



City Council Members

Geoff Dale- Mayor
Katherine Burnworth-Mayor Pro Tem
Robert Amparano-Council Member
Karin Eugenio- Council Member
James Tucker-Council Member

AGENDA

City Council
City of Imperial
220 West 9th Street
Imperial, CA 92251-1637

December 7, 2022

Closed Session at 5:30 pm

Open Session at 7:00 pm

The Imperial City Council meetings, including public comments, are being livestreamed on the city's social media pages. By remaining in the room, you are giving your permission to be recorded.

1. You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
2. Email public comments to publicinformation@cityofimperial.org by 5:00 pm on Wednesday, December 7, 2022. Comments received by 5:00 pm will be read into the record during the regular meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact (760) 355-4373. A notification of 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28CFR 35.102-35.104 ADA title II].

A. City Council Convenes to Closed Session at 5:30 pm

A-1. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to § 54956.9(d)(2): Three (3) Potential Cases

A-2. Conference with Legal Counsel – Existing Litigation (§ 54956.9(d)(1))

Case Number.: 4A2210BMYH5-0001

A-3. Conference with Real Property Negotiators (§ 54956.8)

Property: APN 064-230-015000 (located at 451 W. Aten Road)

Agency Negotiator: City Manager

Negotiating Parties: County of Imperial

Under Negotiation: Instructions to Agency Negotiator Regarding Lease, Price and Terms

B. City Council Convenes to Open Session at 7:00 pm

Roll Call

Pledge of Allegiance

Adjustments to the Agenda

Action Taken in Closed Session

C. Public Appearances:

C-1. Matters not appearing on the agenda: If you wish to address the Council concerning any item within the Council's jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the Council in writing.

C-2. Matters appearing on the agenda: If you wish to address the Council concerning any item appearing on the agenda, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit on each person's presentation of three (3) minutes.

D. Special Presentations

D-1. Imperial Public Library Scholarship Awards

E. Consent Agenda:

All items appearing under "Consent Agenda" will be acted upon by the City Council in one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

- E-1.** City Council Meeting Minutes for October 19, 2022, November 2, 2022, and November 16, 2022.
- E-2.** Continuation of Emergency at HWY 86 and Aten Road.
- E-3.** Adoption of Resolution 2022-74 Ceasing the Emergency for Water Leak at Wall Road.
- E-4.** Continuation of Emergency for 6th Street Apartments.
- E-5.** Authorization to File Annual Reports in Accordance with SB 165 for Community Facility Districts Bratton 2004-3, Mayfield 2004-2, Monterrey Park 2006-1, Savanna Ranch 2006-2, Springfield 2005-1, and Victoria 2004-1.
- E-6.** 2nd Amendment to City Manager Contract

F. Action Items: (Discussion/Action– Approve-Disapprove)

F-1. Subject: Purchase of Equipment for Waste Water Treatment Plant

1. Authorization to Purchase a Submersible Pump for the Waste Water Treatment Plant in the amount not to exceed \$60,000.00.

F-2. Subject: Award of Engineering Design Services in Response to RFP 2022-07

1. Award of Engineering Design Services for RFP 2022-07 to LC Engineering Consultants Inc. for the Class II Bike Lane on Aten Blvd., Between Vilore Way to Austin Road in The Amount Of \$20, 240.00.

F-3. Subject: Award of Engineering Design Services in Response to RFP 2022-08

1. Award of Engineering Design Services for RFP 2022-08 to Vexer Engineering for the Aten Blvd. Rehabilitation Project Between Vilore Way to HWY 86 in the amount of \$37,534.00.

F-4. Subject: Imperial Police Department Equipment Purchase

1. Authorization to Purchase Equipment and Supplies for Patrol and Investigations Unit(s) in the Amount Not to Exceed \$12,000.00.

F-5. Subject: Improvements to Sunset Park

1. Selection and Discussion to Staff on Proposed Park Improvements to Sunset Park Not to Exceed \$150,000.00.
2. Authorization to Seek Bids for the Construction and Installation of Selected Park Improvements.

F-6. Subject: Community Development Department Safety Standards

1. Approval of Resolution No. 2022-73 Adopting Safety Standards for the Community Development Department Divisions of Engineering and Building and Safety in Accordance with California State Bill 296.

F-7. Subject: Imperial Public Art Program

1. Approval of Resolution 2022-75 Establishing the City of Imperial Public Art Program.

F-8. Subject: 2022 California Building Codes

1. Introduction/ 1st reading by title only of Ordinance No. 823, Amending Imperial Municipal Code Chapter 6 to Adopt 2022 California Building Codes.
2. Provide Directions to Staff to Prepare a Summary of Ordinance No. 823 for Publication Purposes.

F-9. Subject: Beautification of HWY 86 Between 2nd and 15th Street

1. Authorization for the Purchase and Installation of Materials for the Beautification of HWY 86 Between 2nd and 15th Street in the Amount of \$910,000.00

F-10. Subject: Establishment of Full Time Classifications and Ranges for the Imperial Public Library

1. Establishment of Full Time Literacy Coordinator Classification at Range 75 of the MSPC Salary Schedule.
2. Establishment of Full Time Library Assistant Classification at Range 60 of the Teamsters Local Union 542 Salary Schedule.

F-11. Subject: Imperial Community Grant Program

1. Approval of Resolution 2022-76 Establishing the City of Imperial Community Grant Program.

G. Adjournment

G-1. Subject: Adjournment of this Regular Meeting of the City Council is Until the Next Regularly Scheduled Meeting, Wednesday, December 21, 2022, at 7:00 pm.



Minutes

City Council
City of Imperial
220 West 9th Street
Imperial, CA 92251-1637

October 19, 2022

Closed Session at 6:00 p.m.

Open Session at 7:00 p.m.

City Council Members

*Geoff Dale- Mayor
Katherine Burnworth-Mayor Pro Tem
Robert Amparano-Council Member
Karin Eugenio- Council Member
James Tucker-Council Member*

A. City Council Convenes to Closed Session at 6:00 p.m.

Mayor Dale called closed session to order at 6:00 p.m.

Council Members Present: Geoff Dale- Mayor, Katherine Burnworth-Mayor Pro Tem, Robert Amparano-Council Member, James Tucker-Council Member

City Staff Present: Dennis Morita-City Manager, Katie Turner-City Attorney, Othon Mora-Director of Community Services

City Staff Present by Zoom: Alexis Brown-Assistant City Manager

A-1. Subject: Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to § 54956.9(d)(2): Two (2) Potential Cases

A-2. Subject: Conference with Legal Counsel – Existing Litigation (§ 54956.9(d)(1))

Case Number.: 4A2210BMYH5-0001

A-3. SUBJECT: Conference with Real Property Negotiators (Section 54956.8)

Property: APN: 063-010-083, 063-010-084, 063-010-085, 063-010-086, 063-010-087, 063-010-088.

Agency Negotiator: City Manager

Negotiating Parties: Imperial Ag, LLC

Under Negotiation: Price and Terms

B. City Council Convenes to Open Session at 7:00 p.m.

Mayor Dale called the meeting to order at 7:00 p.m.

Roll Call:

Council Members Present: Geoff Dale- Mayor, Katherine Burnworth-Mayor Pro Tem, Robert Amparano-Council Member, James Tucker-Council Member

City Staff Present: Dennis Morita- City Manager, Alexis Brown- Assistant City Manager (zoom), Katie Turner- City Attorney, Othon Mora-Community Development Director, Jackie Loper- Public Services Director, Anthony Lopez-Parks Director, Alex Estrada-Information Technology Director, Luis Anguiano-Information Technology Support Technician, and Jillian Mehdipour-Public Records Analyst, Max Sheffield -Police Captain.

Pledge of Allegiance:

Led by James Tucker

Adjustments to the Agenda:**Discussion:**

Morita, I ask that due to the significant damage caused by the storm on October 15, 2022, the council add an item to the agenda for emergency resolution 2022-69. Dale, we can add the item to E-7.

Action:

Tucker made a motion to approve “*Emergency Resolution 2022-69 added to the agenda as E-7.*” **Burnworth seconded** the motion.

Ayes: 4 Amparano, Burnworth, Dale, Tucker

Nays: 0

Absent: 1 Eugenio

Abstained: 0

Motion Passed 4-0

Discussion:

Morita, under the claims and warrants item D-2, there are items issued to council members and they will need to be separated. I would like to pull item D-3, “*Approval of lease extension with Imperial Ag LLC.*”

Action:

Amparano made a motion to approve the removal of item D-3, “*Approval of lease extension with Imperial Ag LLC,*” from the agenda. **Tucker seconded** the motion.

Ayes: 4 Amparano, Burnworth, Dale, Tucker

Nays: 0

Absent: 1 Eugenio

Abstained: 0

Motion Passed 4-0

Action Taken in Closed Session:

Turner, there was one item brought to my attention after the posting of the agenda for Real Property Negotiators with Imperial Ag LLC. That was voted on and discussed. Direction was given to the negotiator. Two items under 54956.9(d)(2) for legal, council discussed, direction given to council, no reportable action. One legal matter listed under A-2 discussed direction was given to the council.

C. Public Appearances:**C-1. Matters not appearing on the agenda:**

Gonzalo Gerado, Imperial City resident, addressed the City Council on the quick response by city staff to clear fallen trees and debris from the storm on 10-15-2022. He thanked the City Public Service staff for their quick response and clean up.

Brian Hare, of Imperial Ag, addressed the City Council on considering a longer-term lease on the property in Imperial. The property requires a good Stuart ship that would need a longer lease to put improvements on the property. I ask humbly that you consider those terms and give direction to the Council.

C-2. Matters appearing on the agenda:

None

D. Consent Agenda:

D-1. Approval of the City Council meeting minutes from October 5, 2022

D-2. Approval of claims and warrants

D-3. Approval of lease extension with Imperial Ag LLC.

Action:

Mayor Dale requested item D-2 #106801 for Robert Amparano, #106789 for Katie Burnworth, and #105668 for JT Towing, be voted on as separate items from the consent agenda items.

Amparano, made a motion to approve “D-2 #106789 for Katie Burnworth, claims and warrants.” **Tucker, seconded** the motion.

Ayes: 3 Amparano, Dale, Tucker

Nays: 0

Absent:1 Eugenio

Abstained: 1 Katie Burnworth

Motion Passed 3-0

Tucker, made a motion to approve “D-2 #106801 for Robert Amparano, claims and warrants.” **Burnworth, seconded** the motion.

Ayes: 3 Burnworth, Dale, Tucker

Nays: 0

Absent:1 Eugenio

Abstained: 1 Amparano

Motion Passed 3-0

Amparano, made a motion to approve “D-2 #105668 JT Towing, claims and warrants.” **Burnworth, seconded** the motion.

Ayes: 3 Amparano, Burnworth, Dale

Nays: 0

Absent:1 Eugenio

Abstained: 1 Tucker

Motion Passed 3-0

Amparano made a motion to approve the “*Consent agenda items D-1, D-2 and D-3.*” **Tucker seconded** the motion.

Ayes: 4 Amparano, Burnworth, Dale, Tucker

Nays: 0

Absent:1 Eugenio

Abstained: 0

Motion Passed 4-0

E. Action Items: (Discussion/Action– Approve-Disapprove)

E-1. Subject: Deputy Anthony Redondo Memorial Park Proposed Park Improvements.

Discussion:

Lopez, presented the staff report. Amparano, I like the way this is going. Lopez, it is a 50% right now, but if we do a COD within 10 days of delivery it's an 80% discount. Dale, what was it that you said would make it go up in price in November? Lopez, there is going to be 15%-20% surge in pricing for materials. This will be mid-November for all playground equipment and manufacturers.

Action:

Tucker made a motion to “*Approve the purchase of inclusive playground, fitness equipment, and shades from Game Time in an amount not to exceed \$150,000.00.*” **Burnworth seconded** the motion.

Ayes: 4 Amparano, Burnworth, Dale, Tucker

Nays: 0

Absent:1 Eugenio

Abstained: 0

Motion Passed 4-0

Amparano made a motion for the “*Authorization to seek bids.*” **Tucker seconded** the motion.

Ayes: 4 Amparano, Burnworth, Dale, Tucker

Nays: 0

Absent:1 Eugenio

Abstained: 0

Motion Passed 4-0

E-2. Subject: Discuss, approve/deny acceptance of RFP for Labor Compliance Services for Clearwell, filter piping and GAC expansion project.

Discussion:

Loper, presented the staff report.

Action:

Burnworth made a motion to “*Approve Labor Compliance Consultants of Southern California-hourly pricing of \$90+ fees; not to exceed \$13,200.00.*” **Tucker seconded** the motion.

Ayes: 4 Amparano, Burnworth, Dale, Tucker

Nays: 0

Absent:1 Eugenio

Abstained: 0

Motion Passed 4-0

E-3. Subject: Surplus items at the Imperial Public Library.

Discussion:

Morita, presented the staff report. Amparano, are these books coming off the shelf or storage? Morita, this is a combination. We have a lot of donated books coming in as well. In the library, there is an effort to hand out the surplus of books.

Action:

Amparano made a motion to approve the “*Declaration of certain books, materials, and equipment as surplus at the Imperial Public Library and authorization to donate and/or dispose of said materials.*” **Tucker seconded** the motion.

Ayes: 4 Amparano, Burnworth, Dale, Tucker

Nays: 0

Absent:1 Eugenio

Abstained: 0

Motion Passed 4-0

E-4. Subject: Imperial Public Library Code of Conduct Policy.

Discussion:

Morita, presented the staff report. Amparano, if there are violations, who will be enforcing them? Morita, we have advised staff to contact the Police Department if they are afraid for their safety. When it comes to violations of dress code, restroom and similar violations, the Director has been the enforcing authority. The Director has been informed to notify the Police Department if she feels uncomfortable. Amparano, will this code of conduct be shared with the staff? Morita, yes.

Action:

Amparano made a motion to “*Approve resolution 2022-67, adopting Imperial Public Library patron code of conduct.*” **Tucker seconded** the motion.

Ayes: 4 Amparano, Burnworth, Dale, Tucker

Nays: 0

Absent:1 Eugenio

Abstained: 0

Motion Passed 4-0

E-5. Subject: Discussion Only – La Brucherie Widening Project

Discussion:

Mora, presented a slide show with an update on the La Brucherie Widening Project. Amparano, on the waterline, it's going to go down Aten road to Treshill. Will it become a dead end there? Mora, we are going to connect it to the existing water line. Amparano, the storm that is there is going north on La Brucherie. We can't tap in to the drain on the south? Mora, this was the most cost-effective way. Amparano, given the last weather events, what has this done to the estimated completion date? Mora, we have lost two weeks. Amparano, are we on track? Mora, we are on track and we will not exceed the contingency. Amparano, we are going to put sidewalks on the Eastside. Will there be a bike lane? Mora, there will not be a bike lane.

E-6. Subject: Discussion Only – Northpointe Development Project

Discussion:

Morita, presented an update on the Northpointe Development Project.

E-7. Subject: Emergency Resolution for the October 15, 2022 Storm.

Discussion:

Morita, presented the staff report.

Action:

Burnworth made a motion for the “*Approval of Resolution 2022-63, Emergency Resolution for the October 15, 2022, Storm.*” **Amparano seconded** the motion.

Ayes: 4 Amparano, Burnworth, Dale, Tucker

Nays: 0

Absent:1 Eugenio

Abstained: 0

Motion Passed 4-0

Mayor Dale adjourned the City Council Meeting at 7:34 p.m. until the next regularly scheduled meeting, Wednesday November 2, 2022, at 7:00 p.m.



Minutes

City Council
City of Imperial
220 West 9th Street
Imperial, CA 92251-1637

November 02, 2022

Closed Session at 6:00 pm

Open Session at 7:00 pm

City Council Members

Geoff Dale- Mayor
Katherine Burnworth-Mayor Pro Tem
Robert Amparano-Council Member
Karin Eugenio- Council Member
James Tucker-Council Member

A. City Council Convenes to a Closed Session at 6:00 pm

Mayor Dale called closed session to order at 6:00 p.m.

Council Members Present: Katherine Burnworth-Mayor Pro Tem, Robert Amparano-Council Member, Karin Eugenio- Council Member, James Tucker-Council Member

City Staff Present: Dennis Morita-City Manager, Katie Turner-City Attorney

A-1. Subject: Conference with Legal Counsel – Existing Litigation (§ 54956.9(d)(1))

1. Case Number.: 4A2210BMYH5-0001

A-2. Subject: Public employee performance evaluation (54954.5€)

1. Title: City Manager

B. City Council Convenes to Open Session at 7:00 pm

Mayor Dale called open session to order at 7:10 p.m.

Roll Call:

Council Members Present: Katherine Burnworth-Mayor Pro Tem, Robert Amparano-Council Member, Karin Eugenio- Council Member, James Tucker-Council Member

City Staff Present: Dennis Morita-City Manager, Katie Turner-City Attorney, Jackie Loper-Public Service Director, Jesus Villegas- Community Development Manager, Luis Anguiano-Information Technology Support Technician.

Pledge of Allegiance:

Led by Robert Amparano

Adjustments to the Agenda:

Burnworth requested item D-1 “*Approval of Claims and Warrants Report*” be pulled from the consent items.

Action Taken in Closed Session:

Turner, there are two items discussed with council. Item A-1, direction was given to council, no reportable action. A-2, employee performance evaluation for the City Manager, discussion took place without any reportable action.

C. Public Appearances:**C-1. Matters not appearing on the agenda:**

Jorge Chavez Jr., a nursing student at IV Collage, addressed the council about November being a tobacco-free month and requested the council work on creating more smoke-free spaces.

Charlene Bia, a Meadowbrook Drive resident, addressed the council regarding letters sent to Victoria Terrazas Community residents. Bia, the residents' representative, promised a solution by the city, only to be met with letters stating that nothing would be done. Residents are requesting a solution from the city.

C-2. Matters appearing on the agenda:

None

D. Consent Agenda:

- D-2. Appointment of Imperial Valley Telecommunication Authority Representative and Alternate.**
- D-3. Terminate Emergency Declared by Resolution 2022-23 Repair of Supply Line at The Aten Reservoir Tank Has Been Completed.**
- D-4. Terminate Emergency Declared by Resolution 2022-62. Repair/Replacement of Main Breaker at Water Treatment Plant Has Been Completed.**
- D-5. Approve Purchase of Two Influent Meters for The Wastewater Treatment Plant to Maintain Compliance with State Requirements in the Amount of \$14,959.21 (Not Including of Fees and Labor).**
- D-6. Approve Purchase of Parts for Vactor Truck Not to Exceed \$30,000.00.**
- D-7. Approve Bulk Purchase of Crack Sealer for Street Maintenance in the Amount of \$36,342.00.**

Action:

Amparano, made a motion to approve “*Consent Agenda Items D-2, D-3, D-4, D-5, D-6, D-7*”.
Burnworth, seconded the motion.

Ayes: 5 Burnworth, Amparano, Eugenio, Tucker, Dale

Nays: 0

Absent: 0

Abstained: 0

Motion Passed 5-0

E. Special Presentation

E-1. Imperial Police Department – No Shave November Challenge

Sgt. Caldwell with the Imperial Police Department presented the No Shave November Challenge. Mayor Dale presented a proclamation to the Imperial Police Department.

E-2. Proclamation: Family Court Awareness Month

Mayor Dale presented a proclamation for Family Court Awareness Month.

F. Action Items: (Discussion/Action– Approve-Disapprove)

F-1. SUBJECT: The Surface Transportation Block Grant (STBG) Program for The Aten Boulevard Rehabilitation Project.

Discussion:

Villegas, presented the staff report. Amparano, do you know how far the railroad is from 86? Villegas, I don't have the exact information in front of me, but it is approximately 200 feet, a continuation to the west. Amparano, are we still on track for the Aten to 86? Villegas, yes, this is the third approval of the project.

Action:

Amparano made a motion to “*Approval of Resolution 2022-69 A Resolution of the City Council Authorizing an Application Submission to Obtain Funding Through the FY 2025-2026 Surface Transportation Block Grant (STBG) Program for the Aten Boulevard Rehabilitation Project.*” **Tucker, seconded** the motion.

Ayes: 5 Burnworth, Amparano, Eugenio, Tucker, Dale

Nays: 0

Absent:0

Abstained: 0

Motion Passed 5-0

F-2. SUBJECT: A Resolution of the City Council Regarding Unallocated Funds Account.

Discussion:

Morita presented the staff report. Burnworth, can you explain what zeroing out the funds would do? Morita, this would allow us to reconcile the funds and balance out the account. We would be putting this money aside and ensuring that the checkbook reflects the correct balance in the account, balancing the account and letting the audit be completed. Burnworth, it's not forgiving the balance? I ask that this remain on the agenda so that we can have updates and be transparent with the public. Morita, yes.

Action:

Tucker, made a motion to approve “*Approval of Resolution 2022-70 Regarding Treatment of an Unallocated Fund Account in the City of Imperial General Fund for Purposes of Reconciliation of the FY 19/20 Single Audit and Completion of FY 20-21 and FY 21-22 Municipal Audit*”

Eugenio, seconded the motion.

Ayes: 5 Burnworth, Amparano, Eugenio, Tucker, Dale

Nays: 0

Absent:0

Abstained: 0

Motion Passed 5-0

F-3. SUBJECT: Agreement Between the City of Imperial and MuniTemps Municipal Staffing Solutions.

Discussion:

Morita, presented the staff report.

Action:

Burnworth, made a motion to approve “*Approval of Agreement Between the City of Imperial and MuniTemps Municipal Staffing Solutions for the Term of Six (6) Months Not to Exceed \$191,000.00.*” **Tucker seconded** the motion.

Ayes: 5 Burnworth, Amparano, Eugenio, Tucker, Dale

Nays: 0

Absent:0

Abstained: 0

Motion Passed 5-0

F-4. SUBJECT: Continue Emergency Declared by Resolution 2022-06 For Repair of Suction Lines at Various Lift Stations.

Discussion:

Loper, presented the staff report. Burnworth, I want to point out the agenda is incorrect the resolution is 2022-60, not 2022-06 as listed.

Action:

Eugenio, made a motion to approve “*Continue Emergency Declared by Resolution 2022-06 for Repair of Suction Lines at Various Lift Stations.*” **Burnworth, seconded** the motion.

Ayes: 5 Burnworth, Amparano, Eugenio, Tucker, Dale

Nays: 0

Absent:0

Abstained: 0

Motion Passed 5-0

D-1 Subject: Claims and Warrants

Discussion:

Burnworth, I requested additional information be provided. Morita, we do have purchase orders that can be provided. When your request was received, there was not enough time to gather the requested information. Moving forward, we will include the requested information. Burnworth, yes, what we receive does not show what funds are used for the purchase. Morita, the purchase orders will provide you with the account numbers.

Action:

Burnworth, made a motion to approve “D-1 Claims and Warrants.” **Amparano, seconded** the motion.

Ayes: 5 Burnworth, Amparano, Eugenio, Tucker, Dale

Nays: 0

Absent:0

Abstained: 0

Motion Passed 5-0

At 7:36 p.m. Mayor Dale Adjourned the City Council Meeting Until the Next Regularly Scheduled Meeting, Wednesday, November 16, 2022, at 7:00 p.m.



Minutes

City Council
City of Imperial
220 West 9th Street
Imperial, CA 92251-1637

November 16, 2022

Closed Session at 6:00 p.m.

Open Session at 7:00 p.m.

City Council Members

Geoff Dale- Mayor
Katherine Burnworth-Mayor Pro Tem
Robert Amparano-Council Member
Karin Eugenio- Council Member
James Tucker-Council Member

A. City Council Convenes to Closed Session at 6:00 p.m.

Mayor Dale called closed session to order at 6:00 p.m.

Council Members Present: Katherine Burnworth-Mayor Pro Tem, Robert Amparano-Council Member, Karin Eugenio- Council Member, James Tucker-Council Member

City Staff Present: Dennis Morita-City Manager, Alexis Brown-Assistant City Manager, Katie Turner-City Attorney

A-1. Conference with Legal Counsel – Existing Litigation (§ 54956.9(d)(1))

Case Number.: 4A2210BMYH5-0001

A-2. Public employee performance evaluation (§54957)

Title: City Manager

B. City Council Convenes to Open Session at 7:00 pm

Mayor Pro Tem Burnworth called the meeting to order at 7:00 p.m.

Roll Call:

Council Members Present: Katherine Burnworth-Mayor Pro Tem, Robert Amparano-Council Member, Karin Eugenio- Council Member, James Tucker-Council Member

City Staff Present: Dennis Morita- City Manager, Alexis Brown-Assistant City Manager, Katie Turner- City Attorney, Othon Mora-Community Development Director, Jackie Loper- Public Services Director, Anthony Lopez-Parks Director, Alex Estrada-Information Technology Director, Luis Anguiano-Information Technology Support Technician, and Jillian Mehdipour- Public Records Analyst, Leonard Barra-Police Chief, Oscar Robles-Fire Battalion Chief.

Pledge of Allegiance:

Led by Dennis Morita

Adjustments to the Agenda:

None

Action Taken in Closed Session:

Turner, council discussed Item A-1, conference with council regarding the case number listed on the agenda. The council was given instructions, no action to report was taken. The second item discussed was a public employee evaluation for the City Manager. There is nothing to report.

C. Public Appearances:

C-1. Matters not appearing on the agenda:

Kirk Mann, Imperial Valley Housing Authority, addressed the council with information on the Housing Authority Board. The board is looking to have a seat filled by a City of Imperial Council member.

Henry Rosas, Imperial Resident, addressed the council with concerns on traffic infractions, including expired plates, speeding, distracted drivers on their phones, darkly tinted windows, and tinted lights. He is requesting more patrols and unmarked units to prevent the violations.

C-2. Matters appearing on the agenda:

None

D. Action Items: (Discussion/Action– Approve-Disapprove)

D-1. Subject: Continuation of Emergency at Hwy 86 & Aten Road.

Discussion:

Loper, presented the staff report.

Action:

Amparano made a motion to “*Continue Emergency Action Declared by Resolution 2022-60 For Repair of Suction Lines at Various Lift Stations.*” **Tucker seconded** the motion.

Ayes: 4 Burnworth, Amparano, Eugenio, Tucker

Nays: 0

Absent: 1 Dale

Abstained: 0

Motion Passed 4-0

D-2. Subject: Declaration of Emergency for A Water Leak at Wall Road.

Discussion:

Loper, presented the staff report. Amparano, once you had uncovered the area, what did you find? Loper, we discovered a service line leak, a one-inch service line with an eighth-inch bend into the Copper line.

Action:

Amparano made a motion to approve “*Adoption of Resolution No. 2022-71, Declaring an Emergency in Response to A Water Line Leak at Wall Road and Authorizing the City Manager to Take Necessary Action, and Ratification of Action Take to Date.*” **Tucker seconded** the motion.

Ayes: 4 Burnworth, Amparano, Eugenio, Tucker

Nays: 0

Absent: 1 Dale

Abstained: 0

Motion Passed 4-0

D-3. Subject: Resolution of the Imperial City Council in support of the Imperial Irrigation District's upstream operation reservoir project application.

Discussion:

Justina Gamboa-Arce, IID Senior Water Resources Planner, presented information on the upstream operation reservoir project. Gamboa-Arce, advised that the resolution 2022-72 had an error in the gallons. It should reflect 4.9 billion gallons, not 4.9 million gallons. Tucker, where would this be constructed, and how many acres? Gamboa-Arce, this would be located where the East Highline intersects with the All-American Canal. north of Highway 98, upstream of the entire valley. The basin is estimated to be 396 acres in size. Amparano, so would this be east of Highline, and would it only serve East Highline? Gamboa-Arce, no, because East Highline serves everything downstream, so it would serve the entire Imperial Valley. This would be an operation reservoir, so if an order is cancelled, we would "park" the water in the reservoir.

Action:

Tucker made a motion for the “*Adoption of Resolution 2022-72, in support of the Imperial Irrigation District (IID) project upstream operation reservoir projection application under the Bureau of Reclamation's small surface and groundwater storage program to build a new reservoir.*” **Eugenio seconded** the motion.

Ayes: 4 Burnworth, Amparano, Eugenio, Tucker

Nays: 0

Absent: 1 Dale

Abstained: 0

Motion Passed 4-0

E. Adjournment

At 7:20 p.m. Mayor Pro Tem Burnworth Adjourned the Meeting of the City Council Until the Next Regularly Scheduled Meeting, Wednesday, December 7, 2022, at 7:00 pm.

DATE SUBMITTED 11/29/2022
 SUBMITTED BY Public Services
 DATE ACTION REQUIRED 12/07/2022

COUNCIL ACTION ()
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: **DISCUSSION/ACTION: Declare Emergency at Hwy 86 & Aten Rd.**
 Continue
 Emergency Lift Stations 1. Continue Emergency Action of Resolution NO. 2022-60

DEPARTMENT INVOLVED: Public Services – Waste Water

BACKGROUND/SUMMARY:

After replacing suction lines at three lift stations back in mid- June, Public Services inspected other pump & lift stations and found four other stations needing suction lines removed and replaced. Bracing and supports for these suctions line have also failed and will be replaced, as well. This is critical and considered an emergency repair to continuing to provide sewer collection in the areas of: Sandalwood Glen, Sky Ranch, Cross & Colonia Pump/Lift Stations. If lines continue to fail, these lift stations will not be able to function; each one currently has a failed line and are running at 50%.

Public Services is continuing to work with A&R Construction to rectify issues.

FISCAL IMPACT: TBD

FINANCE
INITIALS

DP

STAFF RECOMMENDATION: Council continues approval of emergency action

DEPT. INITIALS

John

MANAGER'S RECOMMENDATION:

approve

CITY
MANAGER'S
INITIALS

AM

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:

DATE SUBMITTED 11/29/2022
 SUBMITTED BY Public Services
 DATE ACTION REQUIRED 12/07/2022

COUNCIL ACTION ()
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: Cease Emergency Resolution 2022-71 1. Discuss, and Approve/Disapprove to Cease Emergency for Water Leak Wall Rd	
DEPARTMENT INVOLVED: Public Services – Water Department	
BACKGROUND/SUMMARY: Public Service's Staff discovered a water leak on Friday, November 4 th , 2022 in the area of Wall Rd. A sinkhole was forming in the road caused by a service line leak in the distribution system. Rove Engineering has been working with Public Services Staff to resolve issue. At this time, cost is unknown. Work has been completed and billing is being finalized.	
FISCAL IMPACT: Unknown	FINANCE INITIALS <u>DP</u>
STAFF RECOMMENDATION: Approve to Cease Emergency Resolution 2022-71	DEPT. INITIALS <u>[Signature]</u>
MANAGER'S RECOMMENDATION: <u>approve cessation of emergency</u>	CITY MANAGER'S INITIALS <u>OKM</u>
MOTION: SECONDED: AYES: NAYES: ABSENT: APPROVED () DISAPPROVED () REFERRED TO: REJECTED () DEFERRED ()	

DATE SUBMITTED

12/2/2022

SUBMITTED BY

COMMUNITY
DEVELOPMENT
DIRECTOR

DATE ACTION REQUIRED

12/7/2022

COUNCIL ACTION (X)

PUBLIC HEARING REQUIRED ()

RESOLUTION ()

ORDINANCE 1ST READING ()

ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: Repairs to the 6th Street Apartments

1. Continue Emergency Action for the 6th Street Apartments

DEPARTMENT
INVOLVED:

Community Development, Parks, and Public Services

BACKGROUND/SUMMARY:

Whereas the City of Imperial is responsible for a 10-unit apartment complex on the corner of 6th and H Street in Imperial, CA. On September 21, 2022 the City of Imperial declared an emergency on the apartments due to the significant damages. Phase 1 (4 Units on H Street) roofing and electrical panel has been completed, Phase 2 repairs is ongoing and estimated to be completed by the end of the year. Phase 3 is anticipated to start on early January, 2023. Please see attachments for update pictures.

FISCAL IMPACT: not to exceed \$180,137.62

ADMIN
SERVICES
SIGN INITIALS

DP

STAFF RECOMMENDATION: It is staff's recommendation to continue the Emergency action.

DEPT. INITIALS

OM

CITY MANAGER'S RECOMMENDATION:

approve

CITY
MANAGER'S
INITIALS

DAM

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

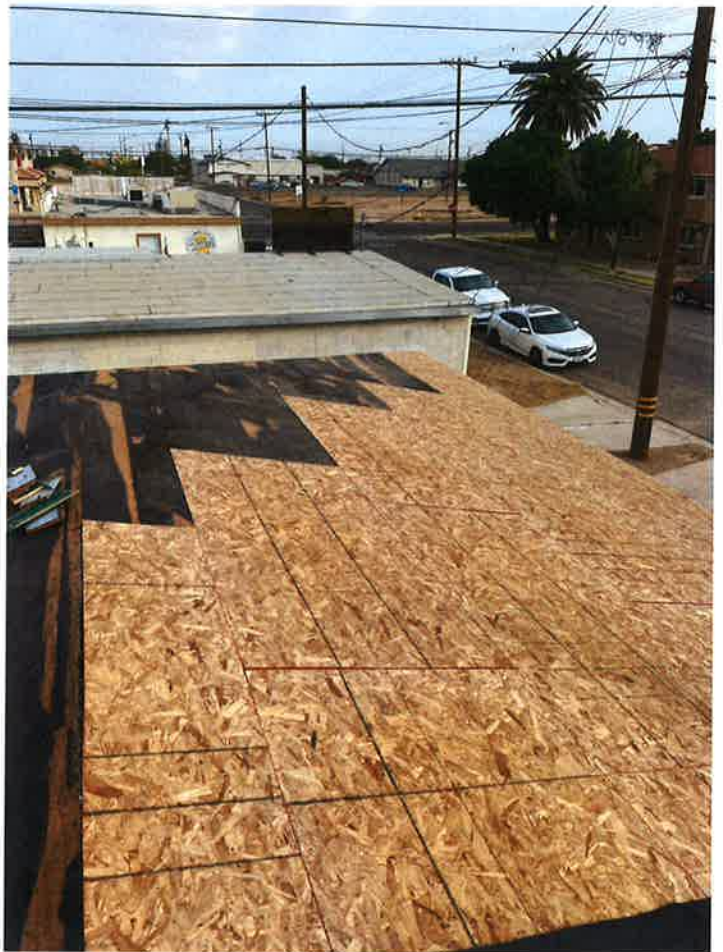
DEFERRED ()

REFERRED TO:

Phase 1



Phase 2



Phase 2



DATE SUBMITTED 11/30/2022
 SUBMITTED BY D. Quintana
 DATE ACTION REQUIRED 12/07/2022

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS OB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: SB 165 Annual Report (s) Bratton 2004-3, Mayfield 2004-2, Monterrey Park 2006-1, Savanna Ranch 2006-2, Springfield 2005-1, and Victoria 2004-1.

1. Approval of Filing SB165 Annual Reports.

DEPARTMENT Administrative Services
 INVOLVED:

BACKGROUND/SUMMARY:

The Local Agency Special Tax and Bond Accountability Act ("Accountability Act") was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. According to requirements of the Accountability Act (Sections 50075.1 and 53410 of the Government Code of the State of California), an annual report must be filed by the local agency levying a special tax and/or issuing a bond measure on or before each January 1, commencing January 1, 2002 and shall contain a description of the following:

- 1) The amount of funds collected and expended to fund authorized facilities.*
- 2) The status of any project required or authorized to be funded by the special tax and/or bond measure.*

The attached are SB 165 Annual Reports for all City issued CFD's for the Fiscal Year 2021/2022.

The SB165 Reports were prepared in compliance with the Local Special Tax & Bond Accountability Act, which requires annual reporting of the CFD collections/expenditures for any CFD established after 2001. This report summarizes the special taxes collected and expenditures for fiscal year ended June 30, 2022 and provides a summary of the bond proceed expenditures.

FISCAL IMPACT: N/A	ADMIN SERVICES SIGN INITIALS <u>DP</u>
STAFF RECOMMENDATION: Approval for filing.	DEPT. INITIALS <u>DP</u>
MANAGER'S RECOMMENDATION: <u>Approve</u>	CITY MANAGER's INITIALS <u>DTM</u>

MOTION:

SECONDED: APPROVED () REJECTED ()
 AYES: DISAPPROVED () DEFERRED ()
 NAYES:
 ABSENT: REFERRED TO:



**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT NO. 2004-3
(BRATTON DEVELOPMENT)**

**LOCAL AGENCY SPECIAL TAX AND BOND
ACCOUNTABILITY ACT COMPLIANCE (SB 165)
FISCAL YEAR ENDED JUNE 30, 2022**

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A. BACKGROUND

The Local Agency Special Tax and Bond Accountability Act (“Accountability Act”) was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. According to the requirements of the Accountability Act (*Sections 50075.1 and 53410 of the Government Code of the State of California*), the Local Agency Special Tax and Bond Accountability Act Compliance (the “Report”) must be filed annually by the local agency levying a special tax and/or issuing a bond measure on or before each January 1, commencing January 1, 2002 and shall contain a description of the following:

- (1) The amount of funds collected and expended to fund authorized facilities.
- (2) The status of any project required or authorized to be funded by the special tax and/or bond measure.

The information contained in this Report has been compiled and is being presented pursuant to and in accordance with the requirements outlined in the Accountability Act for Fiscal Year 2021/22.

B. BOND PROCEEDS

Community Facilities District No. 2004-3 (Bratton Development) ("CFD No. 2004-3") of the City of Imperial ("City") issued Special Tax Refunding Bonds, Series 2015A ("Refunding Bonds") on July 15, 2015 in the aggregate principal amount of \$5,675,000. A portion of the proceeds of the Refunding Bonds, together with certain existing funds on hand, were used to defease and refund (i) the City's 2005 Special Tax Bonds, Series A ("2005 Bonds") and (ii) the City's 2006 Special Tax Bonds, Series B ("2006 Bonds"). Approximately \$749,128.17 remaining in the funds and accounts established in connection with the 2005 Bonds and the 2006 Bonds was transferred to the Escrow Fund for the Refunding Bonds to redeem the 2005 Bonds and the 2006 Bonds. The table below summarizes the application of the Refunding Bond proceeds:

Refunding Bond Proceeds	
FUND/ACCOUNT/SUBACCOUNT	BOND PROCEEDS
Escrow Fund to Redeem 2005 Bonds ¹	\$4,033,050.63
Escrow Fund to Redeem 2006 Bonds ¹	1,799,792.50
Reserve Account of the Special Tax Fund	422,943.76
Costs of Issuance Fund ²	183,219.78
TOTAL³	\$6,439,006.67

¹ Monies deposited into the Escrow Fund were used to redeem the 2005 Bonds and the 2006 Bonds on September 1, 2015.

² Includes legal fees, trustee fees, printing costs, underwriter's discount, and other miscellaneous expenses.

³ Total Bond proceeds deposited include the Original Issue Premium and exclude the Original Issue Discount.

C. CITY-HELD FUNDS

Special Taxes collected are held by the City prior to being transferred to the Special Tax Fund held by the Fiscal Agent. The balance of the CFD No. 2004-3 City-held funds that are not required to fund items pursuant to and as further described in the CFD No. 2004-3 Bond Indenture ("Indenture") established in connection with the issuance of the Refunding Bonds may be used to fund authorized facilities of CFD No. 2004-3. The following table provides a summary of the sources and uses of the CFD No. 2004-3 special tax funds held at the City for fiscal year ended June 30, 2022.

City-Held Funds	
ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021¹	\$270,094.55
<i>Sources of Funds</i>	
Special Tax Receipts ²	\$591,441.52
Miscellaneous Transfers (in)	0.00
<i>Subtotal: Sources</i>	\$591,441.52
<i>Uses of Funds</i>	
Transfers to Special Tax Fund ³	\$(410,431.82)
Administrative Expenses	(26,252.29)
Miscellaneous Transfers (out) ⁴	(159,879.15)
<i>Subtotal: Uses</i>	\$(596,563.26)
ENDING BALANCE AS OF JUNE 30, 2022	\$264,972.81

¹ The beginning balance as of July 1, 2021 does not match the ending balance as of June 30, 2021 due to adjustments made after the end of the previous fiscal year.

² Includes Special Taxes and any delinquent amounts collected by the County and transferred to the City. Source: Imperial County Auditor-Controller's Office.

³ Represents funds needed to pay debt service on the Refunding Bonds.

⁴ Consists of developer reimbursements, City cost recovery fees and service fees.

D. COLLECTION OF SPECIAL TAXES

In accordance with the Indenture, all Special Taxes collected by the City shall be deposited in the Special Tax Fund. The table below provides a summary of the Special Taxes deposited, interest accrued, transfers, and other transactions within the Special Tax Fund for fiscal year ended June 30, 2022.

Special Tax Fund	
ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021	\$0.00
<i>Sources of Funds</i>	
Special Tax Receipts	\$410,431.82
Interest Accrued	0.18
Miscellaneous Transfers (in)	0.00
<i>Subtotal: Sources</i>	<i>\$410,432.00</i>
<i>Uses of Funds</i>	
Transfers to Principal Account (Debt Service)	\$(214,999.60)
Transfers to Interest Account (Debt Service)	(195,432.22)
Miscellaneous Transfers (out)	0.00
<i>Subtotal: Uses</i>	<i>\$(410,431.82)</i>
ENDING BALANCE AS OF JUNE 30, 2022	\$0.18

E. EXPENDITURES TO FUND AUTHORIZED FACILITIES

The improvement funds established to pay for authorized facilities through the issuance of the 2005 Bonds and the 2006 Bonds (the “Prior Bonds Improvement Funds”) had a combined balance remaining of approximately \$749,128.17 at June 30, 2015. The remaining total balances in the Prior Bonds Improvement Funds were combined with other sources of funding and used to defease and fully refund the 2005 Bonds and the 2006 Bonds on September 1, 2015 and the funds were subsequently closed.

F. AUTHORIZED FACILITIES

The purpose of CFD No. 2004-3 is to provide for the cost of financing the acquisition and construction of certain public facilities within the City ("Facilities"). Descriptions of the authorized Facilities are as follows:

- City of Imperial Infrastructure including development impact fees
- Street Improvements
- Drainage
- Sewer and Water Facility Fees & Infrastructure
- School Facilities/Fees
- Public Park, Recreation or Open Space Facilities
- Landscaping of Public Streets, Right-of-Ways, Storm Drain Facilities, Slopes, Mitigation Monitoring and Appurtenant Facilities



**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT NO. 2004-2
(MAYFIELD)**

**LOCAL AGENCY SPECIAL TAX AND BOND
ACCOUNTABILITY ACT COMPLIANCE (SB 165)
FISCAL YEAR ENDED JUNE 30, 2022**

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A. BACKGROUND

The Local Agency Special Tax and Bond Accountability Act (“Accountability Act”) was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. According to the requirements of the Accountability Act (*Sections 50075.1 and 53410 of the Government Code of the State of California*), the Local Agency Special Tax and Bond Accountability Act Compliance (the “Report”) must be filed annually by the local agency levying a special tax and/or issuing a bond measure on or before each January 1, commencing January 1, 2002 and shall contain a description of the following:

- (1) The amount of funds collected and expended to fund authorized facilities.
- (2) The status of any project required or authorized to be funded by the special tax and/or bond measure.

The information contained in this Report has been compiled and is being presented pursuant to and in accordance with the requirements outlined in the Accountability Act for Fiscal Year 2021/22.

B. BOND PROCEEDS

Community Facilities District No. 2004-2 (Mayfield) ("CFD No. 2004-2") of the City of Imperial ("City") issued 2007 Special Tax Bonds ("Bonds") on September 6, 2007 in the aggregate principal amount of \$5,075,000. Proceeds of the Bonds were used to finance the construction of certain public facilities within CFD No. 2004-2. A portion of the proceeds of the Bonds were deposited into an escrow fund ("Escrowed Term Bonds") and were planned to be released to finance certain public facilities within CFD 2004-2 and to increase the balance in the Reserve Fund when and if certain release tests set forth in the Fiscal Agent Agreement ("FAA") were satisfied. The table below summarizes the application of the Bond proceeds:

Bond Proceeds

FUND/ACCOUNT/SUBACCOUNT	BOND PROCEEDS
Improvement Fund	\$1,735,446.59
Capitalized Interest Account of the Bond Fund ¹	141,442.78
Escrowed Bonds Fund	2,380,000.00
Redemption Fund ²	278,063.33
Reserve Fund	194,390.00
Costs of Issuance Fund ³	320,662.50
TOTAL⁴	\$5,050,005.20

¹ Consists of monies sufficient to pay interest on the non-escrowed portion of the Bonds through September 1, 2008.

² Consists of monies sufficient to pay interest on the Escrowed Term Bonds through September 1, 2009.

³ Includes legal fees, trustee fees, printing costs, underwriter's discount, and other miscellaneous expenses.

⁴ Total Bond proceeds deposited exclude the Original Issue Discount.

C. CITY-HELD FUNDS

Special Taxes collected are held by the City prior to being transferred to the Bond Fund held by the Fiscal Agent. The balance of the CFD No. 2004-2 City-held funds that are not required to fund items pursuant to and as further described in the CFD No. 2004-2 FAA may be used to fund authorized facilities of CFD No. 2004-2. The following table provides a summary of the sources and uses of the CFD No. 2004-2 special tax funds held at the City for fiscal year ended June 30, 2022.

City-Held Funds¹

ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021²	\$(368,919.28)
<i>Sources of Funds</i>	
Special Tax Receipts ³	\$409,204.61
<i>Subtotal: Sources</i>	<i>\$409,204.61</i>
<i>Uses of Funds</i>	
Transfers to Bond Fund ⁴	\$(185,369.33)
Administrative Expenses	(27,006.19)
Miscellaneous Transfers (out) ⁵	(32,000.00)
<i>Subtotal: Uses</i>	<i>\$(244,375.52)</i>
ENDING BALANCE AS OF JUNE 30, 2022	\$(204,090.19)

¹ The City currently comingles funds for Improvement Area No. 1 ("IA-1") and Improvement Area No. 2 ("IA-2"). The Bonds are only secured by special taxes levied within IA-1. Special tax receipts, administrative expenses, and City cost recovery fees shown in the table above include both IA-1 and IA-2.

² The beginning balance as of July 1, 2021 does not match the ending balance as of June 30, 2021 due to adjustments made after the end of the previous fiscal year.

³ Includes Special Taxes and any delinquent amounts collected by the County and transferred to the City. Source: Imperial County Auditor-Controller's Office.

⁴ Represents funds needed to pay debt service on the Bonds.

⁵ Consists of City cost recovery fees.

D. COLLECTION OF SPECIAL TAXES

In accordance with the FAA, all Special Taxes collected by the City shall be deposited in the Bond Fund. The table below provides a summary of the Special Taxes deposited, interest accrued, transfers, and other transactions within the Bond Fund for fiscal year ended June 30, 2022.

Bond Fund	
ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021	\$18.17
<i>Sources of Funds</i>	
Special Tax Receipts	\$185,369.33
Interest Accrued	0.31
Miscellaneous Transfers (in)	0.00
<i>Subtotal: Sources</i>	<i>\$185,369.64</i>
<i>Uses of Funds</i>	
Transfers to Interest Account (Debt Service)	\$(110,387.50)
Transfers to Principal Account (Debt Service)	(75,000.00)
Miscellaneous Transfers (out)	0.00
<i>Subtotal: Uses</i>	<i>\$(185,387.50)</i>
ENDING BALANCE AS OF JUNE 30, 2022	\$0.31

E. EXPENDITURES TO FUND AUTHORIZED FACILITIES

The FAA established an Improvement Fund of which proceeds from the Bonds shall be deposited and disbursed for the costs of the authorized facilities. The following table shows the initial Bond proceeds deposited, interest accrued, transfers and expenditures made to fund the Facilities within the Improvement Fund from bond inception through March 1, 2010 when the Improvement Fund was closed.

ITEM	BALANCE
<i>Sources of Funds</i>	
Initial Bond Proceeds Deposited	\$1,735,446.59
Interest Accrued	51.76
Miscellaneous Transfers In ¹	7,872.99
<i>Total Sources</i>	<i>\$1,743,371.34</i>
<i>Expenditures</i>	
Facilities	(\$1,735,446.59)
Miscellaneous Transfers Out ²	(7,924.75)
<i>Total Expenditures</i>	<i>(\$1,743,371.34)</i>
Ending Balance as of March 1, 2010	\$0.00

¹ Represents excess costs of issuance and reserve funds transferred into the Improvement as instructed within the Fiscal Agent Agreement for the Bonds.

² The remaining funds within the Improvement Fund were transferred to the Bond Fund on March 1, 2010 and the Improvement Fund was closed.

F. AUTHORIZED FACILITIES

The purpose of CFD No. 2004-2 is to provide for the cost of financing the acquisition and construction of certain public facilities within the City ("Facilities"). Descriptions of the authorized Facilities are as follows:

- City of Imperial Facilities
- Street Improvements
- Drainage
- Sewer and Water Facilities
- Facilities/Fees of the Imperial Irrigation District
- School Facilities/Fees of the Imperial Unified School District
- Public Park, Recreation or Open Space Facilities
- Landscaping of Public Streets, Right-of-Ways, Storm Drain Facilities, Slopes, Mitigation Monitoring and Appurtenant Facilities



**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT NO. 2005-1
(SPRINGFIELD)**

**LOCAL AGENCY SPECIAL TAX AND BOND
ACCOUNTABILITY ACT COMPLIANCE (SB 165)
FISCAL YEAR ENDED JUNE 30, 2022**

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A. BACKGROUND

The Local Agency Special Tax and Bond Accountability Act (“Accountability Act”) was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. According to the requirements of the Accountability Act (*Sections 50075.1 and 53410 of the Government Code of the State of California*), the Local Agency Special Tax and Bond Accountability Act Compliance (the “Report”) must be filed annually by the local agency levying a special tax and/or issuing a bond measure on or before each January 1, commencing January 1, 2002 and shall contain a description of the following:

- (1) The amount of funds collected and expended to fund authorized facilities.
- (2) The status of any project required or authorized to be funded by the special tax and/or bond measure.

The information contained in this Report has been compiled and is being presented pursuant to and in accordance with the requirements outlined in the Accountability Act for Fiscal Year 2021/22.

B. BOND PROCEEDS

Community Facilities District No. 2005-1 (Springfield) ("CFD No. 2005-1") of the City of Imperial ("City") issued Special Tax Refunding Bonds, Series 2015A ("Refunding Bonds") on July 9, 2015 in the aggregate principal amount of \$5,480,000. A portion of the proceeds of the Refunding Bonds, together with certain existing funds on hand, were used to defease and refund the City's 2005 Special Tax Bonds, Series A ("2005 Bonds"). Approximately \$592,567.57 remaining in the funds and accounts established in connection with the 2005 Bonds was transferred to the Escrow Fund for the Refunding Bonds to redeem the 2005 Bonds. The table below summarizes the application of the Refunding Bond proceeds:

Refunding Bond Proceeds	
FUND/ACCOUNT/SUBACCOUNT	BOND PROCEEDS
Escrow Fund to Redeem 2005 Bonds ¹	\$5,556,407.50
Reserve Account of the Special Tax Fund	410,300.00
Costs of Issuance Fund ²	183,976.12
TOTAL³	\$6,150,683.62

¹ Monies deposited into the Escrow Fund were used to redeem the 2005 Bonds on September 1, 2015.

² Includes legal fees, trustee fees, printing costs, underwriter's discount, and other miscellaneous expenses.

³ Total Bond proceeds deposited include the Original Issue Premium and exclude the Original Issue Discount.

C. CITY-HELD FUNDS

Special Taxes collected are held by the City prior to being transferred to the Special Tax Fund held by the Fiscal Agent. The balance of the CFD No. 2005-1 City-held funds that are not required to fund items pursuant to and as further described in the CFD No. 2005-1 Bond Indenture ("Indenture") established in connection with the issuance of the Refunding Bonds may be used to fund authorized facilities of CFD No. 2005-1. The following table provides a summary of the sources and uses of the CFD No. 2005-1 special tax funds held at the City for fiscal year ended June 30, 2022.

City-Held Funds

ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021¹	\$776,994.80
<u>Sources of Funds</u>	
Special Tax Receipts ²	\$492,645.19
Special Tax Prepayments ³	21,516.00
<i>Subtotal: Sources</i>	<i>\$514,161.19</i>
<u>Uses of Funds</u>	
Transfers to Special Tax Fund ⁴	\$(400,502.39)
Administrative Expenses	(12,020.45)
Miscellaneous Transfers (out) ⁵	(49,642.35)
<i>Subtotal: Uses</i>	<i>\$(462,165.19)</i>
ENDING BALANCE AS OF JUNE 30, 2022	\$828,990.80

¹ The beginning balance as of July 1, 2021 does not match the ending balance as of June 30, 2021 due to adjustments made after the end of the previous fiscal year.

² Includes Special Taxes and any delinquent amounts collected by the County and transferred to the City. Source: Imperial County Auditor-Controller's Office.

³ Consists of property owner prepayment funds which will be used to conduct a bond call on September 1, 2022.

⁴ Represents funds needed to pay debt service on the Refunding Bonds.

⁵ Consists of City cost recovery fees and service fees.

D. COLLECTION OF SPECIAL TAXES

In accordance with the Indenture, all Special Taxes collected by the City shall be deposited in the Special Tax Fund. The table below provides a summary of the Special Taxes deposited, interest accrued, transfers, and other transactions within the Special Tax Fund for fiscal year ended June 30, 2022.

Special Tax Fund	
ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021	\$0.00
<i>Sources of Funds</i>	
Special Tax Receipts	\$400,502.39
Interest Accrued	0.18
Miscellaneous Transfers (in)	0.00
<i>Subtotal: Sources</i>	<i>\$400,502.57</i>
<i>Uses of Funds</i>	
Transfers to Principal Account (Debt Service)	\$(204,999.62)
Transfers to Interest Account (Debt Service)	(195,502.77)
Miscellaneous Transfers (out)	0.00
<i>Subtotal: Uses</i>	<i>\$400,502.39</i>
ENDING BALANCE AS OF JUNE 30, 2022	\$0.18

E. EXPENDITURES TO FUND AUTHORIZED FACILITIES

The improvement fund established to pay for authorized facilities through the issuance of the 2005 Bonds (the “2005 Improvement Fund”) had a balance remaining of approximately \$592,567.57 at June 30, 2015. The remaining total balance in the 2005 Improvement Fund was combined with other sources of funding and used to defease and fully refund the 2005 Bonds on September 1, 2015 and the fund was subsequently closed.

F. AUTHORIZED FACILITIES

The purpose of CFD No. 2005-1 is to provide for the cost of financing the acquisition and construction of certain public facilities within the City ("Facilities"). Descriptions of the authorized Facilities are as follows:

- City of Imperial Infrastructure
- Street Improvements
- Drainage
- Sewer and Water Facility Fees & Infrastructure
- Facilities/Fees of the Imperial Irrigation District
- School Facilities/Fees of the Imperial Unified School District
- Public Park, Recreation or Open Space Facilities
- Landscaping of Public Streets, Right-of-Ways, Storm Drain Facilities, Slopes, Mitigation Monitoring and Appurtenant Facilities



**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT NO. 2004-1
(VICTORIA RANCH)**

**LOCAL AGENCY SPECIAL TAX AND BOND
ACCOUNTABILITY ACT COMPLIANCE (SB 165)
FISCAL YEAR ENDED JUNE 30, 2022**

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A. BACKGROUND

The Local Agency Special Tax and Bond Accountability Act (“Accountability Act”) was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. According to the requirements of the Accountability Act (*Sections 50075.1 and 53410 of the Government Code of the State of California*), the Local Agency Special Tax and Bond Accountability Act Compliance (the “Report”) must be filed annually by the local agency levying a special tax and/or issuing a bond measure on or before each January 1, commencing January 1, 2002 and shall contain a description of the following:

- (1) The amount of funds collected and expended to fund authorized facilities.
- (2) The status of any project required or authorized to be funded by the special tax and/or bond measure.

The information contained in this Report has been compiled and is being presented pursuant to and in accordance with the requirements outlined in the Accountability Act for Fiscal Year 2021/22.

B. BOND PROCEEDS

Community Facilities District No. 2004-1 (Victoria Ranch) ("CFD No. 2004-1") of the City of Imperial ("City") issued Special Tax Refunding Bonds, Series 2015A ("Refunding Bonds") on July 15, 2015 in the aggregate principal amount of \$5,465,000. A portion of the proceeds of the Refunding Bonds, together with certain existing funds on hand, were used to defease and refund the City's 2005 Special Tax Bonds, Series A ("2005 Bonds"). Approximately \$1,195,310.62 remaining in the funds and accounts established in connection with the 2005 Bonds was transferred to the Escrow Fund to redeem the 2005 Bonds. The table below summarizes the application of the Refunding Bond proceeds:

Refunding Bond Proceeds

FUND/ACCOUNT/SUB-ACCOUNT	REFUNDING BOND PROCEEDS
Escrow Fund to Redeem 2005 Bonds ¹	\$4,888,273.13
Reserve Fund	402,281.26
Costs of Issuance Fund	180,034.71
TOTAL²	\$5,470,589.10

¹ Monies deposited into the Escrow Fund were used to redeem the 2005 Bonds on September 1, 2015.

² Total Refunding Bond proceeds deposited include the Original Issue Premium and exclude the Underwriter's Discount.

C. CITY-HELD FUNDS

Special Taxes collected are held by the City prior to being transferred to the Special Tax Fund held by the Fiscal Agent. The balance of the CFD No. 2004-1 City-held funds that are not required to fund items pursuant to and as further described in the CFD No. 2004-1 Bond Indenture (“Indenture”) established in connection with the issuance of the Refunding Bonds may be used to fund authorized facilities of the CFD. The following table provides a summary of the sources and uses of the CFD No. 2004-1 special tax funds held at the City for fiscal year ended June 30, 2022.

City-Held Funds

ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021¹	\$843,376.65
<i>Sources of Funds</i>	
Special Tax Receipts ²	\$549,986.93
Special Tax Prepayments	29,326.00
<i>Subtotal: Sources</i>	\$579,312.93
<i>Uses of Funds</i>	
Transfers to Special Tax Fund ³	\$(398,260.64)
Administrative Expenses	(13,738.20)
Miscellaneous Transfers (out) ⁴	(53,989.96)
<i>Subtotal: Uses</i>	\$(465,988.80)
ENDING BALANCE AS OF JUNE 30, 2022	\$956,700.78

¹ The beginning balance as of July 1, 2021 does not match the ending balance as of June 30, 2021 due to adjustments made after the end of the previous fiscal year.

² Includes Special Taxes and any delinquent amounts collected by the County and transferred to the City.

³ Represents the collection of funds needed to pay debt service on the Refunding Bonds, service area costs, administrative expenses, and funds received from property owners for special tax prepayments, which were used to conduct a bond call on September 1, 2022.

⁴ Consists of City cost recovery fees, services fees, and a refund made to a property owner for overpayment of a special tax prepayment.

D. COLLECTION OF SPECIAL TAXES

In accordance with the Indenture, all Special Taxes collected by the City shall be deposited in the Special Tax Fund. The table below provides a summary of the Special Taxes deposited, interest accrued, transfers, and other transactions within the Special Tax Fund for fiscal year ended June 30, 2022.

Special Tax Fund	
ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021	\$31,178.00
<i>Sources of Funds</i>	
Special Tax Receipts	\$398,260.64
Interest Accrued	0.90
Miscellaneous Transfers (in)	0.00
<i>Subtotal: Sources</i>	\$398,261.54
<i>Uses of Funds</i>	
Transfers to Bond Fund (Debt Service)	\$(398,516.51)
Miscellaneous Transfers (out) ¹	(30,922.86)
<i>Subtotal: Uses</i>	\$(429,439.37)
ENDING BALANCE AS OF JUNE 30, 2022	\$0.17

¹ Represents a transfer to the principal account to conduct a bond call scheduled on September 1, 2021.

E. EXPENDITURES TO FUND AUTHORIZED FACILITIES

The improvement fund established for the 2005 Bonds to pay for authorized facilities (the “2005 Improvement Fund”) had a balance remaining of approximately \$1,195,310.62 at June 30, 2015. The remaining total balance in the 2005 Improvement Fund was combined with other sources of funding and used to defease and fully refund the 2005 Bonds on September 1, 2015 and the fund was subsequently closed.

F. AUTHORIZED FACILITIES

The purpose of CFD No. 2004-1 is to provide for the cost of financing the acquisition and construction of certain public facilities within the City ("Facilities"). Descriptions of the authorized Facilities are as follows:

- City of Imperial Infrastructure including Development Impact Fees
- Drainage
- Sewer and Water Facility Fees & Infrastructure
- Public Park, Recreation or Open Space Facilities
- Landscaping of Public Streets, Right-of-Ways, Storm Drain Facilities, Slopes, Mitigation Monitoring and Appurtenant Facilities



**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT No. 2006-1
(MONTERREY PARK)**

**LOCAL AGENCY SPECIAL TAX AND BOND
ACCOUNTABILITY ACT COMPLIANCE (SB 165)
FISCAL YEAR ENDED JUNE 30, 2022**

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A. BACKGROUND

The Local Agency Special Tax and Bond Accountability Act (“Accountability Act”) was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. According to the requirements of the Accountability Act (*Sections 50075.1 and 53410 of the Government Code of the State of California*), the Local Agency Special Tax and Bond Accountability Act Compliance (the “Report”) must be filed annually by the local agency levying a special tax and/or issuing a bond measure on or before each January 1, commencing January 1, 2002 and shall contain a description of the following:

- (1) The amount of funds collected and expended to fund authorized facilities.
- (2) The status of any project required or authorized to be funded by the special tax and/or bond measure.

The information contained in this Report has been compiled and is being presented pursuant to and in accordance with the requirements outlined in the Accountability Act for Fiscal Year 2021/22.

B. BOND PROCEEDS

Community Facilities District No. 2006-1 (Monterrey Park) ("CFD No. 2006-1") of the City of Imperial ("City") issued Special Tax Refunding Bonds, Series 2016A ("Refunding Bonds") on September 15, 2016 in the aggregate principal amount of \$7,370,000. A portion of the proceeds of the Refunding Bonds, together with certain existing funds on hand, were used to defease and refund the City's 2007 Special Tax Bonds, Series A ("2007 Bonds"). Approximately \$611,890.76 remaining in the funds and accounts established in connection with the 2007 Bonds was transferred to the Escrow Fund for the Refunding Bonds to redeem the 2007 Bonds. The table below summarizes the application of the Refunding Bond proceeds:

Refunding Bond Proceeds

FUND/ACCOUNT/SUBACCOUNT	BOND PROCEEDS
Escrow Fund to Redeem 2007 Bonds ¹	\$7,079,652.36
Reserve Account of the Special Tax Fund	618,948.64
Costs of Issuance Fund ²	189,517.21
TOTAL³	\$7,888,118.21

¹ Monies deposited into the Escrow Fund were used to redeem the 2007 Bonds on March 1, 2017.

² Includes legal fees, trustee fees, printing costs, underwriter's discount, and other miscellaneous expenses.

³ Total Bond proceeds deposited include the Original Issue Premium and exclude the Original Issue Discount.

C. CITY-HELD FUNDS

Special Taxes collected are held by the City prior to being transferred to the Special Tax Fund held by the Fiscal Agent. The balance of the CFD No. 2006-1 City-held funds that are not required to fund items pursuant to and as further described in the CFD No. 2006-1 Bond Indenture (“Indenture”) established in connection with the issuance of the Refunding Bonds may be used to fund authorized facilities of CFD No. 2006-1. The following table provides a summary of the sources and uses of the CFD No. 2006-1 special tax funds held at the City for fiscal year ended June 30, 2022.

City-Held Funds¹

ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021²	\$254,128.59
<i>Sources of Funds</i>	
Special Tax Receipts ³	\$602,409.88
Miscellaneous Transfers (in)	0.00
<i>Subtotal: Sources</i>	\$602,409.88
<i>Uses of Funds</i>	
Transfers to Special Tax Fund ⁴	\$(410,353.45)
Administrative Expenses	(13,123.82)
Miscellaneous Transfers (out) ⁵	(148,081.86)
<i>Subtotal: Uses</i>	\$571,559.13
ENDING BALANCE AS OF JUNE 30, 2022	\$284,979.34

¹ The City currently comingles funds for Improvement Area No. 1 (“IA-1”) and Improvement Area No. 2 (“IA-2”). The Bonds are only secured by special taxes levied within IA-1. Special tax receipts, administrative expenses, and City cost recovery fees shown in the table above include both IA-1 and IA-2.

² The beginning balance as of July 1, 2021 does not match the ending balance as of June 30, 2021 due to adjustments made after the end of the previous fiscal year.

³ Includes Special Taxes and any delinquent amounts collected by the County and transferred to the City. Source: Imperial County Auditor-Controller’s Office.

⁴ Represents funds needed to pay debt service on the Refunding Bonds.

⁵ Consists of City cost recovery fees and service fees.

D. COLLECTION OF SPECIAL TAXES

In accordance with the Indenture, all Special Taxes collected by the City shall be deposited in the Special Tax Fund. The table below provides a summary of the Special Taxes deposited, interest accrued, transfers, and other transactions within the Special Tax Fund for fiscal year ended June 30, 2022.

Special Tax Fund	
ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021	\$0.01
<i>Sources of Funds</i>	
Special Tax Receipts	\$410,353.45
Interest Accrued	0.19
Miscellaneous Transfers (in)	0.00
<i>Subtotal: Sources</i>	<i>\$410,353.64</i>
<i>Uses of Funds</i>	
Transfers to Principal Account (Debt Service)	\$(214,999.62)
Transfers to Interest Account (Debt Service)	(195,353.84)
Miscellaneous Transfers (out)	0.00
<i>Subtotal: Uses</i>	<i>\$410,353.46</i>
ENDING BALANCE AS OF JUNE 30, 2022	\$0.19

E. EXPENDITURES TO FUND AUTHORIZED FACILITIES

The improvement fund established to pay for authorized facilities through the issuance of the 2007 Bonds (the “2007 Improvement Fund”) had a balance remaining of approximately \$611,890.76 at June 30, 2016. The remaining total balance in the 2007 Improvement Fund was combined with other sources of funding and used to defease and fully refund the 2007 Bonds on March 1, 2017 and the fund was subsequently closed.

F. AUTHORIZED FACILITIES

The purpose of CFD No. 2006-1 is to provide for the cost of financing the acquisition and construction of certain public facilities within the City ("Facilities"). Descriptions of the authorized Facilities are as follows:

- City of Imperial Infrastructure
- Street Improvements
- Drainage
- Sewer and Water Facility Fees & Infrastructure
- Facilities/Fees of the Imperial Irrigation District
- School Facilities/Fees of the Imperial Unified School District
- Public Park, Recreation or Open Space Facilities
- Landscaping of Public Streets, Right-of-Ways, Storm Drain Facilities, Slopes, Mitigation Monitoring and Appurtenant Facilities



**CITY OF IMPERIAL
COMMUNITY FACILITIES DISTRICT NO. 2006-2
(SAVANNA RANCH)**

**LOCAL AGENCY SPECIAL TAX AND BOND
ACCOUNTABILITY ACT COMPLIANCE (SB 165)
FISCAL YEAR ENDED JUNE 30, 2022**

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A. BACKGROUND

The Local Agency Special Tax and Bond Accountability Act (“Accountability Act”) was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. According to the requirements of the Accountability Act (*Sections 50075.1 and 53410 of the Government Code of the State of California*), the Local Agency Special Tax and Bond Accountability Act Compliance (the “Report”) must be filed annually by the local agency levying a special tax and/or issuing a bond measure on or before each January 1, commencing January 1, 2002 and shall contain a description of the following:

- (1) The amount of funds collected and expended to fund authorized facilities.
- (2) The status of any project required or authorized to be funded by the special tax and/or bond measure.

The information contained in this Report has been compiled and is being presented pursuant to and in accordance with the requirements outlined in the Accountability Act for Fiscal Year 2021/22.

B. BOND PROCEEDS

Community Facilities District No. 2006-2 (Savanna Ranch) ("CFD No. 2006-2") of the City of Imperial ("City") issued Special Tax Refunding Bonds, Series 2016A ("Refunding Bonds") on July 21, 2016 in the aggregate principal amount of \$4,915,000. A portion of the proceeds of the Refunding Bonds, together with certain existing funds on hand, were used to defease and refund the City's 2006 Special Tax Bonds ("2006 Bonds"). Approximately \$590,451.51 remaining in the funds and accounts established in connection with the 2006 Bonds was transferred to the Escrow Fund for the Refunding Bonds to redeem the 2006 Bonds. The table below summarizes the application of the Refunding Bond proceeds:

Refunding Bond Proceeds

FUND/ACCOUNT/SUBACCOUNT	BOND PROCEEDS
Escrow Fund to Redeem 2006 Bonds ¹	\$4,769,384.45
Reserve Account of the Special Tax Fund	402,647.72
Costs of Issuance Fund ²	201,109.49
TOTAL³	\$5,373,141.66

¹ Monies deposited into the Escrow Fund were used to redeem the 2006 Bonds on September 1, 2016.

² Includes legal fees, trustee fees, printing costs, underwriter's discount, and other miscellaneous expenses.

³ Total Bond proceeds deposited include the Original Issue Premium and exclude the Original Issue Discount.

C. CITY-HELD FUNDS

Special Taxes collected are held by the City prior to being transferred to the Special Tax Fund held by the Fiscal Agent. The balance of the CFD No. 2006-2 City-held funds that are not required to fund items pursuant to and as further described in the CFD No. 2006-2 Bond Indenture ("Indenture") established in connection with the issuance of the Refunding Bonds may be used to fund authorized facilities of CFD No. 2006-2. The following table provides a summary of the sources and uses of the CFD No. 2006-2 special tax funds held at the City for fiscal year ended June 30, 2022.

City-Held Funds ¹	
ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021²	\$650,533.45
<i>Sources of Funds</i>	
Special Tax Receipts ³	\$403,174.28
Miscellaneous Transfers (in)	0.00
<i>Subtotal: Sources</i>	\$403,174.28
<i>Uses of Funds</i>	
Transfers to Special Tax Fund ⁴	\$(272,078.34)
Administrative Expenses	(13,137.82)
Miscellaneous Transfers (out) ⁵	(54,348.42)
<i>Subtotal: Uses</i>	\$(339,564.58)
ENDING BALANCE AS OF JUNE 30, 2022	\$714,143.15

¹ The City currently comingles funds for Improvement Area No. 1 ("IA-1") and Improvement Area No. 2 ("IA-2"). The Bonds are only secured by special taxes levied within IA-1. Special tax receipts, administrative expenses, and City cost recovery fees shown in the table above include both IA-1 and IA-2.

² The beginning balance as of July 1, 2021 does not match the ending balance as of June 30, 2021 due to adjustments made after the end of the previous fiscal year.

³ Includes Special Taxes and any delinquent amounts collected by the County and transferred to the City. Source: Imperial County Auditor-Controller's Office.

⁴ Represents funds needed to pay debt service on the Refunding Bonds.

⁵ Consists of City cost recovery fees and service fees.

D. COLLECTION OF SPECIAL TAXES

In accordance with the Indenture, all Special Taxes collected by the City shall be deposited in the Special Tax Fund. The table below provides a summary of the Special Taxes deposited, interest accrued, transfers, and other transactions within the Special Tax Fund for fiscal year ended June 30, 2022.

Special Tax Fund	
ITEM	BALANCE
BEGINNING BALANCE AS OF JULY 1, 2021	\$0.05
<u>Sources of Funds</u>	
Special Tax Receipts	\$272,078.34
Interest Accrued	0.56
Miscellaneous Transfers (in) ¹	14,339.00
<i>Subtotal: Sources</i>	<i>\$286,417.90</i>
<u>Uses of Funds</u>	
Transfers to Principal Account (Debt Service)	\$(164,999.80)
Transfers to Interest Account (Debt Service)	(121,418.04)
Miscellaneous Transfers (out)	0.00
<i>Subtotal: Uses</i>	<i>\$(286,417.84)</i>
ENDING BALANCE AS OF JUNE 30, 2022	\$0.11

¹ Represents special tax property owner prepayment funds received by the City that were used to conduct a bond call on September 1, 2022.

E. EXPENDITURES TO FUND AUTHORIZED FACILITIES

The improvement fund established to pay for authorized facilities through the issuance of the 2006 Bonds (the “2006 Improvement Fund”) had a balance remaining of approximately \$590,451.51 at June 30, 2016. The remaining total balance in the 2006 Improvement Fund was combined with other sources of funding and used to defease and fully refund the 2006 Bonds on September 1, 2016 and the fund was subsequently closed.

F. AUTHORIZED FACILITIES

The purpose of CFD No. 2006-2 is to provide for the cost of financing the acquisition and construction of certain public facilities within the City ("Facilities"). Descriptions of the authorized Facilities are as follows:

- City of Imperial Infrastructure
- Street Improvements
- Drainage
- Sewer and Water Facility Fees & Infrastructure
- Facilities/Fees of the Imperial Irrigation District
- School Facilities/Fees of the Imperial Unified School District
- Public Park, Recreation or Open Space Facilities
- Landscaping of Public Streets, Right-of-Ways, Storm Drain Facilities, Slopes, Mitigation Monitoring and Appurtenant Facilities

DATE SUBMITTED	12/2/2022
SUBMITTED BY	ACM
DATE ACTION REQUIRED	12/07/2022

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: CONSENT: SECOND AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT		
DEPARTMENT INVOLVED: <u>ACM/CITY ATTORNEY/CITY COUNCIL</u>		
BACKGROUND/SUMMARY: At the direction of the Imperial City Council, attached for review and action is the 2 nd Amendment to the City Manager's Contract.		
FISCAL IMPACT: Three (3) percent (%) Salary Adjustment to Annual Base Pay – (\$175,918.00)	ADMIN SERV INITIALS 	
STAFF RECOMMENDATION:	DEPT. INITIALS 	
MANAGER'S RECOMMENDATION: Approve 2 nd Amendment Between City and City Manager	CITY MANAGER'S INITIALS 	
MOTION:		
SECONDED: AYES: NAYES: ABSENT: APPROVED () DISAPPROVED () REFERRED TO: REJECTED () DEFERRED ()		

SECOND AMENDMENT TO CITY OF IMPERIAL CITY MANAGER EMPLOYMENT AGREEMENT

THIS SECOND AMENDMENT TO AGREEMENT ("Second Amendment") is made and entered into this 7th day of December, 2022, by and between the City of Imperial, a municipal corporation of the State of California ("Employer") and Dennis H. Morita ("Employee"). Collectively Employer and Employee are referred to as "the Parties".

WITNESSETH

WHEREAS, the Parties have entered into an employment agreement dated June 17, 2020; and

WHEREAS, the Parties have entered into a first amended agreement dated July 21, 2021 which made modifications to the initial agreement. The initial agreement and the first amendment are referred herein as ("Agreement"); and

WHEREAS, the Parties wish to amend the Agreement as set forth herein.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Parties agree as follows:

1. The above referenced recitals are true and correct and are incorporated herein by this reference.
2. Section 6 of the Agreement is rescinded and restated as follows:
"Employer agrees to pay Employee for his services rendered pursuant hereto an adjusted annual base salary of one hundred seventy-five thousand nine hundred and eighteen dollars (\$175,918), representing an amount equal to his base salary under the Agreement, plus a 3% salary increase pursuant to section 6 of the Agreement. The adjusted annual base salary is payable in installments at the same time as other management employees of the Employer are paid. The Employee's adjusted base salary may be increased by no less than 2.5% after each year of employment following a satisfactory performance evaluation provided for in Section 7 of this Agreement. Subject to Employer approval, Employee is eligible to receive cost of living increases at the same time and in an amount received by any unrepresented management employee. Notwithstanding the forgoing, through Employee has received the applicable cost of living adjustment for fiscal year 22-23."
3. Except as specifically set forth herein, the terms of the Agreement shall remain in full force and effect.

DATE SUBMITTED	<u>11/29/2022</u>
SUBMITTED BY	<u>Public Services</u>
DATE ACTION REQUIRED	<u>12/07/2022</u>

COUNCIL ACTION ()
PUBLIC HEARING REQUIRED ()
RESOLUTION ()
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS (a)

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: Purchase of Submersible WW Pump		DISCUSSION/ACTION: 1. Discuss, Approve/Disapprove purchase of Submersible Pump for WWTP	
DEPARTMENT INVOLVED: Waste Water – Public Services			
BACKGROUND/SUMMARY: A submersible pump has failed at the Waste Water Treatment Plant that is currently covered under warranty. Public Services would like to purchase a replacement/back-up pump to have plant running at full capacity; Plant is currently running on 2 pumps out of 3.			
FISCAL IMPACT: To not exceed \$60,000		FINANCE INITIALS	
STAFF RECOMMENDATION:		DEPT. INITIALS	
MANAGER'S RECOMMENDATION: 		CITY MANAGER'S INITIALS	
MOTION:			
SECONDED:		APPROVED ()	REJECTED ()
AYES:		DISAPPROVED ()	DEFERRED ()
NAYES:			
ABSENT:		REFERRED TO:	

DXP

cortechdxp.com

PROPOSAL



KSB KRT K 300-400 PUMP REPLACEMENT

Company City of Imperial

Attention Chris Kemp

From Jorge Contreras / 760 415.5523 / jorge.contreras@dxpe.com

Quote Number 12912104

Date 10/25/2022

ANAHEIM

1340 N. Jefferson St.
Anaheim, CA 92807
(714) 779-0911

BAKERSFIELD

1122 Carrier Parkway Ave.
Bakersfield, CA 93308
(661) 322-9800

RICHMOND

1130 Potrero Ave.
Richmond, CA 94804
(510) 236-5481

SAN DIEGO

2525 Southport Way Ste A
National City, CA 91959
(714) 779-0911



1340 N. Jefferson St.
Anaheim, CA 92807

Phone 714-779-0911
Fax 714-912-7330

QUOTATION

Order Number

12912104



Order Date

10/25/2022

Page

1 of 1

Quote Expires On 11/4/2022

Bill To:

CITY OF IMPERIAL
420 S Imperial Ave
Imperial, CA 92251-1637
US

Ship To:

CITY OF IMPERIAL
420 S Imperial Ave
Imperial, CA 92251-1637
US

760-355-0350

Customer ID: 512786

Requested By: Chris Kemp

Order Required Date 10/25/2022

PO Number					Ship Route	Taker	SalesRep	
						HECTOR.HUERTA	Jorge A Contreras	
Quantities					Item ID Item Description	Pricing UOM	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.		Unit Size		

Order Note: FOB: Shipping point - VA Estimated Lead time 12-14 weeks to ship / ARO + Transit time to Imperial, CA & Subject to material availability at time of order. Prices quoted are valid until 11/04/2022 and subject to change without notice. Freight charges & Sales Tax are Not included in prices quoted. Please Note that due to the Global COVID-19 Pandemic there are significant logistic delays and therefore the leadtimes provided cannot be guaranteed. We will do our best to meet the delivery dates specified and will notify you as soon as possible with any delays. Order Cancellation fees will apply. Thank you for your patience and understanding.

1.000	0.000	1.000	EA		(002) KSB K300-400/308XEG-S	EA	48,924.0000	48,924.00
Item Required Date: 10/25/2022					1.0			
					SUBMERSIBLE PUMP ONLY			
					GRAY IRON CONST., SS IMPELLER WEAR RING, STD MECH-SEAL, NBR O-RINGS, MOD "A" MOIST RELAY, 40HP, 3/60/460V X-PROOF MOTOR WITH 50' POWER CABLE. COS: 5200 GPM @ 16' TDH			

Total Lines: 1

SUB-TOTAL: 48,924.00

TAX: 3,791.61

AMOUNT DUE: 52,715.61

USD

Project
Customer pos.no
Project ID
Pos.no
Created by



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Data sheet

Pump type

KRT K 300-400/308XEG-S

Operating data

Flow	5,200	US g.p.m.	Fluid		
Head	16	ft	Density of fluid	62.3	lb/ft³
Operating speed	890.8	rpm	Viscosity	1.08E-5	ft²/s
Shaft power	27.9	hp	Temperature	68	°F
Efficiency	75.3	%	Hydraulic acceptance acc.	ANSI HI 2B	
Required pump NPSH	17.6	ft			
Head H(Q=0)	41	ft			
Application range	Head		Flow		
	From	33.6	ft	1,760	US g.p.m.
	To	9.56	ft	6,050	US g.p.m.

Design

Make	KSB	Impeller type	Multi channel impeller
Design	Submersible pump		Closed
Series	KRT K	Impeller size	(363) 14 1/4 inch
Frame size	300-400		Max. (408) 16 1/16 inch
Stages	1		Min. (332) 13 1/16 inch
Curve number	K41683s/5	Free passage	3 15/16 inch
		Weight	2,030.4 lb
Type of bearings	Antifriction		
Nos. of bearings	1 / 1		
Lubrication	Grease lubrication. lubricated for lifetime		
Suction port	Pressure rating	--	
	Flange size	DN0	---
	Flange size	DN1	12"
	Norm		---
Discharge port	Pressure rating	CLASS 125	
	Flange size	DN2	12 inch
	Flange size	DN3	12 inch
	Norm	ASME/ANSI B16.1	
Suction port: pump (DN1)		Discharge port: discharge elbow (DN3)	

Materials

Pump casing	Grey cast iron EN-GJL-250 (A 48 Class 35B)
Discharge cover	Grey cast iron EN-GJL-250 (A 48 Class 35B)
Impeller	Grey cast iron EN-GJL-250 (A 48 Class 35B)
Shaft	Stainless steel EN-1.4021+QT800 (A 276 Type 420)
Bearing bracket	Grey cast iron EN-GJL-250 (A 48 Class 35B)
Motor casing	Grey cast iron EN-GJL-250 (A 48 Class 35B)
Bolts. nuts	Stainless steel A4 (EN-1.4571) (A 276 Type 316)
Cooling jacket	---
Shaft protection sleeve	---
Casing wear ring	Grey cast iron EN-GJL-250 (A 48 Class 35B)
Impeller wear ring	---
O-Rings	Nitrile rubber (NBR)

Project
Customer pos.no
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Pos.no
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2022-10-25

Data sheet

Pump type

KRT K 300-400/308XEG-S

Shaft seal

Type of seal	Double mechanical seal
Arrangement:	Tandem
Seal on medium side	with elastomer bellows
Mechanical seal, pump-side	Silicon carbide / Silicon carbide
Mechanical seal, bearing-side	Carbon / Silicon carbide

Monitoring

Thermal winding protection	By temperature sensitive switches
Explosion proof protection	By PTC (Explosion proof models only)
Motor housing monitoring	By conductive moisture sensor electrode
Mechanical seal leakage detection	---
Bearing temperature monitoring	---

Coating

Preparatory treatment	SSPC near white SP 10
Blasting method	Steel grit blasting
Primer	Zinc phosphate or Zinc dust
Dry film thickness primer	> 1 1/2 mils (35 microns)
Top coat	2-component epoxy resin
Solids content	> 82 %
Dry film thickness top coat	> 6 mils (150 microns)
Color	Ultramarine Blue (RAL 5002 to DIN 6174)

Installation

INSTALLATION: **These parts are Not included**

Type of installation: Wet well installation designed for automatic connection to a permanently installed discharge elbow

Discharge elbow size (DN2/DN3): 12 inch / 12 inch

Flange to suit : ASME/ANSI B16.1, CLASS 125

Claw : Bolted to the pump

Guide system : Double guide bars, by contractor

Guide bar : 3" diameter pipes

dimension

Installation depth : 15 ft (4.5 m)

Lifting device : stainless steel lifting chain

Length of : 33 ft (10 m)

lifting device

Lifting loops : Every 8 ft (2.5 m)

Installation : Discharge elbow, 12 inch / {P.PartNo[Co,

accessories GuideRail].Bend DN DS[Co];;0}

fasteners,

claw, bracket, lifting chain,

but without guide bars

Materials:

Discharge elbow : Greycast iron EN-GJL-250 (A 48 Class 35B)

Project
Customer pos.no
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Pos.no
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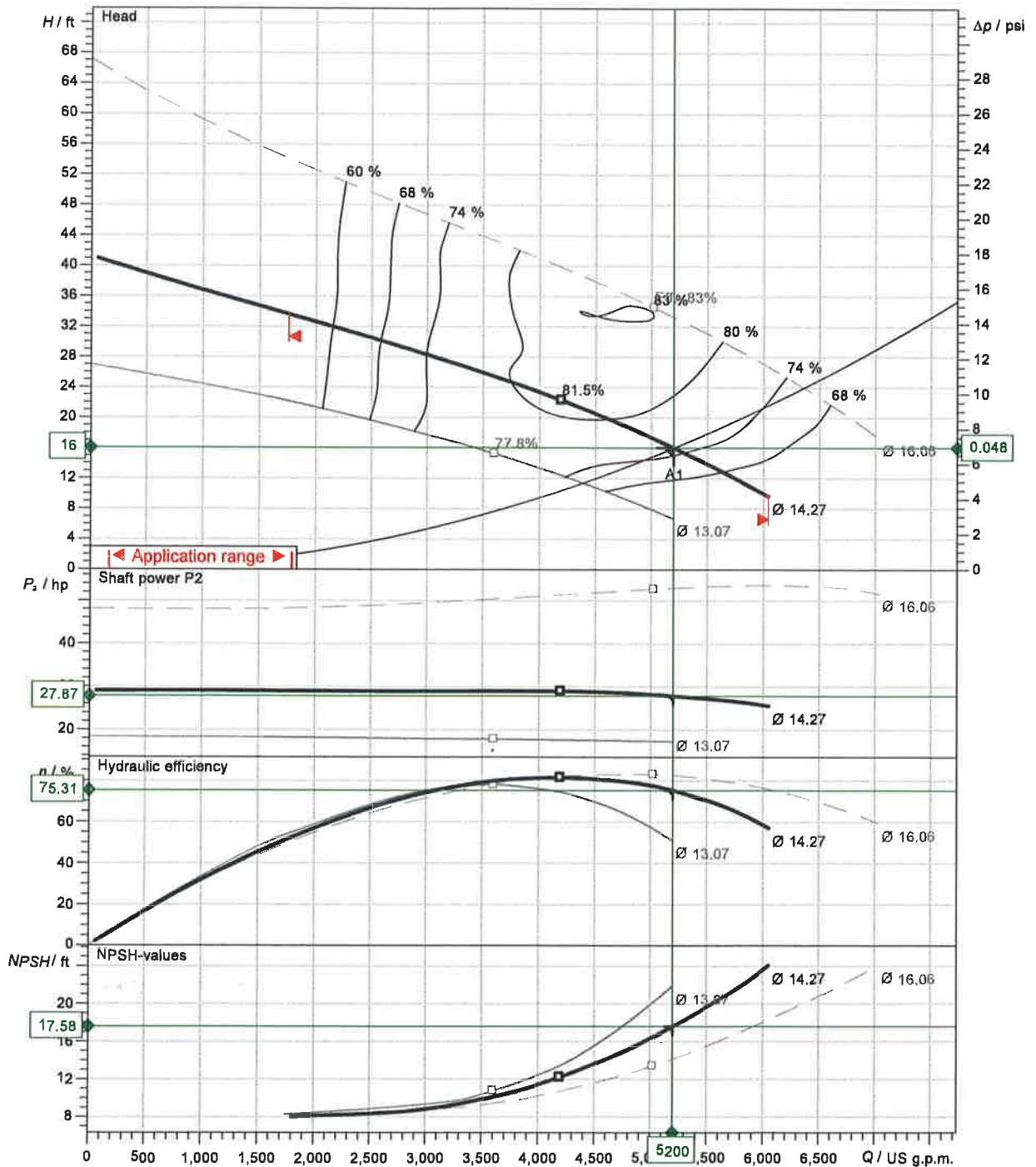


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Performance curve

Pump type

KRT K 300-400/308XEG-S



Impeller type	Multi channel impeller, Closed	Curve number	K41683s/5
Free passage	3 15/16 inch	Frequency	60 Hz
Impeller size	14 1/4 inch (3636)	Speed	890.8 1/min
			ANSI HI 2B

Project
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Pos.no



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Update

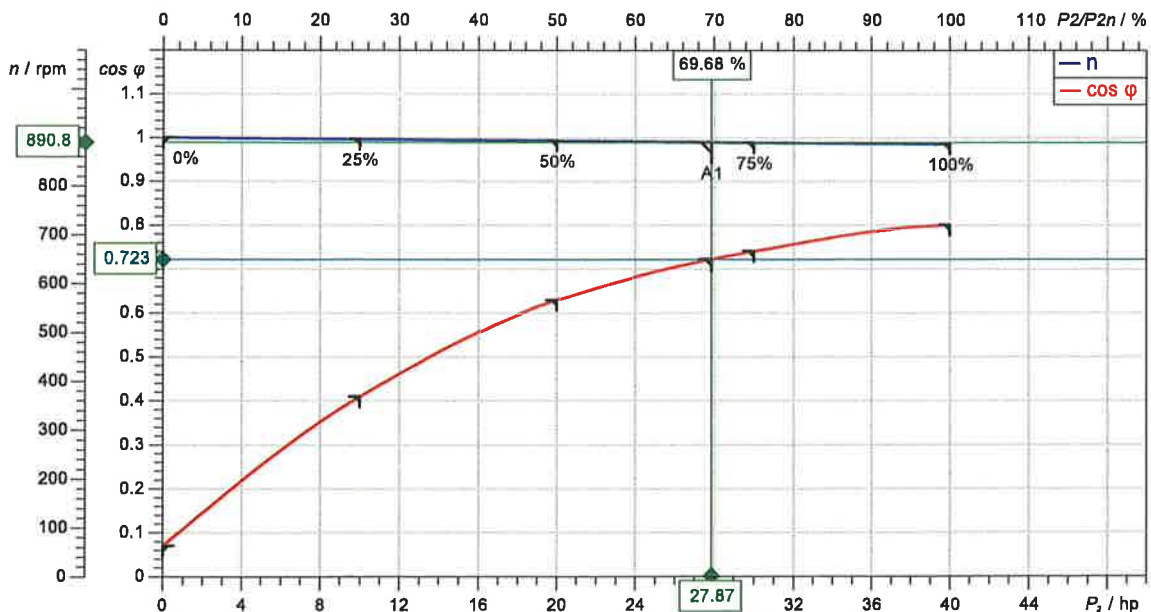
Data sheet: Motor data

Motor type **308XEG**

Motor manufacturer	KSB SE & Co. KGaA	Rated voltage	460	V
Design acc. standard	-	Rated frequency	60	Hz
Service factor	1.14	Rated HP (D.O.L) or VFD	40	hp
Degree of protection	IP68	Rated current	52.2	A
Insulation class		Nominal speed	887	rpm
Starting mode	Direct starting	NEMA code letter	G	
No. starts / h	10	Starting to rated current	5.7	
Coolant temperature	< / = 104 °F (40 °C)	Starting current	297.5	A
Motor casing	Grey cast iron EN-GJL-250 (A 48 Class 35B)			
Explosion protection	Class I, Div. 1, Groups C&D T ₃			
Pump type	KRT K 300-400/308XEG-S			

Load	P1 kW	P2 hp	eta %	cos phi	I A
4/4	33.29	40.0	89.6	0.8	52.2
3/4	25.02	30.0	89.4	0.74	42.4
2/4	16.90	20.0	88.2	0.63	33.7
1/4	9.11	10.0	81.9	0.41	27.9

Main cable	2 x AWG 9-4	Diameter	0.56 inch...0.60 inch
Control cable	1 x AWG 15-8	Diameter	0.56 inch...0.60 inch
Cable. outer sheath	Waterproof synthetic rubber compound		
Cable length	50 ft (15 m)		



KSB Inc., 4415 Sarellen Road, Richmond, Virginia 23231, Phone: 001-804-222-1818, Fax: 001-804-226-6961

KSB Pumps Inc, 5885 Kennedy Road, Mississauga, Ontario L4Z 2G3 (Canada), Phone: (0905) 568-9200, Fax: (0905) 568-9120

KSB SE & Co. KGaA, Turmstrasse 92, 06110 Halle (Germany), Phone +49 (345) 48260, Fax +49 (345) 4826 4699, www.ksb.com

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BERLCC_

Pump type **KRT K 300-400/308XEG-S**

Calculation of energy costs

BERCO2

Calculation specifications

Evaluation period	10	Year(s)	Co2 emission for 10 years
Operating hours	6,840.00	h/a	
Lastprofil	ill-load operation		
Electricity tariff	0.20	EUR/kWh	
JaeStromSt	6	%	
JaeKostSt	3	%	
ZinsS	7	%	
CO2-factor	0.62	kg/kWh	

JAECO2	218.27	t/a
Co2 emission for 10 years	2,182.71	t

Qp %	Qui	Q US g.p.l	H ft	P1 hp	E kWh/a	K EUR/a
100	1	5,200	16	31.2	159,000	31,835.33
Energy requirements					159,200	kWh/a
Annual energy costs					31,835.33	EUR/a

BERLCC

Pump and accessories	On req.	EUR
De-installation / installation	0.00	EUR
Disposal	0.00	EUR
Sum of investment		EUR
Energy requirements	159,176.64	kWh/a
Energy costs	31,835.33	EUR
Routine maintenance	0.00	EUR
Servicing	0.00	EUR
Environ. contamin.	0.00	EUR
Costs for loss of production	0.00	EUR
Other costs	0.00	EUR
Sum of annual costs	31,835.33	EUR
Life cycle cost (LCC) for 10 years		EUR

Energy costs for 10 years 301,522.08 EUR



DXP Enterprises, Inc.

THE INDUSTRIAL DISTRIBUTION EXPERTS

DXP Terms & Conditions

PLEASE READ THESE TERMS AND CONDITIONS VERY CAREFULLY.

THE TERMS AND CONDITIONS ARE LIMITED TO THOSE CONTAINED HEREIN. ANY ADDITIONAL OR DIFFERENT TERMS IN ANY FORMS DELIVERED BY YOU ("CUSTOMER") ARE HEREBY DEEMED TO BE MATERIAL ALTERATIONS AND NOTICE OF OBJECTION TO THEM AND REJECTION OF THEM IS HEREBY GIVEN.

BY ACCEPTING DELIVERY OF THE PRODUCTS DESCRIBED IN DXP'S INVOICE OR OTHER DXP DOCUMENTATION, CUSTOMER AGREES TO BE BOUND BY AND ACCEPTS THESE TERMS AND CONDITIONS.

Important Information About DXP Terms and Conditions:

These Terms and Conditions constitute a binding contract between Customer and the DXP Entity identified on Customer's invoice ("DXP") and are referred to herein as the "Agreement". Customer accepts

I. CONDITIONS

- (a) No terms and conditions contained in any order placed with DXP Enterprises, Inc. other than those stated herein shall be binding on DXP Enterprises, Inc. unless hereafter agreed in writing.
- (b) All orders are subject to acceptance by an officer of DXP Enterprises, Inc.

II. PRICES

All prices quoted herein will be subject to the prices in effect at time of shipment. All prices are subject to change without notice. DXP is not responsible for typographical errors.

III. TERMS OF PAYMENT

- (a) Net 30 days unless otherwise stated in writing.
- (b) All orders subject to approval of credit. **All** orders paid in cash should be payable in U.S. Dollars.
- (c) The finance charge on Past Due Balances is computed by a periodic rate of 1 ½% per month (Annual percentage rate of 18%).
- (d) All quotes are for immediate acceptance and expire after 30 days unless otherwise stated in writing.

IV. ST AND ARD WARRANTY

- (a) DXP will convey to the Purchaser the manufacturer's warranty that applies to the purchased goods.

INNOVATIVE PUMPING SOLUTIONS • SUPPLY CHAIN SERVICES • SERVICE CENTERS

1340 N. Jefferson Street
Anaheim, CA 92807
Phone 714-779-0911



DXP Enterprises, Inc.

THE INDUSTRIAL DISTRIBUTION EXPERTS

(b) This warranty does not obligate DXP to bear the cost of labor or transportation charges in connection with the replacement or repair of defective parts without approval by an officer of DXP prior to the time repairs are made. The obligation under this warranty may be limited to the repair or replacement of parts F.O.B. its factory provided that upon inspection at such point they shall be determined by DXP to have been defective in material or workmanship.

(c) If DXP agrees that circumstances require the replacement or repair of defective parts on the jobsite, after a DXP representative has determined that a warranty situation does exist, and that no revisions or alterations have been made to the equipment by others, a DXP representative will implement the required repairs on an eight-hour straight time basis only.

(d) Statistical information contained in this catalog is derived from tables compiled by the manufacturers and is reprinted by us for your convenience. We do not assume responsibility for the precise accuracy of such information.

(e) Acceptance of the material from a common carrier constitutes a waiver of any claim against DXP for delay or damages in transit.

(f) Seller makes no warranty of any kind whatsoever, expressed or implied, unless expressly set forth in writing. No agent, employee or representative of the Seller has any authority to bind the Seller to any affirmation, representation, or warranty concerning the goods that we sell beyond that specifically included in writing.

(g) DXP shall not be responsible for exemplary or consequential damages.

V. SHIPMENT

(a) Shipment quoted is effective as of proposal date and will be confirmed upon receipt of order, subject to availability of materials and production space. DXP shall not be held responsible for delays due to causes beyond DXP's control such as strikes, riots, carrier delays, etc.

(b) All freight charges are billed to purchaser. All merchandise becomes the property of the Purchaser upon delivery to the carrier.

(c) Delivery terms are F.O.B. shipping point, unless otherwise noted. Unless specific shipping instructions are given, we will use our judgment to determine the most satisfactory routing.

(d) In the event a package becomes lost or damaged in shipment, please make appropriate notations on your delivery receipt before signing. If the carrier is a truckline, obtain an inspection report immediately. Contact DXP for additional information.

VI. TAXES

The Purchaser shall pay to DXP, in addition to the purchase price, the amount of all Sales, Use, Privilege, Occupation, Excise, or other taxes, Federal, State, local or foreign which DXP is required to pay in connection with furnishing goods or services to the Purchaser.

VII. INSTALLATION

Equipment shall be transported, installed and connected at Purchaser's risk and expense. DXP will furnish a service representative to assist in initial installation and start-up. This service will be invoiced separately at our current published rates plus living and traveling expenses.

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1340 N. Jefferson Street
Anaheim, CA 92807
Phone 714-779-0911

DATE SUBMITTED 11/29/2022
 SUBMITTED BY COMMUNITY DEVELOPMENT DIRECTOR
 DATE ACTION REQUIRED 12/07/2022

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

ENGINEERING DESIGN SERVICES TO PREPARE IMPROVEMENT PLANS FOR THE INSTALLATION OF A CLASS II BIKE LANE ALONG ATEN BLVD. FROM AUSTIN ROAD TO VILORE WAY (RFP 2022-07).

1. AWARD A CONTRACT FOR ENGINEERING DESIGN SERVICES TO LC ENGINEERING CONSULTANTS, INC.

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT

BACKGROUND/SUMMARY:

The City of Imperial has secured Congestion Mitigation and Air Quality Improvement (CMAQ) funding for the installation of a Class II Bike Lane along Aten Blvd. from Austin Road to Vilore Way. LTA Measure D funds will be used to leverage the federal funds for the construction of the project.

To complete the preparation of the improvement plans for said bike lane, the City released RFP 2022-07 for engineering design services and received the following four (4) proposals:

1. Dynamic Consulting Engineers \$41,040
2. LC Engineering Consultants \$20,240
3. STC Traffic \$29,410
4. KOA Connections \$21,475

See EXHIBIT 1 (BID Opening Act) attached herewith for details.

After carefully reviewing each proposal submitted, staff is recommending the project be awarded to LC Engineering Consultants as it is the most advantageous to the city.

FISCAL IMPACT: \$20,240.00 from LTA Measure D.

ADMIN SERVICES SIGN INITIALS DP

STAFF RECOMMENDATION: Award a contract for Engineering Design Services to LC Engineering Consultants, Inc. for \$20,240.00

DEPT. INITIALS DM

MANAGER'S RECOMMENDATION:

approve staff recommendation

CITY MANAGER'S INITIALS OHM

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:

EXHIBIT 1

BID Opening Act

Bid No. RFP 2022-07

RFP 2022-07 For Engineering Design Services: Aten
Blvd Class II Bike Lane from Vilore Way to Austin Rd



Bids received by: Jillian Mehdipour

Were opened at 3:06 PM on 11/07/2022

By: Jillian Mehdipour

Witnessed by:

Signature

Marco Coronel
Jesús Villegas
Alfonso Mora

[Signature]
[Signature]
[Signature]

COMPANY

BID AMOUNT

BID BOND

Dynamic Consulting Engineers

\$41,040.00

LC Engineering

\$20,240.00

STC Traffic, Inc.

\$29,410.00

KOA Connections

\$21,475.00

BIDS WERE GIVEN TO Jesús Villegas FOR STUDY AND
RECOMMENDATION TO CITY COUNCIL.

[Signature]
JILLIAN MEHDIPOUR
PUBLIC RECORDS ANALYSIS

11/7/2022
DATE

DATE SUBMITTED

11/29/2022

SUBMITTED BY

COMMUNITY
DEVELOPMENT
DIRECTOR

DATE ACTION REQUIRED

12/07/2022

COUNCIL ACTION (x)
PUBLIC HEARING REQUIRED ()
RESOLUTION ()

ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS WB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

ENGINEERING DESIGN SERVICES TO PREPARE IMPROVEMENT PLANS FOR THE
ATEN BLVD. REHABILITATION PROJECT FROM VILORE WAY TO OLD SR-86 (RFP 2022-08).

1. AWARD A CONTRACT FOR ENGINEERING DESIGN SERVICES TO VEXER ENGINEERING.

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT

BACKGROUND/SUMMARY:

The City of Imperial has secured Surface Transportation Block Grant (STBG) funding for the Aten Blvd. Rehabilitation project from Vilore Way to Old SR-86. LTA Measure D funds will be used to leverage the federal funds for the construction of the project.

To complete the preparation of the improvement plans for said project, the City released RFP 2022-08 for engineering design services and received the following three (3) proposals:

1. Vexer Engineering - \$37,534
2. Dynamic Consulting Engineers - \$82,260
3. LC Engineering Consultants - \$93,600

See EXHIBIT A (BID Opening Act) attached herewith for details.

After carefully reviewing each proposal submitted, staff is recommending the project be awarded to Vexer Engineering as it is the most advantageous to the city.

FISCAL IMPACT: \$37,534.00 from LTA Measure D.

ADMIN
SERVICES
SIGN INITIALS

DP

STAFF RECOMMENDATION: Award a contract for Engineering
Design Services to Vexer Engineering, Inc. for \$37,534.00

DEPT. INITIALS

DM

MANAGER'S RECOMMENDATION:

approve staff recommendation

CITY
MANAGER'S
INITIALS

CHM

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:

EXHIBIT A



BID Opening Act

Bid No. RFP 2022-08

RFP 2022-08 For Engineering Design Services: Aten
Blvd Rehabilitation from Vilore Way to Old SR-86

Bids received by: Jillian Mehdipour

Were opened at 3:20 PM on 11/07/2022

By: Jillian Mehdipour

Witnessed by:

Signature

Marco Coronel
Jesus Villegas
Othon Mora

Marco C.
[Signature]
[Signature]

COMPANY

BID AMOUNT

BID BOND

Vexer Engineering

\$37,534.00

Dynamic Consulting Engineers

\$82,260.00

LC Engineering

\$93,600.00

BIDS WERE GIVEN TO Jesus Villegas FOR STUDY AND
RECOMMENDATION TO CITY COUNCIL.

Jillian Mehdipour
JILLIAN MEHDIPOUR
PUBLIC RECORDS ANALYSIS

11/7/2022
DATE

COUNCIL ACTION	(x)
PUBLIC HEARING REQUIRED	()
RESOLUTION	()
ORDINANCE 1 ST READING	()
ORDINANCE 2 ND READING	()
CITY CLERK'S INITIALS	()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: IMPERIAL POLICE DEPARTMENT EQUIPMENT PURCHASE	
1. Request approval to purchase equipment and supplies	
DEPARTMENT INVOLVED: Police Dept.	
IPBACKGROUND/SUMMARY: The Imperial Police Department is requesting approval to purchase equipment and supplies to help support police patrol and investigations. Please refer to attachment for item description. At this time, shipping and taxes are unknown	
FISCAL IMPACT: \$12,000 Cannabis funds will be used and will be reimbursed pending COPS funding	ADMIN SERVICES SIGN INITIALS _____
STAFF RECOMMENDATION: Approval of purchase	DEPT. INITIALS <u>JS 4/20</u>
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u>JS 4/21</u>
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED () DISAPPROVED () REFERRED TO:
	REJECTED () DEFERRED ()

PATROL/INVESTIGATIONS/EVIDENCE

	ITEM	QUANTITY	VENDER(S)	COST	TOTAL*
PATROL					\$ 10,151.48
	Trunk Organizers	9	CargoRAXXX	\$ 7,784.23	
	General First Aid	25	Galls	\$ 348.75	
	Sirchie Print Kit	25	Galls	\$ 873.75	
	Torniquet	25	Galls	\$ 749.75	
	Spit Masks	50	Forensic Source	\$ 395.00	
			Patrol Subtotal	\$ 10,151.48	
INVESTIGATIONS					\$ 1,517.61
	Lightning Powder 3015	1	Cops Plus	\$ 84.69	
	Lightning Powder 3700	1	Cops Plus	\$ 190.65	
	Sirchie Ink Pad PFP700	3	Cops Plus	\$ 86.85	
	Crime Tape	25	Cops Plus	\$ 605.00	
	Sirchie Shoe Covers	25	Cops Plus	\$ 91.50	
	Sirchie SPR Spray	1	Cops Plus	\$ 60.92	
	LED Work Light	2	Lowe's	\$ 398.00	
			Investigation Subtotal	\$ 1,517.61	
EVIDENCE					\$ 56.00
	Digital Scale	2	Amazon	\$ 56.00	
			Evidence Subtotal	\$ 56.00	
			GRAND TOTAL		\$ 11,725.09

112122

*Not including Tax/Apppl Shipping

All ▾ Enter keyword or product number

Departments

Black Friday

Business Gift Guide

EN

Hello, DAMON
Account for City of Imperial

Lists

Try
Business Prime

2



Don't forget to checkout with Pay by Invoice - with no interest or fees.

Shopping Cart



RHINO Food Kitchen Scale, 3000g / 0.1g High Accuracy, Measures in

In Stock

Eligible for FREE Shipping & [FREE Returns](#)

☐ This is a gift [Learn more](#)

Qty: 2 [Delete](#) [Save for later](#)

[Compare with similar items](#)

Price

\$28.00

Your order qualifies for **FREE Shipping**. Choose this option at checkout. [See details](#)

Subtotal (2 items): **\$56.00**

☐ This order contains a gift

Proceed to checkout

Subtotal (2 items): **\$56.00**

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\$17.88

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692

\$21.88

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+ LOW PRICE GUARANTEE



My Shopping
1 Items: \$

Purchase Orders | RFQ: Price Quote Request | Low Price Guarantee | Shipping | Track Your Order | Customer Service: 800-330-6422

GSA Schedule Contract GS-07F-0562T | GALCO | SAFARILAND | BIANCHI | BLACKHAWK! | 5.11 | UNCLE MIKE'S | JST | More

Closeouts

Holsters

Duty Holsters
Tactical Holsters
Belt Holsters
Pancake Holsters
Paddle Holsters
Inside-the-Pant Holsters
Shoulder Holsters
Fanny Packs & Purses
Ankle Holsters
Holster Accessories

Belts

Duty Belts
Garrison Belts
Dress & Sport Belts
Belt Keepers

Duty Gear

Baton Holders
Chemical Spray Carriers
Flashlight Holders
Glove Pouches
Handcuff Cases
Key Holders
Magazine Pouches
Radio & Pager Holders
Radio Accessories
Speedloaders
Police K9 Gear
Badge Wallets

Police Badges

Star Badges
Badges with Eagles
Badges without Eagles
Oval Badges
Fire Badges
Canadian Badges
Mini Police Badges

Restraints

Handcuffs
Leg & Waist Chains
Handcuff Keys

Flashlights

Standard Flashlights
Rechargeable Flashlights
Weapon Lights
Pen & Micro Lights
Batteries & Accessories

Police Batons

Expandable Batons
Fixed Length Batons
Training Batons

Your Shopping Cart

Your Items



Lightning Powder LP-3-3015

17.25" x 11" x 2.25" Cast Storage Boxes (25 Pack)

[edit quantity](#)
[delete](#)


PAYMENT
CARD INDUSTRY
COMPLIANT



ACCREDITED
BUSINESS A+

Quantity

1

Price

\$84.69

Items: \$84.69

Shipping: \$10.55

Total: \$95.24

[To Checkout](#)

Orders Over \$99 Ship Free

Need Help? (800) 330-6422

Cart Number: 269085165



Gerber Multi-Plier 600 Needlenose

Only \$70.00 - Save 23%

10 Remain: **BUY NOW**



Cops Plus
A COURAGE TACTICAL BRAND

Search

Go

+ FREE SHIPPING
orders over \$199

+ 365 DAY RETURNS

+ LOW PRICE GUARANTEE

**Check**

My Shopping
1 Items: \$*

Purchase Orders

RFQ: Price Quote Request

Low Price Guarantee

Shipping

Track Your Order

Customer Service: 800-330-6422

 **Schedule Contract**
GS-07F-0562T

 **GALCO**

 **SAFARILAND**

 **BLANCHI**

 **BLACKHAWK!**

 **5.11**

 **UNCLE MIKES**

 **JST**

More 

Closeouts

Holsters
Duty Holsters
Tactical Holsters
Belt Holsters
Pancake Holsters
Paddle Holsters
Inside-the-Pant Holsters
Shoulder Holsters
Fanny Packs & Purses
Ankle Holsters
Holster Accessories

Belts
Duty Belts
Garrison Belts
Dress & Sport Belts
Belt Keepers

Duty Gear
Baton Holders
Chemical Spray Carriers
Flashlight Holders
Glove Pouches
Handcuff Cases
Key Holders
Magazine Pouches
Radio & Pager Holders
Radio Accessories
Speedloaders
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Standard Flashlights
Rechargeable Flashlights
Weapon Lights
Pen & Micro Lights
Batteries & Accessories

Police Batons
Expandable Batons
Fixed Length Batons
Training Batons

Lightning Powder LP-9-3700
Forensic PAL

[edit quantity](#) [delete](#)




Your Items	Quantity	Price
	1	\$190.65
Items:		\$190.65
Shipping:		FREE
Total:		\$190.65

To Checkout 

Need Help? (800) 330-6422
Cart Number: 269085165

**DAILY DEAL**

Gerber Multi-Plier 600 Needlenose

Only \$70.00 - Save 23%

10 Remain: **BUY NOW**

1 of 3

11/21/2022, 1:02 PM



FREE SHIPPING orders over \$99

+ 365 DAY RETURNS

+ LOW PRICE GUARANTEE



Check

[Purchase Orders](#) |
 [RFQ: Price Quote Request](#) |
 [Low Price Guarantee](#) |
 [Shipping](#) |
 [Track Your Order](#) |
 [Customer Service: 800-330-6422](#)

[GSA](#) |
 [Schedule Contract GS-07F-0562T](#)









[More](#)

Closeouts

Holsters

- [Duty Holsters](#)
- [Tactical Holsters](#)
- [Belt Holsters](#)
- [Pancake Holsters](#)
- [Paddle Holsters](#)
- [Inside-the-Pant Holsters](#)
- [Shoulder Holsters](#)
- [Fanny Packs & Purses](#)
- [Ankle Holsters](#)
- [Holster Accessories](#)

Belts

- [Duty Belts](#)
- [Garrison Belts](#)
- [Dress & Sport Belts](#)
- [Belt Keepers](#)

Duty Gear

- [Baton Holders](#)
- [Chemical Spray Carriers](#)
- [Flashlight Holders](#)
- [Glove Pouches](#)
- [Handcuff Cases](#)
- [Key Holders](#)
- [Magazine Pouches](#)
- [Radio & Pager Holders](#)
- [Radio Accessories](#)
- [Speedloaders](#)
- [Police K9 Gear](#)
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- [Fire Badges](#)
- [Canadian Badges](#)
- [Mini Police Badges](#)

Restraints

- [Handcuffs](#)
- [Leg & Waist Chains](#)
- [Handcuff Keys](#)

Flashlights

- [Standard Flashlights](#)
- [Rechargeable Flashlights](#)
- [Weapon Lights](#)
- [Pen & Micro Lights](#)
- [Batteries & Accessories](#)

Police Batons

- [Expandable Batons](#)
- [Fixed Length Batons](#)
- [Training Batons](#)

Your Shopping Cart

Your Items	Quantity	Price
 Sirchie SIR-BT200 "Police Line Do Not Cross" Tape with Dispenser Box edit quantity delete	25	\$24.20


PAYMENT CARD INDUSTRY COMPLIANT


A+

Items: \$605.00

Shipping: **FREE**

Total: \$605.00

[Create RFQ / PO](#)

Need Help? (800) 330-6422

Cart Number: 269085165

DAILY DEAL

Gerber Multi-Plier 600 Needlenose

Only \$70.00 - Save 23%

10 Remain: **BUY NOW**

1 of 3

11/21/2022, 1:03 PM



FREE SHIPPING orders over \$50
 + 365 DAY RETURNS
 + LOW PRICE GUARANTEE

 **Check**
 My Shopping Cart
 3 Items: \$97.40

[Purchase Orders](#) | [RFQ: Price Quote Request](#) | [Low Price Guarantee](#) | [Shipping](#) | [Track Your Order](#) | [Customer Service: 800-330-6422](#)

 **Schedule Contract**
 GS-07F-0562T









[More >>](#)

Closeouts**Holsters**

[Duty Holsters](#)
[Tactical Holsters](#)
[Belt Holsters](#)
[Pancake Holsters](#)
[Paddle Holsters](#)
[Inside-the-Pant Holsters](#)
[Shoulder Holsters](#)
[Fanny Packs & Purses](#)
[Ankle Holsters](#)
[Holster Accessories](#)

Belts

[Duty Belts](#)
[Garrison Belts](#)
[Dress & Sport Belts](#)
[Belt Keepers](#)

Duty Gear

[Baton Holders](#)
[Chemical Spray Carriers](#)
[Flashlight Holders](#)
[Glove Pouches](#)
[Handcuff Cases](#)
[Key Holders](#)
[Magazine Pouches](#)
[Radio & Pager Holders](#)
[Radio Accessories](#)
[Speedloaders](#)
[Police K9 Gear](#)
[Badge Wallets](#)

Police Badges

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[Badges with Eagles](#)
[Badges without Eagles](#)
[Oval Badges](#)
[Fire Badges](#)
[Canadian Badges](#)
[Mini Police Badges](#)

Restraints

[Handcuffs](#)
[Leg & Waist Chains](#)
[Handcuff Keys](#)

Flashlights

[Standard Flashlights](#)
[Rechargeable Flashlights](#)
[Weapon Lights](#)
[Pen & Micro Lights](#)
[Batteries & Accessories](#)

Police Batons

[Expandable Batons](#)
[Fixed Length Batons](#)
[Training Batons](#)

Your Shopping Cart**Your Items**

Sirchie SIR-PFP700
 PRINTMATIC Flawless Ink Pad



**PAYMENT
CARD INDUSTRY
COMPLIANT**



**ACCREDITED
BUSINESS**

A+

Quantity	Price
3	\$28.95

Items: **\$86.85**

Shipping: **\$10.55**

Total: \$97.40

To Checkout



Orders Over \$99 Ship Free

Need Help? (800) 330-6422

Cart Number: 269085165



Gerber Multi-Plier 600 Needlenose

Only \$70.00 - Save 23%

10 Remain: **BUY NOW**

Shopping Cart



Search

Go

FREE SHIPPING orders over \$99
 + 365 DAY RETURNS
 + LOW PRICE GUARANTEE

Check Out
 My Shopping Cart
 25 Items: \$102.05

Purchase Orders | RFQ: Price Quote Request | Low Price Guarantee | Shipping | Track Your Order | Customer Service: 800-330-6422

GSA Schedule Contract GS-07F-0582T | GALCO | SAFARILAND | BIANCHI | BLACKHAWK! | 5.11 | UNCLE MIKE'S | ASP | More »

Closeouts**Holsters**

Duty Holsters
 Tactical Holsters
 Belt Holsters
 Pancake Holsters
 Paddle Holsters
 Inside-the-Pant Holsters
 Shoulder Holsters
 Fanny Packs & Purses
 Ankle Holsters
 Holster Accessories

Belts

Duty Belts
 Garrison Belts
 Dress & Sport Belts
 Belt Keepers

Duty Gear

Baton Holders
 Chemical Spray Carriers
 Flashlight Holders
 Glove Pouches
 Handcuff Cases
 Key Holders
 Magazine Pouches
 Radio & Pager Holders
 Radio Accessories
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Handcuffs
 Leg & Waist Chains
 Handcuff Keys

Flashlights

Standard Flashlights
 Rechargeable Flashlights
 Weapon Lights
 Pen & Micro Lights
 Batteries & Accessories

Police Batons

Expandable Batons
 Fixed Length Batons
 Training Batons

Your Shopping Cart

Your Items

Quantity

Price



Sirchie SIR-SF0073
 Disposable Shoe Covers

25

\$3.66[edit quantity](#)[delete](#)

PCI PAYMENT
 CARD INDUSTRY
 COMPLIANT



ACCREDITED
 BUSINESS

A+

Items: **\$91.50**
 Shipping: **\$10.55**
Total: \$102.05

To Checkout**Orders Over \$99 Ship Free****Need Help? (800) 330-6422**

Cart Number: 269085165



Gerber Multi-Plier 600 Needlenose

Only \$70.00 - Save 23%

10 Remain: **BUY NOW**



FREE SHIPPING orders over \$99
 + 365 DAY RETURNS
 + LOW PRICE GUARANTEE

 **Check**
 My Shopping Cart
 1 Items: \$71.47

[Purchase Orders](#) |
 [RFQ: Price Quote Request](#) |
 [Low Price Guarantee](#) |
 [Shipping](#) |
 [Track Your Order](#) |
 [Customer Service: 800-330-6422](#)

 **Schedule Contract**
 GS-07F-0562T








[More >](#)

Closeouts

Holsters

- Duty Holsters
- Tactical Holsters
- Belt Holsters
- Pancake Holsters
- Paddle Holsters
- Inside-the-Pant Holsters
- Shoulder Holsters
- Fanny Packs & Purses
- Ankle Holsters
- Holster Accessories

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- Dress & Sport Belts
- Belt Keepers

Duty Gear

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- Flashlight Holders
- Glove Pouches
- Handcuff Cases
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- Rechargeable Flashlights
- Weapon Lights
- Pen & Micro Lights
- Batteries & Accessories

Police Batons

- Expandable Batons
- Fixed Length Batons
- Training Batons

Your Shopping Cart

Your Items	Quantity	Price
 Sirchie SIR-SPR400UV Fluorescent SPR with Spray Head (Set of 3) edit quantity delete	1	\$60.92

 **PAYMENT CARD INDUSTRY COMPLIANT**



Items: **\$60.92**
 Shipping: \$10.55
Total: \$71.47

Orders Over \$99 Ship Free

Need Help? (800) 330-6422
 Cart Number: 269085165



Gerber Multi-Plier 600 Needlenose
 Only \$70.00 - Save 23%
 10 Remain: **BUY NOW**

CargoRAXX LLC

PO Box 252

844-867-7299

sales@cargoraxx.com

Quote

Date	Quote#
11/15/2022	1059

Name / Address

Imperial Police Department
424 S Imperial Ave
Imperial, CA 92251

Project

Description	Qty	U/M	Rate	Total
S4C - 2020-2023 Ford PIU - Large CargoRAXX - Hard Mount	9		574.95	5,174.55
Additional Police Discount			-5.00%	-258.73
FL PACKAGE - Two Flare Boxes, Fire Extinguisher Mount, Caution Tape Holder, and Halligan Mount	9		264.80	2,383.20
Additional Police Discount			-5.00%	-119.16
REF TAPE - Blue Reflective Tape	9		14.95	134.55
Additional Police Discount			-5.00%	-6.73
Shipping	9		52.95	476.55
			Subtotal	\$7,784.23
			Sales Tax (7.0%)	\$0.00
			Total	\$7,784.23

Search



El Centro Lowe's

Open until 9 PM

Delivery to
92243

Prices, Promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

Lighting & Ceiling Fans / Commercial Lighting / Work Lights

FLEX LED Rechargeable Stand Work Light

Item #4891470 Model #FX5141-Z

★★★★★ 57

\$199.00 ~~\$249.00~~
Save \$50.00



\$189.05 when you choose 5% savings on eligible purchases every day. [Learn how](#)

[Shop the Collection](#)

THE FLEX ADVANTAGE - 20% more power with 24V lithium, 25% longer runtime with THERMA-TECH™ heat management, up to 50% faster...

ULTIMATE JOBSITE VISIBILITY - Up to 4,000 Lumens

VERSATILE POWER AND MOUNTING OPTIONS - Power light with any FLEX 24V battery or extension cord while mounted on the tripod, or detach...

**Protection Plan(s) Available**

We've got you covered

1

+

Add to Cart

**Free Store & Curbside Pickup**

Ready within 3 hours | 5 in Stock at **El Centro Lowe's**
Aisle 70 | Bay 7

**Free Delivery to 92243**

Get it by Fri, Nov 18

BETTER TOGETHER

FLEX LED Rechargeable Stand Work Light



Selected



Selected



Selected



FLEX LED Rechargeable Stand Work Light

\$199.00~~\$249.00~~ Save \$50

FLEX 8.5-in 10-Speed Indoor or Outdoor Gray Industrial Fan

\$119.00

FLEX 24-volt 1.6-Gallons Cordless Wet/Dry Shop Vacuum with Accessories Included (Tool

\$119.00

FLEX Water Resistant Cordless Jobsite Radio

\$129.00

Search



El Centro Lowe's

Open until 9 PM

Delivery to
92243

Prices, Promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

Shopping Cart (2)

[Email Cart](#) [Empty Cart](#) El Centro Lowe's [Change](#) Some of your items are low in stock! [View All](#)

Pickup at El Centro Lowe's

2 Items

**\$398.00**~~Was \$249.00~~

✓ You Saved \$100.00

**FLEX - LED Rechargeable Stand Work Light**

Item #4891470

Model #FX5141-Z

[Save For Later](#)

- 2 +

\$199.00/ea

• Low in Stock

Pickup at El Centro Lowe's

☒ **FREE Store Pickup**
AvailableDelivery to **92243**☐ **Ship to Home**
Get it by **Fri, Nov 18**☐ **Scheduled Delivery** ⓘ
Get it by **Thu, Nov 17**
Delivery Scheduling in Checkout

What We Offer



Protection Plans

[What's Covered](#)

Order Summary

Item Subtotal (2)

\$398.00

Estimated Tax

Calculated in Checkout





[← CONTINUE SHOPPING](#)

YOUR CART

 LOGIN



THE TRANZPORT HOOD

MODEL 8330-0-2C SKU 1345626

Ships within 14 days. Special order items may take longer.

Packaging: 5 pack

PRICE	\$39.50
QUANTITY	− 10 +
TOTAL	\$395.00

Shipping dates may be impacted due to COVID-19. [Learn more.](#)

CargoRAXX LLC

PO Box 252

844-867-7299

sales@cargoraxx.com

Quote

Date	Quote#
11/15/2022	1059

Name / Address

Imperial Police Department
424 S Imperial Ave
Imperial, CA 92251

Project

Description	Qty	U/M	Rate	Total
S4C - 2020-2023 Ford PIU - Large CargoRAXX - Hard Mount	9		574.95	5,174.55
Additional Police Discount			-5.00%	-258.73
FL PACKAGE - Two Flare Boxes, Fire Extinguisher Mount, Caution Tape Holder, and Halligan Mount	9		264.80	2,383.20
Additional Police Discount			-5.00%	-119.16
REF TAPE - Blue Reflective Tape	9		14.95	134.55
Additional Police Discount			-5.00%	-6.73
Shipping	9		52.95	476.55
			Subtotal	\$7,784.23
			Sales Tax (7.0%)	\$0.00
			Total	\$7,784.23

75

Search

GO

SHOPPING CART

[Back to Shopping](#)

ITEMS

UNIT PRICE
QTY
TOTAL PRICE

UPDATE CART

CHECKOUT



ELITE FIRST AID GENERAL PURPOSE FIRST AID KIT

Item#: FA299 | Mfg#: FA115

\$13.95

25

\$348.75

Order Now! Check Your Email For Shipping Details

ADD TO LIST

EDIT ITEM

REMOVE

PRICING

Subtotal: \$1,972.25 (75)

COUPON OR PROMO
CODEenter code: **APPLY**

SIRCHIE PATROL LATENT PRINT KIT

Item#: LE132 | Mfg#: MFC100

\$34.95

25

\$873.75

*Order Now! Check Your Email For Shipping Details*Please note: Must ship to law enforcement agency address. Click [Law Agency](#) for details.

ADD TO LIST

EDIT ITEM

REMOVE

YOU MAY ALSO LIKE

Sirchie Hi Fi Volcano
Latent Print Powders
Silk BlackSirchie 1.5"
Transparent
Fingerprint Lifting
TapeNORTH AMERICAN RESCUE CAT TOURNIQUET, GEN 7 -
COMBAT APPLICATION TOURNIQUET

Item#: FA240 | Mfg#: 30-0001

Color: BLACK

\$29.99

25

\$749.75

In Stock! Usually Ships Within 24 Hours

Adventure Medical

DATE SUBMITTED

11/30/22

SUBMITTED BY

PARKS

DATE ACTION REQUIRED

12/7/22

COUNCIL ACTION

(X)

PUBLIC HEARING REQUIRED

()

RESOLUTION

()

ORDINANCE 1ST READING

()

ORDINANCE 2ND READING

()

CITY CLERK'S INITIALS

()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT:

DISCUSSION/ACTION: PROPOSED IMPROVEMENTS AT SUNSET PARK

1. CITY COUNCIL DIRECTION ON WHICH IMPROVEMENT OPTION TO FUND
2. APPROVAL TO SEEK BIDS (IF NECESSARY)

DEPARTMENT INVOLVED:

PARKS

BACKGROUND/SUMMARY:

Staff has put together a power point to show City Council proposed park improvements that will be categorized on our budget as subject to funding and a few that have current funding availability. This presentation reflects the current needs of the residents in the Sunset Ranch community. Staff is seeking City Council direction on which of the following projects outlined to fund. Staff is also seeking City Council approval to seek bids if necessary.

Please see attached presentation

FISCAL IMPACT: AMERICAN RESCUE PLAN ACT FUNDS
NOT TO EXCEED \$150,000

FINANCE
INITIALS



STAFF RECOMMENDATION: It is the department's recommendation for City Council to fund either the Red Clay option or playground shade option

DEPT. INITIALS



MANAGER'S RECOMMENDATION:

Approve

CITY
MANAGER'S
INITIALS



MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

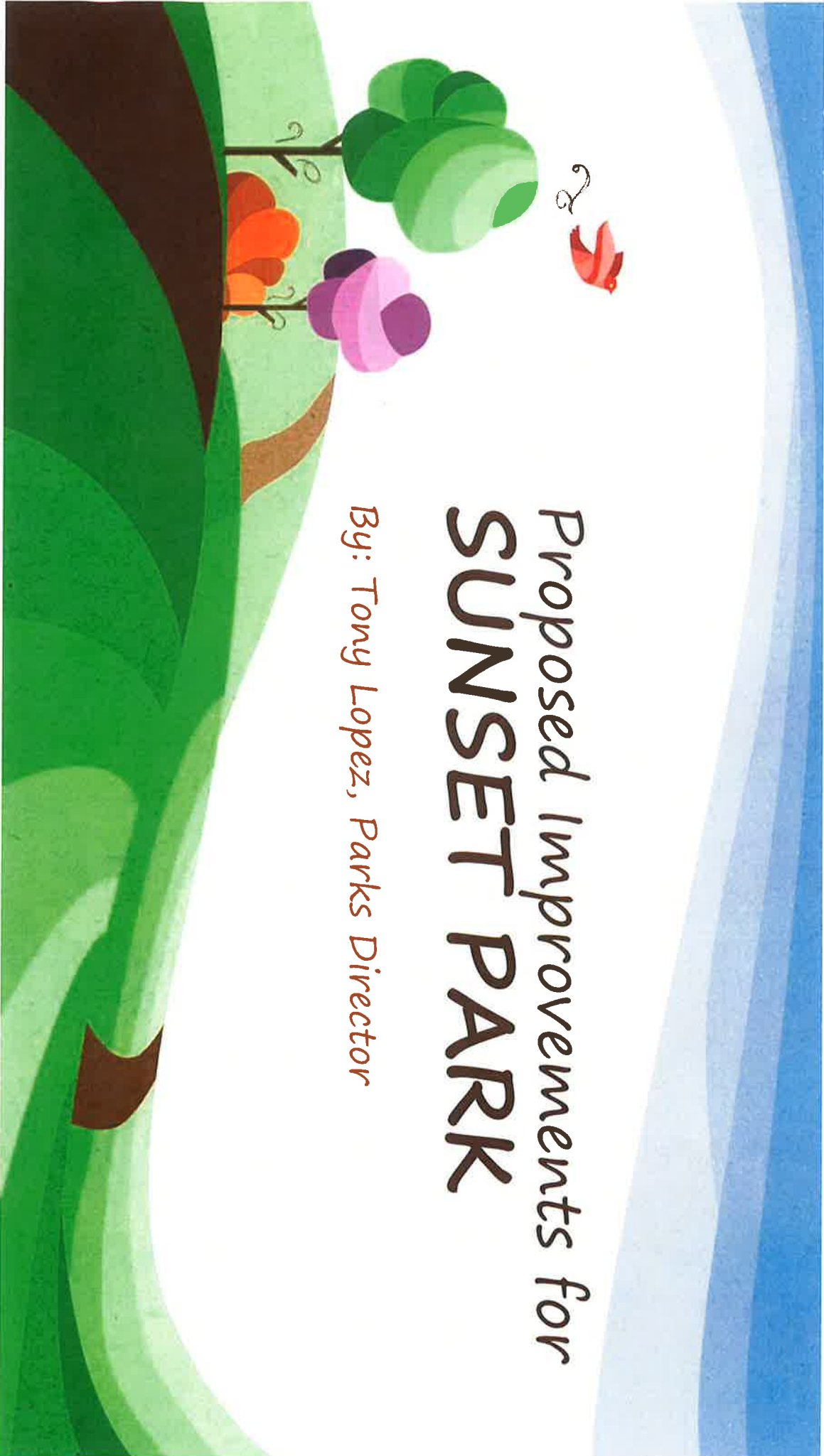
APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:

A stylized landscape illustration. The top half features a white background with a blue sky containing a red bird and a small green tree. Below the sky, there are green hills and a brown path. The bottom half of the image shows a blue sky with a white cloud and a green hill with a brown path.

Proposed Improvements for **SUNSET PARK**

By: Tony Lopez, Parks Director

CURRENT PARK AMENITIES

Sunset Park currently sits in a storm basin within the Sunset Ranch Community. Current Amenities include:

- 2 softball fields
- no lighting
- 1 T-Ball Field
- no lighting
- 1 Basketball Court
- 1 light
- Walkways
- w/ lighting
- Playground Structure & Swings (ages 2-12)
- w/ lighting
- No Playground Shade
- 1 shade structure with 1 picnic table

PROPOSED IMPROVEMENT OPTIONS

OPTION #1

2,500 Square Foot
Fitness / Circuit

- Fully Shaded
- With lighting
- Similar to Paseo

OPTION #2

Field Lighting

- Regulation
- Phased Over 3 years

OPTION #3

Field Terrain
Improvement

- Transition from Dirt to Red Clay
- Add additional drainage

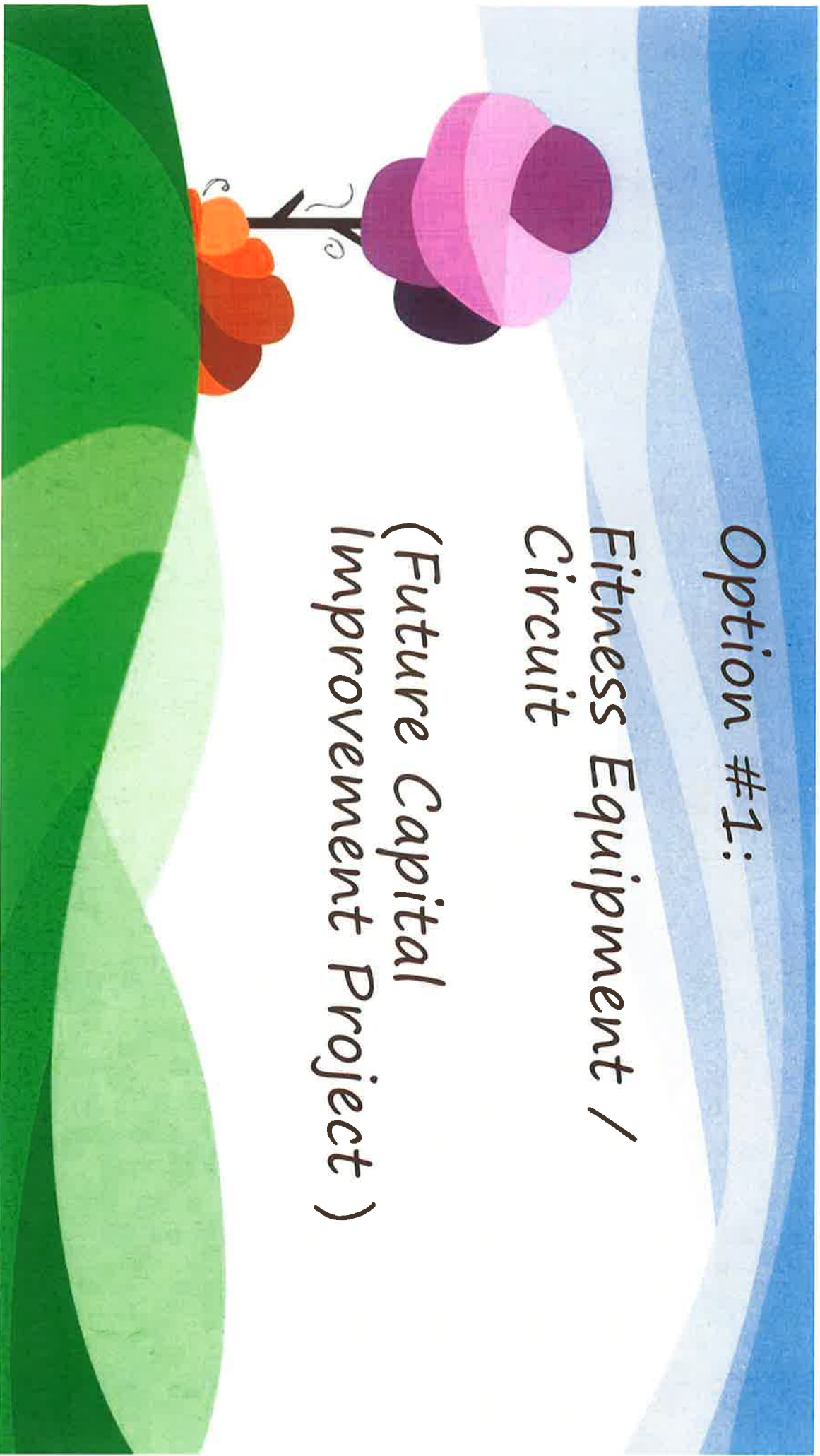
OPTION #4

Existing Playground
Shading

Option #1:

*Fitness Equipment /
Circuit*

*(Future Capital
Improvement Project)*



Fitness Equipment Costs Include:

2,500 Square Foot Fitness / Circuit

- Fully Shaded
- With lighting
- Construction & Installation
- Similar to Paseo Del Sol Park

Amenity

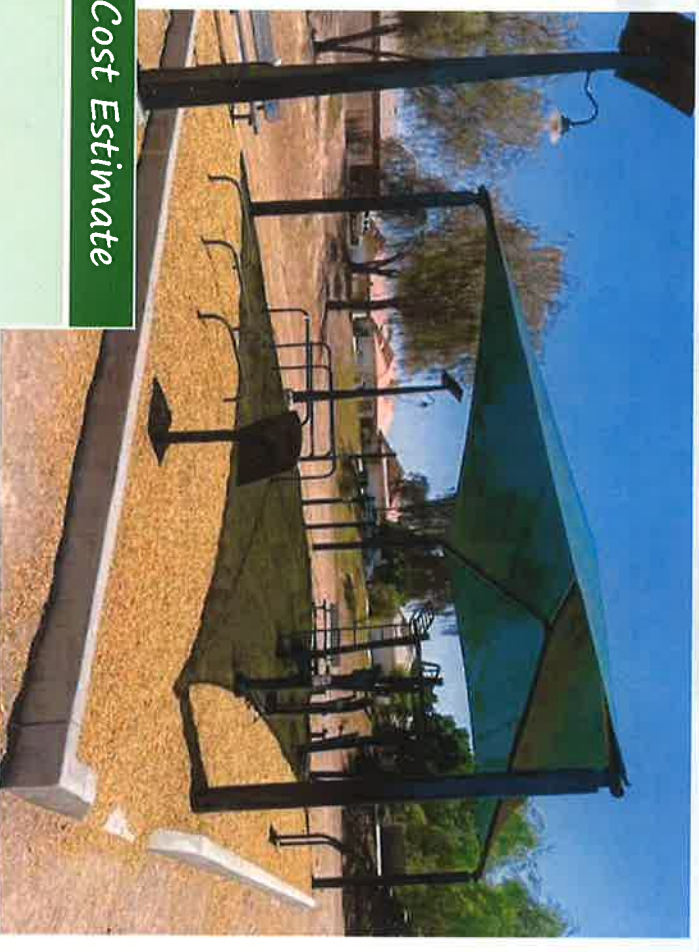
2,000 sq.ft. Shade

2,500 sq.ft. Surfacing & Concrete Border

Workout Features & LED Lighting

Cost Estimate

\$150,000



Option #2:

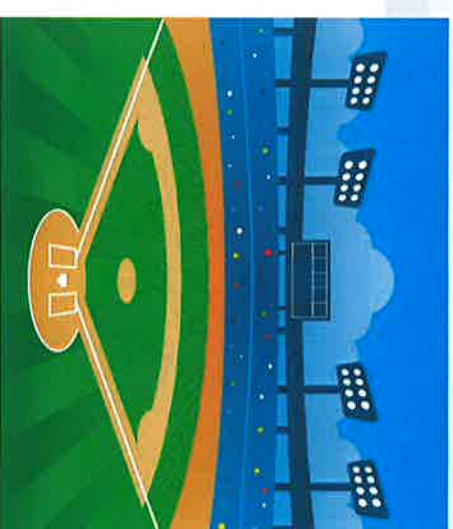
Field Lighting

*(Future Capital
Improvement Project)*



Field Lighting Costs & Phasing

- Phases 1-3
 - 9 pre-cast concrete bases
 - 9 30 foot galvanized steel poles
 - 33 New LED Lighting Fixtures
 - Construction & Install



Phase	Field	Cost Estimate
Phase 1	Northwest Field	\$305,000
Phase 2	Southwest Field	\$232,000
Phase 3	T-Ball Field	\$144,000



Option #3:

Field Terrain

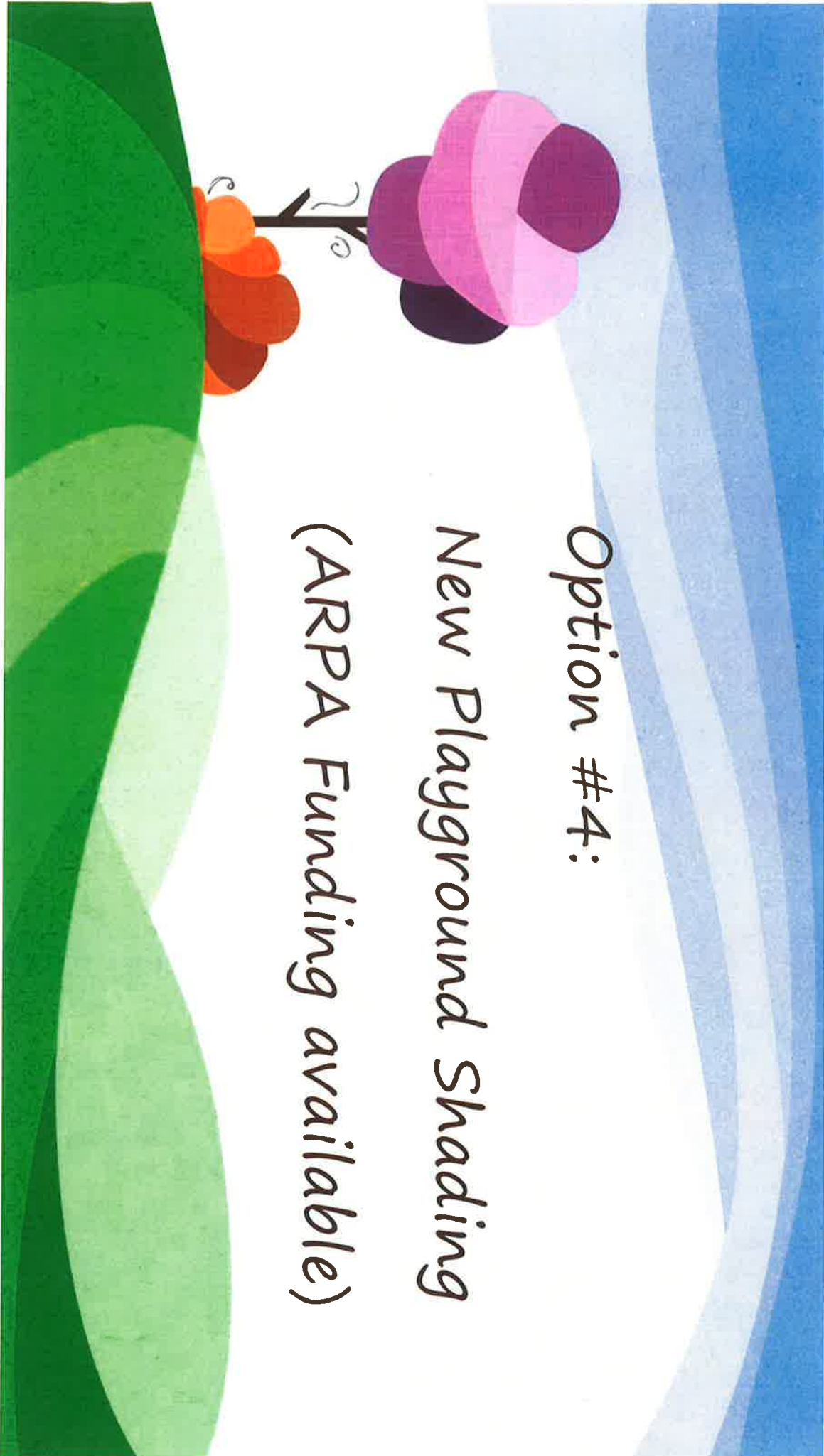
(ARPA Funding available)

Field Terrain Costs Include

- Re-grading Terrain
- Installing additional drainage
- Install 3" of Red Base Material (DG)



Field	Cost Estimate
Northwest Field	\$67,000
Southwest Field	\$57,000
T-Ball Field	\$15,000



Option #4:

*New Playground Shading
(ARPA Funding available)*

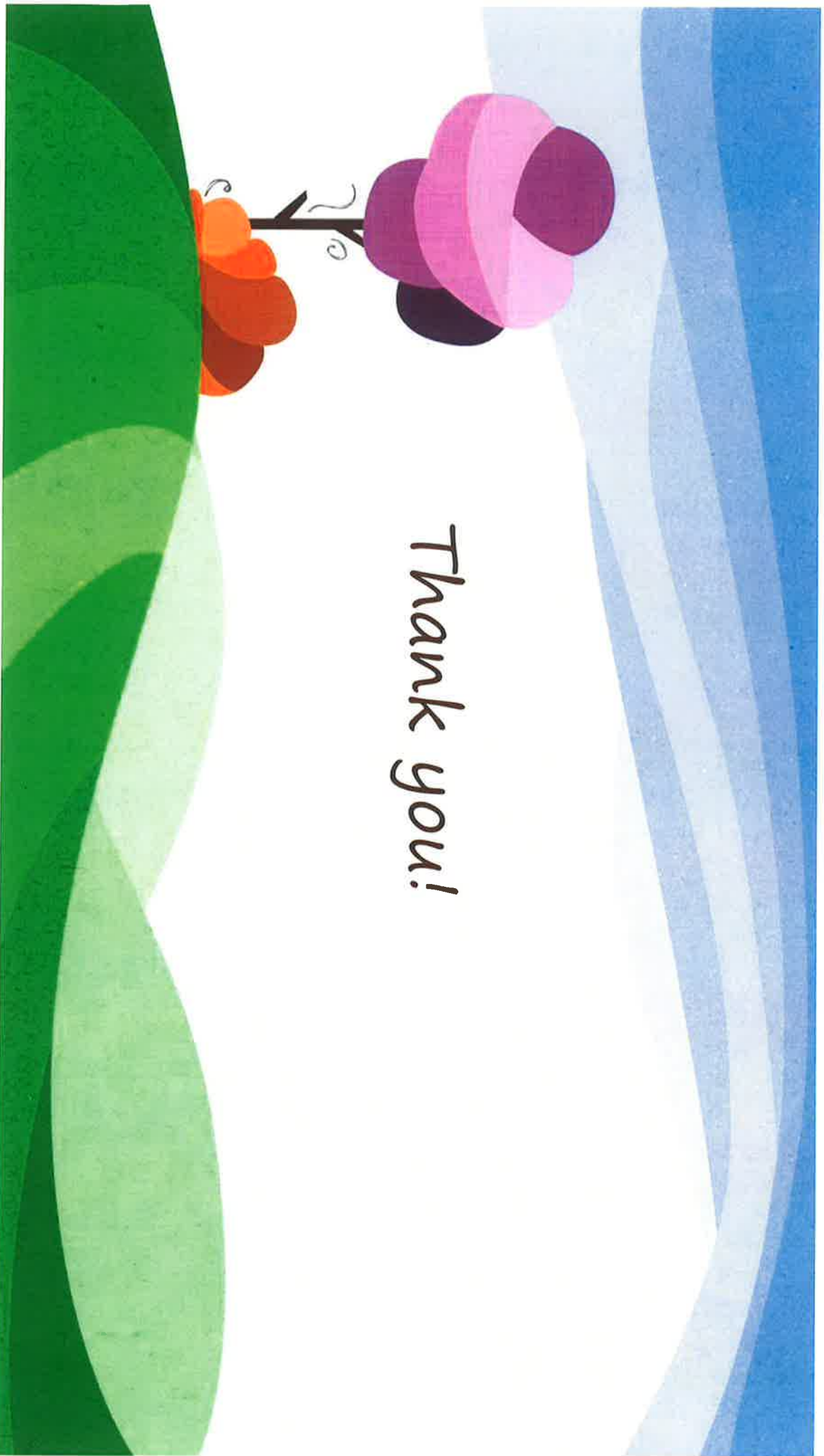
New Playground Shading Costs Include:

- Playground Overhead Shading
- (2) 30 x 30 Shade Structures



Play Structure	Cost Estimate
2-5 Shade	\$30,000
5-12 Shade	\$30,000
Construction Install	\$80,000
EST TOTAL	\$140,000

Thank you!



DATE SUBMITTED

11/30/2022

SUBMITTED BY

COMMUNITY
DEVELOPMENT
DIRECTOR

DATE ACTION REQUIRED

12/7/2022

COUNCIL ACTION (X)

PUBLIC HEARING REQUIRED ()

RESOLUTION (X)

ORDINANCE 1ST READING ()

ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS OB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: CALIFORNA STATE BILL 296 SAFETY STANDARDS.

1. Approval of Resolution 2022-73 Adopting Community Development Safety Standards

DEPARTMENT
INVOLVED:

COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:

California State Senate Bill No. 296 was approved by Governor Gavin Newsom after the California State Legislature found and declared that code enforcement officers are disproportionately at risk for threat, assault, injury, and even homicide due to the nature of their obligations. On October 07, 2021, Section 829.7 was added to the Penal Code, relating to code enforcement officers and required each local jurisdiction that employs code enforcement officers to develop safety standards appropriate for the code enforcement officers employed within their jurisdiction. Although there is no set standard for code enforcement officers locally, statewide, or nationally, each jurisdiction is required to develop safety standards to ensure that the best interest of the officers performing these types of duties are considered.

FISCAL IMPACT: N/A

ADMIN
SERVICES
SIGN INITIALS

DD

STAFF RECOMMENDATION: Staff recommends approval of Community Development Safety Standards.

DEPT. INITIALS

OM

CITY MANAGER'S RECOMMENDATION:

approve

CITY
MANAGER'S
INITIALS

OM

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

RESOLUTION NO. 2022-73

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL,
CALIFORNIA, ADOPTING SAFETY STANDARDS FOR COMMUNITY
DEVELOPMENT PERSONNEL**

WHEREAS, The Municipal Code requires the City Council to adopt a Resolution designating certain City employees as authorized to enforce the City Municipal Code and issue citations for violations of the City Municipal Code and Ordinances; and,

WHEREAS, on October 7, 2021, the Governor signed into law Senate Bill SB 296 which amended the Penal Code to create a state-mandated local program requiring that each local jurisdiction that employs Code Enforcement Officers to develop safety standards for them; and,

WHEREAS, the State Legislature found and declared in SB 296 that Code Enforcement Officials are disproportionately at risk for threat, assault, injury and homicide due to the nature of their obligations and that safety training would be of benefit to help Code Enforcement with the City achieve safe outcomes; and

WHEREAS, the City has prepared and attached as “EXHIBIT A” Safety Standards in compliance with 296 for the City of Imperial; and,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial as follows:

SECTION 1. That the foregoing recitations are true and correct; and

SECTION 2. Prior to issuing any citations pursuant to Chapter 2 of the Municipal Code, a Code Enforcement Official shall obtain any and all certifications and/or training required by federal, state, or local laws in order to issue said citations including but limited to the PC 832 Arrest and Firearms Course.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Imperial, this 7th day of December, 2022.

Mayor City Council

ATTEST:

City Clerk



Community Development Department
Divisions of Engineering and Building and Safety

SAFETY STANDARDS



CODE ENFORCEMENT OFFICER DEFINITION

A Code Enforcement Inspector, Building Inspector, Engineering Technician is a s non-sworn inspector, officer, investigator, or any successor office or job description established by the City employed by the city, who possesses specialized training in, and whose primary duties are the prevention, detection, investigation, and enforcement of violations of laws regulating public nuisance, public health, safety, and welfare, public works, business activities and consumer protection, building standards, land-use, or municipal affairs.

PURPOSE OF THIS MANUAL

California State Senate Bill No. 296 was approved by Governor Gavin Newsom after the California State Legislature found and declared that code enforcement officers are disproportionately at risk for threat, assault, injury, and even homicide due to the nature of their obligations. On October 07, 2021, Section 829.7 was added to the Penal Code, relating to code enforcement officers and required each local jurisdiction that employs code enforcement officers to develop safety standards appropriate for the code enforcement officers employed within their jurisdiction. Although there is no set standard for code enforcement officers locally, statewide, or nationally, each jurisdiction is required to develop safety standards to ensure that the best interest of the officers performing these types of duties are considered.

This manual is intended to be a resource for Code Enforcement Officers and for public knowledge of the regulations they are expected to abide by as residents of the City. The primary goal of Code Enforcement is to bring violations of the City of Imperial Municipal Code into voluntary compliance with all legal requirements. If voluntary compliance cannot be achieved, then the City may pursue criminal, civil, and/or administrative compliance in its discretion.

MISSION STATEMENT OF CODE ENFORCEMENT

The Code Enforcement Officer for the City of imperial strives to:

- *Maintain and preserve the integrity, appearance, and value of structures, properties, and neighborhoods within the City.*
- *Develop successful and professional partnerships with residents and businesses to invigorate pride and improve the quality of life in neighborhoods.*



- *Be the premier resource and expert in neighborhood preservation for the organization and assist other departments and divisions in achieving compliance.*
- *Educate the public about their role in maintaining their neighborhood so Imperial continues to be the best place to work, live, and play.*

CODE OF ETHICS

As a Code Enforcement Officer with the City of Imperial,

I will always maintain the highest level of integrity

I will be fair, courteous and helpful

when dealing with the public.

My fundamental duty is to serve the public.

I will perform my duties to the best of my ability

and make decisions without prejudices, animosities,

feelings, or friendships influencing my actions.

I will not wear my uniform and badge in a

contemptuous manner, nor solicit to accept favors or

Gratuities while performing my duties as a Code Enforcement

Officer. I will present myself in an

Exemplary manner, obeying all the laws of the land, the

Rules and regulations of the City of Imperial.



GOALS

Code Enforcement partners with our diverse communities in protecting health, safety, and welfare. We assist owners with the protection and preservation of their properties and the environment, and we also work to maintain a fair and equitable business community via sign, land use and business license enforcement.

Partnering with all other city departments and outside agencies is a must and the creation of these relationships further enhances our effectiveness. We are committed to working with residents, businesses, and property owners to ensure that Imperial remains safe and maintains its quality appearance. We understand and appreciate that this commitment cannot be accomplished without the help and support of the community.

Residential Considerations

In a residential area, Officers should be aware of individual qualities and standards. All neighborhoods are different; they tend to establish their own benchmark of livability. It is the Officer's job to know the character of each neighborhood they work. Goals and objectives of a neighborhood may be set by vocal residents, politics, community councils or management. Most owners believe they are well within their property rights to do what they please on their property.

Business Considerations

Most business owners equate less enforcement with more business. If businesses can display larger and more frequent signage, have less regulation and more window advertisements, they believe it will bring in more business. Many businesses are livelihoods for their owners and should be regarded as such. Continued communication with businesses in a community is vital to economic well-being, compliance and positive relationships between the City of Imperial and the businesses.



POLICY AND PROCEDURES

A professional appearance and demeanor will produce both respect and support from the community and co-workers. Training, pride, and professionalism are tools that can be used to earn respect.

Staff must be a customer-service oriented organization existing to fulfill the community's need for Community Development Services. To meet the need, staff must be as courteous as possible when dealing with the public. To do the job properly, staff needs public support. To elicit citizens' goodwill, they must be treated respectfully.

Expressions of negative personal opinions, problems, and/or criticisms regarding City of Imperial's Department staff, or any business or individual are inappropriate and unprofessional while representing the City.

Each staff member's personal appearance and hygiene help shape the public's impression of the Department. One's physical appearance and demeanor set the tone for the relationship that will develop between the employee and a citizen before a word is even spoken.

Be alert. Your attitude should be serious, yet friendly. Greet the customer courteously but in a businesslike manner. Part of being a professional member of the Department is the ability to handle any situation with understanding care and concern. Listen carefully to what the citizen is saying, and make certain you understand it before responding.

At times you will need to deal with resentful and/or angry citizens. The following are some basic guidelines for talking with a customer:

- Let the customer speak. Talking helps relieve emotional tension. You may find this to be more difficult than it seems. Most of us prefer talking to listening. This natural desire is stimulated when the person talking expresses ideas contrary to yours. It often takes considerable effort to listen, but it allows the customer to vent. Letting the customer speak helps put him or her in a frame of mind to listen to you.
- Do not argue, berate, or threaten the individual. Such actions only increase the emotional tension. Keep your remarks neutral in nature. Focus on the violation rather than the individual.
- Be courteous and respectful. Courtesy involves much more than mere words. Be careful to avoid any action that makes the customer feel inferior. Your tone of voice, your body language, and your facial expressions are all important in showing real courtesy and respect.
- Request compliance. Use words such as "May I," "please," and "kindly" when speaking with the public. Show respect with phrases such as, "I understand your frustration."



These words and phrases recognize the dignity of the individual and can help defuse emotionally charged situations without necessarily agreeing with them.

- Avoid telling the individual what not to do. Negative directions conflict with the natural desire for freedom of action and are contrary to the way we usually think. People understand and accept ideas more readily when they are told what TO do. Phrase your requests and instructions in a positive way. Whenever possible, explain why it needs to be done.
- Do not put the citizen on the defensive. Never open a conversation in a sarcastic or derogatory way. Avoid such openings as, "I can't believe you allowed your yard to look like this," or, "haven't you been warned before..." etc. these types of questions cannot be answered intelligently and are irritating to the listener.
- Be alert. You may at times be exposed to unpredictable or emotional reactions or behavior when dealing with the general public. Be alert at all times for the unexpected.
- Make direct and positive statements.

Sometimes an individual may ask for further information or question the accuracy of the charge. Explain to them the conditions under which the violation occurred, if you are able to do so. Never exaggerate any conditions or other facts. Avoid any semblance of threat or implication to punish or to embarrass the individual.

If you need additional information, ask for it with simple and direct questions. Explain everything in ordinary language. Avoid using "police jargon" or slang.

When you are certain the individual knows and understands what they need to do and that they have complied, close the conversation. Thank you for their cooperation. Explain how they can avoid further difficulty. Avoid trite phrases such as "Have a nice day," or any other statement that can be interpreted as sarcastic.

It is possible to generate a feeling of friendliness by your actions in closing the conversation. However, be careful not to give someone the impression that you are sorry for any of the documented violations.

Safety Concerns:

At times Community Development Staff may encounter inherently dangerous and high risk situations in the course of their duties. Below are listed duties and the appropriate courses of action:



Type	Concerns	Safety Measure
Interior Housing Inspection	Assault & Battery, Dog Attack	Verify animal secured and home vacant prior to onsite inspection
Substandard Structures	Tripping, Falling Material, Dust, Mold	Appropriate shoes, Hard Hat, Flashlight, Face Mask
Business Compliance Inspections	Irate people, runners	Pair up staff if it looks/feels sketchy
Vacant Property	Vectors, vegetation, unsafe pools, squatters	Coordinated plan with Vector Control for vectors, Building & Safety for securing site, Imperial Police Dept. for squatters
Fats, Oils, Grease Inspections	Odors / fumes, spills, grease fires, open manholes	Coordinated plan with Water Quality and Public Works
Water Quality Inspections	Slipping, wet roads, muddy sites, weather, construction	Wear appropriate weather gear, wear safety vest, appropriate shoes and hard hat on construction sites
Unpermitted Work Inspections	Unsafe construction, exposed trench or wires	Coordinate with Building & Safety to access site, wear safety vest and helmet, be aware of surroundings
Vehicle / Parking Enforcement	Motorists, irate & combative people, homeless	Wear safety vest and be aware of surroundings, coordinated plan with Imperial Police Dept.
Administrative Warrants	Threats of litigation, irate people, dogs off leash	Coordinated plan amongst the City Attorney, and Imperial Police Dept. as needed

It is strongly recommended that a case history be reviewed prior to visiting any property or place of business. The use of case history and documentation is vital to safety. Utilizing local law enforcement property history is highly recommended.

Suggested Equipment:

Equipment	Reason
Uniforms	Proper Identification of Community Development personnel: • Business Professional -Casual Attire • Identification Card • Business Cards



	• Hat • "safety voucher language from MOU"
Vehicle	Identification of City Personnel
Personal Protective Equipment	Hazardous conditions: • Mask/Face Cover • Goggles • Shoe Covers • Respirators (proper fitting) • Gloves • Hard Hat • Ear Plugs / Ear Protection • Sanitizer • Sanitizer Spray • Tyvek suit • Safety Vest
First-Aid Kit	Triage field injury
Telephone	Contact / Summon assistance

Suggested Training:

Training	Reason	Provider
PC 832 - Course	Citation Authority	Training Academies
Hazmat, Mold, Pest infestation	Airborne pathogens	ICC / CACEO
Report Writing	Documentation	ICC / CACEO
Hoarding	Airborne pathogens/Inspection Safety	ICC / CACEO
Joint Enforcement	Warrants	ICC / CACEO
Compliance Inspections	Basic Safety protocols	ICC / CACEO
Drug Awareness, Mental Illness, Situational Awareness	Situational awareness	ICC / CACEO
Effective Communication	De-escalation techniques	ICC / CACEO
Code Official Safety Specialist (COSS)	Officer Safety	ICC / CACEO
First Aid Training	To present a summary of the basic elements for a first-aid program at the workplace	American CPR Care Association/ American Red Cross



DATE SUBMITTED 12/2/2022
 SUBMITTED BY ACM
 DATE ACTION REQUIRED 12/07/2022

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION (X)
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS AB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: Imperial Public Art Program
 1. Approval of Resolution 2022-75 Establishing City of Imperial Public Art Program

DEPARTMENT INVOLVED: City Manager's Office

BACKGROUND/SUMMARY:

In an effort to promote and facilitate the display of public art in the City of Imperial, staff has put together the attached Imperial Public Art Program Policy, Application and Attachments. The Imperial Public Art Program will work with local, regional, and national artists to showcase unique themes in Imperial's Art District that exhibit our historical significance and further the City's efforts in growth and development. The Imperial Art District Committee met on Tuesday, November 29th. The Committee has reviewed the standards and recommends that the City Council adopt by way of resolution the program. The Committee is working to identify areas where the program can be expanded outside the current Art District.

FISCAL IMPACT: Establishment of the Program Not to Exceed \$10,000.00 – *Community Benefit Plan*.

Imperial Art Committee to recommend expenditures to the City Council upon execution of Program Agreement with selected artists.

ADMIN SERV
INITIALS _____

STAFF RECOMMENDATION: Approve Imperial Public Art Program to further promote and facilitate art and culture in the City of Imperial.

DEPT. INITIALS AB

MANAGER'S RECOMMENDATION: Approve

CITY
MANAGER'S
INITIALS 0424

MOTION:

SECONDED:
 AYES:
 NAYES:
 ABSENT:

APPROVED ()
 DISAPPROVED ()

REJECTED ()
 DEFERRED ()

REFERRED TO:

RESOLUTION NO. 2022-75

**A RESOLUTION OF THE IMPERIAL CITY COUNCIL ESTABLISHING THE
IMPERIAL PUBLIC ART PROGRAM POLICY IN THE CITY OF IMPERIAL.**

WHEREAS the Imperial City Council established the Imperial Arts District in 2014 by the adoption of Resolution 2014-43; and

WHEREAS the Imperial City Council believes that the promotion and facilitation of public art enhances the quality of life for residents in Imperial and the region; and

WHEREAS through art and culture the Imperial Public Art Program will evoke a sense of community pride.

NOW, THEREFORE, BE IT RESOLVED that the Imperial City Council establishes the Imperial Public Art Program in the City of Imperial and hereby authorizes the City Manager or his/her designee to carry out the program to further stimulate the creative economy of our community through public art.

PASSED AND ADOPTED at the Regular Meeting of the City of Imperial City Council on this 7th day of December, 2022.

Geoff Dale, Mayor

ATTEST:

City Clerk



City of Imperial Public Art Program

The City of Imperial has established and identified designated space within the Imperial Art's District for the display of public art. This program provides guidelines for the valuation, selection, installation, and maintenance of the artwork placed within these specific publicly and privately-owned locations.

Section 1: Purpose of Program

The purpose of this program is to promote public art through the display of art pieces in the City of Imperial.

Initially, all public art will be placed in pre-determined locations and will be considered "on-loan" from the artist or donated to the City and/or property owner. This approach maximizes the amount of artwork shown and the exposure of local, participating artists by offering to display, rather than purchase, the art.

The program is designed to encourage artists to lend their artwork to the City for a minimum of two (2) years with the option to extend one additional year. Some artwork may be exhibited longer than three (3) years with the mutual agreement between the Artist and Imperial Art District Committee.

The program is designed to encourage participation by local artists but will also be open to regional, state, and national submissions. Works of art "donated" to the City by an artist or benefactor of the arts may be displayed for public benefit.

Section 2: Definitions

Artist: The individual or collection of individuals responsible for the creation of original pieces of artwork.

Artwork: For the purposes of this policy, artwork shall be defined as: two-dimensional or three-dimensional aesthetic improvements. Art that may qualify include: artistic glass treatments, collages, drawings, fountains, frescoes, metal works, mosaics, murals, paintings, prints, photographs, stone including granite and marble, and sculptures.

Benefactor of the Arts: An individual who donates money, space, and/or artwork, for the public art program for the purposes of public display.

Curator(s): Curator(s), for the purpose of this policy will be defined as the City Manager, or his/her designee.

Committee: Committee, for the purpose of this policy, will be defined as the Imperial Arts District Committee consisting of no more than two (2) members of the City Council, two (2) members of the Imperial Planning Commission, and six (6) community stakeholders from businesses within the Imperial Art's District.

Imperial Art's District: As adopted by the City of Imperial City Council in 2014 by Resolution No. 2014-43, the Imperial Art's District boundaries are as follows:

Imperial Avenue between 11th and 4th Streets, and Barioni Blvd., between "G" and "M" Streets.

Designated Sites: Designated sites are defined as significant sites and significant buildings. Significant sites are identified areas of public-right-of-way within the Arts District such as sidewalks, crosswalks, alley-ways, parking lots, and other public land. Significant buildings are defined as that portion of a building a business and/or property owner designates for the purposes of public art.

The following areas are identified as significant sites and significant buildings within the downtown arts district:

Significant Sites: public parks, public streets and alleys, public parking lots, public rights-of-way, parkways, public sidewalks, recreational areas and other publicly-owned or controlled property by the City of Imperial, within the boundaries of the Imperial Art's District.

Significant Buildings:

221 N Imperial Avenue
218 N Imperial Avenue
200 N Imperial Avenue
201 N Imperial Avenue
123 N Imperial Avenue
115 N Imperial Avenue (Suites F-G)
123 W Barioni Blvd
115 E Barioni Blvd
105 S Imperial Avenue
116 S Imperial Avenue
139 S Imperial Avenue
260 S Imperial Avenue
267 S Imperial Avenue
400 S Imperial Avenue
114 S J Street

Section 3: Selection Process

The curator will administer the selection process with City staff assistance.

- The curator will accept and review offers for the donation of public display.
- The curator may contact artists, via a periodic open solicitation (Call for Artists) in order to determine their willingness and ability to provide artwork for designated sites and buildings.
- The curator, in conjunction with City staff, will facilitate a selection process in accordance with specified criteria to the Imperial Arts District Committee. The Committee will review and confirm the selection and submit final recommendations to City Staff. Staff will forward each recommendation to the City Council for final approval and selection.

Final Selection Considerations Include:

- Participation in compliance with the terms of this program;
- Completion of Imperial Public Art Program Application identified in Exhibit A of this policy;
- Ability to create and loan a piece of artwork in accordance within Imperial Public Artwork Standards as identified in Exhibit B of this policy;
- Cost of installation.

Selection Criteria – The following criteria shall be considered when selecting a piece of public art for display within the Imperial Arts District:

- The artwork reflects the goals and objectives of the Imperial Arts Committee, Business and/or Property owners within the Imperial Arts District, and/or the City of Imperial.
- Exhibits the “themes” identified in Exhibit B (Artwork Standards) of this policy.
- Is appropriate for one or more specific locations.

The City reserves the right to reject a donation or deny consideration for loan of any piece that does not fit these guidelines.

Section 4: Responsibilities

- If loaned artwork is for sale, all transactions shall take place directly between artist and buyer and may not take place on City properties. Artist shall give the City a 90-day notice prior to the removal of artwork from display.
- If any artwork displayed during the agreed upon “loan” period is sold, City, at its discretion may request up to a twenty percent (20%) commission be paid by the Artist upon sale of said artwork.
- Artwork will be removed in a safe manner. The artist or donor may remove the art personally or may contract with an outside firm to have the work done. Should City assistance be requested, removal costs will be charged to the artist or donor.
- The City reserves the right to remove any piece of art if deemed, at any time, to interfere with City operations.

City Responsibilities

- To promote and facilitate the display of public art.
- The City will provide instructions to each artist regarding the necessary footing design in order to properly mount public art pieces. The Artist will be responsible for fabricating and securing the artwork to the base of the footing.
- As required and if agreed on, the City of Imperial will install or hire a contract to perform the installation of the artwork. Installation costs will be charged to the donor.
- The City will provide preliminary inspection and engineering resources required for on-site installation of artwork.
- City will provide limited on-going maintenance while piece is on loan. The level and type of maintenance will be discussed and agreed upon by City Staff and Artist prior to any placement of the art. No art will be displayed without establishment of maintenance agreement.
- The proposed annual budget will be created for this program. The City’s share of funds derived from the sale of any art displayed for this program will be placed back in the program budget to further facilitate the display of public art.
- The proposed annual budget will be proposed and approved by the City of Imperial City Council.
- The City of Imperial will manage all work permit and application requirements.
- The City of Imperial will create Public Art promotional materials that acknowledges the artwork, including the location of all artwork included in the District. The type, style and frequency marketing materials are created and circulated will be at the sole discretion of the City.

Artist Responsibilities:

- Insurance for certain types of "loaned" artwork is the responsibility of the artist. Including but not limited to: sculptures, metal works, mosaics, drawings, photographs, or other standalone artwork.
- Artist is responsible for all shipping, providing an appropriate mounting footplate per City standards, consulting with contractors regarding artwork installation and removal, covering the costs of installation; unless otherwise agreed upon by the City.
- For each piece of art accepted for public display, the artist may provide the City with a title plaque to be mounted on the display. Plaque information shall include title of piece and artist name.

Section 5: Liabilities

The City will make a good faith effort to select artwork that does not pose a public danger or ADA hazard. Each artist or donor selected for participation in the Imperial Public Art Program agrees to hold the City of Imperial, and its employee, officers, harmless for any liability arising from the injury of any persons or for the loss, theft, or damage to artwork arising out of or in any way related to the loaning of artwork. A standard agreement will be used by the City to contract with participating artists. The standard agreement is incorporated herein as Exhibit C of this policy.



Exhibit A

Imperial Public Art Program Application

The following is an application for Public Artwork to be considered by the City of Imperial for the purposes of display within the Imperial Arts District. Please complete this application with full answers to every question. This application must be signed by the artist. Complete applications will be reviewed by the City Manager's Office and Imperial Arts District Committee. The City reserves the right to deny any application that does not meet the selection criteria as defined in Section 3 of the Imperial Art Program. Applicants are welcome to attach additional information to the application.

Name of Artist: _____ Phone: (____) ____-____

Address: _____
(City) (Zip code)

Type of Public Art: (Check One)

- ☐ Artistic Glass Treatments ☐ Collages ☐ Drawings ☐ Fountains ☐ Frescoes
☐ Metal Works ☐ Mosaics ☐ Murals ☐ Paintings ☐ Prints
☐ Photographs ☐ Stone (Including Granite or Marble) ☐ Sculptures

Property Type: (Check One)

- ☐ Significant Site ☐ Significant Building

Artwork Location: _____

Artwork Concept: Please explain the nature of the artwork, including size and materials proposed.

Please explain the significance of the proposed artwork, and how it meets the Imperial Art Program Standards defined in Exhibit B.

Please explain what individuals, groups, or organizations will install the artwork should your concept be approved? Should your proposal require detailed maintenance of the piece, please provide who will be the responsible party.

What is the timetable you propose for the artwork to be installed and/or completed?

If different than above, please provide the name, address, phone number and portfolio of the artist who prepared the Artwork.

Please submit one, reproducible copy of an elevation drawing or photograph of the proposed artwork with this application.

I have read and understood the Imperial Art Program policy, application and exhibits. By signing below, I acknowledge and agree to abide by the rules and requirements as set forth, and further understand that failure to comply may result in denial of my application and prevent me from further participation in the Imperial Art Program.

Signature: _____ Date: _____

City of Imperial – Office Use Only

Application No. _____ Received By: _____ Date: _____



Exhibit B

Imperial Public Art Program – Artwork Standards

OBJECTIVE

To promote and facilitate the display of public art that showcases themes unique to the City of Imperial and displays the historical significance with respect to the growth and development of the City.

FEELING/SENSIBILITY

Nostalgic, Reflective, Recollective, Positive, Noteworthy, Grass Roots, Hometown Pride

ARTISTIC ELEMENTS

Artwork considered for public display should encompass the elements of art and elements of composition.

Elements of Art

The elements of art are parts that make up the whole. Artwork should encompass the seven elements of art are color, value, line, shape, form, texture and space.

Elements of Composition

The elements of composition in art are used to arrange or organize the visual components in a way that is pleasing to the artist and the viewer. Artwork should encompass the eight elements of visual art; unity, balance, movement, rhythm, focus, contrast, pattern, and proportion.

POSSIBLE THEMES

Artwork concepts should be considerate of the following themes.

- Historic
- Agriculture
- Industrial
- Imperial Valley Landscapes
- Abstracts
- Modern Day Life in Imperial
- Imperial Market Days



Exhibit C

Imperial Public Art Program Agreement

Pending

DRAFT

DATE SUBMITTED

11/29/22

COMMUNITY
DEVELOPMENT
DIRECTOR

SUBMITTED BY

DATE ACTION REQUIRED

12/7/22

COUNCIL ACTION (X)
PUBLIC HEARING (X)
REQUIRED
RESOLUTION ()
ORDINANCE 1ST READING (X)
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS

ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: 2022 CALIFORNIA BUILDING CODES

1. Introduction/1st reading by title only of Ordinance No. 823, Amending Imperial Municipal Code Chapter 6 to Adopt 2022 California Building Codes
2. Provide directions to staff to prepare a summary of ordinance No. 823 for publication purposes

DEPARTMENT INVOLVED: BUILDING AND SAFETY DIVISION

BACKGROUND/SUMMARY:

The State mandates that the building and construction codes are updated every three years in all cities and counties throughout the state, known as the tri-annual update. The State published the 2022 California Building Standards Code on July 1, 2022, which will become effective statewide on January 1, 2023. The City adopts the California Building Standards Code by amending the City's Municipal Code (Chapter 6). Staff is recommending that the Council introduce for first reading, the Ordinance to amend Chapter 6 of the City of Imperial Municipal Code to adopt the 2022 California Building Codes.

FISCAL IMPACT: \$1,450

ADMIN
SERVICES
SIGN INITIALS

Dep

STAFF RECOMMENDATION: Staff recommends introduction by title only of Ordinance No 823 to adopt the 2022 California Building Codes

DEPT. INITIALS

DM

MANAGER'S RECOMMENDATION:

approve

CITY
MANAGER'S
INITIALS

OTM

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

ORDINANCE NO. 823

ORDINANCE OF THE CITY OF IMPERIAL, CALIFORNIA, REPEALING AND REENACTING CHAPTER 6 RELATING TO BUILDING REGULATIONS

The City Council of the City of Imperial does ordain as follows:

SECTION 1: Articles I through Article IV of Chapter 6 of the Imperial Municipal Code are hereby repealed.

SECTION 2: Chapter 6 of the Imperial Municipal Code is hereby amended as follows.

BUILDING REGULATIONS

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Article I. In General

6-1 Purposes of Chapter

The Purposes of this Chapter are to provide minimum standards to safeguard life, health, property, in the public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures within the incorporated areas of the City; to encourage and instruct people to build safely and economically, rather than to discourage building, and to provide a minimum of restrictive enforcement and a maximum of good building information and encouragement.

6-2 Creation of Building and Safety Division, a Division of Community Development Department

There is hereby established in the City the Building and Safety Division, which is a Division of Community Development Department.

6-3 Building Official Generally;

The Building Official shall be appointed by the chief appointing authority of the jurisdiction.

6-4 Duties of Building Official

The Building Official is authorized and directed to enforce the provisions contained herein and is further charged with enforcement of the provisions contained in Part 1.5 of Division 13 of the Health and Safety Code of the State of California and the California Building Code latest adoption. The Building Official shall maintain public office hours necessary to efficiently administer the provisions of this ordinance, and amendments thereto, and shall perform the following duties:

- 1) Require submission of, examine and check plans and specifications, drawings, descriptions, and/or diagrams necessary to show clearly the character, kind and extent of work covered by applications for permit and upon approval thereof shall issue the requested permit.
- 2) Keep a permanent, accurate account of all fees for permits issued and other monies collected and received as provided by this ordinance, the names of the persons upon whose account the same were paid, the date and amount thereof, together with the location of premises to which they relate.
- 3) Administer and enforce the provisions of this ordinance in a manner consistent with the intent thereof and inspect all work authorized by any permit to assure compliance with provisions of this ordinance or amendments thereto, approving or disapproving said work in whole or in part as conditions require.
- 4) Issue upon request a "Certificate of Approval" for any work approved by him.

- 5) Disapprove and reject all work done or being done or materials used or being used which do not in all respects comply with the provisions of this ordinance and amendments thereto.
- 6) Order changes in workmanship and/or materials essential to obtain compliance with all provisions of this ordinance.
- 7) Investigate any construction or work required by this ordinance and issue such appropriate notices and orders as provided in Sec. 6-6 and elsewhere in this ordinance.
- 8) Keep a complete record of all the essential transactions of his office.
- 9) Transfer all fees collected by him to the proper authority provided by law to receive such funds.

6-5 Right of Entry

The Building Official and his duly appointed assistants shall carry proper credentials and upon exhibiting the same shall have the right of entry, during usual business hours to inspect any and all buildings and premises in the performance of their duties.

6-6 Dangerous, Unsanitary and Unlawful Construction

- 1) Whenever the building official receives a complaint or report that any construction or work regulated by this ordinance is dangerous, unsafe, and insanitary, a nuisance or a menace to life, health, or property or otherwise in violation of this ordinance, said Building Official shall investigate such report or complaint. If said investigation results in a determination by the Building Official that one or more violations of the regulations contained in this ordinance; he shall order the person using and/or maintaining and/or responsible for the use of maintenance thereof to discontinue such use and/or maintenance. The building official shall further order such person to make all repairs, alterations, and/or perform such acts of demolition and removal as said Building Official deems necessary for the protection of life, health or property. The Building Official may order the supplier of gas or electricity to cease supplying the same when necessary to the preservation of life, health and/or property.
- 2) Every order referred to herein shall be in writing addressed to the person responsible for maintaining such condition, including among other persons, the owner of the property upon which said condition or conditions exist and shall post an appropriate placard at each entry point to a building or structure upon completion of a safety assessment.
 - a. The following are verbal descriptions of the official jurisdiction placards to be used to designate the condition for continued occupancy of buildings or structures.

1. **INSPECTED** Lawful Occupancy Permitted is to be posted on any building or structure wherein no apparent structural hazards have been found. This placard is to intend to mean that there is no damage to the building.
 2. **RESTRICTED USE** is to be posted on each building or structure that has been damaged wherein in the damage has resulted in some form of restriction to the continued occupancy. The individual who posts this placard will note in general terms the type of damage encountered and will clearly and concisely note the restrictions on continued occupancy.
 3. **UNSAFE- DO NOT Enter or Occupy** is to be posted on each building or structure that has been damaged such that continued occupancy poses a threat to life safety. Buildings or structures posted with this placards shall not be entered under any circumstance except as authorized in writing by the Building Official, or his or her authorized representative. Safety assessment teams shall be authorized to enter these buildings at any time, this placard is not to be used or considered as a demolition order. The individual who posts this placard will note in general terms the type of damage encountered.
- 3) Once it has been attached to a building or structure, a placard is not to be removed, altered or covered until done so by an authorized representative of the Building Official. It shall be unlawful for any person, firm or corporation to alter, remove, cover or deface a placard unless authorized pursuant to this section. Refusal and/or failure to comply with any such notice or orders within a reasonable time after such notice or order has been presented by the Building Official pursuant to this section shall constitute a violation of this ordinance.

6-7 Permits Required

Unless otherwise provided herein, it shall be unlawful for any person, firm, business, partnership, corporation or association to erect, construct, enlarge, alter, repair, move, improve, convert or demolish any building, structure or facility or to install, alter, move, replace or cause to be installed any plumbing, gas, or drainage work or any fixtures or water heating equipment or electrical equipment within the incorporated area of the City of Imperial without first obtaining a permit to do such work from the Building Official. The permits described by this section are required in addition to any other permits

required herein. A separate permit shall be obtained for the work herein described for each building or structure or facility wherein said work is to be performed.

Exception: In lieu of the above, and at the option of the Building Official, any person, firm, or corporation, regularly employing (30 hrs/week or more) one or more person(s) qualified for the purpose of maintenance, making installations, additions, repairs, etc. on his/her or it's premises, shall file with the Building Official at least semi-annually, a report or reports, describing all such maintenance, repairs alterations, installations or additions (reporting may be quarterly if required by building official).

At the time said report is filled, such person, firm or corporation shall pay the permit fee that may be required as provided within this ordinance. All work shall have been done and installed in accordance with the provisions of this ordinance and such work shall be subject to inspection by the Building Official to the extent as determined by the Building Official.

6-8 Applications for permit

- 1) All application for permits provided herein shall be made upon the appropriate forms provided by the City of Imperial. The application shall contain the following information; location, legal description, assessor's parcel number, ownership, occupancy and use of the premises upon which the proposed work relates, and a detailed description of the character and amount of work proposed. The Building Official shall require plans, specifications or drawings and such other information as deemed necessary. A detailed site plan shall be required with each permit application where the value of the work exceeds \$1,000.00, except that plans for routine minor maintenance, minor repairs, etc. may be exempt by the Building Official.
- 2) A site plan may not be required for permits involving routine maintenance, remodeling or alteration of existing industrial or commercial facilities that are subject to section 6-7.
- 3) A copy of each application filed with the City of Imperial shall be transmitted to the Imperial County Assessor.

6-9 Compliance with Title 8 of the Codified Ordinance of Imperial County

The Building Official may require that applications made pursuant to this ordinance contain satisfactory proof of compliance with the provisions contained in Title 8 of the Codified Ordinances of Imperial County.

6-10 Permit Fees

- 1) Except as otherwise set forth in this ordinance, fees for each permit issued by the building official pursuant to this ordinance shall be paid upon application (s) for such permit.
- 2) Where work for which a permit is required by this ordinance, other than emergency work as defined in Section 6-11, is commenced prior to obtaining such permit, the fees required hereby shall be doubled, but the payment of such double fees shall not relieve any person from compliance with the requirements hereof or the penalties prescribed herein.
- 3) All fees collected by the building department shall be turned over to the City Treasurer and shall be deposited in the general fund of the City of Imperial, unless fees are collected and paid to another agency pursuant to Section 6-3 of this ordinance.
- 4) The building valuation used to determine permit fees shall be based upon the latest "Valuation Date" as printed in the bi-yearly issues of "Building Standards". The building official may accept a legal construction contract signed by both owner and contractor provided it includes all work, materials, engineering and usual profit/overhead.

6-11 Emergency Work

Any person who commences any work for which a permit is required by this Division without first obtaining a permit therefore shall, if subsequently granted a permit to perform such work, pay double the permit fee fixed herein. The provisions of this subparagraph do not apply to emergency work when it is proved to the satisfaction of the Building Official that such work was urgently necessary and that it was not practical to obtain a permit therefore prior to the Commencement of work. However, if the person responsible for performing said emergency work fails to obtain a permit within a reasonable time after said emergency work is commenced, the double fee as herein provided shall be charged. The provisions of this subparagraph are to apply in addition to the imposition of any other penalties, sanctions, or legal remedies provided elsewhere in the Code for violation thereof.

6-12 Fee Refunds

- 1) The recipient of a permit issued pursuant to the provisions of this chapter shall be entitled to a refund in the amount of 70% of the fees he has actually paid for such permit if all the provisions of subparagraphs (a), (b) and (c) hereunder are complied with:
 - a) The permit is cancelled prior to the commencement of work or construction covered by the permit and no on-site inspections have been made;

- b) A written request for a refund is received by the division not more than 180 days from the date said permit was issued, and
 - c) After receipt of the permittee's application for refund, the Building Official is satisfied that said permittee is entitled to such refund.
- 2) The payment of refunds as provided in paragraph (1) above shall be made in the manner provided for payment of claims against the City of Imperial. Refunds shall not be made for plan checking fee paid pursuant to this chapter.

6-13 Expiration of permit

Every permit issued by the Building Official pursuant to the provisions of this Division shall expire and become null and void upon the occurrence of either of the following, except that no permit shall continue to be active for more than 12 consecutive months.

- 1) If the work authorized by the permit has not been commenced within one hundred eighty (180) days from the date of issuance of said permit; or
- 2) If, after the work authorized by said permit has been commenced, such work has been commenced, and such work has been suspended or abandoned for a period of one hundred eighty (180) days.
- 3) A 180 extension may be granted subject to determination and approval by the Building Official.

6-14 Fees for Issuance of Renewal of Expired Permit

In the event a permit expires and becomes null and void pursuant to the provisions contained in Sec. 6-13, and/or a permit is suspended or revoked by the Building Official, the following renewal fees shall be required:

- 1) If a permit expires pursuant to Section 6-13; the renewal fee shall be one half the original total fee, provided:
 - a) The suspension described in Section 6-13 has not exceeded one year duration; and
 - b) The plans and specifications submitted for the original permit are resubmitted without any changes made thereto.
- 2) If a permit is suspended, revoked or voided by the Building Official, the renewal fee shall be twice the original fee.
- 3) If work commences without a permit then it is considered a violation of this code and subject to the penalty outline in 6-25. The subsequence to be issue will be charge to the double fee.

6-15 Board of Appeals

There is hereby created a Board of Appeals, which members shall be qualified in accordance by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction.

These members shall be appointed by the City Council or governing body of the agency providing the services under Sec. 6-3 of this chapter. The Building Official shall act as secretary to the Board of Appeals. The secretary shall maintain or cause to be maintained minutes of meetings and shall record all proceedings before said Board of Appeals by mechanical means.

The Board of Appeals may from time to time make written recommendations to the City Council as to changes or additions relating to the suitability of materials and types of construction other than those specified herein.

The City Council may, in its sole discretion, appoint itself as the Board of Appeals. In the event of such appointment, the decision of the City Council sitting as the Board of Appeals shall be final.

6-16 Appeals

Any applicant for a permit aggrieved by a decision of the Building Official as to a matter with the preview of this chapter shall have the right to appeal such decision to the Board of appeals in accordance with rules and regulations relating to appeal procedures adopted by the said Board of Appeals and approved by the City Council.

An appeal may be made by filing an application therefore. Such application must be accompanied by a filing fee of five hundred dollars (\$500.00) and provide the following written appeal:

- A brief statement setting forth the legal interest of each of the appellants in the building or the land involved in the notice and order.
- A brief Statement in ordinary and concise language of the specific order or action protested, together with any material facts claimed to support the contentions of the appellant.
- A brief statement in ordinary and concise language of the relief sought and the reasons why it is claimed the protested order or action should be reversed, modified or otherwise set aside.
- The signature of all parties named as appellants and their official mailing address.
- The verification (by declaration under penalty of perjury) of at least one appellant as to the truth of the matters stated in the appeal.
- The appeal shall be filed within 30 days from the date of the service of such order or action of the building official; provided, however, that if the building or

structure is in such condition as to make it immediately dangerous to life, limb, property or safety of the public or adjacent property and is ordered to vacated and is posted in accordance to this ordinance, such appeal shall be filed within 10 days from the date of the service of the notice and order of the building official.

6-17 Appeals to City Council

The decisions of the Board of Appeals on any appeal shall be final, unless within ten (10) days after said decision, a written appeal to the City Council is filed by the applicant with the Clerk of the council. Said appeal shall state the ground upon which the appeal is made. The appeal shall be accompanied by a filing fee of One Thousand Dollars (1,000.00). Said appeal shall be heard at a scheduled public hearing by the City Council following the date of the filing of said appeal. Notice of the time and place of said hearing shall be given to the applicant by mailing such notice to him, postage prepaid, at his last known address, at least five (5) days prior to the date set for such hearing. A copy of said notice shall also be sent to the Building Official and to all members of the Board of Appeals.

6-18 Non – Liability of the City Officers and Employees

This ordinance shall not be construed as imposing upon the City of Imperial, or upon any agency, or upon any if its officers or employees any liability or responsibility for injury or damage resulting from any building, plumbing or electrical work approved or performed pursuant to this ordinance, or by reason of any inspection performed hereunder.

6-19 Buildings and structures to which Division is not Applicable

Provisions of this ordinance are not applicable to livestock feed pen.

6-120 Location of California Building Code

One copy of all uniform codes incorporated by reference or otherwise made a part of this ordinance shall be placed on file in the Building Division and City Clerk's Office for examination and use by the public.

6-21 Conflict with State Law

Notwithstanding any other provisions of this ordinance, nothing herein contained shall be construed in a manner contrary to the provisions and requirements of Part 1.5 of Division 13 of the Health and Safety Code of the State of California, or any other applicable statute, law, rule or regulation of the State of California.

6-22 Owner Construction

Nothing in this ordinance shall be construed as prohibiting any person from doing his work or from employing any person to work on a building or structure to which the provisions of this ordinance apply, provided there is compliance with Section 3800 of the California Labor Code. However, the reasonable value of such labor shall be included in the permit valuation.

6-23 Prefabricated Buildings

Prefabricated buildings, which are to be located in the City of Imperial are subject to all the provisions of this ordinance regulating the construction of new buildings, unless such factory-built housing is manufactured in accordance with requirements contained in Part 6 of Division 13, Health and Safety Code (commencing with Section 19960) and Chapter 3, Title 25 of the California Administrative Code.

6-24 Cargo Containers

Portable cargo containers, "seatainers" and the like shall be installed on foundations designed by California Registered Engineers; or use standard design for garages; or shall be set as a portable unit with the floor elevated to provide six inch separation between untreated wood, or metal and the ground. Cargo containers shall be limited to storage use only and shall not be used as habitable structure.

The permit fee for containers shall be based on the valuation as set forth in Section 6-10.

6-25 Fees

Each applicant for a permit that is subject to the provisions of Sec. 6-23 shall, in addition to the fees provided for elsewhere in this ordinance, pay a fee of one-tenth of 1% of the total valuation of the construction for which the building is issued, as determined by the Building Official.

6-26 Violations and Penalties

Any person, firm, or corporation violating any provision of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punishable by a fine of not to exceed \$500.00 or by imprisonment in County Jail for not to exceed six (6) months, or by both fine and imprisonment. Each separate day or any portion thereof.

Article II – California Building Code, 2019 Edition Title

6-27 Adoption of the California Building Code, 2019 Edition Title

The California Building Standards Code, 2019 edition, as published by the International Code Council, is hereby adopted as the Building Code of the City of Imperial. Said Code is comprised of the following elements:

- 2022 California Administrative Code

- 2022 California Building Code
- 2022 California Residential Code
- 2022 California Electrical Code
- 2022 California Mechanical Code
- 2022 California Plumbing Code
- 2022 California Energy Code
- 2022 California Historical Code
- 2022 California Fire Code
- 2022 California Building Standards Commission Code
- 2022 California Green Building Standards Code
- 2022 California Referenced Standard Code
Appendix Chapters A, B, C, and Resource A
- 2021 International Property Maintenance Code
- 1997 Uniform Code for the Abatement of Dangerous Buildings

Article III. Mobile Home Parks

6-28 Finding and Purpose

The purpose of this article is to provide for local enforcement of statutes and regulations relating to mobile home parks. In doing so, the City Council of the City of Imperial intends that by providing a more efficient means of enforcing said statutes and regulations, the life, health and property of the citizens of the City of Imperial might be better protected.

6-29 Assumption of Responsibility

Pursuant to the California Code of Regulations As the lead agency for the State of California under the California Code of Regulations, Title 25 Housing and Community Development, Chapter 2 Mobile Home Parks Act, Subchapter 1 Mobile Home Parks Article 1 Administration and Enforcement, the Imperial County Planning / Building Department oversees the construction, use, maintenance and occupancy of mobile home parks, mobile home lots, permanent buildings, accessory buildings and structures.

6-30 Enforcement

The Building Official is responsible for enforcement of the provisions of this Article. However, the City Council may, by agreement, contract for the provision of such services with another public agency in accord with Section 6-3.

Article IV. Certificate of Occupancy

6-31 Use and Occupancy

No building or structure may be lawfully used or occupied until the Certificate of Occupancy has been issued. A Certificate of Occupancy will be issued by the City Building Official after all

final inspections have been approved and it is found that the building or structure complies with all code provisions of the City of Imperial.

Pursuant to Section 111 of the California Building Code, the Building and Safety Division may consider issuing a Temporary Certificate of Occupancy (TCO) which allows a portion or the entire building to be occupied prior to the completion of all construction and/or all required improvement.

The following describes the provisions required to obtain a Temporary Certificate of Occupancy. The applicant shall submit a letter to the Building Official requesting a Temporary Certificate of Occupancy which contains the following:

- a. Project identification including, but not limited to, name, building description, address, and permit number.
- b. Desired date of early occupancy
- c. The necessity for early occupancy
- d. Date the project will be ready for final occupancy
- e. A non-refundable payment of \$500 to cover the cost of additional inspection by city staff.
- f. A \$20,000 for commercial projects deposit and \$10,000 for residential projects to guarantee the date of final occupancy. The letter shall acknowledge that this deposit will be forfeited to the city should the applicant fail to obtain a final Certificate of Occupancy on the date specified in above, unless an extension of time is granted by the Building Official in writing.

All departments must approve the project for a Temporary Certificate of Occupancy before it can be issued. If the building/project is not approved for Temporary Certificate of Occupancy, the deposit will be immediately returned to the applicant. However, if a second letter requesting a Temporary Certificate of Occupancy is submitted, and additional non-refundable \$500 along with the \$20,000 forfeitable deposit shall be paid to the City. Once all construction is completed and all improvements are made, the applicant shall submit another written request to the Building Official for a Final Certificate of Occupancy.

SECTION 3. Effective Date. This ordinance shall take effect and shall be in force thirty (30) days after the date of adoption, and prior to the expiration of fifteen (15) days from the passage thereof, shall be published at least once in a newspaper of general circulation printed and published in the County of Imperial, together with the names of the members of the City Council voting for and against the same.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Imperial,
this ____ day of _____ 2022.

Geoffrey D. Dale, Mayor

ATTEST:

Dennis H. Morita, City Clerk

STATE OF CALIFORNIA)

COUNTY OF IMPERIAL)

CITY OF IMPERIAL)

I, Dennis H. Morita, City Clerk of the City of Imperial, do hereby certify that the foregoing Ordinance No. _____ had its 1st reading on September 21st, 2022 and was passed by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MOTION CARRIED

I, Dennis H. Morita, City Clerk of the City of Imperial, do hereby certify that the foregoing Ordinance No. _____ had its 2nd reading on M DD, 2022 and was passed by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MOTION CARRIED

DENNIS H. MORITA, CITY CLERK
CITY OF IMPERIAL, CALIFORNIA

COUNCIL ACTION	(X)
PUBLIC HEARING REQUIRED	()
RESOLUTION	()
ORDINANCE 1 ST READING	()
ORDINANCE 2 ND READING	()
CITY CLERK'S INITIALS	()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: Beautification of HWY 86 Between 2nd and 15th Street

1. Authorization for the Purchase and Installation of Materials for the Beautification of HWY 86 Between 2nd and 15th Street in the Amount of \$910,000.00.

DEPARTMENT INVOLVED: City Manager's Office/Parks Department/Public Works

BACKGROUND/SUMMARY:

The proposed improvements to Imperial's corridor would further the City's goal in achieving a unified vision from our Downtown Master Plan, Economic Competitiveness, Environmental Sustainability and overall improvement to quality of life for the Imperial Community. The HWY 86 runs through Imperial's core, serving as the urban heart of the City. The City is uniquely positioned to create green space allowing for the reduction in carbon emissions, encouraging redevelopment around the existing downtown core, and thereby increasing connections between residents and key city services.

FISCAL IMPACT: Not to exceed \$910,000.00 - ARPA

Please see attached break-down of costs. Installation to be completed by Parks and Public Services Staff

ADMIN SERV
INITIALS

STAFF RECOMMENDATION: It is staff's recommendation to authorize the purchase of materials for the HWY 86 beautification allowing the City to address several objectives identified within the SR 86 Vision Blueprint while we continue to solicit funding for capital infrastructure improvements.

DEPT. INITIALS

MANAGER'S RECOMMENDATION: Approve

CITY
MANAGER'S
INITIALS

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:

SR-86 Phase 1
SUMMARY OF PROBABLE CONSTRUCTION COST
11/15/2022

Item No.	Description	Unit of Measure	Quantity	Unit Price	Total
Improvements SR 86 - 2nd to 15th					
1	Construct Type D Dike	LF	6,595	\$ 25.00	\$ 164,875.00
2	Construct Drainage Improvements	LS	1	\$ 170,000.00	\$ 170,000.00
3	Trees (Furnish and Install by City of Imperial)	LS	1	\$ 30,000.00	\$ 30,000.00
4	Plants and Shrubs (Furnish and Install by City of Imperial)	LS	1	\$ 16,000.00	\$ 16,000.00
5	Decorative Gravel Rock Mulch (Furnish and Install by City of Imperial)	CY	940	\$ 120.00	\$ 112,816.67
6	Transportation of Rock Mulch (12 CY per load)	E/A	80	\$ 125.00	\$ 10,000.00
7	Irrigation Service Connection (Furnish and Install by City of Imperial)	LS	1	\$ 20,000.00	\$ 20,000.00
8	Irrigation Mainline and Bubbblers (Furnish and Install by City of Imperial)	LS	1	\$ 20,000.00	\$ 20,000.00
9	Boulders (Furnish and Install by City of Imperial)	LS	1	\$ 10,000.00	\$ 10,000.00
10	Dividing Border (Furnish and Install by City of Imperial)	LS	1	\$ 7,000.00	\$ 7,000.00
11	Equipment Rental (City of Imperial)	LS	1	\$ 20,000.00	\$ 20,000.00
12	Soil Amendments (Furnish and Install by City of Imperial)	SF	101,535	\$ 0.50	\$ 50,767.50
13	Perform Unclassified Excavation	CY	4270	\$ 65.00	\$ 277,550.00
Sub-Total					\$ 909,009.17
Total Construction					\$ 2,820,104.17
30% Contingency					\$ 846,031.25
Construction Grand Total					\$ 3,666,135.42



DATE SUBMITTED

12/02/2022

SUBMITTED BY

ACM

DATE ACTION REQUIRED

12/07/2022

COUNCIL ACTION (X)

PUBLIC HEARING REQUIRED ()

RESOLUTION ()

ORDINANCE 1ST READING ()ORDINANCE 2ND READING ()CITY CLERK'S INITIALS AB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: Establishment of Full Time Classifications and Ranges for the Imperial Public Library	
1. Establishment of Full Time Literacy Coordinator Classification at Range 75 of the MSPC Salary Schedule. 2. Establishment of Full Time Library Assistant Classification at Range 60 of the Teamsters Local Union 542 Salary Schedule.	
DEPARTMENT INVOLVED: City Manager's Office/Community Services Department	
BACKGROUND/SUMMARY: The City proposes the establishment of full-time classification and ranges for the positions of Literacy Coordinator and Library Assistant within the Imperial Public Library. Creating full-time classifications will streamline operations within the Imperial Public Library, and ensure deliver of critical city services and programs.	
FISCAL IMPACT: Reallocation of existing budgeted funds. No negative impact to the municipal budget.	ADMIN SERV INITIALS _____
STAFF RECOMMENDATION: Staff recommends the establishment of full-time classifications to improve efficiencies within the department structure.	DEPT. INITIALS <u>AB</u>
MANAGER'S RECOMMENDATION: Approve	CITY MANAGER'S INITIALS <u>ACM</u>
MOTION: SECONDED: AYES: NAYES: ABSENT: APPROVED () DISAPPROVED () REFERRED TO: REJECTED () DEFERRED ()	

CITY OF IMPERIAL

JOB DESCRIPTION

LITERACY COORDINATOR

FLSA Exempt

MSPC – Range 75

Classification: Professional

DEFINITION:

Under the direction of the Library Administrator, plan, organize, coordinate and implement the Library's literacy program; train, supervise and evaluate the performance of volunteer tutors; assist in obtaining and maintaining grants; prepare and maintain a variety of narrative and statistical reports, records and files.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Plan, organize, coordinate and implement the Library's literacy program; assess literacy levels for incoming learners; conduct literacy intake sessions; select and maintain literacy collections for assigned program.
- Assist in obtaining and maintaining grants; complete required paperwork; ensure programs comply with grant requirements.
- Provide technical information and assistance to the Library Administrator regarding assigned functions and literacy program; assist in formulating and developing policies, procedures and literacy programs.
- Train, supervise and evaluate the performance of volunteer tutors; match volunteer tutors with learners and select materials for volunteer trainings and tutoring sessions; conduct classes and tutoring in the absence of volunteer tutors.
- Prepare and maintain a variety of narrative and statistical reports, records and files related to assigned activities; track and analyze data.
- Develop and update forms for literacy program and worksheets for learners and volunteer tutors.
- Communicate with other administrators, personnel and outside organizations to coordinate activities and programs; resolve issues and conflicts and exchange information.
- Develop and maintain website for assigned literacy program.
- Input a variety of data into an assigned computer system; initiate queries and manipulate data.
- Operate standard office equipment including a computer and assigned software program.
- Attend and conduct a variety of meetings as assigned; coordinate community outreach events to promote literacy program.

OTHER DUTIES:

- Perform related duties as assigned.

REQUIRED QUALIFICATIONS:

Education and Experience:

- Any combination equivalent to: Bachelor's degree in English or related field and one (1) year experience working with literacy or related instructional programs.

Licenses and other Requirements:

- N/A

Knowledge of:

- Planning, organization, coordination and implementation of literacy programs.
- Principles and practices of supervision and training.
- Grant writing principles and techniques.
- Interpersonal skills using tact, patience and courtesy.

Ability to:

- Plan, organize, coordinate and implement the Library's literacy program.
- Train and supervise volunteer tutors.
- Communicate effectively both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.
- Assist in obtaining and maintaining grants.
- Operate standard office equipment including a computer and assigned software.
- Work independently with little direction.
- Prepare comprehensive narrative and statistical reports.
- Assess learner reading and literacy levels.
- Collect and analyze data.

WORKING CONDITIONS:

Work Environment:

- Indoor/Library environment.
- Fast-paced environment with changing priorities.
- Variable hours including evenings or weekends.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Dexterity of hands and fingers to operate a computer keyboard.
- Seeing to read a variety of materials.
- Hearing and speaking to exchange information.
- Sitting or standing for extended periods of time.
- Lifting, carrying, pushing and pulling moderately objects as assigned by the position.
- Reaching overhead, above the shoulders and horizontally.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

CITY OF IMPERIAL

JOB DESCRIPTION

LIBRARY ASSISTANT

FLSA Non-Exempt
Teamsters - Range 60

DEFINITION:

Under the direction of the Library Administrator, assist in performing library activities such as circulation, cataloging of library materials and locating library materials; perform a variety of clerical duties involved in the maintenance and distribution of library materials at an assigned library; assist patrons in the selection, location and use of library materials and equipment.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assist in performing library activities involved in the circulation, maintenance and distribution of library materials in an assigned library; check in and out books and other library materials such as periodicals using an assigned computerized system.
- Circulate and scan library books and materials; maintain and shelve returned books and materials; inspect materials for damage; perform minor repairs to damaged books and library materials; laminate and cover library books and materials; catalog, collect and process library donations; lift, move, carry, pack and unpack library equipment and materials.
- Assist patrons in library book/materials selection, location and use of library books and materials; respond to and confer with patrons concerning library needs and concerns.
- Provide information concerning library reference materials and their use; enforce library policies; assist patrons in the use of library equipment such as computers.
- Receive requests and place holds for reserve materials from patrons; prepare reserve materials; research information and provide reference services as assigned; refer patrons to other libraries and outside resources as appropriate; order and return books from local libraries.
- Calculate, record and collect fines, billings and late fees as required; reconcile monies; contact patrons concerning overdue materials.
- Initiate, plan and conduct various library programs for patrons as assigned; respond to and confer with patrons concerning library needs and concerns; communicate patron issues and concerns to library administrators; provide recommendations concerning the selection of library materials.
- Perform a variety of clerical duties related to assigned activities such as compiling information, data entry, duplicating forms, letters, lists and labels; create displays.
- Prepare and maintain a variety of records, logs, reports and files related to library material information, usage, loans, patrons and circulation; verify accuracy of various reports, lists and files.
- Answer telephones; send and receive emails; greet and assist visitors; answer questions and provide information concerning library materials, policies and programs; refer calls to appropriate person or department as necessary.
- Explain and guide various individuals and groups during summer library reading and crafts programs.
- Communicate with patrons, personnel and outside agencies to exchange information and resolve issues or concerns.
- Operate a variety of equipment including a computer, library equipment and assigned integrated library software.
- Assist with special events and new library programs; conduct library tours and orientations.
- Maintain a clean, quiet and orderly library environment.

OTHER DUTIES:

- Perform related duties as assigned.

REQUIRED QUALIFICATIONS:**Education and Experience:**

- Any combination equivalent to: Graduation from high school or equivalent GED and one (1) year clerical, customer service or library experience.

Licenses and other Requirements:

- N/A

Knowledge of:

- Library practices, procedures and terminology.
- Methods and equipment used in processing library materials.
- Modern office practices, procedures and equipment.
- Telephone and customer service techniques and etiquette.
- Basic record-keeping and filing techniques.
- Types and uses of library materials and the literature and current publications available for use.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Basic research methods.
- Modern office practices, procedures and equipment.
- Operation of a computer and assigned software.
- Interpersonal skills using tact, patience and courtesy.

Ability to:

- Assist in performing library activities involved in the circulation, maintenance and distribution of library materials.
- Perform a variety of general clerical duties in support of library operations.
- Assist patrons in the selection, location and use of library materials and equipment.
- Check books and materials in and out of the library.
- Maintain library in a neat and orderly condition.
- Maintain records, logs and files.
- Answer telephones and greet the public courteously.
- Operate standard office equipment including a computer and assigned integrated library software.
- Perform clerical duties such as filing and duplicating materials.
- Input data accurately at an acceptable rate of speed.
- Learn, interpret, apply and explain rules, regulations, policies and procedures.
- Process and shelve library materials.
- Communicate effectively both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.
- Understand and follow oral and written instructions.
- Perform arithmetic calculations quickly and accurately.

WORKING CONDITIONS:**Work Environment:**

- Indoor/Library environment.

Library Assistant

- Fast-paced environment with changing priorities.
- Variable hours including evening or weekends.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Dexterity of hands and fingers to operate a computer keyboard.
- Seeing to read a variety of materials.
- Hearing and speaking to exchange information.
- Sitting or standing for extended periods of time.
- Lifting, carrying, pushing and pulling moderately objects as assigned by the position.
- Bending at the waist, kneeling or crouching to shelve and retrieve materials.
- Reaching overhead, above the shoulders and horizontally.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

DATE SUBMITTED 12/02/2022
 SUBMITTED BY ACM
 DATE ACTION REQUIRED 12/07/2022

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION (X)
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: Imperial Community Grant Program
 1. Approval of Resolution 2022-76 Establishing the City of Imperial Community Grant Program.

DEPARTMENT INVOLVED: City Manager's Office

BACKGROUND/SUMMARY:

The purpose of the City of Imperial Community Grant Program is to strengthen our sense of community through the enhancement of Economic Development, Social Services, Arts, Community Pride and Place Making within the City, through partnerships with local nonprofits to administer events, services, activities, and purchases more efficiently and economically than otherwise possible through the municipal corporation.

FISCAL IMPACT: Not to Exceed \$100,000.00 for first year allocation (American Rescue Plan Act). Funding shall be at the City Council's discretion each year and run concurrent with the fiscal year budget process.

ADMIN SERV
INITIALS _____

STAFF RECOMMENDATION: It is staff's recommendation to adopt resolution 2022-76 establishing the Imperial Community Grant Program.

DEPT. INITIALS ab

MANAGER'S RECOMMENDATION: Approve

CITY
MANAGER'S
INITIALS AM

MOTION:

SECONDED:
 AYES:
 NAYES:
 ABSENT:

APPROVED () REJECTED ()
 DISAPPROVED () DEFERRED ()
 REFERRED TO:

RESOLUTION 2022-76

**A RESOLUTION OF THE IMPERIAL CITY COUNCIL TO ESTABLISH THE
IMPERIAL COMMUNITY GRANT PROGRAM STRENGTHENING OUR SENSE OF
COMMUNITY THROUGH THE ENHANCEMENT OF ECONOMIC DEVELOPMENT,
SOCIAL SERVICES, ARTS AND CULTURE, COMMUNITY PRIDE AND PLACE
MAKING INITIATIVES.**

WHEREAS the Imperial City Council wishes to strengthen the City's sense of community through efficient and transparent use of taxpayer monies; and

WHEREAS through partnerships with local nonprofits to administer events, services, activities, and purchases more efficiently and economically than otherwise possible through the municipal corporation; and

WHEREAS the Imperial City Council wishes to concentrate the City's efforts through the enhancement of Economic Development, Social Services, Arts and Culture, Community Pride and Placemaking through an established program; and

WHEREAS the long-term goal for the Imperial Community Grant Program is to be one (1) percent (%) of the City of Imperial's General Fund (GF) revenue; and

NOW, THEREFORE, BE IT RESOLVED:

1. The above-referenced recitals are true and correct; and
2. The Imperial City Council will define the level of funding for the Imperial Community Grant Program each fiscal year as part of the municipal budget process; and
3. Hereby directs the City Manager to conduct the program in accordance with the goals and objectives established and ensure grant funds are utilized for public purposes and overall good of the community; and
4. Use taxpayer funds in the most efficient manner to accomplish the program's mission of strengthening the City of Imperial's sense of community.

PASSED AND ADOPTED at a Regular Meeting of the Imperial City Council this 7th day of December, 2022.

Geoff Dale, Mayor

ATTEST:

City Clerk



IMPERIAL COMMUNITY GRANT PROGRAM

Mission Statement

The purpose of the City of Imperial Community Grant Program is to strengthen our sense of community through the enhancement of Economic Development, Social Services, Arts, Community Pride and Place Making within the City, through partnerships with local nonprofits to administer events, services, activities, and purchases more efficiently and economically than otherwise possible through the municipal corporation.

Goals and Objectives

- a. Use taxpayer funds in the most efficient manner to accomplish the program's mission of strengthen the City of Imperial's sense of community.
- b. Define how the level of grant funding will be determined during the City's fiscal year budgeting process.
- c. Establish eligibility requirement for receiving grant funding and for how the funds are to be utilized.
- d. Develop a process that provides for effective management of and accountability for grant funds.
- e. Set fair and straightforward procedures for grant applications and considerations.

Funding Formula

City of Imperial community grant funds are to be utilized for public purposes and the overall good of the community. The annual funding level for community grants will be included in the City's budget for upcoming fiscal year during the regular budget preparation process. The City of Imperial's municipal budget runs on a fiscal year calendar starting July 1 and ending June 30 of the following (calendar) year.

The long-term goal is for the community grant funding to be 1% of the City of Imperial's Municipal General Fund revenue for any given year. Currently, the program will be initiated with American Rescue Plan Allocation (ARPA) funds.

The Community Grant Budget for Fiscal Year 2022-2023, will be \$100,000.00. Moving forward, the grant budget will be based off of the percentage mechanism noted above, or whichever is less.

ELIGIBILITY REQUIREMENTS

The eligibility requirements for receiving City of Imperial Community Grant Funds include:

- a. Organization is based in the City of Imperial and/or program benefits the residents of the City of Imperial.
- b. Organization is a registered non-profit as approved by the IRS and State of California.
- c. Fraternal or political organizations are not eligible for this program.
- d. Religious organizations may qualify if they have established separate 501©(3) organization to operate the funded program, the program is offered to general population regardless of religious affiliation and does not require religious affiliation or participation in religious activities. Program must contribute to at least one of the community elements in the mission statement as detailed below.

Economic Development

Economic Development Grants typically fund specific and discrete programs for Imperial-based businesses and non-profit organizations that promote economic development opportunities beneficial to the broader community.

To be eligible for grant funding, proposed grant activities must achieve one or more of the following goals:

1. Promote the City of Imperial as a destination for local dining, shopping, and attractions.
2. Contribute to a vibrant local business environment by stimulating Imperial-based commerce through the awareness and patronage of Imperial businesses.
3. Promote the growth and sustainability of new and existing local, small businesses by enhancing the business through infrastructure, capital equipment purchases, landscape, façade, or signage improvements.

Social Services

Social Service Grants provide funding for local non-profit organizations in support of youth development, relations and crime prevention activities, youth and family counseling, youth leadership programs, and/or recreation enrichment activities for youth. The grant benefit is for youth through age twenty-one (21). Social Services Grants may also provide funding for programs and activities service Imperial seniors (age 50+), military veterans, law enforcement, and disable residents.

To be eligible for grant funding, proposed grant activities must achieve one or more of the following goals:

1. Promote leadership and engagement in the community through mentoring and social development.
2. Encourage friendship, equality, acceptance, compassion and empowerment in Imperial's community and specific groups as detailed above.
3. Encourage healthy families by improving coping skills and communication.
4. Decrease substance abuse through education and prevention programs.
5. Support prevention of suicide through mental health prevention and intervention programs.
6. Support recreation and empowerment activities to people of all abilities.

Community Pride & Place-Making

Community Pride and Place-Making grants provide funding to local non-profit organizations to inspire community pride, celebrate Imperial's unique history and enhance quality of life for residents.

To be eligible for grant funding, proposed grant activities must achieve one or more of the following goals:

1. Celebrate the unique patriotism, history and traditions of the City of Imperial.
2. Improve the "home-town" feeling and civic pride of Imperial by promoting a sense of place and community.
3. Enhance the quality of life of residents by decreasing isolation through relationship building and fostering relationships.

Arts and Culture

Arts and Culture grants provide funding to local non-profit organizations to foster the development of sustainable, fiscally and artistically strong arts and cultural organizations, programming and services for the benefit of the Imperial Community.

To be eligible for grant funding, proposed grant activities must achieve one or more of the following goals:

1. Strengthen and/or diversify the arts in Imperial. Encouraging excellence and providing more diverse opportunities for residential arts participation.
2. Build capacity of arts and cultural organizations.
3. Supports arts-specific festivals, celebrations, and special events.
4. Stimulate the creative economy.

COMMUNITY GRANT TYPES

The Imperial City Council recognizes five different community grant types listed below:

A. Special Events

- a. Purpose – To partially fund the cost of producing a one-time event.
- b. Restrictions – Funding is limited to a percentage of the total event cost.

B. Services

- a. Purpose- To fund the executive of specific, non-profit services
- b. Restrictions – Applications requesting funding over multiple years through a single grant cycle will not be accepted. Applications can be submitted for the same programs on an annual basis.

C. Seed Money

- a. Purpose – To partially fund the cost of starting a new event, program, or service that intends to exist multiple years.
- b. Restrictions – Consecutive funding is limited at the discretion of the City Council and must include reductions in City funding each year.

D. One-Time Purchases

- a. Purpose – To fund all or part of the cost of a capital good.
- b. Restriction – Funding is for a one-time purchase only. Organizations or Businesses may not apply for one-time purchase grants for consecutive years. Applications for multi-year phased projects are not eligible.

E. Recurring Event/Activity

- a. Purpose – To fund all or part of the cost of a recurring event.
- b. Restriction – The event must be free, or of nominal cost to attendees, and must serve the broader community.

GRANT EVALUATION AND SELECTION

All nonprofits that meet the eligibility requirements stated in section 4 are eligible to apply for a community grant under this program.

Applications will be scored on a 100-point rubric

The Imperial City Council will establish their priorities for the use of grant program funds by setting the evaluation criteria for each community element.

During the regular budget process, staff will recommend preliminary evaluation criteria for the Council to review. The City Council may, at its discretion, budget specific amounts within the grant line for specific community elements or other Council priorities, during the budget process. Draft program documents reflecting the City Council's direction will be made available to the public for a thirty (30) day comment period. The Council will finalize the grant evaluation criteria for each community element at the time of budget adoption, but no later than the second Regular Meeting of the City Council in June of each year.

Upon City Council approval of the evaluation criteria, staff will issue program documents establishing key dates and requirements, as well as grant applications.

Funding awards will be made annually by the City Council in accordance with key dates and requirements established as part of the program.

The Imperial City Council may amend the evaluation criteria at any time via the established procedure in this section.

GRANT EVALUATION AND RECOMMENDATIONS

Grant solicitations will be conducted by the City Manager's Office. Preliminary evaluations will be conducted by staff to ensure compliance with community grant standards. All compliant grants, excluding Arts and Culture, will be evaluated by the Imperial Development Review Committee using the rating matrix set and adopted by the City Council. Arts and Culture grant applications will be reviewed by the Imperial Arts District Committee. Grant review will be conducted on the grant subject matter and reviewees must not be affiliated with applicants to ensure fair and unbiased. Following initial review and scoring by committees, recommended applicants will be reviewed by the Imperial Ad Hoc Committee for final recommendation to the Imperial City Council for consideration and award.

The Council will consider the scores and adopt final funding allocations for each application and all grant categories during a Regular Meeting of the City Council. Any funds remaining after Council consideration will be available for discretionary allocation among the categories and applicants.

Applications for multi-year agreements will not be accepted, however, applicants can apply each year to receive new funding for programs awarded through past cycles.

APPLICATION SUBMISSION

The application process for requesting Imperial Community Grant Funds is the submittal of:

- Applicant Cover Page
- Community Grant Program Application and Attachments:
 - IRS Form 990 or Prior Year (if current year not year available).
 - Organization Financial Statements.
 - Budget Narrative for each grant requested

Late or incomplete applications will not be considered. Key dates for the Imperial Community Grant Program will be issued with the annual program documents and made available on the City's website by end of July each year.

REPORTING REQUIREMENTS

An annual report is required to be submitted to the City Manager's Office one year following the award date. Reports must be submitted within thirty days of the end of the reporting period.

Organizations who are unable to utilize grant funds awarded within a one-year period of their award date, may in writing to the City Manager make a request to repurpose the funds in a “like” manner during the award year, rollover the funds for use in next grant cycle, or return the funds. The City Manager, or his/her designee, will review each request and render a decision on a case by case basis.

The City, at its discretion, may review grant expenditure including, but not limited to, an Agreed Upon Procedures (AUP) review conducted by the City’s auditor.

DRAFT