	0.00	1,600,000.00	0.0
Dept: 000	1,600,000.00	1,600,000.00	0.00	0.00	0.00	1,600,000.00	0.0

REVENUE/EXPENDITURE REPORT

Page: 24

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 83 - EDA							
Revenues	1,600,000.00	1,600,000.00	0.00	0.00	0.00	1,600,000.00	0.0
Expenditures							
Dept: 320 STREET MAINTENANCE							
5330 SPECIAL DEPARTMENTAL SUPPLIES	1,601,773.00	1,601,773.00	0.00	0.00	0.00	1,601,773.00	0.0
STREET MAINTENANCE	1,601,773.00	1,601,773.00	0.00	0.00	0.00	1,601,773.00	0.0
Dept: 510 WATER OPERATIONS							
5210 CONTRACT SERVICE	300,454.00	300,454.00	294.84	0.00	0.00	300,159.16	0.1
5305 POSTAGE/FREIGHT	0.00	0.00	3.05	0.00	0.00	-3.05	0.0
WATER OPERATIONS	300,454.00	300,454.00	297.89	0.00	0.00	300,156.11	0.1
Dept: 520 WASTEWATER OPERATIONS							
5210 CONTRACT SERVICE	300,454.00	300,454.00	294.84	0.00	0.00	300,159.16	0.1
5305 POSTAGE/FREIGHT	0.00	0.00	3.04	0.00	0.00	-3.04	0.0
WASTEWATER OPERATIONS	300,454.00	300,454.00	297.88	0.00	0.00	300,156.12	0.1
Expenditures	2,202,681.00	2,202,681.00	595.77	0.00	0.00	2,202,085.23	0.0
Fund: 94 - SUCCESSOR AGENCY FUND							
Revenues							
Dept: 000							
4110 PROPERTY TAXES - SECURED	1,955,878.00	1,955,878.00	864,974.23	0.00	0.00	1,090,903.77	44.2
4610 INTEREST EARNED	500.00	500.00	2,664.26	0.00	0.00	-2,164.26	532.9
Dept: 000	1,956,378.00	1,956,378.00	867,638.49	0.00	0.00	1,088,739.51	44.3
Revenues	1,956,378.00	1,956,378.00	867,638.49	0.00	0.00	1,088,739.51	44.3
Expenditures							
Dept: 904 SUCCESSOR AGENCY							
5210 CONTRACT SERVICE	286,084.00	286,084.00	0.00	0.00	0.00	286,084.00	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	108,590.00	0.00	0.00	-108,590.00	0.0
5520 DEBT SERVICE	1,419,794.00	1,419,794.00	1,088,443.61	0.00	0.00	331,350.39	76.7
5521 TRUSTEE FEES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
5910 OPERATING TRANSFERS OUT	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	0.0
SUCCESSOR AGENCY	1,959,878.00	1,959,878.00	1,197,033.61	0.00	0.00	762,844.39	61.1
Expenditures	1,959,878.00	1,959,878.00	1,197,033.61	0.00	0.00	762,844.39	61.1
Fund: 95 - SUCCESSOR RDA HOUSING FUND							
Revenues							
Dept: 000							
4610 INTEREST EARNED	2,000.00	2,000.00	1,422.50	12.41	0.00	577.50	71.1
4620 RENTS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
Dept: 000	12,000.00	12,000.00	1,422.50	12.41	0.00	10,577.50	11.9
Revenues	12,000.00	12,000.00	1,422.50	12.41	0.00	10,577.50	11.9
Expenditures							
Dept: 905 LOW TO MODERATE HOUSING FUND							
5103 OVERTIME	0.00	0.00	94.89	0.00	0.00	-94.89	0.0
5112 FICA	0.00	0.00	14.66	0.00	0.00	-14.66	0.0
5241 MAINTENANCE OF EQUIPMENT	10,000.00	10,000.00	8,205.43	0.00	0.00	1,794.57	82.1
5303 BANK CHARGES	0.00	0.00	96.48	0.00	0.00	-96.48	0.0
5305 POSTAGE/FREIGHT	0.00	0.00	7.65	0.00	0.00	-7.65	0.0
5430 IMPROVEMENTS OTHER THAN BLDGS	1,308,699.00	1,308,699.00	210,630.23	0.00	0.00	1,098,068.77	16.1
5910 OPERATING TRANSFERS OUT	0.00	0.00	430,744.90	0.00	0.00	-430,744.90	0.0

REVENUE/EXPENDITURE REPORT

Page: 25

4/12/2019

4:20 pm

City of Imperial

For the Period: 7/1/2018 to 3/31/2019

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 95 - SUCCESSOR RDA HOUSING FUND

Expenditures

LOW TO MODERATE HOUSING FUND

1,318,699.00

1,318,699.00

649,794.24

0.00

0.00

668,904.76

49.3

Expenditures

1,318,699.00

1,318,699.00

649,794.24

0.00

0.00

668,904.76

49.3

Fund: 96 - SUCCESSOR RDA PROJECT FUND

Revenues

Dept: 000

4610 INTEREST EARNED

100.00

100.00

0.00

0.00

0.00

100.00

0.0

Dept: 000

100.00

100.00

0.00

0.00

0.00

100.00

0.0

Revenues

100.00

100.00

0.00

0.00

0.00

100.00

0.0

Expenditures

Dept: 906 REDEVELOPMENT PROJECT FUND

5330 SPECIAL DEPARTMENTAL SUPPLIES

122,689.00

122,689.00

0.00

0.00

0.00

122,689.00

0.0

REDEVELOPMENT PROJECT FUND

122,689.00

122,689.00

0.00

0.00

0.00

122,689.00

0.0

Expenditures

122,689.00

122,689.00

0.00

0.00

0.00

122,689.00

0.0

Fund: 98 - SUCCESSOR RDA DEBT SERVIC

Revenues

Dept: 000

4610 INTEREST EARNED

0.00

0.00

322.34

0.00

0.00

-322.34

0.0

Dept: 000

0.00

0.00

322.34

0.00

0.00

-322.34

0.0

Revenues

0.00

0.00

322.34

0.00

0.00

-322.34

0.0

Grand Total Net Effect:

-6,635,968.00

-6,636,103.00

795,629.36

-380,149.55

42.54

-7,431,689.82

DATE SUBMITTED

04/10/19

SUBMITTED BY

Community Services
Department - Haller

DATE ACTION REQUIRED

04/17/19

COUNCIL ACTION (X)
PUBLIC HEARING REQUIRED ()
RESOLUTION ()
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS 

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

CONSIDERATION TO ALLOW THE "IMPERIAL VALLEY LAW ENFORCEMENT RELAY RUN" TO HOLD ITS FINISH LINE AND BARBEQUE AT A CITY PARK

1. APPROVAL OF IMPERIAL VALLEY LAW ENFORCEMENT RELAY RUN TO HOLD ITS FINISH LINE FOLLOWED BY A BARBEQUE EVENT AT PASEO DEL SOL PARK
2. APPROVAL OF BEER SALES AND CONSUMPTION DURING I.V. LAW ENFORCEMENT EVENT AT PASEO DEL SOL PARK

DEPARTMENT INVOLVED: COMMUNITY SERVICES, POLICE, FIRE, AND PUBLIC SERVICES DEPARTMENTS

BACKGROUND/SUMMARY:

The U.S. Border Patrol will be holding its 11th Annual "Imperial Valley Law Enforcement Relay Run" on Saturday, May 18, 2019 during National Police Week. The 24-mile relay is run by co-ed teams consisting of 10 law enforcement officers; approximately 15 teams participate. Each team selects a fallen officer to run in honor of; the fallen officer's name is engraved on the baton that is carried throughout the race and presented to the surviving family. The border patrol acquires a County encroachment permit for the run and law officers provide assistance during the relay. The run starts at 6AM and ends at approximately 10AM.

This year, the relay organizer requests to conclude the relay at a City Park where the batons can be presented to the fallen officers' families. The event at the park will be private for law enforcement officers and their families. A disc jockey will provide entertainment as the teams cross the finish line and throughout the event at the park from approximately 8:30am until 12:00pm. The organizer requests the City to allow the selling and consumption of beer and a carne asada barbecue at the park. If approved, the beer will be sold by Imperial County Gang Intelligence Coalition. ICGIC will obtain a temporary license to sell beer from the Alcoholic Beverage Control, temporary food facility permit from the health department, and city business license. The organizer will obtain all permits necessary for the event.

The Special Event Committee reviewed the request; if approved by Council, it recommends the event to be held at Paseo del Sol Park, identifying the far east corner. The committee will require the organizer to provide a notice to residents within 300 feet two weeks prior to the event.

FISCAL IMPACT:

There is no significant impact.

FINANCE
INITIALS 

STAFF RECOMMENDATION:

The Special Event Committee recommends the authorization for the U.S. Border Patrol to hold its finish line and barbeque event for the Imperial Valley Law Enforcement Relay Run at the east side of Paseo Del Sol Park.

DEPT. INITIALS 

MANAGER'S RECOMMENDATION:

CITY
MANAGER'S
INITIALS _____

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()
DISAPPROVED ()

REJECTED ()
DEFERRED ()

REFERRED TO:

DATE SUBMITTED

04/09/19

SUBMITTED BY

Community Services
Department - Haller

DATE ACTION REQUIRED

04/17/19

COUNCIL ACTION (X)
PUBLIC HEARING REQUIRED ()
RESOLUTION ()
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS ()

[Handwritten signature]

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

AUTHORIZATION TO INSTALL LIGHT POLES AT PASEO DEL SOL AND
SUNSET PARKS

1. INSTALLATION OF LIGHT POLE AT THE PASEO DEL SOL
2. INSTALLATION OF LIGHT POLE AT THE SUNSET PARK

DEPARTMENT INVOLVED: COMMUNITY SERVICES AND PUBLIC SERVICES DEPARTMENTS

BACKGROUND/SUMMARY:

During the City Council Strategic Planning Retreat on February 9th, Council provided direction to install light fixtures at the basketball courts located at Paseo del Sol and Sunset Parks. The City received two quotes for supplies and materials required for the light poles. Based on the quotes and estimates for additional materials and equipment rentals, the cost per light pole is estimated to cost less than \$9,000. The Public Services Department will install the light poles at Paseo Del Sol Park and Sunset Park.

FISCAL IMPACT:

Not to exceed \$9,000.00 per light pole.

FINANCE
INITIALS

[Handwritten signature]

STAFF RECOMMENDATION:

Authorization to install one light pole at the Paseo Del Sol Park and
one light pole at Sunset Park not to exceed \$9,000.00 each.

DEPT. INITIALS

[Handwritten signature]

MANAGER'S RECOMMENDATION:

CITY
MANAGER'S
INITIALS

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()
DISAPPROVED ()

REJECTED ()
DEFERRED ()

REFERRED TO:

DATE SUBMITTED 04/10/2019
 SUBMITTED BY COMMUNITY DEVELOPMENT DIRECTOR
 DATE ACTION REQUIRED 04/17/2019

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS 

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: ATEN BLVD. SIDEWALK PROJECT – PHASE 2 (BID NO. 2019-02) 1. AUTHORIZATION TO RELIEVE BID PROPOSAL FROM LC PAVING & SEALING, INC. 2. AWARD OF CONTRACT TO PYRAMID CONSTRUCTION & AGGREGATES, INC.							
DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT DEPARTMENT							
BACKGROUND/SUMMARY: The Community Development Department was directed by City Council to conduct a competitive BID process for the construction of new concrete sidewalk, driveway approaches and handicap ramps along the south side of Aten Boulevard from LaBrucherie Road to Shiloh Rd, the westerly side of LaBrucherie Rd, as well as improvements at Aten Blvd & LaBrucherie Rd intersection by installing additional pedestrian push buttons and crosswalks to provide pedestrian safety. Staff released a BID published in the Imperial Valley Press, our City website, “Dodge Data & Analytics” and “Construct Connect” planrooms to solicit proposals from contractors to complete the construction. The following three (3) bids were received during the formal bidding process: <table style="width: 100%; border: none;"> <tr> <td style="border: none;">LC Paving & Sealing, Inc. _____</td> <td style="border: none; text-align: right;">\$211,746.50</td> </tr> <tr> <td style="border: none;">Pyramid Construction and Aggregates, Inc. _____</td> <td style="border: none; text-align: right;">\$438,063.39</td> </tr> <tr> <td style="border: none;">Granite Construction, Inc. _____</td> <td style="border: none; text-align: right;">\$461,286.50</td> </tr> </table> See attached Exhibit 1 (“BID Opening Act”) for details. LC Paving & Sealing, Inc. was the lowest bidder. However, they are requesting to withdraw their bid due to a clerical error. See attached Exhibit 2 (letter from “LC Paving”) for details. Since “LC Paving” is requesting to withdraw their bid, and after careful review of all bids submitted, staff recommends the project be awarded to Pyramid Construction and Aggregates, Inc., the second lowest responsible bidder.		LC Paving & Sealing, Inc. _____	\$211,746.50	Pyramid Construction and Aggregates, Inc. _____	\$438,063.39	Granite Construction, Inc. _____	\$461,286.50
LC Paving & Sealing, Inc. _____	\$211,746.50						
Pyramid Construction and Aggregates, Inc. _____	\$438,063.39						
Granite Construction, Inc. _____	\$461,286.50						
FISCAL IMPACT: \$438,063.39 from LTA MEASURE ‘D’	ADMIN SERVICES SIGN INITIALS 						
STAFF RECOMMENDATION: Staff recommends City Council award of contract to Pyramid Construction and Aggregates, Inc. in the amount of \$438,063.39	DEPT. INITIALS 						
MANAGER’S RECOMMENDATION:	CITY MANAGER’S INITIALS _____						
MOTION: SECONDED: _____ AYES: _____ NAYES: _____ ABSENT: _____							
APPROVED () REJECTED () DISAPPROVED () DEFERRED () REFERRED TO: _____							

Exhibit 1



BID Opening Act

BID NO. 2019-02

ATEN BOULEVARD SIDEWALK PROJECT PHASE 2
FROM LABRUCHERIE ROAD TO SHILOH ROAD

Bids received by: DEBRA JACKSON

Were opened at 2:35 PM on 03-12

By: DEBRA JACKSON

Witnessed by:

JESUS VILLEGAS
HERNANDO ABUENRIZ

Signature

COMPANY

BID AMOUNT

BID BOND

LC PAVING

211,746.⁵⁰

✓

PYRAMID CONSTRUCTION

438,063.³⁹

✓

GRANITE CONSTRUCTION

461,286.⁵⁰

✓

BIDS WERE GIVEN TO JESUS VILLEGAS FOR STUDY AND
RECOMMENDATION TO CITY COUNCIL.

DEBRA JACKSON
CITY CLERK

3-12-19
DATE

Exhibit 2



330 Rancheros Drive, Ste. 208
San Marcos, CA 92069
760.752.1743 Office
760.752.1674 Fax

April 10, 2019

To: City of Imperial
Community Development Department
400 South Imperial Avenue, Ste. A
Imperial, CA 92251

Re: Bid Withdrawal Request For:
Aten Blvd Sidewalk Project – Phase 2 (Bid No. 2019-02)

To Whom It May Concern:

We respectfully and regrettably are requesting the withdrawal of our bid for the above referenced project. A clerical error was made when completing the Proposal Bid Sheet. It was not due to any error in judgement or carelessness.

If you have any questions, please contact me at 760.752.1743. We are sorry for any inconvenience this may cause.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jose A. Salinas', is written over the printed name.

Jose A. Salinas, President
L.C. Paving & Sealing, Inc.

DATE SUBMITTED

04/10/2019

SUBMITTED BY

COMMUNITY
DEVELOPMENT
DIRECTOR

DATE ACTION REQUIRED

04/17/2019

COUNCIL ACTION (X)

PUBLIC HEARING REQUIRED ()

RESOLUTION ()

ORDINANCE 1ST READING ()

ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS Ø

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:
ATEN BOULEVARD & CROSS ROAD INTERSECTION IMPROVEMENTS
1. AUTHORIZATION TO SEEK BIDS

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

The opening of Cross Elementary will increase pedestrian and vehicular traffic at the intersection of Aten Boulevard and Cross Road. The increase of vehicular traffic exposes both pedestrians and bicycle riders to risk. In order to enhance the safety of our community, the City is requesting authorization to seek bids for Aten Boulevard & Cross Road intersection improvements, which consist of approximately of sidewalk, curb and gutter, upgrading existing traffic signal hardware by installing new pedestrian countdown signal heads, accessible pedestrian signal (APS) push buttons, asphalt road resurfacing plans, and ADA compliant curb ramps and crosswalk striping.

See Exhibit 'A' attached hereto for details.

FISCAL IMPACT: \$440,380 from LTA MEASURE 'D'

ADMIN
SERVICES
SIGN INITIALS Ø

STAFF RECOMMENDATION: Authorization to seek bids.

DEPT. INITIALS ØM

MANAGER'S RECOMMENDATION:

CITY
MANAGER'S
INITIALS _____

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

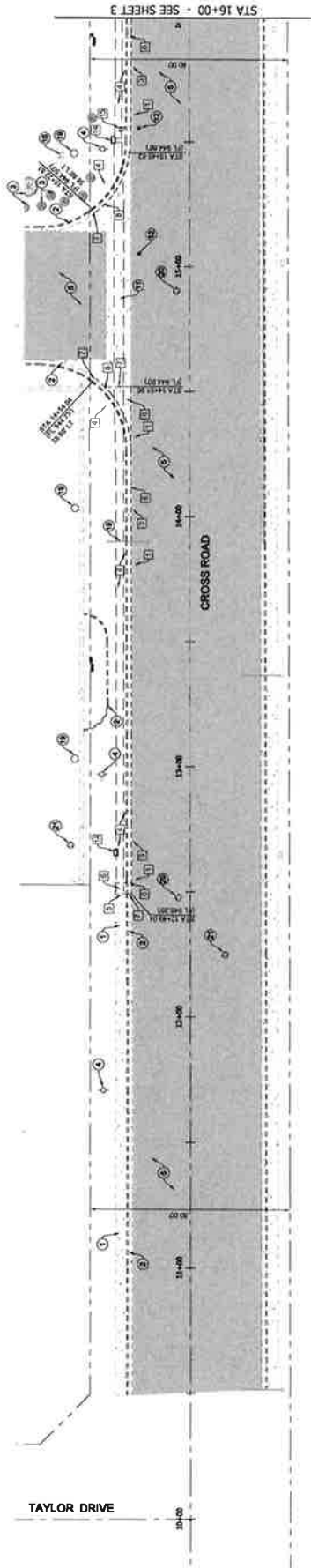
REFERRED TO:

REJECTED ()

DEFERRED ()



	400 South Imperial Avenue, Suite 101 Imperial, CA 92251 Ph: (760) 355-3840 • Fax: (760) 355-4718	COMMUNITY DEVELOPMENT DEPARTMENT EXHIBIT 'A' PROJECT SITE ATEN BLVD & CROSS RD INTERSECTION	DATE: 07/18/2019	SHEET 1 OF 1 SHEETS



PLAN VIEW

NOTE:

NOTE: THE HORIZONTAL AND VERTICAL LOCATIONS OF THE EXISTING UNDERGROUND UTILITIES LOCATED ON THE PLANS ARE UNKNOWN. THE EXISTING LOCATION OF GAS LATERALS, SANITARY SEWER LATERALS, AND WATER SERVICE LATERALS ARE UNKNOWN AND NOT ILLUSTRATED ON THESE PLANS. A WARNING WAS MADE TO OBTAIN ALL PLANS IN ORDER TO DETERMINE THE EXISTING LOCATION OF ALL UTILITIES. THE EXISTING LOCATION OF ALL UTILITIES MAY BE DIFFERENTIAL FROM THE INFORMATION PROVIDED ON THESE PLANS. THERE MAY BE ADDITIONAL UNDERGROUND UTILITIES NOT ILLUSTRATED ON THE PLANS. THERE MAY BE ADDITIONAL UNDERGROUND UTILITIES WITHIN THE LIMITS OF THE CONTRACTOR SHALL "POTHOLE" THE EXISTING UNDERGROUND UTILITIES FROM THE ISSUANCE OF THE NOTICE TO PROCEED. THE CONTRACTOR SHALL COORDINATE THE POTHOLING WITH THE UTILITY COMPANIES AND THE CONSTRUCTION MANAGER. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO HAVE THE EXISTING UTILITIES COATED BEFORE THE SUBBASE DEPOSIT ELEVATION OF THE NEW DRIVEWAYS TO PROTECT THE EXISTING UTILITIES FROM THE DAMAGE OF THE NEW DRIVEWAYS TO PROTECT. THERE ARE EXISTING UNDERGROUND TELEPHONE CABLES WATER WITH THE UTILITY COMPANIES. THERE ARE EXISTING UNDERGROUND TELEPHONE CABLES WATER SANITARY SEWER AND ELECTRICAL ALONG CROSS ROAD. THE CONTRACTOR SHALL POTHOLE STRUCTURAL REGION. THE CONSTRUCTION MANAGER AND UTILITY FAVORABLE SHALL OBSERVE THE UTILITIES PRIOR TO DEMOLITION OF THE ROADWAY. PIPES, LINES OBSERVED AND IDENTIFIED BY THE CONTRACTOR SHALL BE PROTECTED BY THE CONSTRUCTION MANAGER. THE CONTRACTOR SHALL PROTECT THE UTILITIES PRIOR TO DEMOLITION OF THE ROADWAY. PIPES, LINES OBSERVED AND IDENTIFIED BY THE CONTRACTOR SHALL BE PROTECTED BY THE CONSTRUCTION MANAGER.



NO MOON SHALL BE DONE ON THIS
SITE UNTIL BELOW AGENCY IS NOTIFIED
OF INTENTION TO GRAZE OR COWALD

Underground Service Alert
Call TOLL FREE
1-800
227-2600



TITLE: CITY OF IMPERIAL - ATEEN BOULEVARD & CROSS ROAD INTERSECTION IMPROVEMENTS	TEL. (905) 464-9100 FAX (905) 464-9100 E-MAIL: info@imperial.ca	SHEET 2 OF 10 SHEET
STREET IMPROVEMENTS CROSS ROAD STA 12+75.32 TO STA 16+00	SCALE 3/8" = 1'	REVISIONS BY CB
DATE: APRIL 10, 2019	JOB NO. 19-001	DATE: APRIL 10, 2019

PREPARED UNDER THE DIRECT SUPERVISION OF

DATE: _____

RECEIVED BY: _____

DATE: 04/20/2010

REC'D BY: _____

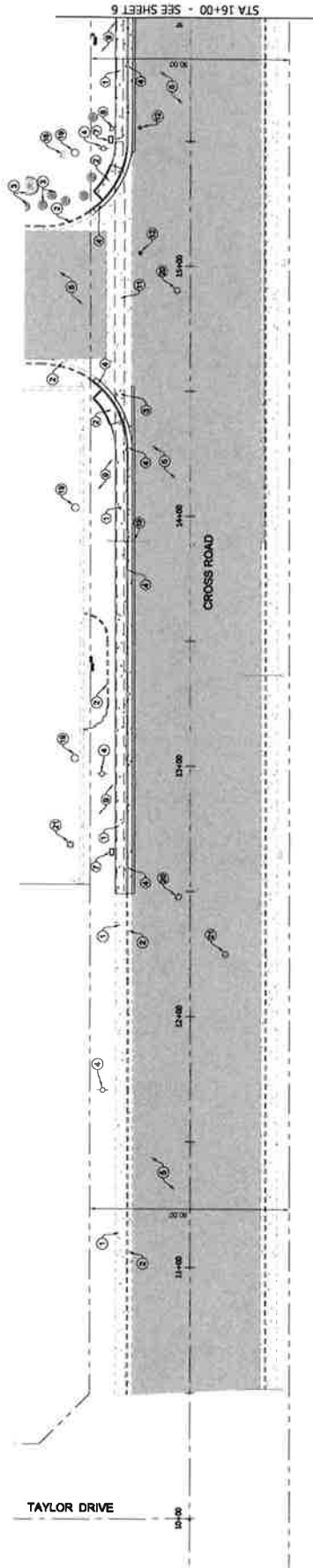
BENCH MARK:
BENCH MARK ELEVATION = 415.32 (NAVD 88 + 1000)
BENCH MARK DESCRIPTION
THE STATION MARK IS A STANDARD BENCH MARK
DOCK SET IN REINFORCED CONCRETE AT
NORTH OF THE CROSSING OF HIGHWAY 41
IN THE JUNCTION OF A BRIDGE SOUTH IN
THE TOP OF THE 100' SOUTH OF THE NORTH
END OF THE LAST CONCRETE HEADWALL.

CITY OF IMPERIAL
420 South Imperial Avenue
Imperial, CA 92251
Ph: (760) 355-3840 • Fax: (760) 355-4718

[illegible]



SCALE
DRAWN BY: D.L. FAY
REVISED BY: CB
SHEET 4
OF 10 SHEET
JOB NO. D-75 201 719
CITY, STATE, ZIP CODE



EXISTING FACILITY KEYNOTES

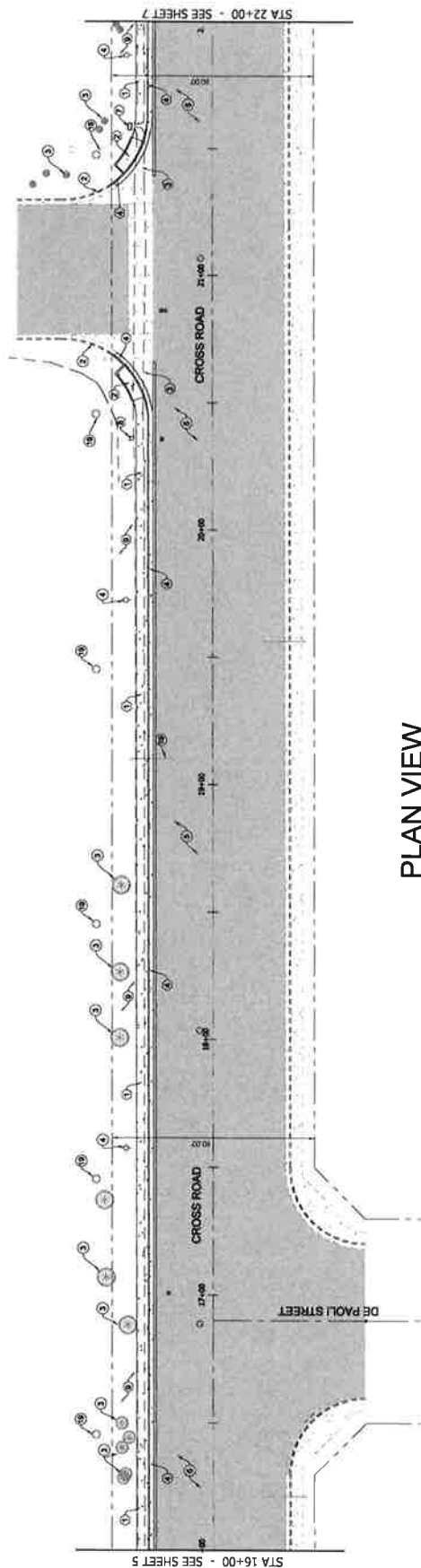
- 1 EXISTING SIDEWALK TO REMAIN
- 2 EXISTING CURB AND GUTTER TO REMAIN
- 3 EXISTING TREEPALM TO REMAIN
- 4 EXISTING POWER/TELEPHONE POLE TO REMAIN
- 5 EXISTING C & P PAVEMENT TO REMAIN
- 6 EXISTING SIGN TO REMAIN
- 7 EXISTING DRIVEWAY TO REMAIN
- 8 EXISTING FIRE HYDRANT TO REMAIN (PROTECT IN PLACE)
- 9 EXISTING WATER METER TO REMAIN
- 10 EXISTING GUY WIRE TO REMAIN
- 11 EXISTING CROSS CUTTER TO REMAIN
- 12 EXISTING WATER VALVE TO REMAIN
- 13 EXISTING SEWER LINE TO REMAIN
- 14 EXISTING AT&T LINE TO REMAIN
- 15 EXISTING WATER LINE TO REMAIN
- 16 EXISTING UTILITY BOX TO REMAIN
- 17 EXISTING EDGE OF PAVEMENT
- 18 EXISTING P C HANDCUP CURB RAMP TO REMAIN
- 19 EXISTING ELECTRICAL LIGHT POLE TO REMAIN
- 20 EXISTING STORM DRAIN MANHOLE TO REMAIN
- 21 EXISTING STORM DRAIN MANHOLE TO REMAIN

NOTE:

NOTE: THE HORIZONTAL AND VERTICAL LOCATIONS OF THE EXISTING UNDERGROUND UTILITIES ILLUSTRATED ON THE PLANS ARE UNKNOWN. THE EXISTING LOCATION OF GAS, WATER, SANITARY SEWER, LATERALS, AND WATER SERVICE LATERALS ARE UNKNOWN AND NOT ILLUSTRATED. THE EXISTING UNDERGROUND UTILITIES ARE UNKNOWN AND NOT ILLUSTRATED. THE EXISTING KNOWN UTILITIES DURING DESIGN PHASE, HOWEVER, MAY BE ADDITIONAL UNDERGROUND UTILITIES NOT ILLUSTRATED ON THE PLANS. THE CONTRACTOR SHALL LOCATE THE EXISTING UNDERGROUND UTILITIES WITHIN THE LIMITS OF THE PROJECT AND SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE UTILITIES FROM THE SOURCE OF THE UTILITY TO BE PROTECTED. THE CONTRACTOR SHALL COORDINATE THE "POTHOLING" WITH THE UTILITY COMPANIES AND CONSTRUCTION MANAGER. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN ALL NECESSARY PERMITS FROM THE NEW SECTION IMPROVEMENTS. RELOCATION OF THE UTILITIES SHALL BE COORDINATED WITH THE UTILITY COMPANY. THERE ARE EXISTING UNDERGROUND TELEPHONE CABLES, WATER, AND SANITARY SEWER LINES ALONG CROSS ROAD. THE CONTRACTOR SHALL POT-HOLE AND EXPOSE THE UTILITIES TO THE CROSS ROAD. THE CONTRACTOR SHALL POT-HOLE AND EXPOSE THE UTILITIES TO THE CONSTRUCTION CROSS ROAD. THE CONTRACTOR SHALL OBSERVE THE UTILITIES PRIOR TO DEMOLITION OF THE ROADWAY. PIPELINES OBSERVED AND IDENTIFIED SHALL BE PROTECTED AND NOT REMOVED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF EQUIPMENT IN THE VICINITY OF THE UTILITIES.

Dynamic CONSULTING ENGINEERS	30A DORRANCE AND SURVEYING CONSULTING COMPANY 14115 IMPERIAL PARK DRIVE, SUITE B, IMPERIAL, CA 92251 TEL: (619) 434-1000 FAX: (619) 434-1004 www.dynamic-engineers.com		SHEET 5
	SCALE DOWN 8" = 1' @ REVISIONS NO. 10 SHEET JOB NO.		

 CITY OF IMPERIAL 420 South Imperial Avenue Imperial, CA 92251 Ph: (760) 355-3840 • Fax: (760) 355-4718		BENCH MARK: BENCH-MARK LOCATION: 445.327 (NAD 83) + 1000.0 ELEVATION: 3000.000 BENCH MARK: 2554.331 IN A RETAINING WALL, 0.15 MILE NORTH OF THE CORNER OF AVENUE ROAD AT THE TOP OF A 1.0 FOOT SLOPE OF THE NORTH		PREPARED UNDER THE DIRECT SUPERVISION OF: 		PROJECT TITLE: CITY OF IMPERIAL - AVENUE ROAD & CROSS ROAD INTERSECTION IMPROVEMENTS SCALE: DRAWN BY: DB, TV SHEET 5		SHEET CONTENTS: STREET IMPROVEMENTS CROSS ROAD STA 12+79.32 TO STA 16+00		NO. OF SHEETS: 10 SHEETS DATE: 2018.05.01	
APPROVED: DATE:		REVISIONS:		UNQUALIFIED CHANGES & USES: The engineer preparing these plans will not be responsible for any changes or modifications made to these plans after they have been issued. All changes to the plans shall be made by the engineer who prepared the plans.		DATE: 2018.05.01		NO. OF SHEETS: 10 SHEETS		DATE: 2018.05.01	



EXISTING FACILITY KEYNOTES

- | PROBABLE | NEEDS |
|----------|--|
| 1 | EXISTING DRAINAGE TO REMAIN |
| 2 | EXISTING CURB AND GUTTER TO REMAIN |
| 3 | EXISTING THURGOOD TO REMAIN |
| 4 | EXISTING POWER/PHONE POLE TO REMAIN |
| 5 | EXISTING C/P PAVEMENT TO REMAIN |
| 6 | EXISTING BOX TO REMAIN |
| 7 | EXISTING DRIVEWAY TO REMAIN |
| 8 | EXISTING FIRE HYDRANT TO REMAIN (PROTECT IN PLACE) |
| 9 | EXISTING WATER METER TO REMAIN |
| 10 | EXISTING GUY WIRE TO REMAIN |
| 11 | EXISTING CROSS GUTTER TO REMAIN |
| 12 | EXISTING WATER VALVE TO REMAIN |
| 13 | EXISTING SEWER LINE TO REMAIN |
| 14 | EXISTING WATER LINE TO REMAIN |
| 15 | EXISTING AT LINE TO REMAIN |
| 16 | EXISTING UTILITY BOX TO REMAIN |
| 17 | EXISTING EDGE OF PAVEMENT |
| 18 | EXISTING P/C HAND-CAIP CURB PAV TO REMAIN |
| 19 | EXISTING ELECTRICAL LIGHT POLE TO REMAIN |
| 20 | EXISTING SLOW DOWN MANHOLE TO REMAIN |
| 21 | EXISTING STOP SIGN MANHOLE TO REMAIN |

[illegible][illegible][illegible]

UNAUTHORIZED CHANGES & USES. The engineer preparing these plans will not be responsible for, or make for, unauthorized changes in or uses of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

CITY OF IMPERIAL
420 South Imperial Avenue
Imperial, CA 92251
Ph: (760) 355-3840 • Fax: (760) 355-4718

BENCH MARK:
The number of stations
The station mark is a standard benchmark
54.51 in a retaining wall 0.15 mile
south of the crossing of Allen Road at
the junction of a spur track south in
the top of 1,000 feet south of the north
end of the east concrete wall.

DATE	03/07/90
BY	J. J. A.
121.58	

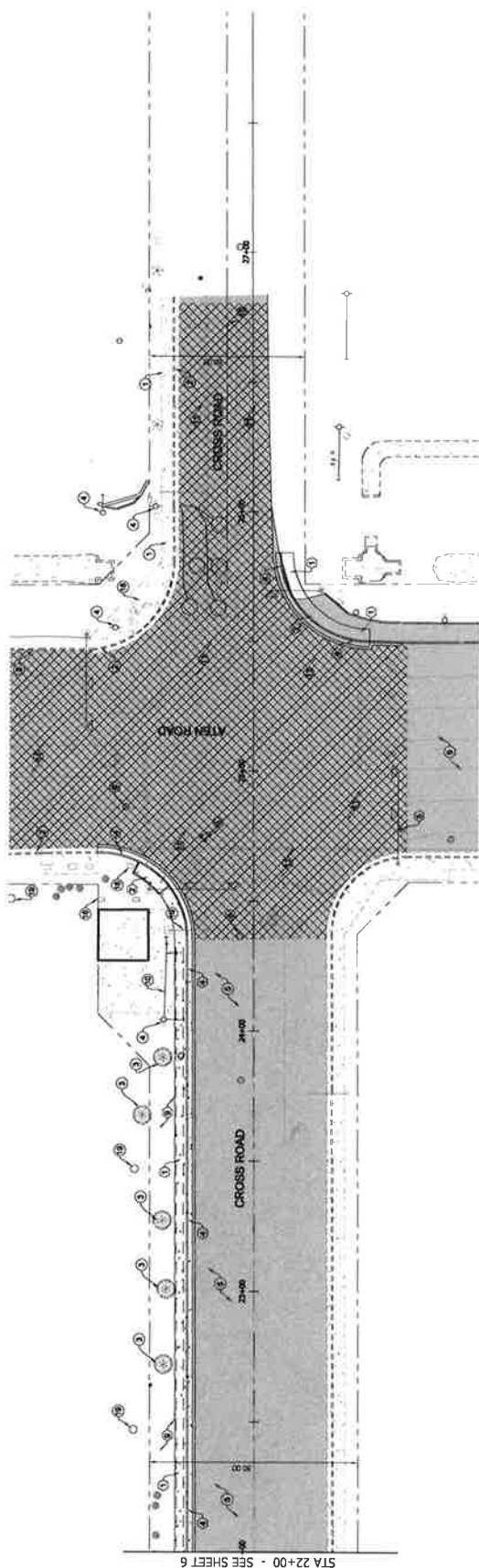
NO WORK SHALL BE DONE ON THIS
SITE UNTIL BELOW AGENCY IS NOTIFIED
OF INTENTION TO GRADE OR EXCAVATE.

Underground Service Alert

Call: TOLL FREE
1-800
227-2600



Dynamic		CONSULTING ENGINEERS	
100 WORKING LINDSEY-CONSTRUCTION WAREHOUSE 15155 LINDSEY PARK DRIVE, SUITE #10 PERMIAN CA, 82281 (781) 544-2700 WWW.DYNAMICENGINEERING-DESIGN.COM		FAX (781) 544-0716 SHEET 6 OF 10 SHEET JOB NO. DCE 301719 DATE APRIL 10, 2019	
LEAVARD	MOVEMENTS	SCALE	DESIGNED BY: C.B.



EXISTING SIDEWALK TO REMAIN

- 1 EXISTING SIDEWALK TO REMAIN
- 2 EXISTING CURB AND GUTTER TO REMAIN
- 3 EXISTING TRESPASS TO REMAIN
- 4 EXISTING POWER/TELEPHONE POLE TO REMAIN
- 5 EXISTING 4" CONC. TO REMAIN
- 6 EXISTING 6" CONC. TO REMAIN
- 7 EXISTING DRIVEWAY TO REMAIN
- 8 EXISTING FIRE HYDRANT TO REMAIN (PROJECT IN PLACE)
- 9 EXISTING WATER METER TO REMAIN
- 10 EXISTING GUY WIRE TO REMAIN
- 11 EXISTING CROSS GUTTER TO REMAIN
- 12 EXISTING SEWER VALVE TO REMAIN
- 13 EXISTING SEWER LINE TO REMAIN
- 14 EXISTING WATER LINE TO REMAIN
- 15 EXISTING AT E. LINE TO REMAIN
- 16 EXISTING UTILITY BOX TO REMAIN
- 17 EXISTING EDGE OF PAVEMENT
- 18 EXISTING 6" C. HANDICAP CURB RAMP TO REMAIN
- 19 EXISTING ELECTRICAL LIGHT POLE TO REMAIN
- 20 EXISTING SEWER MAN-HOLE TO REMAIN
- 21 EXISTING TOWING MANHOLE TO REMAIN

NOTE:

[illegible]

NO	REVISIONS	APPROVED	DATE

UNAUTHORIZED CHANGES & USES: The engineer approving these plans will not be responsible for any unauthorized changes or use of these plans in these plans. All such changes to the plans must be approved by the engineer who prepared the plans and the engineer who approved the plans.

UNAUTHORIZED CHANGES & USES. The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or uses of these plans. All changes to the plans must be in writing and must be submitted to the engineer of these plans.



CITY OF IMPERIAL
420 South Imperial Avenue
Imperial, CA 92251
Ph: (760) 355-3840 • Fax: (760) 355-4718

BENCH MARK:  BENCHMARK DESCRIPTION
THE STATION MARK IS A STANDARD BENCHMARK
DISK SET IN A RETAINING WALL 0.15 MILE
NORTH OF THE CROSSING OF ATEW ROAD AT
THE JUNCTION OF A SPUR TRACK SOUTH IN
THE TOP OF 10 FOOT SOUTH OF THE NORTH

[illegible]

TITLE: CITY OF IMPERIAL - ATEN BOULEVARD
& CROSS ROAD INTERSECTION IMPROVEMENTS

TENT: STREET IMPROVEMENTS
CROSS ROAD
STA 12+79.32 TO STA 16+00

SCALE	SHEET
DRAWN BY DB, FM	7
REVISED BY CB	OF 10 SHEET

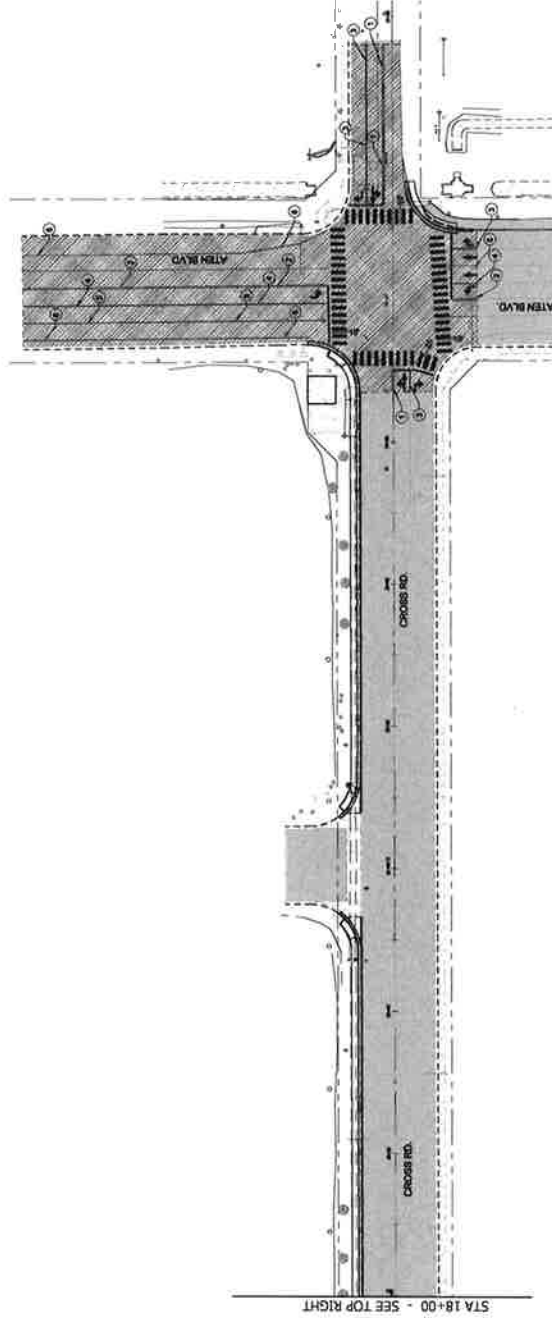
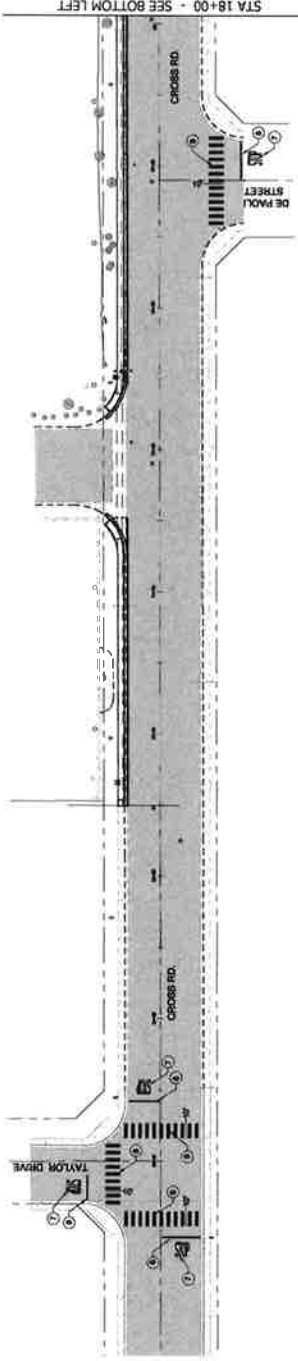
CONSTRUCTION NOTES:

- ① INSTALL DOUBLE YELLOW LINE PER CALTRANS STANDARD PLAN A204 DETAIL 27
- ② INSTALL DOUBLE YELLOW LINE PER CALTRANS STANDARD PLAN A204 DETAIL 23
- ③ INSTALL 8" WHITE CHANNELIZING LINE PER CALTRANS STANDARD PLAN A200 DETAIL 38A
- ④ INSTALL 8" WHITE CHANNELIZING LINE PER CALTRANS STANDARD PLAN A200 DETAIL 38C
- ⑤ INSTALL WHITE LANELINE PER CALTRANS STANDARD PLAN A204 DETAIL 10
- ⑥ INSTALL WHITE RIGHT EDGE LINE PER CALTRANS STANDARD PLAN A209 DETAIL 27S
- ⑦ INSTALL "STOP" PAYMENT LEGEND PER CALTRANS STANDARD PLAN A240
- ⑧ INSTALL 12 INCH WHITE LIMIT LINE PER CALTRANS STANDARD PLAN A24E
- ⑨ INSTALL CONTINENTAL CROSSWALK MARKINGS MARKINGS SHALL BE PER CAMUTED RETROREFLECTIVITY COMPANY AND STD RESISTANT.

LEGEND:

- INSTALL TYPE I (V) ARROWS PER CALTRANS STANDARD PLAN A204
- INSTALL TYPE IV (V) ARROW PER CALTRANS STANDARD PLAN A204
- INSTALL TYPE IV (V) ARROW PER CALTRANS STANDARD PLAN A204
- INSTALL TYPE VI (V) ARROW PER CALTRANS STANDARD PLAN A204
- INSTALL TYPE VI (V) ARROW PER CALTRANS STANDARD PLAN A204
- STRIPING TO BE THERMOPLASTIC

EXISTING AC PAVEMENT



SCALE: 1" = 20'

NO.	REVISIONS	APPROVED	DATE

UNAUTHORIZED CHANGES & USES: The engineer preparing these plans will not be responsible for, or make any, unauthorized changes to or use of these plans. All changes to the plans must be in writing and must be approved by the authority of these plans.



CITY OF IMPERIAL
420 South Imperial Avenue
Imperial, CA 92251
Ph: (760) 355-3840 • Fax: (760) 355-4718

BENCH MARK:
BENCH MARK LOCATION: 343.32' NAD 83 + 1000'
BENCH MARK DESCRIPTION: 343.32' NAD 83 + 1000'
343.32' NAD 83 + 1000' BENCH MARK IS TO BE PLACED AT THE TOP OF THE 1.0' (100') SOUTH OF THE NORTH END OF THE EAST CONCRETE HUMPHAL



PREPARED UNDER THE DIRECT SUPERVISION OF
CARLOS L. BELTRAN, P.E.
DATE: 06/20/20
REC: CDP

SHEET CONTENT:
STRIPING PLAN

PROJECT TITLE: CITY OF IMPERIAL - ATEN BOULEVARD & CROSS ROAD INTERSECTION IMPROVEMENTS

DYNAMIC CONSULTING ENGINEERS
CALIFORNIA LICENSED PROFESSIONAL ENGINEER
IMPERIAL, CA 92251
TEL: (760) 355-3840 • FAX: (760) 355-4718

SCALE: DRAWN BY: DR IV
REVISED BY: CS
REVISED: 06/20/20
DATE: APRIL 10, 2019

SHEET 8
OF 10 SHEETS
JOB NO: DCE 591719

DATE SUBMITTED

04/10/2019
COMMUNITY
DEVELOPMENT
DIRECTOR
OTHON MORA

COUNCIL ACTION (X)
PUBLIC HEARING REQUIRED ()
RESOLUTION X

SUBMITTED BY

DATE ACTION REQUIRED

04/17/2019

ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS 28

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: RESOLUTION ADOPTING PROJECT LIST FOR FISCAL YEAR 2019-2020 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

On April 28, 2017 the Governor signed Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), which is known as the Road Repair and Accountability Act of 2017 to address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system, SB 1: increases per gallon fuel excise taxes; increases diesel fuel sales taxes and vehicle registration fees; and provides for inflationary adjustments to tax rates in future years.

A percentage of the Road Maintenance and Rehabilitation Account (RMRA) funding will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system. The City will receive \$310,638 in RMRA funds for FY 2019-2020 (See attached Exhibit "A").

Prior to receiving RMRA funds from the Controller in a fiscal year, we must submit to the Commission a list of projects proposed to be funded with these funds. Project list is as follows: Street improvements project asphalt rubber composite layer overlay on designated streets, Phase III (West 11th Street from North D Street to Old SR-86).

The purpose of resurfacing our streets is critical to providing smooth, safe, and accessible transit routes to and from school, work, and around the City every day.

FISCAL IMPACT: \$370,000 in RMRA funds for FY 2019-2020

ADMIN SERVICES SIGN INITIALS W

STAFF RECOMMENDATION:

Staff's recommends approval of a resolution adopting the project list for fiscal year 2019-2020 funded by SB 1: The Road Repair and Accountability Act of 2017.

DEPT. INITIALS OM

MANAGER'S RECOMMENDATION:

CITY MANAGER'S INITIALS _____

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

RESOLUTION NO. 2019-11

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA
ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2019-20 FUNDED BY SB 1: THE
ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB1 includes accountability and transparency provisions that will ensure the residents of the City of Imperial are aware of the projects proposed for funding in our community and which project has been completed each fiscal year; and

WHEREAS, the City of Imperial must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB1, in the City's budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive and estimated \$320,638 in RMRA funding in Fiscal Year 2019-20 from SB1; and

WHEREAS, the funding from SB1 will help the City maintain and rehabilitate major streets and roadways throughout the City this year and several similar projects into the future; and

WHEREAS, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in a very poor condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into an excellent condition; and

WHEREAS, without revenue from SB1, the City, would have otherwise been postponing or canceling projects throughout the community; and

WHEREAS, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, the local street and road system is also critical for farm to market needs, interconnectivity, multimodal needs, and commerce; and

WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Imperial does hereby;

1. The foregoing recitals are true and correct; and
2. The fiscal year 2019-2020 list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues:

Project:	Street Improvement Project, Phase III
Location:	West 11 th Street from North D Street to SR Old 86.
Description:	Street improvement project asphalt rubber composite layer overlay on designated streets.
Estimated Useful Life:	15-25 years
Anticipated Year of Construction:	2020

APPROVED, PASSED AND ADOPTED on this 17th day of April 2019.

Mayor

ATTEST:

City Clerk

EXHIBIT 'A'

Local Streets and Roads - Projected Revenues

Estimated 22 January 2019	2018-19				2019-20			
	Hwy Users Tax Account	Loan Repayment	Road Mntnc Rehab Acct	TOTAL	Hwy Users Tax Account	Loan Repayment	Road Mntnc Rehab Acct	TOTAL
HUMBOLDT COUNTY								
ARCATA	383,439	20,748	291,737	695,924	473,208	20,748	304,517	798,473
BLUE LAKE	31,865	1,443	20,297	53,605	38,110	1,443	21,186	60,740
EUREKA	564,492	30,663	431,168	1,026,323	697,164	30,663	450,056	1,177,883
FERNDALE	33,718	1,546	21,740	57,004	40,407	1,546	22,692	64,646
FORTUNA	253,012	13,580	190,950	457,542	311,768	13,580	199,315	524,663
RIO DELL	74,383	3,798	53,406	131,587	90,816	3,798	55,746	150,360
TRINIDAD	13,273	414	5,820	19,507	15,064	414	6,074	21,552
County of Humboldt	4,315,656	298,116	4,191,909	8,805,681	5,612,495	298,116	4,375,537	10,286,148
Total Cities & County: Humboldt	5,669,837	370,308	5,207,027	11,247,173	7,279,033	370,308	5,435,123	13,084,464
IMPERIAL COUNTY								
BRAWLEY	544,958	30,918	434,752	1,010,628	678,880	30,918	453,796	1,163,594
CALEXICO	813,468	46,460	653,293	1,513,222	1,014,711	46,460	681,911	1,743,082
CALIPATRIA	156,914	8,689	122,178	287,782	194,551	8,689	127,530	330,770
EL CENTRO	913,142	52,230	734,418	1,699,789	1,139,374	52,230	766,589	1,958,193
HOLTVILLE	133,457	7,331	103,086	243,875	165,212	7,331	107,602	280,146
IMPERIAL	386,219	21,846	307,182	715,247	480,845	21,846	320,638	823,329
WESTMORLAND	51,097	2,622	36,868	90,587	62,454	2,622	38,483	103,559
County of Imperial	6,840,010	533,464	7,501,204	14,874,678	9,176,549	533,464	7,829,796	17,539,809
Total Cities & County: Imperial	9,839,265	703,560	9,892,981	20,435,806	12,912,576	703,560	10,326,345	23,942,481
INYO COUNTY								
BISHOP	84,501	4,423	62,191	151,115	103,645	4,423	64,916	172,983
County of Inyo	2,560,561	186,724	2,625,581	5,372,866	3,379,263	186,724	2,740,595	6,306,582
Total City & County: Inyo	2,645,062	191,147	2,687,772	5,523,981	3,482,908	191,147	2,805,511	6,479,565

RESOLUTION NO. 2019- 12

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL
APPROVING AN APPLICATION SUBMISSION TO OBTAIN FUNDING THROUGH
THE FY 2019-2020 CONGESTION MITIGATION AND AIR QUALITY PROGRAM
(CMAQ)**

WHEREAS, AB 1012 has been enacted into State Law in part to provide for the timely use of State and Federal funds; and

WHEREAS, the City of Imperial is able to apply for and receive Federal and State funding including Congestion Mitigation and Air Quality (CMAQ) funds for; and

WHEREAS, the City of Imperial desires to ensure that its projects are delivered in a timely manner to preclude losing funds for non-delivery; and

WHEREAS, it is understood by the City of Imperial that failure for not meeting project delivery dates for any phase of a project may jeopardize federal or state funding to the Region; and

WHEREAS, the City of Imperial will submit an application for Class II Bicycle Lane on Aten Road from Puerto Vallarta Avenue to Dogwood Road with an estimate project cost of \$431,897.20; and

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Imperial hereby agrees to ensure that all project delivery deadlines for all project phases will be met or exceeded, and:

- a. The opportunity for public comment was provided at a public meeting;
- b. Local funds in the amount of 11.47% from Circulation and LTA Measure D funds will be used to leverage the federal funds for the project;
- c. Project is consistent with circulation element of the agency's general plan planning process;
- d. Project is consistent with the adopted pavement management plan.

BE IT FURTHER RESOLVED, that failure to meet project delivery deadlines may be deemed as sufficient cause for the Imperial County Transportation Commission Policy Board to terminate an agency's project and reprogram Federal/State funds as deemed necessary.

BE IT FURTHER RESOLVED, that the City Council does direct its management and engineering staffs to ensure all federal and state-funded projects are carried out in a timely manner as per the requirements of AB 1012 and the directive of the City Council.

THE FOREGOING RESOLUTION was passed and adopted by the City Council of the City of Imperial, this 17th day of April, 2019.

AYES:
NOES:
ABSTAIN:
ABSENT

Signed: _____
Robert Amparano, Mayor

ATTEST:

Signed: _____
Debra Jackson, City Clerk

DATE SUBMITTED

04/10/2019

SUBMITTED BY

COMMUNITY
DEVELOPMENT
DIRECTOR

DATE ACTION REQUIRED

04/17/2019

COUNCIL ACTION (X)

PUBLIC HEARING REQUIRED ()

RESOLUTION (X)

ORDINANCE 1ST READING ()

ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS 26

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

1. Adopt a Resolution supporting project delivery schedule and timely use of Surface Transportation Block Grant (STBG).

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

On December 26, 2018, the Imperial County Transportation Commission (ICTC) called out for project under the Surface Transportation Block Grant (STBG) Program for Fiscal Years 2019/2020, 2020/2021 and 2021/2022. All Imperial Valley agencies were instructed to submit project listings based on the locally adopted criteria by ICTC Technical Advisory Committee. The adopted criteria are as follows: transportation project, generate an emissions reduction, and project must be located in or benefit a nonattainment or maintenance area.

The ICTC Technical Advisory Committee has evaluated and ranked each project. The City of Imperial is allocated to receive \$1,841,000 for the LaBrucherie Road Widening Project from Aten Boulevard to Treshill Road.

FISCAL IMPACT: \$1,839,783.75 in STBG funds.

ADMIN
SERVICES
SIGN INITIALS

STAFF RECOMMENDATION:

Adopt a Resolution supporting project delivery schedule and timely use of STBG.

DEPT. INITIALS

MANAGER'S RECOMMENDATION:

CITY
MANAGER'S
INITIALS

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:

RESOLUTION NO. 2019-13

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL APPROVING
AN APPLICATION SUBMISSION TO OBTAIN FUNDING THROUGH THE FY 2020-2021
SURFACE TRANSPORTATION BLOCK GRANT (STBG)**

WHEREAS, AB 1012 has been enacted into State Law in part to provide for the timely use of State and Federal funds; and

WHEREAS, the City of Imperial is able to apply for and receive Federal and State funding including Surface Transportation Block Grant (STBG) funds; and

WHEREAS, the City of Imperial desires to ensure that its project is delivered in a timely manner to preclude losing funds for non-delivery; and

WHEREAS, it is understood by the City of Imperial that failure for not meeting project delivery dates for any phase of a project may jeopardize federal or state funding to the Region; and

WHEREAS, the City of Imperial will submit an application for *Widening of LaBrucherie Road between Aten Boulevard & Treshill Road* with an estimate project cost of \$1,839,783.75; and

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Imperial hereby agrees to ensure that all project delivery deadlines for all project phases will be met or exceeded, and:

- a. The opportunity for public comment was provided at a public meeting;
- b. Local funds in the amount of 11.47% from Circulation and LTA Measure D funds will be used to leverage the federal funds for the project;
- c. Project is consistent with circulation element of the agency's general plan planning process;
- d. Project is consistent with the adopted pavement management plan.

BE IT FURTHER RESOLVED, that failure to meet project delivery deadlines may be deemed as sufficient cause for the Imperial County Transportation Commission Policy Board to terminate an agency's project and reprogram Federal/State funds as deemed necessary.

BE IT FURTHER RESOLVED, that the City Council does direct its management and engineering staffs to ensure all federal and state-funded projects are carried out in a timely manner as per the requirements of AB 1012 and the directive of the City Council.

THE FOREGOING RESOLUTION was passed and adopted by the City Council of the City of Imperial, this 17th day of April, 2019.

AYES:
NOES:
ABSTAIN:
ABSENT

Signed: _____
Robert Amparano, Mayor

ATTEST:

Signed: _____
Debra Jackson, City Clerk



CITY OF IMPERIAL
IMPERIAL VALLEY COLLEGE
LaBRUCHERIE RD WIDENING PROJECT
FROM ATEN BLVD TO TRESHILL ROAD

April 10, 2019

Item No.	DESCRIPTION	Est. Qty.	Unit	Unit Cost	Total Cost
1	Mobilization, Bonds, General Liability Insurance, Workman's Compensation Insurance, Vehicle Insurance, Taxes, Permits, project signs and Miscellaneous Fees	1	L.S.	\$ 12,000.00	\$ 12,000.00
2	Implement Storm Water Pollution Prevention Plan (SWPPP), Dust Control Program	1	L.S.	\$ 5,000.00	\$ 5,000.00
3	Traffic Control	1	L.S.	\$ 8,000.00	\$ 8,000.00
4	Retaining Wall	2300	L.F.	\$ 200.00	\$ 460,000.00
5	Curb & Gutter	2,500	L.F.	\$ 40.75	\$ 101,875.00
6	4.5' PCC Sidewalk	11,250	S.F.	\$ 12.00	\$ 135,000.00
7	12" Subgrade Prep	2,800	C.Y.	\$ 10.00	\$ 28,000.00
7	Furnish, grade and compact Aggregate Class II Base	4,000	TON	\$ 100.00	\$ 400,000.00
9	Installation of 4" AC Pavement	2,000	TON	\$ 200.00	\$ 400,000.00
10	Overlay Existing Asphalt	62,500	S.F.	\$ 2.00	\$ 125,000.00
9	Striping	1	L.S.	\$ 13,000.00	\$ 13,000.00
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
				TOTAL =	\$ 1,687,875.00
				CONTIGENCIES 9%	\$ 151,908.75
				GRAND TOTAL =	\$ 1,839,783.75

DATE SUBMITTED

04/17/2019

SUBMITTED BY

R. Alejandro Estrada

DATE ACTION REQUIRED

04/17/2019

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

76

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

1. APPROVE AND ADOPTION OF PCI DSS POLICIES AND PROCEDURES

DEPARTMENT INVOLVED: DEPARTMENT OF INFORMATION TECHNOLOGY

BACKGROUND/SUMMARY:

The City of Imperial staff is requesting the Council's consideration in the adoption of the PCI DSS Policies and Procedures in effort to continue with the City PCI DSS Certification.

The Payment Card Industry Data Security Standard (PCI DSS) is a required set of standards for optimizing the security of payment card transactions. A payment card is any credit, debit or prepaid card used in a financial transaction. The PCI DSS was developed by the PCI Security Standards Council, an organization founded by American Express, Discover Financial Services, JCB International, MasterCard, and Visa Inc. The standard applies to all organizations that process cardholders information. As such an organization, the City of Imperial's compliance with PCI DSS is mandatory.

FISCAL IMPACT:

FINANCE
INITIALS

W

STAFF RECOMMENDATION:

It is staffs recommendation to approve the PCI DSS Policies and Procedures .

DEPT. INITIALS

MANAGER'S RECOMMENDATION:

The City Manager agrees with staffs recommendation.

CITY
MANAGER's
INITIALS

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:



City of Imperial
Department of Information Technology
PCI Compliance Services

PCI DSS Policies and Procedures
Last update 04/17/2019



PCI DSS Policy

Department of Information Technology | PCI - COMPLIANCE SERVICES

The Payment Card Industry Data Security Standard (PCI DSS) is a required set of standards for optimizing the security of payment card transactions. A payment card is any credit, debit or prepaid card used in a financial transaction. The PCI DSS was developed by the PCI Security Standards Council, an organization founded by American Express, Discover Financial Services, JCB International, MasterCard, and Visa Inc. The standard applies to all organizations that process cardholder information. As such an organization, the City of Imperial's compliance with PCI DSS is mandatory.

By Payment Card Industry Data Security Standards (PCI DSS) requirements, the City of Imperial, Department of Information Technology (DoIT) "PCI Compliance Services" has established a formal set of policies and supporting procedures.

	Page
1. Firewall Requirements Policy	1
2. Firewall and Router Configurations Policy	2
3. DMZ Configuration and Internet Access to the Cardholder Data Environment Policy	4
4. Personal Firewall Software Policy	6
5. Changing of Vendor Supplied Default Settings Policy	7
6. Configuration Standards for All System Components Policy	8
7. Non-Console Administrative Access Policy	11
8. Data Retention and Disposal Policy	13
9. Sensitive Authentication Data	17
10. Primary Account Number (PAN) Policy for Masking & Displaying the PAN Digits	18
11. Point-to-point Encryption (P2PE), Wi-Fi, Analog and Global System for Mobile (GSM) usage policy	19
12. Unencrypted Primary Account Numbers	20
13. Anti-Virus Policy	21
14. Security Patch Management Installation Policy	23
15. Custom Application Code Change Reviews Policy	25
16. Change Control Policy	26
17. Software Development Secure Coding Guidelines and Training Policy	28
18. Data Control & Access Control Policies	30
19. Unique ID & Authentication Methods Policy	31
20. Shared, Group, Generic, and Other Authentication Methods Policy	33
21. Database Access & Configuration Settings Policy	35
22. Media Storage, Distribution and Classification Policy	36
23. Media Destruction Policy	37
24. Media Device Protection Policy	38
25. Physical Security Policy	39
26. Securing of Audit Trails Policy	41
27. Security Logs & Events Policy	42
28. PCI Workstation and Laptop usage Policy	43
29. Strong Cryptography and Secure Protocols for CHD transmission	44
30. Evaluation Policy for Payment Systems and Service Vendors	46
31. PCI DSS Awareness Training Policy	48



1. Firewall Requirements Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures for having a firewall at each Internet connection and between any demilitarized zone (DMZ) and the internal network zone. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the firewall configuration standards adhere to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Firewall configuration standards include requirements for a firewall at each Internet connection and between any DMZ and the internal network zone.
- The network diagrams for the associated cardholder data environment (CDE) are to be consistent with the firewall configuration standards, which requires an illustrative drawing on the diagrams of the logical and/or physical positioning of the firewalls within the network topology.
- Authorized personnel is to regularly review network configuration documentation for the purposes of verifying that firewalls are in place at each Internet connection and between any DMZ and the internal network zone.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



2. Firewall and Router Configurations Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures regarding firewall and router configurations. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that firewall and router rules set reviews to adhere to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Build firewall and router configurations that restrict connections between untrusted networks and any system components in the cardholder data environment.
- Restrict inbound and outbound traffic to that which is necessary for the cardholder data environment, and specifically deny all other traffic.
- Appropriately configure, examine, and confirm all firewalls and router settings for all inbound and outbound traffic necessary for the cardholder data environment.
- Appropriately configure, examine and confirm all firewalls and router settings for ensuring that all inbound and outbound traffic is limited to that which is necessary for the cardholder data environment.
- Appropriately configure, examine and confirm all firewalls and router settings for ensuring that all other inbound and outbound traffic is specifically denied by using various configuration settings (i.e., deny all).
- Secure and synchronize router configuration files.
- Appropriately configure, examine, and confirm that router configuration files are secured from unauthorized access.
- Appropriately configure, examine, and confirm that router configurations are synchronized, for example, the running (or active) configuration matches the start-up configuration.
- Install perimeter firewalls between all wireless networks and the cardholder data environment, and configure these firewalls to deny or, if traffic is necessary for business purposes, permit only authorized traffic between the wireless environment and the cardholder data environment.
- Appropriately configure, examine and confirm firewall and router configurations for ensuring that there are perimeter firewalls installed between all wireless networks and the cardholder data environment.
- Appropriately configured, examine and confirm that firewalls deny or, if traffic is necessary for business purposes, permit only authorized traffic between the wireless environment and the cardholder data environment.



PCI DSS Policy

Department of Information Technology | PCI - COMPLIANCE SERVICES

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



3. DMZ Configuration and Internet Access to the Cardholder Data Environment Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning DMZ configuration and Internet access to the cardholder data environment. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the DMZ configuration and Internet access to the cardholder data environment policy adhere to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Prohibit direct public access between the Internet and any system component in the cardholder data environment. (Req. 1.3).
- Appropriately configure, examine, and confirm firewall and router configurations—including but not limited to the choke router at the Internet, the DMZ router and firewall, the DMZ cardholder segment, the perimeter router, and the internal cardholder network segment, for ensuring that there is no direct access between the Internet and system components in the internal cardholder network segments. (Req. 1.3).
- Implement a DMZ to limit inbound traffic to only system components that provide authorized publicly accessible services, protocols, and ports. (Req. 1.3.1).
- Appropriately configure, examine, and confirm firewall and router configurations to ensure that a DMZ is implemented to limit inbound traffic to only system components that provide authorized publicly accessible services, protocols, and ports. (Req. 1.3.1).
- Limit inbound Internet traffic to IP addresses within the DMZ. (Req. 1.3.2).
- Appropriately configure, examine, and confirm firewall and router configurations to ensure that inbound Internet traffic is limited to IP addresses within the DMZ. (Req. 1.3.2).
- Do not allow any direct connections inbound or outbound for traffic between the Internet and the cardholder data environment. (Req. 1.3.3).
- Appropriately configure, examine, and confirm firewall and router configurations to ensure that direct connections inbound or outbound are not allowed for traffic between the Internet and the cardholder data environment. (Req. 1.3.3).
- Implement anti-spoofing measures to detect and block forged source IP addresses from entering the network. (Req. 1.3.4).
- Appropriately configure, examine, and confirm firewall and router configurations to ensure that anti-spoofing measures are implemented, for example, internal addresses cannot pass from the Internet into the DMZ. (Req. 1.3.4).



- Do not allow unauthorized outbound traffic from the cardholder data environment to the Internet. (Req. 1.3.5).
- Appropriately configure, examine, and confirm firewall and router configurations to ensure that outbound traffic from the cardholder data environment to the Internet is explicitly authorized. (Req. 1.3.5)
- Implement stateful inspection, also known as dynamic packet filtering. (That is, only "established" connections are allowed into the network.) (Req. 1.3.6).
- Appropriately configure, examine, and confirm firewall and router configurations to ensure that the firewall performs stateful inspection (dynamic packet filtering). (Req. 1.3.6).
- Place system components that store cardholder data (such as a database) in an internal network zone, segregated from the DMZ and other untrusted networks. (Req. 1.3.7).
- Appropriately configure, examine, and confirm firewall and router configurations to ensure that system components that store cardholder data are on an internal network zone, segregated from the DMZ and other untrusted networks. (Req. 1.3.7).
- Do not disclose private IP addresses and routing information to unauthorized parties. (Req. 1.3.8).
- Appropriately configure, examine, and confirm firewall and router configurations to ensure that methods are in place to prevent the disclosure of private IP addresses and routing information from internal networks to the Internet. (Req. 1.3.8.a).
- Appropriately configure, examine, and confirm all applicable and necessary documentation to ensure that any disclosure of private IP addresses and routing information to external entities is authorized. (Req. 1.3.8.b).

The exposure of cardholder data environment system components to direct public Internet access poses obvious security risks by allowing untrusted parties to make direct connections to an environment containing privileged information. The prohibition of direct public Internet access to system components within cardholder data environments helps to ensure that sensitive data, as well as the architecture where sensitive data reside, are insulated from external threats seeking to exploit information or resources.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



4. Personal Firewall Software Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures for personal firewall software on any mobile computers. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the personal firewall software on any mobile PCI computers adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Personal firewall software is required for all mobile devices that connect to the Internet (for example, laptops used by employees) when outside the company network, and which are also used to access the company network. (Req. 1.4).
- Specific configuration settings are defined for personal firewall software. (Req. 1.4).
- Personal firewall software is to be configured to actively run on all such devices. (Req. 1.4).
- Personal firewall software is to be configured in that it is not alterable by users of mobile devices. (Req. 1.4).

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



5. Changing of Vendor Supplied Default Settings Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures for the changing of vendor supplied default settings for all system components. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the changing of vendor default settings for all system components and wireless environments adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Always change vendor-supplied defaults and remove or disable unnecessary default accounts before installing a system on the network. Note: This applies to ALL default passwords, including but not limited to those used by operating systems, software that provides security services, application and system accounts, point-of-sale (POS) terminals, Simple Network Management Protocol (SNMP) community strings, etc.). (Req. 2.1).
- All vendor defaults (including default passwords on operating systems, software providing security services, application and system accounts, POS terminals, Simple Network Management Protocol (SNMP) community strings, etc.) are to be changed before a system is installed on the network. (Req. 2.1.c).
- Unnecessary default accounts (including accounts used by operating systems, security software, applications, systems, POS terminals, SNMP, etc.) are to be removed or disabled before a system is installed on the network. (Req. 2.1.c).
- Appropriately configure, examine, and confirm system settings and all necessary configurations to ensure that encryption keys are changed from default at installation. (Req. 2.1.1.a).
- Appropriately configure, examine, and confirm system settings and all necessary configurations to ensure that default SNMP community strings are changed upon installation. (Req. 2.1.1.b).
- Appropriately configure, examine, and confirm system settings and all necessary configurations to ensure that default SNMP community strings are not used. (Req. 2.1.1.c).

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



6. Configuration Standards for All System Components Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures for developing configuration standards for system components that are consistent with industry-accepted hardening standards. This process will be conducted by authorized personnel with the appropriate technical knowledge and skill sets needed to undertake this activity. The term, System Components, is defined as any network component, server or application included in or connected to the cardholder data environment. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will develop configuration standards for system components utilizing industry-accepted hardening standards for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives. The list of industry-leading security standards, benchmarks, and frameworks to utilize includes, but is not limited to, the following (PCI DSS Requirements and Security Assessment Procedures):

- Center for Internet Security (CIS).
- International Organization for Standardization (ISO).
- SysAdmin Audit Network Security (SANS) Institute.
- National Institute of Standards Technology (NIST). Vendor-specific tools and checklists, along with general setup and hardening procedures
- Additionally, when configuring system components within the cardholder environment, the following conditions must apply in order to ensure further compliance with the Payment Card Industry (PCI) Data Security Standards (DSS) Initiatives (PCI DSS Requirements and Security Assessment Procedures, Version 3.0):
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that the system configuration standards are consistent with industry-accepted hardening standards.
- Appropriately develop, implement, and adhere to relevant policies and supporting procedures to ensure those system configuration standards are updated as new vulnerability issues are identified, as defined in Requirement 6.1.
- Appropriately develop, implement, and adhere to relevant policies and supporting procedures to ensure that system configuration standards are applied when new systems are configured and verified as being in place before a system is installed on the network.
- System configuration standards used for general provisioning, hardening, securing and locking-down of system components are to include the following procedures:
 - o Changing of all vendor-supplied defaults and elimination of unnecessary default accounts.
 - o Implementing only one primary function per server to prevent functions that require



different security levels from co-existing on the same server.

- o Enabling only necessary services, protocols, daemons, etc., as required for the function of the system.
 - o Implementing additional security features for any required services, protocols or daemons that are considered to be insecure.
 - o Configuring system security parameters to prevent misuse.
 - o Removing all unnecessary functionality, such as scripts, drivers, features, subsystems, file systems, and unnecessary web servers.
-
- Implement only one primary function per server to prevent functions that require different security levels from co-existing on the same server.
 - Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that that only one primary function is implemented per server.
 - If virtualization technologies are used, appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that that only one primary function is implemented per virtual system component or device.
 - Enable only necessary services, protocols, daemons, etc., as required for the function of the system.
 - Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that only necessary services or protocols are enabled.
 - For any enabled insecure services, daemons, or protocols implemented on system components, ensure they are justified per documented configuration standards.
 - Implement additional security features for any required services, protocols, or daemons that are considered to be insecure.
 - Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that security features are documented and implemented for all insecure services, daemons, or protocols.
 - Configure system security parameters to prevent misuse.
 - System administrators and/or security managers are to have relevant knowledge of common security parameter settings for system components.
 - Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that common security parameter settings are included.
 - Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that they are set appropriately and in accordance with the configuration standards.
 - Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that all unnecessary functionality (for example, scripts, drivers, features, subsystems, file systems, etc.) is removed.



PCI DSS Policy

Department of Information Technology | PCI - COMPLIANCE SERVICES

- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that enabled functions are documented and support secure configuration.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that only documented functionality is present on the sampled system components.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



7. Non-Console Administrative Access Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures regarding non-console administrative access. This process will be conducted by authorized personnel with the appropriate technical knowledge and skill sets needed to undertake this activity. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will encrypt all non-console administrative access using strong cryptography for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives. Many system components within the cardholder data environment are accessed through a non-console administrative function; thus, they must ensure that strong cryptography is in place at all times. The following is a list of protocol, secure data transmission elements, and tools that are used for accessing various system components:

- Secure Shell (SSH)
- Virtual Private Network (VPN)
- Secure Socket Layer (SSL) | Transport Layer Security (TLS)
- Secure File Transfer Protocol (SFTP)
- Remote Desktop Protocol (RDP)

Additionally, regarding non-console administrative access, the following conditions must apply in order to ensure further compliance with the Payment Card Industry (PCI) Data Security Standards (DSS) Initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that a strong encryption method is invoked before the administrator's password is requested.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that Telnet and other insecure remote-login commands are not available for non-console access.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that administrator access to any web-based management interfaces is encrypted with strong cryptography.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that strong cryptography for the technology in use is implemented according to industry best practices and/or vendor recommendations.



PCI DSS Policy

Department of Information Technology | PCI - COMPLIANCE SERVICES

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



8. Data Retention and Disposal Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoTI PCI Compliance Services has established a formal policy and supporting procedures concerning data retention and disposal. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoTI PCI Compliance Services' needs and goals.

Policy

DoTI PCI Compliance Services will ensure that the Data Retention and Disposal policy adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Comprehensive policies, procedures, and processes are to be developed, implemented, and in place regarding the following:
 - o All legal, regulatory, and business requirements for data retention. Specifically, limiting data storage amount and retention time to that which is required for the applicable legal, regulatory, and business requirements.
 - o Specific requirements for retention of cardholder data, such as why cardholder data needs to be held (i.e., time period) and the reasons why (i.e., business justification).
 - o Secure deletion of cardholder data when no longer needed for legal, regulatory, or business reasons.
 - o Coverage for all storage of cardholder data.
 - o A quarterly process for identifying and securely deleting stored cardholder data that exceeds defined retention requirements.
 - o Additionally, all locations of stored cardholder data are to be included in the data retention and disposal processes.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that the data stored does not exceed the requirements defined in the data retention policy.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that data is deleted securely.

Description of Data and Scope for Cardholder Environment

Cardholder data, as defined by the Payment Card Industry Security Standards Council (PCI SSC) Glossary of Terms, includes, at a minimum the Primary Account Number (PAN), and may also appear in the form of the full PAN plus any of the following: cardholder name, expiration date and/or the service code. Additionally, cardholder data may also include Sensitive Authentication Data, such as security-related information (card validation codes/values, full magnetic stripe data, PINs and PIN blocks) used to authenticate cardholders, which appears in plain-text or otherwise unprotected form.



This cardholder data may reside in numerous places throughout the cardholder environment.

DESCRIPTION OF KEY TERMS AND PHRASES (Security Standards Council Glossary of Terms from pcisecuritystandards.org)

- **Access Control:** Mechanisms that limit the availability of information or information-processing resources only to authorized persons or applications
- **Cardholder Data:** The Primary Account Number (PAN) may also appear in the form of the full PAN, plus any of the following:
 - Cardholder name
 - Expiration date
 - Service code
- **Card Verification Code or Value:** Data element on a card's magnetic stripe that uses a secure cryptographic process to protect data integrity on the stripe and reveals any alteration or counterfeiting (referred to as CAV, CVC, CVV or CSC, depending on payment card)
 - **CAV** – Card Authentication Value (JCB payment cards)
 - **CVC** – Card Validation Code (MasterCard payment cards)
 - **CVV** – Card Verification Value (Visa and Discover payment cards)
 - **CSC** – Card Security Code (American Express)
- **Data:** Pieces of information from which *intelligible information* is derived. Data are a collection of information or facts usually gathered as a result of experience, observation, experiment or processes within a computer system or premises. Data may consist of numbers, words or images, particularly as measurements or observations of a set of variables. They are often viewed as the lowest level of abstraction from which information and knowledge are derived.
- **Database:** Structured format for organizing and maintaining easily retrievable information. Simple database examples are tables and spreadsheets.
- **Degaussing:** Also called disk degaussing, it is the process or technique that demagnetizes the disk so that all data stored on the disk are permanently destroyed.
- **Encryption:** Process of converting information into a form only intelligible to holders of a specific cryptographic key. The use of encryption protects information between the encryption process and the decryption process (the inverse of encryption) against unauthorized disclosure.



PCI DSS Policy

Department of Information Technology | PCI - COMPLIANCE SERVICES

- **Full Magnetic Stripe Data:** Also referred to as *track data*. Data encoded in the magnetic stripe or chip is used for authorization during payment transactions. It can be the magnetic-stripe image on a chip or the data on the Track 1 and/or Track 2 portion of the magnetic stripe. Entities must not retain full magnetic stripe data after obtaining transaction authorization.
- **Primary Account Number (PAN):** Acronym for a *primary account number* and also referred to as *account number*. Unique payment card number (typically for credit or debit cards) that identifies the issuer and the particular cardholder account.
- **Removable Electronic Media:** Media that store digitized data and can be easily removed and/or transported from one computer system to another. Examples of removable electronic media include CD-ROM, DVD-ROM, USB flash drives and removable hard drives.
- **Sanitization:** Process for deleting sensitive data from a file, device or system or for rendering data useless if accessed in an attack
- **Secure Wipe:** Also called *secure delete*, this is a program utility used to delete specific files permanently from a computer system.
- **Sensitive Authentication Data:** Security-related information (card validation codes/values, full magnetic stripe data, PINs and PIN blocks) used to authenticate cardholders, appearing in plain-text or otherwise unprotected form.
- **Service Code:** Three- or four-digit value in a magnetic stripe that follows the expiration date of the payment card on the track data. It is used for various things such as defining service attributes, differentiating between international and national interchange or identifying usage restrictions.
- **System Components:** Any network component, server or application included in or connected to the cardholder data environment



Types of Data

- **Electronic Media**
- **Hardcopy Media:** Hardcopy Media are physical representations of information. Paper printouts, printers, facsimile ribbons, drums and platens are all examples of hardcopy media.
 - Paper receipts or other supporting hardcopy documents and receipts
 - Credit card printouts from processing machines
 - Invoices
 - Purchase orders
 - Offline hardcopy batch printouts
 - Other hardcopy formats as identified by organizations

Responsibility for Policy Maintenance

DoTI PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



9. Sensitive Authentication Data (SAD) Storage Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures regarding the storage of sensitive authentication data (SAD). This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the storage of sensitive authentication data (SAD) adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that the full contents of any track from the magnetic stripe on the back of the card or equivalent data on a chip are not stored after authorization.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that the three-digit or four-digit card verification code or value printed on the front of the card or the signature panel (CVV2, CVC2, CID, CAV2 data) is not stored after authorization.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that PINs and encrypted PIN blocks are not stored after authorization.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



10. Primary Account Number (PAN) Policy for Masking & Displaying the PAN Digits

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning the masking & displaying of the Primary Account Number (PAN). This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the masking & displaying of the Primary Account Number (PAN) adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Mask PAN when displayed (the first six and last four digits are the maximum number of digits to be displayed), such that only personnel with a legitimate business need can see the full PAN.
- A list of roles that need access to displays of full PAN is appropriately documented, along with a legitimate business need for each role having access to such information.
- All other roles not specifically authorized to see the full PAN must only see the masked PAN.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that the full PAN is only displayed for users/roles with a documented business need and that PAN is masked for all other requests.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that PANs are masked when displaying cardholder data and that only those with a legitimate business need are able to see full PAN.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



11. Point-to-point Encryption (P2PE), Wi-Fi, Analog and Global System for Mobile (GSM) usage policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures for Point-to-point Encryption (P2PE), Wi-Fi, Analog and Global System for Mobile (GSM) usage policy. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals. This policy only applies Point-to-point Encryption (P2PE), Wi-Fi, Analog and Global System for Mobile (GSM) with internet connections for payment card processing and transmission.

Policy

DoIT PCI Compliance Services will ensure that Point-to-point Encryption (P2PE), Wi-Fi, Analog and Global System for Mobile (GSM) usage adhere to and comply with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Only PCI Security Standard Council approved P2PE solutions are eligible for network scope reduction or removal. For implementation and eligibility verification, an advanced approval from UIT Compliance Services team is required.
- If a PIN Transaction Security (PTS) device or a PCI workstation is connected with Wi-Fi, the PTS device or the PCI workstation must be implemented with a PCI SSC approved P2PE solution.
- Wi-Fi connection alone is prohibited for cardholder data transactions and transmission in City environment.
- If a PTS device is connected with analog, it is permitted for cardholder data transactions and transmission in City environment.
- If a PTS device is connected with Global System for Mobile (GSM, also known as Cellular), it is permitted for cardholder data transactions and transmission in City environment.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



12. Unencrypted Primary Account Numbers (PAN) Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning unencrypted Primary Account Numbers (PAN) that are not to be sent via end-user messaging technologies. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that unencrypted Primary Account Numbers (PAN) are not sent via end-user messaging technologies and that they adhere to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Primary Account Numbers (PAN) will not be sent via unencrypted email.
- Primary Account Numbers (PAN) will not be sent via an instant messaging protocol.
- Primary Account Numbers (PAN) will not be sent via a chat protocol or forum sessions.
- If for any reason, Primary Account Numbers (PAN) must be sent via end-user messaging technologies, they are to be sent using strong encryption, rendering the PAN unreadable.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



13. Anti-Virus Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning anti-virus. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the Anti-Virus policy adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- For systems considered to be not commonly affected by malicious software, perform periodic evaluations to identify and evaluate evolving malware threats in order to confirm whether such systems continue to not require anti-virus software.
- Licensed anti-virus software must be utilized for all computer and system components (any network component, server or application included in or connected to the cardholder data environment) within the cardholder environment and for all computers not directly associated with the cardholder environment.
- The licensed anti-virus software utilized must be the most current version available.
- All computers and system components within the cardholder environment must have a standard, supported anti-virus software installed.
- The anti-virus software must be active, must be scheduled to perform virus checks at regular intervals and must have its virus definition and all other associated software files kept current.
- The anti-virus software must be enabled for automatic updates and periodic scans.
- All computers not directly associated with the cardholder environment must have a standard, supported anti-virus software installed.
- The anti-virus software for all computers not directly associated with the cardholder environment must also be active, scheduled to perform virus checks at regular intervals and must have its virus definitions and all other associated software files kept current.
- No user shall disable or tamper with the configuration of anti-virus software installed on their respective computer.
- Employees who allow non-company employees to attach workstations (desktops or laptops) to the company network are responsible for ensuring that those workstations are running anti-virus software and that a current virus signature is installed.
- Employees who attach workstations to the company network are responsible for ensuring that those workstations are running anti-virus software and that a current virus signature is installed.
- Never open any emails that are from an unknown or suspicious source.



PCI DSS Policy

Department of Information Technology | PCI - COMPLIANCE SERVICES

- Never open any email attachments from an unknown or suspicious source.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



14. Security Patch Management Installation Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning security patch management. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

Security patch management has become a critical security issue due in large part to the exploitation of information technology systems from numerous external and internal sources. Consequently, all system components directly associated with the cardholder data environment must be securely hardened and configured with all necessary and appropriate patches and system updates for preventing the exploitation or disruption of mission-critical services as mandated (PCI DSS Requirements and Security Assessment Procedures).

Similarly, all IT resources not directly associated with the cardholder data environment must also be securely hardened and configured with all necessary and appropriate patches and system updates in order to prevent the exploitation or disruption of mission-critical services.

In accordance with best practices for security patch management, the subsequent three (3) security concerns will be highlighted throughout the Security Patch Management policy. They are as follows (NIST):

- **Vulnerabilities:** Software flaws or a misconfiguration that may potentially result in the weakness in the security of a system within the system components directly associated with the cardholder data environment or any other IT resources
- **Remediation:** The three (3) primary methods of remediation are (1) installation of a software patch, (2) adjustment of a configuration setting and (3) removal of the affected software.
- **Threats:** Threats are capabilities or methods of attack developed by malicious entities to exploit vulnerabilities and potentially cause harm to a computer system or network. Common examples are scripts, worms, viruses, and Trojan horses.

Failure to keep system components and other IT resources patched securely and on a consistent basis can cause unwanted damage to all environments directly associated with the cardholder environment. This includes but is not limited to the following:

- Network devices and all supporting hardware and protocols.
- Operating systems within the development and production environments.
- Applications within the development and production environments.
- Any other mission-critical resources within the cardholder data environment that require patches and security updates for daily operations



Additionally, a Security Patch Management Program (SPMP) is to be implemented, which consists of the following initiatives:

- A formalized Security Patch Management Program employee, complete with his/her roles and responsibilities.
- A comprehensive inventory of all system components directly associated with the cardholder environment.
- A comprehensive inventory of all other IT resources not directly associated with the cardholder environment.
- Subscribing to industry-leading security sources, additional supporting resources for vulnerability announcements and other security patch management alerts and issues.
- Procedures for establishing a risk ranking regarding security patch management. This will include but is not limited to (1) the significance of the threat, (2) the existence and overall threat of the exploitation and (3) the risks involved in applying security patch management procedures (its effect on other systems, resources available and resource constraints).
- The creation of a database of remediation activities that need to be applied.
- Test procedures for testing patches regarding remediation.
- Procedures for the deployment, distribution, and implementation of patches and other related security-hardening procedures.
- Procedures for verifying successful implementation of patches and other related security-hardening procedures.
- Installation of applicable critical vendor-supplied security patches within one month of release.
- Installation of all applicable vendor-supplied security patches within an appropriate time frame (for example, within three months).

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



15. Custom Application Code Change Reviews Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning custom application code change reviews. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the Custom Application Code Change Reviews policy adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Code changes are reviewed by individuals other than the originating code author.
- Code changes are reviewed by individuals who are knowledgeable about code review techniques and secure coding practices.
- Code reviews ensure code is developed according to secure coding guidelines, such as the Open Web Security Project Guide (http://www.owasp.org/index.php/Main_Page), as stated in Requirement 6.5, titled Software Development Processes for Secure Coding Guidelines and Techniques, and for any language-specific platforms utilized to develop internal systems and applications.
- Appropriate corrections are implemented prior to the release of code.
- Code review results are reviewed and approved by management prior to release.

Furthermore, these activities relating to code changes may be done manually or automatically by DoIT PCI Compliance Services.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



16. Change Control Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning change control for security patches and software modifications. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

Change control has become a critical issue due in large part to regulatory compliance purposes and the need to fully document the change control process for accountability and tracking changes. As a result, all system components directly associated with the cardholder data environment and other IT resources that undergo changes must be documented accordingly.

DoIT PCI Compliance Services will ensure that Change Control policy and procedures adhere to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Establishment of change control initiation, implementation and authorization directives
- Establishment of a change control lifecycle
- Establishment of minimum reporting criteria for change control documentation
- Separation of duties, roles, and responsibilities exist between the development/test environment(s) and production environment(s), complete with access controls in place.
- Production data with live Primary Account Numbers (PAN) are not to be used for testing or development.
- Test data and all associated accounts are removed before a production system becomes active.
- Documentation of impact is included in the change control documentation.
- Management signoff by appropriate parties, along with approval for all stages of the change control lifecycle, is required for each change.
- Operational functionality testing is performed and must be documented for each change, where applicable so as to verify that the change does not adversely impact the security of the
- custom code changes
- For custom code changes made, all updates and releases are tested for compliance with Requirement 6.5 before being released to production.
- Additionally, change controls policies, procedures, and supporting initiatives are to properly document the following:
 - Documentation of impact is included in the change control documentation for each sampled.
 - Documented approval by authorized parties is present for each sampled change.



Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



17. Software Development Secure Coding Guidelines and Training Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning software development and secure coding guidelines and training. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the software development and secure coding guidelines and training policy and procedures adhere to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Software developers and all other relevant personnel involved in the development of software for DoIT PCI Compliance Services are required to undergo annual training in secure coding techniques for the software platform(s) with which they work.
- Software developers and all other relevant personnel involved in the development of software for DoIT PCI Compliance Services are required to submit their Secure Coding Training checklist on an annual basis as evidence that they are knowledgeable in secure coding techniques.
- Software developers involved in the software development process will adhere to professional guidelines, such as the Open Web Application Security Project (OWASP) Code of Ethics and CWE/SANS.
- DoIT PCI Compliance Services' software development lifecycle includes policies, processes, and procedures to ensure that internally-developed applications are not vulnerable to the following threats:
 - Injection Flaws (SQL, OS and LDAP Injection)
 - Buffer Overflows
 - Insecure Cryptographic Storage
 - Insecure Communications
 - Improper Error Handling
 - All high-risk vulnerabilities identified in the vulnerability identification process as found in the Risk Ranking Table within the Security Patch Management Installation Policy and Procedures document.
 - Cross-Site Scripting
 - Improper Access Control
 - Cross-Site Request Forgery
 - Broken Authentication and Session Management
 - All "High" vulnerabilities and threats as identified in the Risk Ranking Table found in the Security Patch Management Installation Policy and Procedures.



PCI DSS Policy

Department of Information Technology | PCI - COMPLIANCE SERVICES

Source: <http://www.owasp.org>

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



18. Data Control & Access Control Policies

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning data control and access control. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the Data Control & Access Control policy adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Limit access to system components and cardholder data to only those individuals whose job requires such access.
- Access needs are to be defined for each respective role, specifically:
 - System components and data resources that each role needs to access for their job function.
 - Level of privilege required for accessing resources.
- Access rights for privileged users are restricted to the least privileges necessary to perform job responsibilities.
- Privileges are assigned to individuals based on job classification and function, such as Role-Based Access Control (RBAC).
- An authorization form is required for all access, which must specify required privileges, and must be signed by management.
- Access control systems are in place on all system components.
- Access control systems are configured to enforce privileges assigned to individuals based on job classification and function.
- Access control systems have a default *Deny All* setting.
- Security policies and operational procedures for restricting access to cardholder data are documented, in use, and known to all affected parties.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



19. Unique ID & Authentication Methods Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning unique ID and authentication methods. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the Unique ID and Authentication Methods policy adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- All users are assigned a unique ID before allowing them to access system components or cardholder data.
- Authorized personnel is to control the addition, deletion, and modification of user IDs, credentials, and other identifier objects.
- Terminated users are to have their access immediately revoked.
- Inactive user accounts are to be disabled and/or removed every 90 days.
- Authorized personnel is to manage IDs used by vendors to access, support, or maintain system components via remote access as follows:
 - o Enable vendor access only during the time period needed and disabled when not in use.
 - o Actively monitored when in use by all appropriate means.
- Additionally, the following best practices are to be implemented regarding accepts attempts and system idle time:
 - o Limit repeated access attempts by locking out the user ID after not more than six attempts.
 - o Set the lockout duration to a minimum of 30 minutes or until an administrator enables the user ID.
 - o If a session has been idle for more than 15 minutes, require the user to re-authenticate to re-activate the terminal or session.
- Additionally, all users are to be assigned a unique ID for access to system components or cardholder data and must also utilize an approved authentication method by the AS PCI Compliance Services Office.
- Passwords/phrases must meet the following conditions in accordance with PCI DSS mandates:
 - o A minimum length of at least seven characters.
 - o Contain both numeric and alphabetic characters.
 - o Comply with the City of Imperial password policy



PCI DSS Policy

Department of Information Technology | PCI - COMPLIANCE SERVICES

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



20. Shared, Group, Generic, and Other Authentication Methods Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning other various authentication methods, such as shared, group, generic, and any other specific methods. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the Shared, Group, Generic, and Other Authentication Methods Policy adhere to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that Generic user IDs are disabled or removed.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that shared user IDs for system administration activities and other critical functions do not exist.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that shared and generic user IDs are not used to administer any system components.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that that use of group and shared IDs and/or passwords or other authentication methods are explicitly prohibited.
- Ensure that system administrators understand that group and shared IDs and/or passwords or other authentication methods are not distributed, even if requested.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that different authentication is used for access to each customer.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that procedures for user authentication mechanisms such as physical security tokens, smart cards, and certificates are defined and include authentication mechanisms that are assigned to an individual account and not shared among multiple accounts and that physical and/or logical controls are defined to ensure only the intended account can use that mechanism to gain access.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that controls are implemented to ensure only the intended account can use that mechanism to gain access.



Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



21. Database Access & Configuration Settings Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning database access & configuration settings. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the Database Access & Configuration settings policy adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that all users are authenticated prior to access.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that all user access to, user queries of, and user actions on (for example, move, copy, delete), the database are through programmatic methods only (for example, through stored procedures).
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that user direct access to or queries of databases is restricted to database administrators.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that application IDs can only be used by the applications (and not by individual users or other processes).

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives



22. Media Storage, Distribution and Classification Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning storage, distribution, and classification. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the Media Storage, Distribution and Classification Policy adhere to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Controls for physically securing all media (including but not limited to computers, removable electronic media, paper receipts, paper reports, and faxes) are to be in place for protecting cardholder data.
- Media backups are to be stored in a secure location, preferably an off-site facility, such as an alternate or backup site, or a commercial storage facility. Review the location's security at least annually.
- All media is to be appropriately classified so the sensitivity of the data can be determined.
- All media is to be sent by secured courier or another delivery method so that it can be accurately tracked.
- Management is to approve any and all media that is moved from a secured area (including when media is distributed to individuals).
- Strict control is to be maintained over the storage and accessibility of media.
- Inventory logs of all media are to be maintained, with media inventory procedures undertaken at least annually.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



23. Media Destruction Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning media destruction. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the Media Destruction policy adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Once the maximum retention period has been allotted for cardholder data, it must be removed from all electronic media, and any hardcopy edition must be disposed of accordingly.
- All hardcopy materials are to be cross-shredded, incinerated or pulped; such that there is a reasonable assurance the hardcopy materials cannot be reconstructed.
- Storage containers for shredding hardcopy materials are to be secured at all times, with appropriate physical controls such as locks on the storage bins.
- Storage of cardholder data on electronic media is not permissible per AS PCI Compliance policy.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



24. Media Device Protection Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning media device protection. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the Media Device Protection policy adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Authorized personnel is to conduct the following:
 - o Maintain a list of all devices that capture payment card data, for which the list is to include the following:
 - Make, the model of the device
 - Location of the device (for example, the address of the site or facility where the device is located)
 - Device serial number or another method of unique identification.
 - o Periodically inspect all devices to ensure that they have not been tampered with nor substituted.
 - o Adequately train personnel to be aware of suspicious behavior and to report tampering or substitution of devices.
 - o Ensure that the list of devices is updated when devices are added, relocated, decommissioned.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



25. Physical Security Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning physical security around payment card processing. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the Physical Security policy adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

Any physical location that is part of the Cardholder Data Environment (CDE) must have the following security controls:

- Access is controlled with badge readers or other devices including authorized badges and lock and key.
- Surveillance monitoring equipment and/or access control mechanisms must be in place to monitor the entry/exit points to sensitive areas.
- Surveillance monitoring equipment and/or access control mechanisms must be protected from tampering or disabling.
- Surveillance monitoring equipment and/or access control mechanisms must be monitored and data from equipment or other mechanisms must be stored for at least three (3) months.
- Physical and/or logical controls must be in place to restrict access to publicly accessible network jacks.
- Physical access to wireless access points, gateways, handheld devices, networking/communications hardware and telecommunication lines (i.e., "critical infrastructure hardware") must be appropriately restricted.
- Any physical location that is part of the Cardholder Data Environment (CDE) must have the following security for personnel and visitor access:
- Processes and procedures must be in place for assigning badges to onsite personnel (i.e., employees) and visitors, which consist of granting new badges, changing access requirements and revoking access.
- Processes and procedures must be in place for distinguishing between onsite personnel and visitors, with a mechanism to clearly identify visitors.
- Access to the identification process (such as the badge system) must be limited to authorized personnel.
- Appropriate authorization procedures must be followed before authorizing personnel to access the CDE.
- Any terminated employee must have their access authorization removed immediately.



PCI DSS Policy

Department of Information Technology | PCI - COMPLIANCE SERVICES

- Visitors must be authorized before they are granted access to and escorted at all times within, areas where cardholder data is processed or maintained.
- A visitor log must be in place to record physical access to the facility as well as computer rooms and data centers where cardholder data is stored or transmitted. The log should record key information:
 - The visitor's name
 - The firm represented
 - The onsite personnel authorizing physical access
- The visitor log must be retained for at least three months.
- Visitor identification (such as badges) must expire.
- Visitors must surrender their badge or other authorization identification upon departure or expiration.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



26. Securing of Audit Trails Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning the securing of audit trails. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the time-synchronization technology policy adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Only individuals with a job-related need can view audit trail files.
- Current audit trail files are to be protected at all times from unauthorized modifications via access control mechanisms, physical segregation and/or network segregation.
- Audit trail files are to be promptly backed up to a centralized log server or media that is difficult to alter.
- Logs for external-facing technologies are to be written onto a secure, centralized, internal log server or media.
- Use file-integrity monitoring or change-detection software on logs to ensure that existing log data cannot be changed without generating alerts.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that the use of file-integrity monitoring or change-detection software on logs.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



27. Security Logs & Events Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning security logs & events. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that the Security Logs & Events policy adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- Authorized personnel is to review logs and security events on a daily basis for all system components for the purposes of identifying anomalies or suspicious activity.
- As such, the following items are to be also reviewed by authorized personnel:
 - o All security events
 - o Logs of all system components that store, process, or transmit CHD and/or SAD, or that could impact the security of CHD and/or SAD.
 - o Logs of all critical system components.
 - o Logs of all servers and system components that perform security functions.
- Additionally, authorized personnel is to perform the following:
 - o Review logs of all other system components periodically based on the organization's policies and risk management strategy, as determined by the organization's annual risk assessment.
 - o Follow up on any exceptions and anomalies identified during the review process.
- Furthermore, all audit trail history files are to be retained for at least one year, with a minimum of three months immediately available for analysis.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



28. PCI Workstation and Laptop Usage Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures for PCI Workstation and laptop usage policy. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals. This policy only applies to the PCI workstations and laptops with internet connections but does not apply to stand-alone PTS devices and terminals that are provided by Merchant Services from Wells Fargo Bank.

Policy

DoIT PCI Compliance Services will ensure that PCI Workstation and Laptop Usage Policy adhere to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures):

- A City employee or contractor can only use a dedicated PCI workstation or a dedicated PCI laptop to perform payment card transactions for City customers, clients.
- For card-in-present, mail order, fax order and phone order, it is a violation to enter/process customers' card transaction by any devices with internet connection other than the dedicated PCI workstations or laptops.
- The dedicated PCI workstations and laptops are provided and maintained by DoIT, except R&DE Revel dining POS and P&TS parking meters.
- This policy does not apply to the PCI SSC and UIT approved P2PE devices and systems.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



29. Strong Cryptography and Secure Protocols for CHD transmission

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures concerning the use of strong cryptography and secures protocols. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding PCI DSS and DoIT PCI Compliance Services' needs and goals.

Policy

All departments must ensure that the use of strong cryptography and security protocols adheres to the following conditions for purposes of complying with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.

- Use strong cryptography and security protocols for safeguarding sensitive cardholder data during transmission over open, public networks.
- Comprehensively document all locations where cardholder data is transmitted or received over open, public networks.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that all cardholder data is encrypted with strong cryptography during transit.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that only trusted keys and/or certificates are accepted.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that the protocol is implemented to use only secure configurations and does not support insecure versions or configurations.
- Appropriately configure, examine, and confirm system settings and all necessary configurations for system components to ensure that the proper encryption strength is implemented for the encryption methodology in use.
- Strong cryptography and secured protocols are defined and approved by PCI DSS.

29. 1 For Voice over IP (VoIP) transmission, the following three requirements must be met:

- 29.1.1 All the VoIP data must be encrypted with strong cryptography and transmitted by secured protocols.
- 29.1.2 Network segregation must be implemented for the VoIP to transmit cardholder data.
- 29.1.3 VoIP with cardholder data is prohibited for storage in any of City of Imperial's systems.

29. 2 It is prohibited to transmit CHD via text messages, instant messages, emails or voicemail.



PCI DSS Policy

Department of Information Technology | PCI - COMPLIANCE SERVICES

Responsibility for Policy Maintenance

Administrative Systems PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



30. Evaluation Policy for Payment Systems and Service Vendors

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures for payment systems and service vendor's evaluation. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services will ensure that payment systems and service vendors' usage adhere to and comply with the Payment Card Industry Data Security Standards (PCI DSS) initiatives (PCI DSS Requirements and Security Assessment Procedures).

Payment System and Services Vendors include application system and service providers, and any external consulting services that involve PCI DSS compliance.

30.1 Vendor evaluation for the individual merchant department:

For the evaluation and verification of payment card service providers, the following documents must be submitted to pci-compliance@cityofimperial.org.

An Attestation of Compliance (AOC) must be submitted by using the PCI Security Standards Council (SSC) official form.

Please note the following:

- The AOC must be valid within twelve months.
- Every vendor must submit the AOC as a service provider unless an exception is granted by Treasury Office, ISO and UIT Compliance Office.
- If the AOC is not signed by a PCI SSC certified QSA or ISA, the vendor must also submit their current quarter's Approved Scanning Vendor (ASV) report and the current year's penetration test report for the external network.
- In a twelve month period, the PCI Compliance team will only accept a maximum of three versions of an AOC from the same vendor for review.

If needed at a later stage of the evaluation, the PCI Compliance team might request that the vendor provide a demo on payment processing workflow through its services.



30.2 Vendor and consulting services evaluation for Merchant Services:

Prior to Merchant Services starts the discovery process with a vendor, Merchant Services will contact UIT/AS Compliance Services for the following 30.2.1, 30.2.2 and 30.2.3 assessment. No business engagement or formal purchase orders should be involved with any prospect payment system and services vendors before such assessment is completed and satisfied.

30.2.1 Vendors' PCI DSS compliance assessment (please see 30.1 for requirement documents).

30.2.2 Initial assessment for vendors' qualification to meet DoIT PCI Compliance Services Minimum Security Standard.

30.2.3 Assess vendor systems' feasibility for the integration with DoIT PCI Compliance Services' PCI infrastructure, compliance and security requirement for PCI DSS compliance and DoIT PCI Compliance Services Minimum Security.

Subsequently, for Data Risk Assessment (DRA), the Information Security Office (ISO) and the City Privacy Office (CPO) evaluate projects based on all applicable security and privacy laws and regulations as well as City policy.

Note: Payment card service providers, please note that according to PCI SSC, all of the organizations that process, transmit, and/or store payment card information must be PCI Security Standard Requirements and Security Assessment Procedures (PCI DSS) compliant.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.



31. PCI DSS Awareness Training Policy

Overview

In accordance with Payment Card Industry Data Security Standards (PCI DSS) requirements, DoIT PCI Compliance Services has established a formal policy and supporting procedures for PCI DSS awareness training. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DoIT PCI Compliance Services' needs and goals.

Policy

DoIT PCI Compliance Services has implemented a formal security awareness program to make all personnel aware of the cardholder data security policy and procedures.

31.1 All personnel, whose responsibility involves payment card processing, transmission or storage, are required by PCI DSS to be enrolled and complete the training on annual basis.

31.2 For newly required personnel in the merchant departments, Merchant Services team shall notify the PCI Compliance team for the initial enrollment.

31.3 Once personnel is enrolled in the PCI DSS Training, the centralized training system will send out notification on annual basis for training certification and subsequent recertification automatically.

31.4 If personnel is no longer required for the PCI DSS Training due to job changes, a notification with the manager's approval or Merchant Service's approval is required to send to the PCI Compliance team for de-enrollment.

Responsibility for Policy Maintenance

DoIT PCI Compliance Services is responsible for ensuring that the aforementioned policy is kept current as needed for purposes of compliance with the Payment Card Industry Data Security Standards (PCI DSS) initiatives.