

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
JULY 6, 2022
CLOSED SESSION: 6:00 PM
OPEN SESSION: 7:00 PM

The Imperial City Council meetings, including public comments, are being Livestreamed on the City's social media pages. By remaining in the room, you are giving your permission to be recorded.

1. You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
2. Email public comments to cityclerk@cityofimperial.org by 5:00 pm on Wednesday, July 6, 2022. Comments received by 5:00 pm will be read into the record during the regular meeting.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT (760) 355-4373. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CITY COUNCIL CONVENES TO CLOSED SESSION AT 6:00 P.M.

- A-1. SUBJECT: EMPLOYEE PERFORMANCE EVALUATION (Section 54954.5(e))**
Title: City Manager

B. CITY COUNCIL RE-CONVENES TO OPEN SESSION AT 7:00 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

ADJUSTMENTS TO THE AGENDA

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

C. PUBLIC APPEARANCES:

C-1. Matters not appearing on the agenda. If you wish to address the COUNCIL concerning any item within the COUNCIL'S jurisdiction, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the Council in writing.

C-2. Matters appearing on the agenda. If you wish to address the COUNCIL concerning any item appearing on the agenda, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes.

D. CONSENT AGENDA

- D-1.** Approval of Regular Meeting Minutes for June 15, 2022 and Special Meeting Minutes for June 15, 2022 and June 29, 2022.
- D-2.** Approval of Resolution No. 2022-45 Authorizing the Postponement of Public Hearings Regarding Levy's for Lighting and Landscape Districts in the City of Imperial to July 20, 2022.

- D-3.** Establishment of Classifications and Ranges for the Positions of Distribution Utility Worker I, Distribution Utility Worker II, Administrative Technician I, Administrative Technician II, Lead Water Operator, Lead Wastewater Operator, and Human Resources Manager.
- D-4.** 2nd Amendment to Chief of Police Contract
- D-5.** Ratification of Letter of Support to Governor Newsom Regarding Lithium Extraction Tax
- D-6.** Approval of Community Facilities District (CFD) Partial Disbursement of Funds for Request No. I-2018 From Bratton CFD 2004-3.
- D-7.** Approval of Community Facilities District (CFD) Partial Disbursement of Funds for Request No. I-2018 From Monterrey CFD 2006-I.

E. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

E-1. SUBJECT: DISCUSSION/ACTION: IMPERIAL COUNTY LITHIUM VALLEY ECONOMIC OPPORTUNITY INVESTMENT PLAN

- 1. SUPPORT IMPERIAL COUNTY’S LITHIUM VALLEY ECONOMIC OPPORTUNITY INVESTMENT PLAN

E-2. SUBJECT: DISCUSSION ACTION: ALLOCATION OF ADDITIONAL FUNDING FOR FISCAL YEAR 2021-2022 CITIZENS OPTIONS FOR PUBLIC SAFETY (COPS) FUNDING

- 1. ADOPTION OF RESOLUTION NO. 2022-46 ACCEPTING AND ALLOCATING FUNDS IDENTIFIED AS COPS FISCAL YEAR 2021-2022 IN THE AMOUNT OF \$100,000.00.

E-3. SUBJECT: DISCUSSION/ACTION: APPOINTMENT OF LIBRARY BOARD OF TRUSTEES

- 1. APPOINTMENT OF TWO (2) MEMBERS TO THE IMPERIAL PUBLIC LIBRARY BOARD OF TRUSTEES

E-4. SUBJECT: DISCUSSION/ACTION: COMMUNITY FACILITIES DISTRICT NO. 2004-1 FOR VICTORIA RANCH SUBDIVISION

- 1. ADOPTION OF RESOLUTION NO. 2022-47 OF THE CITY COUNCIL DETERMINING AND LEVYING THE SPECIAL TAXES FOR COMMUNITY FACILITIES DISTRICT 2004-1, VICTORIA RANCH, FOR FISCAL YEAR 2022-2023

E-5. SUBJECT: DISCUSSION/ACTION: COMMUNITY FACILITIES DISTRICT NO. 2004-2 FOR MAYFIELD SUBDIVISION

- 1. ADOPTION OF RESOLUTION NO. 2022-48 OF THE CITY COUNCIL DETERMINING AND LEVYING THE SPECIAL TAXES FOR COMMUNITY FACILITIES DISTRICT 2004-2, MAYFIELD SUBDIVISION, FOR FISCAL YEAR 2022-2023

E-6. SUBJECT: DISCUSSION/ACTION: COMMUNITY FACILITIES DISTRICT NO. 2004-3 FOR BRATTON DEVELOPMENT

- 1. ADOPTION OF RESOLUTION NO. 2022-49 OF THE CITY COUNCIL DETERMINING AND LEVYING THE SPECIAL TAXES FOR COMMUNITY FACILITIES DISTRICT 2004-3, BRATTON DEVELOPMENT, FOR FISCAL YEAR 2022-2023

**E-7. SUBJECT: DISCUSSION/ACTION: COMMUNITY FACILITIES DISTRICT NO. 2005-1
FOR SPRINGFIELD SUBDIVISION**

1. ADOPTION OF RESOLUTION NO. 2022-50 DETERMINING AND LEVYING
THE SPECIAL TAXES FOR COMMUNITY FACILITIES DISTRICT NO. 2005-1,
SPRINGFIELD SUBDIVISION, FOR FISCAL YEAR 2022-2023

**E-8. SUBJECT: DISCUSSION/ACTION: COMMUNITY FACILITIES DISTRICT NO. 2006-1
FOR MONTERREY PARK**

1. ADOPTION OF RESOLUTION NO. 2022-51 DETERMINING AND LEVYING
THE SPECIAL TAXES FOR COMMUNITY FACILITIES DISTRICT NO. 2006-1,
MONTERREY PARK, FOR FISCAL YEAR 2022-2023

**E-9. SUBJECT: DISCUSSION/ACTION: COMMUNITY FACILITIES DISTRICT NO. 2006-2
FOR SAVANNA RANCH**

1. ADOPTION OF RESOLUTION NO. 2022-52 DETERMINING AND LEVYING
THE SPECIAL TAXES FOR COMMUNITY FACILITIES DISTRICT NO. 2006-2,
SAVANNA RANCH, FOR FISCAL YEAR 2022-2023.

**ADJOURNMENT OF THE REGULAR MEETING OF THE CITY COUNCIL UNTIL THE
NEXT REGULARLY SCHEDULED MEETING WEDNESDAY, JULY 20, 2022.**

NOTE: Any documents produced by the city and distributed to a majority of the City Council/Agency Board regarding any item on this agenda will be made available at the front counter at City Hall, located at 420 S. Imperial Avenue, during normal business hours.

**MINUTES
SPECIAL MEETING OF THE CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
JUNE 15, 2022
OPEN SESSION: 6:00 PM**

A. CITY COUNCIL CONVENES TO CLOSED SESSION AT 5:00 P.M.

MAYOR DALE CALLS TO ORDER CLOSED SESSION AT 05:03P.M.

COUNCIL PRESENT: AMPARANO, EUGENIO, TUCKER AND DALE

***MAYOR PRO TEM BURNWORTH JOINED THE MEETING AT 05:08 P.M.

STAFF PRESENT: MORITA, BROWN, AND TURNER,

ADJUSTMENTS TO THE AGENDA:

NONE

A-1. SUBJECT: CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION.

(Exposure of litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9).
One (1) potential case.

A-2. SUBJECT: EMPLOYEE PERFORMANCE EVALUATION (Section 54954.5(e))

Title: City Manager

MAYOR DALE ADJOURNED CLOSED SESSSION AT 06:08 P.M.

B. CITY COUNCIL RE-CONVENES TO OPEN SESSION AT 6:00 P.M.

MAYOR DALE CALL TO ORDER OPEN SESSION AT 06:19 P.M.

COUNCIL MEMBERS PRESENT

AMPERANO, EUGENIO, TUCKER, BURNWORTH, AND DALE

STAFF PRESENT

MORITA, BROWN, MORA, TURNER, GUTTERIEZ, HALLER, LOPEZ, SELF, LOOPER, MEHDIPOUR,
CHIEF BARRA, ANGUIANO, AND ESPINOZA

ADJUSTMENTS TO THE AGENDA:

NONE

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

TURNER, A-1 was discussed no action was taken. A-2 was not finalized.

C. PUBLIC APPEARANCES:

C-1. Matters appearing on the agenda.

NONE

D. SPECIAL WORK SESSION OF THE CITY COUNCIL (DISCUSSION ONLY)

D-1. SUBJECT: DISCUSSION ONLY: SPECIAL WORK SESSION OF THE IMPERIAL CITY COUNCIL

DISCUSSION:

BROWN and GUTIERREZ recapped the previous meeting, then presented the FY 2022/2023 budget. The City Council gave recommendations on items they want to see added to the budget. In July 2022, there will be a joint meeting of the Planning Commission and the City Council. In August, a meeting will be set to discuss impact fees.

ACTION:

NONE

AT 07:28P.M. MAYOR DALE ADJOURNED OF THE SPECIAL MEETING OF THE IMPERIAL CITY COUNCIL.

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
JUNE 15, 2022
OPEN SESSION 7:00 PM

A. CITY COUNCIL CONVENES TO OPEN SESSION AT 7:00 p.m.

MAYOR DALE CALLS THE MEETING TO ORDER AT 07:38 p.m.

COUNCIL MEMBERS PRESENT:

AMPERANO, EUGENIO, TUCKER, BURNWORTH, AND DALE.

STAFF MEMBERS PRESENT:

MORITA, BROWN, MORA, TURNER, GUTTERIEZ, SELF, LOOPER, LOPEZ, MEHDIPOUR, HALLER, BARRA, AND ESTRADA

PLEDGE OF ALLEGIANCE LED BY EMBER HALLER.

ADJUSTMENTS TO THIS AGENDA

MORITA REMOVED ITEM E-2 DISCUSSION/ACTION: ATEN BLVD. CLASS II BIKE LANE FROM VILORE TO AUSTIN ROAD FROM THE AGENDA. MORITA, THE ITEM WILL BE RE-ADDED TO THE CITY COUNCIL AGENDA AT A LATER DATE.

B. PUBLIC APPEARANCES:

B-1. Matters not appearing on the agenda.

Pristine Cleaning Services presented information on services provided to cities and residential areas for the cleaning of buildings, trash containers, and solar panels.

B-2. Matters appearing on the agenda.

NONE

C. CONSENT AGENDA:

C-1. Approval of Regular Meeting Minutes for May 4, 2022, and June 1, 2022.

C-2. Approval of Special Meeting Minutes for June 1, 2022.

C-3. Adoption of Resolution 2022-26 Preliminary Approval of Engineer's Report, and Resolution 2022-27 Intention to Conduct a Public Hearing, and Resolution 2022-28 Initiating Proceeds for Annual Levy for Imperial Landscape Maintenance District No. 2 – Sky Ranch Subdivision Zone 2005-03.

C-4. Adoption of Resolution 2022-29 Initiating Proceeds for Annual Levy, and Resolution 2022-30 Intention to Conduct a Public Hearing, and Resolution 2022-31 Preliminary Approval of Engineer's Report for Imperial Lighting Maintenance District No. 2 – Paseo Del Sol and Wildflower Subdivisions.

C-5. Adoption of Resolution 2022-32 Initiating Proceeds for Annual Levy, and Resolution 2022-33 Intention to Conduct a Public Hearing, and Resolution 2022-34 Preliminary Approval of

ACTION:

MOTION BY AMPARANO TO APPROVE THE CONSENT AGENDA AS PRESENTED. TUCKER SECONDED THE MOTION.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE

NOES NONE

ABSENT NONE

ABSTAIN NONE

MOTION PASSED 5-0

D. PUBLIC HEARING: (DISCUSSION/ACTION-APPROVE-DISAPPROVE)

D-1. SUBJECT: DISCUSSION/ACTION: PUBLIC HEARING OF THE CITY COUNCIL TO DISCUSS CDBG-CV 1 PUBLIC FACILITIES IMPROVEMENT AT EAGER PARK

PUBLIC HEARING OPENED AT 07:49P.M.

DISCUSSION:

BROWN presented the staff report. LOPEZ expanded on the amenities and equipment that would be added to the park for the community to use. No further discussion by the City Council. No appearances from the public on this item.

PUBLIC HEARING CLOSED AT 07:53P.M.

ACTION:

MOTION BY AMPARANO TO APPROVE RESOLUTION 2022-35 APPROVING THE AMENDMENT TO THE STANDARD AGREEMENT FOR THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND TO PURCHASE MATERIALS AND SUPPLIES FOR EAGER PARK IMPROVEMENTS NOT TO EXCEED \$33,491.00. TUCKER SECONDED THE MOTION.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE

NOES NONE

ABSENT NONE

ABSTAIN NONE

MOTION PASSED 5-0

E. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

E-1. SUBJECT: DISCUSSION/ACTION: PROP 68 PER CAPITA GRANT PROJECTS

DISCUSSION:

LOPEZ presented the staff report. AMPARANO asked if IID was asked to assist in the project. LOPEZ, The city will be taking care of the insulation and fittings as a match to the grant.

ACTION:

MOTION BY TUCKER TO APPROVE PURCHASE NEW RETROFIT LED LIGHTING FOR EVANS PARK T-BALL FIELD IN THE AMOUNT OF \$42,400.00. AMPARANO SECONDS THE MOTION TO APPROVE THE CONSENT AGENDA.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE

NOES NONE

ABSENT NONE

ABSTAIN NONE

MOTION PASSED 5-0

E-3. SUBJECT: DISCUSSION/ACTION: SPECIAL MEETING THE IMPERIAL CITY COUNCIL

DISCUSSION:

BROWN requested a special meeting with the City Council before July 1st, 2022. Direction was given by the City Council that a Special Meeting take place on June 29, 2022 at 5:00 PM to act on the Municipal Budget.

AT 07:59, MAYOR DALE ADJOURNED THE CITY COUNCIL MEETING UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, JULY 6, 2022, AT 7:00 P.M.

**MINUTES
SPECIAL MEETING OF THE CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
JUNE 29, 2022
CLOSED SESSION: 5:00 PM
OPEN SESSION: 5:30 PM**

A. CITY COUNCIL CONVENES TO CLOSED SESSION AT 5:00 P.M.

MAYOR DALE CALLS TO ORDER CLOSED SESSION AT 05:02 PM.

COUNCIL PRESENT: AMPARANO, DALE

** TUCKER & BURNWORTH arrived at 05:03pm and EUGENIO arrived at 05:07pm**

STAFF PRESENT: MORITA, BROWN,

TURNER arrived at 05:06pm

MAYOR AJOURNED CLOSED SESSION AT 05:41PM

A-1. SUBJECT: EMPLOYEE PERFORMANCE EVALUATION (Section 54954.5(e))
Title: City Manager

MAYOR DALE ADJOURNED CLOSED SESSSION AT 05:41 PM.

B. CITY COUNCIL RE-CONVENES TO OPEN SESSION AT 5:30 PM

MAYOR DALE CALL TO ORDER OPEN SESSION AT 05:46 PM.

COUNCIL MEMBERS PRESENT

AMPERANO, EUGENIO, TUCKER, BURNWORTH, AND DALE

STAFF PRESENT

MORITA, BROWN, TURNER, GUTTERIEZ, HALLER, SELF, LOOPER, MEHDIPOUR, CHIEF BARRA, ANGUIANO, AND ESTRADA.

PLEDGE OF ALLEGIANCE LED BY ROBERT AMPARANO

ADJUSTMENTS TO THE AGENDA:

NONE

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

TURNER, ONE STAFF PERFORMANCE EVALUTAION ON THE CITY MANAGER TOOK PLACE NO ACTION TO REPORT.

C. PUBLIC APPEARANCES:

C-1. Matters appearing on the agenda.

NONE

D. CONSENT AGENDA

- D-1.** ACCEPTANCE OF AIRPORT LOOP WATERLINE IMPROVEMENT PROJECT AND AUTHORIZATION TO FILE NOTICE OF COMPLETION.
- D-2.** AUTHORIZATION TO PURCHASE REPAIR AND MAINTENANCE PARTS FOR WATER RESERVOIR VALVES IN THE AMOUNT OF \$15,536.42.
- D-3.** AUTHORIZE RENTAL OF EQUIPMENT FOR THE TERM OF ONE MONTH FOR MAINTENANCE OF WASTEWATER DISCHARGE CANAL NOT TO EXCEED \$15,000.
- D-4.** AUTHORIZATION TO PURCHASE CHEMICALS FOR WATER TREATMENT PLANT IN THE AMOUNT OF \$12,048.75.

ACTION:

AMPARANO MOTION TO APPROVE ALL CONSENT AGENDA AS PRESENTED.
BURNWORTH SECONDED THE MOTION.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE
NOES NONE
ABSENT NONE
ABSTAIN NONE

MOTION PASSED 5-0

**** MAYOR DALE TOOK A MOMENT OF SILENCE FOR MAX CASTILLO A MEMBER OF THE COMMUNITY THAT PASSED AWAY. ****

E. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

E-1. SUBJECT: DISCUSSION/ACTION: MUNICIPAL BUDGET FISCAL YEAR 2022-2023

DISCUSSION:

BROWN presented the staff report and resolutions.

ACTION:

BURNWORTH MOTIONED FOR ADOPTION OF RESOLUTION NO. 2022-36 APPROVING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2022-2023; EUGENIO SECONDED THE MOTION FOR APPROVAL.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE
NOES NONE
ABSENT NONE
ABSTAIN NONE

MOTION PASSED 5-0

BURNWORTH MOTIONED FOR APPROVAL OF RESOLUTION NO. 2022-37 TO ESTABLISH THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-2023 IN ACCORDANCE WITH ARTICLE XIII OF THE CONSTITUTION OF THE STATE OF CALIFORNIA. EUGENIO SECONDED THE MOTION.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE
NOES NONE
ABSENT NONE

ABSTAIN NONE
MOTION PASSED 5-0

**E-2. SUBJECT: DISCUSSION ACTION: GENERAL ELECTION TO BE HELD
TUESDAY, NOVEMBER 8, 2022. – CERTAIN OFFICERS OF THE CITY
COUNCIL AND CITY CLERK**

DISCUSSION:

BROWN presented the staff report and resolutions.

ACTION #1:

AMPARANO MOTIONED FOR ADOPTION OF RESOLUTION NO. 2022-38 CALLING FOR HOLDING OF GENERAL MUNICIPAL ELECTION ON NOVEMBER 8, 2022 FOR THE ELECTION OF CERTAIN OFFICERS. TUCKER SECONDED THE MOTION.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE
NOES NONE
ABSENT NONE
ABSTAIN NONE

MOTION PASSED 5-0

ACTION #2

AMPARANO MOTIONED FOR THE ADOPTION OF RESOLUTION NO. 2022-39 REQUESTING COUNTY OF IMPERIAL BOARD OF SUPERVISORS TO CONSOLIDATE GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION. TUCKER SECONDED THE MOTION.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE
NOES NONE
ABSENT NONE
ABSTAIN NONE

MOTION PASSED 5-0

ACTION #3:

AMPARANO motioned for the ADOPTION OF RESOLUTION NO. 2022-40 ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS. TUCKER seconded the motion.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE
NOES NONE
ABSENT NONE
ABSTAIN NONE

MOTION PASSED 5-0

**E-3. SUBJECT: DISCUSSION/ACTION: GENERAL ELECTION TO BE HELD
TUESDAY, NOVEMBER 8, 2022. – TRANSIENT OCCUPANCY TAX**

DISCUSSION:

BROWN presented the staff report and resolutions.

ACTION #1:

AMPARANO MOTION FOR THE ADOPTION OF RESOLUTION NO. 2022-41 CALLING A MUNICIPAL ELECTION FOR THE PURPOSE OF SUBMITTING TO THE VOTERS A BALLOT MEASURE TO INCREASE THE CITY OF IMPERIAL'S TRANSIENT OCCUPANCY TAX. TUCKER SECONDED THE MOTION.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE
NOES NONE
ABSENT NONE
ABSTAIN NONE

MOTION PASSED 5-0

ACTION #2:

AMPARANO MOTIONED FOR THE ADOPTION OF RESOLUTION NO. 2022-42 REQUESTING COUNTY OF IMPERIAL BOARD OF SUPERVISORS TO CONSOLIDATE GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION. TUCKER SECONDED THE MOTION.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE
NOES NONE
ABSENT NONE
ABSTAIN NONE

MOTION PASSED 5-0

ACTION #3:

AMPARANO MOTION FOR THE ADOPTION OF RESOLUTION NO. 2022-43 SETTING PRIORITIES FOR FILING A WRITTEN ARGUMENT(S) REGARDING A CITY MEASURE AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS. TUCKER SECOND THE MOTION.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE
NOES NONE
ABSENT NONE
ABSTAIN NONE

MOTION PASSED 5-0

ACTION #4:

AMPARANO MOTION FOR THE ADOPTION OF RESOLUTION NO. 2022-44 PROVIDING FOR FILING OF REBUTTAL ARGUMENTS FOR CITY MEASURES SUBMITTED AT MUNICIPAL ELECTIONS. TUCKER SECOND THE MOTION.

AYES AMPARANO, EUGENIO, TUCKER, BURNWORTH AND DALE
NOES NONE
ABSENT NONE
ABSTAIN NONE

MOTION PASSED 5-0

AT 05:58 PM MAYOR DALE AJOURNS THE SPECIAL MEETING OF THE IMPERIAL CITY COUNCIL UNTIL JULY 6TH 2022

DATE SUBMITTED

June 29, 2022

COUNCIL ACTION

(X)

SUBMITTED BY

Laura Gutierrez

PUBLIC HEARING REQUIRED

()

RESOLUTION

(X)

ORDINANCE 1ST READING

()

DATE ACTION REQUIRED

July 6, 2022ORDINANCE 2ND READING

()

CITY CLERK'S INITIALS

ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT:

DISCUSSION/ACTION – APPROVAL OF RESOLUTION NO. 2022-45 AUTHORIZING TO POSTPONE PUBLIC HEARING LEVYS FOR LIGHTING AND LANDSCAPE DISTRICTS TO NEXT SCHEDULED MEETING ON 07/20/2022.

APPROVE/DISAPPROVE POSTPONEMENT OF PUBLIC HEARING LEVYS FOR LIGHTING AND LANDSCAPE DISTRICTS UNTIL THE NEXT SCHEDULED MEETING.

DEPARTMENT INVOLVED:

ADMINISTRATIVE SERVICES

BACKGROUND/SUMMARY:

On June 15, the City Adopted the following:

Resolution 2022-26 Preliminary Approval of Engineer's Report, and Resolution 2022-27 Intention to Conduct a Public Hearing, and Resolution 2022-28 Initiating Proceeds for Annual Levy for Imperial Landscape Maintenance District No 2 – Sky Ranch Subdivision Zone 2005-03

Resolution 2022-29 Initiating Proceeds for Annual Levy, and Resolution 2022-30 Intention to Conduct a Public Hearing, and Resolution 2022-31 Preliminary Approval of Engineer's Report for Imperial Lighting Maintenance District No. 2 – Paseo Del Sol and Wildflower Subdivisions

Resolution 2022-32 Initiating Proceeds for Annual Levy, and Resolution 2022-33 Intention to Conduct a Public Hearing, and Resolution 2022-34 Preliminary Approval of Engineer's Report for Imperial Landscape Maintenance District No. 2 – Paseo Del Sol and Wildflower Subdivisions

The publication noticing the Public Hearing was not done. Adoption of this resolution will memorialize movement of the Public Hearing to July 20, 2022.

FISCAL IMPACT:

F.O. INITIALS

No additional fiscal impact.

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the resolution to postpone Public Hearing for Lighting and Landscape Annual Levy.

MANAGER'S RECOMMENDATION:

MANAGER'S INITIALS

MOTION:

SECONDED:

APPROVED ()

REJECTED ()

AYES:

DISAPPROVED ()

DEFERRED ()

NAYES:

ABSENT:

REFERRED TO:

RESOLUTION NO. 2022-45

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF IMPERIAL,
CALIFORNIA AUTHORIZING TO POSTPONE PUBLIC HEARING LEVYS FOR
LIGHTING AND LANDSCAPE DISTRICTS TO NEXT SCHEDULED MEETING ON
07/20/2022**

WHEREAS, on June 5, 2022 the City Council approved resolutions for Intention to Conduct Public Hearings for the Lighting and Landscape Districts to be held on July 6, 2022, and

WHEREAS, the Public Hearing will be postponed to the next scheduled meeting to be held on held on July 20, 2022.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Approval of Resolution's for Approving the Engineer's Report for Sky Ranch, Wildflower and Paseo del Sol Districts during the July 20, 2022 meeting.
2. Approval of Resolution's for Ordering the Levy and Collection of Annual Assessments for Sky Ranch, Wildflower and Paseo del Sol Districts during the July 20, 2022 meeting.

**APPROVED AND ADOPTED AT THE REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF IMPERIAL THIS 6TH DAY OF JULY 2022.**

Geoffrey Dale, Mayor
City of Imperial

ATTEST:

City Clerk
City of Imperial

DATE SUBMITTED 7/1/2022
 SUBMITTED BY ACM
 DATE ACTION REQUIRED 7/6/2022

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: ESTABLISHMENT OF CLASSIFICATION AND RANGES

1. ESTABLISHMENT OF CLASSIFICATION AND RANGES FOR THE POSITIONS OF DISTRIBUTION UTILITY WORKER I & II, ADMINISTRATIVE TECHNICIAN I & II, LEAD WATER OPERATOR, LEAD WASTEWATER OPERATOR, AND HUMAN RESOURCES MANAGER

DEPARTMENT INVOLVED: CITY MANAGER'S OFFICE

BACKGROUND/SUMMARY:

In succession with the adoption of the Municipal Budget for Fiscal Year 2022-2023, the following classifications and ranges are put forward for Council consideration and action:

Distribution Utility Worker I – Range 64, Teamsters
 Distribution Utility Worker II- Range 67, Teamsters
 Administrative Technician I – Range 72, Unrepresented
 Administrative Technician II – Range 75, Unrepresented
 Lead Water Operator – Range 78, Unrepresented
 Lead Wastewater Operator – Range 78, Unrepresented
 Human Resource Manager – Range 92, Unrepresented

Please review the included job descriptions for further details.

FISCAL IMPACT:

As approved in the Municipal Budget FY 22-23.

ADMIN SERV
INITIALS

ab

STAFF RECOMMENDATION: It is staff's recommendation to approve the classifications and ranges as presented to the City Council.

DEPT. INITIALS

ab

MANAGER'S RECOMMENDATION: Approve

CITY
MANAGER'S
INITIALS

OHM

MOTION:

SECONDED:
 AYES:
 NAYES:
 ABSENT:

APPROVED ()
 DISAPPROVED ()
 REJECTED ()
 DEFERRED ()
 REFERRED TO:

CITY OF IMPERIAL

JOB DESCRIPTION

Distribution Utility Worker I

Range 64	Teamsters Salary Schedule
Hourly:	\$19.32 – \$27.18
Monthly:	\$3,348.80- \$5,115.06
Annual:	\$40,185.60 - \$56,534.40

Teamsters Collective Bargaining Unit

FLSA – Non-Exempt

Department: Public Services – Water Treatment Division

DEFINITION:

Under the direction of the Chief Water Operator, performs a variety of skilled work tasks in the operation, maintenance and repair of City's Water Infrastructure systems including, but not limited to, meter reading, water connection/disconnection service, field inspections, and maintain water meter and related services.

DISTINGUISHING CHARACTERISTICS:

Distribution Utility Worker I (Entry Level): This is an entry level class in the Utility Worker series. The Utility Worker I class is distinguished from the II level by the performance of less than the full range of duties assigned to the II level. The Distribution Utility Worker I class performs more complex repair, maintenance, construction, pavement, and installation of the City's water distribution system equipment and facilities. Incumbents work under immediate supervision while learning job tasks, progressing to general supervision as procedures and processes of assigned area of responsibility are learned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Under supervision of experienced operations personnel performs basic inspection, maintenance, repairs and replacement of water transmission/distribution main & service lines (Water Systems).
- Performs work in compliance with State and Federal environmental and water quality laws and regulations, and City policies and standards; duties will vary according to job assignment and skill level.
- Troubleshoot meter reading connection issues as assigned; program meters to end points; replace broken meters and boxes; replace broken shut-off valves; order new meters; turn water functions on and off.
- Follows all safety rules and regulations, sets up work zone and all equipment in safe operating conditions; notifies supervisor of maintenance and repair issues; reports unsafe conditions, accidents, injuries, security issues and illegal activities.
- Assists with the operation of assigned crews and vehicles to maintain day to day operations to conduct basic installations, trouble shooting and repairs; assists with walk-through inspections.

- Performs inspection and maintenance of equipment and components in the operation of the water infrastructure; performs work in accordance with all quality standards.
- Operates a variety of hand tools and mechanized equipment; may operate heavy equipment; utilizes work orders, log sheets, and electronic recording equipment; records data on spreadsheets.
- Assists senior level operators to resolve operational problems; cleans and maintains vehicles, tools and equipment; performs maintenance as directed.
- Supports the relationship between the City and the general public by demonstrating courteous and cooperative behavior when interacting with citizens, visitors, and City staff; promotes the City goals and priorities, vision, values, and complies with all City policies and procedures.
- Maintains absolute confidentiality of work-related issues and City information; performs other duties as required or assigned.
- Drive a vehicle to conduct work; operate heavy equipment and forklifts to haul and transport equipment, supplies and materials; load and unload materials, supplies and equipment.
- Plan, organize and lay out assigned tasks; interpret plans, diagrams, blue prints, sketches and specifications; work from verbal and written instructions and work orders.

OTHER DUTIES:

- Prepare streets for asphalt and concrete repair as assigned by the position; utilize asphalt and other rock to grade and patch City's right of ways; fill holes and seal cracks; maintain existing streets in proper condition; clean and maintain street drains.
- Assist in the maintenance and repair of City water and sewer systems, trenches, lines and equipment as assigned; clean water and sewer lines; provide support in the maintenance of water and sewer mains, laterals and various other fixtures, parts and equipment.
- Perform a variety of general carpentry work; assist with repairing, maintaining and constructing articles and structures of wood such as buildings, doors, walls and furniture; replace locks as needed; assist in the construction and repair of fencing.
- Clean city streets and right of ways; sweep and clean equipment, yards and grounds; clean and clear streets of trash and debris; pick up paper, trash and debris as needed; load and unload trucks.
- Perform grounds maintenance activities in the beautification of grounds and landscaped areas as assigned.
- Paint and stripe curbs, stop lines, crosswalks, roadways, lines and other street markings; install and maintain street and traffic safety signs and markers as assigned; assists in street marking, sign installation and maintenance; place and pick up traffic control signs, thrashers, markers and barricades.
- Perform building maintenance; respond to emergencies during off-duty hours, including in stand-by schedule rotation.
- Operate a variety of specialized equipment such as meter testing devices, welding equipment, tractor, backhoes, mowers, and various hand and power tools.
- Operate standard office equipment including a computer and assigned software.
- Maintain routine records related to assigned activities.
- Perform related duties as assigned.

REQUIRED QUALIFICATIONS:

Education and Experience:

- Any combination equivalent to: Graduation from high school or equivalent GED.
- Any combination of two years' experience in Public works repair and maintenance or general construction or training that will fulfill the essential functions of the position.

Licenses and other Requirements:

- Valid California Class B driver's license and evidence of a safe driving record.
 - Incumbents in the class series are placed in a random drug test program.
- Valid forklift certification.
- Valid California Water Distribution Certification Grade 1 or higher issued by SWRCB

KNOWLEDGE, SKILLS & ABILITIES:

Knowledge Of:

- City policies and procedures
- Methods, materials, tools and equipment used in Water Systems operations, repairs and maintenance
- State and federal laws and regulations governing water utilities and emergency response
- Safe work practices, occupational hazards and proper traffic control
- Techniques for use and storage of chemicals, including OSHA Safety Data Sheets (SDS) for hazardous chemicals used in the workplace
- Experience in water transmission and distribution system installations, troubleshooting, and repairs
- Basic computerized systems for equipment data logging and field work recording
- OSHA guidelines related to water transmission/distribution system operations
- Microsoft Windows Office products, some specialized software applications

Ability To:

- Following standardized methods and procedures, and verbal and written instructions
- Performing experienced Water Systems maintenance activities
- Identifying unsafe conditions and mechanical problems
- Reading and understanding manufacturer's manuals and equipment specifications
- Following safe work practices
- Operating heavy equipment in a safe and effective manner
- Operating a personal computer utilizing standard and specialized software
- Communicating effectively verbally and in writing

WORKING CONDITIONS:

Work Environment:

- Indoor/Outdoor environment.
- Seasonal heat and cold or adverse weather conditions.
- Regular exposure to fumes, dust, dirt, oil and grease.
- Noise from equipment operation.
- Driving a vehicle to conduct work.
- Variable work hours including evenings or weekends.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Dexterity of hands and fingers to operate maintenance equipment and tools.
- Seeing to perform maintenance work.

- Sitting or standing for extended periods of time.
- Lifting, carrying, pushing or pulling heavy objects as assigned by the position.
- Walking over rough or uneven surfaces.
- Reaching overhead, above the shoulders and horizontally.
- Bending at the waist, kneeling or crouching.
- Heavy physical labor.
- Climbing ladders.

Hazards:

- Working around and with machinery with moving parts.
- Working at heights.
- Exposure to chemicals and fumes.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

CITY OF IMPERIAL

JOB DESCRIPTION

Distribution Utility Worker II

Range 67 Teamsters Salary Schedule
Hourly: \$20.97 – \$29.51
Monthly: \$3,634.80- \$5,115.06
Annual: \$43,617.60 - \$61,380.80

Teamsters Collective Bargaining Unit

FLSA – Non-Exempt

Department: Public Services – Water Treatment Division

DEFINITION:

Under the direction of the Chief Water Operator, performs a variety of skilled work tasks in the operation, maintenance and repair of City's Water Infrastructure systems including, but not limited to, meter reading, water connection/disconnection service, field inspections, and maintain water meter and related services.

DISTINGUISHING CHARACTERISTICS:

Distribution Utility Worker II (Apprentice Level): This is the apprentice level class in the Utility Worker series. The Utility Worker II class performs more complex repair, maintenance, construction, pavement, and installation of the City's water distribution system equipment and facilities. Incumbents work under immediate supervision while learning job tasks, progressing to general supervision as procedures and processes of assigned area of responsibility are learned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Under supervision of experienced operations personnel performs basic inspection, maintenance, repairs and replacement of water transmission/distribution main & service lines (Water Systems).
- Performs work in compliance with State and Federal environmental and water quality laws and regulations, and City policies and standards; duties will vary according to job assignment and skill level.
- Troubleshoot meter reading connection issues as assigned; program meters to end points; replace broken meters and boxes; replace broken shut-off valves; order new meters; turn water functions on and off.
- Follows all safety rules and regulations, sets up work zone and all equipment in safe operating conditions; notifies supervisor of maintenance and repair issues; reports unsafe conditions, accidents, injuries, security issues and illegal activities.
- Assists with the operation of assigned crews and vehicles to maintain day to day operations to conduct basic installations, trouble shooting and repairs; assists with walk-through inspections.
- Performs inspection and maintenance of equipment and components in the operation of the water or wastewater systems infrastructure; performs work in accordance with all quality standards.
- Performs City's dead-end & main flushing & valve exercising plans; operates valve exercising machine.

- Operates a variety of hand tools and mechanized equipment; may operate heavy equipment; utilizes work orders, log sheets, and electronic recording equipment; records data on spreadsheets.
- Assists senior level operators to resolve operational problems; cleans and maintains vehicles, tools and equipment; performs maintenance as directed.
- Supports the relationship between the City and the general public by demonstrating courteous and cooperative behavior when interacting with citizens, visitors, and City staff; promotes the City goals and priorities, vision, values, and complies with all City policies and procedures.
- Maintains absolute confidentiality of work-related issues and City information; performs other duties as required or assigned.
- Drive a vehicle to conduct work; operate heavy equipment and forklifts to haul and transport equipment, supplies and materials; load and unload materials, supplies and equipment.
- Plan, organize and lay out assigned tasks; interpret plans, diagrams, blue prints, sketches and specifications; work from verbal and written instructions and work orders.

OTHER DUTIES:

- Prepare streets for asphalt and concrete repair as assigned by the position; utilize asphalt and other rock to grade and patch City's right of ways; fill holes and seal cracks; maintain existing streets in proper condition; clean and maintain street drains.
- Assist in the maintenance and repair of City water and sewer systems, trenches, lines and equipment as assigned; clean water and sewer lines; provide support in the maintenance of water and sewer mains, laterals and various other fixtures, parts and equipment.
- Perform a variety of general carpentry work; assist with repairing, maintaining and constructing articles and structures of wood such as buildings, doors, walls and furniture; replace locks as needed; assist in the construction and repair of fencing.
- Clean city streets and right of ways; sweep and clean equipment, yards and grounds; clean and clear streets of trash and debris; pick up paper, trash and debris as needed; load and unload trucks.
- Perform grounds maintenance activities in the beautification of grounds and landscaped areas as assigned.
- Paint and stripe curbs, stop lines, crosswalks, roadways, lines and other street markings; install and maintain street and traffic safety signs and markers as assigned; assists in street marking, sign installation and maintenance; place and pick up traffic control signs, thrashers, markers and barricades.
- Perform building maintenance; respond to emergencies during off-duty hours, including in stand-by schedule rotation.
- Operate a variety of specialized equipment such as meter testing devices, welding equipment, tractor, backhoes, mowers, and various hand and power tools.
- Operate standard office equipment including a computer and assigned software.
- Maintain routine records related to assigned activities.
- Perform related duties as assigned.

REQUIRED QUALIFICATIONS:

Education and Experience:

- Any combination equivalent to: Graduation from high school or equivalent GED.
- Four years' experience comparable to a Distribution Utility Worker I

Licenses and other Requirements:

- Valid California Class B driver's license and evidence of a safe driving record.

- Incumbents in the class series are placed in a random drug test program.
- Valid forklift certification.
- Valid California Water Distribution Certification Grade II or higher issued by SWRCB

KNOWLEDGE, SKILLS & ABILITIES:

Knowledge Of:

- City policies and procedures
- Methods, materials, tools and equipment used in Water Systems operations, repairs and maintenance
- State and federal laws and regulations governing water/wastewater utilities and emergency response
- Safe work practices, occupational hazards and proper traffic control
- Techniques for use and storage of chemicals, including OSHA Safety Data Sheets (SDS) for hazardous chemicals used in the workplace
- Experience in water transmission and distribution system installations, troubleshooting, and repairs
- Basic computerized systems for equipment data logging and field work recording
- OSHA guidelines related to water transmission/distribution system operations
- Arizona 811 specifications and guidelines
- Microsoft Windows Office products, some specialized software applications

Ability To:

- Following standardized methods and procedures, and verbal and written instructions
- Performing experienced Water Systems maintenance activities
- Identifying unsafe conditions and mechanical problems
- Reading and understanding manufacturer's manuals and equipment specifications
- Following safe work practices
- Operating heavy equipment in a safe and effective manner
- Operating a personal computer utilizing standard and specialized software
- Communicating effectively verbally and in writing

WORKING CONDITIONS:

Work Environment:

- Indoor/Outdoor environment.
- Seasonal heat and cold or adverse weather conditions.
- Regular exposure to fumes, dust, dirt, oil and grease.
- Noise from equipment operation.
- Driving a vehicle to conduct work.
- Variable work hours including evenings or weekends.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Dexterity of hands and fingers to operate maintenance equipment and tools.
- Seeing to perform maintenance work.
- Sitting or standing for extended periods of time.

- Lifting, carrying, pushing or pulling heavy objects as assigned by the position.
- Walking over rough or uneven surfaces.
- Reaching overhead, above the shoulders and horizontally.
- Bending at the waist, kneeling or crouching.
- Heavy physical labor.
- Climbing ladders.

Hazards:

- Working around and with machinery with moving parts.
- Working at heights.
- Exposure to chemicals and fumes.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

CITY OF IMPERIAL

JOB DESCRIPTION

ADMINISTRATIVE TECHNICIAN I

SALARY:

Unrepresented	Range 72
Hourly:	\$23.72 – \$31.79
Monthly:	\$4,111.46 – \$5,510.27
Annual:	\$49,337.60- \$66,123.20

FLSA Non- Exempt

DEFINITION:

Under general supervision provide responsible technical assistance by coordinating, monitoring and reporting on various departmental activities of a routine and recurring nature; to perform administrative and technical work of assigned program area; and to review routine administrative requests related to area of assignment.

DISTINGUISHING CHARACTERISTICS:

Administrative Technician I – Performs limited technical work in a specialized subject matter area. Work performed at this level is less complex than level II based on the number of variables involved including, but not limited to, the following:

- program scope- program reach, volume, and degree of how sensitivity issues related to program = low to moderate;
- technical and/or functional expertise: proficient utilization (intermediate level) of applications relevant to assignment; typically utilizing one or two systems;
- performs specialized duties in a independent manner, exercising judgment; and, some varied work assignments.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Functions may include, but are not limited to, the following; develop, coordinate, and implement program activities of a technical area of assignment related to department activities; prepare technical documents related to program activities; respond to requests for documentation related to assigned area of responsibility; explain and interpret assignment area policies and procedures to internal or external customers; perform technical duties related to area of assignment including interpreting, analyzing, and determining compliance or acceptance of information and materials; prepare reports to document results of duties performed; assist professional staff in performing and conducting studies, special projects, administrative and technical functions; perform data collection and analysis; prepare draft reports and technical documents; establish and maintain systems related to assigned technical areas of responsibility; monitor area activities and report progress as required; ensure area of responsibilities are in compliance with related laws, codes, ordinances, and legislation; advise staff of any irregularities in compliance; review and verify documents related to department activities including budgets, grants, claims, public information, legislation, classification, recruitment and selection, employee benefits, personnel actions, and/or other related

Administrative Technician I

information; establish and maintain filing and reporting systems as necessary; provide relevant information to relevant parties prepare and type correspondence and compile and type reports; compile and develop information for special studies and reports from a variety of resources; assist with various special projects, including coordination, research and development of systems; build and maintain positive working relationships with co-workers, other City employees and the public using principles of good customer service; perform related duties as assigned.

OTHER DUTIES:

- Perform related duties as assigned.

QUALIFICATIONS:

Education and Experience:

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be three years of responsible administrative clerical or technical experience preferably in the subject area to which assigned, and training equivalent to completion of 60 units of college level course work including completion of the general education requirements leading to an Associate's degree.

Licenses and other Requirements

- Possession of a valid California driver's license.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of: principles and practices of administrative and/or technical area to which assigned including, but not limited to, claims, legislation, public information, budget, grants, and personnel; research methods and techniques; computer software, including word processing, database, spreadsheet and accounting applications; English usage, spelling, punctuation and grammar; and arithmetic, basic mathematical calculations and statistics and statistical methods; modern office procedures, methods and computer equipment. Ability to: on a continuous basis, know and understand all aspects of the job; intermittently review work papers, reports and special projects; identify and interpret technical and numerical information; explain systems and procedures to staff and others; perform independent research in carrying out technical administrative and technical duties; collect, compile, analyze and present a variety of data in a meaningful way; develop and implement various data collection and reporting systems; review budget submissions and revisions for mathematical and accounting accuracy; understand and interpret complex policies, procedures and regulations; obtain information through interview; handle multiple project assignments; and deal firmly and courteously with the public; analyze situations quickly and objectively to determine proper course of action; use a personal computer and office equipment necessary for successful job performance; type at a speed necessary for successful job performance; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships with those contacted in the course of work; work with various cultural and ethnic groups in a tactful and effective manner.

WORKING CONDITIONS:

Work Environment:

- Indoor/Office environment.
- Fast-paced environment with changing priorities.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Dexterity of hands and fingers to operate a computer keyboard.
- Hearing and speaking to exchange information.
- Seeing to read a variety of materials and inspect work in progress.
- Reaching to obtain files.
- Lifting, carrying and balancing materials.
- Standing and sitting for extended periods.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

CITY OF IMPERIAL

JOB DESCRIPTION

ADMINISTRATIVE TECHNICIAN II

SALARY:

Unrepresented	Range 75
Hourly:	\$25.55 – \$35.95
Monthly:	\$4,428.67 – \$6,231.33
Annual:	\$53,144.00- \$74,776.00

FLSA Exempt – UNREPRESENTED/CONFIDENTIAL

DEFINITION:

Under general supervision provide responsible technical assistance by coordinating, monitoring and reporting on various departmental activities of a routine and recurring nature; to perform administrative and technical work of assigned program area; and to review routine administrative requests related to area of assignment.

DISTINGUISHING CHARACTERISTICS:

Administrative Technician II – Performs technical work in a specialized subject matter area. Work performed at this level is more difficult than that defined at the I level based on the number of variables involved including, but not limited to, the following:

- program scope- complexity of technical situations, issues and programs require the application of a broader knowledge base; program reach, volume, strict deadlines, and degree of how sensitivity issues related to program = moderate to high; and
- technical and/or functional expertise: proficient utilization (intermediate to advanced level) of applications relevant to assignment; typically utilizing multiple systems; and
- performs specialized duties in a highly independent manner, exercising judgment and initiative; and,
- majority of work assignments are varied and require a greater degree of independence of action in completing those assignments.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Functions may include, but are not limited to, the following; develop, coordinate, and implement program activities of a technical area of assignment related to department activities; prepare technical documents related to program activities; respond to requests for documentation related to assigned area of responsibility; explain and interpret assignment area policies and procedures to internal or external customers; perform technical duties related to area of assignment including interpreting, analyzing, and determining compliance or acceptance of information and materials; prepare reports to document results of duties performed; assist professional staff in performing and conducting studies, special projects, administrative and technical functions; perform data collection and analysis; prepare draft reports and technical documents; establish and maintain systems related to assigned technical areas of responsibility; monitor area activities and report progress as required; ensure area of responsibilities are in compliance with related laws, codes, ordinances, and legislation; advise staff of any irregularities in compliance; review and verify documents related to department activities including budgets, grants, claims, public information, legislation, classification, recruitment and selection, employee benefits, personnel actions, and/or other related information; establish and maintain filing and reporting systems as necessary; provide relevant information to relevant parties prepare and type correspondence and compile and type reports; compile and develop information for special

Administrative Technician II

studies and reports from a variety of resources; assist with various special projects, including coordination, research and development of systems; build and maintain positive working relationships with co-workers, other City employees and the public using principles of good customer service; perform related duties as assigned.

OTHER DUTIES (CITY MANAGER'S OFFICE):

- **When Assigned to Human Resources Operations:** perform specialized technical and highly detailed work to promulgate, certify, revise and maintain lists of eligible candidates for selection consideration; organize, plan and coordinate the process for selecting eligible candidates for vacant positions in various City departments; schedule, notify and track completion of performance evaluations by City departments; assist professional staff in planning and conducting testing and interview processes and other Human Resources assignments as needed; provide information to City employees and applicants regarding City selection procedures and interpretation of policies, laws, and rules; coordinate review of personnel files by City employees and supervisors; explain and interpret assignment area policies and procedures to internal or external customers.
- **When Assigned to Benefits:** perform complex and responsible technical and clerical duties relating to the benefits program for City employees, retirees and COBRA participants; process health benefits for employees and retirees according to established policies and procedures, Memoranda of Understanding, federal and state laws; maintain related files; process payroll transactions such as differential pay and merit increase; conduct the sick leave reimbursement program; maintain employee records in City payroll systems, CalPERS and insurance carriers; process new hires including pre-employment physical exams and Livescan; extract and compile benefits information; maintain a positive rapport with employees and contract providers; assist in the flex plan cash option process; maintain and update database; prepare reports, logs, and general benefits information; compile and extract data for internal and insurance carrier requested reports; schedule and conduct individual and group benefit orientations; reconcile participation and process monthly premium payments for active and retired City employees; assist with open enrollment activities and record keeping; act as liaison between employees and contract benefits providers; assist with the logistics of the employee health fair; perform other difficult, independent and technical work requiring knowledge of the procedures and policies of benefits administration.
- **When Assigned to Risk Management:** track and maintain claims against the City, including legal claims, property and liability claims, claims for vehicle accidents or damage to City property. Submit information to City Attorney or third-party administrator as appropriate. Coordinate safety training programs to assure compliance with State and Federal Regulations. Track and maintain files related to worker's compensation claims, monitor employee work status and relay information to Department Head under direction of HR Manager and/or Assistant City Manager. Work with third-party claims adjuster to assure prompt response and payment for employee medical services.
- Perform related duties as assigned.

QUALIFICATIONS:

Education and Experience:

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be three years of responsible administrative clerical or technical experience preferably in the subject area to which assigned, and training equivalent to completion of 60 units of college level course work including completion of the general education requirements leading to an Associate's degree.

Licenses and other Requirements

- Possession of a valid California driver's license.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of: principles and practices of administrative and/or technical area to which assigned including, but not limited to, claims, legislation, public information, budget, grants, and personnel; research methods and techniques; computer software, including word processing, database, spreadsheet and accounting applications; English usage, spelling, punctuation and grammar; and arithmetic, basic mathematical calculations and statistics and statistical methods; modern office procedures, methods and computer equipment.

Ability to: on a continuous basis, know and understand all aspects of the job; intermittently review work papers, reports and special projects; identify and interpret technical and numerical information; explain systems and procedures to staff and others; perform independent research in carrying out technical administrative and technical duties; collect, compile, analyze and present a variety of data in a meaningful way; develop and implement various data collection and reporting systems; review budget submissions and revisions for mathematical and accounting accuracy; understand and interpret complex policies, procedures and regulations; obtain information through interview; handle multiple project assignments; and deal firmly and courteously with the public; analyze situations quickly and objectively to determine proper course of action; use a personal computer and office equipment necessary for successful job performance; type at a speed necessary for successful job performance; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships with those contacted in the course of work; work with various cultural and ethnic groups in a tactful and effective manner.

WORKING CONDITIONS:

Work Environment:

- Indoor/Office environment.
- Fast-paced environment with changing priorities.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Dexterity of hands and fingers to operate a computer keyboard.
- Hearing and speaking to exchange information.
- Seeing to read a variety of materials and inspect work in progress.
- Reaching to obtain files.
- Lifting, carrying and balancing materials.
- Standing and sitting for extended periods.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

CITY OF IMPERIAL

JOB DESCRIPTION

LEAD WATER TREATMENT OPERATOR

MSPC	RANGE 78
CLASSIFICATION	SUPERVISORY
FLSA	NON-EXEMPT

DEFINITION:

Under the direction of the Director of Public Works and Chief Water Operator, lead, assist and participate in a variety of journey-level skilled activities in the installation, maintenance and repair of the City's potable water treatment plant and related equipment including the City's water distribution and metering systems; oversee and perform inspections of meters and service lines for leaks and malfunctions; monitor and record meter readings of water consumption levels and perform related repairs as needed; ensure proper operation of the City's potable water treatment plant and distribution system in compliance with all water quality, environmental, and safety standards; train and provide work direction to assigned personnel.

DISTINGUISHING CHARACTERISTICS:

Lead Water Systems Operator has responsibility to regularly lead a crew in water treatment plant functions and projects. Exercises technical and functional supervision over lower level water staff. This is a full journey-level class in the water operations series. Responsibilities include planning, organizing, supervising, reviewing, and evaluating the work of water distributions and treatment plant operations and maintenance staff. Incumbents are expected to independently perform the full range of water treatment plant operations and maintenance duties. Performance of the work requires the use of considerable independence, initiative, and discretion within established guidelines. This class is distinguished from the Chief Water Operator in that the latter has management responsibility for all Water Distribution and Treatment Operations, functions and activities for the City. May be responsible for State and/or Federal reporting requirements and communicating with State/Federal Officials.

The Water Treatment Operator III classification is a journey-level skilled classification in the series. Incumbents are responsible for performing more complex duties and providing work direction and training to subordinate water treatment operators. This classification requires a State of California Grade III Water Treatment Operator Certificate and State of California D-2 Water Distribution Certificate.

The Water Treatment Operator II is the journey-level class in the series and performs a wide range of duties with minimal supervision or assistance. This classification requires a State of California Grade II Water Treatment Operator Certificate.

The Water Treatment Operator I classification is the entry-level classification in the series. Incumbents work under close supervision while learning job tasks.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Lead, assist and perform a variety of journey-level skilled duties in the installation, maintenance and repair of the City's potable Water Treatment Plant, distribution systems and related equipment; respond to waterline emergencies and dig alerts.
- Inspect, troubleshoot and diagnose water plant and equipment problems and malfunctions; assist in the repair or replacement of gauges, pumps, filters and various other controls, parts, motors, distribution and metering system components and other related mechanical equipment as necessary.
- Conduct water plant and booster station readings using various specialized instruments and gauges; understand gauges and recording devices.

- Collect daily water samples at the Water Treatment plant; conduct various daily laboratory tests of water samples; identify abnormal water samples and take corrective action according to laboratory test results.
- Use a variety of tools and equipment related to water treatment, distribution systems; calibrate and adjust controls, instruments and equipment such as valves, switches, analyzers, turbidity meters and other water regulating devices used to regulate water flow, turbidity levels; pressure and adjustment of water chemical feed rates and dosages.
- Check for dig alerts; identify utility lines using underground utility locators and maps.
- Perform back-washes on mixed media filtration systems.
- Train and provide work direction and guidance to assigned personnel; monitor employee activities to ensure accuracy, completeness and compliance with established safety requirements and procedures.
- Prepare and maintain a variety of records, logs and reports related to readings, laboratory testing, repairs, maintenance activities and assigned duties.
- Communicate with City personnel, customers, state regulators and various outside agencies to exchange information, coordinate activities and resolve issues or concerns and complaints.
- Monitor inventory levels of parts, supplies and equipment; order, receive and maintain inventory of parts, supplies and equipment.
- Drive a vehicle to conduct work; operate heavy equipment and forklifts to haul and transport equipment, supplies and materials.
- Operate a computer and assigned industry software; input, analyze and interpret data.
- Maintain facilities, systems and equipment in a clean and sanitary condition.
- Attend and participate in a variety of meetings and committees as assigned.

OTHER DUTIES:

- Perform related duties as assigned.
- Respond to on-call emergencies.

When Performing As Lead Water Treatment Operator:

- Lead, plan, and participate in the work of staff responsible for a variety of maintenance activities within an assigned division of the Public Services Department.
- Plan, direct, and participate in drafting preventive maintenance programs within an assigned division.
- Supervise the use and operation of public services maintenance equipment and vehicles; operate equipment and vehicles as needed and as assigned.
- Train assigned employees in their areas of work in public works maintenance methods, techniques and in the set up and use of equipment.
- Verify the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications.
- Ensure the adherence to safe work practices and procedures.
- Accurately assess and evaluate work and maintenance service requests.
- Assist the Chief Water Operator in the trouble shooting of public work projects and work requests.
- Maintain accurate records on installations and replacements; maintain inventory of supplies.
- Respond to public inquiries in a courteous manner; provide information within area of assignment; resolve complaints in an efficient and timely manner.
- Identifies opportunities for improving service delivery methods and procedures; provides recommendations concerning process changes; reviews with appropriate management staff; implements improvements.

- Basic computer skills including the ability to produce and maintain documents in Microsoft Office, look up and order supplies on-line; and enter and complete work orders.

REQUIRED QUALIFICATIONS:

Education and Experience:

- Any combination equivalent to: Graduation from high school or equivalent GED supplemented by college-level coursework in a related field and five (5) years progressively responsible journey-level skilled experience working in a water treatment plant including two (2) years at the level of a Water Treatment Operator III.

Licenses and other Requirements:

- Valid California Class A, B, and C California driver's license and evidence of a safe driving record.
- Valid State of California Water Treatment Plant Operator Certificate Grade III.
- Valid State of California Water Distribution Grade II Certificate.

Knowledge of:

- Principles and process of water plant, water distribution and water systems.
- Operation and maintenance principles of pumps, motors, valves, and other mechanical equipment related to water treatment.
- Applicable State and Federal laws, standards and requirements related to water treatment plant operation and maintenance.
- Proper laboratory principles and practices related to water treatment plant operations.
- Installation, maintenance and repair of water distribution and related equipment.
- Pumps, valves and related devices.
- Principles of training and providing work direction.
- Health and safety regulations and procedures.
- Interpersonal skills using tact, patience and courtesy.
- Record-keeping and report preparation techniques.
- Knowledge of principles and practices of effective supervision.

Ability to:

- Lead and participate in a variety of journey-level skilled activities in the installation, maintenance and repair of water treatment, water distribution and water metering systems.
- Oversee and perform inspections of meters and pumps for leaks and malfunctions.
- Monitor and record meter readings of water levels and perform related repairs as needed.
- Train and provide work direction to assigned personnel.
- Troubleshoot, diagnose and resolve water treatment/distribution problems and malfunctions.
- Operate and maintain specialized meters, gauges, hand/power tools and equipment.
- Operate heavy equipment and forklifts.
- Perform heavy manual labor as needed.
- Conduct and interpret water laboratory testing.
- Operate standard office equipment including a computer and assigned water and wastewater industry software.
- Establish and maintain cooperative and effective working relationships with others.
- Prepare and compile routine records related to work performed.
- Observe health and safety regulations.
- Communicate effectively, both oral and in written form.

- Effectively supervise subordinate staff.
- Organize time, staff and materials to meet deadlines.
- Identify problems, research and analyze relevant information, develop and present recommendations, and justification for solution.

WORKING CONDITIONS:

Work Environment:

- Indoor/Outdoor environment.
- Driving a vehicle to conduct work.
- Seasonal heat and cold or adverse weather conditions.
- Noise from equipment operation.
- Variable work hours including evenings or weekends.
- Remain on-call for emergencies.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Dexterity of hands and fingers to operate a computer keyboard, hand and power tools.
- Standing for extended periods of time.
- Lifting, carrying, pushing or pulling moderately heavy objects as assigned by the position.
- Bending at the waist, stooping, kneeling or crouching.
- Reaching overhead, above the shoulders and horizontally.
- Seeing to read meters and perform repairs.
- Hearing and speaking to exchange information.
- Climbing ladders.
- Walking and climbing perform inspections

Hazards:

- Working around machinery with moving parts.
- Exposure to chemicals and fumes.
- Working at heights.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

CITY OF IMPERIAL

JOB DESCRIPTION

LEAD WASTEWATER TREATMENT OPERATOR

MSPC	78
CLASSIFICATION	SUPERVISORY
FLSA	NON-EXEMPT

DEFINITION:

Under the direction of the Public Services Director, perform a variety of journey-level skilled duties involved in the monitoring, adjustment and testing of wastewater quality in a wastewater pollution control plant and related lift stations; maintain proper wastewater quality levels according to established guidelines; perform skilled maintenance of related equipment and systems.

DISTINGUISHING CHARACTERISTICS:

Lead Wastewater Systems Operator has responsibility to regularly lead a crew in wastewater plant functions and projects. Exercises technical and functional supervision over lower level wastewater staff. This is a full journey-level class in the wastewater operations series. Responsibilities include planning, organizing, supervising, reviewing, and evaluating the work of wastewater collections and treatment plant operations and maintenance staff. Incumbents are expected to independently perform the full range of wastewater collections and treatment plant operations and maintenance duties. Performance of the work requires the use of considerable independence, initiative, and discretion within established guidelines. This class is distinguished from the Chief Wastewater Operator in that the latter has management responsibility for all Wastewater Operations, functions and activities for the City. May be responsible for State and/or Federal reporting requirements.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Perform a variety of journey-level skilled duties involved in the monitoring, adjustment and testing of wastewater quality at assigned wastewater quality control facilities; take readings of various meters for pressure, flow and water levels.
- Maintain proper wastewater quality levels according to established guidelines; ensure proper procedures for obtaining, handling and transporting wastewater samples; test, record and adjust equipment in response to wastewater quality characteristics; utilize appropriate lab equipment.
- Monitor facility equipment and systems including valves, pumps, motors, tanks and gauges; adjust equipment as necessary; perform skilled maintenance and minor repairs as appropriate; operate and repair electrical breakers, starters, heaters and connect power to pumps; refer major repair needs to appropriate personnel; install devices according to established procedures.
- Monitor and adjust chemical dosages for wastewater effluent; perform maintenance on pumps, including changing oil, lubricating and changing the packing; maintain and service injectors and chlorinators throughout the system; replace filters as needed.
- Maintain assigned wastewater quality control facilities and assigned spaces in a clean, orderly and safe condition; clean sewer lines, sewer wet wells, trash screens, clarifiers and other assigned devices or areas as required; repair broken water lines according to established procedures.
- Communicate with personnel and various outside agencies to exchange information and resolve issues or concerns.
- Operate a tractor, skip loader and various hand and power tools related to assigned activities; utilize welding equipment as necessary; operate standard office equipment including a computer and assigned software; drive a vehicle to conduct work including a water truck, tractor and street sweeper.

- Maintain various records related to wastewater quality, work orders and assigned activities; log daily flows, temperatures, pH and assigned samples.
- Prepare and maintain inventory of wastewater activities supplies and parts and submit purchase orders for additional items as needed.
- Attend meetings and trainings as assigned.
- Assist with providing training to other assigned plant personnel as required.
- Respond to job-related emergencies during evening or variable hours as assigned.

OTHER DUTIES:

- Perform related duties as assigned.
- Assist with grounds-related duties and custodial-related duties as assigned.
- Provide special event assistance including assisting with traffic control and setting-up/breaking-down equipment for events.

When Performing as Lead Wastewater Operator:

- Lead, plan, and participate in the work of staff responsible for a variety of maintenance activities within an assigned division of the Public Services Department.
- Plan, direct, and participate in drafting preventive maintenance programs within an assigned division.
- Supervise the use and operation of public services maintenance equipment and vehicles; operate equipment and vehicles as needed and as assigned.
- Train assigned employees in their areas of work in public works maintenance methods, techniques and in the set up and use of equipment.
- Verify the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications.
- Ensure the adherence to safe work practices and procedures.
- Accurately assess and evaluate work and maintenance service requests.
- Assist the Chief Water Operator in the trouble shooting of public work projects and work requests.
- Maintain accurate records on installations and replacements; maintain inventory of supplies.
- Respond to public inquiries in a courteous manner; provide information within area of assignment; resolve complaints in an efficient and timely manner.
- Identifies opportunities for improving service delivery methods and procedures; provides recommendations concerning process changes; reviews with appropriate management staff; implements improvements.
- Basic computer skills including the ability to produce and maintain documents in Microsoft Office, look up and order supplies on-line; and enter and complete work orders.

REQUIRED QUALIFICATIONS:

Education and Experience:

- Any combination equivalent to: Graduation from high school or equivalent GED supplemented by college-level coursework in mathematics, chemistry or related field and two (2) years journey-level experience in the monitoring, adjustment and testing of wastewater quality or a similar field.

Licenses and other Requirements:

- Possession of a Grade III Wastewater Treatment Plant Operator certificate issued by the State Water Resources Control Board (SWRCB).

- Valid California Class B driver's license and evidence of a safe driving record.

Knowledge of:

- Principles, practices, techniques, equipment and materials used in the operation and maintenance of a wastewater treatment plant.
- Wastewater sampling and testing techniques.
- Wastewater treatment plant instrumentation.
- Applicable rules, regulations, policies and procedures.
- Operation, maintenance, and repair of various pumps and meters.
- Applicable mechanical and piping systems including valves, line-ups, gauges and meters.
- Requirements of maintaining wastewater treatment plant and related facilities in a safe and proper working condition.
- Health and safety regulations.
- Basic record-keeping techniques.
- Knowledge of principles and practices of effective supervision.

Ability to:

- Perform a variety of journey-level duties involved in the monitoring, adjustment and testing of wastewater quality at assigned wastewater quality control facilities.
- Maintain proper wastewater quality levels according to established guidelines.
- Perform skilled maintenance and minor repairs on facility equipment and systems.
- Interpret, apply and explain rules, regulations, policies and procedures.
- Observe health and safety regulations.
- Operate a variety of equipment including lab instruments, a computer and assigned software.
- Operate heavy equipment.
- Perform heavy manual labor as needed.
- Understand and follow oral and written instructions.
- Work independently with little direction.
- Assist with training other assigned personnel.
- Communicate effectively, both oral and in written form.
- Effectively supervise subordinate staff.
- Establish and maintain effective working relationships.
- Organize time, staff and materials to meet deadlines.
- Identify problems, research and analyze relevant information, develop and present recommendations, and justification for solution.

WORKING CONDITIONS:

Work Environment:

- Indoor/Outdoor environment.
- Regular exposure to fumes and odors.
- Subject to noise from equipment operation.
- Driving a vehicle to conduct work.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Dexterity of hands to operate assigned tools and equipment.
- Sitting or standing for extended periods of time.
- Seeing to monitor systems and test samples.

- Lifting, carrying, pushing or pulling heavy objects as assigned by the position.
- Bending at the waist, kneeling or crouching.
- Reaching overhead, above the shoulders and horizontally.
- Hearing and speaking to exchange information.

Hazards:

- Working around machinery with moving parts.
- Exposure to gases, vapors and odors.
- Contact with raw sewage and associated toxic fumes.
- Infectious materials from wastewater.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

CITY OF IMPERIAL

JOB DESCRIPTION

HUMAN RESOURCES MANAGER

Range 92
Classification Supervisory/Confidential
FLSA Exempt

DEFINITION:

Under the direction of the City Manager and Assistant City Manager, plan, organize, control and manage the City's comprehensive centralized Human Resource, Employee-Employer Relations, Risk Management and Safety Coordination programs; serve as technical consultant and advisor to executives, management, and employees; monitor and ensure compliance with State and Federal legislation, regulations, City policies and Memorandum of Understanding related to assigned programs; supervise and evaluate the performance of assigned personnel.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Plan, organize, control activities, services and operations; allocate personnel and resources to optimize departmental efficiency and effectiveness.
- Plan, organize and administer the comprehensive human resource program including recruitment, selection, placement, training, evaluation, benefits, classification and compensation, and organizational development.
- Provide technical expertise to the City Council and City administrators regarding management, organization and human resources issues, problems and concerns; analyze technical data and prepare recommendations to improve systems and procedures.
- Administer the employee-employer relations program; direct and oversee grievance and appeals procedures; counsel employees, supervisors and administrators regarding discipline, complaints, human resource practices and working conditions.
- Meet and confer with bargaining units; participate in labor negotiations; resolve disputes concerning the interpretation of memoranda of understanding, personnel policies and rules.
- Ensure compliance with a variety of laws, codes, regulations and judicial directives related to employment, insurance and loss control; identify areas of non-compliance and initiate corrective action.
- Supervise performance of assigned personnel; interview, select, counsel and discipline staff as appropriate.
- Ensure confidentiality of patient health care information; develop and implement policies and procedures related to confidential patient health care information; coordinate activities to limit the incidental use of protected health care information; document, investigate and respond to patient complaints regarding confidential health care information.
- Communicate with City Administration, D insurance carriers, State and Federal agencies, attorneys and others regarding human resources, safety coordination, risk management and employee-employer relations programs.
- Direct the activities of the insurance and loss control programs including workers' compensation, property damage and employee insurance.
- Determine employee training and development needs and coordinate personnel training and employee education programs.
- Maintain City-wide classification system to accurately describe the duties and employment standards for each position; direct and participate in salary surveys and analytical studies related to classification and compensation; conduct job analysis for reclassification requests.

- Monitor and oversee recruitment, selection and evaluation procedures; ensure consistency, fairness and compliance with established City policies; act as the City's Equal Employment Opportunity/Affirmative Action Officer and administer the City's affirmative action plan; investigate grievances involving City employees.
- Direct the preparation of centralized human resource records and files; prepare narrative, statistical and oral reports for the City Council and regulatory agencies.

OTHER DUTIES:

- Perform related duties as assigned.

REQUIRED QUALIFICATIONS:

Education and Experience:

- Any combination equivalent to: Bachelor's degree in human resources, business or public administration or related field and five (5) years increasingly responsible experience in human resource administration, risk management and labor relations including at least two (2) years supervisory experience.

Licenses and other Requirements

- Valid Driver's License

Knowledge of:

- Administration of comprehensive human resource program in a large public sector organization.
- Principles of managerial analysis and organizational design.
- Principles, practices, methods and terminology used in public human resource administration.
- State and Federal laws, codes and regulations concerning human resource administration including equal employment opportunity and affirmative action.
- Insurance policies, laws and settlement procedures.
- Principles, techniques and methods of recruitment, selection, training, classification and compensation.
- Loss control techniques and self-funding insurance programs.
- Principles and techniques of labor relations.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Public speaking techniques.
- Interpersonal skills using tact, patience and courtesy.
- Principles and practices of administration, supervision and training.
- Budget preparation and control.

Ability to:

- Manage, plan, organize, coordinate, and evaluate personnel operations, programs, functions and activities.
- Research, analyze, review and interpret personnel laws, regulations, contracts, rules and court decisions.
- Ensure compliance with applicable laws, codes and regulations.
- Formulate, develop and implement accident and liability prevention programs.
- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Communicate effectively both orally and in writing.
- Train, supervise and evaluate personnel.
- Prepare and deliver oral presentations.
- Operate standard office equipment including a computer and assigned software.
- Establish and maintain effective working relationships with others.

- Attend evening meetings.
- Observe health and safety rules and regulations.
- Analyze situations accurately and adopt an effective course of action.
- Plan and organize work.

WORKING CONDITIONS:

Work Environment:

- Indoor/Office environment.
- Fast-paced environment with changing priorities.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Dexterity of hands and fingers to operate a computer keyboard.
- Hearing and speaking to exchange information.
- Seeing to read a variety of materials and inspect work in progress.
- Reaching to obtain files.
- Lifting, carrying and balancing materials.
- Standing and sitting for extended periods.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

DATE SUBMITTED 7/1/2022
 SUBMITTED BY ACM
 DATE ACTION REQUIRED 7/6/2022

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: CONSENT: SECOND AMENDMENT TO POLICE CHIEF EMPLOYMENT AGREEMENT

DEPARTMENT INVOLVED: CITY MANAGER'S OFFICE

BACKGROUND/SUMMARY:

In succession with the adoption of the municipal budget for Fiscal Year 2022-2023, attached for your review, you'll find the Second Amendment to the Police Chief Employments Agreement to include 2.5% COLA for Fiscal Year 2022-2023.

FISCAL IMPACT: 2.5% COLA – As Approved in Municipal Budget FY 22-23
 Difference of \$3,286 Annual Salary

ADMIN SERV
INITIALS _____

STAFF RECOMMENDATION: Approve 2nd Amendment Between City and Chief of Police

DEPT. INITIALS ab

MANAGER'S RECOMMENDATION: Approve 2nd Amendment

CITY
MANAGER'S
INITIALS ab

MOTION:

SECONDED:
 AYES:
 NAYES:
 ABSENT:

APPROVED ()
 DISAPPROVED ()

REJECTED ()
 DEFERRED ()

REFERRED TO:

**SECOND AMENDMENT TO CITY OF IMPERIAL POLICE CHIEF EMPLOYMENT
AGREEMENT**

THIS SECOND AMENDMENT ("Second Amendment") is made and entered into this 6th day of July 2022, by and between the City of Imperial, a municipal corporation of the State of California ("Employer") and Leonard J. Barra ("Employee"). Collectively Employer and Employee are referred to as "the Parties"

WITNESSETH

WHEREAS, the parties have entered into an employment agreement dated December 17, 2017, ("Agreement"); and

WHEREAS, the Parties entered into a 1st Amendment to the Agreement on July 21, 2021;

WHEREAS, the Parties wish to amend the Agreement as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Parties agree as follows:

1. The above referenced recitals are true and correct and are incorporated herein by this reference.
2. Section 2 of the Agreement is rescinded and restated as follows:
"Compensation: Employee shall be paid an annual salary of one hundred thirty-one thousand three hundred ninety-three dollars and no cents (\$131,393), representing an amount equal to his base salary under the Agreement, plus cost of living adjustments through fiscal year 2022-2023. Pay periods shall coincide with other unrepresented management employees. In the event Employee receives an Executive level POST Professional Peace Officer Certificate, his salary will be increased by 5%."
3. Except as specifically set forth herein, the terms of the Agreement shall remain in full force and effect.

In WITNESS WHEREOF, the Parties have caused this First Amendment to be signed and executed to be effective July 1, 2022.

EMPLOYER:

EMPLOYEE:

Dennis H. Morita, City Manager

Leonard J. Barra, Chief of Police

ATTEST:

Deputy City Clerk

DATE SUBMITTED 7/1/2022
 SUBMITTED BY ACM
 DATE ACTION REQUIRED 7/6/2022

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: CONSENT: Ratification of Letter of Support Sent to Governor Newsom Regarding Lithium Extraction Excise Tax					
DEPARTMENT INVOLVED: City Manager's Office					
BACKGROUND/SUMMARY: Whereas the County of Imperial requested legislative action in support of AB208/SB 125- Lithium Extraction Excise Tax. Whereas the State Assembly and State Senate passed AB208 and SB 125, sending the bill to Governor Newsom's desk for signature. On June 29, 2022, Mayor Dale sent a letter urging Governor Newsom to sign AB208/SB 125 into law, requiring the Lithium Industry to pay their fair share to the communities, such as Imperial, that their operations will impact.					
FISCAL IMPACT: N/A	ADMIN SERV INITIALS _____				
STAFF RECOMMENDATION:	DEPT. INITIALS _____				
MANAGER'S RECOMMENDATION: Approve ratification supporting AB208/SB 125 Legislative Action.	CITY MANAGER'S INITIALS <u>ab</u>				
MOTION:					
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APPROVED () DISAPPROVED () REFERRED TO:	REJECTED () DEFERRED ()				



CITY COUNCIL
Geoff Dale – Mayor
Katie Burnworth – Mayor Pro-Tem
Robert Amparano – Councilmember
Karin Eugenio – Councilmember
James Tucker – Councilmember

CITY MANAGER
Dennis H. Morita

ASSISTANT CITY MANAGER
Alexis Brown

CITY ATTORNEY
Geoff Holbrook

June 29, 2022

The Honorable Governor Gavin Newsom
State of California
1021 O Street, Suite 9000
Sacramento, CA 95814

Please Sign AB 208/SB 125 – Industry Paying Their Fair Share For Communities and Infrastructure

Honorable Governor Gavin Newsom,

I write to you today to express our support for the Lithium Extraction Excise Tax Proposal (AB 208/SB 125). The proposed tax is less than 1% of the value of the minerals being extracted from beneath our communities. Since industry is relying on the infrastructure and community workforce to extract and transport the minerals they are collecting – **it is only right they pay their fair share for the impacts they will inevitably create.**

As a matter of fact, it is the two smaller producers who are opposing the proposed tax, when the larger company involved, Berkshire Hathaway, has not taken an oppose position and is not lobbying against the bill.

Meanwhile, the tax revenue is absolutely critical to Imperial County, our City and our neighboring communities. It is our hope Governor, that you will sign this piece of legislature to further support much-needed local infrastructure, public services and community enhancement projects. In addition, it will provide a dependable funding stream for the State's Salton Sea restoration efforts.

It is only fair that the City of Imperial and Imperial County communities benefit from its local resource, as it is our region that will be impacted by these operations.

Again, I thank you for your support of our region and urge you to sign AB 208/SB 125, the Lithium Extraction Excise Tax Proposal. Thank you for your consideration. Should you have any questions, please contact me at gdale@cityofimperial.org.

Sincerely,



Geoff Dale
Mayor



CC: Katherine Burnworth, Mayor Pro-Tem
Robert Amparano, Councilmember
Karin Eugenio, Councilmember
James Tucker, Councilmember

DATE SUBMITTED

June 29, 2022

SUBMITTED BY

L. Gutierrez

DATE ACTION REQUIRED

July 6, 2022

COUNCIL ACTION (x)

PUBLIC HEARING REQUIRED ()

RESOLUTION ()

ORDINANCE 1ST READING ()ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS

ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT:

DISCUSSION/ACTION – APPROVAL OF COMMUNITY FACILITIES DISTRICT (CFD) PARTIAL DISBURSEMENT OF FUNDS FOR REQUEST NO 1-2018 FROM BRATTON CFD 2004-3.

1. APPROVE 3RD PAYMENT IN THE AMOUNT OF \$100,000 TO IMPERIAL BRATTON, LP.

DEPARTMENT INVOLVED:

ADMINISTRATIVE SERVICES

BACKGROUND/SUMMARY:

On July 18, 2018 the City approved CFD Disbursement Payment Request 1-2018 from the Bratton CFD 2004-3 to Imperial Bratton, L.P totaling \$1,652,338.69 for construction, engineering and related costs incurred by the developer. Two previous payments totaling \$552,338.69 have already been disbursed leaving a remaining balance of \$1,100,000.

Payments will be disbursed after the close of the fiscal year to ensure adequate funding is available for projects within the Bratton CFD. The end of fiscal year 2022 surplus allows for the partial payment of \$100,000, leaving available monies for debt service and proposed budgeted projects for the area in fiscal year ending 2023.

FISCAL IMPACT: \$100,000 from Bratton CFD

F.O. INITIALS

STAFF RECOMMENDATION:

Council approval of the payment to Imperial Bratton, LP as presented.

MANAGER'S RECOMMENDATION:

approve

MANAGER'S INITIALS

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:



D-2



CITY COUNCIL
James Tucker – Mayor
Geoff Dale – Mayor Pro Tem
Robert Amparano – Councilmember
Darrell Pechtl – Councilmember
Betty Sampson – Councilmember

CITY CLERK
Debra Jackson

CITY TREASURER
Stacy Cox

CITY ATTORNEY
Dennis Morita

CITY MANAGER
Stefan T. Chatwin

CFD Disbursement Approval Procedure

CFD 2004-3 (Bratton)

Payment Request No. 1-2018

Date Requested: May, 11 2018

Request Information: Payment Request No. 2-2017 is for construction, engineering and related costs incurred for an Acquisition Agreement Exhibit "A" facilities/fees as shown in Attachment 1. The request is to reimburse the advanced amount as follows: \$1,652,338.69

Actions required and steps taken in approving this request:

1. **Special Tax Consultant:** *Confirms that the facilities/fees are per the Acquisition Agreement dated April 18, 2005, includes confirmation of three (3) bids, contracts to perform the work, invoices or cancelled checks, and lien releases.*

Special Tax Consultant Recommendations: To submit to the City Manager the request to pay as requested from Surplus Funds. The Request lists the facilities/fees and meets the requirements for reimbursement that include the submittal of support documents in the form of contracts, invoices, cancelled checks, and lien releases, so that it can be processed for submission to the City Finance Director for payment under the Acquisition Agreement. This request should be paid from **Surplus Funds** (less retention if applicable) as drawdowns as funds become available to not exceed the following:

\$1,652,338.69 representing fee reimbursements.

City Special Tax Consultant Approval

2. **Community Development Director:** *Confirm that the improvements have been completed, inspected, and meet the conditions set out in the Acquisition Agreement. Sign the original copy of the request and below.*

Community Development Director Approval



CITY COUNCIL
James Tucker – Mayor
Geoff Dale – Mayor Pro Tem
Robert Amparano – Councilmember
Darrell Pechtl – Councilmember
Betty Sampson – Councilmember

CITY CLERK
Debra Jackson

CITY TREASURER
Stacy Cox

CITY ATTORNEY
Dennis Morita

CITY MANAGER
Stefan T. Chatwin

3. *City Manager:* Review, submit to Council if appropriate, and approve the request for disbursement.

City Manager Approval

4. *City Finance Department:* Please prepare and send payments.

From: Surplus Funds in drawdowns as funds become available (with 0% retention of 0.00 to be held)
\$1,652,338.69.

Bratton 2004 - 3 CFD Reimbursement

7/18/2018	Consent - . Approval of the 1-2018	1,652,338.69	
7/18/2018	Request 1st payment of reimbursement 1-2018	<u>450,000.00</u>	CK# 82907
		1,202,338.69	Remaining balance
4/9/2020	REQUEST 2ND PAYMENT OF REIMBURSEMENT 1-2020	<u>102,338.69</u>	CK# 92857
		1,100,000.00	Remaining balance
7/6/2022	REQUEST 3rd PAYMENT OF REIMBURSEMENT 1-2022	<u>100,000.00</u>	
		1,000,000.00	Remaining balance

DATE SUBMITTED June 29, 2022
 SUBMITTED BY L. Gutierrez
 DATE ACTION REQUIRED July 6, 2022

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS AB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: **DISCUSSION/ACTION – APPROVAL OF COMMUNITY FACILITIES DISTRICT (CFD) PARTIAL DISBURSEMENT OF FUNDS FOR REQUEST NO 1-2018 FROM MONTERREY CFD 2006-1.**

1. APPROVE 7TH PAYMENT IN THE AMOUNT OF \$100,000 TO JUNIPER VENTURES, LP.

DEPARTMENT INVOLVED: **ADMINISTRATIVE SERVICES**

BACKGROUND/SUMMARY:

On June 6, 2018 the City approved CFD Disbursement Payment Request 1-2018 from Monterrey CFD 2006-1 to Juniper Ventures, LP totaling \$4,206,490.88 for construction, engineering and related costs incurred by the developer. Six payments totaling \$1,676,490.88 have already been disbursed leaving a remaining balance of \$2,530,000.

Payments will be disbursed after the close of the fiscal year to ensure adequate funding is available for projects within the Monterrey CFD area. The end of fiscal year 2022 surplus allows for the partial payment of \$100,000, leaving available monies for debt service and proposed budgeted projects for the area in fiscal year ending 2023.

FISCAL IMPACT: \$100,000 from Monterrey CFD

F.O. INITIALS VB

STAFF RECOMMENDATION:
 Council approval of the payment to Juniper Ventures, LP as presented.

MANAGER'S RECOMMENDATION:

MANAGER'S INITIALS STEN

approve

MOTION:

SECONDED:
 AYES:
 NAYES:
 ABSENT:

APPROVED () REJECTED ()
 DISAPPROVED () DEFERRED ()

REFERRED TO:



CITY COUNCIL
James Tucker – Mayor
Geoff Dale – Mayor Pro Tem
Robert Amparano – Councilmember
Darrell Pechtl – Councilmember
Betty Sampson – Councilmember

CITY CLERK
Debra Jackson

CITY TREASURER
Stacy Cox

CITY ATTORNEY
Dennis Morita

CITY MANAGER
Stefan T. Chatwin

CFD Disbursement Approval Procedure

CFD 2006-1 (Monterrey Park)

Payment Request No. 1-2018

Date Requested: February 21, 2018

Request Information: Payment Request No. 2-2017 is for construction, engineering and related costs incurred for an Acquisition Agreement Exhibit "A" facilities/fees as shown in Attachment 1. The request is to reimburse the advanced amount as follows: \$4,206,490.88

Actions required and steps taken in approving this request:

1. **Special Tax Consultant:** *Confirms that the facilities/fees are per the Acquisition Agreement dated November 1, 2005, includes confirmation of three (3) bids, contracts to perform the work, invoices or cancelled checks, and lien releases.*

Special Tax Consultant Recommendations: To submit to the City Manager the request to pay as requested from Surplus Funds. The Request lists the facilities/fees and meets the requirements for reimbursement that include the submittal of support documents in the form of contracts, invoices, cancelled checks, and lien releases, so that it can be processed for submission to the City Finance Director for payment under the Acquisition Agreement. This request should be paid from **Surplus Funds** (less retention if applicable) as drawdowns as funds become available to not exceed the following:

\$4,206,490.88 representing infrastructure items.

City Special Tax Consultant Approval

2. **Community Development Director:** *Confirm that the improvements have been completed, inspected, and meet the conditions set out in the Acquisition Agreement. Sign the original copy of the request and below.*

City Community Development Director Approval



CITY COUNCIL
 James Tucker – Mayor
 Geoff Dale – Mayor Pro Tem
 Robert Amparano – Councilmember
 Darrell Pechtl – Councilmember
 Betty Sampson – Councilmember

CITY CLERK
 Debra Jackson

CITY TREASURER
 Stacy Cox

CITY ATTORNEY
 Dennis Monta

CITY MANAGER
 Stefan T. Chatwin

3. *City Manager: Review, submit to Council if appropriate, and approve the request for disbursement.*

City Manager Approval

4. *City Administrative Service Department: Please prepare and send these payments (wire instructions on file):*

Wells Fargo Bank
 32881 Temecula PKWY
 Temecula, CA 92592

Juniper Ventures I, LP
 Routing No. 1329431561
 Account No. 121000248

5. Funds will be disbursed to the Developer as surplus funds become available.

From: Surplus Funds in drawdowns as funds become available (with 0% retention of 0.00 to be held)
\$4,206,490.88

Monterrey Park CFD Reimbursement

6/6/2018	Consent - E-2. Approval of the 1-2018	4,206,490.88	
6/20/2018	Request 1st payment of reimbursement 1-2018	<u>500,000.00</u>	ck# 82467
		3,706,490.88	Remaining Balance
9/5/2018	Request 2nd payment of reimbursement 1-2018	<u>270,000.00</u>	ck# 83644
		3,436,490.88	Remaining Balance
2/20/2019	Request 3rd payment of reimbursement 1-2018 (payment 2019-01)	<u>336,490.88</u>	CK# 86307
		3,100,000.00	Remaining balance
9/4/2019	Request 4th payment of reimbursement 1-2018 (payment 2019-02)	<u>250,000.00</u>	CK# 87656
		2,850,000.00	Remaining balance
	<i>Reduce Payment by this amount transferred to park impact fees for Horizonte Park Cost:</i>	<u>-102,164.00</u>	1/21/2020
		2,747,836.00	
2/19/2020	Request 5th payment of reimbursement 1-2018 (payment 2020-02)	<u>147,836.00</u>	ck# 92523
		2,600,000.00	Remaining balance
5/27/2021	Request 6th payment of reimbursement 1-2018 (payment 2021-01)	<u>70,000.00</u>	ck# 98799
		2,530,000.00	Remaining balance
7/6/2022	Request 7th payment of reimbursement 1-2018 (payment 2022-01)	<u>100,000.00</u>	
		2,430,000.00	Remaining balance

Agenda Item No. E-1

DATE SUBMITTED 7/1/2022
 SUBMITTED BY ACM
 DATE ACTION REQUIRED 07/06/2022

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS AB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: IMPERIAL COUNTY LITHIUM VALLEY ECONOMIC OPPORTUNITY INVESTMENT PLAN

I. SUPPORT IMPERIAL COUNTY'S LITHIUM VALLEY ECONOMIC OPPORTUNITY INVESTMENT PLAN

DEPARTMENT INVOLVED: COUNTY OF IMPERIAL-CEO'S OFFICE/CITY MANAGER'S OFFICE

BACKGROUND/SUMMARY:

The County of Imperial has been identified as "Lithium Valley" with the potential to produce valuable resources in an environmentally- conscious way. Proposed lithium extraction plants would be a closed-loop system, without the creation of open pits or solar evaporation ponds. The Imperial County Lithium Economic Opportunity Investment Plan will be a collaboration between the County of Imperial, State of California, and United States Federal Government. The benefits of such a plan range from job creation, education and training, tax revenue, environmental improvements, digital connectivity, renewable energy and energy supply.

FISCAL IMPACT: To Be Determined

ADMIN SERV
INITIALS

AB

STAFF RECOMMENDATION: It is staff's recommendation that the City Council support the County of Imperial Economic Opportunity Investment Plan

DEPT. INITIALS

AB

MANAGER'S RECOMMENDATION:

approve

CITY
MANAGER'S
INITIALS

AB

MOTION:

SECONDED:
 AYES:
 NAYES:
 ABSENT:

APPROVED ()
 DISAPPROVED ()

REJECTED ()
 DEFERRED ()

REFERRED TO:



LITHIUM VALLEY ECONOMIC OPPORTUNITY INVESTMENT PLAN

Summary

Lithium/rare-mineral mining/processing/manufacturing and renewable energy generation/storage possess the opportunity to propel the economic future of Imperial County residents for generations.

Introduction

The County of Imperial desires to increase the overall wealth of its residents through private economic investment into the Imperial Valley Region in the form of lithium and rare mineral extraction, processing and manufacturing/packaging for end-user applications and renewable energy generation/storage in the form of geothermal, solar, wind and energy storage. The Imperial County Lithium Valley Economic Opportunity Investment Plan will be accomplished through specific actions of the County of Imperial, State of California and the United States Federal Government.

Lithium is a vital mineral in the rechargeable batteries used by consumers in portable computing devices, electric vehicles and battery storage. More than 80% of the world's raw lithium is mined in Australia, Chile, and China. Currently, China controls more than half of the world's lithium processing and refining and has three-fourths of the lithium-ion battery mega factories in the world, according to the International Energy Agency.

Today, the United States has only 1% of global lithium being mined and processed, according to the U.S. Geological Survey. Imperial County, California is blessed with an abundance of Geothermal Brine at the Salton Sea. The earth heated brine is rich in critical minerals needed for the production of batteries and alloys, including lithium, manganese and zinc.

Industry professionals estimate there may be as much as fifteen (15) million tons of lithium in Imperial County that would take 50-100 years to extract. Additionally, there is an estimated 1,000-1,500 MW of additional geothermal energy generation available. The mining of lithium (and other rare-earth minerals) in addition to geothermal power generation provide the opportunity for the United States to have greater control over needed material in the supply chain for electric vehicles and consumer/commercial electronics while providing greater stability to our energy supply.

Benefits of Economic Investment

County (Local)

Employment opportunities (construction and operation).

Education/training opportunities for persons desiring a career in lithium/rare mineral extraction, processing and manufacturing/processing or renewable energy generation/storage from geothermal, wind and energy storage.

Tax Revenue improved and consistent tax base for which the County can provide appropriate government level services to its residents (in the form of public safety, infrastructure, judicial, social services and quality of life including recreational and cultural/arts).

State of California

Employment opportunities which reduce individual reliance on social services.

Education/training providing for an enhanced workforce to propel a variety of industries (primary and secondary).

Tax Revenue providing financial resources to the State of California to fund education (K-16+), infrastructure, public safety, social services and quality of life activities.

Environmental improvements by providing necessary products to propel rechargeable zero-emission transportation.

Digital connectivity and productivity by providing necessary resources used for consumer and commercial application communication.

Vertical production capability to increase assembly/manufacturing in California, creating products exported domestically and internationally.

Energy Supply stability is enhanced by additional base-load renewable energy generation from geothermal facilities providing needed power when solar/wind is unable to produce.

Renewable Energy compliant with Renewable Portfolio Standards (RPS) in the form of geothermal energy generation produced in California for Californian's.

United States Federal Government

National Security: lithium/rare-minerals and renewable energy generation are key to the National Security interests of the United States. The case for renewable energy is simple – its cleaner and safer for the environment and it is domestically produced. For lithium and rare-minerals, high value communication products (both consumer and commercial scale) depend on these elements. Reliance on foreign nations for these products places our communication systems at risk of geopolitical instability.

Environmental transformation: as the United States continues marching toward rechargeable vehicles, lithium is an essential element for batteries. In order to achieve its climate change goals, the country needs a long-term, stable and preferably domestic source of lithium, otherwise the United States is at the mercy of other nations which again exposes our interests to geopolitical instability.

Supply Chain Certainty: historically, United States consumer demand for passenger vehicles and light trucks exceeds fifteen million vehicles per annum. This is exclusive of commercial and mass-transit vehicles. The ability to deliver vehicles to consumers at a “affordable” price is dependent on mass production in order to maximize efficiency. Supply chain certainly is at the heart of scaled efficiency. As with many other raw and semi-finished materials, it is incumbent on the United States to have capacity within our nation.

Self-Determination

In its purest form, self-determination is defined as the process by which a person controls their own life. For purposes of the Lithium Valley Economic Opportunity Investment Plan this shall be defined as the process by which the **County of Imperial** controls its economic future as it relates to lithium/rare mineral extraction, processing, manufacturing and renewable energy generation and storage through specific actions that will be taken with intention and transparency.

Specific Actions of the County of Imperial

1. Board of Supervisors adopting a Resolution in support of the Lithium Valley Economic Opportunity Investment Plan.
2. Board of Supervisors creating a subcommittee known as the Lithium Valley Economic Opportunity Investment Plan Subcommittee comprised of two (2) members of the Board of Supervisors.
3. Creation of an internal working group to the County Board of Supervisors to include:
 - Lithium Valley Subcommittee (2 persons of the Board of Supervisors)
 - County Executive Officer
 - County Counsel
 - County Director of Planning and Development Services
 - County Director of Intergovernmental Relations
 - Contract Economist/Economic Development Consultant to the County.
4. County of Imperial seeking voter approval to establish appropriate remuneration for lithium/rare mineral mining and power generation/storage to provide appropriate financial benefits to the County (as a municipal corporation) and community organizations that further the economic interests of the region. Said remuneration shall be used to address environmental impacts of industry and infrastructure improvements. The remuneration vehicle shall provide tax credits for lithium/rare mineral extraction used within Imperial County for mid-stream processes (may include but not be limited to processing and manufacturing).
5. County of Imperial establishing a Lithium Valley Project Ombudsperson to work directly with economic investors seeking to engage in lithium/rare-mineral mining and renewable energy generation to provide enhanced communication by and between internal departments to the County as well as assistance in communication with State and Federal Agencies.
6. County of Imperial exploring economic viability of an Enhanced Infrastructure Finance District (EIFD) to finance infrastructure improvements.
7. County of Imperial providing leadership (Subcommittee of the Board of Supervisors) and professional staff resources for which to locally implement the specific actions requested of the State of California and the United States Federal Government, including the following:
 - a. Effectuate rule changes giving local jurisdictions authority to entitle and permit up to 99.9 MW of energy generation and changes to definition of "net-to-grid".
 - b. Create a Specific Plan (SP) for Lithium Valley within Imperial County.
 - c. Create a Programmatic Environmental Impact Report (EIR) for Lithium Valley within Imperial County
 - d. Create and implement the Lithium Valley Development Office to assist with the development of lithium/rare-mineral mining, ancillary processing, assembly and manufacturing and renewable energy generation projects.

- e. Assist State and local agencies in the development, construction and operation of a California Polytechnic University or similar institution to provide education and training in support of lithium/rare-mineral mining and renewable energy generation.

Specific Actions Requested of the State of California

Governor Newsom identified Lithium Valley in remarks on his fiscal year 2022-23 proposed budget, The California Blueprint which was released on January 10, 2022. "We have what someone described as the Saudi Arabia of lithium right here in the state of California down in Imperial County near the Salton Sea," Newsom remarked.

Imperial County agrees with the Governor's assessment and Lithium Valley can produce these valuable resources in an environmentally-conscious way. Each proposed lithium extraction plant would be a closed-loop system, without the creation of open pits or solar evaporation ponds. California and the United States can secure a strategic mineral resource and promote environmentally-friendly business practices.

Delegating planning and permitting authority of Geothermal Development up to 99.9 Megawatts generation, to the County of Imperial. (Currently limited to 49.9 Megawatts)

Currently, Imperial County is authorized to permit Geothermal Power Plants that generate up to 49.9 MWs, and a developer wishing to construct a Geothermal Power Plant 50MWs or larger is required to follow the California Energy Commission's ("CEC") Application for Certification Process ("AFC"). However, the CEC's Small Power Plant Exemption Program ("SPPE") allows for a proposed Thermal Power Plant project to be exempted from the AFC when: 1) the project will generate between 50 and 100 MWs; and 2) the CEC has made a determination that the project will not have a significant effect on the environment or energy resources. Imperial County is respectfully requesting that the ("CEC") grant our County the ability to permit Geothermal Power Plants up to the maximum 99.9 MWs in accordance with the SPPE.

Further, formally change the definition of "net-to-grid" to provide opportunity for energy generation facilities in Imperial County to deliver power to themselves (parasitic load), adjacent users (affiliated and non-affiliated) and micro-grid users (affiliated and non-affiliated) within five (5) miles of the boundaries of the host site. Host site shall be defined as the parcel at which the power generation facility is located (or all parcels if facility is located on multiple parcels). When said changes are granted by the State of California, it will kick start both the development of mineral recovery and increase the State baseload renewable power portfolio.

Provide Direct Funding to Imperial County for the Lithium Valley Specific Plan and Programmatic Environmental Impact Report (\$5,000,000) to be available within 30 days of adoption of the FY 2022-23 State Budget

The Lithium Valley Specific Plan and Program EIR seeks to help meet the State of California's renewable energy production goals, while providing Industry with a clear timeline for project delivery. The Specific Plan's goal is built upon this effort, expanding the development opportunities, both in additional geothermal energy production along with mineral recovery, hydrogen, biofuels, and renewable (cathode, battery, electric vehicle) manufacturing facilities. The Program EIR ensures consideration of CEQA requirements and environmental impacts on a large project area plus avoids duplication of individual project CEQA reviews.

There are a number of other sectors of the renewability that the Salton Sea Resource has the potential to develop. This includes: 1) creating environmentally safe and renewable mineral recovery through geothermal brine, 2) developing other sustainable fuels such as green hydrogen and bio-based fuels, and 3) recycling and reusing

organic (plant based) and inorganic mineral waste (battery recovery), both diverting from landfills and reducing the depletion of raw materials.

Imperial County released a Specific Plan and Programmatic Environmental Impact Report (EIR) Request for Proposals on January 13, 2022. The responses will be brought to the Imperial County Board of Supervisors in March 2022, with a recommendation to award. We are seeking support and funding of the Lithium Valley Specific Plan and Program EIR, with an estimated cost of \$5 million to be made directly available to the County of Imperial within 30 days of adoption of the FY 2022-23 State of California Budget.

Direct Funding to the County of Imperial for the Lithium Valley Development Office (\$500,000 annually, increasing by 5% per annum) for a period of ten (10 years) beginning with the FY 2022-23 State Budget

Imperial County is seeking support and funding of a Lithium Valley Development Office, located in Imperial County. The office function will be to provide direct feedback to the development on project status and shepherd projects through the County of Imperial permitting and planning offices. In addition, the office will follow the Lithium Valley Specific Plan and Program EIR, answer Industry inquiries, and encourage ancillary business development in Lithium Valley.

The Lithium Valley Development Office will include an economic development officer, civil engineer, planner and analyst. Each position would be limited term and compensated at 30% greater than the current corresponding County pay structure. The team will report to the Imperial County Board of Supervisors and provide collaboration reports to the California Energy Commission, Lithium Valley Commission and Governor's Office of Economic Development (GOBIZ). The estimated cost is \$500,000 annually (increasing by 5% per annum) and would be for a term of ten (10) years, between July 1, 2022, and June 30, 2031.

State of California Support and Assistance in creation of an Imperial County Severance Tax or Resource Levy for critical minerals (delegated authority to Imperial County)

In November 2022, the County of Imperial shall seek voter approval to establish appropriate remuneration for lithium/rare mineral mining and power generation/storage to provide appropriate financial benefits to the County (as a municipal corporation) and community organizations that further the economic interests of the region.

The State of California shall support this self-determination effort so that the County of Imperial and its residents will directly benefit from the production of lithium/rare minerals and renewable energy resources being exported elsewhere in California, the nation and internationally. A mineral tax/levy/fee would be directed to infrastructure, environmental mitigation, and community enhancement, all within Imperial County.

Infrastructure needs are being identified by Imperial County Public Works and the Lithium Valley Specific Plan. Already, Imperial County has invested in the repair and reopening of two (2) critical bridges that serve the Lithium Valley Area. As the Salton Sea recedes, additional Geothermal resources and mineral extraction sites will need road and utility connection. A guaranteed revenue allows Imperial County to make the improvements, as industry demands grow.

Environmental mitigation needs are found at the South Salton Sea. Air pollution dust control projects, wetlands, remediation, land reclamation, and tree planting are some of the measures available. These projects would be on land around or near the Lithium Valley area.

Community enhancement needs are items that make our neighborhoods alive. Imperial County, in partnership with the Cities and Special Districts within the County would begin investment in cultural projects, music, art, parks and education endowment. Celebrating the contributions of our diverse community and encouraging some of the new workforce to locate in our communities.

The State of California will work cooperatively with the County of Imperial relative to any fee/taxation being discussed by State officials in an effort to ensure that such fees/taxes combined with local fees/taxes (for the benefit of the host community/region) do not place an undue burden on the industry, thus making lithium/rare-mineral extraction and geothermal energy generation unfeasible.

Support and Funding of a Cal-Poly campus in Imperial County (\$100 million) or Expansion of Current/Past Efforts (including cooperatives with UC Riverside and UC Davis to include educational opportunities in engineering, geology and chemistry for which to train/support the lithium industry in Imperial County)

Imperial County requests the support and funding of a California Polytechnical University in Lithium Valley. A Cal-Poly campus would provide the engineers and chemists needed to work in the geothermal and lithium development sector; as well as any co-locating cathode or battery company workforce needs. The polytechnical college provides opportunities for the vocational and technical development of the workforce as well, plus it would complement the need for supporting our continuing agricultural business.

As an immediate action, the State of California would establish a Cal-Poly extension at the three hundred (300) acres site in Brawley, California. The property was previously donated by a local businessperson with the hopes that a full four-year university would be established. The site has some superstructures, though is currently vacant. The on-site buildings could be remodeled and re-opened to immediately establish a Cal-Poly extension on this land with temporary classrooms/laboratories while a full campus is designed and constructed. The need is immediate.

Support and Provide Seed-Funding a Reference Lab for Lithium Purity Testing

The value and use applicability of metals, minerals and other elements rely on their laboratory-tested purity. Laboratory facilities must be located at or near actual mining facilities for quality control purposes. As the host community for lithium extraction, the Imperial Valley must have appropriate testing facilities to ultimately benefit commercial and consumer applications of lithium and other rare-earth minerals. Such a facility could be run as a cooperative serving many different extraction operations and (ultimately) be paid for out of a remuneration tax or fee.

Go-Biz Tax Credit Carve-Out for Lithium, Geothermal

The County of Imperial requests that the State of California dedicate \$5,000,000 annually for new Employment Tax Credits for employers within appropriate NAICS codes making new investments of lithium/rare-mineral mining in Imperial County for a period of five (5) years (time period of FY 2024 through FY 2028). This carve-out would provide the impetus for lithium/rare-mineral mining/processing/manufacturing and geothermal energy generation to begin immediately to meet the market demands and thus providing for supply-chain and environmental benefits to the State of California sooner.

Executive Order or Legislative Action exempting lithium/rare-mineral and geothermal producers from additional compliance from CEQA after PEIR and SP

The County of Imperial requests that the State of California take an executive or legislative action that results in the exclusion of current and future projects that are within the County's (to be created) Specific Plan and

Programmatic Environmental Impact Report from further environmental review, such as the California Environmental Quality Act (CEQA).

Specific Actions Requested of the United States Federal Government

The United States Department of Energy (U.S. energy Secretary Granholm) produced the National Blueprint for Lithium Batteries (released in June 2021). It outlined the need for lithium production as a means of propelling the United States economy and providing for environmental improvements. It quotes President Biden's Executive Order 14008 "Tackling the Climate Crisis Home and Abroad" (1/27/21). Lithium/rare-mineral mining and renewable energy generation domestically helps reduce American reliance on foreign sources for needed manufacturing inputs and energy production.

The Infrastructure Investment and Jobs Act of 2021 provides \$1.2 trillion of future spending from the United States Federal Government on various programs and projects. Included in this is about \$550 billion of direct spending on infrastructure projects. Imperial County's Lithium Valley Economic Opportunity Investment Plan needs the direct involvement and investment from the Federal Government.

The Infrastructure Bill included future spending in the following categories that can be used to propel the Lithium Valley Economic Opportunity Investment Plan:

Roads & Bridges: \$157 billion

Railways: \$66 billion

Electrical Grid: \$65 billion

Environmental Remediation: \$21 billion

Portions of the Infrastructure Bill can be utilized to help propel investment in lithium/rare-mineral mining and renewable energy generation in Imperial County:

Roads & Bridges (\$157 billion): Imperial County needs an allocation of \$50 million to provide for road and bridge infrastructure to portions of the region where lithium/rare-mineral mining and renewable power generation occur. This will provide the opportunity for increased access in a safe manner for production equipment and construction/operational personnel.

Railways (\$66 billion): An estimated 15,000,000 tons of lithium will be extracted over a 50+ year period (Upstream). Some of this material will be used directly in midstream (material processing, and cell manufacturing). Ultimately almost all either upstream or midstream material/products will be exported out of Imperial County to end-users. Rail is an efficient and effective means to move these materials and goods. Imperial County needs \$1 billion of railway upgrades in the form of additional tracks, loading and siding/spur infrastructure.

Electrical Grid (\$65 billion): The process of lithium and rare-mineral extraction (in the case of Imperial County) also generates significant geothermal (baseload) power. Energy production is reliant on transmission and distribution. Expanded capacity is needed to move energy from Imperial Valley to more populous areas throughout California and the Western United States. Imperial County requests \$500 million in funding offsets for grid upgrades and wheeling charges from energy producers.

Environmental Remediation (\$21 billion): Lithium battery production will (ultimately) generate an issue at the back end, “End-of-life recycling and reuse”. Without significant advanced planning and investment, this will become an immense environmental issue for generations to come. The Federal Government has the opportunity to utilize funds from the Infrastructure Bill to invest in appropriate facilities for “End of Life Recycling and Reuse.” Imperial County believes such activities should occur where (or near) the lithium was originally mined and processed. The Federal Government should allocate up to \$500 million in direct funding and/or loan guarantees for companies that desire to build/operate End of Life Recycling and Reuse facilities in Imperial County to support the lithium battery and technology industry.

Call to Action

The Lithium Valley Economic Opportunity Investment Plan will create billions of dollars of private economic investment in Imperial County producing lithium/rare-minerals and renewable energy helping propel the United States economy for generations. This will result in employment opportunities for residents of the region and tax revenue at the local, state and federal government.

The success of the Lithium Valley Economic Opportunity Investment Plan relies on the adoption and funding of the Plan at all levels of government (County, State and Federal). The actions needed by each level of government are outlined quantitatively within the plan. It is incumbent on each participant to take immediate action on their portion of the plan in order to achieve the desired outcome for economic investment.

[DATE]

Governor Gavin Newsom
State of California
1021 O Street, Suite 9000
Sacramento, CA 95814

RE: Support for Imperial County's Lithium Valley Economic Opportunity Investment Plan

Dear Governor Newsom:

On behalf of the City of Imperial, I am writing to share with you our support of Imperial County's Lithium Valley Economic Opportunity Investment Plan.

Imperial County includes several disadvantaged communities and is one of the poorest counties in the state. We believe this proposal, among other efforts, enables an efficient, secure and fair development of an industry that has the potential to propel and improve the economic and environmental future of Imperial County residents for generations to come.

In order to ensure we create the environment necessary to realize the massive potential for the County, California, and the nation, we need to be both thoughtful and aggressive in our development of this opportunity. That is why the Imperial County Board of Supervisors has adopted the Lithium Valley Economic Opportunity Investment Plan. This plan articulates the local, statewide, and national benefits of this endeavor. It also prescribes the specific activities we believe are necessary for the County, the State, and the Federal governments to undertake in order to best capitalize on those benefits.

Given the critical nature of this endeavor, we strongly urge you to do everything you can to help Imperial County make this plan a reality. We greatly appreciate your time and attention. If you have any questions please contact me (760) 355-4373 or email gdale@cityofimperial.org.

Sincerely,

Geoff Dale
Mayor

[DATE]

The Honorable Ben Hueso
California State Senate
1021 O Street, Suite 7340
Sacramento, CA 95814

RE: Support for Imperial County's Lithium Valley Economic Opportunity Investment Plan

Dear Honorable Ben Hueso:

On behalf of the City of Imperial, I am writing to share with you our support of Imperial County's Lithium Valley Economic Opportunity Investment Plan.

Imperial County includes several disadvantaged communities and is one of the poorest counties in the state. We believe this proposal, among other efforts, enables an efficient, secure and fair development of an industry that has the potential to propel and improve the economic and environmental future of Imperial County residents for generations to come.

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Sincerely,

Geoff Dale
Mayor

[DATE]

The Honorable Eduardo Garcia
California State Assembly
1021 O Street, Suite 8120
Sacramento, CA 95814

RE: Support for Imperial County's Lithium Valley Economic Opportunity Investment Plan

Dear Honorable Eduardo Garcia:

On behalf of the City of Imperial, I am writing to share with you our support of Imperial County's Lithium Valley Economic Opportunity Investment Plan.

Imperial County includes several disadvantaged communities and is one of the poorest counties in the state. We believe this proposal, among other efforts, enables an efficient, secure and fair development of an industry that has the potential to propel and improve the economic and environmental future of Imperial County residents for generations to come.

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Sincerely,

Geoff Dale
Mayor

DATE SUBMITTED 06/28/2022
 SUBMITTED BY Capt. Max Sheffield
 DATE ACTION REQUIRED 07/06/2022

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION (X)
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS AB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: ALLOCATION OF ADDITIONAL FUNDING FOR FISCAL YEAR 2020/2021 CITIZENS OPTIONS FOR PUBLIC SAFETY (COPS) FUNDING 1. APPROVAL OF RESOLUTION 2022-46 APPROVING THE ACCEPTANCE OF ADDITIONAL STATE COPS PROGRAM FUNDING FOR FISCAL YEAR 20/21	
DEPARTMENT INVOLVED: POLICE DEPARTMENT	
BACKGROUND/SUMMARY: The Imperial Police Department has acquired additional funding in the amount of \$100,000. The Imperial Police Department intends to utilize this money for the purchase of 10 Motorola APX 6000 Radios, one Motorola APX 6500 Unit Radio, ballistic vests, and training. Refer to the attached back up material for further information.	
FISCAL IMPACT: NONE	FINANCE INITIALS <u>JS</u>
STAFF RECOMMENDATION: The Department is requesting approval to use COPS funds as outlined in the supporting documents.	DEPT. INITIALS <u>MS/KC</u>
MANAGER'S RECOMMENDATION: <u>Approve</u>	CITY MANAGER'S INITIALS <u>OTM</u>
MOTION: SECONDED: AYES: NAYES: ABSENT:	
APPROVED () DISAPPROVED () REJECTED () DEFERRED () REFERRED TO:	



IMPERIAL POLICE DEPARTMENT
"Service Before Self"



M E M O R A N D U M

LEONARD J. BARRA, CHIEF OF POLICE

To: Imperial City Council

From: Chief Leonard J. Barra

Date: June 28, 2022

Subject: FY 2020-2021 Citizens Option for Public Safety (C.O.P.S) Funding

The City of Imperial has a balance of \$100,000 for the fiscal year of 2020-2021. The Imperial Police Department requests city council approval to allocate the funds as follows:

- | | |
|------------------------------------|-------------|
| 1. Ten (10) APX 6000 Radios | \$57,513.18 |
| 2. One (1) APX 6500 Unit Radio | \$5,820.56 |
| 3. Twenty-one (21) Ballistic Vests | \$25,200 |
| 4. Training | \$11,466.26 |

RESOLUTION NO. 2022-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL
APPROVING THE ACCEPTANCE OF STATE CITIZENS OPTIONS FOR
PUBLIC SAFETY (COPS) PROGRAM FUNDING FOR FISCAL YEAR 2020-2021**

WHEREAS, the City of Imperial received funding from the State of California Citizens Options For Public Safety (COPS) Program, and is approved for funding for the program in FY 2020-2021 in the amount of \$100,000.;

WHEREAS, the Imperial Police Department will utilize the aforementioned funds for Hand Held Radios, Unit Radio, Ballistic Vests, and Training.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IMPERIAL,
CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

1. To authorize the request for funding from the State of California COPS Program for Fiscal Year 2020-2021 in the amount of \$100,000;
2. To authorize the Imperial Police Department to utilize the funds as outlined, upon receipt of funds from the County Auditor.

PASSED, AND ADOPTED at a Regular Meeting of the City Council of the City of Imperial, California held on _____ day of 2022

CITY OF IMPERIAL

By _____

Geoff Dale, Mayor

ATTEST:

By _____

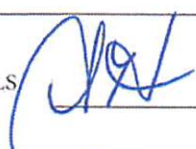
City Clerk

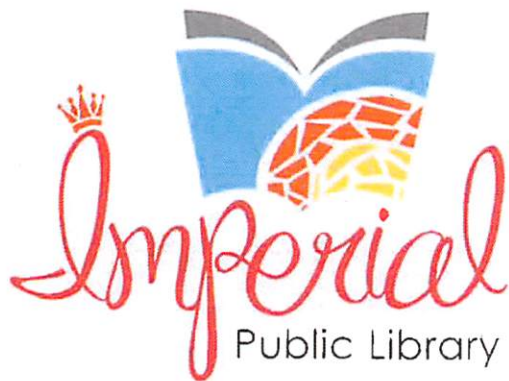
Agenda Item No. E-3

DATE SUBMITTED June 29, 2022
 SUBMITTED BY Ember Haller
 DATE ACTION REQUIRED July 6, 2022

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: 1. Appointment of two Imperial City Library Board Trustees				
DEPARTMENT INVOLVED: Community Services				
BACKGROUND/SUMMARY: The By-Laws of the Imperial Library Board of Trustees states the "Library shall be managed by a Board of Trustees, consisting of five members". The by-laws further state the members shall be appointed by the Mayor with the consent of the City Council. Two members of the library board have moved out of the city and are no longer able to serve on the board. Notice of an unscheduled vacancy was provided on the city website and social media. Applications were accepted from April 27 thru June 9, 2022. A total of seven applications were received with one being withdrawn and one identified as ineligible. The Library Board of Trustees held a special meeting on June 28, 2022 which they reviewed the candidates. The Library Board of Trustees recommend Valentina Estes and Mia Hernandez to be appointed to the library board and identified Joanne Hettinger as an alternate in the case Estes or Hernandez are no longer able to accept the appointment.				
FISCAL IMPACT: NOT TO EXCEED No fiscal impact	FINANCE INITIALS <u></u>			
STAFF RECOMMENDATION: The Imperial Library Board recommends Valentina Estes and Mia Hernandez be appointed to the Imperial City Library Board of Trustees with Joanne Hettinger identified as an alternate appointment if needed.	DEPT. INITIALS <u></u>			
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u></u>			
MOTION:				
<table style="width: 100%;"> <tr> <td style="width: 33%;"> SECONDED: AYES: NAYES: ABSENT: </td> <td style="width: 33%; text-align: center;"> APPROVED () DISAPPROVED () REFERRED TO: </td> <td style="width: 33%; text-align: center;"> REJECTED () DEFERRED () </td> </tr> </table>		SECONDED: AYES: NAYES: ABSENT:	APPROVED () DISAPPROVED () REFERRED TO:	REJECTED () DEFERRED ()
SECONDED: AYES: NAYES: ABSENT:	APPROVED () DISAPPROVED () REFERRED TO:	REJECTED () DEFERRED ()		



Imperial City Library Board of Trustees

Richard Montenegro Brown – President

Magdalena Altamirano – Trustee

Rachel Alexis Blackwood – Trustee

City Manager

Dennis Morita

Assistant City Manager

Alexis Brown

City Attorney

Katherine Turner

Community Services Director

Ember Haller

IMPERIAL LIBRARY BOARD OF TRUSTEES APPLICANTS

Listed in alphabetical order by last name

- Valentina Estes
- Rosario Gonzales (withdrew application)
- Mia Hernandez
- Joanne Hettinger
- Elise Martinez
- Michael Nisperos
- Lilligh Standiford (ineligible-not registered City of Imperial voter)

**Agenda Item
No.**

E-4

DATE SUBMITTED 6/29/2022
SUBMITTED BY SPECIAL TAX
ADMINISTRATOR
DATE ACTION REQUIRED 7/6/2022

COUNCIL ACTION (x)
PUBLIC HEARING ()
REQUIRED
RESOLUTION (x)
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS ab

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

**SUBJECT: RESOLUTION DETERMINING AND LEVYING THE SPECIAL TAXES FOR:
CITY OF IMPERIAL COMMUNITY FACILITIES DISTRICT NO. 2004-1
(Victoria Ranch)**

DEPARTMENT INVOLVED: FINANCE

BACKGROUND/SUMMARY:

The City Council will adopt this resolution to determine and levy the special taxes for fiscal year 2022/23 ("FY 2022/23") for CFD No. 2004-1 (Victoria Ranch).

The proposed FY 2022/23 special tax rate for Facilities and for Services designated as Developed Property is equal to the maximum special tax rate allowed. The proposed FY 2022/23 special tax rates for Facilities and for Services designated as Final Map Property is 0.00% of the maximum special tax rate allowed.

FISCAL IMPACT:

The funds generated are used for the purposes stated in the original formation of this district. The maximum special taxes for Facilities do not adjust from year-to-year. The maximum special taxes for Services change each year by the percentage change in the Consumer Price Index from the current year to the previous year.

ADMIN
SERVICES
SIGN INITIALS

AB

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the resolution to determine and levy the special taxes for FY 2022/23.

DEPT. INITIALS

AB

MANAGER'S RECOMMENDATION:

Approve as presented.

CITY
MANAGER'S
INITIALS

DM

MOTION TO ADOPT:

COMMUNITY FACILITIES DISTRICT NO. 2004-1 (Victoria Ranch):

(1) Approval of Resolution No. 2022-17 Determining and Levying the Special Taxes for Fiscal Year 2022/23

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

RESOLUTION NO. 2022-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 2004-1 (VICTORIA RANCH), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2022/23

WHEREAS, the City Council (the "City Council") of the City of Imperial (the "City") is the legislative body of Community Facilities District No. 2004-1 (Victoria Ranch) (the "District"), which District was established pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the government code of the State of California (the "Act");

WHEREAS, on October 6, 2004, the City Council adopted an Ordinance establishing the District, and providing for the Special Tax in accordance with Section 53340 of the Act authorizing the levy of the Special Tax on the property located within the District; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Imperial as follows:

Section 1: The preceding recitals are true and correct.

Section 2: The City does, by the passage of this resolution, authorize the levy of special taxes at the rates set forth in Exhibit "A" attached hereto, referred and so incorporated.

Section 3: The rate determined and set forth above does not exceed the amount as previously authorized by the Ordinance and is not in excess of that amount previously approved by the qualified electors of the applicable Improvement Area of the District. After adoption of this Resolution, the City Manager or his/her designee, may make any necessary modification to these special taxes to correct errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modification shall not result in an increase in the tax applicable to any category of parcels.

Section 4: The proceeds of the Facilities Special Tax shall be used to pay, in whole or in part, the approved costs for the subject fiscal year as provided in the City of Imperial Community Facilities District No. 2004-1 Ordinance and once issued, Fiscal Agents Agreement (the "Fiscal Agents Agreement"):

- A. The Administrative costs and other incidental expenses of the District;
- B. The interest scheduled for collection on the outstanding bonded indebtedness related to the District;
- C. The principal scheduled for collection on the outstanding term bonds related to the applicable Improvement Area;

- D. The sinking payments scheduled for collection on the outstanding term bonds relating to the applicable Improvement Area;
- E. Amounts, if any, needed to replenish the applicable Reserve Account of the Bond Fund to the level of the Reserve Requirement;
- F. Amounts, if any, required to bring the amount on deposit in the Rebate Fund to the required level; and
- G. Amounts, if any, needed for the Surplus Fund to be utilized for reimbursement of Facilities.

Section 5: That the proceeds of the Services Special Tax shall be used to pay the authorized purposes pursuant to the formation proceedings, including but not limited to, the following:

- A. Payment of CFD administrative costs; and
- B. Payment of authorized services.

Section 6: The above authorized Special Taxes shall be collected in the same manner as ordinary *ad valorem* property taxes, and shall be subject to the same penalties and same procedures, sale and lien priority in cases of any delinquency as is provided for *ad valorem* taxes.

Section 7: The Auditor-Controller of the County of Imperial is hereby directed to apply the real property statement for each parcel in the District for the current fiscal year listing the Special Tax due opposite each parcel of land affected, in a line item designated "CFD Special Tax," or any other suitable designation; reference is made to attached Exhibit "A" for the exact rates of the Special Taxes.

Section 8: All applicable Special Taxes collected will be paid to the trustee for deposit in the applicable Special Tax Fund upon receipt by the City of Imperial from the Auditor-Controller pursuant to the terms of the Indenture of Trust.

Section 9: The Auditor-Controller shall, at the close of the tax collection period, promptly render to the City a detailed report showing the amounts of the Special Tax installments, penalties, interest, and fees collected, and from which properties collected. Any expenses to be paid to the Auditor-Controller for carrying out the forgoing responsibilities shall be in accordance with a contract, if any, entered into between the district and the Auditor-Controller, pursuant to Section 29304 of the Government Code of the State of California or as otherwise provided by law.

Section 10: This resolution relating to the levy of the special tax shall take effect immediately upon its passage and adoption in accordance with the provisions of Government Code Section 53340, as amended.

PASSED, APPROVED AND ADOPTED this 6th day of July, 2022.

Mayor

ATTEST:

City Clerk

EXHIBIT A

**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT NO. 2004-1 (VICTORIA RANCH)
FISCAL YEAR 2022/23**

Special Tax Rates (Facilities)

Land Use Class	Assigned Special Tax	FY 2022/23 Special Tax Rate
Single Family Residential Developed	\$1,610.00 per Unit	\$1,610.00 per Unit
Multiple Family Residential Developed	\$405.00 per Unit	\$405.00 per Unit
Non-Residential Developed	\$3,000.00 per Acre	\$3,000.00 per Acre
Final Map	\$1,610.00 per Lot	\$0.00 per Lot
Undeveloped	\$13,000.00 per Acre	\$0.00 per Acre

Special Tax Rates (Services)

Land Use Class	Assigned Special Tax	FY 2022/23 Special Tax Rate
Residential Developed	\$181.44 per Unit	\$181.44 per Unit
Non-Residential Developed	\$725.86 per Acre	\$725.86 per Acre
Final Map	\$725.86 per Acre	\$0.00 per Acre

DATE SUBMITTED 6/29/2022
 SUBMITTED BY SPECIAL TAX ADMINISTRATOR
 DATE ACTION REQUIRED 7/6/2022

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION (x)
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: **RESOLUTION DETERMINING AND LEVYING THE SPECIAL TAXES FOR:
CITY OF IMPERIAL COMMUNITY FACILITIES DISTRICT NO. 2004-2
(Mayfield)**

DEPARTMENT INVOLVED: FINANCE

BACKGROUND/SUMMARY:

The City Council will adopt this resolution to determine and levy the special taxes for fiscal year 2022/23 ("FY 2022/23") for CFD No. 2004-2 (Mayfield).

The proposed FY 2022/23 special tax rates are as follows:

Improvement Area No. 1

Facilities Special Tax designated as Developed Property: equal to the maximum special tax rate allowed
 Facilities Special Tax designated as Undeveloped Property: 36.91% of the maximum special tax rate allowed
 Services Special Tax Rate for All Property: equal to the maximum special tax rate allowed

Improvement Area No. 2

Services Special Tax designated as Developed Property: equal to the maximum special tax rate allowed
 Services Special Tax designated as Undeveloped Property: 0.00% of the maximum special tax rate allowed

FISCAL IMPACT:

The funds generated are used for the purposes stated in the original formation of this district. The maximum special taxes for Facilities do not adjust from year-to-year. The maximum special taxes for Services change each year by the percentage change in the Consumer Price Index from the current year to the previous year.

ADMIN SERVICES SIGN INITIALS VB

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the resolution to determine and levy the special taxes for FY 2022/23.

DEPT. INITIALS VB

MANAGER'S RECOMMENDATION:

Approve as presented.

CITY MANAGER'S INITIALS DAM

MOTION TO ADOPT:

COMMUNITY FACILITIES DISTRICT NO. 2004-2 (Mayfield):
 (1) Approval of Resolution No. 2022-~~18~~¹⁹ Determining and Levying the Special Taxes for Fiscal Year 2022/23

SECONDED: AYES: NAYES: ABSENT:	APPROVED () DISAPPROVED () REJECTED () DEFERRED () REFERRED TO:
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RESOLUTION NO. 2022-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 2004-2 (MAYFIELD), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2022/23

WHEREAS, the City Council (the "City Council") of the City of Imperial (the "City") is the legislative body of Community Facilities District No. 2004-2 (Mayfield) (the "District"), which District was established pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the government code of the State of California (the "Act");

WHEREAS, on April 20, 2005, the City Council adopted an Ordinance establishing the District, and providing for the Special Tax in accordance with Section 53340 of the Act authorizing the levy of the Special Tax on the property located within the District; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Imperial as follows:

Section 1: The preceding recitals are true and correct.

Section 2: The City does, by the passage of this resolution, authorize the levy of special taxes at the rates set forth in Exhibit "A" attached hereto, referred and so incorporated.

Section 3: The rate determined and set forth above does not exceed the amount as previously authorized by the Ordinance and is not in excess of that amount previously approved by the qualified electors of the applicable Improvement Area of the District. After adoption of this Resolution, the City Manager or his/her designee, may make any necessary modification to these special taxes to correct errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modification shall not result in an increase in the tax applicable to any category of parcels.

Section 4: The proceeds of the Facilities Special Tax shall be used to pay, in whole or in part, the approved costs for the subject fiscal year as provided in the City of Imperial Community Facilities District No. 2004-2 Ordinance and once issued, Fiscal Agents Agreement (the "Fiscal Agents Agreement"):

- A. The Administrative costs and other incidental expenses of the District;
- B. The interest scheduled for collection on the outstanding bonded indebtedness related to the District;
- C. The principal scheduled for collection on the outstanding term bonds related to the applicable Improvement Area;

- D. The sinking payments scheduled for collection on the outstanding term bonds relating to the applicable Improvement Area;
- E. Amounts, if any, needed to replenish the applicable Reserve Account of the Bond Fund to the level of the Reserve Requirement;
- F. Amounts, if any, required to bring the amount on deposit in the Rebate Fund to the required level; and
- G. Amounts, if any, needed for the Surplus Fund to be utilized for reimbursement of Facilities.

Section 5: That the proceeds of the Services Special Tax shall be used to pay the authorized purposes pursuant to the formation proceedings, including but not limited to, the following:

- A. Payment of CFD administrative costs; and
- B. Payment of authorized services.

Section 6: The above authorized Special Taxes shall be collected in the same manner as ordinary *ad valorem* property taxes and shall be subject to the same penalties and same procedures, sale and lien priority in cases of any delinquency as is provided for *ad valorem* taxes.

Section 7: The Auditor-Controller of the County of Imperial is hereby directed to apply the real property statement for each parcel in the District for the current fiscal year listing the Special Tax due opposite each parcel of land affected, in a line item designated "CFD Special Tax," or any other suitable designation, reference is made to attached Exhibit "A" for the exact rates of the Special Taxes.

Section 8: All applicable Special Taxes collected will be paid to the trustee for deposit in the applicable Special Tax Fund upon receipt by the City of Imperial from the Auditor-Controller pursuant to the terms of the Indenture of Trust.

Section 9: The Auditor-Controller shall, at the close of the tax collection period, promptly render to the City a detailed report showing the amounts of the Special Tax installments, penalties, interest, and fees collected, and from which properties collected. Any expenses to be paid to the Auditor-Controller for carrying out the forgoing responsibilities shall be in accordance with a contract, if any, entered into between the district and the Auditor-Controller, pursuant to Section 29304 of the Government Code of the State of California or as otherwise provided by law.

Section 10: This resolution relating to the levy of the special tax shall take effect immediately upon its passage and adoption in accordance with the provisions of Government Code Section 53340, as amended.

PASSED, APPROVED AND ADOPTED this 6th day of July, 2022.

Mayor

ATTEST:

City Clerk

EXHIBIT A

**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT NO. 2004-2 (MAYFIELD)
IMPROVEMENT AREA NO. 1
FISCAL YEAR 2022/23**

Special Tax Rates (Facilities)

Land Use Class	Building Square Footage	Assigned Special Tax per Residential Unit	FY 2022/23 Special Tax Rate
1	Less than 1,600	\$1,639.00	\$1,639.00
2	1,600 – 1,850	\$2,171.00	\$2,171.00
3	1,851 – 2,300	\$2,294.00	\$2,294.00
4	2,301 – 2,600	\$2,555.00	\$2,555.00
5	2,601 – 3,000	\$2,841.00	\$2,841.00
6	3,001 – 3,300	\$3,278.00	\$3,278.00
7	Greater than 3,300	\$3,606.00	\$3,606.00

Land Use Class	Assigned Special Tax per Acre	FY 2022/23 Special Tax Rate
Non-Residential Developed	\$17,596.00	\$17,596.00
Undeveloped Property	\$17,596.00	\$6,495.16

**Special Tax Rates (Services)
Improvement Area No. 1**

Land Use Class	Assigned Special Tax	FY 2022/23 Special Tax Rate
Residential Developed	\$181.44 per Unit	\$181.44 per Unit
Non-Residential Developed	\$725.86 per Acre	\$725.86 per Acre
Undeveloped Property	\$725.86 per Acre	\$725.86 per Acre

**Special Tax Rates (Services)
Improvement Area No. 2**

Land Use Class	Assigned Special Tax	FY 2022/23 Special Tax Rate
Residential Developed	\$181.44 per Unit	\$181.44 per Unit
Non-Residential Developed	\$725.86 per Acre	\$725.86 per Acre
Undeveloped Property	\$725.86 per Acre	\$0.00 per Acre

Agenda Item**No.**E-6

DATE SUBMITTED

6/29/2022

SUBMITTED BY

SPECIAL TAX
ADMINISTRATOR

DATE ACTION REQUIRED

7/6/2022

COUNCIL ACTION

(x)

PUBLIC HEARING

()

REQUIRED

RESOLUTION

(x)

ORDINANCE 1ST READING

()

ORDINANCE 2ND READING

()

CITY CLERK'S INITIALS

AB**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT:

**RESOLUTION DETERMINING AND LEVYING THE SPECIAL TAXES FOR:
CITY OF IMPERIAL COMMUNITY FACILITIES DISTRICT NO. 2004-3
(Bratton Development)**

DEPARTMENT INVOLVED: FINANCE

BACKGROUND/SUMMARY:

The City Council will adopt this resolution to determine and levy the special taxes for fiscal year 2022/23 ("FY 2022/23") for CFD No. 2004-3 (Bratton Development).

The proposed FY 2022/23 special tax rate for Facilities that are designated as Developed Property is 77.48% of the maximum special tax rate allowed. The proposed FY 2022/23 special tax rate for Facilities that are designated as Undeveloped Property is 0.00% of the maximum special tax rate allowed. The proposed FY 2022/23 special tax rate for Services is equal to the maximum special tax rate allowed.

FISCAL IMPACT:

The funds generated are used for the purposes stated in the original formation of this district. The maximum special taxes for Facilities do not adjust from year-to-year. The maximum special taxes for Services change each year by the percentage change in the Consumer Price Index from the current year to the previous year.

ADMIN
SERVICES
SIGN INITIALSVB

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the resolution to determine and levy the special taxes for FY 2022/23.

DEPT. INITIALS

VB

MANAGER'S RECOMMENDATION:

Approve as presented.

CITY
MANAGER'S
INITIALSDRM

MOTION TO ADOPT:

COMMUNITY FACILITIES DISTRICT NO. 2004-3 (Bratton Development):

(1) Approval of Resolution No. 2022-10 Determining and Levying the Special Taxes for Fiscal Year 2022/23

SECONDED:

APPROVED ()

REJECTED ()

AYES:

DISAPPROVED ()

DEFERRED ()

NAYES:

ABSENT:

REFERRED TO:

RESOLUTION NO. 2022-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 2004-3 (BRATTON DEVELOPMENT), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2022/23

WHEREAS, the City Council (the "City Council") of the City of Imperial (the "City") is the legislative body of Community Facilities District No. 2004-3 (Bratton Development) (the "District"), which District was established pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part I, Division 2, Title 5 of the government code of the State of California (the "Act");

WHEREAS, on November 17, 2004, the City Council adopted an Ordinance establishing the District, and providing for the Special Tax in accordance with Section 53340 of the Act authorizing the levy of the Special Tax on the property located within the District; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Imperial as follows:

Section 1: The preceding recitals are true and correct.

Section 2: The City does, by the passage of this resolution, authorize the levy of special taxes at the rates set forth in Exhibit "A" attached hereto, referred and so incorporated.

Section 3: The rate determined and set forth above does not exceed the amount as previously authorized by the Ordinance and is not in excess of that amount previously approved by the qualified electors of the applicable Improvement Area of the District. After adoption of this Resolution, the City Manager or his/her designee, may make any necessary modification to these special taxes to correct errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modification shall not result in an increase in the tax applicable to any category of parcels.

Section 4: The proceeds of the Facilities Special Tax shall be used to pay, in whole or in part, the approved costs for the subject fiscal year as provided in the City of Imperial Community Facilities District No. 2004-3 Ordinance and once issued, Fiscal Agents Agreement (the "Fiscal Agents Agreement"):

- A. The Administrative costs and other incidental expenses of the District;
- B. The interest scheduled for collection on the outstanding bonded indebtedness related to the District;
- C. The principal scheduled for collection on the outstanding term bonds related to the applicable Improvement Area;

- D. The sinking payments scheduled for collection on the outstanding term bonds relating to the applicable Improvement Area;
- E. Amounts, if any, needed to replenish the applicable Reserve Account of the Bond Fund to the level of the Reserve Requirement;
- F. Amounts, if any, required to bring the amount on deposit in the Rebate Fund to the required level; and
- G. Amounts, if any, needed for the Surplus Fund to be utilized for reimbursement of Facilities.

Section 5: That the proceeds of the Services Special Tax shall be used to pay the authorized purposes pursuant to the formation proceedings, including but not limited to, the following:

- A. Payment of CFD administrative costs; and
- B. Payment of authorized services.

Section 6: The above authorized Special Taxes shall be collected in the same manner as ordinary *ad valorem* property taxes and shall be subject to the same penalties and same procedures, sale and lien priority in cases of any delinquency as is provided for *ad valorem* taxes.

Section 7: The Auditor-Controller of the County of Imperial is hereby directed to apply the real property statement for each parcel in the District for the current fiscal year listing the Special Tax due opposite each parcel of land affected, in a line item designated "CFD Special Tax," or any other suitable designation, reference is made to attached Exhibit "A" for the exact rates of the Special Taxes.

Section 8: All applicable Special Taxes collected will be paid to the trustee for deposit in the applicable Special Tax Fund upon receipt by the City of Imperial from the Auditor-Controller pursuant to the terms of the Indenture of Trust.

Section 9: The Auditor-Controller shall, at the close of the tax collection period, promptly render to the City a detailed report showing the amounts of the Special Tax installments, penalties, interest, and fees collected, and from which properties collected. Any expenses to be paid to the Auditor-Controller for carrying out the forgoing responsibilities shall be in accordance with a contract, if any, entered into between the district and the Auditor-Controller, pursuant to Section 29304 of the Government Code of the State of California or as otherwise provided by law.

Section 10: This resolution relating to the levy of the special tax shall take effect immediately upon its passage and adoption in accordance with the provisions of Government Code Section 53340, as amended.

PASSED, APPROVED AND ADOPTED this 6th day of July, 2022.

Mayor

ATTEST:

City Clerk

EXHIBIT A

**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT NO. 2004-3 (BRATTON DEVELOPMENT)
FISCAL YEAR 2022/23**

Special Tax Rates (Facilities)

Land Use Class	Building Square Footage	Assigned Special Tax per Residential Unit	FY 2022/23 Special Tax Rate
1	Less than 1,500	\$1,267.00	\$981.66
2	1,500 – 1,700	\$1,340.00	\$1,038.22
3	1,701 – 1,900	\$1,414.00	\$1,095.54
4	1,901 – 2,100	\$1,605.00	\$1,243.54
5	Greater than 2,100	\$1,716.00	\$1,329.54

Land Use Class	Assigned Special Tax per Acre	FY 2022/23 Special Tax Rate
Undeveloped Property	\$11,152.00	\$0.00

Special Tax Rates (Services)

Land Use Class	Assigned Special Tax	FY 2022/23 Special Tax Rate
Developed Property	\$181.44 per Unit	\$181.44 per Unit
Undeveloped Property	\$725.86 per Acre	\$725.86 per Acre

**Agenda Item
No.**

E-7

DATE SUBMITTED 6/29/2022
SUBMITTED BY SPECIAL TAX
ADMINISTRATOR
DATE ACTION REQUIRED 7/6/2022

COUNCIL ACTION (x)
PUBLIC HEARING ()
REQUIRED
RESOLUTION (x)
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS ab

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: **RESOLUTION DETERMINING AND LEVYING THE SPECIAL TAXES FOR:
CITY OF IMPERIAL COMMUNITY FACILITIES DISTRICT NO. 2005-1
(Springfield)**

DEPARTMENT INVOLVED: FINANCE

BACKGROUND/SUMMARY:

The City Council will adopt this resolution to determine and levy the special taxes for fiscal year 2022/23 ("FY 2022/23") for CFD No. 2005-1 (Springfield).

The proposed FY 2022/23 special tax rate for Facilities is 98.52% of the maximum special tax rate allowed. The proposed FY 2022/23 special tax rate for Services is equal to the maximum special tax rate allowed.

FISCAL IMPACT:

The funds generated are used for the purposes stated in the original formation of this district. The maximum special taxes for Facilities do not adjust from year-to-year. The maximum special taxes for Services change each year by the percentage change in the Consumer Price Index from the current year to the previous year.

ADMIN
SERVICES
SIGN INITIALS

158

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the resolution to determine and levy the special taxes for FY 2022/23.

DEPT. INITIALS

15

MANAGER'S RECOMMENDATION:

Approve as presented.

CITY
MANAGER'S
INITIALS

DTM

MOTION TO ADOPT:

COMMUNITY FACILITIES DISTRICT NO. 2005-1 (Springfield):

(1) Approval of Resolution No. 2022-50 Determining and Levying the Special Taxes for Fiscal Year 2022/23

SECONDED:
AYES:
NAYES:
ABSENT:

APPROVED ()
DISAPPROVED ()
REFERRED TO:

REJECTED ()
DEFERRED ()

RESOLUTION NO. 2022-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 2005-1 (SPRINGFIELD), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2022/23

WHEREAS, the City Council (the "City Council") of the City of Imperial (the "City") is the legislative body of Community Facilities District No. 2005-1 (Springfield) (the "District"), which District was established pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the government code of the State of California (the "Act");

WHEREAS, on August 3, 2005, the City Council adopted an Ordinance establishing the District, and providing for the Special Tax in accordance with Section 53340 of the Act authorizing the levy of the Special Tax on the property located within the District; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Imperial as follows:

Section 1: The preceding recitals are true and correct.

Section 2: The City does, by the passage of this resolution, authorize the levy of special taxes at the rates set forth in Exhibit "A" attached hereto, referred and so incorporated.

Section 3: The rate determined and set forth above does not exceed the amount as previously authorized by the Ordinance and is not in excess of that amount previously approved by the qualified electors of the applicable Improvement Area of the District. After adoption of this Resolution, the City Manager or his/her designee, may make any necessary modification to these special taxes to correct errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modification shall not result in an increase in the tax applicable to any category of parcels.

Section 4: The proceeds of the Facilities Special Tax shall be used to pay, in whole or in part, the approved costs for the subject fiscal year as provided in the City of Imperial Community Facilities District No. 2005-1 Ordinance and once issued, Fiscal Agents Agreement (the "Fiscal Agents Agreement"):

- A. The Administrative costs and other incidental expenses of the District;
- B. The interest scheduled for collection on the outstanding bonded indebtedness related to the District;
- C. The principal scheduled for collection on the outstanding term bonds related to the applicable Improvement Area;

- D. The sinking payments scheduled for collection on the outstanding term bonds relating to the applicable Improvement Area;
- E. Amounts, if any, needed to replenish the applicable Reserve Account of the Bond Fund to the level of the Reserve Requirement;
- F. Amounts, if any, required to bring the amount on deposit in the Rebate Fund to the required level; and
- G. Amounts, if any, needed for the Surplus Fund to be utilized for reimbursement of Facilities.

Section 5: That the proceeds of the Services Special Tax shall be used to pay the authorized purposes pursuant to the formation proceedings, including but not limited to, the following:

- A. Payment of CFD administrative costs; and
- B. Payment of authorized services.

Section 6: The above authorized Special Taxes shall be collected in the same manner as ordinary *ad valorem* property taxes and shall be subject to the same penalties and same procedures, sale and lien priority in cases of any delinquency as is provided for *ad valorem* taxes.

Section 7: The Auditor-Controller of the County of Imperial is hereby directed to apply the real property statement for each parcel in the District for the current fiscal year listing the Special Tax due opposite each parcel of land affected, in a line item designated "CFD Special Tax," or any other suitable designation, reference is made to attached Exhibit "A" for the exact rates of the Special Taxes.

Section 8: All applicable Special Taxes collected will be paid to the trustee for deposit in the applicable Special Tax Fund upon receipt by the City of Imperial from the Auditor-Controller pursuant to the terms of the Indenture of Trust.

Section 9: The Auditor-Controller shall, at the close of the tax collection period, promptly render to the City a detailed report showing the amounts of the Special Tax installments, penalties, interest, and fees collected, and from which properties collected. Any expenses to be paid to the Auditor-Controller for carrying out the forgoing responsibilities shall be in accordance with a contract, if any, entered into between the district and the Auditor-Controller, pursuant to Section 29304 of the Government Code of the State of California or as otherwise provided by law.

Section 10: This resolution relating to the levy of the special tax shall take effect immediately upon its passage and adoption in accordance with the provisions of Government Code Section 53340, as amended.

PASSED, APPROVED AND ADOPTED this 6th day of July, 2022.

Mayor

ATTEST:

City Clerk

EXHIBIT A

**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT NO. 2005-1 (SPRINGFIELD)
FISCAL YEAR 2022/23**

Special Tax Rates (Facilities)

Land Use Class	Building Square Footage	Assigned Special Tax per Residential Unit	FY 2022/23 Special Tax Rate
1	Less than 1,001	\$1,430.00	\$1,408.80
2	1,001 – 1,200	\$1,599.00	\$1,575.28
3	1,201 – 1,400	\$1,684.00	\$1,659.02
4	1,401 – 1,600	\$1,892.00	\$1,863.94
5	1,601 – 2,000	\$1,980.00	\$1,950.64
6	2,001 – 2,400	\$2,268.00	\$2,234.38
7	Greater than 2,400	\$2,742.00	\$2,701.34

Land Use Class	Assigned Special Tax per Acre	FY 2022/23 Special Tax Rate
Non-Residential Developed	\$20,520.00	\$20,215.84
Undeveloped Property	\$20,520.00	\$0.00

Special Tax Rates (Services)

Land Use Class	Assigned Special Tax	FY 2022/23 Special Tax Rate
Residential Developed	\$181.44 per Unit	\$181.44 per Unit
Non-Residential Developed	\$725.86 per Acre	\$725.86 per Acre
Undeveloped Property	\$725.86 per Acre	\$0.00 per Acre

**Agenda Item
No.**

E-8

DATE SUBMITTED 6/29/2022
SUBMITTED BY SPECIAL TAX
ADMINISTRATOR
DATE ACTION REQUIRED 7/6/2022

COUNCIL ACTION (x)
PUBLIC HEARING ()
REQUIRED
RESOLUTION (x)
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS OB

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: **RESOLUTION DETERMINING AND LEVYING THE SPECIAL TAXES FOR:
CITY OF IMPERIAL COMMUNITY FACILITIES DISTRICT NO. 2006-1
(Monterrey Park)**

DEPARTMENT INVOLVED: FINANCE

BACKGROUND/SUMMARY:

The City Council will adopt this resolution to determine and levy the special taxes for fiscal year 2022/23 ("FY 2022/23") for CFD No. 2006-1 (Monterrey Park).

The proposed FY 2022/23 special tax rates are as follows:

Improvement Area No. 1

Facilities Special Tax designated as Developed Property: 96.50% of the maximum special tax rate allowed
Facilities Special Tax designated as Undeveloped Property: 0.00% of the maximum special tax rate allowed
Services Special Tax Rate for All Property: equal to the maximum special tax rate allowed

Improvement Area No. 2

Services Special Tax designated as Developed Property: equal to the maximum special tax rate allowed
Services Special Tax designated as Undeveloped Property: 0.00% of the maximum special tax rate allowed

FISCAL IMPACT:

The funds generated are used for the purposes stated in the original formation of this district. The maximum special taxes for Facilities increase by 2% each year. The maximum special taxes for Services change each year by the percentage change in the Consumer Price Index from the current year to the previous year.

ADMIN
SERVICES
SIGN INITIALS

VS

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the resolution to determine and levy the special taxes for FY 2022/23.

DEPT. INITIALS

VS

MANAGER'S RECOMMENDATION:

Approve as presented.

CITY
MANAGER'S
INITIALS

DM

MOTION TO ADOPT:

COMMUNITY FACILITIES DISTRICT NO. 2006-1 (Monterrey Park):

(1) Approval of Resolution No. 2022-51 Determining and Levying the Special Taxes for Fiscal Year 2022/23

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

RESOLUTION NO. 2022-5

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 2006-1 (MONTERREY PARK), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2022/23

WHEREAS, the City Council (the "City Council") of the City of Imperial (the "City") is the legislative body of Community Facilities District No. 2006-1 (Monterrey Park) (the "District"), which District was established pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the government code of the State of California (the "Act");

WHEREAS, on April 5, 2006, the City Council adopted Ordinance 716 establishing the District, and providing for the Special Tax in accordance with Section 53340 of the Act authorizing the levy of the Special Tax on the property located within the District; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Imperial as follows:

Section 1: The preceding recitals are true and correct.

Section 2: The City does, by the passage of this resolution, authorize the levy of special taxes at the rates set forth in Exhibit "A" attached hereto, referred and so incorporated.

Section 3: The rate determined and set forth above does not exceed the amount as previously authorized by the Ordinance and is not in excess of that amount previously approved by the qualified electors of the applicable Improvement Area of the District. After adoption of this Resolution, the City Manager or his/her designee, may make any necessary modification to these special taxes to correct errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modification shall not result in an increase in the tax applicable to any category of parcels.

Section 4: The proceeds of the Facilities Special Tax shall be used to pay, in whole or in part, the approved costs for the subject fiscal year as provided in the City of Imperial Community Facilities District No. 2006-1 Ordinance and once issued, Fiscal Agents Agreement (the "Fiscal Agents Agreement"):

- A. The Administrative costs and other incidental expenses of the District;
- B. The interest scheduled for collection on the outstanding bonded indebtedness related to the District;
- C. The principal scheduled for collection on the outstanding term bonds related to the applicable Improvement Area;

- D. The sinking payments scheduled for collection on the outstanding term bonds relating to the applicable Improvement Area;
- E. Amounts, if any, needed to replenish the applicable Reserve Account of the Bond Fund to the level of the Reserve Requirement;
- F. Amounts, if any, required to bring the amount on deposit in the Rebate Fund to the required level; and
- G. Amount, if any, needed for the Surplus Fund to be utilized for reimbursement of Facilities.

Section 5: That the proceeds of the Services Special Tax shall be used to pay the authorized purposes pursuant to the formation proceedings, including but not limited to, the following:

- A. Payment of CFD administrative costs; and
- B. Payment of authorized services.

Section 6: The above authorized Special Taxes shall be collected in the same manner as ordinary *ad valorem* property taxes and shall be subject to the same penalties and same procedures, sale and lien priority in cases of any delinquency as is provided for *ad valorem* taxes.

Section 7: The Auditor-Controller of the County of Imperial is hereby directed to apply the real property statement for each parcel in the District for the current fiscal year listing the Special Tax due opposite each parcel of land affected, in a line item designated "CFD Special Tax," or any other suitable designation, reference is made to attached Exhibit "A" for the exact rates of the Special Taxes.

Section 8: All applicable Special Taxes collected will be paid to the trustee for deposit in the applicable Special Tax Fund upon receipt by the City of Imperial from the Auditor-Controller pursuant to the terms of the Indenture of Trust.

Section 9: The Auditor-Controller shall, at the close of the tax collection period, promptly render to the City a detailed report showing the amounts of the Special Tax installments, penalties, interest, and fees collected, and from which properties collected. Any expenses to be paid to the Auditor-Controller for carrying out the forgoing responsibilities shall be in accordance with a contract, if any, entered into between the district and the Auditor-Controller, pursuant to Section 29304 of the Government Code of the State of California or as otherwise provided by law.

Section 10: This resolution relating to the levy of the special tax shall take effect immediately upon its passage and adoption in accordance with the provisions of Government Code Section 53340, as amended.

PASSED, APPROVED AND ADOPTED this 6th day of July, 2022.

Mayor

ATTEST:

City Clerk

EXHIBIT A

**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT NO. 2006-1 (MONTERREY PARK)
FISCAL YEAR 2022/23**

Special Tax Rates (Facilities)

Land Use Class	Building Square Footage	Assigned Special Tax per Residential Unit	FY 2022/23 Special Tax Rate
1	Less than 1,550	\$2,357.06	\$2,274.44
2	1,550 – 1,799	\$2,481.98	\$2,394.98
3	1,800 – 2,049	\$2,663.22	\$2,569.88
4	2,050 – 2,299	\$2,797.74	\$2,699.68
5	2,300 – 2,549	\$2,969.34	\$2,865.26
6	2,550 – 2,799	\$3,237.04	\$3,123.58
7	2,800 – 3,049	\$3,246.64	\$3,132.84
8	Greater than 3,049	\$3,390.78	\$3,271.94

Land Use Class	Assigned Special Tax per Acre	FY 2022/23 Special Tax Rate
Undeveloped Property	\$23,213.80	\$0.00

**Special Tax Rates (Services)
Improvement Area No. 1**

Land Use Class	Assigned Special Tax	FY 2022/23 Special Tax Rate
Developed Property	\$181.44 per Unit	\$181.44 per Unit
Undeveloped Property	\$725.86 per Acre	\$725.86 per Acre

**Special Tax Rates (Services)
Improvement Area No. 2**

Land Use Class	Assigned Special Tax	FY 2022/23 Special Tax Rate
Developed Property	\$181.44 per Unit	\$181.44 per Unit
Undeveloped Property	\$725.86 per Acre	\$0.00 per Acre

**Agenda Item
No.**

E-9

DATE SUBMITTED 6/29/2022
SUBMITTED BY SPECIAL TAX
ADMINISTRATOR
DATE ACTION REQUIRED 7/6/2022

COUNCIL ACTION (x)
PUBLIC HEARING ()
REQUIRED
RESOLUTION (x)
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS Q.B.

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: **RESOLUTION DETERMINING AND LEVYING THE SPECIAL TAXES FOR:
CITY OF IMPERIAL COMMUNITY FACILITIES DISTRICT NO. 2006-2
(Savanna Ranch)**

DEPARTMENT INVOLVED: FINANCE

BACKGROUND/SUMMARY:

The City Council will adopt this resolution to determine and levy the special taxes for fiscal year 2022/23 ("FY 2022/23") for CFD No. 2006-2 (Savanna Ranch).

The proposed FY 2022/23 special tax rates are as follows:

Improvement Area No. 1

Facilities Special Tax designated as Developed Property: 86.93% of the maximum special tax rate allowed
Services Special Tax designated as Developed Property: equal to the maximum special tax rate allowed
Facilities and Services Special Tax designated as Undeveloped Property: 0.00% of the maximum special tax rate allowed

Improvement Area No. 2

Services Special Tax designated as Developed Property: equal to the maximum special tax rate allowed
Services Special Tax designated as Undeveloped Property: 0.00% of the maximum special tax rate allowed

FISCAL IMPACT:

The funds generated are used for the purposes stated in the original formation of this district. The maximum special taxes for Facilities do not adjust from year-to-year. The maximum special taxes for Services change each year by the percentage change in the Consumer Price Index from the current year to the previous year.

ADMIN
SERVICES
SIGN INITIALS

VB

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the resolution to determine and levy the special taxes for FY 2022/23.

DEPT. INITIALS

KG

MANAGER'S RECOMMENDATION:

Approve as presented.

CITY
MANAGER'S
INITIALS

DKM

MOTION TO ADOPT:

COMMUNITY FACILITIES DISTRICT NO. 2006-2 (Savanna Ranch):

(1) Approval of Resolution No. 2022-~~52~~2 Determining and Levying the Special Taxes for Fiscal Year 2022/23

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()
DISAPPROVED ()

REJECTED ()
DEFERRED ()

REFERRED TO:

RESOLUTION NO. 2022-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 2006-2 (SAVANNA RANCH), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2022/23

WHEREAS, the City Council (the "City Council") of the City of Imperial (the "City") is the legislative body of Community Facilities District No. 2006-2 (Savanna Ranch) (the "District"), which District was established pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the government code of the State of California (the "Act");

WHEREAS, on March 15, 2006, the City Council adopted Ordinance 717 establishing the District, and providing for the Special Tax in accordance with Section 53340 of the Act authorizing the levy of the Special Tax on the property located within the District; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Imperial as follows:

Section 1: The preceding recitals are true and correct.

Section 2: The City does, by the passage of this resolution, authorize the levy of special taxes at the rates set forth in Exhibit "A" attached hereto, referred and so incorporated.

Section 3: The rate determined and set forth above does not exceed the amount as previously authorized by the Ordinance and is not in excess of that amount previously approved by the qualified electors of the applicable Improvement Area of the District. After adoption of this Resolution, the City Manager or his/her designee, may make any necessary modification to these special taxes to correct errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modification shall not result in an increase in the tax applicable to any category of parcels.

Section 4: The proceeds of the Facilities Special Tax shall be used to pay, in whole or in part, the approved costs for the subject fiscal year as provided in the City of Imperial Community Facilities District No. 2006-2 Ordinance and once issued, Fiscal Agents Agreement (the "Fiscal Agents Agreement"):

- A. The Administrative costs and other incidental expenses of the District;
- B. The interest scheduled for collection on the outstanding bonded indebtedness related to the District;
- C. The principal scheduled for collection on the outstanding term bonds related to the applicable Improvement Area;

- D. The sinking payments scheduled for collection on the outstanding term bonds relating to the applicable Improvement Area;
- E. Amounts, if any, needed to replenish the applicable Reserve Account of the Bond Fund to the level of the Reserve Requirement;
- F. Amounts, if any, required to bring the amount on deposit in the Rebate Fund to the required level; and
- G. Amount, if any, needed for the Surplus Fund to be utilized for reimbursement of Facilities.

Section 5: That the proceeds of the Services Special Tax shall be used to pay the authorized purposes pursuant to the formation proceedings, including but not limited to, the following:

- A. Payment of CFD administrative costs; and
- B. Payment of authorized services.

Section 6: The above authorized Special Taxes shall be collected in the same manner as ordinary *ad valorem* property taxes and shall be subject to the same penalties and same procedures, sale and lien priority in cases of any delinquency as is provided for *ad valorem* taxes.

Section 7: The Auditor-Controller of the County of Imperial is hereby directed to apply the real property statement for each parcel in the District for the current fiscal year listing the Special Tax due opposite each parcel of land affected, in a line item designated "CFD Special Tax," or any other suitable designation, reference is made to attached Exhibit "A" for the exact rates of the Special Taxes.

Section 8: All applicable Special Taxes collected will be paid to the trustee for deposit in the applicable Special Tax Fund upon receipt by the City of Imperial from the Auditor-Controller pursuant to the terms of the Indenture of Trust.

Section 9: The Auditor-Controller shall, at the close of the tax collection period, promptly render to the City a detailed report showing the amounts of the Special Tax installments, penalties, interest, and fees collected, and from which properties collected. Any expenses to be paid to the Auditor-Controller for carrying out the forgoing responsibilities shall be in accordance with a contract, if any, entered into between the district and the Auditor-Controller, pursuant to Section 29304 of the Government Code of the State of California or as otherwise provided by law.

Section 10: This resolution relating to the levy of the special tax shall take effect immediately upon its passage and adoption in accordance with the provisions of Government Code Section 53340, as amended.

PASSED, APPROVED AND ADOPTED this 6th day of July, 2022.

Mayor

ATTEST:

City Clerk

EXHIBIT A

**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT NO. 2006-2 (SAVANNA RANCH)
FISCAL YEAR 2022/23**

Special Tax Rates (Facilities)

Land Use Class	Building Square Footage	Assigned Special Tax per Residential Unit	FY 2022/23 Special Tax Rate
1	Less than 1,676	\$657.56	\$571.64
2	1,676 – 1,925	\$719.32	\$625.34
3	1,926 – 2,175	\$995.30	\$865.26
4	2,176 – 2,425	\$1,081.76	\$940.42
5	2,426 – 2,675	\$1,154.50	\$1,003.66
6	2,676 – 2,925	\$1,239.64	\$1,077.68
7	2,926 – 3,175	\$1,346.72	\$1,170.78
8	Greater than 3,175	\$1,419.44	\$1,234.00

Land Use Class	Assigned Special Tax per Acre	FY 2022/23 Special Tax Rate
Undeveloped Property	\$9,745.40	\$0.00

**Special Tax Rates (Services)
Improvement Area No. 1**

Land Use Class	Assigned Special Tax	FY 2022/23 Special Tax Rate
Developed Property	\$173.70 per Unit	\$173.70 per Unit
Undeveloped Property	\$694.86 per Acre	\$0.00 per Acre

**Special Tax Rates (Services)
Improvement Area No. 2**

Land Use Class	Assigned Special Tax	FY 2022/23 Special Tax Rate
Developed Property	\$173.70 per Unit	\$173.70 per Unit
Undeveloped Property	\$694.86 per Acre	\$0.00 per Acre