

AGENDA
SPECIAL MEETING OF THE CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
JUNE 29, 2022
CLOSED SESSION: 5:00 PM
OPEN SESSION: 5:30 PM

The Imperial City Council meetings, including public comments, are being Livestreamed on the City's social media pages. By remaining in the room, you are giving your permission to be recorded.

1. You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
2. Email public comments to publicinformation@cityofimperial.org by 4:00 pm on Wednesday, June 29, 2022. Comments received by 4:00 pm will be read into the record during the regular meeting.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT (760) 355-4373. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CITY COUNCIL CONVENES TO CLOSED SESSION AT 5:00 P.M.

- A-1. SUBJECT: EMPLOYEE PERFORMANCE EVALUATION (Section 54954.5(e))**
Title: City Manager

B. CITY COUNCIL RE-CONVENES TO OPEN SESSION AT 5:30 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

ADJUSTMENTS TO THE AGENDA

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

C. PUBLIC APPEARANCES:

- C-1.** Matters appearing on the agenda. If you wish to address the COUNCIL concerning any item appearing on the agenda, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes.

D. CONSENT AGENDA

- D-1.** ACCEPTANCE OF AIRPORT LOOP WATERLINE IMPROVEMENT PROJECT AND AUTHORIZATION TO FILE NOTICE OF COMPLETION.
- D-2.** AUTHORIZATION TO PURCHASE REPAIR AND MAINTENANCE PARTS FOR WATER RESERVOIR VALVES IN THE AMOUNT OF \$15,536.42.
- D-3.** AUTHORIZE RENTAL OF EQUIPMENT FOR THE TERM OF ONE MONTH FOR MAINTENANCE OF WASTEWATER DISCHARGE CANAL NOT TO EXCEED \$15,000.
- D-4.** AUTHORIZATION TO PURCHASE CHEMICALS FOR WATER TREATMENT PLANT IN THE AMOUNT OF \$12,048.75.

E. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

E-1. SUBJECT: DISCUSSION/ACTION: MUNICIPAL BUDGET FISCAL YEAR 2022-2023

1. ADOPTION OF RESOLUTION NO. 2022-36 APPROVING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2022-2023; AND
2. APPROVAL OF RESOLUTION NO. 2022-37 TO ESTABLISH THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-2023 IN ACCORDANCE WITH ARTICLE XIII OF THE CONSTITUTION OF THE STATE OF CALIFORNIA.

E-2. SUBJECT: DISCUSSION ACTION: GENERAL ELECTION TO BE HELD TUESDAY, NOVEMBER 8, 2022. – CERTAIN OFFICERS OF THE CITY COUNCIL AND CITY CLERK

1. ADOPTION OF RESOLUTION NO. 2022-38 CALLING FOR HOLDING OF GENERAL MUNICIPAL ELECTION ON NOVEMBER 8, 2022 FOR THE ELECTION OF CERTAIN OFFICERS; AND
2. ADOPTION OF RESOLUTION NO. 2022-39 REQUESTING COUNTY OF IMPERIAL BOARD OF SUPERVISORS TO CONSOLIDATE GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION; AND
3. ADOPTION OF RESOLUTION NO. 2022-40 ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS.

E-3. SUBJECT: DISCUSSION/ACTION: GENERAL ELECTION TO BE HELD TUESDAY, NOVEMBER 8, 2022. – TRANSIENT OCCUPANCY TAX

1. ADOPTION OF RESOLUTION NO. 2022-41 CALLING A MUNICIPAL ELECTION FOR THE PURPOSE OF SUBMITTING TO THE VOTERS A BALLOT MEASURE TO INCREASE THE CITY OF IMPERIAL’S TRANSIENT OCCUPANCY TAX;
2. ADOPTION OF RESOLUTION NO. 2022-42 REQUESTING COUNTY OF IMPERIAL BOARD OF SUPERVISORS TO CONSOLIDATE GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION; AND
3. ADOPTION OF RESOLUTION NO. 2022-43 SETTING PRIORITIES FOR FILING A WRITTEN ARGUMENT(S) REGARDING A CITY MEASURE AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS; AND
4. ADOPTION OF RESOLUTION NO. 2022-44 PROVIDING FOR FILING OF REBUTTAL ARGUMENTS FOR CITY MEASURES SUBMITTED AT MUNICIPAL ELECTIONS.

ADJOURNMENT OF THE SPECIAL MEETING OF THE IMPERIAL CITY COUNCIL.

NOTE: Any documents produced by the city and distributed to a majority of the City Council/Agency Board regarding any item on this agenda will be made available at the front counter at City Hall, located at 420 S. Imperial Avenue, during normal business hours.

Agenda Item No. D-1

DATE SUBMITTED 06/22/2022
 SUBMITTED BY Public Services
 DATE ACTION REQUIRED 06/29/2022

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS OB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: Bid 2021-11 Notice of Completion	DISCUSSION/ACTION: 1. Accept the Airport Loop Waterline Improvement Project as completed by SRK Engineering and authorize the filing of Notice of Completion.
DEPARTMENT INVOLVED: Public Services – Water	
BACKGROUND/SUMMARY: BID No. 2021-11 "Airport Loop Waterline Improvements" Completed by SRK Engineering The Airport loop Waterline Improvement Project was successfully completed in June 2022. All inspections have passed and no items on punch list. Would like to proceed with filing of Notice of Completion with County.	
FISCAL IMPACT: None	FINANCE INITIALS <u>VB</u>
STAFF RECOMMENDATION: Acceptance and closing of Project	DEPT. INITIALS <u>JP</u>
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u>JTM</u>
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED () DISAPPROVED () REJECTED () DEFERRED () REFERRED TO:



Corporate Headquarters

3788 McCray Street
Riverside, CA 92506
951.686.1070

Palm Desert Office

41-990 Cook St., Bldg. I - #801B
Palm Desert, CA 92211
951.686.1070

Murrieta Office

41391 Kalmia Street #320
Murrieta, CA 92562
951.686.1070

June 15, 2022

Jackie Loper
Director of Community Development
420 South Imperial Avenue
Imperial, California 92251

Re: City of Imperial Airport Loop Waterline Improvements – Bid No.
2021-11

Dear Mr. Loper,

As previously discussed, the City of Imperial Airport Loop Waterline Improvements Project is complete. Albert A. Webb Associates verifies that the facilities have been constructed in conformance with the Contract Plans & Specifications as required. At this time we recommend the City file the Notice of Completion, release the Contractor's retention, and initiate the warranty period.

If you have any question, please call me at (951) 686-1070.

Sincerely,

ALBERT A. WEBB ASSOCIATES

A handwritten signature in black ink, appearing to read "Shane Bloomfield".

Shane Bloomfield, PE
Senior Engineer



www.webbassociates.com

Agenda Item No. D-2

DATE SUBMITTED	<u>06/22/2022</u>
SUBMITTED BY	<u>Public Services</u>
DATE ACTION REQUIRED	<u>06/29/2022</u>

COUNCIL ACTION	☒
PUBLIC HEARING REQUIRED	☐
RESOLUTION	☐
ORDINANCE 1 ST READING	☐
ORDINANCE 2 ND READING	☐
CITY CLERK'S INITIALS	<i>als</i>

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: Update Council on Cla-Val Purchase DISCUSSION/ACTION: 1. Approve new purchase amount of rebuilds & maintenance of Water Reservoir Valves	
DEPARTMENT INVOLVED: Public Services - Water	
BACKGROUND/SUMMARY: Council approved purchase of valve repairs and maintenance on 02/02/22 for \$10,812.00. Additional parts were found needing to be replaced during maintenance.	
FISCAL IMPACT: \$15,536.42 Cla-Val Co.	FINANCE INITIALS 
STAFF RECOMMENDATION:	DEPT. INITIALS 
MANAGER'S RECOMMENDATION: 	CITY MANAGER's INITIALS 
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED () DISAPPROVED () REFERRED TO:
	REJECTED () DEFERRED ()

CITY OF IMPERIAL

420 SOUTH IMPERIAL AVENUE

IMPERIAL, CALIFORNIA 92251

(760) 355-3050 • FAX (760) 355-4718

REQUEST FOR PAYMENT

70554

FINANCE DIRECTOR _____

DATE _____

CITY MANAGER _____

DATE _____

VENDOR		PREVIOUS SUPPLIER ☒ YES ☐ NO	DATE ORDERED 7/18/07
DELIVER TO		ATTN.	AGENDA APPROVAL DATE (IF APPLICABLE)
CHARGE TO (ACCT. NO.) 50555 5041	DEPARTMENT W DIST.		AGENDA ITEM NO. (IF APPLICABLE)
PAYABLE TO: Cla-Val Co. Western Regional 1701 Placentia Ave. Costa Mesa, CA 92627		PURCHASE ORDER NO.	
NOT TO EXCEED \$		SPECIAL INSTRUCTIONS	

ITEM	QUANTITY	DESCRIPTION	PRICE
1	1	Inv #846171 rebuild valves for reservoir tanks	\$15,536.42
		Council approved 02/02/2002	
		REASON FOR PURCHASE:	
		Quote # 017477MT1	
		\$10,817 + taxes/fees	
			TOTAL \$15,536.42
REQUEST DATE	REQUESTED BY	DEPT. HEAD APPROVAL	FINANCE
2/18/02	[Signature]	[Signature]	[Initials]
			APPROVAL FOR PURCHASE CITY MANAGER
			[Signature]



Griswold Industries
 1701 Placentia Avenue
 Costa Mesa, CA 92627-4416
 Phone: 949-722-4800
 Email: ardept@cla-val.com

INVOICE

Invoice Number: 846121
 Page: 1 of 5
 Date: 6/2/2022
 Salesperson: S74N
 Regular Invoice

B 1265
 I CITY OF IMPERIAL
 L 420 S Imperial Ave
 L Imperial CA 92251-1637
 T US
 O

Currency: USD US Dollar

S
 H CITY OF IMPERIAL
 I 420 S Imperial Ave
 P Imperial CA 92251-1637
 T US
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Phone: 760-604-7726

Order	Purchase Order	Freight Terms	Carrier	Class of Service	Terms		
284948	70554	Prepaid	SERVICE TRUCK	STD	NET 30		
Line/Rel	Qty Ordered	Qty Shipped	Back Order	Ship Date	PRO Number	Unit Price	Extended Price

I	1.000	1.000	0.000	6/2/2022		940.00000	940.00
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Item: 7104301C : 12" Disc Retainer 100 Epoxy Coated IEC

DISCOUNTED PRICE

2	1.000	1.000	0.000	6/2/2022		1,262.00000	1,262.00
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Item: 9817903K : 12" Kit, Rubber Rebuild 100 NBR 150/300

3	1.000	1.000	0.000	6/2/2022		1,675.00000	1,675.00
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Item: 209574150G-SERVICE : 16" Kit, 210-01/02/16 CDS5 Rubber Rebuild

4	1.000	1.000	0.000	6/2/2022		0.00000	0.00
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Item: 9169829A : 3/8" Kit, Hytrol 100 81-01 S-B

5	2.000	2.000	0.000	6/2/2022		405.00000	810.00
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Item: 20957425E : 6" Kit, 50-01 Rubber Rebuild

6	1.000	1.000	0.000	6/2/2022		0.00000	0.00
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Item: 7093902A : 8" Diaphragm Washer 100 Epoxy Coated IEC

7	1.000	1.000	0.000	6/2/2022		0.00000	0.00
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Item: 7093701G : 8" Disc Retainer 100 Epoxy Coated IEC

8	1.000	1.000	0.000	6/2/2022		925.00000	925.00
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Item: 20957426D : 8" Kit, 50-01 Rubber Rebuild

9	1.000	1.000	0.000	6/2/2022		79.20000	79.20
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Item: 8938001J : 8" Stem Nut 100 303

Order		Purchase Order		Freight Terms		Carrier		Class of Service		Terms	
284948		70554		Prepaid		SERVICE TRUCK		STD		NET 30	
Line/Rel	Qty Ordered	Qty Shipped	Back Order	Ship Date	PRO Number	Unit Price	Extended Price				
10	1.000	1.000	0.000	6/2/2022		132.80000	132.80				
Item: 8044402K : ASCO MANUAL OPERATOR SST											
11	1.000	1.000	0.000	6/2/2022		0.00000	0.00				
Item: 20349401C : CDS6A Kit Rubber Rebuild SR											
12	1.000	1.000	0.000	6/2/2022		45.00000	45.00				
Item: 6778326G : CK2 1/4" BALL VALVE STAINLESS STEEL 316											
13	1.000	1.000	0.000	6/2/2022		105.60000	105.60				
Item: 62187A : CRL SEAT 100 3/8" 303											
14	1.000	1.000	0.000	6/2/2022		616.00000	616.00				
Item: 9040802C : CRL5A 20-200 H BS 250S											
15	1.000	1.000	0.000	6/2/2022		1,779.20000	1,779.20				
Item: 9772101D : CRL5A 20-200 H SS 250S											
16	2.000	2.000	0.000	6/2/2022		36.00000	72.00				
Item: 9170019F : CV KIT 3/8"											
17	1.000	1.000	0.000	6/2/2022		76.80000	76.80				
Item: 90284153G : GAGE,LF 0-100 1/4 2H											
18	12.500	12.500	0.000	6/2/2022		310.00000	3,875.00				
Item: 9605111J : Labor, Prevailing Wage 2 People											



Griswold Industries
1701 Placentia Avenue
Costa Mesa, CA 92627-4416
Phone: 949-722-4800
Email: ardept@cla-val.com

INVOICE

Invoice Number: 846121
Page: 3 of 5
Date: 6/2/2022
Salesperson: S74N

Regular Invoice

B 1265
I CITY OF IMPERIAL
L 420 S Imperial Ave
L Imperial CA 92251-1637
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Currency: USD US Dollar

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P Imperial CA 92251-1637
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Phone: 760-604-7726

Order		Purchase Order		Freight Terms		Carrier		Class of Service		Terms	
284948		70554		Prepaid		SERVICE TRUCK		STD		NET 30	
Line/Rel	Qty Ordered	Qty Shipped	Back Order		Ship Date	PRO Number		Unit Price		Extended Price	
19	2.000	2.000	0.000		6/2/2022			0.00000		0.00	
Item: 00951E : O-RING X105 -011 FPM											
20	6.000	6.000	0.000		6/2/2022			0.80000		4.80	
Item: 00951E : O-RING X105 -011 FPM											
21	6.000	6.000	0.000		6/2/2022			130.00000		780.00	
Item: 9605112Z : Travel - 2 People											
22	1.000	1.000	0.000		6/2/2022			400.00000		400.00	
Item: 96051-TRAVEL : Travel Expenses- Lodging & Meals											
23	2.000	2.000	0.000		6/2/2022			40.80000		81.60	
Item: 20399601F : X42N-2/X44A Kit											
24	1.000	1.000	0.000		6/2/2022			402.50000		402.50	
Item: 10395C : X42N-3 TESS S											
25	2.000	2.000	0.000		6/2/2022			360.00000		720.00	
Item: 1039305G : X44B .093 TESP											

Imperial Water Treatment Plant

Service Tech: 2 Raul Garcia
Service Date: 04/20/2022
Service Tech: 2 Raul Garcia
Service Date: 04/21/2022
Service Tech: 4 Micah Zerebny



Griswold Industries
1701 Placentia Avenue
Costa Mesa, CA 92627-4416
Phone: 949-722-4800
Email: ardept@cla-val.com

INVOICE

Invoice Number: 846121
Page: 4 of 5
Date: 6/2/2022
Salesperson:

Regular Invoice

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L 420 S Imperial Ave
L Imperial CA 92251-1637
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Currency: USD US Dollar

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I 420 S Imperial Ave
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Phone:

Order		Purchase Order		Freight Terms		Carrier		Class of Service		Terms	
284948		70554								NET 30	
Line/Rel	Qty Ordered	Qty Shipped	Back Order		Ship Date	PRO Number		Unit Price		Extended Price	

Service Date: 04/20/2022
Service Tech: 4 Micah Zerebny
Service Date: 04/21/2022

Reported By: Rob Emmett

Aten Fill Valve 16" 610 SERIES

Inlet: 64

Next Service Date: 04/20/2024

Summary: Main valve is in good shape, standard rebuilt. A lot of rust build up. Customer request new retainer due to bad pitted retainer. Customer talked to Jake about removing flow pilot and adding cr15a for sustaining pressure. Replaced bad x44b sustaining set for 57psi

Shop Bypass 6" 50 SERIES

Inlet: 62

Next Service Date: 04/21/2024

Summary: Main valve is in good standard rebuilt. Recommend flushing valve often due to build up causing diaph to stick.

Shop Fill 16" 210 SERIES

Inlet: 62

Next Service Date: 04/21/2024

Summary: Main valve is in good shape, standard rebuilt. Customer request cr15a for better sustaining. Replaced bad x42 with x44b. Recommend replacing cds5 pilot with cds6 next service. Hard shutdown could not find isolation valve. Recommend new disc guide and seat for next service

Water Plant 8" 50 SERIES

Inlet: 62



Griswold Industries
1701 Placentia Avenue
Costa Mesa, CA 92627-4416
Phone: 949-722-4800
Email: ardept@cla-val.com

INVOICE

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H CITY OF IMPERIAL
I 420 S Imperial Ave
P Imperial CA 92251-1637
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Phone: 760-604-7726

Order	Purchase Order	Freight Terms	Carrier	Class of Service	Terms		
284948	70554	Prepaid	SERVICE TRUCK	STD	NET 30		
Line/Rel	Qty Ordered	Qty Shipped	Back Order	Ship Date	PRO Number	Unit Price	Extended Price

Outlet: 76

Next Service Date: 04/20/2024

Summary: Main valve is in good shape, replaced bad x42. Replaced bad CRL seat. Replaced retainer and washer with epoxy coated. Replaced bad stem nut. Found a lot of rust build up. Inlet port found plugged up

Aten Bypass 6" 50 SERIES

Inlet: 63

Outlet: 77

Next Service Date: 04/20/2024

Summary: Main valve is in good shape, standard rebuilt. Found a lot of calcium build up on stem and inside CRL. Replaced x42 strainer and kit. CRL set for 77psi

2% PER MONTH SERVICE CHARGE IF NOT PAID IN ACCORDANCE WITH TERMS

Please refer to invoice number or return invoice copy when remitting.

Terms and conditions are located here:

https://www.cla-val.com/wp-content/uploads/2021/11/Customers_terms.pdf

In accepting customer's order, seller disclaims any liability for penalty clauses or other punitive claims that may appear on or as a part of the customer order. This condition is in addition to seller's published terms. Seller represents that with respect to the production of articles and/or the performance of the services covered by this invoice, it was fully complied with section 12(A) of the fair labor standards act of 1938, as amended. Goods held at factory for customer's benefit will be invoiced on completion and terms of payment will apply from invoice date. 2% per month service charge if not paid in accordance with terms.

Sales Amount	14,782.50
Freight	0.00
Sales Tax	753.92
Prepaid Amount	0.00
Total	15,536.42

DATE SUBMITTED

01/26/2022

SUBMITTED BY

Public Services

DATE ACTION REQUIRED

02/02/2022

Agenda Item No. F-3

COUNCIL ACTION ()
PUBLIC HEARING REQUIRED ()
RESOLUTION ()
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS ()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION:

Cla-Val Rebuilds

1. Discuss, Approve/Disapprove rebuilds & maintenance repairs for Water Reservoir Valves.

DEPARTMENT INVOLVED: Public Services - Water

BACKGROUND/SUMMARY:

Requesting to maintenance and rebuild five valves at reservoir tanks; Water Plant, Shop and Aten. These valves are vital to keep water in service and filling reservoirs.

FISCAL IMPACT: \$10,812.00 - Cla-Val Co.

FINANCE
INITIALS _____

STAFF RECOMMENDATION: Approve

DEPT. INITIALS _____

MANAGER'S RECOMMENDATION:

CITY
MANAGER'S
INITIALS _____

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED - ()

DISAPPROVED ()

REFERRED TO:

REJECTED ()

DEFERRED ()

CLA-VAL CO. WESTERN REGIONAL SERVICE

ESTIMATE

ESTIMATE NUMBER: 012422MT1	DATE: 1/25/2022	PAGE: 1
CUSTOMER: City of Imperial		
CONTACT: Robert Emmett		
ADDRESS: Imperial	PHONE:	
JOB NAME: Cla-Val Rebuilds		

ITEM NO.	QTY	SIZE	DESCRIPTION	NET EA.	TOTAL
01)	1	6"	Model 50-01 / Shop Bypass Main Valve & Pilot Rubber Rebuild	\$ 405.00	\$ 405.00
02)	1	16"	Model 210-09 / Shop Fill Main Valve & Pilot Rubber Rebuild	\$ 1,675.00	\$ 1,675.00
03)	1	8"	Model 50-01 / Water Plant Main Valve & Pilot Rubber Rebuild Kit, Includes Epoxy Coated Washer & Retainer	\$ 925.00	\$ 925.00
04)	1	16"	Model 610-AS / Aten Fill Main Valve & Pilot Rubber Rebuild	\$ 1,262.00	\$ 1,262.00
05)	1	6"	Model 50-01 / Aten Bypass Main Valve & Pilot Rubber Rebuild	\$ 405.00	\$ 405.00
06)				\$ -	\$ -
07)				\$ -	\$ -
08)	1		Food & Lodging / 1 Night / 2 Men	\$ 400.00	\$ 400.00
09)	16		Labor / 2 Men / Prevailing Wage	\$ 310.00	\$ 4,960.00
10)	6		Travel	\$ 130.00	\$ 780.00

TOTAL / WITHOUT TAX \$ 10,812.00

NOTES: Main Valve Rebuild Kit Consists of Disc, Diaphragm, & Spacer Washers

Any hard parts are extra!!

This quotation is valid for 30 days from the above date.

After 30 days Cla-Val reserves the right to change the pricing due to material cost increases.

All prices are NET



AUTHORIZED BY:

SALESPERSON:

Mike Trosper

MESSAGES: Quote is for estimating only, Cla-Val Service is billed on an actual time & materials used basis.

If you have any questions regarding this quotation please contact Mike Trosper - Cell (949)-923-0649

24100 Water St.

Perris, CA. 92570

P. 951-657-1718 Ext.288 / Fax 951-657-8540

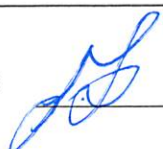
mtrosper@cla-val.com



DATE SUBMITTED 06/22/2022
 SUBMITTED BY Public Services
 DATE ACTION REQUIRED 06/29/2022

COUNCIL ACTION ☒
 PUBLIC HEARING REQUIRED ☐
 RESOLUTION ☐
 ORDINANCE 1ST READING ☐
 ORDINANCE 2ND READING ☐
 CITY CLERK'S INITIALS AB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: Rental of Clean-Up Equipment DISCUSSION/ACTION: 1. Approve Rental of Excavator for Clean-Up Maintenance.	
DEPARTMENT INVOLVED: Public Services	
BACKGROUND/SUMMARY: Public Services would like to rent an Excavator with Bucket for approximately a month. This will be used for canal clean up services for the Waste Water discharge. All rental pricing below would have additional fees + taxes. Month: \$9,975.00 Week: \$3,600.00 Day: \$1,050.00	
FISCAL IMPACT: Not to exceed \$15,000 Clairemont Equipment	FINANCE INITIALS <u></u>
STAFF RECOMMENDATION: Approve	DEPT. INITIALS <u></u>
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u></u>
MOTION: SECONDED: AYES: NAYES: ABSENT: APPROVED () DISAPPROVED () REFERRED TO: REJECTED () DEFERRED ()	

PLEASE REMIT TO:
MAIN OFFICE
7651 Ronson Road
San Diego, CA 92111-1511
Billing Inquiries: (858) 278-8351
FAX: (858) 492-9959

Clairemont Equipment

RENTALS · SALES · SERVICE

440 WEST ATEN ROAD
IMPERIAL, CA 92251
(760) 355-7700

Page 1

Date

6-21-22

Q U O T E

EQUIPMENT IS CHARGED UNTIL CUSTOMER CALLS RENTAL
COUNTER FOR PICK UP CONFIRMATION NO.

DOCUMENT NO

663855

Bill To: 190629

Ship To:

CITY OF IMPERIAL
ATTN: A/P
420 S. IMPERIAL AVE.
IMPERIAL CA 92251

WATER WATER PLANT
P STREET
POC: ISIAH
IMPERIAL, CA 92251
Phone 760-355-4371

Terms: NET 30 Slsmn: 602/604 P.O. No. -

Rental Begins: 9:50am 3-24-22

Est Return 4-21-22

Discount of 15.0% will apply to printed rates

SERIALIZED UNIT or ITEM	QUANTITY	TAX	PRICE	RATE
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300 L/R EXCAVATOR WITH BUCKET

Rental	Model PC300LC8	1	0101	9,975.00	Month
	EXCAVATOR PC300LC-8			1,050.00	Day
				3,600.00	Week

Rental	Model PC300LR	1	N	No Charge	
	72" PC300 DREDGING BUCKET				

Misc.	Delivery	1	0101	600.00	Each
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Misc.	Pickup	1	0101	600.00	Each
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Total Rentals	9,975.00
Total Misc. Charges	2,596.50
Less Discount	1,496.25-
Tax	750.11

Total	11,825.36
-------	-----------

** THIS IS NOT AN INVOICE **

X

Customer Signature

Name Printed

Date

CE Salesperson

SUBJECT TO TERMS AND CONDITIONS ON REVERSE SIDE

Agenda Item No. D-4

DATE SUBMITTED	<u>06/22/2022</u>
SUBMITTED BY	<u>Public Services</u>
DATE ACTION REQUIRED	<u>06/29/2022</u>

COUNCIL ACTION	(X)
PUBLIC HEARING REQUIRED	()
RESOLUTION	()
ORDINANCE 1 ST READING	()
ORDINANCE 2 ND READING	()
CITY CLERK'S INITIALS	<i>ab</i>

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: Update Council on Chemical Purchase			DISCUSSION/ACTION: 1. Approve purchase of Liquid Aluminum Sulfate for WTP		
DEPARTMENT INVOLVED: Public Services - Water					
BACKGROUND/SUMMARY: Council approved purchase of Liquid Aluminum Sulfate not to exceed \$20,000 per purchase on 05/04/2022. This will be the first purchase after this action.					
FISCAL IMPACT: \$12,048.75 NTU Technologies – 50-510-5262 Water (Chemicals)			FINANCE INITIALS 		
STAFF RECOMMENDATION:			DEPT. INITIALS 		
MANAGER'S RECOMMENDATION: 			CITY MANAGER's INITIALS 		
MOTION:					
SECONDED:		APPROVED ()		REJECTED ()	
AYES:		DISAPPROVED ()		DEFERRED ()	
NAYES:					
ABSENT:		REFERRED TO:			

CITY OF IMPERIAL

420 SOUTH IMPERIAL AVENUE
IMPERIAL, CALIFORNIA 92251
(760) 355-3050 • FAX (760) 355-4718

REQUEST FOR PAYMENT**71654**FINANCE DIRECTOR *[Signature]*

DATE

CITY MANAGER *[Signature]*

DATE

VENDOR

PREVIOUS SUPPLIER

DATE ORDERED

☒ YES ☐ NO

DELIVER TO

AGENDA APPROVAL DATE (IF APPLICABLE)

CHARGE TO (ACCT. NO.)

DEPARTMENT

ATTN.

AGENDA ITEM NO. (IF APPLICABLE)

PAYABLE TO:

PURCHASE ORDER NO.

SPECIAL INSTRUCTIONS

NOT TO EXCEED \$

ITEM	QUANTITY	DESCRIPTION	PRICE
1	1	INV #11978	\$7,977.90
		- 917 totals 50510532	
2	1	INV #11973	\$17,048.75
		- Alum. Sulfate	
		putting on Council consent	
REASON FOR PURCHASE:			
Chemicals			
TOTAL:			\$ 20,026.65
REQUEST DATE	REQUESTED BY	DEPT. HEAD APPROVAL	FINANCE
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
APPROVAL FOR PURCHASE		CITY MANAGER	
<i>[Signature]</i>		<i>[Signature]</i>	

NTU Technologies, Inc.

P.O Box 1107
Davis, CA 95617

Invoice

Date	Invoice #
5/31/2022	11973

Bill To
City of Imperial Attn: Administrative Services Dept 420 South Imperial Avenue Imperial CA 92251

Ship To
City of Imperial Water Treatment Plant 201 South B Street Imperial, CA 92251

P.O. Number	Terms	Order Date	Ship Via	F.O.B.
7716	Net 30	5/23/2022	Chem Trans	Destination

Net Weight	Item Code	Description	Price Each	Amount
45,000	Liquid Alum.	Liquid Aluminum Sulfate, 1 Truck Load	0.255	11,475.00
1	Tariff & Frei...		5.00%	573.75
		Exempt from Sales Tax	0.00%	0.00

	Total	\$12,048.75
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Phone #	Fax #	Web Site
800-342-6733	844-270-1688	www.ntutechnologies.com

Payments/Credits	\$0.00
Balance Due	\$12,048.75

Chemical Transfer

CHEMICAL TRANSFER COMPANY, INC.

3105 S. EL DORADO
P.O. BOX 6036
STOCKTON, CA 95206

209 466-3594
FAX 209 466-1855

1509578

MANIFEST # 2484620

BILL OF LADING # 2726201

REF. TAG # 2725938

DISPATCHER D. Carr

MANIFEST #

2484630

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11111111
22222222
33333333
44444444
55555555
66666666
77777777
88888888
99999999

TRACTOR #

945

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55555555
66666666
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SHOPPER		LOADING SCHEDULED	2ND STOP SCHEDULED	EXCESS LOADING TIME NEEDS SIGNATURE & EXPLANATION	
CITY/STATE <u>NTU Tech</u>		ARRIVE <u>5:25</u>	ARRIVE	☒ PRODUCT NOT READY	☐ LOAD SYSTEM MALFUNCTION
STOP IN TRANSIT <u>Long Beach, Ca</u>		START <u>5:45</u>	START	☐ TRUCK AHEAD - CTL Y N	☐ WAITING FOR LAB SAMPLES
CITY/STATE		FINISH <u>6:35</u>	FINISH	☐ PAPERWORK FOR ORDER DELAYED	
LOADING DRIVER <u>Tina Hander</u>		DEPART <u>6:40</u>	DEPART	☐ OTHER	
LOAD DATE <u>5-31-22</u>	LOADING TIME APPROVED BY	LOAD CANCELLED	TIME	MILES BEYOND DESIGNATED POINT	
CONSIGNEE <u>buTif</u>		UNLOADING SCHEDULED	2ND STOP SCHEDULED	EXCESS UNLOADING TIME NEEDS SIGNATURE & EXPLANATION	
CITY/STATE <u>Imperial, Ca</u>		ARRIVE <u>10:40</u>	ARRIVE	☐ NO ROOM FOR PRODUCT	☐ WAITING FOR LAB SAMPLE
STOP IN TRANSIT		START <u>10:45</u>	START	☐ UNLOAD MULTIPLE TANKS	☐ TRUCK AHEAD CTL Y N
CITY/STATE		FINISH <u>11:45</u>	FINISH	☐ RESTRICTIVE UNLOADING SYSTEM	☐ TOTES - BENS
UNLOADING DRIVER <u>Tina Hander</u>		DEPART <u>11:50</u>	DEPART	☐ OTHER	
UNLOAD DATE <u>5-31-22</u>	UNLOADING TIME APPROVED BY	MILES BEYOND DESIGNATED POINT			

AUTHORIZATION TO UNLOAD

Receiver has verified actual product and quantity per Bill of Lading. Receiver's signature is to certify that adequate storage capacity is available for quantity per Bill of Lading, proper connection has been completed and all materials have been received in good condition.

x Robert Emmert

x Robert Emmert

COMMODITY		WEIGHTS COMPT. #1	WEIGHTS COMPT. #2	WEIGHTS COMPT. #3
TRUCK # <u>945</u>	COMPT. #1 <u>Aluminum Sili (Alu)</u>	GROSS <u>77820</u>	GROSS	GROSS
SEA # <u>1401</u>	COMPT. #2	TARE <u>32820</u>	TARE	TARE
TRAILER #	COMPT. #3	NET <u>45000</u>	NET	NET

☐ EXTRA HOSES	☐ SPECIAL EQUIPT.	☐ TEAM REQUIRED
☐ LOADING FEET	☐ COMPT. TRAILER	☐ CMO NO.
☐ UNLOADING FEET	☐ HEAT PANS	☐ TOLLS \$
☐ OUTSIDE SCALES	☐ TOP UNLOADER	☐ WASHED OUT
☐ CHARGE	☐ REAR UNLOADER	NAME: _____
☐ CASH	☐ RUBBERLINED	CITY: _____
☐ CTL PUMP/HAZ	☐ INSULATED	☐ TRANSLOADED FROM CAR NO.
☒ UNLOADING	☐ SOSTAL	
☐ DROPPED FOR STORAGE		

FOR OFFICE USE ONLY

ONE WAY MILES	TOTAL MILES	RATE	HOURLY G.W.T. C.P.M.
HOSES		WEIGHT	
STOP IN TRANS		PUMP	
DEMURRAGE		WASHOUT	

Bill of Lading

TRAILER/CAR NUMBER: L-981/947

BILL DATE: June 1, 2022

TO

Consignee: City of Imperial
201 South B Street
Imperial, CA 92251
Robert 760-988-1502
P.O. # 7718

FROM

NTU Technologies, Inc.
c/o Chemical Transfer
Long Beach, CA 90810

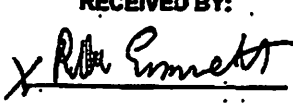
BILL FREIGHT TO:

NTU Technologies, Inc.
155 Gordon Baker Road, Suite 300
Toronto, ON M2H 3N5

SHIPPER'S INSTRUCTIONS

Call Robert at 760-988-1502 before delivery
Deliver: Tuesday, May 31, 2022
Between 7:00 a.m. and 2:30 p.m.

PRODUCT	QUANTITY	START	FINISH	UNLOADING DATE	UNLOADING DRIVER
Liquid Aluminum Sulfate, Corrosive Liquid, Acidic, Inorganic, N.O.S. (contains Aluminum Sulfate)	4500 gallons	5/31 1050AM	5/31 1145AM	5/31/22	Tim Hamilton
ERG Number: 154					
UN3264					
Packing group: III					
Class: Corrosive 8					

TO: City of Imperial Water Treatment Plant 201 South B Street Imperial, CA 92251	RECEIVED BY: 	REMARKS:
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NOTE: Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property. The agreed or declared value of the property is hereby specifically stated by the shipper to be not exceeding \$ per

Gross 71820
Tare 32820
Net 45000

FREIGHT CHARGES ARE PREPAID

RECEIVED subject to the classifications and tariffs in effect on the date of the issue of this Bill of Lading, the property described above in apparent good order, except as noted (contents and condition of packages unknown), marked consigned and destined as indicated above which said carrier (the word carrier being understood through this contract as meaning any person or corporation in possession of the property under the contract) agrees to carry to its usual place of delivery as said destination. If on its route, otherwise to deliver to another carrier on the route to said destination, it is mutually agreed as to each carrier of all or any of said property, over all or any portion of said route to destination and as to each party at any time interested in all or any said property, that every service to be performed hereunder shall be subject to all the Bill of Lading terms and conditions in the governing classification on the date of shipment. Shipper hereby certifies that he is familiar with all the Bill of Lading terms and conditions in the governing classification and the said terms and conditions.

Shipper: NTU Technologies, Inc.	Carrier: Chemical Transfer
Per: 	Date: 06/01/2022

Mark with "X" or "RC" if appropriate to designate Hazardous Materials Substances as defined in the Department of Transportation Regulations governing the transportation of hazardous materials. The use of this column is an optional method for identifying hazardous materials on Bills of Lading 172.201(a)(1) (ii) of Title 49, Code of Federal Regulations. Also when shipping hazardous materials, the shipper's certification statement prescribed in section 172.204(a) of the Federal Regulations, as indicated on the Bill of Lading does apply, unless a specific exception from the requirement is provided in the Regulation for a particular material.

DATE SUBMITTED June 28, 2022

SUBMITTED BY L Gutierrez, ASD

DATE ACTION REQUIRED June 29, 2022

COUNCIL ACTION (X)

PUBLIC HEARING REQUIRED ()

RESOLUTION (X)

ORDINANCE 1ST READING ()

ORDINANCE 2ND READING ()

CITY CLERK'S INITIALS 

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: **DISCUSSION/ACTION – MUNICIPAL BUDGET FOR FISCAL YEAR 2022-2023.**

1. APPROVAL OF RESOLUTION NO. 2022-36 TO ADOPT THE MUNICIPAL BUDGET FOR FISCAL YEAR 2022-2023.
2. APPROVAL OF RESOLUTION NO. 2022-37 TO ESTABLISH THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-2023 IN ACCORDANCE WITH ARTICLE XIII OF THE CONSTITUTION OF THE STATE OF CALIFORNIA.

DEPARTMENT INVOLVED: City Manager's Office and Administrative Services

BACKGROUND/SUMMARY:

City staff has completed the review and analysis for the Municipal Budget for Fiscal Year 2022-2023. Please see the attached documentation to review the "DRAFT" Municipal Budget including revenues and expenditures in the General Fund, Enterprise Funds, Special Revenue Funds, and Capital Improvement Projects.

Article XIIIB of the California Constitution requires cities and counties to adopt an Appropriations Limit on annual basis. The 2023 Appropriation Limit has been calculated using the change in total population and the change in price factor. The resolution establishes the City's 2023 Appropriation Limit at \$20,489,133.

FISCAL IMPACT:

F.O. INITIALS 

Information for review presented.

STAFF RECOMMENDATION:

Council approval of the Municipal Budget for Fiscal Year 2022-2023 and the Appropriation Limit as presented. 

MANAGER'S RECOMMENDATION:

MANAGER'S INITIALS 

approve

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO:

RESOLUTION NO. 2022-36

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF IMPERIAL,
CALIFORNIA ADOPTING THE MUNICIPAL BUDGET AND AMENDING CITY
MANAGER AUTHORITY RELATING TO BUDGET AND SPENDING FOR FISCAL
YEAR 2022-2023**

WHEREAS, a proposed budget having been presented to and considered by the City Council during its Special Meeting on June 29, 2022.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Municipal Budget for Fiscal Year 2022-2023 as presented during its Special Meeting on June 29, 2022 is hereby approved and adopted.
2. The City Manager may approve line item budget transfers/amendments not to exceed \$10,000.
3. The City Manager's spending authority is increased to \$25,000. The purpose of the increase is to address recent inflation related to rise in cost to the acquisition of budgeted day to day operations and maintenance materials.

**APPROVED AND ADOPTED AT THE SPECIAL MEETING OF THE CITY COUNCIL OF
THE CITY OF IMPERIAL THIS 29TH DAY OF JUNE 2022.**

Geoffrey Dale, Mayor
City of Imperial

ATTEST:

City Clerk
City of Imperial

RESOLUTION NO. 2022-37

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL,
CALIFORNIA ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR
ENDING JUNE 30, 2023**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Imperial as follows:

WHEREAS, the Gann Initiative, hereby referred to as Article XIIB of the Constitution of the State of California was passed by the people; and

WHEREAS, Article XIIB mandated and appropriations limit on various units of government, including the City of Imperial; and

WHEREAS, that limit has been calculated by the Administrative Services Department of the City of Imperial using current guidelines by State Department of Finance; and

WHEREAS, the City Council of the City of Imperial desires to formally adopt that appropriations limit for the City.

NOW, THEREFORE, the City Council of the City of Imperial, in accordance with Article XIIB of the Constitution of the State of California hereby adopts an appropriation limit for the City of Imperial for Fiscal Year 2022-2023 at \$20,489,133 and the appropriation subject to the limit at \$8,379,199.

Geoffrey Dale, Mayor
City of Imperial

ATTEST:

City Clerk
City of Imperial

Agenda Item No. E-2

DATE SUBMITTED 6/28/2022
 SUBMITTED BY ACM
 DATE ACTION REQUIRED 6/29/2022

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION (X)
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS AB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: GENERAL ELECTION TO BE HELD TUESDAY, NOVEMBER 8, 2022.

1. ADOPTION OF RESOLUTION NO. 2022-38 CALLING FOR HOLDING OF GENERAL MUNICIPAL ELECTION ON NOVEMBER 8, 2022 FOR THE ELECTION OF CERTAIN OFFICERS; AND
2. ADOPTION OF RESOLUTION NO. 2022-39 REQUESTING COUNTY OF IMPERIAL BOARD OF SUPERVISORS TO CONSOLIDATE GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION; AND
3. ADOPTION OF RESOLUTION NO. 2022-40 ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS.

DEPARTMENT INVOLVED: City Manager's Office

BACKGROUND/SUMMARY:

The City of Imperial puts forward resolutions for the Council's consideration calling for a Municipal Election, to be consolidated with the State-wide General Election for Certain Municipal Officers of the City, and adopts regulations regarding candidate statements.

FISCAL IMPACT: Not to exceed \$34,000.
 As identified in the Municipal Budget FY 22-23

ADMIN SERV
INITIALS

AB

STAFF RECOMMENDATION: Approval of presented resolutions for the elected officers of the City Council and City Clerk

DEPT. INITIALS

AB

MANAGER'S RECOMMENDATION:

approve

CITY
MANAGER'S
INITIALS

AB

MOTION:

SECONDED:
 AYES:
 NAYES:

APPROVED ()
 DISAPPROVED ()

REJECTED ()
 DEFERRED ()

DATE SUBMITTED 6/28/22
 SUBMITTED BY ACM
 DATE ACTION REQUIRED 6/29/22

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION (X)
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ab

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION: GENERAL ELECTION TO BE HELD TUESDAY, NOVEMBER 8, 2022.

1. ADOPTION OF RESOLUTION NO. 2022-41 CALLING A MUNICIPAL ELECTION FOR THE PURPOSE OF SUBMITTING TO THE VOTERS A BALLOT MEASURE TO INCREASE THE CITY OF IMPERIAL'S TRANSIENT OCCUPANCY TAX;
2. ADOPTION OF RESOLUTION NO. 2022-42 REQUESTING COUNTY OF IMPERIAL BOARD OF SUPERVISORS TO CONSOLIDATE GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION; AND
3. ADOPTION OF RESOLUTION NO. 2022-43 SETTING PRIORITIES FOR FILING A WRITTEN ARGUMENT(S) REGARDING A CITY MEASURE AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS; AND
4. ADOPTION OF RESOLUTION NO. 2022-44 PROVIDING FOR FILING OF REBUTTAL ARGUMENTS FOR CITY MEASURES SUBMITTED AT MUNICIPAL ELECTIONS.

DEPARTMENT INVOLVED: City Manager's Office

BACKGROUND/SUMMARY:

Whereas the City of Imperial puts forward resolutions calling for a General Municipal Election - Ballot Measure related to increasing the Transient Occupancy Tax for the City of Imperial's visitors from 8% to 12%, requesting the Board of Supervisors to consolidate the general municipal election with the State-Wide General Election, setting priorities for filing written arguments for the City Measure and Filing of rebuttal arguments for the City Measure.

FISCAL IMPACT: Potential Revenue of \$631,976 per fiscal year.

ADMIN SERV INITIALS SDP

STAFF RECOMMENDATION: It is staff's recommendation to adopt resolutions 2022-41 through 2022-44 placing the ballot measure related to TOT on the General Municipal Election Ballot to be considered by the City of Imperial voters on November 8, 2022.

DEPT. INITIALS ab

MANAGER'S RECOMMENDATION:
approve

CITY MANAGER'S INITIALS AKM

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO: